

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

June 23, 2016

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Mary Williams, President, call this meeting to order under the Open Public Meetings Act at 7:31pm. Motion carried, voice vote, all present voting “yes”.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 7, 2016, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 15, 2016 and the Central Record the week of January 18, 2016 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Term Expires

Mr. Jeffrey Souza	<u>present</u>	2016
Mrs. Cynthia Moze	<u>arrived at 7:40pm</u>	2016
Mrs. Jocelyn Lewis	<u>present</u>	2016
Mr. Sol Cohen	<u>present</u>	2017
Mr. Keith Jones	<u>present</u>	2017
Mrs. Mary Williams	<u>present</u>	2017
Mr. Brian Davis	<u>present</u>	2018
Mrs. Kimberly Reed	<u>present</u>	2018
Mrs. Joanne Young	<u>present</u>	2018
Dr. Edythe B. Austermuhl, Superintendent	<u>present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>present</u>	
Charles Rizzi, Esq., Board Solicitor	<u>absent</u>	

4. Approval of Minutes

Motion by Kimberly Reed seconded by Joanne Young
RECOMMEND that the Board of Education approve the action meeting minutes of the May 26, 2016 meeting as presented in duplicated form and dispense with the reading of the same. Motion carried, voice vote, all present voting “yes”.

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5. Executive Session – In N/A

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

6. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: _____.

7. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

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**Presentations will be made for both
Teacher and Bus Driver Nominations for Student Role Models of Positive Behavior**

***Students of the Month of May to be acknowledged from the John F. Kennedy Elementary
School:***

*Hojin Seon, Layla Collins, Merrell Plant-Davis, Makaelah Harad, Christian Gollotto,
Cadence Allen, David Olea, Helen Chen, Madison Davis, Rory Brennan*

***Students of the Month of June to be acknowledged from the John F. Kennedy Elementary
School:***

*Matthew Field, Brody Camp, Logan Balducci, Karter Reed, Lucy Lyons, Aaloki Patel,
Carmen Olea, Alyssa Marchionese, Haley Bricker, Julian Worthington*

***Students of the Month of May to be acknowledged from the
Dwight D. Eisenhower Middle School:***

*Julianne Bentivegna, Jack Garvey, Emma Reed, Josue Navedo-Sanchez,
Kyra Schipske, Brenan Daly, Jake Horay, Dylan Kaiser, Maria Balaia,
Annabell Massi*

***Students of the Month of June to be acknowledged from the
Dwight D. Eisenhower Middle School:***

*Nyla Franks, Timothy Pike, Drew Grabowski, James Castracane, Sabrina Barrile,
Brianna Cronin, Faith Pearson, Isaiah Branch, Davon Thornton, Alexis Baker*

***Transportation Students of the Month to be acknowledged from the
John F. Kennedy Elementary School:***

Jayden Branch, Oliver Petersen, Jefferson Canas, Samiya Slough, Mya Torres

***Transportation Students of the Month to be acknowledged from the
Dwight D. Eisenhower Middle School:***

Tyler Smiley, Logan Schafer, Isaiah Johnson, Nanzibah Hossain, Adrianna Ruggiero

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Presentation of information about The Scotty Fund by Mary Williams.

a. Motion by Joanne Young seconded by Mary Williams

RECOMMEND that the Board of Education approve the acceptance of the \$500 money gift from The Scotty Fund for the district.

Motion carried, voice vote, all present voting “yes”.

Presentation by Dr. Austermuhl to district retirees for 2016:

Mrs. Sharon Hulbert

Mr. Robert “Woody” Murray

8. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Motion by _____ seconded by _____ to open the meeting to the public for the discussion of agenda items only. Time in: ____.

9. Public Comments - Closed

Motion by _____ seconded by _____ to go close the meeting to the public. Time closed: _____.

