

CMLRCC OFFICERS

HUGO ANDERSON - CHAIRMAN
LINDSEY WILKERSON- VICE CHAIRMAN
CHELSEY ROGERS - DIRECTOR
KARMEN TESAREK - CLERK

CMLRCC MANAGEMENT BOARD

DENISE CHREST - FERGUS
NICOLE HANSON- GOLDEN VALLEY
CHRISTINA BARBACHANO- HARLOWTON
HUGO ANDERSON - JUDITH BASIN
THOM PECK - LEWISTOWN

MICHELLE KOMBOL - MUSSELSHELL
LINDSEY WILKERSON - PETROLEUM
CHAD SEALEY - ROUNDUP
SHARI OBERG - WHEATLAND

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

Lincoln School
Lewistown, Montana
January 11, 2022
Agenda

REVIEW OF CLAIMS (available at 9:45 a.m.)

1. Review of Claims

CALL TO ORDER (10:00 a.m.)

2. Roll Call

APPROVAL OF MINUTES

3. Minutes of December 14, 2021 Meeting

APPROVAL OF CLAIMS

4. Claims through January 10, 2022

REVIEW AND APPROVAL OF AGENDA

5. Opportunity to Review the Agenda

MANAGEMENT BOARD

6. Calendar Items, Concerns, Correspondence, Future Agenda Items, and Comments for the Good of the Cooperative
 - a. Next Board Meeting – February 15, 2022, 10:00 am
 - b. Public Participation or Comments

DIRECTOR'S REPORT

7. Interlocal Agreement Deadline Itinerant Resource Teacher
8. Itinerant Resource Teacher Form Results
9. Virtual Monthly Case Manager Meeting
10. Child Find
11. Other
12. Revenue/Expenditure Report
13. Investment Report

ACTION ITEMS

14. Flow Through Requests Wage
15. Rachel Stansberry Substitute Contract
16. Director's Contract
17. First Reading: Policy 2132 Student and Family Privacy Rights
18. First Reading: Policy 2312 Copyright
19. First Reading: Policy 4310 Public Complaints and Suggestions
20. First Reading: Policy 4316 Accommodating Individuals with Disabilities
21. First Reading: Policy 4332 Conduct on Special Education Cooperative Property
22. Flow Through Requests

ADJOURNMENT

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

3

☒ Minutes/Claims

☐ Management Board

☐ Director's
Report

☐ Action
Information

Item Title: Approval of Minutes

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 1/10/2022

SUMMARY:

The minutes of the December 14, 2021 Board meeting are attached.

Suggested Action:

Approve the minutes of December 14, 2021 as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

Minutes

December 14, 2021

The Central Montana Learning Resource Center Cooperative (CMLRCC) Board members held a regular board meeting December 14, 2021 via Zoom and in person.

REVIEW OF CLAIMS: The claims through December 14, 2021 were available for review at 9:45 a.m.

CALL TO ORDER: Chairman Hugo Anderson, called the meeting to order at 10:00 a.m. Present were: Fergus County Representative, Denise Chrest; Golden Valley Representative, Nicole Hanson; Harlowton Representative, Christina Barbachano; Judith Basin County Representative, Hugo Anderson; Lewistown Representative, Thom Peck (10:02 a.m.); Musselshell Representative, Michelle Kombol; Petroleum County Representative, Lindsey Wilkerson; and Wheatland County Representative, Shari Oberg.

Also Present: Denton Principal, Scott Sparks; Fergus County Superintendent of Schools, Rhonda Long; Grass Range Superintendent, Daniel Schrock; Stanford Superintendent, Craig Crawford; CMLRCC Speech Pathologists, Jennifer Rindal (10:10 a.m.) and Lindsay Williams (10:10 a.m.); CMLRCC Occupational Therapist, Erann Owen (10:03 a.m.); CMLRCC Administrative Assistant, Tammy Pyrah; CMLRCC School Psychologist, Jacque Sherman; CMLRCC STAR Lead Paraprofessional, Tasha Lahr; CMLRCC Director, Chelsey Rogers; and CMLRCC Board Clerk, Karmen Tesarek.

APPROVAL OF MINUTES: Ms. Wilkerson moved, seconded by Ms. Chrest, that the minutes of November 9, 2021 be approved as presented. The motion passed unanimously.

