



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

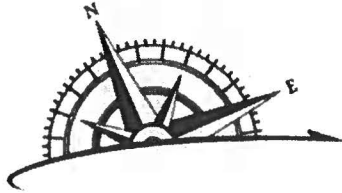
OFFICE OF PURCHASING SERVICES
2512 GEORGE MASON DRIVE
VIRGINIA BEACH, VA 23456
(757) 263-1175

PUBLIC NOTICE

SOLE SOURCE PROCUREMENT

Date:	June 7, 2021
Vendor/Contractor:	Instructure, Inc. (formerly known as Certica Solutions Inc.)
Contract Amount:	\$182,594.50
Description of Services:	Assessment application to Navigate Item Bank in Schoology.
Sole Source Determination:	This item bank used specifically with Schoology to allow continue use of existing assessments.
Date of Award:	TBD

J. Kevin Beardsley
Director of Purchasing
6/7/2021 10:49 AM





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Office of Planning, Innovation, and Accountability

MEMORANDUM

TO: J. Kevin Beardsley, Director
Office of Purchasing Services

FROM: Donald E. Robertson, Jr., Ph.D., Chief of Staff 
Lisa A. Banicky, Ph.D., Executive Director 

SUBJECT: **Sole Source Request--Navigate Item Bank Through Instructure, Inc.**
(Formerly known as Certica Solutions, Inc.)

DATE: June 1, 2021

NAME OF COMPANY: Instructure, Inc.

CONTRACT AMOUNT: Estimated \$182,594.50

This memo is to certify that Instructure, Inc. is the sole vendor who provides the Navigate Item Bank in Schoology. The Navigate Item Bank has been used in Schoolnet by VBCPS instructional staff over the past several years to build assessments. By transferring its use into Schoology, all previously created assessments that contain Navigate items in Schoolnet can be extracted and uploaded into Schoology saving teacher time on recreating quality assessments that they have already built.


Schoology has a second available item bank that has been reviewed by our Teaching and Learning team and does not meet VBCPS expectations. The test items are not tightly aligned to our state standards, do not contain the desired level of rigor needed for our students, and are not available for all subject areas.

The estimated cost for the school year for the Navigate Item Bank is \$182,594.50.

If you have any questions, please contact me at 263-1109.

Approved

Not Approved



Signature

6/1/21

Date