



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

Department of Planning, Innovation and Accountability

MEMORANDUM

TO: J. Kevin Beardsley, Director
Office of Purchasing Services

FROM: Donald E. Robertson, Jr., Ph.D., Chief Strategy and Innovation Officer *(PDR)*
Department of Planning, Innovation, and Accountability

SUBJECT: Sole Source Request—College and Work Readiness Assessment 2018–2019

DATE: May 3, 2018

NAME OF COMPANY: The Council for Aid to Education

ESTIMATED CONTRACT AMOUNT: \$148,800 (Dependent on 2018–2019 student enrollment in grade 12 English courses)

JUSTIFICATION FOR SOLE SOURCE:

This is to certify that the Council for Aid to Education (CAE) is the sole vendor that provides the College and Work Readiness Assessment (CWRA+) as an online assessment. The CAE also provides exclusive scoring services for this assessment.

It was determined in 2008 that the division needed a measure of critical 21st century skills to ensure our students are prepared for the future. Based on field testing and work through the Action Team Strategic Objective 2 (SO2) of *Compass to 2015*, it has been decided and supported by the Strategic Planning Implementation Steering Committee that Virginia Beach Schools continue to use the CWRA, now the CWRA+. Data from the CWRA+ are used to measure the following *Compass to 2020* outcomes for student success: effective communication, critical thinking, and problem solving. The CWRA+ supports Goal 1 (Globally Competitive Skills), the division application of balanced assessment and aligns with the division-created Integrated Performance Task administered at elementary and middle schools.

The CWRA+ will be administered to students in all grade 12 English classes. This will be the division's ninth year of full implementation of the CWRA/CWRA+. We will be using the services of CAE throughout the 2018–2019 fiscal year for testing and scoring. The cost will not exceed \$148,800 during the 2018–2019 school year.

If you have any questions, please contact me at 263-1109.

Approved Not Approved

J. Kevin Beardsley 5/4/18
Signature Date

NOTICE OF SOLE SOURCE PROCUREMENT

Date: May 4, 2018

Vendor/Contractor: Council for Aid to Education

Contract Amount: \$148,800.00

Description of Services:

College and work readiness assessments.

Sole Source Determination:

Sole provider of on-line College and Work Readiness Assessments
(CWRA+)

Date of Award: TBD

MAY 04 2018 AM10:35