

CMLRCC OFFICERS

HUGO ANDERSON – CHAIRMAN
 LINDSEY WILKERSON - VICE CHAIRMAN
 CHELSEY ROGERS – DIRECTOR
 KARMEN TESAREK - CLERK

CMLRCC MANAGEMENT BOARD

DENISE CHREST - FERGUS
 NICOLE HANSON - GOLDEN VALLEY
 CHRISTINA BARBACHANO - HARLOWTON
 HUGO ANDERSON - JUDITH BASIN
 THOM PECK - LEWISTOWN

MICHELLE KOMBOL - MUSSELSHELL
 LINDSEY WILKERSON - PETROLEUM
 CHAD SEALEY - ROUNDUP
 SHARI OBERG - WHEATLAND

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

Lincoln School
 Lewistown, Montana
 March 15, 2022
 Agenda

EXECUTIVE SESSION: DIRECTOR'S EVALUATION (9:30 A.M.)**REVIEW OF CLAIMS** (available at 9:45 a.m.)

1. Review of Claims

CALL TO ORDER (10:00 a.m.)

2. Roll Call

APPROVAL OF MINUTES

3. Minutes of February 15, 2022 Meeting

APPROVAL OF CLAIMS

4. Claims through March 14, 2022

REVIEW AND APPROVAL OF AGENDA

5. Opportunity to Review the Agenda

MANAGEMENT BOARD

6. Calendar Items, Concerns, Correspondence, Future Agenda Items, and Comments for the Good of the Cooperative . . .
 - a. Next Board Meeting – April 12, 2022 10:00 am
 - b. Public Participation or Comments

DIRECTOR'S REPORT

7. Virtual Case Manager Meeting Update
8. MANDT Training
9. Compliance Check Results
10. Purpose of the Cooperative PowerPoint
11. Child Find Schedule
12. Statewide Testing
13. Extended School Year
14. Exit Data
15. Itinerant Resource Teacher Needs
16. Staffing Needs Next Year
17. Interlocal Agreement Review
18. Calendars
19. Preliminary Budget 2022-23
20. Audit Request
21. Other
22. Revenue/Expenditure Report
23. Investment Report

ACTION ITEMS

- | | |
|--|--|
| 24. Negotiated Items | 32. First Reading: 8430 Records Management |
| 25. Voided Check #20970 | 33. Second Reading: 5251 Resignations |
| 26. Audit Contract | 34. E-Helper Wage |
| 27. First Reading: 6110 Director | 35. Flow Through Requests |
| 28. First Reading: 7336 Travel Allowances and Expenses | ADJOURNMENT |
| 29. First Reading: 7510 Capitalization Policy for Fixed Assets | |
| 30. First Reading: 8425 Service Animals | |
| 31. First Reading: 8425 P Service Animals Allowance Procedure | |

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

3/15/2022

Agenda Item No.

3

☒ Minutes/Claims

☐ Management Board

☐ Director's
Report

☐ Action
Information

Item Title: Approval of Minutes

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 3/14/2022

SUMMARY:

The minutes of the February 11, 2022 Board meeting are attached.

Suggested Action:

Approve the minutes of February 11, 2022 as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
HANSON						
BARBACHANO						
CHREST						
KOMBOL						
PECK						
SEALEY						
OBERG						
WILKERSON						

NOTES:

CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE
Minutes
February 15, 2022

The Central Montana Learning Resource Center Cooperative (CMLRCC) Board members held a regular board meeting February 15, 2022 via Zoom and in person.

REVIEW OF CLAIMS: The claims through February 14, 2022 were available for review at 9:45 a.m.

CALL TO ORDER: Chairman Hugo Anderson, called the meeting to order at 10:00 a.m. Present were: Fergus County Representative, Denise Chrest; Golden Valley Representative, Nicole Hanson; Harlowton Representative, Christina Barbachano (10:04 a.m.); Judith Basin Representative, Hugo Anderson; Lewistown Representative, Thom Peck; Musselshell Representative, Michelle Kombol (10:17 a.m.); and Wheatland County Representative, Shari Oberg.

Also Present: Denton Principal, Scott Sparks; Fergus County Superintendent of Schools, Rhonda Long; Grass Range Superintendent, Daniel Schrock; Stanford Superintendent, Craig Crawford; CMLRCC Speech Pathologist Amanda Edwards; CMLRCC Director, Chelsey Rogers; and CMLRCC Board Clerk, Karmen Tesarek.

APPROVAL OF MINUTES: Mr. Peck moved, seconded by Ms. Oberg, that the minutes of January 11, 2022 be approved as presented. The motion passed unanimously.

APPROVAL OF CLAIMS: Mr. Peck moved, seconded by Ms. Chrest to approve the claims of February 14, 2022 as published. The motion passed unanimously.

REVIEW AND APPROVAL OF AGENDA: Mr. Peck moved, seconded by Ms. Oberg to approve the agenda as published. The motion passed unanimously.

CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.:

Next Board Meeting: The next regular board meeting is scheduled for Tuesday, March 15, 2022 at 10:00 a.m. in the Lincoln School Board Room, 215 Seventh Avenue South, Lewistown, Montana.

Public Participation or Comments: None.

Director's Report

Interlocal Agreement Deadline: Reminder.

Interlocal Agreement: Discussion ensued.

Other: Efficacy of Rock Creek. How is it working for the money?

Revenue/Expenditure Report: Attached.

Investment Report: Attached.

ACTIONS:

Second Reading: Policy 2132 Student Family Privacy Rights: Ms. Chrest made a motion to approve the policy as presented, seconded by Ms. Barbachano. The motion passed unanimously.

Second Reading: Policy 2312 Copyright: Ms. Barbachano made a motion to approve the policy as presented, seconded by Ms. Oberg. The motion passed unanimously.

Second Reading: Policy 4310 Public Complaints and Suggestions: Ms. Barbachano made the motion to approve the policy as presented, seconded by Ms. Chrest. The motion passed unanimously.

Second Reading: Policy 4316 Accommodating Individuals with Disabilities: Ms. Barbachano made the motion to approve the policy as presented, seconded by Ms. Oberg. The motion passed unanimously.

Second Reading: Policy 4332 Conduct on Special Education Cooperative Property: Ms. Barbachano made the motion to approve the policy as presented, seconded by Ms. Chrest. The motion passed unanimously.

First Reading: Policy 5251 Resignations: Ms. Barbachano made the motion to approve the first reading as presented, seconded by Mr. Peck. The motion passed unanimously.

Contract of Itinerant Special Education Teacher: Mr. Peck made the motion to approve the hiring of Michelle Paris-Kempkes, seconded by Ms. Barbachano. The motion passed unanimously.

Audit Report: Ms. Barbachano made the motion, seconded by Ms. Chrest to approve the audit report as presented. The motion passed unanimously.

Flow-Through Requests: None

ADJOURNMENT: With no further business, Ms. Barbachano made a motion, seconded by Ms. Chrest. Chairman Anderson adjourned the meeting at 10:53 a.m.

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

3/15/2022

Agenda Item No.

4

☒ Minutes/Claims

☐ Management Board

☐ Director's
Report

☐ Action
Information

Item Title: Approval of Claims through March 14, 2022

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 3/14/2022

SUMMARY:

The claims through March 14, 2022 will be distributed at 9:45 a.m. for review.

Suggested Action:

Approve the claims through March 14, 2022 as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
ARMOUR						
BEGGER						
CHREST						
HOOK						
PECK						
SEALEY						
VAIL						
WILKERSON						

NOTES:

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1021 03/14/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BEFFERT EDUCATIONAL SERVICES LLC					
Check Group:					
REVIEW AND REVISE INTERLOCAL AGREEMENT AND MISCELLANEOUS OTHER TOPICS	7	20220114	FEB 2022	315.11.756.2500.330.756	\$455.00
REVIEW 2022-23 BUDGET	1	20220114	3/9/2022	315.11.756.2500.330.756	\$65.00
COMPLETE REVIEW OF 2022-23 BUDGET	1	20220114	FEB 2022	315.11.756.2500.330.756	\$65.00
ZOOM WITH KARMEN AND CHELSEY	1	20220114	3/9/2022	315.11.756.2500.330.756	\$65.00
Check #: 0					
PO/Invoice Total:					\$650.00
Vendor Total:					\$650.00
DICK BLICK ART MATERIALS 919					
Check Group:					
PAPER ACCENTS CARDSTOCK STASH PACK - OCEAN, PKG OF 40 SHEETS 8-1/2" x 11"	1	20220100	8094734	315.11.456.1670.610.277	\$9.29
PAPER ACCENTS CARDSTOCK STASH PACK - AUTUMN, PKG OF 40 SHEETS 8-1/2" x 11"	1	20220100	8094734	315.11.456.1670.610.277	\$9.29
Check #: 0					
PO/Invoice Total:					\$18.58
Vendor Total:					\$18.58
FERGUS FEDERAL CREDIT UNION					
Check Group:					
BRIEF-2 PARENT FORMS PKG 25	0.5	20220109	00060459	315.11.456.2140.610.277	\$49.00
BRIEF-2 PARENT FORMS PKG 25	0.5	20220109	00060459	315.11.457.2140.610.379	\$49.00

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Voucher Batch Number: 1021

03/14/2022

Vendor Remit Name
Description

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

BRIEF-2 TEACHER FORMS PKG 25	0.5	20220109	00060459	315.11.456.2140.610.277	\$49.00
BRIEF-2 TEACHER FORMS PKG 25	0.5	20220109	00060459	315.11.457.2140.610.379	\$49.00
BRIEF-2 PARENT/TEACHER ADMIN	2.5	20220109	00060459	315.11.456.2140.610.277	\$10.50
BRIEF-2 PARENT/TEACHER ADMIN	2.5	20220109	00060459	315.11.457.2140.610.379	\$10.50
BRIEF-2 PARENT/TEACHER SCORE/INTERP REPORTS	15	20220109	00060459	315.11.456.2140.610.277	\$81.00
BRIEF-2 PARENT/TEACHER SCORE/INTERP REPORTS	15	20220109	00060459	315.11.457.2140.610.379	\$81.00
SHIPPING	0.5	20220109	00060459	315.11.456.2140.610.277	\$9.80
SHIPPING	0.5	20220109	00060459	315.11.457.2140.610.379	\$9.80

Check #: 0

PO/InvoiceTotal: \$398.60

Check Group:

LUNCH FOR GAINING TEAM

1 20220113

FEB 2022

315.11.456.2100.610.277

\$84.81

Check #: 0

PO/InvoiceTotal: \$84.81

Vendor Total: \$483.41

JACQUE SHERMAN

Check Group:

MASP DUES REIMBURSEMENT PER CBA

1 20220116

MAR 2022

315.11.456.2140.810.277

\$60.00

Check #: 0

PO/InvoiceTotal: \$60.00

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Report: rptAPVoucherDetail

2021.4.14

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Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1021

03/14/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
KELLEY IMAGING SYSTEMS					
Check Group:					
MAINTENANCE AGREEMENT	1	20220014	IN985452 3/8/2022	315.11.456.2600.440.277	\$56.76
Vendor Total:					\$60.00
KIMBERLY RETHANS					
Check Group:					
ROUNDUP OBSERVATION/INTERVIEWS/DATA REVIEW	8	20220115	1 3/9/2022	315.11.765.2100.320.765	\$323.37
ROUNDUP DRIVE TIME	4.25	20220115	1 3/9/2022	315.11.765.2100.320.765	\$85.90
ROUNDUP MILEAGE	242	20220115	1 3/9/2022	315.11.765.2100.320.765	\$135.52
ROUNDUP FBA REPORT PRODUCTION	8	20220115	1 3/9/2022	315.11.765.2100.320.765	\$323.37
HARLOWTON OBSERVATION/INTERVIEWS/DATA REVIEW	8	20220115	1 3/9/2022	315.11.765.2100.320.765	\$323.37
HARLOWTON DRIVE TIME	2.5	20220115	1 3/9/2022	315.11.765.2100.320.765	\$50.53
HARLOWTON MILEAGE	137	20220115	1 3/9/2022	315.11.765.2100.320.765	\$76.72
HARLOWTON FBA REPORT PRODUCTION	7.729102 885	20220115	1 3/9/2022	315.11.765.2100.320.765	\$312.42
HARLOWTON FBA REPORT PRODUCTION	0.270897 115	20220115	1 3/9/2022	315.11.756.2100.320.756	\$10.95

Check #: 0

PO/InvoiceTotal: \$56.76

Vendor Total: \$56.76

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Voucher Batch Number: 1021

03/14/2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LEWISTOWN STAR OBSERVATION/INTERVIEWS/DATA	2	20220115	1	3/9/2022	315.11.756.2100.320.756	\$80.84
STAR DRIVE TIME	1.5	20220115	1	3/9/2022	315.11.756.2100.320.756	\$30.32
LEWISTOWN STAR MILEAGE	91	20220115	1	3/9/2022	315.11.756.2100.320.756	\$50.96
LEWISTOWN STAR CONSULT PREP/MATERIALS/STIMULI	2	20220115	1	3/9/2022	315.11.756.2100.320.756	\$80.84
LEWISTOWN STAR CONSULT/REVIEW OF PROGRAMMING	1.5	20220115	1	3/9/2022	315.11.756.2100.320.756	\$60.63
LEWISTOWN STAR DRIVE TIME	1.5	20220115	1	3/9/2022	315.11.756.2100.320.756	\$30.32
LEWISTOWN STAR MILEAGE	91	20220115	1	3/9/2022	315.11.756.2100.320.756	\$50.96
GARFIELD OBSERVATION/INTERVIEWS/DATA REVIEW	8	20220115	1	3/9/2022	315.11.756.2100.320.756	\$323.37
GARFIELD DRIVE TIME	1.5	20220115	1	3/9/2022	315.11.756.2100.320.756	\$30.32
GARFIELD MILEAGE	91	20220115	1	3/9/2022	315.11.756.2100.320.756	\$53.24
GARFIELD FBA REPORT PRODUCTION	8	20220115	1	3/9/2022	315.11.756.2100.320.756	\$323.37
LEWIS & CLARK OBSERVATION/INTERVIEWS/DATA REVIEW	8	20220115	1	3/9/2022	315.11.756.2100.320.756	\$323.37
LEWIS & CLARK DRIVE TIME	1.5	20220115	1	3/9/2022	315.11.756.2100.320.756	\$30.32
LEWIS & CLARK MILEAGE	91	20220115	1	3/9/2022	315.11.756.2100.320.756	\$53.24

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1021

03/14/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LEWIS & CLARK OBSERVATION/INTERVIEWS/DATA REVIEW	2	20220115	1 3/9/2022	315.11.756.2100.320.756	\$80.84
LEWIS & CLARK DRIVE TIME	1.5	20220115	1 3/9/2022	315.11.756.2100.320.756	\$30.32
LEWIS & CLARK MILEAGE	91	20220115	1 3/9/2022	315.11.756.2100.320.756	\$53.24
LEWIS & CLARK FBA REPORT PRODUCTION	8	20220115	1 3/9/2022	315.11.756.2100.320.756	\$323.37
MELSTONE CONSULT RE:SPRING 2021 FBA	1	20220115	1 3/9/2022	315.11.756.2100.320.756	\$40.42
Check #: 0					PO/Invoice Total: \$3,692.44
					Vendor Total: \$3,692.44
KRISTA ARNTZEN					
Check Group:					
MEALS	4	20220030	FEB 2022 3/8/2022	315.11.456.2200.581.277	\$14.00
Check #: 0					PO/Invoice Total: \$14.00
					Vendor Total: \$14.00
LEWISTOWN SCHOOL DISTRICT #1					
Check Group:					
MEALS	11	20220037	FEB 2022 CYNTHIA 3/8/2022	315.11.456.2211.610.277	\$44.00
MEALS	13	20220037	FEB 2022 TASHA 3/8/2022	315.11.456.2211.610.277	\$52.00
Check #: 0					PO/Invoice Total: \$96.00
					Vendor Total: \$96.00

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1021

03/14/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
29079					
LEWISTOWN SCHOOL DIST #1					
Check Group:					
SNACKS					
	1	20220036	2126 3/8/2022	315.11.456.2310.610.277	\$20.00
				Check #: 0	
				PO/Invoice Total:	\$20.00
				Vendor Total:	\$20.00
LEWISTOWN SCHOOL DIST.					
Check Group:					
VEHICLE MAINTENANCE & REPAIRS					
	1	20220018	600 3/10/2022	315.11.456.2650.440.277	\$49.50
				Check #: 0	
				PO/Invoice Total:	\$49.50
				Vendor Total:	\$49.50
LINDSAY HILL-WILLIAMS					
Check Group:					
MEALS					
	8	20220029	FEB 2022 3/8/2022	315.11.456.2200.581.277	\$28.00
				Check #: 0	
				PO/Invoice Total:	\$28.00
				Vendor Total:	\$28.00
MIDDRIVERS COMMUNICATIONS					
Check Group:					
TELEPHONE					
	1	20220005	6167100 FEB 3/8/2022	315.11.456.2600.531.277	\$50.08
				Check #: 0	
				PO/Invoice Total:	\$50.08
				Vendor Total:	\$50.08
NCS PEARSON					
Check Group:					

2021.4.14

Report: rptAPVoucherDetail

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Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1021 03/14/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CELF-5 RECORD FORMS AGES 5-8 QTY 25	1	20220110	17656307 3/8/2022	315.11.456.2150.610.277	\$92.50
CELF-5 RECORD FORMS AGES 9-21 QTY 25	1	20220110	17656307 3/8/2022	315.11.456.2150.610.277	\$92.50
SHIPPING	1	20220110	17656307 3/8/2022	315.11.456.2150.610.277	\$11.10
NEWS ARGUS				Check #: 0	
Check Group:				PO/InvoiceTotal:	\$196.10
2021 AUDIT PUBLICATION	1	20220111	MAR 2022 3/10/2022	315.11.456.2500.540.277	\$13.00
OLSON'S SUPERLUBE INC				Check #: 0	
Check Group:				PO/InvoiceTotal:	\$13.00
OIL CHANGE, WIPER FLUID, 6 QTS OIL 2012 CHEVY IMPALA WHITE	1	20220118	5979 3/14/2022	315.11.456.2650.440.277	\$64.00
ROCK CREEK TELE THERAPY				Check #: 0	
Check Group:				PO/InvoiceTotal:	\$64.00
CONTRACTED OT/SPEECH SERVICES	1	20220057	1507 3/9/2022	315.11.756.2100.330.756	\$15,081.30
				Check #: 0	
				PO/InvoiceTotal:	\$15,081.30

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022												
Vendor Remit Name												
Description												
Vendor #												
QTY												
PO No.												
Invoice Date												
Account												
Amount												
SCHOOL ADMIN OF MONTANA												
47035												
Check Group:												
2022 MASS/MCASE CONFERENCE REGISTRATION CR												
1 20220117												
8259												
3/14/2022												
315.11.456.2200.581.277												
\$250.00												
Check #: 0												
PO/InvoiceTotal:												
\$250.00												
Vendor Total:												
\$250.00												
VERIZON WIRELESS												
55020												
Check Group:												
PHONE												
1 20220003												
V38533												
3/14/2022												
315.11.456.2600.531.277												
\$76.99												
Check #: 0												
PO/InvoiceTotal:												
\$76.99												
Vendor Total:												
\$76.99												
WEX BANK												
Check Group:												
FUEL												
1 20220012												
79120186												
3/9/2022												
315.11.456.2650.624.277												
\$861.26												
Check #: 0												
PO/InvoiceTotal:												
\$861.26												
Vendor Total:												
\$861.26												
Grand Total:												
\$21,761.42												

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1019

02/28/2022

Amount

MONTANA DEPARTMENT OF JUSTICE

Check Group:

FEDERAL CRIMINAL BACKGROUND AND
FINGERPRINT CHECK VICKI HILLIARD

315.11.456.2500.610.277

FEB 2022 1

1 20220112

QTY

Vendor #

Invoice
Invoice Date

Account

2/28/2022

Check #: 0

PO/Invoice Total:

\$30.00

Vendor Total:

\$30.00

Grand Total:

\$30.00

End of Report

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

5

☐ Minutes/Claims

☒ Management Board

☐ Director's
Report

☐ Action
Information

Item Title: Review and Approval of Agenda

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

The agenda is presented to the Board for review and approval.

Suggested Action:

Approve the agenda as presented.

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

6

☐ Minutes/Claims

☒ Management Board

☐ Director's
Report

☐ Action
Information

Item Title: Calendar Items, Concerns, Correspondence, Future Agenda Items, and Comments for the Good of the Cooperative . . .

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

- a. Next Board Meeting – Scheduled for April 12, 2022, 10:00 a.m.
- b. Public Participation or Comments

Suggested Action:

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

DIRECTOR'S REPORT
March 15, 2022

7. **Virtual Case Manager Meeting Update:** I had eighteen participants for the month of February. During our meeting I asked for feedback regarding Rock Creek Services. Case Managers shared good overall, but they miss in-person services. Some challenges they have faced are getting students to their sessions at the right times and Rock Creek staff emailing Case Managers asking where students are and Case Managers do not have time to check their email. They requested Rock Creek call the schools instead of emailing. We also discussed Social/Emotional, reading and math curriculums that Case Managers are using across the Cooperative. For the March meeting I plan on discussing the Alternate Assessment Training, Secondary Transition Assessments, and sharing our Universal Special Education Procedure Manuals for writing IEPs. I also included a poll to see if people are finding these meetings helpful. I will give you an update during the April board meeting.
8. **MANDT Training:** Darin Novak, from OPI, will be coming to Lewistown to complete the new certification for the MANDT training. On Monday, March 28, from 8:30-3:30 at the Lincoln Board Room.
9. **Compliance Check Results:** You should have received an email from Marla Swanby at OPI for your compliance check update. If you received an email you just need Case Managers to follow up on their ESPC's (Evidence of Sustained Post-Monitoring). Because some schools are so small, there are no opportunities to provide documentation right away. Schools have one year from November 15, 2021, to get this completed. Marla has since left the department, therefore, John Gorton will be the one reviewing the documents. John.gorton@mt.gov Please reach out if you need further clarification.
10. **Purpose of the Cooperative PowerPoint:** I created this document hoping to show Board members, Superintendents, and Administration what the Cooperative's purpose is and all the services we offer. Please let me know if I need to include or exclude any information.

DIRECTOR'S REPORT, CONTINUED**Page 2**

- 11. Child Find Schedule:** Below is the Child Find schedule for each of our component districts, to follow a format similar to recent years, with Child Finds for 3-5-year-olds done concurrent with springtime kindergarten screenings and the early intervention Birth to 3 Child Finds. Lewistown's Child Find will be scheduled separate from its kindergarten screening, due to volume of need. Special thanks to Tammy for organizing these events and to our school psychologists and speech therapists who revise their schedules to be of support.