APPROVAL OF CLAIMS: Ms. Chrest moved, seconded by Mr. Peck to approve the claims of December 13, 2021 as published. The motion passed unanimously.

REVIEW AND APPROVAL OF AGENDA: No motions.

CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.:

Next Board Meeting: The next regular board meeting is scheduled for Tuesday, January 11, 2022 at 10:00 a.m. in the Lincoln School Board Room, 215 Seventh Avenue South, Lewistown, Montana.

Public Participation or Comments: None.

Director's Report

Cooperative Staff Evaluation: Discussion ensued.

Recruitment/Retainment: Discussion ensued.

Other: Rachel Stansberry's Substitution Contract will be on the January Board Agenda. Itinerant Special Education Teacher need to get better idea for need.

Revenue/Expenditure Report: Attached.

Investment Report: None.

ACTIONS:

Goalbook Toolkit: Mr. Peck made a motion to not approve Goalbook Toolkit, seconded by Ms. Hansen. The motion passed unanimously.

Rock Creek Teletherapy Amended Contract: Mr. Peck made a motion to approve the contract as presented, seconded by Ms. Chrest. The motion passed unanimously.

Resolution: Mr. Peck made the motion to approve the surplus car resolution for the 2008 Silver Impala, seconded by Ms. Barbachano. The motion passed unanimously.

Letter of Resignation: Ms. Barbachano made a motion to approve, seconded by Mr. Peck. The motion passed unanimously.

Amended Letter of Resignation: Ms. Wilkerson made a motion to approve, seconded by Ms. Chrest. The motion passed unanimously.

Long-term Substitute-Paid by Lewistown: Discussion ensued. Mr. Peck made the motion, seconded by Ms. Barbachano to approve the Substitute as presented. Mr. Peck voted in favor, the motion failed.

Policy Second Reading: 2360 Utilization of Medicaid Reimbursement: Mr. Wilkerson made the motion, seconded by Ms. Chrest to approve the Second Reading as presented. The motion passed unanimously.

Policy Second Reading: Classified Policy: Ms. Wilkerson made the motion, seconded by Ms. Chrest to approve the Second Reading as presented. The motion passed unanimously.

Policy Second Reading: 1420 F Notice Regarding Public Comment: Mr. Peck made the motion, seconded by Ms. Wilkerson to approve the Second Reading as presented. The motion passed unanimously.

Policy Second Reading: 1520 Board/Staff Communication: Ms. Wilkerson made the motion, seconded by Ms. Barbachano to approve the Second Reading as presented. The motion passed unanimously.

Policy Second Reading: 1521 Board-Director Relationship: Mr. Peck made the motion, seconded by Ms. Wilkerson to approve the Second Reading as presented. The motion passed unanimously.

Policy Second Reading: 1532 Insurance: Ms. Barbachano made the motion, seconded by Ms. Chrest to approve the Second Reading as presented. The motion passed unanimously.

Policy Second Reading: 1610 Annual Goals and Objectives: Ms. Wilkerson made the motion, seconded by Ms. Chrest to approve the Second Reading as presented. The motion passed unanimously.

Policy Second Reading: 1630 utilization of Montana School Boards Association: Ms. Wilkerson made the motion, seconded by Ms. Chrest to approve the Second Reading as presented. Ms. Barbachano voted Nay, the motion passed.

Policy Second Reading: 1700 Uniform Complaint Procedure: Ms. Chrest made the motion, seconded by Ms. Barbachano to approve the Second Reading as presented. The motion passed unanimously.

Flow-Through Requests: Discussion ensued.

ADJOURNMENT: With no further business, Ms. Chrest made a motion, seconded by Ms. Wilkerson, and Chairman Anderson adjourned the meeting at 10:48 a.m.

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

1/11/2022

Agenda Item No.

4

☒ **Minutes/Claims**

☐ **Management Board**

☐ **Director's
Report**

☐ **Action
Information**

Item Title: Approval of Claims through January 10, 2022

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 1/10/2022

SUMMARY:

The claims through January 10, 2022 will be distributed at 9:45 a.m. for review.

Suggested Action:

Approve the claims through January 10, 2022 as presented.

☒ **Additional Information Attached**

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1015

01/10/2022

AMAZON CAPITAL SERVICES INC	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
HSM 315 SHREDDER OIL 1 GALLON	1	20220086	1L6TJ1YN1L4C	315.11.456.2100.610.277		\$31.57
			1/6/2022			
EFORLIKE 4 PADS 3"X2" STICKY NOTES	3	20220086	1L6TJ1YN1L4C	315.11.456.2100.610.277		\$16.17
			1/6/2022			
UNIBALL 60151 ROLLER PENS 0.5 MM BLACK	1	20220086	1L6TJ1YN1L4C	315.11.456.2100.610.277		\$9.88
			1/6/2022			
LADER WINDSHILD COVER FOR ICE & SNOW	5	20220086	1MG374GDDPTD	315.11.456.2650.440.156		\$139.95
			1/6/2022			
LADER WINDSHILD COVER FOR ICE & SNOW	5	20220086	1MG374GDDPTD	315.11.456.2650.440.156		\$139.95
			1/6/2022			
Check #: 0						
PO/InvoiceTotal:						\$337.52
Vendor Total:						\$337.52
COTTONWOOD ORIGINALS						
Check Group:						
CMLRCC JACKETS	9	20220093	432383	315.11.756.2500.540.756		\$270.00
			1/10/2022			
Check #: 0						
PO/InvoiceTotal:						\$270.00
Vendor Total:						\$270.00
EMILY KILLHAM						
Check Group:						
MEALS	5	20220031	DEC 2021 1	315.11.456.2200.581.277		\$17.50
			1/7/2022			
Check #: 0						
PO/InvoiceTotal:						\$17.50
Vendor Total:						\$17.50
FELT MARTIN PC						

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1015

01/10/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
CONSULTATION RE PERSONNEL MATTER					
	1.75	20220094	4596 1/10/2022	315.11.456.2300.330.277	\$420.00
				Check #: 0	
PO/Invoice Total: \$420.00					
Vendor Total: \$420.00					
KELLEY IMAGING SYSTEMS					
Check Group:					
MAINTENANCE AGREEMENT					
	1	20220014	IN949456 1/7/2022	315.11.456.2600.440.277	\$56.76
				Check #: 0	
PO/Invoice Total: \$56.76					
Vendor Total: \$56.76					
KRISTA ARNTZEN					
Check Group:					
MEALS					
	3	20220030	DEC 2021 1 1/6/2022	315.11.456.2200.581.277	\$10.50
				Check #: 0	
PO/Invoice Total: \$10.50					
Vendor Total: \$10.50					
LEWISTOWN SCHOOL DISTRICT #1					
Check Group:					
MEALS					
	11	20220037	DEC 2021 CYNTHIA 1/7/2022	315.11.456.2211.610.277	\$44.00
				Check #: 0	
PO/Invoice Total: \$88.00					
Vendor Total: \$88.00					
MEALS					
	11	20220037	DEC 2021 TASHA 1/7/2022	315.11.456.2211.610.277	\$44.00
				Check #: 0	
PO/Invoice Total: \$88.00					
Vendor Total: \$88.00					

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1015

01/10/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
29079					
LEWISTOWN SCHOOL DIST #1					
Check Group:					
SNACKS					
	1	20220036	2118 1/7/2022	315.11.456.2310.610.277	\$20.00
				Check #: 0	
				PO/Invoice Total:	\$20.00
				Vendor Total:	\$20.00
LEWISTOWN SCHOOL DIST.					
Check Group:					
VEHICLE MAINTENANCE & REPAIRS					
	1	20220018	595/594 1/7/2022	315.11.456.2650.440.277	\$172.52
				Check #: 0	
				PO/Invoice Total:	\$172.52
				Vendor Total:	\$172.52
LEWISTOWN SCHOOL DISTRICT #1					
Check Group:					
CASES OF COPY/PRINTER PAPER					
	10	20220090	2021-12 CMLRCC 1/10/2022	315.11.456.2500.610.277	\$360.00
				Check #: 0	
				PO/Invoice Total:	\$360.00
				Vendor Total:	\$360.00
LINDSAY HILL-WILLIAMS					
Check Group:					
MEALS					
	6	20220029	DEC 2021 1 1/7/2022	315.11.456.2200.581.277	\$21.00
				Check #: 0	
				PO/Invoice Total:	\$21.00
				Vendor Total:	\$21.00
MIDDRIVERS COMMUNICATIONS					
Check Group:					

Printed: 01/10/2022 1:33:44 PM

Report: rptAPVoucherDetail

2021.4.10

Page:

3

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1015

01/10/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TELEPHONE	1	20220005	6167100 DEC 21 1/7/2022	315.11.456.2600.531.277	\$47.80
NEWS ARGUS				Check #: 0	
Check Group:					
PUBLISH THE RESOLUTION TO DISPOSE OF PROPERTY 2008 SILVER IMPALA	1	20220091	DEC 2021 1/10/2022	315.11.456.2500.540.277	\$26.00
Check Group:				Check #: 0	
ANNOUNCEMENT OF POSITION FOR TELEFACILITATOR	1	20220095	79894 1/10/2022	315.11.456.2500.540.277	\$11.00
PITNEY BOWES				Check #: 0	
Check Group:					
RENTAL	1	20220039	3314952695 1/7/2022	315.11.456.2600.532.277	\$158.55
PITNEY BOWES SUPPLY LINE				Check #: 0	
Check Group:					
SEND PRO INK CARTRIDGE 20J071	1	20220087	1019671481 1/7/2022	315.11.456.2500.610.277	\$80.74
PO/Invoice Total:					\$47.80
Vendor Total:					\$47.80
PO/Invoice Total:					\$11.00
Vendor Total:					\$37.00
PO/Invoice Total:					\$158.55
Vendor Total:					\$158.55
Check Group:				Check #: 0	

Voucher Batch Number: 1015

Vendor Remit Name	Description

Printed:	01/10/2022	1:33:44 PM	Report:	rptAPVoucherDetail	Page:	5
----------	------------	------------	---------	--------------------	-------	---

Central Mt Learning Resource Center

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1015

01/10/2022

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

Vendor Total: \$708.04

Grand Total: \$8,221.40

End of Report

Report: rptAPVoucherDetail

1:33:44 PM

Printed: 01/10/2022

2021.4.10

Page:

6

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

5

☐ Minutes/Claims

☒ Management Board

☐ Director's
Report

☐ Action
Information

Item Title: Review and Approval of Agenda

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 1/10/2022

SUMMARY:

The agenda is presented to the Board for review and approval.

Suggested Action:

Approve the agenda as presented.

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

6

☐ Minutes/Claims

☒ Management Board

☐ Director's
Report

☐ Action
Information

Item Title: Calendar Items, Concerns, Correspondence, Future Agenda Items, and Comments for the Good of the Cooperative . . .

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 1/10/2022

SUMMARY:

- a. Next Board Meeting – Scheduled for February 15, 2022, 10:00 a.m.
- b. Public Participation or Comments

Suggested Action:

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

DIRECTOR'S REPORT
January 11, 2022

- 7. Interlocal Agreement Deadline Itinerant Resource Teacher:** For those districts currently receiving itinerant resource teacher services, thinking ahead to next school year, please note the March 1st deadline for notification of intent to continue services. If notification is not received by March 1st, services will automatically be renewed.

Districts potentially interested in adding itinerant resource teacher services need to indicate their interest by February 1st and confirm or rescind the request by March 1st.

Notification should be given to me in writing.

We presently maintain a .6 FTE itinerant resource teacher position serving Judith Gap, Roy, and Melstone. Should district requests significantly change, we will need to rethink our service model.

Please note the following language in our interlocal agreement:

IX. TERMINATION OF INSTRUCTIONAL SERVICES

It is further agreed that those member districts receiving instructional services (i.e., direct teacher support from CMLRCC) will notify CMLRCC by March 1 of the current fiscal year of their intent to continue services and to provide the necessary financial assistance to maintain the instructional staff. If notification is not received by March 1, the member district's commitment to the instructional services will be automatically renewed for the following fiscal year.

If any member district, who is not currently receiving instructional services, wishes in subsequent years to receive instructional services, that member district must notify CMLRCC of the potential need by February 1 and confirm or rescind the request by March 1 of the previous year and have Management Board approval prior to those services being provided. The member district is then obligated for costs for provision of the instructional services consistent with the calculation determined in IV.6 of the Financial Administration of CMLRCC.

- 8. Itinerant Resource Teacher Form Results:** Please see the attached Itinerant Resource Teacher Form Results. The following results are from the schools that have inquired services for the 2022-23 school year. What will services look like if the Co-op cannot hire additional teachers?

