

**Regional School District No. 17
Board of Education
Strategic Planning Subcommittee
June 2, 2022**

A meeting of the Regional School District 17 Board of Education Strategic Planning Subcommittee was held on June 2, 2022 at 4:07 p.m. at the Central Office Board Room.

Subcommittee Members Present: Suzanne Sack, Prem Aithal (Co-Chair), and Jen Favalora (Co-Chair)

Subcommittee Members Absent: Peter Sonski, Shawna Goldfarb

Also Present: Jeffrey Wihbey, Superintendent of Schools

Call to Order: The meeting was called to order at 4:07 p.m. by Prem Aithal.

Agenda Item #2 – Approval of 5/2/22 Strategic Planning Workshop Minutes: Suzanne Sack *Moved* and Jennifer Favalora *Seconded* a motion to approve the Minutes from 5/2. Motion passed unanimously by Voice Votes.

Agenda Item #3 - Discussion of Phase 3 Strategies/ Measures Deliverable and Timeline: Superintendent Jeffrey Wihbey presented a plan to assign four teams aligned with the four Strategic Plan overall Goals, kicking off with meetings on the last 2 days of school, June 20th & 21st. Each Goal will have two Administrators who will serve as Co-Chairs with a group of Teachers, Staff, and Union Representatives from the District. The Teams will work independently through the Summer to determine appropriate strategies and measurements for each of the Objectives in the Strategic Plan.

Tentative Timeline:

June 20th-21st – Strategic Goal Committees created with 2 Co-Chairs on each, work begins

June 23rd – Administration Retreat

July 25th - Goal Chairs report back to Superintendent Wihbey

Interim updates to Strategic Planning Subcommittee, when available for review

1. Strategies for each Objective
2. Strategic measures for each Objective

Week of July 25th- Strategic Planning Meeting - SP reviews and sends information back to Goal Teams

August 15-16th - Laurie Kimbrel in town

August 16-17th - Second Administration Retreat, with Strategies, Strategic Measures, Accountability, Timeline, Resources Needed for each of the Objectives to be sent to Strategic Planning Committee.

Week of August 16th - BoE meeting to include update and work with Laurie on Goal 2.1 and Goal 4

Late August/ Early September - Board Workshop

September 13rd – Board Meeting to approve Phase 3 Implementation Plan and Final Strategic Plan.

Agenda Item #4 - Discussion of HYA Role with District and Board:

Superintendent Wihbey will continue working with Laurie Kimbrel from HYA through the Summer to continue the work, bring the Focus Phase to a conclusion, and ready the District for implementation.

Agenda Item #5 - Discussion of Final Presentation of Phase 3:

The Committee discussed an aggressive Timeline with strategies needed for each Strategic Plan Objective, and measurements for the next one to five years. A proposed completed plan with Strategies, Measurements, Timelines, Accountable Lead, and Resources needed/reallocated for each will be presented by the Superintendent and Administration to the Board at an August Workshop and the Board will have a final review for approval at the September Board meeting.

Agenda Item #6 - Discussion of Strategic Planning Informing Next Year's Goals:

A brief discussion was conducted to discuss the Strategic Plan informing Superintendent Goals, building CIP Goals, and Staff Goals. This was in line with goal 2.3 of the Strategic Plan, "Ensure that each School's Continuous Improvement Plan and Staff Performance Goals are aligned with the Strategic Plan and Vision of the Graduate"

Adjournment: Prem Aithal adjourned the meeting at 5:02 p.m.

Submitted By: Jennifer Favalora