Lewistown Child Find	Fri	3/4/22	8:30am-1:00pm
Melstone	Mon	3/7/22	9:30 - Noon
Geyser	Wed	3/9/22	1pm - 3 pm
Stanford	Wed	3/9/22	9am - 11:30am
Lavina	Mon	3/14/22	9:30am-12pm
Ryegate	Mon	3/14/22	1:30pm-3pm
Moore	Wed	3/16/22	9:00am-11:30am
Hobson	Wed	3/16/22	12:30pm-3pm
Grass Range	Thurs	3/17/22	8:30am - Noon
Winnett	Thurs	3/17/2022	1:30pm - 3 pm
Winifred	Wed	3/23/2022	8:20am-12:30pm
Roy	Wed	3/23/2022	1:30pm-3pm
Judith Gap	Mon	3/24/2022	9am - 11 am
Harlowton	Mon	3/28/2022	9:00am-3pm
Roundup	Tues	3/29/2022	9:00am-2:30pm
Denton	Wed	3/30/2022	8:30-11:00am

- 12. Statewide Testing:** I will once again oversee and support administration of the MSAA (Multi-State Alternate Assessment), the alternate assessment for Smarter Balance, across the co-op area if school districts plan to participate. I am presently in touch with special education teachers to identify students in need of the MSAA. District personnel should be aware that administration of the MSAA requires annual on-line training by the special education teacher, which can take at least 3 hours. I will share more information on access to the MSAA components as they become available.

Statewide test formats and dates are as follows:

Mar 14- April 29	SwSCDs Science Alternate; Grades 5, 8, and 11
Mar 7- May 27	Science General; Grades 5, 8
Mar 14 – Apr 29	MSAA (Math & ELA); Grades 3-8, and 11
Mar 7 – May 27	SBAC (Math & ELA); Grades 3-8
Initial: March 29	ACT; Grade 11 (Make-up Date is Apr 12; Emergency Date is April 26.

- 13. Extended School Year:** As summer approaches, a reminder that a determination for extended school year (ESY) services for children with disabilities is part of the IEP process. A recommendation is based on regression and recoupment, a marked loss of skills during non-instructional times (like longer vacations) and a prolonged period of time needed to regain the skills, much longer than that of typical peers. Evaluative information and data should support the regression and recoupment. Each student's IEP should indicate whether or not he or she is recommended for ESY, and, if recommended, the IEP should indicate which goals are to be addressed during ESY.

DIRECTOR'S REPORT, CONTINUED

Page 3

14. **Exit Data:** Karmen will be sending notification of Special Education students who will be exiting Special Education services. This can include students who move, graduate, and home-school. Etc.
15. **Itinerant Resource Teacher Needs:** Our March 1st deadline has now passed, and for next school year, we have continuing need for itinerant resource teacher services at Judith Gap, Melstone, Roy, and we will add Grass Range and Stanford. In addition, we will provide services in the remaining colonies should needs arise there. District letters are attached. The level of service need for next year requires a 1.6 FTE. At the Board meeting, we will explore options for how needs may be addressed.
16. **Staff needs next year:** Currently we are advertising for a Speech Language Pathologist, a 1.0 School Psychologist, 1.0 Behavior Specialist, and 1.0 Occupational Therapist.
17. **Interlocal Agreement Review:** Are there any questions or concerns with the changes/additions that I presented during the February Board Meeting? If not, I will include it as an action item during the April Board Meeting.
18. **Calendars:** A reminder to please share with Karmen your approved school calendar for the ensuing year. We refer to component district calendars when developing the co-op calendar. At this time, we have calendars for Moore and Harlowton.
19. **Preliminary Budget Update:** We received the Preliminary General Fund Budget Data Sheet for FY 2023. We input that information in an Excel document to show the increase or decrease per school in the Coop. In addition, Tammy has been working in an Excel document to show where we are at with Medicaid compared to years past.
20. **Audit Request:** We have requested a proposal from Strom & Associates for our auditing cycle for the years 2022-2024. If the Board feels it is necessary to obtain additional bids please let me know.
21. **Other:**
22. **Revenue/Expenditure Report:** Attached.
23. **Investment Report:** Attached.



Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us>

Itinerant Resource Teacher Dead Line TOMORROW

7 messages

Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us>

Mon, Feb 28, 2022 at 9:36 AM

To: Chad Fordyce <cfordyce@winifred.k12.mt.us>, Craig Crawford <ccrawford@stanford.k12.mt.us>, Daniel Schrock <dschrock@grps.k12.mt.us>

Hello all,

Just a reminder that I will need confirmation from you if you will be utilizing the Itinerant Special Education teacher through the Co-op for the 2022-23 school year.

Thanks! I will need to know no later than tomorrow.

Chelsey Rogers, Director

Central Montana Learning Resource Center Cooperative

215 South 7th Avenue

Lewistown, MT 59457

406-535-9012

Daniel Schrock <dschrock@grps.k12.mt.us>

Mon, Feb 28, 2022 at 11:02 AM

To: Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us>, Jamie Goss <jamie.goss@grps.k12.mt.us>

This email serves as confirmation that Grass Range intends to utilize the Itinerant Special Education teacher for the 2022-2023 school year.

Thank you,

[Quoted text hidden]

Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us>

Mon, Feb 28, 2022 at 11:16 AM

To: Daniel Schrock <dschrock@grps.k12.mt.us>

Cc: Jamie Goss <jamie.goss@grps.k12.mt.us>

Received.

Thanks, Dan!

Chelsey Rogers, Director

Central Montana Learning Resource Center Cooperative

215 South 7th Avenue

Lewistown, MT 59457

406-535-9012

[Quoted text hidden]

Chad Fordyce <cfordyce@winifred.k12.mt.us>

Mon, Feb 28, 2022 at 12:47 PM

To: Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us>

Chelsey

Winifred will not need an itinerant teacher for next year.

Thank you

Chad Fordyce

Sent from my iPhone

On Feb 28, 2022, at 9:36 AM, Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us> wrote:

[Quoted text hidden]

Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us>
To: Chad Fordyce <cfordyce@winifred.k12.mt.us>

Mon, Feb 28, 2022 at 12:47 PM

Thank you for the information, Chad.
Chelsey Rogers, Director
Central Montana Learning Resource Center Cooperative
215 South 7th Avenue
Lewistown, MT 59457
406-535-9012

[Quoted text hidden]

Craig Crawford <ccrawford@stanford.k12.mt.us>
To: Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us>

Mon, Feb 28, 2022 at 12:48 PM

Considering I have ZERO applications.....so confirmed.
Craig Crawford
Superintendent, Life-long Learner, Kid at heart
Stanford Schools

On Mon, Feb 28, 2022 at 9:36 AM Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us> wrote:
[Quoted text hidden]

Chelsey Rogers <chelsey.rogers@lewistown.k12.mt.us>
To: Craig Crawford <ccrawford@stanford.k12.mt.us>

Mon, Feb 28, 2022 at 12:49 PM

Thanks, Craig!
Chelsey Rogers, Director
Central Montana Learning Resource Center Cooperative
215 South 7th Avenue
Lewistown, MT 59457
406-535-9012

[Quoted text hidden]

CONTRACT
CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE
INTERLOCAL AGREEMENT

Adopted by the Coop Board on July 1, 2021

INTRODUCTION, PURPOSE, AND RATIONALE

THIS Agreement to become effective the 1st day of July, 2021 is between and among the following list of school districts and any additional school districts incorporated into this Agreement at a future date, all hereinafter referred to as "Participating Districts."

AYERS COLONY ELEMENTARY SCHOOL DISTRICT
DEERFIELD COLONY ELEMENTARY SCHOOL DISTRICT
DENTON SCHOOL DISTRICT
GEYSER SCHOOL DISTRICT
GRASS RANGE SCHOOL DISTRICT
HARLOWTON SCHOOL DISTRICT
HOBSON SCHOOL DISTRICT
JUDITH GAP SCHOOL DISTRICT
KING COLONY ELEMENTARY SCHOOL DISTRICT
LAVINA SCHOOL DISTRICT
LEWISTOWN SCHOOL DISTRICT
MELSTONE SCHOOL DISTRICT
MOORE SCHOOL DISTRICT
ROUNDUP SCHOOL DISTRICT
ROY SCHOOL DISTRICT
RYEGATE SCHOOL DISTRICT
SPRING CREEK COLONY ELEMENTARY SCHOOL DISTRICT
STANFORD SCHOOL DISTRICT
WINIFRED SCHOOL DISTRICT
WINNETT SCHOOL DISTRICT

WHEREAS, the Participating Districts desire to offer a full spectrum of Special Educational Services, as defined in Title 10, Chapter 16, ARM (Administrative Rules of Montana), State Special Education Rules and Regulations, and Sections, 20-7-401 through 20-7-443 MCA (Montana Code Annotated), to all students with disabilities residing in said districts in compliance with all applicable laws and regulations, state and federal; and,

WHEREAS, Sections 20-7-451 through 20-7-457, MCA (Montana Code Annotated), provide that school districts may contract with one another to establish an interlocal cooperative to perform all special education administrative services, activities and undertakings that the school district entering into this Agreement is authorized by law to perform; and,

WHEREAS, the Participating Districts desire, through the Cooperative, to employ and maintain personnel and facilities to provide those educational services to students with disabilities who cannot be adequately served by existing programs operated by individual Participating Districts,

NOW, THEREFORE, the parties hereto, hereby establish a special education cooperative pursuant to the following mutual covenants and promises:

NAME OF THE ORGANIZATION

The name of this organization will be the “Central Montana Learning Resource Center Cooperative” hereafter referred to as the “Cooperative”. The Cooperative will be a full-service cooperative and as such may provide any and all services allowable under state and federal law. The Cooperative will be the “Prime Agency” with school districts in the Cooperative’s service area who elect to enter into this agreement referred to hereafter as “Participating Districts”.

SECTION I - COOPERATIVE MANAGEMENT BOARD

The Participating Districts shall create a Cooperative Management Board composed of school officials representing all Districts served under this Agreement.

MANAGEMENT BOARD

The Management Board shall consist of nine representatives, one representative shall be appointed from the Lewistown School District, one representative shall be appointed from the Harlowton School District, and one representative shall be appointed from the Roundup School District; and, one representative shall be chosen at large from each of the six participating counties by the Superintendent of Schools of each County, said representatives shall be appointed to one-year terms. The person appointed shall be an administrator, or a certified/licensed teacher (general education or special education endorsed).

The Board of Trustees of each Participating District shall, through formal action in the form of a resolution, determine the Participating District’s representative to the Cooperative Management Board. Each participating Cooperative Management Board representative shall have one (1) vote in all matters pertaining to the operation of the Cooperative, with the exception that schools represented by the County Superintendent shall collectively have one (1) vote. The total number of voting members on the Board is nine.

In the event that any Participating District’s appointed Management Board representative is unable to fulfill one or more functions of that office due to a conflict of interest or incapacity, that Participating District’s Board of Trustees may appoint a person to serve on the Management Board during the time in which the conflict or incapacity exists.

The Management Board will meet a minimum of 11 times per year. Meeting will be held at CMLRCC’s home-base office, **or in one of the participating district’s facilities.**

Additional meetings may be called by the Board Chair, Director, or by any two (2) Participating District's Representatives.

COOPERATIVE MANAGEMENT BOARD POWERS

The Cooperative Management Board shall have the following powers, consistent with State Statute:

- To recruit, hire, assign, evaluate, and terminate personnel, including, but not limited to directors, assistant directors, school psychologists, speech pathologists, occupational therapists, physical therapists, **itinerant resource teacher(s)**, secretary, clerk, and all others the Management Board determines are necessary to accomplish the responsibilities of the Cooperative.
- To sue and be sued, complain and defend, in its Cooperative name.
- To purchase, take, receive, lease, take by gift, devise or bequest, or otherwise acquire, hold, own, improve, use and otherwise deal in and with real or personal property, or any interest therein, whatever situated.
- To sell, convey, mortgage, pledge, lease, exchange, transfer and otherwise dispose of all or any part of its property and assets.
- To incur liabilities, borrow money at such rates of interest as the Cooperative Board determines reasonable.
- To issue contract(s) for professional services.
- To conduct its affairs, carry on its operations, and have offices in this state.
- To make and alter, by resolution of the Management Board of the Cooperative, by-laws governing the calling and conducting of meetings, and the internal operating procedures of the Management Board.
- To set policy to be implemented by the Director(s).
- To set and approve the fiscal budget of the Cooperative.
- To approve expenditure of Cooperative funds
- To give authority to Director to expend funds up to a \$5,000 limit without board action
- To develop a staff handbook or employment rules, regulations, and conditions.
- The authority to establish by-laws.
- To resolve internal disputes by:
 - A. Consensus
 - B. Majority rule
 - C. Recognizing the potential that voting may result in a tie, the Participating Districts hereby agree that a tie vote means the motion fails at which time discussion will continue until the issue is resolved by either consensus or a subsequent motion which passes by a majority, or the issue under consideration is dropped from consideration.

SECTION II - SERVICES

GENERAL SERVICES

Cooperative personnel shall **advise and** assist districts regarding practices for prereferral, referral, evaluation, and identification procedures; Evaluation Report Team procedures; and development of Individualized Education Programs including Positive Behavior Support Plans and Aversive Treatment Plans. The Cooperative shall assist districts in providing instructional and support services required by the Individualized Education Program when services are not available within the district and to the degree defined by the terms of this agreement. The above-mentioned services shall be provided to all children eligible for special education services as defined in federal and state statute who are legal residents of any of the participating districts.

Individual districts are responsible for hiring resource teachers, school counselors, deaf and hard of hearing specialists, sign interpreters, vision impairment specialists, assessment specialists, and academic specialists, sufficient to serve their special education student population.

INSTRUCTIONAL SERVICES (ITINERANT RESOURCE TEACHER):

Recognizing that not all districts in the Cooperative have enough special education identified children to warrant hiring a full-time resource teacher, the Cooperative will hire itinerant resource teacher(s) to serve districts who have a limited number of children who need instructional services.

It is further agreed that those member districts receiving instructional services (itinerant resource teacher support) will notify the Director by March 1st of the current fiscal year of their intent to continue itinerant resource services and to provide the necessary financial assistance to maintain the instructional staff. If notification is not received by March 1st, the member district's commitment for instructional services will be automatically renewed for the following fiscal year.

Any member district not currently receiving instructional services must notify the Director of the potential need for itinerant resource teacher services by February 1st (for the following school year) and confirm or rescind the request by March 1st of that year. The Management Board will consider the district's request for itinerant resource teacher services at the March board meeting. The Director will notify the district requesting instructional services by April 1st of the Board's decision. If the Board approves the participating district's request, the district is then obligated for the cost for providing instructional services, as determined through the annual budget adoption process.

RELATED SERVICES:

The Cooperative shall **supply provide** related services which are not otherwise available to children with disabilities in the Participating Districts, and that are necessary for the provision of a Free and Appropriate Public Education (FAPE) under IDEA and State Special Education Regulations. Related services include speech/language pathology, audiology, occupational therapy, physical therapy, and orientation and mobility, as well as those additional related services delineated in the IDEA such as behavior specialist.

Generally, the Cooperative employs individuals who serve children in more than one of the Participating Districts. The Management Board may, as part of the budget adoption process, determine that the Cooperative will hire any specialist that would normally be hired by an individual district. **However, the cost for the specialist will be paid entirely by the school district.** If the Cooperative hires a specialist under this provision, such action must be reviewed annually by the Management Board as part of the budget adoption process. An agreement that the Cooperative ~~fund~~ hire a person for such a position for 1 year does not establish a precedent or an obligation to continue the position in subsequent years.

~~The Cooperative shall provide instructional services as contracted and related services including The Cooperative shall In addition to activities related to early identification and assessment of disabilities, psychologists may provide supplemental counseling services at the discretion of the psychologist and dependent on time constraints imposed by the psychologist's workload related to IDEA requirements to all School Districts who are party to this Agreement.~~

CHILD FIND AND CHILD COUNT:

Consistent with the Cooperative's Program Narrative, Cooperative personnel, **in cooperation with participating member districts,** shall be responsible for conducting annual Child Find efforts in each Participating District, which includes screenings and assessments designed to achieve early identification of children with disabilities. The Cooperative shall submit the annual Child Count report to OPI.

SECTION III – STAFF

The Management Board is responsible for hiring the Cooperative Director. The Director, in consultation with the Management Board, will be responsible for the hiring of staff and contracting for professional services to perform the services described in this agreement. The Cooperative hires all staff to perform services under this Agreement on the basis of merit and qualifications. In addition, there may be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or nation origin by any persons providing services or otherwise performing the terms and conditions of this Agreement.

EMPLOYMENT BENEFITS

Cooperative staff hired shall be provided employment benefits in accordance with the policies of the Cooperative.

TEACHER TENURE

Any teacher employed by the Cooperative shall accrue tenure consistent with 20-7-456 (MCA). Tenure will be acquired with the Cooperative and shall not extend to any Participating District. The Director shall be responsible for recommending the termination of a tenured teacher employee under 20-4-204 or 20-4-207 (MCA). The Board shall receive any recommendation for termination, hold a hearing, and resolve to terminate the teacher or reject the recommendation. A tenured teacher may appeal a decision to terminate the teacher's employment pursuant to Montana law.

SECTION IV - PRIME AGENCY

Beginning July 1, 2006, the "Central Montana Learning Resource Center Cooperative" began to act as the "Prime Agency" as that term is defined in Section 20-9-701, MCA, under the terms of this agreement, and is vested with the financial administration of this Agreement, and shall be responsible for approval and payment of all expenditures involved in implementation and administration of this agreement.

The Participating Districts, and each of them, promise and agree to act as "cooperating agencies" as that term is defined in Section 20-9-701, MCA, and agree to transfer funds to the Cooperative as hereinafter provided.

The Cooperative shall establish a budgeted retirement fund, a non-budgeted interlocal cooperative fund, and a miscellaneous programs fund for the purpose of the financial administration of the Interlocal Cooperative Agreement.

All revenues received, including federal, state, or other types of grant payments in direct support of the agreement set forth in "**EXHIBIT A**" shall be deposited in appropriate funds such as fund 382 (**Interlocal Cooperative**) or 315 (coop misc. fund). All financial support of the Agreement contributed by a participating district may be transferred to the interlocal agreement fund from any fund maintained by such district by resolution of the trustees by district warrant. The Superintendent of Public Instruction may transfer directly to the Cooperative the State and Federal portion of any participating District's budgeted costs for contracted Special Education services. Any such transfer to the interlocal agreement fund shall be used to finance those expenditures under the Agreement which are comparable to those that are permitted by law to be made out of the fund from which the transfer was made and are within the final budget for the fund from which the transfer was made. No transfer shall be made from the miscellaneous federal programs fund without the express approval of the Superintendent of Public Instruction.

It is agreed that each Participating District will, and hereby does, contract to provide revenue for the Cooperative as set forth in "**EXHIBIT A**" by the date specified in the stated Exhibit. It is agreed that any state monies paid to the Cooperative under this agreement and not obligated or utilized will be deposited in the Cooperative fund balance. ~~Expenditures from the fund balance of more than \$5,000 for a single expenditure or a single contract for service for special education and related services must have prior approval of the Cooperative Management Board.~~ Federal Part B and Preschool monies shall be expended in accord with timelines established in their respective grant applications. Each Participating District will provide, at a minimum, the matching dollars that are necessary for the related services block grant. Should the Management Board determine that matching funds are not needed to support the annual Cooperative budget the Board may waive collection of the required match on an annual basis. If the required match is waived each district shall provide written assurance to the Cooperative that the required match was spent to support special education services in the district. **Participating districts will provide up to 100% of the required instructional grant "match" to the Cooperative.**

The amount (percentage) of the instructional grant match to be paid to the Cooperative will be determined through the annual budget development process.

It is agreed that the Participating Districts, through the Cooperative, extend the authority of this contract to include the authority to apply for the Individuals with Disabilities Education Act, Part B Funds, or other applicable federal funds, as part of the Cooperative. Any project submitted on behalf of all districts in the Cooperative must receive approval, prior to submission, from the Cooperative Management Board. The federal project funds will be expended from the miscellaneous federal program fund (315) with specific consent of the Superintendent of Public Instruction, as per 20-9-704, Montana Code Annotated.

COOPERATIVE/LEWISTOWN RELATIONSHIP

Exhibit B provides additional clarification of the relationship between Lewistown School District and the Cooperative.

ANNUAL AUDIT

A financial audit by an independent Auditor selected by the Management Board shall be ordered annually or bi-annually at the discretion of the Board to assure proper expenditure procedures.

SECTION V - ANNUAL BUDGET

The Director will submit a proposed budget for consideration by the Management Board at the June board meeting. The budget for the Cooperative is to be approved by August 30th for the ensuing school year. The Director is charged with the responsibility to expend funds on behalf of the Cooperative consistent with the adopted budget. The Director may transfer money between line items. Warrants are to be signed by the Clerk and by the Cooperative Board Chair. The Director is hereby authorized by the Board to act as its agent and enter into contracts, single major equipment purchases, and reimbursement to districts for up to \$5,000 per single contract, piece of equipment, or district reimbursement. No such contract shall be for a term in excess of one (1) year.

SECTION VI - ELECTION OF OFFICERS

At the August board meeting the Management Board will elect one of its members to serve a 1-year term as Board Chair and one of its members to serve a 1-year term as Vice Chair. Officers may be re-elected from one year to the next.

SECTION VII - CONTRACT TERMS

TERM OF AGREEMENT

It is agreed that the term of agreement shall be from July 1, 2021 through and including June 30, 2024 and each like term thereafter until such time as the participants herein, by mutual consent, choose to discontinue the agreement or amend said agreement. Participating Districts of this Cooperative must participate for a term of three years

encompassing state fiscal years. Districts that elect to participate shall agree to participate for a period consistent with the term of the existing Interlocal Agreement.

TERMINATION OF MEMBERSHIP IN COOPERATIVE

Notification to withdraw from the Cooperative shall be provided to the Management Board no later than October 1st of the third year of the District's participation of the current fiscal school year, the member district's commitment will automatically extend for three (3) fiscal years. Notice of termination shall be in writing and shall be delivered to the Cooperative Director or the Chair of the Management Board personally or by registered or certified mail. Districts electing to withdraw from the Cooperative at any time other than the termination of a three-year cycle may be held accountable for payment of services, which would have been rendered under the terms of the agreement in full satisfaction of any damages caused to the Cooperative by said termination.

Any property in the possession of the Cooperative and owned by the terminated district shall be returned to the terminated district as soon as possible. Likewise, any property in the possession of the terminated district and owned by the Cooperative shall be returned to the Cooperative as soon as possible. Any monies paid to the Cooperative by the district shall be retained by the Cooperative as payment for services already rendered and in full satisfaction of any damages caused to the Cooperative by said termination. The District terminating membership is not entitled to any of the Cooperative's IDEA Part B and PK "carryover", Medicaid Reserves, or Fund 382 Reserves.

