



# **VIRGINIA BEACH CITY PUBLIC SCHOOLS**

## **CHARTING THE COURSE**

OFFICE OF PURCHASING SERVICES  
2512 GEORGE MASON DRIVE  
VIRGINIA BEACH, VA 23456  
(757) 263-1175

### **PUBLIC NOTICE**

### **SOLE SOURCE PROCUREMENT**

**Date:** 7/7/2020  
**Vendor/Contractor:** Certica Solutions, Inc.  
**Contract Amount:** \$182,594.50  
**Description of Services:** Continuation of usage of the Navigate Item Bank transferred from Schoolnet to Schoology.  
**Sole Source Determination:** Navigate Item Bank will allow for teachers to continue to use previously developed assessments in the new system.  
**Date of Award:** TBD

**J. Kevin Beardsley**  
**Director of Purchasing**  
7/7/2020 5:15PM



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*Office of Planning, Innovation and Accountability*

**MEMORANDUM**

**TO:** J. Kevin Beardsley, Director  
Office of Purchasing Services

**FROM:** Marc A. Bergin, Ed.D., Chief of Staff *MB*  
Lisa A. Banicky, Ph.D., Executive Director *LB*

**SUBJECT:** Sole Source Request—Navigate Item Bank through Certica Solutions, Inc.

**DATE:** June 29, 2020

**NAME OF COMPANY:** Certica Solutions, Inc.

**CONTRACT AMOUNT:** Estimated \$182,594.50

This memo is to certify that Certica Solutions, Inc. is the sole vendor who provides the Navigate Item Bank in Schoology. The Navigate Item Bank has been used in Schoolnet by VBCPS instructional staff over the past several years to build assessments. By transferring its use into Schoology, all previously created assessments that contain Certica items in Schoolnet can be extracted and uploaded into Schoology, saving teacher time on recreating quality assessments that they have already built.

Schoology has a second available item bank that has been reviewed by our curriculum and instruction team, and it does not meet VBCPS expectations. The test items are not tightly aligned to our state standards, do not contain the desired level of rigor needed for our students, and are not available for all subject areas.

The estimated cost for the school year for the Navigate Item Bank is \$182,594.50.

If you have any questions, please contact me at 263-1109.

Approved

Not Approved

*J. Kevin Beardsley* 7/7/20  
Signature Date