

# Committee, Club & Volunteer Descriptions 2022/23

**Welcome!** Your membership to the NDP Mothers' Guild has a tremendous impact on NDP, our students, faculty, staff, administration, fellow mothers, and community. We are a volunteer-run organization whose foundation is built on Guiding, Giving and Grace.

Becoming an NDP Mothers' Guild member is a fun and exciting way to meet other mothers and make friends while getting involved with your child's school. Whether you have an hour, a day, a week or more to give...there are many volunteer opportunities throughout the school year. If you'd like to assist in any way, please become a member of the NDP Mothers' Guild. You will be contacted for each specific event - so you can decide based upon your schedule and availability!

# Committees, Events and Activities

Faculty and Staff Appreciation (Ongoing Events and Activities) Faculty and Staff Appreciation is guided by 2 chairs who organize, coordinate and execute specific events and activities in support and appreciation of NDP faculty, staff and administration. These events and activities include but are not limited to: (2) Welcome back luncheon in August and January, a snack in the Fall and Spring and Teacher Appreciation Week in May, which consists of (2) lunches and 3 treats. The Chairs also send birthday cards and Scrip store vouchers to faculty, staff, and administration throughout the school year. Mothers' Guild members volunteer to help with various items and give donations for each event as requested by the Chairs. Budget is provided by NDP and managed by Mothers' Guild. A SignUpGenius for donations is sent.

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# Class Social Moms (Ongoing Events and Activities)

Each class has 2 Social Moms who plan and organize 2 social outings per year for all NDP mothers. These socials are typically held in the evening at a local NDP sponsor restaurant or establishment and one of the few opportunities non-Mothers' Guild members have to participate in a Mothers' Guild sponsored event. The socials are a great way for all mothers to mix and mingle with one another. There is no committee orbudget. Invitations are sent through a SignUpGenius. In 2022-2023 there will be 2 leads to help all social chairs coordinate the socials.

# **Grandparents Day Luncheon (Event)**

Grandparents Day Luncheon is a time-honored NDP tradition held during the week of Thanksgiving and is guided by 2 Chairs. Chairs manage the planning of this special opportunity for grandparents to join their NDP grandchild for an informative and inspirational event. Members volunteer on the day of the event to help set/clean up, check-in, decorate and as needed. Budget is provided and managed by NDP.

A SignUpGenius for volunteers will be posted.

# Mass of Transition (Event)

Each spring NDP holds its annual Mass of Transition. A truly special event, this mass signifies the transition of the Junior class into the Senior class/leaders. Guided by 1 Chair who organize a small celebration for our Juniors and Seniors and their families which includes desserts and drinks. Members volunteer on the day of to provide the desserts and drinks, help decorate and serve as hosts at the celebration. Budget is provided by NDP and managed by Mothers' Guild. A SignUpGenius will be posted for volunteers as needed.

# Mombassadors (Ongoing Events and Activities)

Mombassadors — at the heart of our Mothers' Guild is a group of dedicated, warm, and friendly members who welcome new families to the NDP community. This group has 2Chairs who train and guide members on talking points and information to give new families. Initial calls are made when students register for NDP. Additional call and emails are sent over the summer (script provided) and throughout the school year to check-in and provide reminders about NDP and Mothers' Guild events and activities, such as: Culinary Fest, Grandparents Day, Auction Fashion Show, etc. Mombassadors also assist with NDP prospective/new student events: AIE Events, Back to School, Freshman Orientation, NDP Open House and Freshmen Scheduling. There is no budget.

# NDP Prayer Moms (Ongoing Events and Activities)

All NDP mothers, of all faiths, are welcome to participate in this group, which is guided by 1-2 Chairs and our Mothers' Guild Spiritual Coordinator. Together this group of women offer prayers for the NDP faculty, staff, administration, students, families, and community. High school years can be challenging for many and the NDP Prayer Moms reach out to God for help with those struggles. They also pray for those students involved in March for Life, Kairos, One Mission, and more. Confidential prayer requests may be provided to the Chair. NDP Prayer Moms meet in various locations once a month. A SignUpGenius will be sent to all NDP moms to confirm attendance and email reminders may also be sent.

# Project Grad (Event)

Project Graduation is guided by 1-2 Chairs who work in tandem with the NDP Student Activities Director to drive and coordinate student registration, as well as plan entertainment, food/beverage, raffle prizes, décor, and security at the chosen venue. Members volunteer to assist via a SignUpGenius. The event is mostly self-funded and budget is provided and managed by NDP. A SignUpGenius will be posted for volunteers.

# Saints Helping Hands (Committee)

Saints Helping Hands has 1-2 Chairs who work closely with NDP to grow, and execute, service opportunities (i.e., food drives, turkey drives, Saints 5k, school supply drive, campus drive-thru donations, etc.) to set an example for our students, help the students to fulfill their NDP Christian Service requirements and help NDP give back to the community at-large. Non-profit organizations chosen will be aligned with NDP's Christian Service mission and approved by both the Mothers' Guild Executive Board and NDP. Additionally, the chairs will look at ways Mothers' Guild members may also participate in community service and will serve as a resource to NDP moms who may have questions regarding service opportunities. There is no budget. SignUpGenius will be used to gather volunteers and donations.

# Senior Moms Retreat (Committee)

An annual tradition, Senior moms gather together for fellowship, food and friendship. This committee is guided by 1-2 non-senior mom chairs. Tasks include: securing venue/speakers, food logistics, preparing itinerary and handling communication and coordination of event. Event includes: guest speakers, group discussions, helpful hints for preparing your child for college as well as prayer and meditation time. All senior mom are invited, and participating senior moms pay a registration fee to offset event costs (scholarships are available for those in need through Mothers' Guild. Please contact <a href="mothersguild@ndpsaints.org">mothersguild@ndpsaints.org</a> for more information regarding scholarships). Budget provided by NDP and managed by Mothers' Guild. A SignUpGenius will be posted for volunteers as needed.