Districts may submit a request to the Management Board to withdraw from the Cooperative at any time other than the termination of a three-year cycle. The Management Board shall hear the request at its next scheduled meeting. In the event that the Management Board approves the withdrawal request, the Management Board retains the sole discretion to require such withdrawing district to make payment for services which would have been rendered under the terms of the agreement in full satisfaction of any damages caused to the Cooperative by said termination. In such event, the Management Board shall give notice of this determination and the withdrawing district's responsibility for payment of services as provided herein. Consistent with the provisions of this agreement, any property in possession of the Cooperative and owned by the withdrawing district shall be returned to the withdrawing district. Property in possession of the withdrawing district and owned by the Cooperative shall be returned to the Cooperative. Monies paid to the Cooperative by the withdrawing district prior to the Management Board's approval of a withdrawal request shall be retained by the Cooperative as payment for services already rendered and shall also be considered as damages caused by such withdrawal in addition to any other financial responsibility determined. A district who withdraws from the Cooperative with the approval of the Management Board outside of the three-year cycle are not entitled to any of the Cooperative's IDEA Part B and PK "carryover", Medicaid Reserves, or Fund 382 Reserves

ADDITION OF A DISTRICT TO A COOPERATIVE

Any school district located in the geographic boundary of the Cooperative may elect to participate in the Cooperative for special education purposes and shall agree in the Cooperative contract to participate for a period of at least three years, encompassing state fiscal years, consistent with the term of the existing Interlocal Agreement. Districts joining the Cooperative after a current three-year term of agreement has been approved by the Office of Public Instruction shall commit to a three year term of membership, renewable annually, until the Cooperative applies for a subsequent three state fiscal year agreement, at which time all participating districts shall be on the same three year membership renewal cycle. Notification of opportunity to join the Cooperative shall be provided annually to nonparticipating districts, regardless of enrollment, who are within the geographic boundary of the Cooperative by October 1st of the current fiscal year. Nonparticipating districts shall confirm in writing to the Cooperative Management Board by December 1 of the current fiscal year the district's intention to participate in the Cooperative Interlocal Agreement for the next fiscal year. Application to become a member of the Cooperative shall be made by a letter signed by the Chairperson of the Board of Trustees of the District proposing membership.

TERMINATION OF COOPERATIVE

The Cooperative may be terminated by majority vote of the Management Board. Such vote shall be at a meeting held by October 1st of the year in which the Cooperative Agreement would be terminated. Any member of the Board may propose termination. Notice of intention to propose termination shall be sent to each member by the member proposing termination at least twenty (20) days prior to the meeting at which the Board would consider the proposed termination.

If the Management Board should terminate the Cooperative, the termination shall be effective at the end of the fiscal year in which termination occurs. During the period from the termination of the Cooperative until the end of the fiscal year the Cooperative shall wind-up its affairs. All property in the possession of the Cooperative and owned by any member district shall be returned as soon as reasonably possible to the owner-district. Any property owned by the Cooperative shall be liquidated. All monies in the possession of the Cooperative, including any monies generated from the Cooperative-owned property liquidation, shall be distributed to the member districts on a prorated basis based on the most current October 1st Office of Public Instruction enrollment report.

SECTION VIII - REVIEW BY THE MONTANA OFFICE OF PUBLIC INSTRUCTION

In accordance with Section 20-7-454, MCA, the Superintendent of Public Instruction has final approval authority and this agreement will not be effective until final approval is received and the agreement is filed with the County Clerk and Recorder of the counties involved and with the Secretary of State.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and affixed their seals the day and year above written.

EXHIBIT "A"

COOPERATIVE REVENUE

The Cooperative shall receive the following revenues on behalf of all Participating Districts:

- Federal IDEA Part B
- Federal IDEA Preschool
- State Special Education Related Services Block Grant
- District Related Services Block Grant Match
- District Instructional Block Grant Match (**up to 100%**)
- State Special Education Cooperative Allowable Cost Travel Entitlement and Administrative/Operations and Maintenance Entitlement
- Medicaid Direct Billing reimbursements (occupational, physical, speech therapy and school psychologist service)
- Medicaid Administrative Claiming generated by the Cooperative

PARTICIPATING MEMBER ASSESSMENT FORMULA

The recent history of the CMLRCC indicates that expenses to operate the Cooperative may exceed the revenue received from the above referenced sources. Should the revenue from the above referenced sources not be sufficient to operate the Cooperative the Board will implement the following assessment formula:

Each Participating District ~~may~~ **will** be assessed the amount needed to **achieve** a balanced the budget. Such assessment will be based on the Participating District's ~~official~~ October ANB count for the previous year compared to the ~~official~~ ANB count of the Cooperative as a whole. (See the following example, which presumes a total assessment of \$100,000.) Such an assessment would be due and payable to the Cooperative on December 1st.

School	Prior Year ANB	Percentage of ANB Total	Assessment Share
Lewistown	1159	0.40	\$40,397.35
Deerfield Elementary	15	0.01	\$522.83
Grass Range	70	0.02	\$2,439.87
King Coloney Elementary	9	0.00	\$313.70
Moore	79	0.03	\$2,753.57
Roy	36	0.01	\$1,254.79
Denton	40	0.01	\$1,394.21
Spring Creek Colony	5	0.00	\$174.28

Winifred	111	0.04	\$3,868.94
Ryegate	48	0.02	\$1,673.06
Lavina	57	0.02	\$1,986.75
Stanford	118	0.04	\$4,112.93
Hobson	119	0.04	\$4,147.79
Geyser	37	0.01	\$1,289.65
Roundup	549	0.19	\$19,135.59
Melstone	69	0.02	\$2,405.02
Winnett	66	0.02	\$2,300.45
Harlowton	259	0.09	\$9,027.54
Judith Gap	18	0.01	\$627.40
Ayers Elementary	5	0.00	\$174.28
Total:	2869	1.00	\$100,000.00

BUDGET BALANCES

It is the intention of the Cooperative to maintain minimum end of year (June 30th) fund balances as follows:

- **35% of the Federal/IDEA B annual allocation (Fund 315)**
- **35% of annual State allocations and Local contributions (Fund 382)**
- **15% of the Retirement fund annual budget (Fund 314)**
- **Medicaid rules state that districts/coops are subject to audit for up to 7 prior years. Recognizing that the Cooperative may have to refund money following an audit, the Cooperative therefore will retain a minimum reserve equal to a full year's revenue. to avoid having to pay for the refund with a district's general funds.**

The balances referenced above are minimum dollar amounts the Coop should try to maintain. When developing the annual operating budget for the Coop, the Director shall present a budget that is "revenue neutral". Recognizing that the current carryover and reserve(s) well exceed the minimum balances referenced above, the Director may recommend using carryover and reserve funds as long as the fund balances do not fall below the minimums referenced above. At the point the Coop needs additional revenue to maintain the minimum carryover and reserve(s), member districts will pay an "assessment" on a prorated basis (prior year's October ANB count) in order to achieve a revenue neutral budget.

EXCESS REVENUE

In any year in which the Coop does not expend the entire revenue from the Federal IDEA Part B and Preschool (315) allocations, and/or the full revenue from State and Local sources (382) the excess revenue will be used to increase the carryover and/or reserves to:

- IDEA carryover up to the maximum allowed by the OPI (100% of the annual allocation)
- State reserves up to 100% of the annual allocation(s)

Should IDEA carryover and/or State reserves reach 100% of the annual allocation the Cooperative will refund to each member district a proportionate share of the excess revenue in the form of a reduction in the member district's contribution/assessment for the following year's Coop budget. The proportionate share will be a percentage based on each District's prior year's October ANB count (see the allocation table example above).

REVERSION

If, at fiscal year-end, an individual District's special education allowable cost expenditures do not equal or exceed the amount of special education instructional and related services block grant funds plus required local match, the District hereby agrees to contribute their unspent balance to the Cooperative to prevent "reversion". This revenue will be deposited in the Cooperative reserve.

MEDICAID

Direct Billing Reimbursement - Revenue generated from direct billing of occupational, physical, and speech therapy, orientation and mobility services, and school psychologist services will remain with the Cooperative.

Medicaid Administrative Claiming (MAC) – All revenue generated by **participating districts (under MAC)** will be paid directly to the individual district by the State. The Coop will retain the MAC revenue it generates.

Transportation – All revenue generated under the Medicaid Transportation program shall be reimbursed to the individual district that generated the reimbursement. However, a District may elect to have the Cooperative retain their Medicaid Transportation reimbursement.

PRESCHOOL PROGRAM

Federal Part B Preschool revenue for each Participating District shall be received by the Cooperative. The revenue will be used to fund a portion of each district's preschool program. Preschool revenue will be prorated between each district based on the October child count. Each district will serve preschool students within their district. The district is responsible for the full cost of serving the student beyond services for speech, occupational, and physical therapy.

EXTENDED SCHOOL YEAR SERVICES (ESY)

The Cooperative shall pay the costs of occupational, physical, and speech therapy for all districts' ESY programs, provided decisions regarding ESY services have been approved by the Cooperative Director as part of the individual student's IEP development process. Individual districts are responsible for the cost of resource teachers, paraeducators, and all other personnel costs beyond OT, PT, and Speech/Language services. Upon request by the Participating District's representative, the Director shall assist the district to design and implement the district's ESY program.

RISK POOL DESCRIBED

Money in IDEA carryover and State and Local reserves (above the minimum reserve and carryover amounts established in a previous section of this agreement) and which are not needed to achieve a balanced annual Cooperative budget, may be considered a "risk pool".

A participating district may apply for financial assistance to cover costs that were unknown/unanticipated prior to adoption of the district's budget in August. Use of the risk pool funds will be board approved and be used for the remainder of the school year only. Following are examples of costs which may be appropriately funded through the risk pool:

- Purchase of assistive technology equipment for a student who moved into the district after the district's final budget has been adopted in August.
- Teacher and Specialist training for working with children with Autism or other high impact disabilities.

Application to use these funds must be made through the Director. Recognizing that each District may use their "tuition fund" to cover the cost of a high needs student, the Cooperative will not use IDEA Carryover or Reserves to pay for additional district personnel. Expenditures from the Cooperative's Reserves or IDEA Carryover of more than \$5,000 for a single expenditure or a single contract for service must have prior approval of the Cooperative Management Board. The Director may approve expenditures of \$5,000 or less.

EXHIBIT "B"

In exchange for use of office space in the Lewistown School District, the Cooperative agrees to pay a portion of the heating and lighting utilities and custodian wages for the operation of the Lincoln Building. The value of the exchange of services referenced here is subject to review as part of the annual budget adoption process.

Lewistown Public Schools reserves the right to provide an alternative location should they determine that they need to use the Lincoln Building for other purposes. Should Lewistown ask the Cooperative to vacate the Lincoln Building the Cooperative reserves the right to

secure appropriate office space at a location other than property owned by the Lewistown School District.

EXHIBIT "C"

Recognizing the need for itinerant resource teacher services will vary from year to year, the Cooperative will use a formula to determine the amount of resource teacher time each individual district will need in order to meet the minutes of instructional services provided for in students' IEPs in that district. The Director will develop a formula which may change from one year to the next. The formula is only a guide – there are circumstances that must be considered when determining the allocation of resource teacher time that cannot be fully reflected in a formula. The Cooperative reserves the right to determine the final amount of instruction FTE to allocate to each district.

The Undersigned authorized representative of the participating District indicates by his/her signature agreement to the terms of the Central Montana Learning Resource Center Cooperative Interlocal Agreement.

SCHOOL DISTRICT

NAME, Chairperson

Date

Central Mt Learning Resource Center

Revenue Report

Fiscal Year: 2021-2022



Summary Only

From Date: 7/1/2021

To Date: 6/30/2022

Account Number / Description

	Budget	Range To Date	YTD	Uncollected Balance	% Remaining
Fund: 314 RETIREMENT					
314.00.000.1510.000.000 INTEREST	\$0.00	\$51.71	\$51.71	(\$51.71)	0.00%
314.00.000.1950.000.000 RECEIPTS FROM OTHER DIST	\$51,338.41	\$25,726.42	\$25,726.42	\$25,611.99	49.89%
314.00.000.2240.000.000 COUNTY RETIREMENT DISTRIBUTION	\$35,039.07	\$29,636.89	\$29,636.89	\$5,402.18	15.42%
Fund 314 Total:					
Fund: 315 MISCELLANEOUS FUNDS					
315.00.000.1900.000.000 MISC. REVENUE	\$0.00	\$1,413.02	\$1,413.02	(\$1,413.02)	0.00%
315.00.000.4560.000.156 IDEA PART B GRANT	\$5,491.00	\$5,491.00	\$5,491.00	\$0.00	0.00%
315.00.000.4560.000.277 IDEA PART B	\$830,626.00	\$88,361.00	\$88,361.00	\$742,265.00	89.36%
315.00.000.4570.000.379 IDEA PRESCHOOL GRANT REVENUE	\$28,670.00	\$3,179.00	\$3,179.00	\$25,491.00	88.91%
315.00.000.7560.000.756 ARP IDEA B	\$177,677.00	\$0.00	\$0.00	\$177,677.00	100.00%
315.00.000.7570.000.757 ARP IDEA PRESCHOOL	\$14,282.00	\$0.00	\$0.00	\$14,282.00	100.00%
Fund 315 Total:					
Fund: 382 INTERLOCAL AGREEMENT FUND					
382.00.000.1510.000.000 INTEREST	\$0.00	\$343.39	\$343.39	(\$343.39)	0.00%
382.00.000.1950.000.013 LOCAL CONTRIBUTIONS FROM OTHER DISTRICTS	\$202,776.93	\$202,776.93	\$202,776.93	\$0.00	0.00%
382.00.000.3233.000.000 STATE SPECIAL ED	\$318,466.58	\$159,233.30	\$159,233.30	\$159,233.28	50.00%
382.00.000.3234.000.000 QUALITY EDUCATOR	\$36,151.80	\$18,075.90	\$18,075.90	\$18,075.90	50.00%
382.00.000.5200.000.000 SALE/COMP FOR LOSS OF AS	\$0.00	\$1,500.00	\$1,500.00	(\$1,500.00)	0.00%
Fund 382 Total:					
Fund: 388 MEDICAID					
388.00.000.1510.000.000	\$557,395.31	\$381,929.52	\$381,929.52	\$175,465.79	31.48%
Fund 388 Total:					
	\$0.00	\$1,261.20	\$1,261.20	(\$1,261.20)	0.00%

Central Mt Learning Resource Center

Revenue Report

Fiscal Year: 2021-2022

Account Number / Description

☐ Summary Only

From Date:

7/1/2021

To Date:

6/30/2022

Budget Range To Date YTD Uncollected Balance % Remaining

MEDICAID INTEREST							
388.00.000.3353.000.388	\$11,781.00	\$18,890.78	\$18,890.78	(\$7,109.78)			-60.35%
O T THERAPY							
388.00.000.3354.000.388	\$90,376.00	\$43,360.58	\$43,360.58	\$47,015.42			52.02%
SPEECH THERAPY REVENUE							
388.00.000.3355.000.388	\$781.00	\$473.71	\$473.71	\$307.29			39.35%
MISCELLANEOUS (O&M/PSYCH) THERAPY REVENUE							
388.00.000.3357.000.388	\$7,062.00	\$11,559.24	\$11,559.24	(\$4,497.24)			-63.68%
SPEECH MAC REVENUE							
Fund: 389							
COBRA / RETIREMENT FUND							
389.00.000.1900.000.000	\$0.00	\$13,993.76	\$13,993.76	(\$13,993.76)			0.00%
RETIREE HEALTH INSURANCE							
Fund 388 Total:							
Fund 389 Total:							
Grand Total:	\$1,810,518.79	\$625,327.83	\$625,327.83	\$1,185,190.96			65.46%

End of Report

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date: 6/30/2022

Account Number / Description

Fund:	314	RETIREMENT	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
314.11.280.0000.210.000		FICA/MEDICARE	\$31,034.00	\$15,097.63	\$15,097.63	\$15,936.37	\$0.00	\$15,936.37
314.11.280.0000.220.000		TEACHERS RETIREMENT	\$34,346.00	\$18,310.48	\$18,310.48	\$16,035.52	\$0.00	\$16,035.52
314.11.280.0000.230.000		PERS	\$3,159.00	\$3,967.87	\$3,967.87	(\$808.87)	\$0.00	(\$808.87)
314.11.280.0000.240.000		UNEMPLOYMENT COMPENSATIO	\$1,015.00	\$555.27	\$555.27	\$459.73	\$0.00	\$459.73
Fund 314 Total:			\$69,554.00	\$37,931.25	\$37,931.25	\$31,622.75	\$0.00	\$31,622.75
Fund:	315	MISCELLANEOUS FUNDS						
315.11.372.2100.440.372		REPAIR & MAINTENANCE AGREEMENTS - QUALITY SCHOOLS	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00
315.11.456.1000.112.277		TEACHERS SALARY	\$15,826.00	\$9,231.67	\$9,231.67	\$6,594.33	\$6,594.08	\$0.25
315.11.456.1000.122.277		SUBSTITUTE SALARY	\$4,018.00	\$101.76	\$101.76	\$3,916.24	\$0.00	\$3,916.24
315.11.456.1000.210.277		TEACHER FICA/MEDICARE	\$1,210.69	\$413.67	\$413.67	\$797.02	\$0.00	\$797.02
315.11.456.1000.220.277		TEACHER TEACHERS RETIREMENT	\$1,467.07	\$879.64	\$879.64	\$587.43	\$0.00	\$587.43
315.11.456.1000.240.277		TEACHER UNEMPLOYMENT COMPENSATION	\$39.57	\$23.74	\$23.74	\$15.83	\$0.00	\$15.83
315.11.456.1000.250.277		TEACHER WORKERS COMPENSATION	\$74.22	\$43.91	\$43.91	\$30.31	\$0.00	\$30.31
315.11.456.1000.260.277		TEACHER HEALTH INSURANCE	\$5,274.00	\$3,076.64	\$3,076.64	\$2,197.36	\$0.00	\$2,197.36
315.11.456.1000.610.277		RESOURCE TEACHER SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
315.11.456.1000.810.277		TEACHER PROFESSIONAL FEES	\$160.00	\$0.00	\$0.00	\$160.00	\$0.00	\$160.00
315.11.456.1670.210.277		STAR FICA/MED	\$175.15	\$0.00	\$0.00	\$175.15	\$0.00	\$175.15
315.11.456.1670.220.277		STAR TRS	\$212.25	\$0.00	\$0.00	\$212.25	\$0.00	\$212.25
STAR TRS								

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only From Date: 7/1/2021 To Date: 6/30/2022
 Budget Balance

Account Number / Description

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
315.11.456.1670.240.277 STAR UNEMPLOYMENT	\$5.72	\$0.00	\$0.00	\$5.72	\$0.00	\$5.72 100.00%
315.11.456.1670.250.277 STAR WORKERS COMP	\$10.74	\$0.00	\$0.00	\$10.74	\$0.00	\$10.74 100.00%
315.11.456.1670.610.277 STAR SUPPLIES	\$500.00	\$437.62	\$437.62	\$62.38	\$25.86	\$36.52 7.30%
315.11.456.2100.117.277 AIDES SALARIES	\$27,317.00	\$19,563.57	\$19,563.57	\$7,753.43	\$0.00	\$7,753.43 28.38%
315.11.456.2100.210.277 AIDES FICA/MEDICARE	\$2,089.75	\$1,491.06	\$1,491.06	\$598.69	\$0.00	\$598.69 28.65%
315.11.456.2100.220.277 RETD SUBS/AIDES TEACHERS RETIREMENT	\$2,904.29	\$1,813.55	\$1,813.55	\$1,090.74	\$0.00	\$1,090.74 37.56%
315.11.456.2100.240.277 AIDES UNEMPLOYMENT COMPENSATION	\$68.29	\$48.90	\$48.90	\$19.39	\$0.00	\$19.39 28.39%
315.11.456.2100.250.277 AIDES WORKERS COMPENSATION	\$128.11	\$91.99	\$91.99	\$36.12	\$0.00	\$36.12 28.19%
315.11.456.2100.260.277 AIDES HEALTH INSURANCE	\$0.00	\$1,021.93	\$1,021.93	(\$1,021.93)	\$0.00	(\$1,021.93) 0.00%
315.11.456.2100.330.277 CONTRACTED STUDENT RELATED PROFESSIONAL SERVICES	\$48,000.00	\$46,062.34	\$46,062.34	\$1,937.66	\$1,860.00	\$77.66 0.16%
315.11.456.2100.610.277 MISC SUPPLIES	\$14,045.30	\$436.81	\$436.81	\$13,608.49	\$488.20	\$13,120.29 93.41%
315.11.456.2100.660.277 MINOR EQUIPMENT - NEW	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00 100.00%
315.11.456.2100.682.156 TECHNOLOGY SUPPLIES	\$0.00	\$2,474.75	\$2,474.75	(\$2,474.75)	\$0.00	(\$2,474.75) 0.00%
315.11.456.2100.810.277 DUES & FEES	\$4,190.00	\$1,579.86	\$1,579.86	\$2,610.14	\$5.00	\$2,605.14 62.18%
315.11.456.2140.113.277 PSYCHOLOGIST SALARY	\$75,633.36	\$25,454.16	\$25,454.16	\$50,179.20	\$14,211.94	\$35,967.26 47.55%
315.11.456.2140.210.277 PSYCHOLOGIST FICA/MEDICARE	\$5,785.95	\$1,843.19	\$1,843.19	\$3,942.76	\$0.00	\$3,942.76 68.14%
315.11.456.2140.220.277 PSYCHOLOGIST TEACHERS RETIREMENT	\$7,011.21	\$2,359.61	\$2,359.61	\$4,651.60	\$0.00	\$4,651.60 66.35%
315.11.456.2140.240.277 PSYCHOLOGIST UNEMPLOYMENT COMPENSATION	\$189.08	\$63.59	\$63.59	\$125.49	\$0.00	\$125.49 66.37%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
					% Remaining Bud
315.11.456.2140.250.277	\$354.69	\$119.79	\$234.90	\$0.00	\$234.90
PSYCHOLOGIST WORKERS COMPENSATION					66.23%
315.11.456.2140.260.277	\$22,478.88	\$6,026.60	\$16,452.28	\$0.00	\$16,452.28
PSYCHOLOGIST HEALTH INSURANCE					73.19%
315.11.456.2140.610.277	\$750.00	\$0.00	\$750.00	\$199.30	\$550.70
PSYCHOLOGIST SUPPLIES					73.43%
315.11.456.2140.810.277	\$400.00	\$0.00	\$400.00	\$60.00	\$340.00
PSYCHOLOGISTS PROFESSIONAL FEES					85.00%
315.11.456.2150.113.277	\$145,417.36	\$77,896.07	\$67,521.29	\$40,951.96	\$26,569.33
SPEECH SALARY					18.27%
315.11.456.2150.210.277	\$11,124.43	\$6,199.66	\$4,924.77	\$0.00	\$4,924.77
SPEECH FICA/MEDICARE					44.27%
315.11.456.2150.220.277	\$13,480.19	\$8,783.99	\$4,696.20	\$0.00	\$4,696.20
SPEECH TEACHERS RETIREMENT					34.84%
315.11.456.2150.240.277	\$363.54	\$236.17	\$127.37	\$0.00	\$127.37
SPEECH UNEMPLOYMENT COMPENSATION					35.04%
315.11.456.2150.250.277	\$681.95	\$366.37	\$315.58	\$0.00	\$315.58
SPEECH WORKERS COMPENSATION					46.28%
315.11.456.2150.260.277	\$38,425.65	\$23,987.79	\$14,437.86	\$0.00	\$14,437.86
SPEECH HEALTH INSURANCE					37.57%
315.11.456.2150.610.156	\$0.00	\$99.00	(\$99.00)	\$0.00	(\$99.00)
SPEECH PATHOLOGY & AUDIOLOGY SERVICES					0.00%
315.11.456.2150.610.277	\$2,104.70	\$1,968.32	\$136.38	\$196.10	(\$59.72)
SPEECH SUPPLIES					-2.84%
315.11.456.2150.810.277	\$1,050.00	\$492.00	\$558.00	\$0.00	\$558.00
SPEECH PROFESSIONAL FEES					53.14%
315.11.456.2153.330.277	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
AUDIOLOGY CONTRACT					100.00%
315.11.456.2160.113.277	\$34,971.00	\$14,771.64	\$20,199.36	\$0.00	\$20,199.36
O T SALARY					57.76%
315.11.456.2160.210.277	\$2,675.28	\$1,071.78	\$1,603.50	\$0.00	\$1,603.50
O T FICA/MEDICARE					59.94%
315.11.456.2160.220.277	\$3,241.81	\$1,369.33	\$1,872.48	\$0.00	\$1,872.48
O T TEACHERS RETIREMENT					57.76%
315.11.456.2160.240.277	\$87.43	\$36.95	\$50.48	\$0.00	\$50.48
O T UNEMPLOYMENT COMPENSATION					57.74%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
315.11.456.2160.250.277	\$69.52	\$69.52	\$94.48	\$0.00	\$94.48
O T WORKERS COMPENSATION					57.61%
315.11.456.2160.260.277	\$2,147.36	\$2,147.36	\$4,294.81	\$0.00	\$4,294.81
O T HEALTH INSURANCE					66.67%
315.11.456.2160.610.277	\$94.67	\$94.67	\$405.33	\$0.00	\$405.33
OCCUPATIONAL THERAPY SUPPLIES					81.07%
315.11.456.2160.810.277	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
O T PROFESSIONAL FEES					100.00%
315.11.456.2200.441.277	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00
REPAIR & MAINTENANCE					100.00%
315.11.456.2200.581.277	\$1,943.50	\$1,943.50	\$8,556.50	\$2,824.50	\$5,732.00
TRAVEL IN DISTRICT					54.59%
315.11.456.2200.582.277	\$417.28	\$417.28	\$4,582.72	\$0.00	\$4,582.72
TRAVEL OUT OF DISTRICT/INSERVICE					91.65%
315.11.456.2200.610.277	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00
PROFESSIONAL DEV SUPPLIES					100.00%
315.11.456.2210.210.277	\$0.00	\$0.00	\$166.67	\$0.00	\$166.67
PROF DEVELOPMENT FICA/MEDICARE					100.00%
315.11.456.2210.220.277	\$0.00	\$0.00	\$166.66	\$0.00	\$166.66
TEACHERS RETIREMENT					100.00%
315.11.456.2210.240.277	\$0.00	\$0.00	\$166.66	\$0.00	\$166.66
UNEMPLOYMENT COMPENSATION					100.00%
315.11.456.2210.330.277	\$2,575.00	\$2,575.00	(\$75.00)	\$0.00	(\$75.00)
PROFESSIONAL DEVELOPMENT SERVICES					-3.00%
315.11.456.2210.340.156	\$727.31	\$727.31	(\$727.31)	\$0.00	(\$727.31)
TECHNICAL SERVICES					0.00%
315.11.456.2211.610.277	\$444.00	\$444.00	\$856.00	\$996.00	(\$140.00)
SUPERVISION LUNCHES					-10.77%
315.11.456.2212.610.277	\$2,475.00	\$2,475.00	(\$2,475.00)	\$0.00	(\$2,475.00)
CURRICULUM LOAN SUPPLIES					0.00%
315.11.456.2300.160.277	\$0.00	\$0.00	\$19,701.00	\$0.00	\$19,701.00
SICK LEAVE REIMBURSEMENT					100.00%
315.11.456.2300.161.277	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
CONTINUATION/TERMINATION PAY					100.00%
315.11.456.2300.180.277	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
CONTINUATION/TERMINATION PAY					100.00%

