

MINUTES
AMHS Board of Trustees Meeting
August 18, 2021

Present: Jeff Cymbaluk, Millie Judge, Mary Kelly, Talia Manhke, Armando Medina, Mike Burns, Alicia Mitchell, Brian Murphy, Terri Fewel, Joan Ritter, Steve Schmutz,

Absent: Bill Brooking, Mytyl Hernandez, Sue Adams, Rich Bacigalupi, Brett Carlton, Larry Moore, Pat Sievers, Shannon O’Kelley,

Opening Prayer – Steve Schmutz

Roll call – Steve Schmutz called the roll, and a quorum was declared.

Approval of Minutes – **The Board approved the minutes from the June meeting** of the Board of Trustees.

School Report –Alicia Mitchell

Alicia shared updates of the week of in services: new teacher orientation, faculty/staff mass in the chapel led by Fr. Justin Ryan ’06, DEI presentation from Dr. Stephanie Fryberg. AMHS will host new family dinners for families of grades 9 and 10 next week. Training for faculty this year will include a migration from Moodle to Canvas for the Learning Management System (LMS).

Governance – Jeff Cymbaluk, Steve Schmutz

Jeff introduced Armando Medina and Mike Burns and welcomed back Terri Fewel. Board members were reminded to review the committee and board meeting schedules. The Governance committee shared a recommended slate of officers for 2021-2022--the board of trustees approved the officers for the upcoming year.

Finance Committee – Millie Judge, Joan Ritter

Millie presented the main components of the budget for the 2021-22 school year for approval by the Board with no change in tuition, an enrollment of 445 students, and tuition assistance at just over \$1M. The board approved the budget.

Joan reviewed the year-end cash reserves of over \$350,000—the board approved putting \$300,000 in the operating reserve budget. The Finance Committee will wait for a project update and budget from the Innovation and Planning Committee to determine capital facilities reserves.

Jeff reviewed an update on the new mini buses—slated to arrive in Feb. /Mar. at a significantly lower cost.

Jeff and Steve presented information on the opportunity to acquire gently used field turf and base rock from Seattle Prep. Jeff reviewed three bids with the lowest bid coming from Diverse Earthworks. The

board approved the project cost, which will range from \$45,000 to \$50,000 to move the turf from SP to AMHS and install on the softball field in time for the 2022 season.

Spirituality, Health and Wellness Committee – Armando Medina

Armando gave updates on the campus ministry, kitchen, and athletics hallway projects. The committee reviewed the Wellness events calendar for the year, continuing work with Character Strong, and the goal to focus on wellness opportunities for faculty and staff.

Planning and Innovation Committee –Mike Burns

Pat Sievers had shared the work document of previous, current, and future projects. The kitchen and athletics hallway projects will be slated for November/December.

Advancement Committee – Steve Schmutz

Steve reported on the admissions planning for the upcoming school year: on campus and in person opportunities for parents and students; home visits; student shadow day visits. Admissions and MarCom are using new Facebook ads to emphasize spacious room and small class sizes on campus. The DREAM auction will be at the Angel of the Winds Arena in Everett on November 19. Rich Bacigalupi and Steve are working on a subcommittee for endowment growth focused on estate planning and planned giving.

Alumni Relations Committee –Talia Manhke

Talia shared photos and highlights from the Legacy Garden dedication, held on August 15. The class of 2001 were in attendance as they celebrated their reunion throughout the weekend. Many thanks to Talia and Jen Bowman for their efforts on this project and event.

The next Board meeting will be on September 22, 2021.