

NOTICE OF SOLE SOURCE PROCUREMENT

Date: January 31, 2018

Vendor/Contractor: NOCTI

Contract Amount: \$50,000.00

Description of Services:

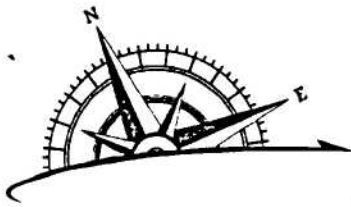
Industry standard certification required for students to earn a standard diploma.

Sole Source Determination:

Sole provider for copyrighted materials required to earn Job Ready and Pathway-level credentials.

Date of Award: TBD

JAN 31 2018 PM02:06



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE
Department of Teaching and Learning

MEMORANDUM

TO: J. Kevin Beardsley, Director, Purchasing Services

FROM: Amy E. Cashwell, Ed.D., Chief Academic Officer
James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning
Sara L. Lockett, Ed.D., Director of Technical and Career Education

**SUBJECT: SOLE SOURCE JUSTIFICATION FOR NATIONAL OCCUPATIONAL
COMPETENCY TESTING INSTITUTE (NOCTI)**

DATE: Jan. 19, 2018

REQUISITION #: TCED-18-0308151

TOTAL DOLLAR AMOUNT: \$50,000.00

JUSTIFICATION FOR SOLE SOURCE:

Students undertaking a course in any of the following TCE program areas: Business & Information Technology; Family and Consumer Sciences; Engineering and Technology Education; Trade and Industry work towards a NOCTI certification.

For students undertaking the standard diploma, the NOCTI also meets the graduation requirements as stated in HB 1062 and SB 489. The 2012 Virginia General Assembly passed, and the Governor signed into law, HB 1061 and SB 489, to strengthen postsecondary education and workplace readiness opportunities for all students. This legislation says, in part:

"Beginning with first-time ninth grade students in the 2013-2014 school year, requirements for the standard diploma shall include a requirement to earn a career and technical education credential that has been approved by the Board, that could include, but not be limited to, the successful completion of an industry certification, a state licensure examination, a national occupational competency assessment, or the Virginia workplace readiness skills assessment."

/kb

Attachments

cc: Aaron C. Spence, Ed.D., Superintendent

Approved:



J. Kevin Beardsley, Director
Office of Purchasing Services

1/31/18
Date



Measuring What Matters!

Sole Source Provider Verification

2017-2018 Academic Year

This letter serves as verification that NOCTI is a sole source provider of Job Ready and Pathway-level industry-based credentials and accompanying study guides and reporting services. NOCTI's Job Ready and Pathway credentials are copyrighted materials and are available only through our organization.

Additionally, NOCTI is the sole source provider for QuadNet, NOCTI's proprietary online system for assessment management and delivery.

No other comparable customer being in like quantities has currently received a better price than that which is being offered to your organization or institution.

Amie Bloomfield
Executive Vice-President
NOCTI

Building a Competent Workforce through Creative Learning Solutions

500 N. Bronson Avenue • Big Rapids, MI 49307-2737 • 231.796.4695 • 1.800.334.6283 • Fax 231.796.4699 • nocti.org



GENERAL CONTRACT EXECUTION POLICY 3-89
FISCAL NOTE

Technical & Career Education/Dept. of Teaching & Learning
SCHOOL/DEPARTMENT

116.50300.603407.0108300
ACCOUNT NUMBER

NOCTI Assessments
CONTRACT INFORMATION

| YEAR | FISCAL YEAR | (a) ESTIMATED COSTS | (b) ESTIMATED REVENUES | NET DIFFERENCE (a) - (b) |
|--------------|-------------|------------------------|---------------------------|-----------------------------|
| 1 | 2017-2018 | \$50,000.00 | \$0.00 | \$50,000.00 |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| TOTAL | | <u>\$50,000.00</u> | <u>0.00</u> | <u>\$50,000.00</u> |

SCHOOL CONTRACTS ONLY

SCHOOL BOOKEEPER VERIFICATION THAT FUNDS ARE AVAILABLE OR WILL BE AVAILABLE IN THE ABOVE ACCOUNT NUMBER


SCHOOL BOOKEEPER'S SIGNATURE 
DATE 1/29/18

CAPITAL PROJECTS ONLY

TOTAL COST TO COMPLETE THE PROJECT: \$ _____

PROJECT BUDGET: \$ _____

CONTRACT BASE COST \$ _____

SCHOOL/DEPT. AUTHORIZED SIGNATURE 
DATE 1/19/18

Note: See Section 19 (Contracts) in the Business Manual for Schools and Central Offices for further information on contract processing.

**DEPARTMENT OF TEACHING AND LEARNING
DOCUMENT PROOFING SLIP**
(Memos, Contracts, School Board Agenda Sheets, Reports, Etc.)

DOCUMENT: SOLE SOURCE MEMO: NOCTI Assessments

Originator: Anjanette Hendricks **Typist:** Karen Boone **Date:** 1/19/18

Proofed by:

Funded by: Local Grant

1) Director's Office Associate

K. Boone **Date:** 1/19/18

2) TCE Director

Karen Boone **Date:** 1/19/18

3) Executive Director's Office Associate

[Signature] **Date:** _____

4) Executive Director

[Signature] **Date:** _____

5) Chief Academic Officer's Office Associate

[Signature] **Date:** _____

6) Administrative Coordinator (if applicable)

[Signature] **Date:** _____

7) Chief Academic Officer

[Signature] **Date:** _____

REPRODUCE ON YELLOW PAPER