



The monthly meeting of the Board of Directors was held Tuesday, May 10, 2022 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business:

Call to order: 6:00 pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Mira Norcross (Chair and Parent)	Present
Jennifer May (Vice-Chair and Parent)	Present
Jessie Sheldon (Secretary and Teacher)	Present
Erin Ribar (Parent)	Present
Jim Redfield (Community Member)	Absent
Jean Woodberry (Teacher)	Present
Ceci Delbene (Teacher)	Present
Kaari Rodriguez (Teacher)	Present
Corey Purkat (Parent)	Present (6:04pm)
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present
Julie Lundgren (CFO, <i>ex officio member</i>)	Present

Community Input: None

name	position/role

Review of Agenda: Add annual meeting minutes to action items.

Conflict of Interest Disclosure: None

School/Community Presentations:

name	position/role
Brooklyn Corbett, Sophie Johnson, Coach Dan Kempenich	Archery Team Members
Kaari Rodriguez	Language Acquisition Coordinator

Celebrate LILA: Celebrate Kaari and Ceci and all of their work with the language acquisition program this year, celebration of Archery team and of their success in competition and building a positive team climate, celebration to the LILA art department and all the great things they have been doing, celebration to the Upper School Language Literature department with all of their challenges this year, celebration to how LILA dealt and communicated all of the changes with Covid mitigation, celebrate LILA teachers for teacher appreciation week.

School Update: Written Executive Director Report

Executive Director Peterson spoke on activities under the four goals of the strategic plan, (#1 Attract and Retain Students, #2 Attract and Retain Staff, #3 Sustainable Finances, #4 Facilities) as outlined in the board folder.

Action Item: Treasurer’s Report (March 2022 financials)

Explanation	
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Motion	Motion to approve the Treasurer’s Report (March 2022 financials)
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Made by	Member Delbene	Seconded by	Member Purkat
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Discussion	Members discussed.
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Vote		Yea	7 Delbene May Purkat Ribar Rodriguez Sheldon	Nay		Abstain	1 Norcross
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			Woodberry				
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Decision	Motion carries
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Action Item: Request for exception to Policy 142: Early Entrance

Explanation	
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Motion	Motion to grant for exception to Policy 142: Early Entrance
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Made by	Secretary Sheldon	Seconded by	Member Rodriguez
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Discussion	
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Vote		Yea	7 Delbene May Purkat Ribar Rodriguez Sheldon Woodberry	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Action Item: FY22 budget revision 2

Explanation	
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Motion	Motion to approve the FY22 budget revision 2
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Made by	Member Delbene	Seconded by	Member Rodriguez
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Discussion	
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Vote		Yea	7 Delbene May Purkat	Nay		Abstain	1 Norcross
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			Ribar Rodriguez Sheldon Woodberry				
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Decision	Motion carries
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Action Item: Approve ECMC Go Grant award

Explanation	
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Motion	Motion to approve ECMC Go Grant award
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Made by	Member Purkat	Seconded by	Member Ribar
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Discussion	
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Vote		Yea	7 Delbene May Purkat Ribar Rodriguez Sheldon Woodberry	Nay		Abstain	1 Norcross
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Decision	Motion carries.
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Action Item: Annual Meeting Minutes

Explanation	
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Motion	Motion to approve Annual Meeting Minutes
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Made by	Member Delbene	Seconded by	Vice Chair May
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Discussion	Annual meeting was held on 4/12/22.
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Vote		Yea	7	Nay		Abstain	1
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			Delbene May Purkat Ribar Rodriguez Sheldon Woodberry				Norcross
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Decision	Motion carries.
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Dialog/Discussion Items

1. **Strategic Planning Follow-Up:** Meeting at the end of May to finalize strategic planning goals to begin implementing for the following school year.
2. **Bond Refinance:** Refinance of 2014 bonds on pause. We will continue to monitor the market and bonds to refinance in the next few years.
3. **FY23 budget (first read):** Budget summary in board folder.

Reports:

Subject	Finance Committee Minutes for 5/9/22 meeting (review and file)
Discussion	

Subject	Executive Committee Minutes for 5/10/22 meeting (review and file)
Discussion	

Action Item: Consent Agenda (Secretary’s Reports and Donations report, are in the board folder)

Motion	Motion to approve Consent Agenda
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Made by	Vice Chair May	Seconded by	Member Delbene
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Vote		Yea	7 Delbene May	Nay		Abstain	1 Norcross
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			Purkat Ribar Rodriguez Sheldon Woodberry				
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Decision	Motion carries
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Announcements:

- Community Updates: LILA Prom is happening this weekend, Graduation is Tuesday, June 7th 5:00-6:00 pm award ceremony and 7:00-8:00 pm graduation ceremony. Promoting a student trip to the Dominican Republic for next school year.
- Board Member Training Updates: no updates.

Other Business: None

Reflection on Board Performance: fist of 5 performance 55/55

Adjourn:

Motion	Motion to adjourn at 7:30 pm
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Made by	Member Rodriguez	Seconded by	Member Purkat
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Vote		Yea	7 Delbene May Purkat Ribar Rodriguez Sheldon Woodberry			Abstain	1 Norcross
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Decision	Motion carries
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