Public in Attendance as follows:

John Field, Carrie Field, Sue Field, John Field, Magali Araujo, Nicole Kelly, Michael Kelly, Eileen Waldron, Cristina Balaia, Ilidro Balaia, Enersta Vinalay, Kelli Davis Curacciolo, Joe Cruz, Judy Cruz, Timothy Pike, Cara Manering, Jason Manering, Jennfier Brennan, Taylor Manering, Rebecca Allen, Rich Grabowski, Christine Grabowski, Kiera Reed, Jorge Torres, Renee Smiley, Robert Brennan, Vicki Balducci, Kara Lyons, Jen Camp, Linda Fernandez, Paul Schafer, Debbie Schafer, Lourina Johnson-Plant, Brian Davis, Melissa McDonald, Milagnos Sanchez, Brianna Cronin, Charlotte Cohen, Carmen Bentivegna, Chris Davis

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10. Superintendent’s Report

A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

DISTRICT & BOARD OF EDUCATION GOALS

2015-2016

- Continue to supervise the revision and implementation of all district curricula, over the 3-year period (2013-2016) as per the 2013 QSAC findings in order to improve student growth and achievement.
- Work with the district administrative staff to identify and implement improved communication between the School District and parents and community at large via our web site and our student information system (OnCourse).
- Continue to work with the Board of Education to investigate ways to improve communication with district parents and community.

These become the basis for the evaluation of the Superintendent, Edythe Austermuhl

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BOARD GOALS

1. Begin to review and revise, as needed, Board Policies as found in the 5000 section of the Policy Manual and continue through the 2016-2017 school year.
2. Develop and implement practices that will promote inter-district participation with Pine Hill and Clementon School Districts at both the Board and District staff levels.
3. Continue to work with the Board of Education to investigate ways to improve communication with district parents and the community.

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C. Harassment, Intimidation and Bullying (HIB) Incident Report

Date Reported to Superintendent	School	Case Number	Result	Action
June 7, 2016	DDE	6	Confirmed HIB	Parental contact, Student conferences with Principal and Student Discipline

D. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

Motion by Keith Jones seconded by Kimberly Reed

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents (Case # 6) reported on June 7, 2016. Motion carried, roll call vote, all present voting “yes”.

E. Field Trips: N/A

Grade	Teacher	Place	Date	Cost to Student	Cost to District
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N/A

- Motion by _____ seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the field trips listed on the _____ agenda.

F. Safety and Security – JFK

Type of Drill Date and Time

Fire – May 27, 2016 – 10:30am

Lockdown

Bus Evacuation

Bomb Threat – May 23, 2016 – 10:30am

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G. Safety and Security – DDE

Type of Drill Date and Time

Fire - May 26, 2016 – 1:45pm

Lockdown – Active Shooter – May 23, 2016 – 10:00am

Bus Evacuation

Bomb Threat

H. Monthly Reports Uploaded to Portal for Review

- a. Coordinator of Special Services
- b. Supervisor of Buildings and Grounds
Approve Use of Facilities

Motion by Jeffrey Souza seconded by Sol Cohen

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the use of facilities as listed below:

Organization	Facility	Date and Time	Event
Green Grove Baptist Church	DDE Gym	Saturday, July 9, 2016	Old Skool vs New Skool Basketball Game
Playmore Sport and Social Club	DDE Gym	Various Dates during July and August	Adult Basketball League

Motion carried, roll call vote, all present voting “yes”.

- c. Technology Coordinator
- d. Supervisor of Curriculum and Instruction
- e. JFK Principal
- f. DDE Principal

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I. Discussion Items:

Policy	Name	Regulation	Name
5117	School Attendance Areas	5118	Education of Homeless Children
5118	School Choice		
5118	Nonresidents	5125	Student Records
5119	Transfers		
5120	Assessment of Individual Needs (10/2014)		
5124	Reporting to Parents; Guardians		
5125	Student Records		

- a. Motion by Cynthia Mozee second by Brian Davis
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policies and regulations for second reading: Policy 5117 – School Attendance Areas; 5118 – School Choice; 5118 – Nonresidents; 5119 – Transfers; 5120 – Assessment of Individual Needs; 5124 – Reporting to Parents; Guardians; 5125 – Student Records and Regulation 5118 – Education of Homeless Children; 5124 – Reporting Student Progress; 5125 – Student Records.

These items were uploaded to the portal, April board folder for review. Hard copies are included in the board packet for the May 19, 2016 worksession.

Motion carried, roll call vote, all present voting “yes”.