# Senior 100 Day Countdown (Event)

The big countdown to Graduation Day begins with this fun, festive day guided by 1-2 Chairs. On the day that marks 100 days prior to the Senior Class's completion at NDP a party for the graduating class is held during the lunch break. Themes and decor can be implemented along with a yummy treat. Members volunteer to set/clean up, serve and donate via a SignUpGenius account. Budget is provided by NDP and managed by Mothers' Guild. A SignUpGenius will be posted for volunteers as needed.

# Senior Parking Spot Paint Party (Event)

Prior to school commencing, the Senior Class has the opportunity to decorate individual parking spots with personality-inspired paint jobs. Guided by 2 Chairs who provide snacks and refreshments. Members volunteer to set/clean up, serve and donate via a SignUpGenius. Budget is provided by NDP and managed by Mothers' Guild.

A SignUpGenius will be posted for volunteers as needed.

# Senior Picnic (Event)

Senior Picnic is another time-honored NDP tradition! Guided by 1-2 Chairs who work in tandem with NDP's Student Activities Director to organize and execute a fun, outdoor picnic for the graduating class. This springtime event is planned on a normal school dayat a local park and offers a variety of food, beverages, activities and fun. Members volunteer to set/clean up, serve and donate via a SignUpGenius account. Budget is provided by NDP and managed by Mothers' Guild. A SignUpGenius will be posted for volunteers as needed.

### Volunteers (Ongoing Events and Activities)

In addition to the Committee Chair Opportunities listed above, there are numerous activities where one may volunteer in passing out snacks to students, etc. The Volunteer Coordinator will post a SignUpGenius as needed.

The board is also looking for volunteers to help with member support services, like SignUpGenius, member contact and activities to keep our growing community connected.

### **CLUBS**

NDP Mothers' Guild offers many ways for members to gather in fellowship, build friendships and to feed the body, spirit and/or minds of our members. All invites and sign-ups are sent through SignUpGenius

### **Book Club**

Meet other NDP moms with a passion for reading! Book Club meets each month to exchange views, thoughts, and perspectives on a Club-chosen book, that has been approved by NDP. It's a great way to socialize with moms who share in this favored pastime!

### Breakfast Club

Here's to the ladies who brunch! Members who attend are responsible for paying for whatever they order (plus tip) directly to the restaurant. The group rotates through local breakfast places for a fun social gathering. Come for the food and stay for the fellowship.

### Foodie Club

Calling all moms who have a love and appreciation for food, wine and entertaining! Get the dish on great ideas for parties, potlucks, everyday recipes and the holidays. Increase your knowledge about wine and more. Savoring fun and friendship, club members also participate in cooking demonstrations and wine tastings for an additional fee. This group enjoys active member participation.

### **Game Club**

This club is all fun and games! Get together once a month with other moms to socialize and have fun. New games are played all the time – no experience necessary. Come ready to learn, play, and laugh.

### **Golf Club**

The Mothers' Guild Golf Club is not a women's league, but rather a fun group of all-level golfers. Beginners can play a scramble. We are just here to golf and have fun! Please note that golf fees are not covered by membership and will vary depending on the course.

# **Hiking Club**

Hiking Club is perfect for those moms with a passion for being outdoors and exploring the variety of trails throughout Phoenix and Scottsdale. Hiking Club Chair establishes a schedule of hikes at a variety of difficulty levels. Club members meet each month and take off to explore, foster new friendships and enjoy hiking fitness. Times and locations will vary.

# Social Club

The Mothers' Guild Social Club gathers at various venues for activities (wine tastings, restaurant outings, etc). Please note that fees for tangibles are not covered by membership and will vary depending on the activity.

### NDP ADVANCEMENT DEPARTMEMNT FUNDRAISING EVENTS

The NDP Mothers' Guild also supports NDP Advancement Department Initiatives. A Mothers' Guild liaison and/or committee for each major fundraiser is formed each year including Culinary Festival, annual Golf Tournament and Auction and Fashion Show. The liaison serves as administrative support for the NDP Advancement Department helping with forms, marketing, communication, and technology as directed by the NDP Advancement Department and in conjunction with the Mothers' Guild Executive Board. Committee members procure auction items, help with decorations, set up/tear down, act as volunteers at the event, assist with marketing and other various tasks.

# **Pop Up FUNdraisers**

Pop Up FUNdraisers are organized throughout the school year. They are a great way to get out and support NDP while having fun and fellowship with one another. From shop-for-a-cause events at local retailers to restaurants...we hope to raise money for NDP's Saints Fund while having FUN!

# Saints' Store

The Saints' Store provides a wide variety of NDP spirit wear and novelty items. Channel your retailer as you help sell NDP-approved spirit wear, provide input for new wear, and help fundraise for our school. No experience is needed; our committee chair(s) will teach you everything you need to know. It's super easy and it's super fun!

# **Scrip Program**

NDP's Scrip Program is the only tuition rebate opportunity at NDP. Managed by NDP's Advancement Office and supported by Mothers' Guild, volunteers help to promote, sell and fulfill gift card orders, as well as track gift card inventory. Scrip is another great wayto help fundraise for our school! Again, no experience needed. We'll train you!

# **Used Uniform Sales**

Used Uniform Sales is another way to channel your inner retailer! This committee, working closely with NDP's Advancement Office, inventories, folds, and sells gently used uniforms at the Used Uniform Sales events on campus.