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Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
315.11.456.2300.210.277	\$0.00	\$0.00	\$2,272.13	\$0.00	\$2,272.13
TERMINATION FICA/MEDICARE					100.00%
315.11.456.2300.220.277	\$0.00	\$0.00	\$29,104.55	\$0.00	\$29,104.55
TERMINATION TEACHERS RETIREMENT					100.00%
315.11.456.2300.240.277	\$0.00	\$0.00	\$49.25	\$0.00	\$49.25
TERMINATION UNEMPLOYMENT COMPENSATION					100.00%
315.11.456.2300.310.277	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
CONTRACTED ADMINISTRATIVE SERVICES					100.00%
315.11.456.2300.330.277	\$420.00	\$420.00	(\$420.00)	\$0.00	(\$420.00)
AUDIT FEES					0.00%
315.11.456.2300.520.277	\$12,634.00	\$12,634.00	\$2,366.00	\$0.00	\$2,366.00
E/O CASUALTY INSURANCE					15.77%
315.11.456.2300.610.277	\$125.28	\$125.28	(\$125.28)	\$0.00	(\$125.28)
BOARD SUPPLIES					0.00%
315.11.456.2310.340.156	\$777.29	\$777.29	(\$777.29)	\$0.00	(\$777.29)
TECHNICAL SERVICES					0.00%
315.11.456.2310.610.277	\$80.00	\$80.00	\$170.00	\$100.00	\$70.00
BOARD SUPPLIES					28.00%
315.11.456.2315.330.277	\$5,700.00	\$5,700.00	\$300.00	\$0.00	\$300.00
AUDIT SERVICES					5.00%
315.11.456.2400.111.277	\$33,078.51	\$33,078.51	\$12,842.91	\$11,026.15	\$1,816.76
DIRECTOR SALARY					3.96%
315.11.456.2400.210.277	\$2,281.13	\$2,281.13	(\$2,281.13)	\$0.00	(\$2,281.13)
DIRECTOR FICA/MEDICARE					0.00%
315.11.456.2400.220.277	\$3,066.39	\$3,066.39	(\$3,066.39)	\$0.00	(\$3,066.39)
DIRECTOR TEACHERS RETIREMENT					0.00%
315.11.456.2400.240.277	\$82.71	\$82.71	(\$82.71)	\$0.00	(\$82.71)
DIRECTOR UNEMPLOYMENT COMPENSATION					0.00%
315.11.456.2400.250.277	\$155.72	\$155.72	\$59.63	\$0.00	\$59.63
DIRECTOR WORKERS COMPENSATION					27.69%
315.11.456.2400.260.277	\$11,633.42	\$11,633.42	\$4,392.36	\$0.00	\$4,392.36
DIRECTOR HEALTH INSURANCE					27.41%
315.11.456.2400.270.277	\$951.21	\$951.21	\$1,548.79	\$0.00	\$1,548.79
STAFF LIFE & DISABILITY INSURANCE					61.95%
315.11.456.2500.111.277	\$14,691.98	\$14,691.98	\$11,034.09	\$9,368.58	\$1,665.51
BUSINESS MANAGER SALARY					6.47%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date: 6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
315.11.456.2500.115.277	\$9,016.81	\$9,016.81	\$5,424.86	\$0.00	\$5,424.86
ADMINISTRATIVE ASST SALARY					37.56%
315.11.456.2500.210.277	\$1,559.95	\$1,559.95	\$1,512.88	\$0.00	\$1,512.88
BUSINESS FICA/MED					49.23%
315.11.456.2500.230.277	\$0.00	\$0.00	\$3,562.88	\$0.00	\$3,562.88
BUSINESS PERS					100.00%
315.11.456.2500.240.277	\$59.30	\$59.30	\$41.12	\$0.00	\$41.12
BUSINESS UNEMPLOYMENT					40.95%
315.11.456.2500.250.277	\$111.54	\$111.54	\$76.83	\$0.00	\$76.83
BUSINESS WORKERS COMP					40.79%
315.11.456.2500.260.277	\$10,376.09	\$10,376.09	\$6,576.27	\$0.00	\$6,576.27
BUSINESS HEALTH INSURANCE					38.79%
315.11.456.2500.330.277	\$36.00	\$36.00	(\$36.00)	\$0.00	(\$36.00)
SUPPORT SERVICES - BUSINESS					0.00%
315.11.456.2500.452.277	\$960.00	\$960.00	\$40.00	\$0.00	\$40.00
EQUIPMENT & STORAGE RENTAL					4.00%
315.11.456.2500.540.277	\$1,041.50	\$1,041.50	\$1,958.50	\$13.00	\$1,945.50
ADVERTISING					64.85%
315.11.456.2500.610.156	\$1,059.05	\$1,059.05	(\$1,059.05)	\$0.00	(\$1,059.05)
SUPPLIES					0.00%
315.11.456.2500.610.277	\$1,609.58	\$1,609.58	\$3,390.42	\$0.00	\$3,390.42
BUSINESS SUPPLIES					67.81%
315.11.456.2500.660.277	\$584.91	\$584.91	\$1,415.09	\$0.00	\$1,415.09
BUSINESS NEW MINOR EQUIPMENT					70.75%
315.11.456.2580.340.277	\$2,900.98	\$2,900.98	(\$2,900.98)	\$0.00	(\$2,900.98)
TECHNOLOGY SUPPORT					0.00%
315.11.456.2580.455.277	\$11,264.66	\$11,264.66	\$1,735.34	\$0.00	\$1,735.34
TECHNOLOGY SUPPORT					13.35%
315.11.456.2600.440.277	\$389.92	\$389.92	(\$389.92)	\$283.80	(\$673.72)
MAINTENANCE AGREEMENTS					0.00%
315.11.456.2600.451.277	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00
RENTAL OF LAND & BUILDING					0.00%
315.11.456.2600.531.277	\$2,178.17	\$2,178.17	\$3,821.83	\$1,739.83	\$2,082.00
PART B TELEPHONE					34.70%
315.11.456.2600.532.277	\$817.10	\$817.10	\$682.90	\$317.10	\$365.80
POSTAGE & METER RENTAL					24.39%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
315.11.456.2650.440.156 VEHICLE	\$0.00	\$279.90	\$279.90	(\$279.90)	\$0.00 (\$279.90) 0.00%
315.11.456.2650.440.277 VEHICLE MAINTENANCE & REPAIR	\$9,000.00	\$1,867.86	\$1,867.86	\$7,132.14	\$3,115.08 \$4,017.06 44.63%
315.11.456.2650.624.277 VEHICLE FUEL	\$15,000.00	\$5,647.24	\$5,647.24	\$9,352.76	\$6,234.78 \$3,117.98 20.79%
315.11.456.2650.730.277 VEHICLE NEW MAJOR	\$50,000.00	\$22,500.00	\$22,500.00	\$27,500.00	\$0.00 \$27,500.00 55.00%
315.11.456.6200.930.277 PART B TRANSFERS TO OTHER DISTRICTS	\$85,000.00	\$7,165.74	\$7,165.74	\$77,834.26	\$32,834.26 \$45,000.00 52.94%
315.11.457.2140.610.379 PSYCHOLOGIST SUPPLIES	\$750.00	\$0.00	\$0.00	\$750.00	\$199.30 \$550.70 73.43%
315.11.457.2150.113.379 SPEECH SALARY	\$12,947.00	\$8,693.09	\$8,693.09	\$4,253.91	\$6,209.35 (\$1,955.44) -15.10%
315.11.457.2150.210.277 SPEECH FICA/MEDICARE	\$990.45	\$0.00	\$0.00	\$990.45	\$0.00 \$990.45 100.00%
315.11.457.2150.220.277 SPEECH TEACHERS RETIREMENT	\$1,200.19	\$0.00	\$0.00	\$1,200.19	\$0.00 \$1,200.19 100.00%
315.11.457.2150.240.277 SPEECH UNEMPLOYMENT COMPENSATION	\$32.37	\$0.00	\$0.00	\$32.37	\$0.00 \$32.37 100.00%
315.11.457.2150.250.379 SPEECH WORKERS COMPENSATION	\$60.72	\$40.85	\$40.85	\$19.87	\$0.00 \$19.87 32.72%
315.11.457.2150.260.379 SPEECH HEALTH INSURANCE	\$10,886.41	\$2,400.16	\$2,400.16	\$8,486.25	\$0.00 \$8,486.25 77.95%
315.11.457.2150.610.379 SPEECH SUPPLIES	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00 \$1,250.00 100.00%
315.11.756.1000.117.756 ARP B ASSISTANT SUBSTITUTE PAY	\$0.00	\$156.00	\$156.00	(\$156.00)	\$0.00 (\$156.00) 0.00%
315.11.756.1000.250.756 WORKERS COMPENSATION	\$0.00	\$0.73	\$0.73	(\$0.73)	\$0.00 (\$0.73) 0.00%
315.11.756.2100.320.756 ARP B SUPPORT SERVICES - STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$2,061.24 (\$2,061.24) 0.00%
315.11.756.2100.330.756 ARP B SUPPORT SERVICES - STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$60,081.30 (\$60,081.30) 0.00%
315.11.756.2150.113.756 SPEECH PATHOLOGY & AUDIOLOGY SERVICES	\$0.00	\$7,904.00	\$7,904.00	(\$7,904.00)	\$9,880.00 (\$17,784.00) 0.00%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	
						% Remaining	Bud

315.11.756.2150.250.756	\$0.00	\$37.04	\$37.04	(\$37.04)	\$0.00		(\$37.04)
WORKERS COMPENSATION							0.00%
315.11.756.2150.260.756	\$0.00	\$2,543.48	\$2,543.48	(\$2,543.48)	\$0.00		(\$2,543.48)
HEALTH INSURANCE							0.00%
315.11.756.2500.330.756	\$0.00	\$0.00	\$0.00	\$0.00	\$650.00		(\$650.00)
ARP B SUPPORT SERVICES-BUSINESS							0.00%
315.11.756.2500.540.756	\$0.00	\$270.00	\$270.00	(\$270.00)	\$0.00		(\$270.00)
SUPPORT SERVICES - BUSINESS							0.00%
315.11.757.2140.610.757	\$0.00	\$1,668.15	\$1,668.15	(\$1,668.15)	\$0.00		(\$1,668.15)
PSYCHOLOGICAL SERVICES							0.00%
315.11.757.2150.610.757	\$0.00	\$1,656.80	\$1,656.80	(\$1,656.80)	\$0.00		(\$1,656.80)
SPEECH PATHOLOGY & AUDIOLOGY SERVICES							0.00%
315.11.765.2100.320.765	\$0.00	\$0.00	\$0.00	\$0.00	\$1,631.20		(\$1,631.20)
CARES SUPPORT SERVICES							0.00%
315.11.765.2580.682.765	\$0.00	\$24.58	\$24.58	(\$24.58)	\$0.00		(\$24.58)
CARES TECHNOLOGY SUPPLIES							0.00%
Fund 315 Total:	\$983,700.04	\$472,331.88	\$472,331.88	\$511,368.16	\$214,157.91		\$297,210.25
							30.21%

Fund: 382 INTERLOCAL AGREEMENT FUND

382.11.280.1000.112.000	\$11,944.00	\$6,967.31	\$6,967.31	\$4,976.69	\$4,976.67		\$0.02
TEACHERS SALARIES							0.00%
382.11.280.1000.122.000	\$0.00	\$76.80	\$76.80	(\$76.80)	\$0.00		(\$76.80)
SUBSTITUTE TEACHER							0.00%
382.11.280.1000.250.000	\$56.01	\$33.14	\$33.14	\$22.87	\$0.00		\$22.87
TEACHER WORKERS COMPENSATION							40.83%
382.11.280.1000.260.000	\$0.00	\$2,322.04	\$2,322.04	(\$2,322.04)	\$0.00		(\$2,322.04)
TEACHER HEALTH INSURANCE							0.00%
382.11.280.1670.250.000	\$148.79	\$0.00	\$0.00	\$148.79	\$0.00		\$148.79
STAR WORKERS COMP							100.00%
382.11.280.2100.117.000	\$28,443.00	\$17,840.69	\$17,840.69	\$10,602.31	\$0.00		\$10,602.31
AIDES SALARY							37.28%
382.11.280.2100.250.000	\$133.39	\$83.38	\$83.38	\$50.01	\$0.00		\$50.01
AIDES WORKERS COMPENSATION							37.49%
382.11.280.2100.260.000	\$9,537.70	\$5,637.17	\$5,637.17	\$3,900.53	\$0.00		\$3,900.53
AIDES HEALTH INSURANCE							40.90%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
382.11.280.2100.330.000	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00
OTHER PROFESSIONAL SERVI					100.00%
382.11.280.2140.113.000	\$31,729.91	\$31,729.91	\$67,750.73	\$23,956.42	\$43,794.31
PSYCH SALARIES					44.02%
382.11.280.2140.250.000	\$149.14	\$149.14	\$317.38	\$0.00	\$317.38
PSYCH WORKERS COMPENSATION					68.03%
382.11.280.2140.260.000	\$7,668.52	\$7,668.52	\$14,748.21	\$0.00	\$14,748.21
PSYCH HEALTH INSURANCE					65.79%
382.11.280.2150.113.000	\$46,736.56	\$46,736.56	\$36,111.08	\$24,041.10	\$12,069.98
SPEECH SALARIES					14.57%
382.11.280.2150.250.000	\$219.77	\$219.77	\$168.75	\$0.00	\$168.75
SPEECH WORKERS COMPENSATION					43.43%
382.11.280.2150.260.000	\$14,970.10	\$14,970.10	\$20,036.16	\$0.00	\$20,036.16
SPEECH HEALTH INSURANCE					57.24%
382.11.280.2160.113.000	\$775.93	\$775.93	\$25,617.07	\$0.00	\$25,617.07
OCCUPATIONAL THERAPY SALARIES					97.06%
382.11.280.2160.250.000	\$3.64	\$3.64	\$120.13	\$0.00	\$120.13
OT WORKERS COMPENSATION					97.06%
382.11.280.2160.260.000	\$0.00	\$0.00	\$4,861.96	\$0.00	\$4,861.96
OT HEALTH INSURANCE					100.00%
382.11.280.2400.111.000	\$28,848.28	\$28,848.28	\$10,263.72	\$9,777.89	\$485.83
DIRECTOR SALARY					1.24%
382.11.280.2400.250.000	\$135.77	\$135.77	\$47.65	\$0.00	\$47.65
DIRECTOR WORKERS COMPENSATION					25.98%
382.11.280.2400.260.000	\$10,153.14	\$10,153.14	\$3,775.46	\$0.00	\$3,775.46
DIRECTOR HEALTH INSURANCE					27.11%
382.11.280.2500.111.000	\$11,383.66	\$11,383.66	\$11,430.03	\$8,307.97	\$3,122.06
BUSINESS MANAGER SALARY					13.69%
382.11.280.2500.115.000	\$9,206.46	\$9,206.46	\$3,600.54	\$0.00	\$3,600.54
ADMIN ASST SALARY					28.11%
382.11.280.2500.250.000	\$96.84	\$96.84	\$70.21	\$0.00	\$70.21
BUSINESS WORKERS COMP					42.03%
382.11.280.2500.260.000	\$9,014.66	\$9,014.66	\$6,018.56	\$0.00	\$6,018.56
BUSINESS HEALTH INSURANCE					40.04%
382.13.280.1000.260.000	\$0.00	\$0.00	\$3,981.00	\$0.00	\$3,981.00
TEACHER HEALTH INSURANCE					100.00%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date: 6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
382.13.280.2140.113.000	\$0.00	\$22,858.50	\$22,858.50	\$17,493.75	(\$40,352.25)
PSYCH SALARIES					0.00%
382.13.280.2140.250.000	\$0.00	\$107.45	\$107.45	\$0.00	(\$107.45)
PSYCH WORKERS COMP					0.00%
382.13.280.2140.260.000	\$0.00	\$4,673.49	\$4,673.49	\$0.00	(\$4,673.49)
PSYCH HEALTH INSURANCE					0.00%
382.13.280.2150.113.000	\$29,805.00	\$17,386.11	\$17,386.11	\$12,418.67	\$0.22
PROFESSIONAL SALARIES- SPEECH					0.00%
382.13.280.2150.250.000	\$139.77	\$81.75	\$81.75	\$0.00	\$58.02
SPEECH WORKERS COMPENSATION					41.51%
382.13.280.2150.260.000	\$0.00	\$4,800.18	\$4,800.18	\$0.00	(\$4,800.18)
SPEECH HEALTH INSURANCE					0.00%
382.13.280.2160.113.000	\$0.00	\$11,148.39	\$11,148.39	\$0.00	(\$11,148.39)
O.T. SALARIES					0.00%
382.13.280.2160.250.000	\$0.00	\$52.48	\$52.48	\$0.00	(\$52.48)
O.T. WORKERS COMPENSATIO					0.00%
382.13.280.2160.260.000	\$0.00	\$1,620.64	\$1,620.64	\$0.00	(\$1,620.64)
O.T. HEALTH INSURANCE					0.00%
Fund 382 Total:	\$495,218.68	\$266,781.90	\$228,436.78	\$100,972.47	\$127,464.31
					25.74%
Fund: 388					
MEDICAID					
388.11.280.1000.112.388	\$2,090.00	\$2,285.77	\$2,285.77	\$870.94	(\$1,066.71)
MEDICAID INSTRUCTION SALARIES					-51.04%
388.11.280.1000.210.388	\$159.89	\$0.00	\$0.00	\$0.00	\$159.89
MEDICAID INSTRUCTION FICA/MED					100.00%
388.11.280.1000.220.388	\$193.74	\$0.00	\$0.00	\$0.00	\$193.74
MEDICAID INSTRUCTION TRS					100.00%
388.11.280.1000.240.388	\$5.23	\$0.00	\$0.00	\$0.00	\$5.23
MEDICAID INSTRUCTION UNEMPLOYMENT					100.00%
388.11.280.1000.250.388	\$9.80	\$10.70	\$10.70	\$0.00	(\$0.90)
MEDICAID INSTRUCTION WORKERS COMP					-9.18%
388.11.280.1000.260.388	\$697.00	\$406.35	\$406.35	\$0.00	\$290.65
MEDICAID INSTRUCTION HEALTH & DENTAL					41.70%
388.11.280.1340.210.388	\$1,530.00	\$0.00	\$0.00	\$0.00	\$1,530.00
MEDICAID ADAPTIVE PE FICA/MED					100.00%
388.11.280.1340.220.388	\$1,854.00	\$0.00	\$0.00	\$0.00	\$1,854.00

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

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To Date:

6/30/2022

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Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
					% Remaining Bud
MEDICAID ADAPTIVE PE TRS					100.00%
388.11.280.1340.240.388	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
MEDICAID ADAPTIVE PE UNEMPLOYMENT					100.00%
388.11.280.1340.250.388	\$93.79	\$0.00	\$93.79	\$0.00	\$93.79
MEDICAID ADAPTIVE PE WORKERS COMP					100.00%
388.11.280.1670.112.388	\$302.00	\$30.21	\$271.79	\$0.00	\$271.79
MEDICAID STAR SALARIES					90.00%
388.11.280.1670.210.388	\$31.21	\$0.00	\$31.21	\$0.00	\$31.21
MEDICAID STAR FICA/MED					100.00%
388.11.280.1670.220.388	\$37.82	\$0.00	\$37.82	\$0.00	\$37.82
MEDICAID STAR TRS					100.00%
388.11.280.1670.240.388	\$1.02	\$0.00	\$1.02	\$0.00	\$1.02
MEDICAID STAR UNEMPLOYMENT					100.00%
388.11.280.1670.250.388	\$1.42	\$0.14	\$1.28	\$0.00	\$1.28
MEDICAID STAR WORKERS COMP					90.14%
388.11.280.1670.260.388	\$0.00	\$17.29	(\$17.29)	\$0.00	(\$17.29)
MEDICAID STAR HEALTH & DENTAL					0.00%
388.11.280.2100.117.388	\$105.00	\$69.70	\$35.30	\$0.00	\$35.30
TEACHERS ASSISTANT SALARIES					33.62%
388.11.280.2100.250.388	\$47.39	\$0.33	\$47.06	\$0.00	\$47.06
WORKERS COMPENSATION					99.30%
388.11.280.2140.113.388	\$26,311.00	\$848.43	\$25,462.57	\$0.00	\$25,462.57
PROFESSIONAL SALARIES-PSYCHS & SPEECH					96.78%
388.11.280.2140.250.388	\$123.39	\$4.00	\$119.39	\$0.00	\$119.39
WORKERS COMPENSATION					96.76%
388.11.280.2140.260.388	\$9,653.94	\$198.38	\$9,455.56	\$0.00	\$9,455.56
HEALTH INSURANCE					97.95%
388.11.280.2150.113.388	\$19,062.00	\$11,530.44	\$7,531.56	\$6,108.11	\$1,423.45
SPEECH PROFESSIONAL SALARIES					7.47%
388.11.280.2150.210.388	\$3,471.03	\$0.00	\$3,471.03	\$0.00	\$3,471.03
SPEECH FICA/MEDICARE					100.00%
388.11.280.2150.220.388	\$4,206.08	\$0.00	\$4,206.08	\$0.00	\$4,206.08
SPEECH TEACHERS RETIREMENT					100.00%
388.11.280.2150.240.388	\$113.44	\$0.00	\$113.44	\$0.00	\$113.44
SPEECH UNEMPLOYMENT COMPENSATION					100.00%
388.11.280.2150.250.388	\$89.39	\$51.87	\$37.52	\$0.00	\$37.52

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

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From Date: 7/1/2021

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Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
SPEECH WORKERS COMPENSATION					
388.11.280.2150.260.388	\$6,199.55	\$3,354.82	\$2,844.73	\$0.00	41.97%
SPEECH HEALTH INSURANCE					
388.11.280.2160.113.388	\$4,619.00	\$1,950.97	\$2,668.03	\$0.00	\$2,844.73
O T SALARY					45.89%
388.11.280.2160.210.388	\$353.35	\$0.00	\$353.35	\$0.00	\$2,668.03
O T FICA/MED					57.76%
388.11.280.2160.220.388	\$428.18	\$0.00	\$428.18	\$0.00	\$353.35
O T TEACHERS RETIREMENT					100.00%
388.11.280.2160.240.388	\$11.55	\$0.00	\$11.55	\$0.00	\$428.18
O T UNEMPLOYMENT					100.00%
388.11.280.2160.250.388	\$21.66	\$9.17	\$12.49	\$0.00	\$11.55
O T WORKERS COMP					100.00%
388.11.280.2160.260.388	\$850.84	\$283.64	\$567.20	\$0.00	\$12.49
OT HEALTH INSURANCE					57.66%
388.11.280.2400.111.388	\$0.00	\$485.42	(\$485.42)	\$0.00	\$567.20
MEDICAID DIRECTOR SALARIES					66.66%
388.11.280.2400.250.388	\$0.00	\$2.30	(\$2.30)	\$0.00	(\$485.42)
MEDICAID DIRECTOR WORKERS COMP					0.00%
388.11.280.2400.260.388	\$0.00	\$163.17	(\$163.17)	\$0.00	(\$2.30)
MEDICAID DIRECTOR HEALTH & DENTAL					0.00%
388.11.280.2500.115.388	\$0.00	\$434.62	(\$434.62)	\$0.00	(\$163.17)
MEDICAID ADMIN ASSIST SALARIES					0.00%
388.11.280.2500.210.388	\$765.00	\$0.00	\$765.00	\$0.00	(\$434.62)
MEDICAID ADMIN ASSIST FICA/MED					0.00%
388.11.280.2500.230.388	\$1,145.00	\$0.00	\$1,145.00	\$0.00	\$765.00
MEDICAID ADMIN ASSIST PERS					100.00%
388.11.280.2500.240.388	\$25.00	\$0.00	\$25.00	\$0.00	\$1,145.00
MEDICAID ADMIN ASSIST UNEMPLOYMENT					100.00%
388.11.280.2500.250.388	\$0.00	\$2.05	(\$2.05)	\$0.00	\$25.00
MEDICAID ADMIN ASSIST WORKERS COMP					100.00%
388.11.280.2500.260.388	\$0.00	\$186.78	(\$186.78)	\$0.00	(\$2.05)
MEDICAID ADMIN ASSIST HEALTH & DENTAL					0.00%
Fund 388 Total:					
	\$84,658.71	\$22,326.55	\$62,332.16	\$6,979.05	\$55,353.11
					65.38%

Fund: 389 COBRA / RETIREMENT FUND

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Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	
						% Remaining Bud	
389.11.000.2575.261.000	\$0.00	\$16,049.05	\$16,049.05	(\$16,049.05)	\$0.00	(\$16,049.05)	
RETIREE HEALTH INSURANCE							
Fund 389 Total:	\$0.00	\$16,049.05	\$16,049.05	(\$16,049.05)	\$0.00	(\$16,049.05)	0.00%
Grand Total:	\$1,633,131.43	\$815,420.63	\$815,420.63	\$817,710.80	\$322,109.43	\$495,601.37	0.00%

End of Report

FERGUS COUNTY TREASURER					
MONTHLY CASH REPORT					
ENDING JAN 2022					
BANK BALANCES					
FIRST NATIONAL BANK OF LEWISTOWN	0.10%	\$	21,679,558.97		
FIRST BANK ATM ACCOUNT	0	\$	68,789.08		
WELLS FARGO BANK MONTANA NA (1)		\$	-		
BANK OF THE ROCKIES	0.10%	\$	23,593.58		
1ST BANK (CHECK CLEARING)		\$	10,000.08		
E B M S (NORWEST BANK)		\$	-		
FCU SAVINGS		\$	27.30		
WELLS FARGO PAYROLL		\$	-		
CASH ON HAND AND ITEMS		\$	24,758.02		
TOTAL		\$	21,806,727.03		
INVESTMENTS					
REPO'S AND MONEY MARKETS					
DA DAVIDSON					
X					
X	3130AKVQ6	FLAT	0.47%	\$ 1,000,000.00	DUE 10/29/2025
	3130ANGN4	FLAT	0.35%	\$ 500,000.00	DUE 02/18/2025
X	3134G XKJ2	FLAT	0.55%	\$ 1,000,000.00	DUE 01/22/2026
X	3135GAC66	FLAT	0.50%	\$ 1,000,000.00	DUE 01/21/2026
	3135GAC90	FLAT	0.25%	\$ 1,000,000.00	DUE 07/15/2024
	3134G XKR4	FLAT	0.40%	\$ 2,000,000.00	DUE 07/15/2025
	3134G XKT0	FLAT	0.55%	\$ 1,000,000.00	DUE 01/12/2026
	3133EMLV2	FLAT	0.27%	\$ 2,000,000.00	DUE 04/05/2024
	3130ALA61	FLAT	0.35%	\$ 1,000,000.00	DUE 11/25/2024
	3130AKW85	FLAT	0.40%	\$ 1,000,000.00	DUE 08/11/2025
	3130ANSF4	FLAT	0.50%	\$ 500,000.00	DUE 11/04/2024
	3130APV69	FLAT	1.00%	\$ 500,000.00	DUE 11/25/2024
	3130AQ5Y5	FLAT	1.30%	\$ 500,000.00	DUE 09/30/2025
	3130AQ5Z2	FLAT	1.05%	\$ 500,000.00	DUE 09/30/2024
	3130AQ5X7	FLAT	1.15%	\$ 500,000.00	DUE 12/30/2024
	3130AQ5S8	FLAT	1.25%	\$ 500,000.00	DUE 06/30/2025
	3130AQ6T5	FLAT	0.85%	\$ 500,000.00	DUE 03/28/2024
	3130AQ6V0	FLAT	0.95%	\$ 500,000.00	DUE 06/28/2024
	3130APZX6	FLAT	0.90%	\$ 500,000.00	DUE 06/10/2024
ONLINE FAIR					
			0.01%	\$ 217.69	
	CERT #10018		0.50%	\$ 123,540.42	DUE 01/22/2027
BASIN STATE BANK					
BANK OF THE ROCKIES					
FIRST BANK OF MONTANA					
STIP					
	COFE97	AVERAGE %	0.20	\$ 100,000.00	
1ST BANK REPO					
			0.20	\$ 15,000,073.70	
TOTAL					
				\$ -	
				\$ 31,223,831.81	
TOTAL CASH				\$ 53,030,558.84	

FERGUS COUNTY INVESTMENT						
EARNINGS AND DISTRIBUTION REPORT						
LEWISTOWN, MONTANA						
02/28/22						
Following is a distribution report of the income from the investment of funds for the current reporting period. Distribution of the income is pro-rated upon the basis of the cash balance of each fund at the beginning of the period.						
REPORTING PERIOD:		2/28/2022				
		Repurchase Agreement (rate variable)				
		Investment (rate variable)				
		Checking Account (rate variable)				
CD	4,638.59					
CKG	165.04					
1ST REPC	2,056.63					
	6,860.26	TOTAL INVESTMENT EARNINGS				
-2%	137.21	Less 2% Administrative Fee				
TOTAL	6,723.05	TOTAL AVAILABLE FOR DISTRIBUTION				
FUND	ADJ CASH BALANCE	PERCENT OF TOTAL	DISTRIBUTED INTEREST	CUMM EARNINGS	CUMM EARNINGS	
COUNTY						
1000 CO GENERAL	\$ 8,333,356.06	26.829240%	1,803.74	\$ 65,962.74	\$ 64,159.00	
		0.000000%	-	\$ -	\$ -	
2210 PARK REC	\$ 2,298.01	0.007398%	0.50	\$ 42.59	\$ 42.09	
2275 FERGUS CTY HEALTH DEPT	\$ 107,942.04	0.347519%	23.36	\$ 144.68	\$ 121.32	
2386 REVOLVING LOAN	5,993.80	0.019297%	1.30	\$ 30.39	\$ 29.09	
2392 ECON DEV LOAN	74,167.63	0.238783%	16.05	\$ 685.43	\$ 669.38	
2397 HARD ROCK MINE	-	0.000000%	-	\$ -	\$ -	
2420 STATE GAS TAX	(1,342.94)	-0.004324%	(0.29)	\$ 189.57	\$ 189.86	
2850 TRI CO 911	-	0.000000%	-	\$ -	\$ -	
2894 FED MINERAL ROYAL	53,773.62	0.173124%	11.64	\$ 489.31	\$ 477.67	
2895 HARD ROCK TRUST	11,704.83	0.037684%	2.53	\$ 108.18	\$ 105.65	
2896 METAL MINES	76,703.59	0.246947%	16.60	\$ 708.88	\$ 692.28	
2900 PILT	311,332.57	1.002335%	67.39	\$ 8,080.07	\$ 8,012.68	
4000 CONST RESERVE	1,611,321.03	5.187648%	348.77	\$ 7,768.75	\$ 7,419.98	
4020 CAP IMP BRIDGE	173,746.03	0.559375%	37.61	\$ 1,823.00	\$ 1,785.39	
4030 JUNK VEH CAP IMPR	78,471.78	0.252640%	16.99	\$ 804.76	\$ 787.77	
4100 FAIR CONSTRUCTION	6.67	0.000021%	0.00	\$ 0.04	\$ 0.04	
4101 FAIR PARKING	3,933.61	0.012664%	0.85	\$ 36.35	\$ 35.50	
4120 FERGUS CO REC DIST	0.00	0.000000%	-	\$ -	\$ -	
4160 FAIR LEVY	93,591.84	0.301319%	20.26	\$ 864.82	\$ 844.56	
4110 AIRPORT CONS RESERV	28.81	0.000093%	0.01	\$ 67.51	\$ 67.50	
4112 AIRPORT CAP IMPROVE	-	0.000000%	-	\$ -	\$ -	
4400 CAPITAL IMP.	99,446.49	0.320168%	21.53	\$ 1,084.04	\$ 1,062.51	
4401 CAP IMPROVE GENERAL	-798.37	-0.002570%	(0.17)	\$ 278.88	\$ 279.05	
4402 CAP IMPROVE ROAD	540,885.66	1.741381%	117.07	\$ 789.47	\$ 672.40	
4403 CAP PROJECTS BRIDGE	9,666.64	0.031122%	2.09	\$ 850.17	\$ 848.08	
4404 CAP PROJECTS WEED	15,675.00	0.050466%	3.39	\$ 187.73	\$ 184.34	
4405 CAP PROJECTS FAIR	8,571.57	0.027596%	1.86	\$ (37.43)	\$ (39.29)	
4406 CAP PROJECTS PUB SAF	58,515.44	0.188390%	12.67	\$ (23.81)	\$ (36.48)	
4407 CAP IMPROVE DIST COURT	14,532.00	0.046766%	3.15	\$ 156.72	\$ 153.57	
5110 HOSP 2003A RESV	-	0.000000%	-	\$ -	\$ -	
5110 HOSP EXCESS DISC	0.00	0.000000%	-	\$ -	\$ -	
5110 CMMC SHORT TERM	0.00	0.000000%	-	\$ -	\$ -	
5610 AIRPORT	207,735.22	0.668804%	44.96	\$ 699.77	\$ 654.81	
5611 AIRPORT CAP IMPROVE	303.62	0.000978%	0.07	\$ 260.75	\$ 260.68	
5612 AIRPORT CONS RESERV	113,808.58	0.366407%	24.63	\$ 1,210.19	\$ 1,185.56	
6050 SELF INSURANCE	41.28	0.000133%	0.01	\$ 0.04	\$ 0.03	
7130 PROTESTED TAXES	19,927.22	0.064156%	4.31	\$ 177.77	\$ 173.46	
DR 2019-84	0.00	0.000000%	-	\$ 5.17	\$ 5.17	
7160 DR 99-116	0.00	0.000000%	-	\$ -	\$ -	
7160 DV 2009-103	0.00	0.000000%	-	\$ -	\$ -	
7195 SOIL CONSERV	22,069.51	0.071053%	4.78	\$ 220.45	\$ 215.67	
7197 SMDG	227,690.04	0.733048%	49.28	\$ 2,076.10	\$ 2,026.82	
7310 CTL MT MEMORIAL GRD	-	0.000000%	-	\$ -	\$ -	
7375 FERGUS CO REC DIST	316,651.55	1.019460%	68.54	\$ 2,230.15	\$ 2,161.61	
7529 ELEM EQUAL AD	6,789.56	0.021859%	1.47	\$ 967.12	\$ 965.65	
7530 ELEM EQUAL 33 MIL	85.05	0.000274%	0.02	\$ 3.39	\$ 3.37	
7531 HS EQUAL AD	4,526.37	0.014573%	0.98	\$ 644.72	\$ 643.74	
7532 HS EQUAL 22 MILS	56.72	0.000183%	0.01	\$ 2.24	\$ 2.23	
7541 HIGH SCHOOL EQUILIZATION	-	0.000000%	-	\$ 1.48	\$ 1.48	
7542 ELEMENTARY EQUILIZATION	-	0.000000%	-	\$ 2.21	\$ 2.21	
7600 FUNERAL DIRECTORS FEE	1,987.28	0.006398%	0.43	\$ 1.71	\$ 1.28	
7820 H. S. RET	-	0.000000%	-	\$ 6.38	\$ 6.38	
7830 SCHOOL TRANSP	99,817.71	0.321363%	21.61	\$ 721.22	\$ 699.61	
7840 ELEM RET	-	0.000000%	-	\$ 5.22	\$ 5.22	
7845 FERGUS CO COOP	10,554.54	0.033980%	2.28	\$ 106.91	\$ 104.63	
TOTALS	\$ 12,715,567.66	40.937770%	\$ 2,752.27	\$ 100,435.82	\$ 97,683.55	
PARK DISTRICTS						
7370 DENTON	\$ 183,840.18	0.591873%	39.79	\$ 1,308.35	\$ 1,268.56	
TOTALS	\$ 183,840.18	0.591873%	\$ 39.79	\$ 1,308.35	\$ 1,268.56	

FIRE DISTRICTS						
7205	GRASS RANGE	\$	62,937.82	0.202628%	13.62	\$ 713.15 \$ 699.53
7210	COFFEE CREEK		48,072.72	0.154770%	10.41	\$ 467.76 \$ 457.35
7215	CHEADLE FIRE		48,024.57	0.154615%	10.39	\$ 391.89 \$ 381.50
7220	ROY		67,483.46	0.217263%	14.61	\$ 618.56 \$ 603.95
7225	BEA/COTTON FIRE		64,994.72	0.209251%	14.07	\$ 553.93 \$ 539.86
7230	LEWISTOWN		548,814.16	1.766907%	118.79	\$ 4,421.04 \$ 4,302.25
7235	MOORE FIRE		452,630.51	1.457244%	97.97	\$ 2,918.53 \$ 2,820.56
7240	DENTON		134,071.91	0.431645%	29.02	\$ 1,009.86 \$ 980.84
7246	WINIFRED FIRE		56,723.08	0.182620%	12.28	\$ 472.63 \$ 460.35
	TOTALS	\$	1,483,752.95	4.776943%	\$ 321.16	\$ 11,567.35 \$ 11,246.19
TV DISTRICTS						
7250	DENTON	\$	4,873.78	0.015691%	1.05	\$ 48.25 \$ 47.20
7260	GRASS RANGE		0.00	0.000000%	-	\$ - \$ -
7280	ROY		0.00	0.000000%	-	\$ - \$ -
7290	WINIFRED		0.00	0.000000%	-	\$ - \$ -
	TOTALS	\$	4,873.78	0.015691%	\$ 1.05	\$ 48.25 \$ 47.20
SCHOOL DISTRICTS						
7775	SD #1 COOP	\$	881,372.84	2.837580%	190.77	\$ 8,077.60 \$ 7,886.83
7771	SD #1 HS		3,843,564.31	12.374355%	831.93	\$ 31,142.90 \$ 30,310.97
7772	SD #1 ELEM		4,154,682.21	13.375999%	899.28	\$ 32,903.37 \$ 32,004.09
7774	SD #6 ELEM		22.23	0.000072%	0.00	\$ 43.41 \$ 43.41
7776	SD #15 ELEM		43,456.58	0.139908%	9.41	\$ 320.72 \$ 311.31
7778	SD #27 ELEM		719,505.26	2.316447%	155.74	\$ 5,536.26 \$ 5,380.52
7779	SD #27 HS		1,182,208.78	3.806121%	255.89	\$ 9,582.70 \$ 9,326.81
7780	SD #40 ELEM		37,508.93	0.120760%	8.12	\$ 329.95 \$ 321.83
7781	SD #44 ELEM		954,178.45	3.071978%	206.53	\$ 7,678.57 \$ 7,472.04
7782	SD #44 HS		604,893.68	1.947455%	130.93	\$ 4,978.51 \$ 4,847.58
7785	SD #74 K-12		790,738.39	2.545782%	171.15	\$ 5,333.78 \$ 5,162.63
7786	SD #84 ELEM		767,706.98	2.471633%	166.17	\$ 6,501.43 \$ 6,335.26
7787	SD #84 HS		326,783.15	1.052078%	70.73	\$ 2,056.81 \$ 1,986.08
7788	SD #104 ELEM		23,421.36	0.075405%	5.07	\$ 281.96 \$ 276.89
7790	SD #115 K-12		2,313,156.04	7.447206%	500.68	\$ 20,292.12 \$ 19,791.44
7791	SD #222 ELEM		29,490.09	0.094943%	6.38	\$ 195.40 \$ 189.02
	TOTALS	\$	16,672,689.28	53.677723%	\$ 3,608.78	\$ 135,255.49 \$ 131,646.71
GRAND TOTALS		\$	31,060,723.85	100.000000%	\$ 6,723.05	\$ 248,615.26 \$ 241,892.21
EXPLANATORY MEMORANDUM: DISTRIBUTION OF INTEREST EARNED FEBRUARY 2022						
* SEE ATTACHED SHEETS FOR DISTRICTS SCHOOLS DISTRIBUTION BREAKDOWN						
		PREPARED BY: _____				
		APPROVED BY: _____				

	FERGUS COUNTY INVESTMENT				
	FUND BALANCE AS OF JAN 1, 2022				
	USED FOR FEBRUARY 2022 INTEREST ALLOCATIONS				

FUND	NAME	MO END BAL	ADJ CUR INVS	ADJ BALANCE	
X 1000	CO GEN	\$ 1,328,610.40			
2110	ROAD	799,766.79			
2120	POOR	0.00			
2130	BRIDGE	395,060.32			
2140	WEED	315,880.87			
2150	PRED ANIMAL	2353.02			
2155	PRED ANIMAL-CATTLE	39,939.06			
2160	FAIR	102,517.67			
2162	CENTRAL MONTANA FAIR	104,081.29			
2165	BRIGHT COUNTRY LIGHTS	13,755.91			
2180	DIST COURT	135,596.46			
2181	JUVENILE PROBATION	78,444.96			
X 2210	PARKS REC	2,298.01			
2220	LIBRARY	21,156.55			
2250	CITY/CO PLAN	30,401.45			
2255	RURAL ADDR.				
2260	COMP INS	-110,035.41			
2270	HEALTH DIST	44,020.54			
2271	MEN. HEALTH	10,043.52			
2272	CENT MT DST HLTH	209,005.32			
2274	EMERG. PREPARD.	300,384.99			
X 2275	FERGUS CTY HEALTH DEPT	107,942.04			
2276	FCHD-PUBLIC HEALTH	143,489.07			
2280	AGING SERVICE	17,982.90			
2290	EXTEN SERV	72,500.73			
2300	PUBLIC SAFETY	719,029.31			
2301	SEARCH & RESCUE	2,976.32			
2350	LO. GOVN. RV.	2,000.31			
2351	WORKFORCE DEVELOPMENT	732.14			
2370	P.E.R.S.	75,167.46			
2375	GRP HEALTH	\$457,195.66			
2381	DRUG FORFEIT	31,430.10			
2384	FER CO FIRE COUNCIL	(1,093.26)			
X 2386	REV LOAN FUND	5,993.80			
2388	DONATED CASH	-			
2389	SMDC	(72.19)			
X 2392	ECN DEV REV LN	74,167.63			
2393	RECORD PRES	32,302.72			
2394	ALCOHOL REHAB	22,379.66			
2395	COMPUTER	73,328.79			
2396	CO FARM MAIN.	115,740.21			
X 2397	HARD ROCK MINE	-			
2398	CDBG-HRDC	\$ -			
X 2420	STATE GAS TAX	-1,342.94			
2740	ECON DEV GRANT	-			
2800	CRISIS INTERVENTION	37,854.87			
2821	BARSAA	162,055.51			
2830	JUNK VEHICLE	24,259.75			
2840	WEED GRANT	15,263.03			
X 2850	TRI CO 911 EMERG	0.00			
2859	CO LAND INFO	4,746.15			
2889	HISTORICAL SOCIETY	0.00			
X2894	ST ALLOC FED MNERAL	53,773.62			
X 2895	HARD RCK MINE TR.	11,704.83			
X 2896	MET MINE TAXRES.	76,703.59			
X 2900	P.I.L.T.	311,332.57			
2915	DARE PROGRAM	86,909.43			
2917	CRIME VICTIMS ASS	37,794.29			
2918	LAW ENF BLOCK GRANT	0.00			
2919	SHERIFF GRANTS				
2958	DES GRANTS	60,504.21			
2962	HEALTHY CHILD MT	-			
2965	EDA	-			
2969	COVERING KIDS	-			
2970	MT LEAD	-			
2972	FAMILY PLANNING	174,583.45			
	PAGE 1 TOTALS	\$ 6,832,617.48			

