

**Board Approved**  
**4/19/2022**

Mt. Lebanon School District  
7 Horsman Drive  
Pittsburgh PA 15228-1107

SENIOR HIGH FACILITIES FEE SCHEDULE

**Effective 7/1/22**

The fee is based on the percent of residency shown on the application form. Table I assumes there is no Admission Fee, Ticket Sale, Entrance Fee, or other charge beyond minimal income that is offset by the cost of the event. **Non-Profit resident youth association groups and Mt. Lebanon Recreation Department youth groups are not subject to the Fee Schedule listed below with exception to a \$100.00 fee for incidental damages. This fee will be billed upon completion of the application for permit and can be refunded at the end of the permitted time or carried over on a yearly basis.** Leased space is based on district determination of availability. All leases must conclude by 10:00 p.m.

**TABLE I**

PERCENT RESIDENTS	CLASS A 100%-90%	CLASS B 89%-50%	CLASS C 49%-0%	HOURS*
AUDITORIUM**	\$598	\$1,026	\$2,051	4
LITTLE THEATRE**	418	676	1364	4
MAIN GYM** (excludes locker rooms and bleachers) If refreshments are sold, they must be sold by the Mt. Lebanon H.S. Activities Office or by a concessionaire employed by the Mt. Lebanon School District.	527	873	1731	4
AUXILIARY GYMS** (excludes locker rooms)	26	206	409	1
DANCE STUDIO	26	107	206	1
WRESTLING ROOM	66	189	348	1
FITNESS ROOM	26	117	214	1
TENNIS COURT (Mon-Sun)	29	84	113	2
POOL**	130	219	432	1
\$24.88 - GROUPS USING THE POOL MORE THAN 400 HOURS PER YEAR				
MUSIC ROOMS & BAND ROOMS FOR PRIVATE PERCUSSION LESSON	11	NA	NA	1
UPPER PRACTICE TURF FIELD (Mon-Sun)	17	186	213	1
HS STADIUM TURF (PRACTICE ONLY/Mon-Sun) <i>Doesn't Include Stadium Restroom Usage or Lights</i>	17	186	213	1
CLASSROOMS #	26	61	107	1
CAFETERIA ##	79	207	403	1
KITCHEN SERVERY	79	135	210	1
LARGE GROUP INSTRUCTION	35	70	117	1

\* HOURS – **Include Rental for Monday through Saturday only, except where noted.** Typical length of permit, in hours. Specify exact times of permit.

\*\* Auditorium & Little Theater rates for each 4-hour period include basic crew of 1 Supervisor, 1 Student for Stage and 1 Student for sound.

**All Gyms and Pool require \$71.65 fee for use of scoreboard and operator.**

# When classrooms are used by schools that charge tuition, the minimum fee will not be less than **\$4.18** per registrant per evening. Minimum enrollment for classrooms is 15.

## Events that run later than 9:00 p.m. may be subject to custodial overtime fees.

If there is income in excess of expenses, the fee then becomes the greater of:

- The amount shown in the above table **OR**
- The percent of gross income shown in Table II

**TABLE II**

	A	B	C
PERCENT OF GROSS INCOME	20%	32%	46%

Mt. Lebanon School District continues its policy of nondiscrimination on the basis of race, age, sex, religion, color, natural origin, handicap or disability, as applicable in its education programs, activities or employment policies. This policy is required by Title IX of the 1972 Educational Amendments Title VI of the Civil Rights Act of 1964 Disabilities Act and all other applicable state, federal and local laws and ordinances.

For more information regarding Title IX compliance, contact the Director of Human Resources, Mt. Lebanon School District, 7 Horsman Drive, Pittsburgh, PA 15228-1107, (412)344-2080. Inquiries concerning Section 504 of the Rehabilitation Act should be directed to the Director of Facilities, Mt. Lebanon School District, 7 Horsman Drive, Pittsburgh, PA 15228-1107 (412)344-2090.

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ELEMENTARY & MIDDLE SCHOOL FACILITIES FEE SCHEDULE

Effective 7/1/22

The fee is based on the percent of residency shown on the application form. Table I assumes there is no Admission Fee, Ticket Sale, Entrance Fee, or other charge beyond minimal income that is offset by the cost of the event. **Non-Profit resident youth association groups and Mt. Lebanon Recreation Department youth groups are not subject to the Fee Schedule listed below with exception to a \$100.00 fee for incidental damages. This fee will be billed upon completion of the application for permit and can be refunded at the end of the permitted time or carried over on a yearly basis.** Leased space is based on district determination of availability. All leases must conclude by 10:00 p.m.

**TABLE I**

PERCENT RESIDENTS	CLASS A 100%-90%	CLASS B 89%-50%	CLASS C 49%-0%	HOURS*
AUDITORIUMS - <b>WASHINGTON, MARKHAM, HOWE</b>	\$26	\$378	\$771	1
AUDITORIUMS- <b>JEFFERSON MIDDLE</b>	204	397	663	4
AUDITORIUM- <b>MELLON MIDDLE***</b>	406	655	1326	4
LUNCHROOMS, ARTROOMS, ETC.	26	207	403	1
CLASSROOMS	26	60	107	1
GYMS - <b>MIDDLE SCHOOL</b> Including Dressing Rooms	26	297	589	1
GYMS - <b>ELEMENTARY</b> No Dressing Rooms	26	161	310	1
WRESTLING ROOMS	67	188	349	1
FIELDS**	0	122	240	4

\*HOURS-**Include Rental for Monday through Saturday only.** Typical length of permit, in hours. Specify exact times of permit.

\*\*When issuing a permit for a field, describe the area in detail. Use phrases such as "includes both backstops" or "includes only the north backstop" or "includes the entire football field and the bleachers."

\*\*\*Middle School Auditorium rates for each 4-hour period include basic crew of 1 Supervisor, 1 Student for Stage and 1 Student for Sound.

If there is income in excess of expenses, the fee then becomes the greater of:

- The amount shown in the above table OR
- The percent of gross income shown in Table II

**TABLE II**

	A	B	C
PERCENT OF GROSS INCOME	20%	32%	46%

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## GENERAL RULES AND REGULATIONS

1. Applications are available at any Mt. Lebanon school office. Submit the application to the Mt. Lebanon District Rentals Office (412-344-2052). Permit will be issued by Mt. Lebanon District Rentals Office where space is available.
2. RESIDENCY  
For the purpose of this fee schedule, the heading PERCENT RESIDENTS as used on the front of this card, refers to the home team\* and does not include their opponents. A Mt. Lebanon Resident is defined as:
  - A. any person who resides within the Mt. Lebanon School District
  - B. any employee of the municipality or School District
  - C. any full-time student enrolled in one of Mt. Lebanon's public schools or in one of the two non-public schools in Mt. Lebanon (South Hills Catholic Academy or Seton-LaSalle High School).EXCEPTION  
All Scouting, Indian Guides, Indian Princess organizations, all churches and all synagogues will be charged the amount listed in Column A when the participants are 50% to 100% Mt. Lebanon residents.
3. SCHEDULING  
In general, groups with higher percent of residency will be scheduled before groups of lower percent residency.
4. A building permit (Form 191) just allows a group to use facilities at a specific time. It does not establish a rental relationship.
5. The School District permits certain groups to use school facilities for purposes beneficial to the community by paying a fraction of the operational cost of the facility requested.
6. Permits will be canceled when the school program requires the facility. This regulation cannot be invoked after the principal accepts payment and deposits it in a school account.
7. Permits are not to be given to any profit-making organization unless the event is of unusual value to the residents of the community, or an extension of the District's leasing program, or provides instruction of Mt. Lebanon students.
8. Police or Security are required for certain size crowds. The building principal will determine the number. This charge is in addition to Table I and Table II on the reverse side.
9. The Parent-Teacher Associations are part of our total school program and are not charged a permit fee. However, when their use of school facilities requires custodial overtime, they will be charged for the overtime.
10. All school facilities require adult supervision during the time specified on the permit.
11. The following is to be appended to all fees listed on this card and elsewhere:  
"...and never less than the actual amounts spent by the School District directly and because of this permit."
12. Selling of memberships or promotional items such as records, tapes and souvenirs is prohibited.
13. Selling or serving food or beverages in Auditorium or Little Theater lobby is prohibited without approval of the School District.
14. For additional information on permits see page 62 and 63 Principles and Procedures.

\* If the number of participants from outside the School District at an open or invitational event exceeds the number of participants from the sponsoring or resident group, use class "C".