



Job Announcement: Elementary Support Staff

Our Montessori school was established in 1978 and sits on a beautiful 6-acre campus. MSB is home to a thriving and vibrant community of dedicated staff and families invested in the education, development and nurturing of its 180 students, ages 3 - 12.

We are looking for a support staff to join our Elementary team for the 2022-2023 school year. This person must share a love of working with Elementary-aged children while balancing responsibilities between several classrooms. This position requires a calm, flexible and positive attitude as the role is dynamic in nature. This person must be an excellent communicator and able to manage independent and collaborative work with the other Elementary teachers. The main responsibilities include providing reading support to emergent readers and additional support to the teachers with children who need more attention with their day to day work in the classroom. Additional responsibilities include recess and after-school program supervision.

This role will include providing additional academic support so previous work with learning differences or interest in learning is a must. We prefer a Montessori trained individual with at least 2 years of experience working in a classroom environment yet welcome those with an interest in Montessori and desire to learn more.

Details:

- Position dates: August 22, 2022 – June 16, 2023
- Typical hours 8:45 – 4:45, Monday – Thursday, 8:00 - 4:00 Friday (may vary to meet program needs)
- Required: Proof of vaccination and valid CPR/First Aid certification
- Paid holidays, paid time off, retirement and health benefits included
- Hourly wage range \$19.38 - \$20.16 depending on experience

To apply, email your cover letter and resume to employment@msb.org. No phone calls please.

MSB is committed to equal employment opportunity for all persons without regard to race, color, religion, sex, national origin, marital or parental status, sexual orientation, gender identity, military or veteran status, pregnancy, age or physical or mental disability, or any other basis prohibited by local, state or federal law. In addition, MSB is committed to improving employment opportunities for and utilization of people who may have been denied equal opportunity in society at large.