2973	MCH NURSES	20,432.14			
2974	FAM PLAN FUNDRAISING	73,580.48			
2975	MTUPP	17,473.26			
2978	IMM PROGRAM	129,634.70			
2999	PRE-PAID TAXES (TRUST)	18,034.80			
3200	FAIR WATER SEWER	234,403.91			
3201	COMPENSATED ABSENCES	53,706.58			
2991	CTEP	-			
2992	COVID RELIEF	-			
2993	ARPA	975,322.00			
X 4000	CONST RESERVE	1,611,321.03			
X4020	CAP IMP BRIDGE	173,746.03			
X 4030	JUNK VEH CAP IMP	78,471.78			
X4100	FAIR CONSTRUCT.	6.67			
X4101	FAIR PARKING	3,933.61			
X 4102	FAIR GRANT, D'NAT	-			
X4103	FAIR TRADE CENTER	-			
X 4110	AIRPORT CONS RESERV	28.81			
X 4112	AIRPORT CAP IMPROVE	-			
X 4160	FAIR LEVY	93,591.84			
X 4120	FERGUS CO REC DIST	0.00			
X 4400	CAP IMPROVE.	99,446.49			
X 4401	CAP IMPROVE GENERAL	(798.37)			
X 4402	CAP IMPROVE ROAD	540,885.66			
X 4403	CAP IMPROVE BRIDGE	9,666.64			
X 4404	CAP PROJECTS WEED	15,675.00			
X 4405	CAP PROJECTS FAIR	8,571.57			
X 4406	CAP PROJECTS PUBLIC S	58,515.44			
X4407	CAP IMPR DIST COURT	14,532.00			
X5110	CMMC 2003 B BOND	-			
X 5110	EXCESS DISCRETIONARY	0.00			
X 5110	CMMC SHORT TERM	0.00			
X 5610	AIRPORT	207,735.22			
X 5611	AIRPORT CAP IMPROVE	303.62			
X 5612	AIRPORT CONS RESERV	113,808.58			
X 6050	SELF INSURANCE	41.28			
7060	ESTATES CONTROL	0.00			
X 7130	PROTESTED TAXES	19,927.22			
7140	PUBLIC ADMIN CASH	0.00			
7150	REDEMPTIONS	100.00	28,310.13		
7160	CLERK OF D.C.	28,310.13			
X 7160	C OF CRT DR 2019-84				
X 7160	C OF CFT DR 99-116				
X7160	C OF CRT DV 2009-103				
7190	MIGRATORY STOCK	77.57			
X 7195	SOIL CONSERV.	22,069.51			
X 7197	SNOWY MT DEV	227,690.04			
X 7205	GR FIRE DISTRICT	62,937.82			
X 7210	COFF CREEK FIRE	48,072.72			
X 7215	CHEADLE FIRE	48,024.57			
X 7220	ROY FIRE	67,483.46			
X 7225	BEA/COTTON FIRE	64,994.72			
X 7230	LEWISTOWN FIRE	548,814.16			
X 7235	MOORE FIRE	452,630.51			
X 7240	DENTON FIRE	134,071.91			
X 7246	WINIFRED FIRE DIST	56,723.08			
X 7250	DENTON TV DIST	4,873.78			
X 7260	GR TV DISTRICT	0.00			
X 7280	ROY TV DISTRICT	0.00			
X 7290	WINIFRED TV DIST.	0.00			
7300	J.B. IRRIGATION	297.13			
X 7310	CENT MT MEM GAR	0.00			
X 7370	DENTON PARK DIST	183,840.18			
X 7375	FERGUS CO REC DIST	316,651.55			
7401	VEH/OHV REG FEE	302,790.23			
7402	RECORD LIENS/CERT	165.88			
7449	COURT RELATED COLL	-			
7451	JP FINE/FORFEIT	6,945.50			
7452	DRIVER LIC REIN	-			
7453	FISH & GAME	-			
7458	CRT TECH SURCHAR	1,010.00			
7459	FINES-DRUGS	-			
7461	C OF CRT FEE(68%)	1,417.76			
7462	MARRIAGE LICENSE	-			
7463	BATTERED SPOUSE	1,250.00			
7464	DOMEST AB	510.00			
7465	DISPLACD HMEMKR	-			
7466	CHILD ABUSE/NEGL.	1,350.00			
7467	LAW ENFORCE ACADEMY	360.00			
7468	DISS OF MARRIAGE	26.00			
7469	JUDGES SALARY	-			
7470	PROB/PAR SPVR \$	-			
7471	CIVIL ASSIST	-			
7510	HORS/MULE PERCP	-			
7511	CATTLE PER CAP	-			
PAGE 2 TOTALS		\$ 7,155,486.20	\$ 7,155,486.20		

		-				
7512	SHP/GOATS PERCAP	-				
7513	SWINE PER CAPITA	-				
7514	POUL. PERCAP	-				
7515	BEE/HIVE PERCAP	-				
7516	LLAMA PER CAPITA	-				
7517	BUFF PER CAP	-				
7518	UNG. PER CAP	-				
7519	OST. PER CAP	-				
7521	UNIV. MILLAGE	1,234.42				
7522	UNIV MIL NON LEVY	11.08				
7523	UNIVERSITY MILLS	24.81				
7527	ST SCH EQUAL	8,229.72				
7528	ST. EQUAL NONLEVY	73.54				
X 7529	ELEM EQUAL AD	6,789.56				
X 7530	ELEM EQUAL 33 MIL	85.05				
X 7531	HS EQUAL AD	4,526.37				
X 7532	HS EQUAL 22 MILS	56.72				
7541	HIGH SCHOOL EQUILIZATION	-				
7542	ELEMENTARY EQUILIZATION	-				
7551	MT LAND INFO	1,545.00				
7552	DEATH CERT CASH	-				
7564	FOREST FIRE PROT	-				
X 7600	FUNERAL DIRECTORS FEE	1,987.28				
X 7771	LEW SD #1 H.S.	3,843,564.31				
X 7772	LEW SD #1 ELEM	4,154,682.21				
X 7775	SD #1 COOP	881,372.84				
X 7774	JOINT SD #6 ELEM	22.23				
X 7776	D.F. SD #15 ELEM	43,456.58				
X 7778	G.R. SD #27 ELEM	719,505.26				
X 7779	G.R. SD #27 H.S.	1,182,208.78				
X 7780	KING SD #40 ELEM	37,508.93				
X 7781	MOORE SD#44 ELEM	954,178.45				
X 7782	MOORE SD#44 HS	604,893.68				
X 7785	ROY SD #74 K-12	790,738.39				
X 7786	DEN. SD#84 ELEM	767,706.98				
X 7787	DENTON SD#84 HS	326,783.15				
X 7788	S.C. SD #104 ELEM	23,421.36				
X 7790	WIN. SD #115 K-12	2,313,156.04				
X 7791	AYERS #222 ELEM	29,490.09				
X 7820	H.S. RETIREMENT	-				
X 7830	SCHL TRANSP	99,817.71				
X 7840	ELEM RETIRE	-				
X 7845	FER CO COOP ED	10,554.54				
7850	CITY OF LEWIS.	53,102.64				
7851	CITY OF LEW TIF DIST	2,740.45				
7855	LEW IMPROVE.	11,522.63				
7856	LEWISTOWN CITY TEDD	717.18				
7860	TOWN OF MOORE	2,818.31				
7870	TOWN OF DENTON	1,961.57				
7875	DENTON MAINT.	80.61				
7876	DENTON SPC IMP DISTRICT	250.98				
7880	TOWN OF G.R.	1,054.52				
7890	TOWN OF WINI.	1,694.41				
7910	PAYROLL	72,393.70				
7920	REFUND CLEARING	-				
7930	CLAIMS	102,990.25				
7950	ENTITLEMENT	-				
7980	REPO ACT INV INT	13,667.84				
	PAGE 3 TOTALS	\$ 17,072,620.17				

		FERGUS COUNTY INVESTMENT			
		FUND BALANCES AS OF JAN 2022			
		USED FOR FEB 2022 INTEREST ALLOCATIONS			
			ADJ CUR INVST		
		MO END BAL		ADJ BALANCE	
SUMM OF PAGE TOTAL					
PAGE NO. 1		6,832,617.48			
PAGE NO. 2		7,155,486.20		7,155,486.20	
PAGE NO. 3		17,072,620.17			
TOTALS:		31,060,723.85		31,060,723.85	
SUMMARY: COUNTY GENERAL ACCOUNT					
CO GEN ACCT	\$	1,328,610.40			
PAGE 1 LESS ITEMIZED ACCT	\$	4,861,433.93			
PAGE 2 LESS ITEMIZED ACCT	\$	1,551,372.70	0.00	\$ 1,551,372.70	
PAGE 3 LESS ITEMIZED ACCT	\$	315,825.37			
PAGE 4 LESS ITEMIZED ACCT	\$	83,981.35			
PAGE 5 LESS ITEMIZED ACCT	\$	192,132.31			
TOTALS:	\$	8,333,356.06	\$ -	\$ 8,333,356.06	

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

24

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Negotiated Items

Requested by: Management Board

Prepared by: Jennifer Rindal

Date: 3/14/2022

SUMMARY:

Jennifer Rindal will present several Negotiated Items for the Gaining Team.

Suggested Action:

Consider the Negotiated Item for the Gaining team as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

25

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Voided Check #20970

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 3/14/2022

SUMMARY:

Check #20970 was voided to order new checks.

Suggested Action:

Approve the check to be voided as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

20970

FIRST BANK OF MONTANA

CLAIMS WARRANT

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

215 7th AVENUE SOUTH
LEWISTOWN, MT 59457
(406) 535-9012

THE TREASURER OF FERGUS COUNTY AT
LEWISTOWN, MONTANA WILL PAYOUT OF ANY
MONEYS IN THE TREASURY BELONGING TO
C.M.L.R.C.C. FUNDS

Void

CHAIRMAN, BOARD OF TRUSTEES

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE. RED IMAGE DISAPPEARS WITH HEAT.

⑈ 7 2 3 8 7 2 0 9 7 0 ⑈ ⑆ 0 9 2 9 0 0 7 3 6 ⑆ 1 2 3 0 1 0 0 0 0 0 4 7 3 ⑈

DETACH BEFORE DEPOSITING

20970

Void

20970

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

26

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Audit Contract

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

Attached please find the 3 year contract for Audit Services for FY21-22, FY22-23 and FY 23-24 from Strom & Associates.

Suggested Action:

Approve the contract as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

DEPARTMENT OF ADMINISTRATION

STANDARD AUDIT CONTRACT

This Contract is made this 3rd day of March, 2022, by and among

Strom & Associates, P.C.

**Certified Public Accountant
("Contractor"),**

Central Montana Learning Resource Center Cooperative

**Governmental Entity
("Entity"),**

and the **Montana Department of Administration, Local Government Services, ("State")**, acting under the authority of Title 2, Chapter 7, Part 5, of the Montana Code Annotated. **The State's mailing address, phone number and e-mail address are P.O. Box 200547, Helena, MT 59620-0547; (406) 444-9101; and LGSPortalRegistration@mt.gov.**

1. **Effective Date:** This contract is not effective with respect to any party until it is approved and signed by the State, as required by Section 2-7-506(3), MCA. The Contractor may not begin any audit work until the State gives this approval. If the Contractor begins work before the State's approval of the contract and the State subsequently does not approve the contract, the Contractor is not entitled to receive any compensation for the work performed.

2. **Audit Period and Payment:** This contract covers the following audit period(s):
July 1, 2021 to June 30, 2024.

A. The Entity shall pay the Contractor for the audit work on the basis of time and necessary out-of-pocket expenses, which will not exceed:

\$ 5,640 for initial (or sole) audit covering 07 / 01 / 2021 to 06 / 30 / 2022.
\$ 5,640 for subsequent audit covering 07 / 01 / 2022 to 06 / 30 / 2023.
\$ 5,640 for subsequent audit covering 07 / 01 / 2023 to 06 / 30 / 2024.

The Entity shall pay the fees listed in Appendices A, B & C, as applicable, which are attached hereto and incorporated by reference. Any change to the audit fees requires a contract amendment.

B. The contract payments do not include the cost of additional work that may be required if the Contractor discovers a defalcation or material irregularity. Any change in the scope of the audit services to be provided under this contract requires a contract amendment.

C. The Contractor may submit interim bills to the Entity each month, based upon the estimated percentage of contract completion. The Entity may retain ten percent (10%) of each of these estimates until the Contractor has delivered the final audit report, at which time the Entity shall release the amount retained.

3. **Peer Review:** The Contractor shall provide the Entity with a copy of its most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the contract period.

4. **Audit Scope:** The Contractor shall perform the following:

- A. The Contractor shall conduct the audit in accordance with (i) generally accepted auditing standards adopted by the American Institute of Certified Public Accountants and (ii) the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

The Contractor shall opine on the presentation of the Entity's financial statements in accordance with the Entity's applicable financial reporting framework prescribed at Section 2-7-504, MCA.

If the Contractor's opinion on the Entity's financial statements is other than unmodified, the Contractor shall fully discuss the reasons with the Entity in advance of issuing a report. If, for any reason, the Contractor is unable to complete the audit or is unable to form or has not formed an opinion, the Contractor may decline to express an opinion or decline to issue a report as a result of the engagement.

- B. The Contractor shall perform tests of internal control over financial reporting. Findings resulting from these tests shall be reported in accordance with Government Auditing Standards
- C. The Contractor shall perform tests of the Entity's compliance with provisions of laws, regulations, contracts, and grant agreements. The Contractor shall use the local government compliance supplement prepared by the State, as required by Section 2-7-505(2), MCA, in conjunction with Government Auditing Standards to determine the compliance testing to be performed during the audit. Findings resulting from these tests shall be reported in accordance with Government Auditing Standards. If the Contractor becomes aware of fraud, waste or abuse, the Contractor shall report related findings in accordance with Government Auditing Standards. The Contractor shall perform tests, including but not limited to the following, to determine whether:
- (1) the Entity has complied with all appropriate statutes and regulations, as required by Section 2-7-502, MCA;
 - (2) the Entity has complied with the provisions of each of its debt covenants and agreements;
 - (3) if the audit is of a county, city or town, the Entity has retained money in a local charge for services fund contrary to the requirements of Sections 17-2-301 through 17-2-303, MCA, as required by Section 17-2-302, MCA. **The Contractor shall report any findings of noncompliance with the provisions of these statutes, regardless of materiality;** and
 - (4) if the audit is of a county or consolidated city/county government, the Entity has complied with state laws relating to receipts and disbursements of agency or custodial funds maintained by the Entity, as required by Section 2-7-505, MCA.

If required by the State, the Contractor shall provide documentation of testing performed to comply with (3) and (4), above.

- D. When applicable, the audit must meet all requirements of the Federal Single Audit Act of 1984, as amended, and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). If these federal regulations are amended, the amended regulations will prevail.

- E. The audit scope with regard to federal financial assistance for each fiscal year covered by this contract must be as specified in Appendices A, B and C. Any change to the audit scope with regard to federal financial assistance requires a contract amendment.
- F. Except as provided below, for purposes of determining the scope of the audit, the Entity is considered the financial reporting entity as defined in the Entity's applicable financial reporting framework prescribed at Section 2-7-504, MCA. This provision does not preclude the Entity from engaging a different audit firm for the audit of a segment, fund or component unit of the Entity. However, both the Entity and Contractor shall notify the State whenever the Entity elects to engage a different audit firm for the audit of a segment, fund or governmental component unit. Such additional audit must be contracted for on the State's Standard Audit Contract, and the audit firm shall be on the Roster of Independent Auditors authorized to conduct audits of Montana local governments that is maintained by the State.

If this contract is for an audit of a segment, fund, or governmental component unit of the primary government, the Entity is considered to be the segment, fund or component unit.

- G. Any school district audit must also include auditing procedures sufficient to provide an opinion as to whether the following supplemental information is fairly stated in relation to the basic financial statements:
- (1) the school district's enrollment for the fiscal year or years being audited as reported to the Office of Public Instruction in the Fall and Spring "Student Count for ANB" reports; and
 - (2) when applicable, the extracurricular funds for pupil functions.
- H. If the Entity is a school district or associated cooperative, the Contractor shall contact the State Office of Public Instruction and the county superintendent of schools before or during the audit of the Entity. The Contractor shall determine whether those offices are aware of potential financial or legal compliance problems relating to the Entity that could affect the scope of the audit.
- I. The Contractor shall immediately notify the Entity and the State in writing of any material irregularities it discovers. If the Entity is a school district or special education cooperative, the Contractor shall also immediately notify the State Office of Public Instruction in writing. To notify the State, Contractors shall email LGSPortalRegistration@mt.gov to the attention of the Local Government Services Bureau Chief. To notify the State Office of Public Instruction, Contractors shall email OPIAuditReport@mt.gov to the attention of the OPI Auditor.
- J. The Contractor shall notify the Entity of all proposed audit adjustments and, if the Entity concurs, shall obtain written acceptance of these proposed adjustments. The State reserves the right to request documentation of these proposed and accepted audit adjustments.

5. **Entity's Responsibilities:** The Entity shall be responsible for:

- A. its basic financial statements, including note disclosures;
- B. all supplementary information required by its applicable financial reporting framework prescribed at Section 2-7-504, MCA and by provisions of this contract;
- C. establishing and maintaining effective internal control over financial reporting, including internal controls related to the prevention and detection of fraud;

- D. ensuring that it complies with the laws, regulations, contracts and grant agreements applicable to its activities;
 - E. making all financial records and related information available to the Contractor;
 - F. the schedule of expenditures of federal awards required for audits conducted under Uniform Guidance;
 - G. approving all proposed audit adjustments before posting, if the Entity concurs with the proposed adjustments;
 - H. adjusting the financial statements and accounting records to correct material misstatements and to agree with the audited financial statements; and
 - I. providing the Contractor, at the conclusion of the audit engagement, with a letter that confirms certain representations made during the audit, including an affirmation that the effects of any uncorrected misstatements aggregated by the auditor during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
6. **Dates for Annual Financial Report or Trial Balance of Accounts:** The Entity shall prepare its annual financial report or a trial balance of accounts no later than the dates specified in Appendices A, B and C. If the Entity is unable to prepare its annual financial report or trial balance by the date specified in the Appendices, the Entity shall notify the Contractor and the State in writing prior to the specified dates.
 7. **Beginning the Audit:** The Contractor shall begin the audit field work based on the schedule established in Appendices A, B and C. Under Section 2-7-503(3)(a), MCA, all audits must commence within nine months from the close of the last fiscal year of the audit period.
 8. **Completion of Audit:** The Contractor shall deliver the audit report to the Entity and the State, based on the schedule established in Appendices A, B and C. If the Contractor cannot deliver the audit report to the Entity and the State on the date specified in the Appendices, the Contractor shall notify the Entity and the State in writing of that fact, and the reason(s) for the delay. Under Section 2-7-503(3)(a), MCA, all audits must be completed and the reports issued within one year from the close of the last fiscal year covered by the audit. If the audit is conducted in accordance with the provisions of Uniform Guidance, the Contractor shall complete the audit and issue the audit report within the time period required by that federal regulation, unless a longer period has been agreed to in advance by the federal cognizant or oversight agency for audit. If the Entity has requested and received an extension of the due date of the Uniform Guidance from a federal agency, the Entity shall submit a copy of the approved extension to the State.
 9. **Due Date Extension:** The State may grant an extension to the Entity for filing the audit report beyond the one- year due date provided for in paragraph 8, above. To do so, the Entity shall make a request to the State in writing and shall show good cause for the delinquency or demonstrate that the failure to meet the deadline provided for in paragraph 8, above, was the result of circumstances beyond the Entity's control. The State will determine good cause or circumstances beyond the Entity's control based on the facts of each case.
 10. **Presentation of Audited Financial Statements:** The final audit report must contain basic financial statements and supplementary information consistent with the applicable financial reporting framework prescribed at Section 2-7-504, MCA. In addition, other supplementary information required by provisions within this contract and by Uniform Guidance must also be included, if applicable.

- A. The final audit report must also contain any supplementary or other information as agreed upon by the Entity and Contractor.
 - B. If the Entity's accounting records or other circumstances do not permit financial statements to comply with the applicable financial reporting framework prescribed at Section 2-7-504, MCA, the Contractor shall notify the State of those conditions and describe the financial statements that will be presented. The applicable auditor's reports must be modified in accordance with professional standards to reflect a departure from the applicable financial reporting framework.
 - C. If the audit is of a school district with separate elementary and high school district general funds, the general funds must be combined as a single major fund. All other funds must be separately considered for major fund criteria.
 - D. If the audit is a biennial audit covering two years, the Contractor shall present complete financial statements as specified above for each year covered by the audit. However, note disclosures for both fiscal years may be in one set of notes, with separate fiscal year disclosures as necessary. The two years must be presented under one audit report cover and opined upon in one Independent Auditor's Report.
11. **Auditor's Reports:** All audit reports must contain the following auditor's reports, which must comply with applicable professional standards in effect for the fiscal year or years being audited:
- A. a report on the financial statements of the Entity;
 - B. a report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards.
 - C. a reference to a report disclosing any deficiencies in internal control or instances of noncompliance with provisions of contracts or grant agreements or abuse that have a less than material effect on the financial statements but warrant the attention of management or those charged with governance. This report must be referred to in the report required in 11.B. above.
 - D. a report on any supplementary or other information presented in the audit report. This report must be given in an "other matters" paragraph(s) of the auditor's report on the financial statements (11.A. above), and shall identify, if applicable:
 - (1) Any Required Supplementary Information (RSI), as required by the Governmental Accounting Standards Board.
 - (2) Any Supplementary Information (SI) included in the report to comply with provisions of laws, regulations, contracts, or grant agreements. For the following schedules, the Contractor shall report on whether the information is fairly stated, in all material respects, "in relation to" the financial statements as a whole, unless the condition of the financial records do not allow the auditor to render such an opinion:
 - a) schedule of school district "Student Count for ANB" required in paragraph 13.A.;
 - b) schedule of school district extracurricular fund financial activities required in paragraph 13.B.;
 - c) schedule of expenditures of federal awards required by Uniform Guidance and in paragraph 12.A.; and

d) Any supplementary information for financial reporting frameworks required by A.R.M. 2.4.401.

