

INVITATION TO BID

Bid Request No. H2019-002

Sealed bids for the **Retro-Commissioning and TAB at Koontz ES, Millbridge ES, Shive ES, and Carson HS**, will be received in person, via regular mail by U.S. Postal Service, or via special courier service at **Rowan-Salisbury School System, attention Kristen Paustian, 500 N. Main Street, Salisbury, NC 28144**, until but no later than **2:00 p.m.**, local prevailing time, **July 21, 2022**, and then publicly opened and read immediately thereafter.

Bids received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. Bidders are responsible for ensuring their Bid is received before the deadline indicated. Bids submitted by telephone, telegraph, email, text message, or facsimile shall not be accepted.

The Work generally consists of retro-commissioning and TAB work at Koontz ES, Millbridge ES, Shive ES, and Carson HS as described below:

Koontz ES – Retro-commissioning and TAB work for existing indoor air handling units with hot water and chilled water coils. The units are located on equipment mezzanines. 685 E Ritchie Road, Salisbury, NC 28146.

Millbridge ES – Retro-commissioning and TAB work for existing indoor air handling units with hot water and chilled water coils. The units are located on equipment mezzanines. 155 Ed Deal Road, China Grove, NC 28023.

Shive ES – Retro-commissioning and TAB work for existing indoor air handling units with hot water and chilled water coils. The units are located on equipment mezzanines. 655 Holshouser Road, Rockwell, NC 28138.

Carson HS – Retro-commissioning and TAB work for existing indoor air handling units with hot water and chilled water coils. The units are located on equipment mezzanines. 290 Kress Venture Drive, China Grove, NC 28023.

A pre-bid conference will be held virtually at 10:00 a.m., on June 30, 2022. Use the following information to access the virtual meeting:

Join Zoom Meeting
<https://moseleyarch.zoom.us/j/7159603535>

Meeting ID: 715 960 3535

Dial by your location
+1 929 205 6099 US (New York)
+1 669 900 6833 US (San Jose)
Meeting ID: 715 960 3535

Submit questions online via moseleyarchitects.com. Responses will be in the form of addenda if required.

Obtain Drawings and Project Manual for the project as follows:

Beginning on June 20, 2022, all Bidders may obtain, and/or examine electronic Bidding Documents by visiting moseleyarchitects.com, “Bidding.” In order for Moseley Architects to maintain an accurate list of planholders, each Offeror shall forward and complete the following required steps:

Retro-Commissioning and TAB at Koontz ES, Millbridge ES, Shive ES, and Carson HS
Rowan-Salisbury School System
Architect's Project No: 612140.1

1. Visit moseleyarchitects.com, click the "Bidding" tab at the top of the page, scroll to **Retro-Commissioning and TAB at Koontz ES, Millbridge ES, Shive ES, and Carson HS**, click on "Bid Documents", and follow the instructions to "Request a key." Once complete, access to the electronic Bidding Document files can be obtained, saved, and or examined as needed. Addenda for the Project will be posted to the above listed website.
2. Bidders are required to send a confirmation e-mail that files were successfully downloaded in their entirety and include the following information to Moseley Architects, ATTN Betty Godwin (bgodwin@moseleyarchitects.com):

Project Name:

Company Name:

Address:

Phone/Fax Number:

Email Address:

Contact Person:

Refer to the Instructions to Bidders for bidding procedures and requirements.

All bidders are hereby notified that they shall be properly licensed under the state laws governing their trades.

Each bid shall be accompanied by a bid bond in an amount equal to not less than five percent (5%) of the gross amount of the bid.

Performance Bond and Labor and Materials Payment Bond in the amount of the contract are required.

No bid may be withdrawn after receipt of Bids for a period of sixty-one (61) calendar days.

The Owner reserves the right to reject any or all Bids, to accept any bid submitted, to waive any formalities and negotiate with the low Bidder or Bidders any changes considered necessary or desirable.

END OF INVITATION TO BID