

## Minutes of the Regular Meeting

### The Board of Trustees Commerce ISD

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A regular meeting of the Board of Trustees of the Commerce Independent School District was held on July 27, 2020, at the Commerce ISD Administration Building. President Kathleen Hooten called the meeting to order, extended a warm welcome and announced that a quorum was present. The meeting had been posted for the time and manner required by law.

Board members present for the meeting were Mrs. Hooten, Dr. Ray Green, Dr. LaVelle Hendricks and Mr. Randy Starks. Ms. Etta Herring joined during Executive Session. Mr. Gabe Wittkopf was absent.

#### **Executive Session...**

Mrs. Hooten announced that the Board would convene in executive session at 6 p.m. to discuss personnel (§551.074) and hold a private consultation with the Board's attorney, if necessary (§551.071).

#### **Reconvene from Executive Session...**

Mrs. Hooten announced that the Board ended its closed session at 7:02 p.m. on July 27, 2020.

#### **Opening Activities**

Dr. Hendricks led an invocation. The pledge to the American flag was led by Mr. Dr. Green and Texas flag was led by Mr. Starks.

#### **Citizens' Comments**

None

#### **Action on Items Discussed in Executive Session**

Dr. Hendricks made a motion to accept the resignation of Brock Hunter, CMS teacher/coach. Dr. Green seconded the motion. The motion carried.

Mr. Starks made a motion to employ professional personnel as presented: Justin Bundy, CHS teacher/coach; Britt Melton, CHS teacher/coach; Dean Earls, CMS teacher; Matt Henderson, CMS teacher/coach and Esmeralda Sanchez, CMS teacher. Dr. Hendricks seconded the motion. The motion carried.

#### **Consent Agenda**

Dr. Green made a motion to approve the minutes of the regular meeting on June 15, 2020 and the Special Meeting of June 18, 2020, and the financial statements and investment summary for June 2020. Mr. Starks seconded the motion. The motion carried unanimously.

**Presentation by the Texas A&M University-Commerce College of Education and Human Services**

Dr. Kimberely McLeod, the new dean of the College of Education and Human Services, addressed the Board and explained how she and her staff would work to strengthen the university-CISD partnership.

**Presentation of Delinquent Tax Report**

Mr. Tab Beall from the law firm of Perdue, Brandon, Fielder, Collins & Mott, LLP gave the delinquent tax report.

**Consider Approval of Tax Resale Deed**

Tax attorneys offered property on FM 118 in Commerce for sale and a bid from Jason Kirschbaum for \$2600 was received. Dr. Green made a motion to accept the bid as presented. Dr. Hendricks seconded the motion. The motion carried.

**Consider Approval of the 2020-2021 Appraisal Calendar and Teacher Appraisers**

Superintendent Charlie Alderman recommended that all current and any other administrators hired this school year be approved as teacher appraisers. The appraisal calendar including the appraisal period of August 24, 2000 to May 13, 2021 Mr. Starks made a motion to approve as presented. Dr. Green seconded the motion. The motion carried.

**Review of Student Handbooks**

Board members were previously provided updated Student Handbooks for their review.

**Consider Approval of Waiver for 40% Campus Hybrid Instruction for 9<sup>th</sup> – 12<sup>th</sup> Grade Students**

Mr. Alderman suggested the Board approve the waiver in the event that it was needed this school year. Mr. Starks made a motion to approve the waiver as presented. Ms. Herring seconded the motion. The motion carried.

**Consider Approval of Waiver for Parent Notice Requirements for Students at Risk of Failure**

Mr. Alderman explained that this waiver was required because students at risk could not be notified last spring. Dr. Hendricks made a motion to approve the waiver as presented. Mr. Starks seconded the motion. The motion carried.

**Consider Approval of Meal Price Increase for Students**

Director of Finance John Walker explained that the District must increase the price of lunches 10 cents to align with Federal guidelines. The price was raised to \$2.90 for secondary students and \$2.65 for elementary students. Dr. Green made a motion to approve lunch prices as presented. Mr. Starks seconded the motion. The motion carried.

**Consider Approval of Tri County Shared Services Arrangement**

Mr. Alderman explained that this agreement was approved annually and no changes were made from last year. Dr. Hendricks made a motion to approve the arrangement as presented. Ms. Herring seconded the motion. The motion carried.

**Discussion of Back-to-School Plan with Possible Action**

Mr. Alderman explained that administrators met and proposed a hybrid plan for in-person instruction with half of the students attending two days a week with instruction online the other days. Asynchronous instruction would be provided for students whose parents wanted them to remain home. The Board went on a break from 8:15 to 8:37 p.m. so that Mr. Alderman could visit with approximately 30 teachers in attendance. When the Board reconvened, Mr. Alderman explained that teachers wanted to delay the school start by at least one week so that more time could be devoted to safety training in regard to COVID-19 and strategies for delivering online instruction. Board members expressed that if students chose online learning then they would not be allowed to participate in extracurriculars.

Mr. Starks made a motion to delay the start of school by one week to August 11 and to make the intersession week of February 8-12 a normal school week. Dr. Green seconded the motion. The motion carried with Dr. Hendricks opposing.

**Discuss and Consider Date, Time and Location for the 2020-2021 Regular School Board Meetings**

Mr. Alderman shared the schedule for board meetings. Dr. Hendricks made a motion to approve as presented. Dr. Green seconded the motion. The motion carried.

**Consider Approval of NETCAT Course Sharing Agreement**

Mr. Alderman explained that the annual agreement was unchanged from last year. Dr. Green made a motion to approve as presented. Ms. Herring seconded the motion. The motion carried.

**Consider Approval of TAXB Local Policy 115 affecting policies DIA(LOCAL):  
EMPLOYEE WELFARE - FREEDOM FROM DISCRIMINATION,  
HARASSMENT, AND RETALIATION  
DMD(LOCAL): PROFESSIONAL DEVELOPMENT - PROFESSIONAL MEETINGS AND  
VISITATIONS  
EI(LOCAL): ACADEMIC ACHIEVEMENT  
FB(LOCAL): EQUAL EDUCATIONAL OPPORTUNITY  
FD(LOCAL): ADMISSIONS  
FEB(LOCAL): ATTENDANCE - ATTENDANCE ACCOUNTING  
FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT  
FFH(LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT,  
AND RETALIATION  
FMF(LOCAL): STUDENT ACTIVITIES - CONTESTS AND COMPETITION  
FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT  
COMPLAINTS/GRIEVANCES  
GF(LOCAL): PUBLIC COMPLAINTS**

Mr. Starks made a motion to approve as presented. Dr. Green seconded the motion. The motion carried.

**Informational Reports**

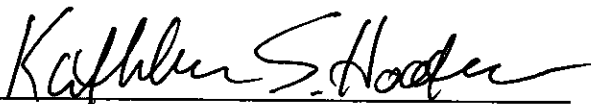
Mr. Alderman explained that registration was down due to coronavirus concerns. Plans for the new school year would be formulated and released to parents this week.

**Comments from Board Members**

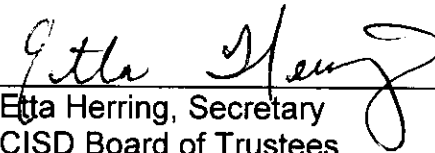
None

**Adjournment...**

Dr. Green made a motion to adjourn. Mrs. Hooten stated that the meeting was adjourned.



Kathleen Hooten, President  
CISD Board of Trustees



Etta Herring, Secretary  
CISD Board of Trustees