Policy	Name	Regulation	Name
6178	Early Childhood Education/Preschool	5114	Suspension and Expulsion

- b. Motion by Joanne Young second by Sol Cohen
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policy for second reading: #6178, Early Childhood Education/Preschool and the following regulation for first reading: #5114, Suspension and Expulsion.

These items were uploaded to the portal, April board folder for review. Hard copies are included in the board packet for the May 19, 2016 worksession.

Motion carried, roll call vote, all present voting “yes”.

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Policy	Name	Regulation	Name
5126	Awards for Achievement	5126	Honoring Student Achievement
5127	Eighth Grade Graduation	5131	Expectations for Student Conduct
5131	Conduct/Discipline		
5131.2	Plagiarism		
5131.3	Student Use of Vehicles		

- c. Motion by Kimberly Reed second by Keith Jones
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policies and regulations for first reading: Policies #5126 - Awards for Achievement; #5127 – Eighth Grade Graduation; #5131 – Conduct/Discipline; #5131.2 – Plagiarism; #5131.3 – Student Use of Vehicles and Regulations #5126 – Honoring Student Achievement and #5131 – Expectations for Student Conduct.

These items were uploaded to the portal, June board folder for review. Hard copies are included in the board packet for the June 23, 2016 action meeting.

Motion carried, roll call vote, all present voting “yes”.

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Policy	Name	Regulation	Name
5131.4	Campus Disturbances	5131.5	Care of School Property
5131.5	Vandalism/Violence	5131.5	Reporting Violence, Vandalism, Alcohol and Other Drug Abuse
5131.6	Drugs, Alcohol, Steroids, Tobacco	5131.5	Vandalism
5131.7	Weapons and Dangerous Instruments	5131.6	Substance Abuse
		5131.7	Removal of Students from the General Education Program for Weapons/Fire Arms Offenses
		5131.7	Weapons

- d. Motion by Jeffrey Souza second by Joanne Young
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following policies and regulations for review: Policies 5131.4 – Campus Disturbances; 5131.5 – Vandalism/Violence; 5131.6 – Drugs, Alcohol, Steroids, Tobacco; 5131.7 – Weapons and Dangerous Instruments and Regulations 5131.5 – Care of School Property; 5131.5 – Reporting Violence, Vandalism, Alcohol and Other Drug Abuse; 5131.5 – Vandalism; 5131.6 – Substance Abuse; 5131.7 – Removal of Students from the General Education Program for Weapons/Fire Arms Offenses.

These items were uploaded to the portal, June board folder for review. Hard copies are included in the board packet for the June 23, 2016 action meeting.

Motion carried, roll call vote, all present voting “yes”.

Policy	Name	Regulation	Name
		5124	Reporting Student Progress

- e. Motion by Brian Davis second by Cynthia Mozee
 RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following regulation for first reading: Regulation 5124 – Reporting Student Progress.

Motion carried, roll call vote, all present voting “yes”.

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This item was uploaded to the portal, June board folder for review. Hard copy is included in the board packet for the June 23, 2016 action meeting.

11. Personnel

- a. Motion by Kimberly Reed second by Jocelyn Lewis
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the hiring of staff in accordance with certification and criminal history requirements as noted below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
Patricia DiMaria	Summer Maintenance	\$10/hr	June 20, 2016
Lisa Barton	F/T Instructional Asst	\$19,448, Step 11	Sept. 1, 2016
Lisa Barton	ESY Instructional Asst	\$12/hr	July 1, 2016
Ruth Marino	CST School Psychology Consultation	\$50/hr as needed	June 16, 2016
Jennifer Uhniat	ESY - Wilson Instruction	\$35/hr	June 24, 2016
Antonette Pearson	Summer Transp & Extra Comp	\$16.93/hr	July 1, 2016
John Friend	Summer Transp & Extra Comp	\$16.32/hr	July 1, 2016
Patricia Savidge	Summer Transp & Extra Comp	\$20.62/hr	July 1, 2016
Theresa Vandegrift	Summer Transp & Extra Comp	\$20.62/hr	July 1, 2016
Denise Peidl	Summer Transp & Extra Comp	\$19.43/hr	July 1, 2016
Serena Pearson	Summer ESY Bus Aide	\$10.00/hr	July 1, 2016

Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Jeffrey Souza seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following ADVANCE volunteers:

*Rosemarie Patrizio, William Bremner, Christopher Bastian, Gilda Curran,
Renee LaBar, Adam Mayer, Dominic Paravati, Erika Redrow,
Brandie States, Sherri Taylor*

Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Keith Jones seconded by Joanne Young
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve Lisa Gillespie, JFK School Nurse, for a practicum placement in school nursing. Dates are to be August 30, 2016 through December 5, 2016. Health training is to take place from January 3, 2017 through April 10, 2017. Jennifer Edwards, DDE School Nurse will be the cooperating Nurse/Teacher.

Motion carried, roll call vote, all present voting “yes”.

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- d. Motion by Jeffrey Souza seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve, with regret the letter of resignation from Dana Park, effective June 16, 2016. Mrs. Park has been on teaching staff since September 1, 2011. Motion carried, roll call vote, all present voting “yes”.
- e. Motion by Keith Jones seconded by Joanne Young
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve, with regret, the letter of resignation from Emily Klinke, effective June 30, 2016. Mrs. Klinke has been on teaching staff since September 1, 2014. Motion carried, roll call vote, all present voting “yes”.
- f. Motion by Jeffrey Souza seconded by Keith Jones
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the letter of request for leave for staff member #01447, dates of leave are approximately September 26, 2016 through a return to part time on January 23, 2017, full return May 1, 2017. A combination of sick, personal, Family Leave Act time will be used. Motion carried, roll call vote, all present voting “yes”.
- g. Motion by Kimberly Reed seconded by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve, with regret, the letter of retirement notification from Helen Mayer, effective October 1, 2016. Mrs. Mayer has been on teaching staff since March 7, 1995. Motion carried, roll call vote, all present voting “yes”.
- h. Motion by Brian Davis seconded by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the superintendent to hire staff as needed during the summer months. The board will re-affirm appointments at the following regularly scheduled board meeting. Motion carried, roll call vote, all present voting “yes”.
- i. Motion by Kimberly Reed seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the employment contract for Marilyn Bright, Principal of the Dwight D. Eisenhower Middle School, dated July 1, 2016 through June 30, 2017. Motion carried, roll call vote, all present voting “yes”.

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- j. Motion by Kimberly Reed seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the employment contract for Michael Murphy, Principal of the John F. Kennedy Elementary School, dated July 1, 2016 through June 30, 2017. Motion carried, roll call vote, all present voting “yes”.
- k. Motion by Kimberly Reed seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the employment contract for Kristin Braidwood, Supervisor of Child Study Team, dated July 1, 2016 through June 30, 2017. Motion carried, roll call vote, all present voting “yes”.
- l. Motion by Kimberly Reed seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the employment contract for Jeffrey Patterson, Supervisor of Curriculum and Instruction, dated July 1, 2016 through June 30, 2017. Motion carried, roll call vote, all present voting “yes”.
- m. Motion by Kimberly Reed seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the employment contract for Charles Pfluger, Supervisor of Buildings and Grounds, dated July 1, 2016 through June 30, 2017. Motion carried, roll call vote, all present voting “yes”.
- n. Motion by Kimberly Reed seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the employment contract for Amy Berth, Technology Coordinator, dated July 1, 2016 through June 30, 2017. Motion carried, roll call vote, all present voting “yes”.
- o. Motion by Sol Cohen seconded by Joanne Young
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the employment contract for Megan Stoddart, School Business Administrator, dated July 1, 2016 through June 30, 2017. *Letter received from the county office of education approving this contract was uploaded to the portal for board review.* Motion carried, roll call vote, all present voting “yes”.