(3) Any Other Information (OI) for financial reporting frameworks required by A.R.M. 2.4.401.

(4) Any Other Information (OI) that is included in the audit report, if deemed appropriate in accordance with professional standards.

E. a report disclosing the action taken by the Entity to correct any deficiencies or implement any recommendations contained in the prior audit report. This report must be in a format that specifically identifies, by title or summary, each deficiency or recommendation contained in the prior audit report and the action taken by the Entity on each such deficiency or recommendation.

F. If the Contractor includes audit findings in the reports referenced in 11.B. and 11.C. above, the views of Entity officials and their planned corrective actions must also be included, as required by Government Auditing Standards, if they are available at the time the Contractor submits the audit report to the State. If the views and planned corrective actions are not available at that time, the Contractor shall so indicate in the reports.

12. **Single Audits:** All audit reports for single audits done in accordance with Uniform Guidance must contain the following:

A. a schedule of expenditures of federal awards, prepared by the Entity, which must contain all elements required by Uniform Guidance.

B. a report on the schedule of expenditures of federal awards. This report may be combined with other reports as provided by Uniform Guidance and professional standards. This report must comply with applicable professional standards in effect for the fiscal year or years being audited.

C. a report on compliance for each major program and a report on internal control over compliance in accordance with Uniform Guidance. These reports must refer to the separate schedule of findings and questioned costs described in paragraph 12.D. of the contract and must comply with applicable professional standards in effect for the fiscal year or years being audited.

D. a schedule of findings and questioned costs which must include the information required by Uniform Guidance.

E. an Entity-prepared document, separate from the Contractor's findings, that describes the Entity's corrective action plan in accordance with Uniform Guidance for each current-year audit finding, if that plan is available at the time the Contractor submits the audit report to the State. This document should be submitted on Entity letterhead and should include a corrective action plan for each finding, regardless whether the finding is identified in accordance with Uniform Guidance or Government Auditing Standards.

13. **School Districts:** School district audit reports must include the following as supplementary information/schedules:

A. a schedule of the district's enrollment as reported to the Office of Public Instruction for the fiscal year or years being audited. The schedule must contain the enrollment both as reported in the Fall and Spring "Student Count for ANB" reports and as documented by the school district's enrollment records; and

- B. a detailed schedule of extracurricular fund financial activities.
14. **Local Governments Reporting on Non-GAAP Financial Reporting Framework:** Audit reports of local governments that report on a non-GAAP financial reporting framework as provided in A.R.M. 2.4.401 must include any Supplementary Information and Other Information required in that administrative rule.
15. **Written Report to Entity:** The Contractor shall render a single, written report for the Entity audited, including the reports and schedules referenced in paragraphs 11 through 14 above.
16. **Exit Conference:** Before submitting the final audit report, the Contractor shall hold an exit review conference in which the audit results are discussed with those charged with governance and other appropriate Entity officials and employees. The Contractor shall ensure that all members of the governing body and key members of management are notified of this exit conference. The Contractor further agrees that before the exit conference, it will not discuss the audit findings with anyone other than the Entity or the State. Once the Contractor delivers the final audit report to the Entity, the report is deemed to be a public record.
17. **Report Distribution:** The Contractor and Entity shall file copies of the audit report as specified below:
- A. The Contractor shall provide the Entity with the number of copies of the audit report specified in Appendices A, B and C. The cost of those copies is included in the total price for the engagement as set out in paragraph 2.A., above, and in the Appendices.
 - B. The Contractor shall submit one of the copies referred to in 17.A., above, to the attorney for the Entity.
 - C. Upon request by the Entity, the Contractor shall provide additional copies of the audit report at a price per copy agreed upon by the Entity and Contractor.
 - D. The Contractor shall provide the State with a text-searchable, unlocked, and unencrypted electronic copy of the audit report at no charge. The report must be submitted to the State at the same time when the Contractor delivers the final audit report to the Entity. Any report delivered separately to management or those charged with governance identifying findings and recommendations as described in 11.C. above must be submitted electronically at the same time the audit report is submitted. The Contractor shall advise the State, at the time of submitting the electronic report, of the date the final report was delivered to the Entity, the date of the audit report, the actual number of hours the Contractor spent conducting the audit, the total audit fee billed the Entity, and whether the audit was conducted in accordance with the provisions of Uniform Guidance.
 - E. If the Entity is a school district or associated cooperative, the Contractor shall provide at no additional charge copies of the audit report to the Office of Public Instruction, the county superintendent of schools, and the county attorney.
 - F. If the Entity is a city or town fire department relief association disability and pension fund, the Contractor shall provide at no additional charge one copy of the audit report to the city or town clerk.
 - G. If the audit is a single audit conducted in accordance with the provisions of Uniform Guidance, the Entity shall provide copies of the reporting package defined in Uniform Guidance and the data collection form to the federal clearinghouse designated by OMB.

18. **Entity Response:** If not included in the audit report as provided in paragraphs 11.F. and 12.E., within 30 days after receiving the audit report, the Entity shall notify the State in writing as to what action it plans to take to correct any deficiencies or implement any recommendations identified or contained in the audit report as required by Section 2-7-515, MCA, and ARM 2.4.409. This notification must also address any findings and recommendations identified in any report to management or those charged with governance described in 11.C. above. If the audit is a single audit conducted in accordance with Uniform Guidance, this corrective action plan must also meet the requirements of Uniform Guidance. If the Entity is a school district or special education cooperative, the Entity shall also send a copy of this notification to the Office of Public Instruction.
19. **Entity's Attorney:** If requested by the State, the attorney for the Entity shall report to the State on the actions taken or the proceedings instituted or to be instituted relating to violations of law and nonperformance of duty as required by Section 2-7-515(4), MCA. The attorney shall report to the State within 30 days after receiving the request.
20. **Certification of Auditor Independence:** The Contractor certifies that, as required by generally accepted government auditing standards, it and its principals and employees are independent in all matters regarding this engagement. This contract must not include non-audit services. The Contractor shall neither arrange for nor accept other work with the Entity that could in any way impair the Contractor's compliance with professional independence standards. If required by the State, the Contractor shall provide documentation that independence has been maintained in both mind and appearance as required by professional auditing standards.
21. **Contractor and Subcontractors:** The Contractor shall not assign any rights, or subcontract or delegate any duties of the contract without the Entity's and State's prior written consent.
- The Contractor is the prime contractor and is responsible, in total, for all work of any subcontractors. Any subcontractors performing audit work shall be on the Roster of Independent Auditors authorized to conduct audits of Montana local governments that is maintained by the State. The Contractor is responsible to the Entity and the State for the acts and omissions of all subcontractors or agents and of persons directly or indirectly employed by such subcontractors or agents. There is no contractual relationship between any subcontractor and the State.
22. **State Participation in Conferences:** The State may participate in all entrance and exit conferences between the Entity and Contractor, as well as all major conferences held in conjunction with the audit of the Entity.
23. **Access to Records:** The Contractor shall give the State and, when required by law, the Montana Legislative Audit Division, access to the Contractor's work programs, supporting working papers, time records, and all other documents relating to the audit. Access to these documents must be provided at the State's offices in Helena, Montana. Access to working papers includes the right of the State to obtain copies of working papers, as is reasonable and necessary. The Contractor shall make the work programs and supporting working papers available to the State for use by the State or other public accounting firms as directed by the State in future audits of the Entity. The Contractor shall make the audit programs and supporting working papers available to the cognizant or oversight agency for audit or its designee, federal agencies providing direct or indirect funding, or the U.S. General Accounting Office, if requested. Access to working papers includes the right of federal agencies to obtain copies of working papers, as is reasonable and necessary. The Contractor shall retain the audit report, work programs, and supporting working papers for a minimum of five years from the date of the audit report, unless the State notifies the Contractor to extend the retention period. If professional standards or other applicable laws, rules, or regulations require a longer retention period, the Contractor shall retain the above materials for that specified period.

24. **State Review of Report:** As provided by Section 2-7-522, MCA, the State shall review the Contractor's audit report. If the State determines that reporting requirements have not been met, it will notify the Entity and the Contractor of the significant issues of noncompliance. The Contractor shall correct the identified deficiencies within 60 days of notification.
25. **Independent Contractor:** The Contractor is an independent contractor and neither its principals nor its employees are employees of the State or Entity for any purposes.
26. **Workers' Compensation:** The Contractor certifies that it carries Workers' Compensation for its employees and that it has either elected Workers' Compensation or has an approved Independent Contractor's Exemption covering the Contractor while performing work under this contract. (Montana Code Annotated, Title 39, Chapter 71).
27. **Indemnity:** The Contractor shall defend and indemnify the State and Entity, their elected and appointed officials, agents, and employees from and against all claims, causes of action, damages, liabilities, court costs and attorney fees in favor of the Contractor's employees or third parties for bodily or personal injuries, death, or damage to property arising from the acts or omissions or alleged acts or omissions of the Contractor and/or its agents, employees, representatives, assigns, subcontractors under this contract. This defense and indemnify obligation does not apply to acts or omissions arising from the sole negligence of the State or Entity under this contract. This defense and indemnity obligation survives termination or expiration of this contract.

If the Contractor is or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, then to the extent that such obligation is or may be a direct or indirect result of the Entity's intentional or knowing misrepresentation or provision to the Contractor of inaccurate or incomplete information in connection with this engagement, and not any failure on the Contractor's part to comply with professional standards, the Entity shall defend and indemnify the Contractor against such obligations.

28. **Insurance – Commercial General Liability:** The Contractor shall maintain for the duration of the contract, at its cost and expense, occurrence coverage insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work by the Contractor, and/or its agents, employees, representatives, assigns, or subcontractors. The Contractor's insurance coverage shall be primary insurance for the Contractor's negligence with respect to the State and Entity and their elected officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the State and Entity and their officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Insurance - Professional Liability: The Contractor shall purchase and maintain occurrence coverage to cover such claims as may be caused by any act, omission, negligence of the Contractor or its officers, agents, representatives, assigns or subcontractors.

If occurrence coverage is unavailable or cost-prohibitive, the state will accept 'claims made' coverage provided the following conditions are met: 1) the commencement date of the contract must not fall outside the effective date of insurance coverage and it will be the retroactive date for insurance coverage in future years, and 2) the claims made policy must have a three-year tail for claims that are made (filed) after the cancellation or expiration date of the policy.

The State and Entity may require complete copies of certificates of insurance during the term of this contract.

29. **Compliance with Laws:**

- A. The Contractor shall, in performance of work under this contract, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. The Contractor is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subcontracting by the Contractor subjects subcontractors to the same provisions.
- B. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016 the Contractor agrees that the hiring of persons to perform this contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing this contract.

30. **Work Accommodations:** The Entity shall provide the Contractor with reasonable space in which to conduct the audit and shall respond promptly to requests for information as well as for all necessary books and records. Support for clerical, equipment, reproduction services shall be agreed upon by the Entity and the Contractor as specified in Appendices A, B and C.

31. **Termination before Audit Commences:** Before the commencement of the audit, either the Contractor or the Entity, with the State's consent, or the State alone, may terminate this contract for cause if another party has breached a material term or condition of this contract or violated an applicable law or regulation. The non-breaching party shall provide the other party written notice of the breach and allow 20 days to remedy the breach.

The Contractor and the Entity may agree to terminate this contract without cause before the commencement of the audit. If such a termination occurs, the State shall consent to the termination upon written notification by the Contractor and the Entity of their agreement to terminate this contract.

The State, however, will not consent to the cancellation of an audit contract for the sole purpose of allowing the Contractor and Entity to then enter into a new contract that extends the number of fiscal years to be audited by the Contractor. Unless there are extenuating circumstances, the existing audit contract must be completed first. This provision does not prohibit the cancellation of a contract for the purpose of replacing an annual audit with a biennial audit.

32. **Termination after Audit Commences:** After the audit has commenced, but before the audit report has been issued, either the Contractor or the Entity, with the State's consent, or the State alone, may terminate this contract for cause if another party has breached a material term or condition of this contract or violated an applicable law or regulation. The non-breaching party shall provide the other party written notice of the breach and allow 20 days to remedy the breach. If the Contractor is the breaching party and fails to remedy the breach, the Contractor is not entitled to the fee set out in this contract. This is the Entity's and the State's sole remedy. If the Entity is the breaching party, the Entity shall pay the Contractor a pro rata portion of the fee set out in this contract, based on the percentage of work completed at the time of termination. This is the Contractor's sole remedy.

The Contractor and the Entity may agree to terminate this contract without cause after the audit has commenced but before the audit report has been issued. If such a termination occurs, the State shall consent to the termination upon written notification by the Contractor and the Entity of their agreement to terminate this contract.

33. **Contractor Compliance with CPE and Quality Control Review:** The Contractor certifies compliance with the continuing professional education requirements and the external quality control review requirements as set out in Government Auditing Standards, as established by the Comptroller General of the United States. The State may require the Contractor to provide evidence that it has met the above requirements.
34. **Single Audit Act Certification:** If the audit is required to meet the requirements of the Single Audit Act of 1984, as amended, and Uniform Guidance, the Contractor certifies that neither it nor any of its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from performing audits by any Federal department or agency.
35. **Time is of the Essence:** Time is of the essence regarding all provisions of this contract.
36. **Governing Law and Venue:** This contract is governed by the laws of Montana. The parties agree that any litigation concerning this contract in which the State is named as a party must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana. Each party shall pay its own costs and attorney fees, except as otherwise allowed in this contract. The parties also agree that any litigation concerning this contract in which the State is not named as a party must be brought in the State of Montana Judicial District in the County in which the Entity is located. Each party shall pay its own costs and attorney fees, except as otherwise allowed in this contract.
37. **Notice:** All notices under this contract must be in writing and will be deemed given if delivered personally, by mail, certified, return receipt requested, or by e-mail. All notices will (a) if delivered personally, be deemed given upon delivery, (b) if delivered by mail, be deemed given upon receipt, or (c) if delivered by e-mail be deemed given upon receipt.
38. **Invalid Provision:** If any provision of this contract is held to be illegal or unenforceable and the parties' rights or obligations will not be materially and adversely affected, such provision will be (a) severed from the contract, (b) the contract will be interpreted as if such provision was never a part of the contract and (c) the remaining provisions will stay in effect.
39. **Authority:** Each party represents that the person signing this contract has the authority to bind that party.
40. **Entire Agreement and Amendment:** This contract and the attached Appendices contain the entire understanding and agreement of the parties. No modification or amendment of this contract is valid unless it is reduced to writing, signed by the parties, and made a part of this contract.

Contractor, Entity, and State have executed this Standard Audit Contract on the date first above written:

Certified Public Accountant

Strom & Associates, P.C.

Firm Name

By: 1. [Signature]
Authorized Representative

Date: March 3, 2022

Governmental Entity

Central Montana Learning Resource Center Cooperative

Entity Name

By: _____
Authorized Representative

Date: _____

**Montana Department of Administration,
Local Government Services**

By: _____
Approved By

Date: _____

APPENDIX A

Initial or Sole Audit under this Contract

GOVERNMENTAL ENTITY (ENTITY): Central Montana Learning Resource Center Cooperative

406-535-7454

Telephone:

Address:

215 7th Avenue South

(Street Address or P.O. Box)

Lewistown

(City/Town)

, MT 59457

(Zip Code)

Karmen Tesarek (ktesarek@lewistown.k12.mt.us)

Contact Person(s) and E-Mail Address(es)

**PUBLIC ACCOUNTANT/ACCOUNTING
FIRM (CONTRACTOR) :**

Strom & Associates, P.C.

(406) 252-2765

Telephone:

Address:

P.O. Box 1980

(Street Address or P.O. Box)

Billings

(City/Town)

, MT 59103

(Zip Code)

Paul Strom or Tom Hayes (audit@stromcpa.net)

Contact Person(s) and E-Mail Address(es)

1. **Audit Period and Dates of Engagement:**

A. This audit will cover the fiscal year(s) ending
June 30 _____, 2022 (and _____).
(Month & Day) (Year) (Year)

B. Date to commence audit work: January 2023

C. Date to submit final audit report
to Entity and State: March 30, 2023

2. **Time and Price for Engagement:**

A. Estimated total hours - 110

B. Price for audit personnel \$ 5,640

Price for Travel

Price for typing, clerical

and report preparation

Total price for this

engagement

\$ 5,640

3. **The reporting entity contains the following discretely presented component units:** NONE

4. Date Annual Financial Report or a trial balance will be available: September, 2022
5. Number of copies of audit report Contractor will provide to Entity: Three
6. The Entity will provide clerical, equipment, and photocopying or reproduction services to the Contractor as follows:
As needed
7. The audit scope with regard to federal financial assistance received by the Entity for the above fiscal year(s) will be as indicated below:

☒ The audit will be a single audit conducted in accordance with the provisions of Uniform Guidance because the Entity expended a total amount of federal awards **equal to or in excess of \$750,000** during the fiscal year(s), or such other dollar amount (\$) that is effective for the fiscal year(s) being audited.

OR

☐ The audit will not be a single audit conducted in accordance with the provisions of Uniform Guidance and will not include audit coverage of any federal financial assistance in accordance with requirements of that federal regulation, because the Entity expended a total amount of federal awards of **less than \$750,000** during the fiscal year(s), or such other dollar amount (\$) that is effective for the fiscal year(s) being audited.

Certified Public Accountant

Strom & Associates, P.C.
Firm Name
By: [Signature] 11/9/21 Date: March 3, 2022
Authorized Representative

Governmental Entity

Central Montana Learning Resource Center Cooperative
Entity Name
By: _____ Date: _____
Authorized Representative

**Montana Department of Administration,
Local Government Services**

By: _____ Date: _____
Approved By

APPENDIX B

Subsequent Audit under this Contract

GOVERNMENTAL ENTITY (ENTITY): Central Montana Learning Resource Center Cooperative

406-535-7454
Telephone:

Address: 215 7th Avenue South
(Street Address or P.O. Box)

Lewistown, MT 59457
(City/Town) (Zip Code)

Karmen Tesarek (ktesarek@lewistown.k12.mt.us)
Contact Person(s) and E-Mail Address(es)

**PUBLIC ACCOUNTANT/ACCOUNTING
FIRM (CONTRACTOR) :**

Strom & Associates, P.C.

(406) 252-2765
Telephone:

Address: P.O. Box 1980
(Street Address or P.O. Box)

Billings, MT 59103
(City/Town) (Zip Code)

Paul Strom or Tom Hayes (audit@stromcpa.net)
Contact Person(s) and E-Mail Address(es)

1. Audit Period and Dates of Engagement:

A. This audit will cover the fiscal year(s) ending
June 30 _____, 2023 _____ (and _____).
(Month & Day) (Year) (Year)

B. Date to commence audit work: January 2024

C. Date to submit final audit report
to Entity and State: March 30, 2024

2. Time and Price for Engagement:

A. Estimated total hours - 110

B. Price for audit personnel \$ 5,640
Price for Travel _____
Price for typing, clerical
and report preparation _____
Total price for this
engagement \$ 5,640

3. The reporting entity contains the following discretely presented component units: NONE

4. Date Annual Financial Report or a trial balance will be available: September, 2023
5. Number of copies of audit report Contractor will provide to Entity: Three
6. The Entity will provide clerical, equipment, and photocopying or reproduction services to the Contractor as follows:
As needed
7. The audit scope with regard to federal financial assistance received by the Entity for the above fiscal year(s) will be as indicated below:

☒ The audit will be a single audit conducted in accordance with the provisions of Uniform Guidance because the Entity expended a total amount of federal awards **equal to or in excess of \$750,000** during the fiscal year(s), or such other dollar amount (\$) that is effective for the fiscal year(s) being audited.

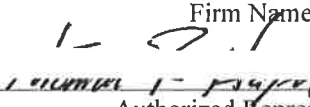
OR

☐ The audit will not be a single audit conducted in accordance with the provisions of Uniform Guidance and will not include audit coverage of any federal financial assistance in accordance with requirements of that federal regulation, because the Entity expended a total amount of federal awards of **less than \$750,000** during the fiscal year(s), or such other dollar amount (\$) that is effective for the fiscal year(s) being audited.

Certified Public Accountant

Strom & Associates, P.C.

Firm Name

By: 
Authorized Representative

Date: March 3, 2022

Governmental Entity

Central Montana Learning Resource Center Cooperative

Entity Name

By: _____
Authorized Representative

Date: _____

**Montana Department of Administration,
Local Government Services**

By: _____
Approved By

Date: _____

APPENDIX C

Subsequent Audit under this Contract

GOVERNMENTAL ENTITY (ENTITY): Central Montana Learning Resource Center Cooperative

406-535-7454

Telephone:

Address:

215 7th Avenue South

(Street Address or P.O. Box)

Lewistown

(City/Town)

, MT 59457

(Zip Code)

Karmen Tesarek (ktesarek@lewistown.k12.mt.us)

Contact Person(s) and E-Mail Address(es)

PUBLIC ACCOUNTANT/ACCOUNTING
FIRM (CONTRACTOR):

Strom & Associates, P.C.

(406) 252-2765

Telephone:

Address:

P.O. Box 1980

(Street Address or P.O. Box)

Billings

(City/Town)

, MT 59103

(Zip Code)

Paul Strom or Tom Hayes (audit@stromcpa.net)

Contact Person(s) and E-Mail Address(es)

1. Audit Period and Dates of Engagement:

A. This audit will cover the fiscal year(s) ending
June 30 _____, 2024 (and _____).
(Month & Day) (Year) (Year)

B. Date to commence audit work: January 2025

C. Date to submit final audit report
to Entity and State: March 30, 2025

2. Time and Price for Engagement:

A. Estimated total hours - 110

B. Price for audit personnel \$ 5,640

Price for Travel _____

Price for typing, clerical _____

and report preparation _____

Total price for this _____

engagement \$ 5,640

3. The reporting entity contains the following discretely presented component units: NONE

4. Date Annual Financial Report or a trial balance will be available: September, 2024
5. Number of copies of audit report Contractor will provide to Entity: Three
6. The Entity will provide clerical, equipment, and photocopying or reproduction services to the Contractor as follows:
As needed
7. The audit scope with regard to federal financial assistance received by the Entity for the above fiscal year(s) will be as indicated below:

☒ The audit will be a single audit conducted in accordance with the provisions of Uniform Guidance because the Entity expended a total amount of federal awards **equal to or in excess of \$750,000** during the fiscal year(s), or such other dollar amount (\$) that is effective for the fiscal year(s) being audited.

OR

☐ The audit will not be a single audit conducted in accordance with the provisions of Uniform Guidance and will not include audit coverage of any federal financial assistance in accordance with requirements of that federal regulation, because the Entity expended a total amount of federal awards of **less than \$750,000** during the fiscal year(s), or such other dollar amount (\$) that is effective for the fiscal year(s) being audited.

Certified Public Accountant

Strom & Associates, P.C.

Firm Name

By: [Signature]
Authorized Representative

Date: March 3, 2022

Governmental Entity

Central Montana Learning Resource Center Cooperative

Entity Name

By: _____
Authorized Representative

Date: _____

**Montana Department of Administration,
Local Government Services**

By: _____
Approved By

Date: _____

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

27

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy 6110 Director

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 3/14/2022

SUMMARY:

Attached is the policy update per MTSBA.

Suggested Action:

Approve the first reading of the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 **Central Montana Learning Resource Center Cooperative**

2
3 **ADMINISTRATIVE PERSONNEL**

6110

4
5 Director

6
7 Duties and Authorities

8
9 The Director is CMLRCC's executive officer and is responsible for the administration and
10 management of CMLRCC, in accordance with Board policies and directives *and state and*
11 *federal law*. The Director is authorized to develop administrative procedures to implement
12 Board policy and to delegate duties and responsibilities; *however, d*Delegation of a power or
13 duty, ~~however, shall~~ *does* not relieve the Director of responsibility for ~~the action that~~ which was
14 delegated.

15
16 Qualifications and Appointment

17
18 *The Director will have the experience and skills necessary to work effectively with the Board and*
19 *cooperative employees. The Director must hold a Class 3 Administrative License: Special*
20 *Education Supervisor.*

21
22 *When the Director position becomes vacant, the Representatives will conduct a search to find the*
23 *most capable person for the position.*

24
25 Evaluation

26
27 *At least annually t*The Board will evaluate, ~~at least annually,~~ the performance of the Director,
28 using standards and objectives developed by the Director and the Board ~~that~~ *which* are consistent
29 with CMLRCC's mission and goal statements. A specific time shall be designated for a formal
30 evaluation session. The evaluation ~~should~~ *will* include a discussion of professional strengths, as
31 well as performance areas needing improvement.

32
33 Compensation and Benefits

34
35 The Board and the Director shall enter into a contract which conforms to this policy and state
36 law. This contract ~~shall~~ *will* govern the employment relationship between the Board and the
37 Director.

38
39
40
41 Policy History:

42 Adopted on: 05/09/06

43 Revised on:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

28

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy 7336 Travel Allowances and Expenses

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

Attached please find the policy update per MTSBA.

Suggested Action:

Approve the first reading of the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 **Central Montana Learning Resource Center Cooperative**

2
3 **FINANCIAL MANAGEMENT**

7336
Page 1 of 2

4
5
6 Travel Allowances and Expenses

7
8 **In-State:**

9 Reimbursable travel expenses include only those incurred while traveling as part of his/her
10 official duties. All travel by CMLRCC staff must be by automobile or other four wheel vehicle.
11 No travel by motorcycles is authorized. Travel expense allowances payable to CMLRCC
12 employees on approved travel status are governed by the following schedule:

- 13
14 1. Reimbursable travel expenses will be at state and federal rates.
15
16 2. In order for travel meal reimbursements to be excludable from wages, employees must be
17 traveling away from their "home" duty station on their employer's business. In general,
18 "traveling away from home" means:
19
20 a. The employee must remain outside the "home" substantially longer than an ordinary
21 day's work, and
22 b. The employee needs to obtain substantial sleep or rest to meet the demands of the
23 work while away from home.

24
25 Meal allowance payments that do not meet these criteria will be processed and taxed through
26 payroll per IRS regulations.

27
28 **In-Cooperative:**

29
30 Meals:

31
32 ~~CMLRCC will pay the Lewistown School District the cost of school lunch for CMLRCC~~
33 ~~employees who provide student supervision and eat school lunch with students from the STAR~~
34 ~~classroom during the students' lunch period.~~

35
36 Employees eating the noon meal are encouraged to eat the lunch served by the school in which
37 he/she is working. CMLRCC staff are not allowed to charge meals at school cafeterias or
38 anywhere else (due to IRS regulation). ~~Employees will be reimbursed monthly based on the~~
39 ~~following:~~

- 40
41 ~~1. If an employee is regularly scheduled to work between 11:00 a.m. and 1:00 p.m. at a site more~~
42 ~~than ten (10) miles from his/her "home" duty station and is scheduled to work between 11:00~~
43 ~~a.m. and 1:00 p.m. on a regular basis and are only allowed 30 minutes for a lunch break. Rates~~
44 ~~are per the CMLRCC Collective Bargaining Agreement.~~
45

~~Meal allowance payments that meet these criteria will not be processed and taxed through payroll per IRS regulations as the amount is not considered "fair market value".~~

7336

Page 2 of 2

Out-of-State Travel:

Reimbursable travel expenses include only those incurred while traveling as part of his/her official duties.

Travel expense claims payable to CMLRCC employees are governed by the following:

1. All out-of-state travel must be approved in advance *of the travel* by the Director and the Board.
2. Lodging, meals, transportation, and miscellaneous expenses will be reimbursed at actual cost, but *in no case will* reimbursed ~~expenses cannot~~ exceed the amount on previously approved travel request. All expenses claimed for reimbursement must be accompanied by receipts.
3. Items that exceed the approved expense allowance due to unanticipated costs may be submitted to the Board for consideration of payment.

~~Meal allowance payments that meet these criteria and require an overnight stay will not be processed and taxed through payroll per IRS regulations.~~

Legal Reference:	§ 2-18-501, MCA	Meals, lodging, and transportation of persons in state service
	§ 2-18-502, MCA	Computation of meal allowance
	§ 2-18-503, MCA	Mileage – allowance IRS.gov

Policy History:

Adopted on: 05/09/06

Revised on: 04/11/17

05/09/17

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

29

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy 7510 Capitalization Policy for Fixed Assets

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

Attached please find policy update per MTSBA.

Suggested Action:

Approve the first reading of the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 **Central Montana Learning Resource Center Cooperative**

2
3 **FINANCIAL MANAGEMENT**

7510

4
5 Capitalization Policy for Fixed Assets

6
7 A fixed asset is a property that meets all the following requirements:

- 8
9 1. Must be tangible in nature;
10 2. Must have a useful life of longer than the current fiscal year; and
11 3. Must be of significant value.
12

13 Fixed assets may be acquired through donation, purchase, or *may be* self-constructed. The asset
14 value for a donation will be the fair market value at the time of donation. The asset value for
15 purchases will be the initial cost plus the trade-in value of any old asset given up, plus all costs
16 related to placing the asset into operation. The cost of self-constructed assets will include both
17 the cost of materials used and the cost of labor involved in construction *of the asset*.
18

19 All fixed assets will be inventoried annually during the month of May using the PERIODIC
20 inventory method. All major and minor equipment will be assigned an identifying tag number
21 and placed in the inventory control file. The inventory control file must contain the following
22 information:

- 23
24 • Identifying tag number
25 • Source, description and serial number
26 • Date of acquisition, disposition or trade
27 • Physical location
28 • Cost
29 • Purchase order ~~number~~ and vendor
30

31 The following significant values will be used for different classes of assets:

32

<u>Class of Fixed Asset</u>	<u>Significant Value</u>
~~Major~~ Equipment <i>and machinery</i>	\$5,000.00 or more ~~Life expectancy of five (5) years or more~~ ~~Will be capitalized on financial statements~~
<i>Buildings – improvements</i>	\$5000.00 or more
~~Minor Equipment~~	~~\$100.00 – \$5,000.00~~ ~~Life expectancy of five (5) years or more~~ ~~Will not be capitalized~~
<i>Improvements other than to buildings</i>	\$5000.00 or more
<i>Land</i>	<i>Any amount</i>

33
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44 Policy History:

45 Adopted on: 05/09/06

46 Revised on:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

30

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy 8425 Service Animals

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

Attached please find the new required policy from MTSBA.

Suggested Action:

Approve the first reading of the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 **Central Montana Learning Resource Center Cooperative**

2
3 **NONINSTRUCTIONAL OPERATIONS**

8425

Page 1 of 2

4
5 Service Animals

6
7 *For the purposes of this policy, state law defines a service animal as a dog or any other animal*
8 *that is individually trained to do work or perform tasks for the benefit of an individual with a*
9 *disability. Federal law definition of a disability includes a physical, sensory, psychiatric,*
10 *intellectual, or other mental disability.*

11
12 *The Cooperative shall permit the use of a miniature horse by an individual with a disability,*
13 *according to the assessments factors as outlined in Policy 8425P, if the miniature horse has been*
14 *individually trained to do work or perform tasks for the benefit of the individual with a disability.*

15
16 *CMLRCC will permit the use of service animals by an individual with a disability according to*
17 *federal regulations. The Special Education Cooperative will honor requests for service animals*
18 *in accordance with the applicable Section 504 or Special Education policy adopted by the*
19 *Board. The work or tasks performed by a service animal must be directly related to the handler's*
20 *disability. Examples of work or tasks performed by the service animal to accommodate an*
21 *identified disability include, but are not limited to, assisting individuals who are blind or have*
22 *low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing*
23 *to the presence of people or sounds, providing nonviolent protection or rescue work, pulling a*
24 *wheelchair, assisting an individual during a seizure, alerting individuals to the presence of*
25 *allergens, retrieving items such as medicine or the telephone, providing physical support and*
26 *assistance with balance and stability to individuals with mobility disabilities, and helping*
27 *persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or*
28 *destructive behaviors.*

29
30 *The crime deterrent effects of an animal's presence and the provision of emotional support, well-*
31 *being, comfort, or companionship do not constitute work or tasks for the purposes of this*
32 *definition.*

33
34 *The Cooperative may ask an individual with a disability to remove a service animal from the*
35 *premises if:*

- 36 *• The animal is out of control and the animal's handler does not take effective action to*
37 *control it;*
38 *or*
39 *• The animal is not housebroken*

40
41
42 *The Cooperative is not responsible for the care or supervision of the service animal.*

43
44 *Individuals with disabilities shall be permitted to be accompanied by their service animals in all*
45 *areas of the Cooperative's facilities where members of the public, participants in services,*
46 *programs or activities, or invitees, as relevant, are allowed to go.*

Central Montana Learning Resource Center Cooperative

NONINSTRUCTIONAL OPERATIONS

8425

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Cross Reference:

Policy 8425P

Procedure for allowance of service animals

Policy 2161

Special Education

Policy 2162

Section 504 of the Rehabilitation Act of

1973

Legal Reference:

28 CFR 35.136

Service Animals

28 CFR 35.104

Definitions

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

31

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy 8425 P Service Animals Allowance Procedure

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

Attached please find the new required policy from MTSBA.

Suggested Action:

Approve the first reading of the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 **Central Montana Learning Resource Center Cooperative**

2
3 **NONINSTRUCTIONAL OPERATIONS**

8425P

4
5 Service Animal Allowance Procedure

6
7 *The School District will honor requests for service animals in accordance with the applicable*
8 *Section 504 or Special Education policy adopted by the Board of Trustees. The following*
9 *procedures have been developed which will help guide the Director when a request for the use of*
10 *a service animal has been presented by an individual with a disability.*

11
12 *Inquiries: The Director shall not ask about the nature or extent of a person's disability, but may*
13 *make two inquiries to determine whether an animal qualifies as a service animal. The Director*
14 *may ask if the animal is required because of a disability and what work or task the animal has*
15 *been trained to perform. The Director shall not require documentation, such as proof that the*
16 *animal has been certified, trained, or licensed as a service animal. Generally, the Director may*
17 *not make these inquiries about a service animal when it is readily apparent that an animal is*
18 *trained to do work or perform tasks for an individual with a disability (e.g., the dog is observed*
19 *guiding an individual who is blind or has low vision, pulling a person's wheelchair, or providing*
20 *assistance with stability or balance to an individual with an observable mobility disability).*

21
22 Exclusions: *The Director may ask the individual to remove the service animal from the premises*
23 *if the animal is out of control and the handler does not take effective action to control it, or if the*
24 *animal is not housebroken. If the Director properly excludes the service animal, it shall give the*
25 *individual the opportunity to participate in the service, program, or activity without having the*
26 *service animal on the premises.*

27
28 Surcharges: *The Director shall not ask or require the individual to pay a surcharge, even if*
29 *people who are accompanied by pets are required to pay fees, or to comply with other*
30 *requirements generally not applicable to people without pets. If the Cooperative normally*
31 *charges individuals for the damage they cause, the individual may be charged for damage*
32 *caused by his or her service animal.*

33
34 *Miniature horses assessment factors: In determining whether reasonable modifications can be*
35 *made to allow a miniature horse into a specific facility, the Cooperative shall consider:*

- 36
37
 - *The type, size, and weight of the miniature horse*
 - 38 *• Whether the miniature horse is housebroken, and*
 - 39 *• Whether the miniature horse's presence in a specific facility compromises legitimate*
 - 40 *safety requirements that are necessary for safe operation.*

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

32

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy 8430 Records Management

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

Attached please find the new required policy from MTSBA.

Suggested Action:

Approve the first reading of the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 **Central Montana Learning Resource Center Cooperative**

2
3 **NONINSTRUCTIONAL OPERATIONS**

8430

Page 1 of 2

4
5 Records Management

6
7 *The Cooperative will retain, in a manner consistent with applicable law and the state's Rules for*
8 *Disposition of Local Government Records, such records as are required by law or regulations to*
9 *be created and/or maintained, and such other records as are related to students, cooperative*
10 *personnel, and the operations of the cooperative.*

11
12 *For the purpose of this policy, "records" are all documentary materials, regardless of media or*
13 *characteristics, made or received and maintained by the cooperative in transaction of its*
14 *business. Records include email and other digital communications sent and received.*

15
16 *Records may be created, received, and stored in multiple formats, including but not limited to*
17 *print, microfiche, audio and videotapes, and various digital forms (on hard drives, computer*
18 *disks and CDs, servers, flash drives, etc.).*

19
20 *The Director will be responsible for developing and implementing a records management*
21 *program for the cataloging, maintenance, storage, retrieval, and disposition of cooperative*
22 *records. The Director will also be responsible for developing guidelines to assist cooperative*
23 *employees in understanding the kinds of information that must be saved and those which can be*
24 *disposed of or deleted. The Director may delegate records-management responsibilities to other*
25 *cooperative personnel at his/her discretion to facilitate implementation of this policy.*

26
27 *All personnel records made or kept by an employer, including, but not necessarily limited to,*
28 *application forms and other records related to hiring, promotion, demotion, transfer, layoff or*
29 *termination, rates of pay or other terms of compensation and selection for training or*
30 *apprenticeship, shall be preserved for 2 years from the date the record is made or from the date*
31 *of the personnel action involved, whichever occurs later.*

32
33 *Student records must be permanently kept, and employment records must be kept for 10 years*
34 *after termination.*

35
36 *Litigation Holds for Electronic Stored Information (ESI)*

37
38 *The Cooperative will have an ESI Team. The ESI Team is a designated group of individuals who*
39 *implement and monitor litigation holds, a directive not to destroy ESI that might be relevant to a*
40 *pending or imminent legal proceeding. The ESI Team will include a designated school*
41 *administrator, an attorney, and a member from the Technology Department. In the case of a*
42 *litigation hold, the ESI Team shall direct employees and the Technology Department, as*
43 *necessary, to suspend the normal retention procedure for all related records.*
44
45
46

1 **Central Montana Learning Resource Center Cooperative**

2
3 **NONINSTRUCTIONAL OPERATIONS**

8430
Page 2 of 2

4
5
6
7 *Inspections of ESI*

8
9 *Any requests for ESI records should be made in writing and will be reviewed by the Director or*
10 *designee, in consultation with an attorney if needed, and released in accordance with Montana*
11 *public records law.*

12
13 *Delegated Authority*

14
15 *The Board delegates to the Director the right to implement and enforce additional procedures or*
16 *directives relating to ESI retention consistent with this policy, as needed.*

17
18 *Information Security Breach*

19
20 *Information security breaches shall be handled in accordance with 30-14-1704, MCA, Computer*
21 *20 Security Breach, including, but not limited to, investigations and notifications.*

22
23
24
25 *Cross Reference:* 1402 *School Board Use of Electronic Mail*
26 5231, 5231P *Personnel Records*
27 5450 *Employee Electronic Mail and On-Line Services Usage*

28
29 *Legal Reference:* *Montana Secretary of State (Rules for Disposition of Local Government*
30 *29 Records)*
31 *Federal Rules of Civil Procedure (FRCP)*
32 § 20-1-212, MCA *Destruction of records by school officer*
33 § 20-9-215, MCA *Destruction of certain financial records*
34 24.9.805 (4), ARM *Employment Records*
35 § 30-14-1704, MCA *Computer Security Breach*

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

33

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Second Reading: 5251 Resignations

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

This is a policy update by MTSBA.

Suggested Action:

Approve the second reading of the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 **Central Montana Learning Resource Center Cooperative**

2
3 **PERSONNEL**

5251

4
5 Resignations

6
7 *The Board authorizes the Director to accept on its behalf resignations from any Cooperative*
8 *employee. The Director shall provide written acceptance of the resignation, including the date of*
9 *acceptance, to the employee, setting forth the effective date of the resignation.*

10
11 *Once the Director has accepted the resignation, it may not be withdrawn by the employee. The*
12 *resignation and its acceptance should be reported as information to the Board at the next regular*
13 *or special meeting.*

14
15 Professional employees, who for any reason intend to resign or who intend to retire, are encouraged
16 to indicate their plans in writing to the ~~Board~~ Director as early in the work year as possible.
17 Resignations become effective at the end of the work year in which they are submitted.
18 ~~Resignations requested earlier than the end of the work year require a release by the Board and~~
19 ~~will be considered on an individual basis. Letters of resignation shall be submitted through the~~
20 ~~Director.~~

21
22 Classified employees are expected to give written notice which will permit the Director to conduct
23 a search for a suitable replacement. Generally speaking, the Director expects a two (2) week
24 notice.

25
26
27 *Legal Reference: Booth v. Argenbright, 225 Mont. 272, 731 P.2d 1318 (1987)*

28
29
30
31 Policy History:

32 Adopted on: 05/09/06

33 Revised on:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

34

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: E-Helper Wage

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 3/14/2022

SUMMARY:

Clarification and establishing a Flow-Through wage for E-Helpers.

Suggested Action:

Consider establishing a Flow-Through E-Helper wage.

☒ **Additional Information Attached**

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

03/15/2022

Agenda Item No.

35

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Flow-Through Requests

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 03/14/2022

SUMMARY:

Flow through applications are included for the Board's review.
Approval of flow-through requests is based on the following questions:

- *Could the district have budgeted for this need?*
- *Can this need be met with current staff/resources?*
- *What is the level of need; should this flow-through be tabled pending cases of greater need?*

Speech Costs: Roundup: Speech Aide: Salary & Benefits \$5517.52

Paraprofessional Costs:

Unanticipated Costs:

Suggested Action:

Consider the flow through requests as presented.

☒ **Additional Information Attached**

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

215 7th Avenue South
Lewistown, MT 59457

Director (406) 535-7454
Staff (406) 535-9012

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE APPLICATION FOR FLOW THROUGH FUNDS

2021-22 SCHOOL YEAR

SECTION I

School Superintendent Chad Sealey Telephone 328-1507
School District Name ROUNDUP SD 55 Number _____
Address 12 MAIN ST
ROUNDUP, MT 59072
County MUSSELSHELL

SECTION II

I, the undersigned authorized official of ROUNDUP
School District Number 55 located in ROUNDUP
County submit this application to the Central Montana Learning Resource Center
Cooperative for IDEA Part B Flow-Through Funds. I also agree to provide Central
Montana Learning Resource Center Cooperative with an end of the year evaluation on
expenditures of all funds and data regarding student outcomes as a result of this funding.

C Sealey
Superintendent or Authorized District Official

Thomas Vandenberg
School Board Chairperson

SECTION III (Central Montana Learning Resource Center Cooperative Use Only)

Project Number _____
Budget Code _____
Amount \$ 5517.52 Date _____

SERVING SPECIAL STUDENTS IN
FERGUS, WHEATLAND, GOLDEN VALLEY, PETROLEUM, MUSSELSHELL AND
JUDITH BASIN COUNTIES

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

215 7th Avenue South
59457

Director (406) 535-7454 Lewistown, MT
Staff (406) 535-9012

SECTION IV

Please give a brief description of how you intend to use this money and a brief description of how you will evaluate or document the expenditure of funds to improve student achievement.

SPEECH AIDE		
SALARY + BENEFITS \$ 5517.52		

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

215 7th Avenue South
59457
Director (406) 535-7454 Lewistown, MT
Staff (406) 535-9012

TOTAL FUNDS APPLIED FOR \$551252

SERVING SPECIAL STUDENTS IN
FERGUS, WHEATLAND, GOLDEN VALLEY, PETROLEUM, MUSSELSHELL AND JUDITH BASIN
COUNTIES

ROUNDUP PUBLIC SCHOOLS
Payroll Detail Report

Employee	Type	Total	Mnth 1	Mnth 2	Mnth 3	Mnth 4	Mnth 5	Mnth 6	Mnth 7	Mnth 8	Mnth 9	Mnth 10	Mth 11	Mth 12
WOLF, LAURA	REG	5,135	514	514	514	514	514	514	514	514	514	514	0	0
	(Hours)	392	39	39	39	39	39	39	39	39	39	39	0	0
	(Rate)		13.10	13.10	13.10	13.10	13.10	13.10	13.10	13.10	13.10	13.10	0	0
	TRMS	59	59	0	0	0	0	0	0	0	0	0	0	0
	(Hours)	4	4											
	(Rate)		13.10											
	J036	298	298	0	0	0	0	0	0	0	0	0	0	0
	(Hours)	22	22											
	(Rate)		13.10											
	SOCIAL	341	54	32	32	32	32	32	32	32	32	32	0	0
	(Rate)		0.0620	0.0620	0.0620	0.0620	0.0620	0.0620	0.0620	0.0620	0.0620	0.0620	0.0620	0.0620
	MEDICARE	80	13	7	7	7	7	7	7	7	7	7	0	0
	(Rate)		0.0145	0.0145	0.0145	0.0145	0.0145	0.0145	0.0145	0.0145	0.0145	0.0145	0.0145	0.0145
	UNEMPL. INSUR.	16	3	1	1	1	1	1	1	1	1	1	0	0
	(Rate)		0.0029	0.0029	0.0029	0.0029	0.0029	0.0029	0.0029	0.0029	0.0029	0.0029	0.0029	0.0029
	WORKERS' COMP	25	4	2	2	2	2	2	2	2	2	2	0	0
	(Rate)		0.0048	0.0048	0.0048	0.0048	0.0048	0.0048	0.0048	0.0048	0.0048	0.0048	0.0048	0.0048
	TRS	481	53	48	48	48	48	48	48	48	48	48	0	0
	(Rate)		0.0927	0.0927	0.0927	0.0927	0.0927	0.0927	0.0927	0.0927	0.0927	0.0927	0.0927	0.0927
	(Acct)	101-	1-280-1000-117-			5135.20								
		101-	1-280-1000-160-			59.08								
		101-	1-280-1000-170-			297.89								
		101-	1-280-1000-250-			25.35	101	Total	5517.52					
		114-	1-280-1000-210-			420.20								
		114-	1-280-1000-220-			481.48								
		114-	1-280-1000-240-			15.93	114	Total	917.61					
	Total	6,435	998	604	604	604	604	604	604	604	604	604	0	0
	Total Hrs	419	66	39	39	39	39	39	39	39	39	39		
	Grand Total	6,435	998	604	604	604	604	604	604	604	604	604	0	0
	Grand Total Hrs	419	66	39	39	39	39	39	39	39	39	39		

