



## Southwark Community Education Council

Registered charity no. 1003405

### **Job Description: Maths Tutor for the 'Saturday Maths Scheme' at Alleyn's School.**

#### **Job Purpose:**

Tutor of Mathematical Skills, delivering lessons to Year 5 Primary School children who have an aptitude for Mathematics.

#### **Background:**

Southwark Community Education Council (SCEC) is a small educational charity, supported by but independent of the three independent schools within the Dulwich Foundation: Dulwich College, Alleyn's School and James Allen's Girls' School. For more than 20 years, the charity has run enrichment and booster classes for primary school children from the London Borough of Southwark. Three schemes are held, one at each of the three Foundation Schools. Pupils from 12 participating primary schools are chosen by those schools to receive free small-group tuition from subject specialists on Saturday mornings over two terms.

#### **Alleyn's Saturday School: 'Serious Fun on Saturdays'**

At Alleyn's, 52 children from Year 5 primary schools attend Maths classes with the aim of enhancing their Mathematical understanding. The pupils participate in lessons that cover a wide range of topics and are designed to stretch their Mathematical understanding in fun, creative and interesting ways. The children are put into groups of approximately 12 pupils, and each tutor takes responsibility for one group. The children are selected by ability when they join the scheme so are bright and enthusiastic. In addition, approximately around 40 Year 11 pupils from Alleyn's School volunteer as mentors on the scheme.

#### **Tutor of Maths:**

We need a tutor experienced in teaching Mathematics to this or similar age groups. The main focus of the sessions is on developing mathematical skills, but in a practical and engaging way. We do not set out to replicate the standard Maths curriculum of the children's primary schools; rather we wish to stimulate their interest in Maths by presenting them with real-life puzzles, the applications of Maths in everyday life, and problem-solving tasks. Advice on the content of sessions is available and there is a scheme that all tutors follow, though tutors are given considerable autonomy to devise their own sessions in order to engage the pupils in their subject.

#### **Dates and Times:**

The Saturday School runs for between 17-20 weeks per year (depending on term dates) in the autumn and spring terms. No sessions are held in the summer term. The first session in autumn 2022 will be on 1<sup>st</sup> October 2022 and the last session of the year will be in March 2023. The sessions run from 10:00am

to 12.00pm on Saturdays; tutors are asked to arrive at least 15 minutes before the start of the session and are expected to ensure that their classrooms are left clear at the end of the morning.

**Duties:**

The main duty is to prepare and deliver the teaching sessions. Tutors are asked to play their part (with older students who act as mentors) in supervising the children's snack and play time. Tutors are asked to attend an induction session at the start of each teaching year. Some marking of children's work may be appropriate, but this is unlikely to be onerous.

**Qualifications and Experience:**

Applicants should have a first degree, ideally in a subject related to Mathematics. Experience of teaching school age children, preferably but not necessarily at primary level, is essential. A formal teaching qualification is desirable but candidates with relevant experience may also be considered. Enthusiasm for the subject and a genuine interest in teaching children are vital.

**Safeguarding:**

SCEC is committed to safeguarding and promoting the welfare of children. The appointment is subject a Disclosure & Barring Service Check at the enhanced level as well as a Barred List Check as required by law for the protection of children and to compliance with proof of identity and addresses over the last five years in accordance with the stipulations laid down by the Disclosure and Barring Service. References will be sought and referees asked whether there is any reason to believe that the applicant is unsuitable to work with children.

**Remuneration:**

Tutors are paid £84.29 per two-hour session (this includes £9.09 per session to reflect accrued holiday pay). This rate includes payment for preparation time and attendance at meetings.

**Applications:**

Candidates should send a CV, application form and letter of application to:

Christopher Field  
Chair of Trustees  
Southwark Community Education Council  
121 Coleraine Road  
Blackheath  
London SE3 7NT

E-mail: [cwfield121contrabass@gmail.com](mailto:cwfield121contrabass@gmail.com)