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- p. Motion by Kimberly Reed second by Jeffrey Souza

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the hiring of staff for fall season stipend positions at Dwight D. Eisenhower Middle School:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
Jennifer Edwards	Student Govt Assoc. Advisor	\$1,350	Sept. 1, 2016
Eileen Hoff	Student Govt Assoc. Asst. Advisor	\$900	Sept. 1, 2016
John Kelly	Athletics Coordinator	\$2,100	Sept. 1, 2016
Brian Reilly	Boys Soccer Coach	\$1,400	Sept. 1, 2016
John Kelly	Girls Soccer Coach	\$1,800	Sept. 1, 2016
Heidi Farlow	Asst. Soccer Coach (both teams)	\$1,000	Sept. 1, 2016
Evan Lindner	Band Director	\$4,400	Sept. 1, 2016
Stacey DeCaro	National Junior Honor Society Advisor	\$1,350	Sept. 1, 2016

Motion carried, roll call vote, all present voting “yes”.

12. Curriculum and Instruction

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13. Business and Finance

Financial Report – Period Ending April 2016

Motion by Brian Davis seconded by Jeffrey Souza

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2016. The Treasurer’s and Secretary’s report are in agreement for the month of April 2016.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Megan Stoddart, Business Administrator

Date

Motion carried, roll call vote, all present voting “yes”.

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- E. Motion by Joanne Young seconded by Cynthia Mozee to approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
L Gillespie	\$175	American Academy of Pediatrics, Somerset, NJ 10/18/2016	\$0.00
		<i>School Rules & Regs, Medical Emergencies, Obesity</i>	
M Bright	\$0	Atlantic County Vo Tech 07/18/2016	\$0.00
		<i>Achieve NJ Implementation Support</i>	
M Bright	\$0	Stockton University 07/19/2016	\$0.00
		<i>Middle School Summer Skills Sharpening Workshop</i>	
M Bright	\$0	Rowan College at Glouc. City 08/02/2016	\$0.00
		<i>Building the Curricular Framework</i>	

Motion carried, roll call vote, all present voting “yes”.

- F. Motion by Brian Davis second by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

Batch Number 61 \$459,742.65

Motion carried, roll call vote, all present voting “yes”.

- G. Motion by Cynthia Mozee, seconded by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the June listing of substitutes from Source 4 Teachers. The per diem substitute rate is \$105 for a full day and \$52.50 for a half day. *This list was uploaded to the portal for the board review. A list is on file with the Business Administrator.*
Motion carried, roll call vote, all present voting “yes”.

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- H. Motion by Jeffrey Souza, seconded by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the yearly contract for Source 4 Teachers to provide substitutes to the district. Motion carried, roll call vote, all present voting “yes”.

- I. Motion by Kimberly Reed seconded by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the parental contract for student transportation from May 31, through June 15, 2016 for student #1881917553. Motion carried, roll call vote, all present voting “yes”.

- J. Motion by Kimberly Reed, seconded by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the tuition contract with Pine Hill School District for the 2016-2017 school year. Cost is \$2,585,450 less a \$100,000 certified tuition rate adjustment. Final cost is \$2,485,450 which is based on 175 students at \$14,774/student. Motion carried, roll call vote, all present voting “yes”.

14. Old Business

CSA Evaluation - Update
Board Self Evaluation – Update

15. New Business

Committee Updates
Negotiations
NJSBA
CCESC
Pine Hill Bd of Ed
CCSBA

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Presentation by Dr. Edythe Austermuhl for the
New Jersey Kindergarten through Third Grade Research and Professional Development Opportunity conducted by researchers at the National Institute for Early Education Research (NIEER) at Rutgers University.

- a. Motion by Brian Davis, seconded by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the district’s participation in the upcoming *New Jersey Kindergarten through Third Grade Research and Professional Development Opportunity* being conducted by researchers at the National Institute for Early Education Research (NIEER) at Rutgers University. Motion carried, voice vote, all present voting “yes”.

16. Public Comments – Open – N/A

Recognition of Citizens – for subjects not appearing on agenda
The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed and limited in length to 5 minutes.

Motion by _____ seconded by _____ to open the meeting to the public for the discussion of subjects. Time in: ____.

17. Public Comments - Closed

Motion by _____ seconded by _____ to go close the meeting to the public. Time closed: _____.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

June 23, 2016

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

18. Executive Session – In – N/A

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: ____.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

19. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: ____.

20. Adjournment

Motion by Kimberly Reed, seconded by Brian Davis to adjourn the meeting. Meeting adjourned: 8:44pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator