

## **NOTICE OF SOLE SOURCE PROCUREMENT**

**Date:** August 16, 2017

**Vendor/Contractor:** Scholastic

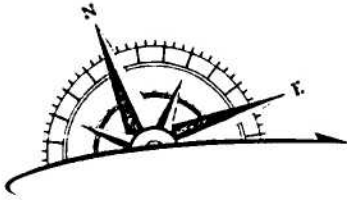
**Contract Amount:** \$159,619.60

**Description of Services:** Digital instructional resource.

**Sole Source Determination:** Expansion of an existing program using copyrighted materials purchased from the publisher.

**Date of Award:** TBD

**AUG 16 2017 AM08:48**



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**CHARTING THE COURSE**

*Department of Teaching and Learning*

**MEMORANDUM**

**TO:** J. Kevin Beardsley, Director  
Office of Purchasing Services

**FROM:** Amy E. Cashwell, Ed.D., Chief Academic Officer *AC*  
Lesley Hughes, Ed.D., Executive Director of Elementary Teaching and Learning *LH*  
Abigail Dougherty, Coordinator Elementary Language Arts *AD*

**SUBJECT: SOLE SOURCE JUSTIFICATION—SCHOLASTIC**

**Date:** August 3, 2017

**REQUISITION #:** DTAL-18-0297160

**TOP DOLLAR AMOUNT:** \$159,619.60

**JUSTIFICATION OF SOLE SOURCE:**

This memorandum is to certify that Scholastic is the sole provider of Scholastic Guided Reading Short Reads, Fiction – Levels E-Z.

The Department of Teaching and Learning is requesting the Scholastic Guided Reading Short Reads in order to provide elementary teachers with engaging fiction texts for guided reading levels E-Z. Teacher, reading specialist and principal feedback voiced a need for more high quality authentic leveled short fiction passages for guided reading. The Language Arts team researched available resources and the Short Reads were the only materials that met this specific need. Additionally, the division previously purchased the Nonfiction Short Reads in 2016 and the Fiction version will serve to compliment this purchase.

This purchase will fulfill Compass to 2020 Goal 1: High Academic Expectations: All students will be challenged and supported to achieve a high standard of academic performance and growth; gaps between these expectations and the realities of our student subgroups will be addressed. The Short Reads will support teachers in accessing passages for every learner's instructional guided reading level in order to provide appropriate literacy instruction to close achievement gaps and accelerate reading performance.

/rr

Attachment

Approved:

*J. Kevin Beardsley*  
\_\_\_\_\_  
J. Kevin Beardsley

Date:

*8/15/17*

**BILL TO:**  
Virginia Beach City Schools

**SHIP TO:**  
Abigail Dougherty  
Language Arts Coordinator  
Department of Teaching and Learning

**CONTACT INFORMATION:**

Kimber Pennington  
(C)540-529-3437  
(F)866-425-3124  
(O)800-973-9763  
KPennington@Scholastic.com

**Quote #**



**PO#**  
**DATE 7/27/2017**

Paperback prices are subject to change. All other prices are guaranteed until August 31, 2017.

Most deliveries in the US may be expected in approximately 2 weeks after we receive your order. If an order needs to be expedited there is a 14% S&H charge for all products.	<b>NEED BY DATE:</b>	<b>F.O.B. POINT</b>	<b>TERMS</b>	<b>Education Catalog</b>	
		Jefferson City, MO	Net 30		
<b>DESCRIPTION</b>	<b>ITEM #</b>	<b>QTY</b>	<b>LIST PRICE</b>	<b>YOUR PRICE</b>	<b>AMOUNT</b>
Guided Reading Short Reads, Grade 2 E-N	ZXX-803530	56	\$ 1,720.00	\$ 1,160.00	\$ 64,960.00
Guided Reading Short Reads, Grade 6 T-Z	ZXX-803534	56	\$ 1,204.00	\$ 810.00	\$ 45,360.00
Guided Reading Short Reads Fiction Level O	ZOB-803662	56	\$ 172.00	\$ 129.00	\$ 7,224.00
Guided Reading Short Reads Fiction Level P	ZOB-803663	56	\$ 172.00	\$ 129.00	\$ 7,224.00
Guided Reading Short Reads Fiction Level Q	ZOB-803664	56	\$ 172.00	\$ 129.00	\$ 7,224.00
Guided Reading Short Reads Fiction Level R	ZOB-803665	56	\$ 172.00	\$ 129.00	\$ 7,224.00
Guided Reading Short Reads Fiction Level S	ZOB-803666	56	\$ 172.00	\$ 129.00	\$ 7,224.00

**CONTACT INFORMATION:**  
Scholastic Inc.  
P.O. Box 7502  
Jefferson City, MO 65102  
FAX: 800-560-6815  
Customer Service@1-800-724-6527 Option 3

PLEASE NOTE: Availability of products are subject to change without notice.

\* State law requires that sales tax be added to your order unless we have a "sales tax exemption certificate" on file. If tax has been added to your order and you are exempt from sales tax, please fax your "sales tax exemption certificate" to 1-800-560-6815 or mail to Scholastic Inc., 2931 E. McCarty Street, Jefferson City, MO., 65101.

Subtotal	\$ 146,440.00
9% S&H	\$ 13,179.60
*Tax %	
* Total	\$ 159,619.60

**THANK YOU FOR YOUR BUSINESS!**