

Minutes of the Regular Meeting

The Board of Trustees
Commerce ISD

A regular meeting of the Board of Trustees of the Commerce Independent School District was held on January 22, 2019, at 7:00 p.m. at the Commerce ISD Administration Building, 3315 Washington St., Commerce, Texas. President Kathleen Hooten called the meeting to order, extended a warm welcome and announced that a quorum was present. The meeting had been posted for the time and manner required by law.

Board members present were Mrs. Hooten, Dr. LaVelle Hendricks, Dr. Ray Green, Dr. Mark Reid, Mr. Randy Starks and Mr. Gabe Wittkopf. Ms. Etta Herring was absent.

Executive Session...

Mrs. Hooten announced that the Board would convene in executive session at 6:40 p.m. to discuss personnel (§551.074) and hold a private consultation with the Board's attorney, if needed (§551.071).

Reconvene from Executive Session...

Mrs. Hooten announced that the Board ended its closed session 7:05 p.m. on January 22, 2019.

Opening Activities

Dr. Hendricks led an invocation. The pledges to the American and Texas flags were led by CHS students Alexis Morgan and Summer Houston.

Recognition

The CHS All-District football players were recognized including first team honorees Anthony Peak and Jordy Ramirez. Second team members Xzay Basham, Nick Aaron, Anthony Cork, Alex Hurtado and Charles Houston. Honorable mention players were Brad Caldwell, J'Den Wilson, Wade Nicholson and Kaden Aaron.

The CHS Cheer team was recognized for placing second in the State UIL Spirit Competition.

Administrators recognized the service of CISD Board members during Board Recognition Month.

Citizens' Comments

None.

Commerce High School Campus Report

CHS Principal Steve Drummond presented his campus report.

Action on Items Discussed in Executive Session

Dr. Hendricks made a motion to accept the resignation of Sonya Clayton and Chaz Dickerson, CMS teachers. Mr. Starks seconded the motion. The motion carried unanimously.

Mr. Wittkopf made a motion to employ Dustin Robinson and Natalie Capulong as CMS teachers. Dr. Green seconded the motion. The motion carried unanimously.

Consent Agenda

Dr. Hendricks made a motion to approve the minutes of the regular meeting on December 17, 2018 and the financial statements and investment summary for December 2018. Dr. Green seconded the motion. The motion carried.

Consider Approval of eRate Project for Access Licenses

Director of Technology Al Shipp explained that licenses needed to be renewed for the 159 Meraki wireless access points on campuses. Licenses for five years could be purchased for \$30,051 with eRate portion of \$24,040.80 and CISD portion of \$6,010.20.

Dr. Reid made a motion to approve awarding the eRate project to CDW Government LLC. Mr. Wittkopf seconded the motion. The motion carried unanimously.

Consider Resolution and Order of Election Calling a School Board Trustee Election for Places 1, 2 and 3 of the Commerce ISD Board of Trustees on May 4, 2019

Dr. Hendricks made a motion to approve the resolution and order of election calling for a school board trustee election for Places 1, 2 and 3 of the CISD Board of Trustees on May 4, 2019. Dr. Reid seconded the motion. The motion carried unanimously.

Consider Approval of Request to Submit TEA Expedited Waiver for State Testing Days

Superintendent Charlie Alderman explained that the district seeks the waiver to allow for altered schedules of non-tested students. This action frees up staff to help with testing. Dr. Green made a motion to approve waiver request for state testing days for 2018-2019, 2019-2020 and 2021-2021. Mr. Starks seconded the motion. The motion carried unanimously.

Discuss and Consider Approval of School Health Clinic Proposal

Mr. Alderman explained information about a school-based health clinic which would be housed at the FACE Center behind CMS was shared at last month's meeting. Carevide would partner with the District providing a medical team two days a week and supplies. The District would provide the structure, maintenance, utilities and internet service. Construction cost would be approximately \$60,000 to set up two exam rooms, a lab and two offices. The Commerce Schools Educational Foundation has pledged \$30,000 toward construction costs. Other entities are expected to provide services at no or reduced cost. Students would be able to go to the clinic during the school day with their parents or be transported by school personnel. Carevide would complete all paperwork for insurance and Medicaid.

Dr. Hendricks made a motion to approve the school health clinic proposal by Carevide. Mr. Starks seconded the motion. Five board members voted yes. Mr. Wittkopf abstained.

Dr. Reid made a motion to fully fund the clinic project any amount outstanding from a CSEE Foundation contribution. Dr. Green seconded the motion. The motion passed with four voting yes, Dr. Hendricks voting no and Mr. Wittkopff abstaining.

Discussion of Financial Matters including Fund Balance

Mr. Alderman recognized Director of John Walker for his conservative handling of financial matters which helped result in a \$6,010,694 fund balance. Since TEA recommends three month's reserve and the Board suggested maintaining a four-month fund balance, a balance of \$1,491,370 is available to use for improvements across the district. He said he is talking to principals about developing wish lists of projects for their schools. Employee compensation will also be considered. Dr. Hendricks made a motion to allow Superintendent Alderman to develop and prioritize a wish list to present at a special meeting for board approval. Mr. Starks seconded the motion. The motion passed unanimously.

Informational Reports

Enrollment was 1533, down three from this time last year.

The trustee election will be held May 4, 2019. Filing opened on Wednesday, January 16. The last day to file for a place on the ballot will be Friday, February 15. Places up for election are Places 1, 2, and 3 held by Kathleen Hooten, Gabe Wittkopf and Ray Green, respectively.

Each principal gave their report for the month.

The date for the February Board meeting will be Monday, February 18, 2019. The meeting will be held at 7 p.m. Executive session will be held at 6 p.m. A special meeting was set for 6 p.m., February 25, 2019.

The check register was presented.

Board Member Comments...

Dr. Hendricks thanked principals for providing individuals for recognition at the MLK recognition service. He said he hoped to involve more students in following years. He also mentioned the Don't Date a Bad Drug program that will be presented at CES on February 14.

Executive Session...

Mrs. Hooten announced that the Board would convene in executive session at 9:04 p.m. to discuss personnel: evaluate and review superintendent's contract (§551.074) and hold private consultation with Board's attorney, if needed (§551.071).

Reconvene from Executive Session...

Mrs. Hooten announced that the Board ended its closed session 9:28 p.m. on January 22, 2019.

Action on Items Discussed in Executive Session

Dr. Hendricks made a motion to extend Superintendent Charlie Alderman's contract two years through June 30, 2022. Mr. Starks seconded the motion. The motion carried unanimously.

Adjournment...

Mr. Wittkopf made a motion to adjourn. Mrs. Hooten stated that the meeting was adjourned.



Kathleen Hooten, President
CISD Board of Trustees



Etta Herring, Secretary
CISD Board of Trustees