



## 2022–2023 VERIFICATION WORKSHEET V4

Your 2022–2023 Free Application for Federal Student Aid (FAFSA) was selected for a process called “Verification” by the U.S. Department of Education. Please complete this worksheet and sign the form. **Complete the entire form. Incomplete worksheets will be returned to you. We cannot determine eligibility until all required documents are received and reviewed.** **Note: Section B of this worksheet must be completed in the presence of a Metro Tech Financial Aid Administrator.**

1. Complete all sections of this worksheet – you must sign the certification (Section D) on this worksheet. Submit the completed worksheet and any other required documents to the Financial Assistance office.

### A. STUDENT INFORMATION

First Name	Last Name	Last 4 of SS#	Date of Birth
Phone Number (include area code)		Email Address	

### B. STATEMENT OF EDUCATIONAL PURPOSE

**The student must appear in-person at Metro Tech to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport.** The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.

In addition, the student must sign in the presence of the institutional official, the following:

I certify that I, \_\_\_\_\_, am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Metro Tech for 2022-2023.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
LAST 4 OF SS#

\_\_\_\_\_  
DATE

**For Office Use only**

Date \_\_\_\_\_ Copy of Photo ID \_\_\_\_\_ Initials \_\_\_\_\_

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.**

### C. CERTIFICATION AND SIGNATURES – STUDENT MUST SIGN

I certify that all of the information reported on this worksheet is complete and correct. I understand that if I purposely give false or misleading information, I could be fined, jailed, or both.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE