

**Minutes of the Regular Meeting**  
**The Board of Trustees**  
**Commerce ISD**

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A regular meeting of the Board of Trustees of the Commerce Independent School District was held on January 18, 2022, at the Commerce ISO Administration Building. President Kathleen Hooten called the meeting to order, extended a warm welcome and announced that a quorum was present. The meeting had been posted for the time and manner required by law.

Board members present for the meeting were Mrs. Kathleen Hooten, Dr. Ray Green, Dr. LaVelle Hendricks, Mrs. Kelsey Lytle and Gabe Wittkopf.

**Executive Session...**

Mrs. Hooten announced that the Board would convene in executive session at 6:01 pm to discuss personnel (§551.074) and hold a private consultation with the Board's attorney, if necessary (§551.071).

**Reconvene from Executive Session...**

Mrs. Hooten announced that the Board ended its closed session at 7:15 pm on January 18, 2022.

**Opening Activities**

Dr. LaVelle Hendricks led an invocation. The pledge to the U.S. flag was led by Mrs. Lytle and the pledge to the Texas flag was led by Mr. Wittkopf.

**Citizens' Comments**

None

**Action on Items Discussed in Executive Session**

Consider the employment of Josh Brooks, Teacher/Coach, Kaleb Hackney, Police Officer/Teacher and Justin Westbrook, Promotion to CISD Police Chief. A motion was made by Mrs. Lytle to approve and seconded by Mr. Wittkopf, the motion carried. Also, consider the resignation of Blessing Dexter, Tri County. A motion was made by Dr. Green, to accept her resignation with a second by Mrs. Lytle, the motion carried. A motion to accept Roy Farrow and Samuel Flash's resignations was made by Dr. Hendricks, seconded by Mr. Wittkopf, the motion carried.

**Consent Agenda**

Consider Approval of the Minutes of the Regular Meeting of December 16, 2021 and the Special Meeting of January 11, 2022, and the Financial Statements and Investment Report of December, 2021. A motion to approve the minutes of both meetings was made by Dr. Green with a second by Mr. Wittkopf. Motion carries.

**Consider Resolution and Order of Election Calling A School Board Trustee Election**

The Board voted to Approve the Resolution and the Order of Election for Places 1, 2, and 3 on May 7, 2022. Dr. Hendricks made a motion to approve the Resolution and Call the Election, Mr. Wittkopf seconded the motion. Motion carries.

**CMS Construction Presentation Update by Claycomb**

Mr. Marc Rauzi made a Presentation regarding the Construction of Commerce Middle School.

**Consider Approval of TASB Local Update**

The Board voted to approve TASB Local Update 2021.5, Exhibits DIA, FB and FFH. A motion was made by Mr. Wittkopf to approve the Local Update, a second was made by Dr. Green, the motion carried.

**Consider the Approval of Return to In-Person Instruction**

Dr. Tremmel explained the Return to In-Person Instruction and Continuity of Services Plan had to be updated every six months. A Motion to Approve the plan as presented was made by Dr. Hendricks and seconded by Mrs. Lytle. The motion carries.

**Informational Reports**

Superintendent Alderman reported a total of 1478 students enrolled, up 19 students from last month.

Dr. Hendricks informed the Board that Dr. Paul Johnson, a retired Professor at TAMUC, passed last week at the young age of 90. Dr. Hendricks stated that Dr. Johnson never failed to read CISD's minutes to keep up with our District.

The date, time and location for the February meeting was set for Thursday, February 17, 2022 with executive session to begin at 6:00 pm and the open session at 7:00 pm at the Central Administration Building.

**Executive Session...**

Mrs. Hooten announced that the Board would convene in executive session at 8:15 p.m. to discuss personnel (§551.074) and hold a private consultation with the Board's attorney, if necessary (§551.071).

**Reconvene from Executive Session...**

Mrs. Hooten announced that the Board ended its closed session at 9:11 pm. The board moved to extend Superintendent Alderman's contract for an additional year. The Motion was made by Mr. Wittkopf, seconded by Dr. Hendricks. The Motion carried Unanimously.

**Adjournment...**

Dr. Green made a motion to adjourn. Mrs. Hooten stated that the meeting was adjourned.



Kathleen Hooten, President  
CISD Board of Trustees



Gabe Wittkopf, Secretary  
CISD Board of Trustees