
FACILITY MANAGEMENT PROGRAM – CONDUCTING CHILD CARE PROGRAMS

Adoption Date:

Revised: July 10, 2018

Legal Ref: IC 20-26-5-1; IC 20-26-5-2; IC 20-26-5-3

Cross Ref:

The use of school buildings, grounds, equipment, and facilities for school purposes shall have precedence over all other uses. Westfield Washington Schools (WWS) shall implement a school age child care program for children who attend preschool offered by WWS and kindergarten through grade 6 that, at a minimum, operates after the school day, may include periods before school is in session, or periods when school is not otherwise in session (commonly referred to as a latch key program), and is available to all children in the applicable grade levels within WWS.

The child care program must meet or exceed the following standards:

1. Provide child care for children enrolled in kindergarten through grade 6.
2. Maintain liability insurance to cover participants with \$1,000,000 per occurrence limits.
3. Maintain a maximum child to staff ratio of 15 to 1.
4. Employees of the child care program (Student Support Programs) must meet employment standards of WWS, including background checks.

No fee will be assessed for the use of school buildings under this policy. However, a fee to cover costs attributable to implementing the program may be assessed.