- 9. Virtual Monthly Case Manager Meeting:** I have schedule my first virtual case manager meeting. After sending out a survey, Case Managers voted for Thursdays after school. I scheduled meetings to occur the third Thursday of each month. I sent invites to all Case Managers, Administrators, and Superintendents. I will give an update of how the meeting went during the February meeting. This month's agenda consists of debrief from the audit and helpful next steps.

- 10. Child Find:** Tammy is putting together the Child Find schedule for each of our component districts, to follow a format similar to recent years, with Child Finds for 3-5-year-olds done concurrent with your springtime kindergarten screenings and the early intervention Birth to 3 Child Finds. Lewistown's Child Find will be scheduled separate from its kindergarten screening, due to volume of need.

11. Other:

12. Revenue/Expenditure Report: Attached.

13. Investment Report: Attached.

Itinerant Resource Questionnaire

Please complete this form to give me a better understanding of what your school needs the Cooperative to provide.

Email *

ccrawford@stanford.k12.mt.us

Are you currently using an itinerant resource teacher through the co-op? *

☐ Yes

☒ No

If you answered "no" to the previous question, why are you requesting itinerant teaching support? *

☐ We have a special education teacher or para but that person is not certified.

☐ We have a special education teacher but their caseload is too large.

☐ We need a special education teacher but not full time.

☒ We have an advertised vacancy either now or for next year that we have not been able to fill.

☐ Other:

Do you have a certified Special Education teacher in your school district? *

☒ Yes

☐ No

What is that person's current caseload? *

16

How many students would the Itinerant Resource teacher be Case Manager for? (please separate elementary and high school) *

10 Elementary 6 HS

Ideally, how many days per week will you need services? *

4

Do you use a four-day school week or some other alternative schedule such as block/modified block, etc? *

four day

What resources do you have available? *

- ☒ Paraprofessionals to carry-out services
- ☒ Special Education Curriculum
- ☒ Laptop
- ☒ Headphones
- ☒ Access to online instructional material

Please provide additional information about your request.

Kim has now gone to 1/2 time. But I see that being until just the end of the year. I'd like to have a full-time SPED teacher for next year as our numbers are increasing. I have plans of hiring, but the pool is less than shallow and I'd rather be able to provide services on some level. I think I can assemble paras to mainly need case management and direction for the para staff.

This form was created inside of Lewistown Public Schools.

Google Forms

Itinerant Resource Questionnaire

Please complete this form to give me a better understanding of what your school needs the Cooperative to provide.

Email *

michelle.kombol@melstone.net

Are you currently using an itinerant resource teacher through the co-op? *

☒ Yes

☐ No

If you answered "no" to the previous question, why are you requesting itinerant teaching support? *

☐ We have a special education teacher or para but that person is not certified.

☐ We have a special education teacher but their caseload is too large.

☐ We need a special education teacher but not full time.

☐ We have an advertised vacancy either now or for next year that we have not been able to fill.

☒ Other: We currently use an itinerant teacher

Do you have a certified Special Education teacher in your school district? *

☒ Yes

☐ No

What is that person's current caseload? *

She currently has a full day teaching all of our JH and HS English classes.

How many students would the Itinerant Resource teacher be Case Manager for? (please separate elementary and high school) *

4 - Elem, 7 - JH/HS

Ideally, how many days per week will you need services? *

1 Day/week

Do you use a four-day school week or some other alternative schedule such as block/modified block, etc? *

We have a four-day school week

What resources do you have available? *

- ☒ Paraprofessionals to carry-out services
- ☒ Special Education Curriculums
- ☒ Laptop
- ☒ Headphones
- ☒ Access to online instructional material

Please provide additional information about your request.

We would like to continue to have Krista one day a week next year. We would again be able to provide a paraprofessional to deliver the daily instruction.

This form was created inside of Lewistown Public Schools.

Google Forms

Itinerant Resource Questionnaire

Please complete this form to give me a better understanding of what your school needs the Cooperative to provide.

Email *

sharioberg@yahoo.com

Are you currently using an itinerant resource teacher through the co-op? *

☒ Yes

☐ No

If you answered "no" to the previous question, why are you requesting itinerant teaching support? *

☐ We have a special education teacher or para but that person is not certified.

☐ We have a special education teacher but their caseload is too large.

☐ We need a special education teacher but not full time.

☐ We have an advertised vacancy either now or for next year that we have not been able to fill.

☒ Other: I answered yes to the previous question

Do you have a certified Special Education teacher in your school district? *

☐ Yes

☒ No

What is that person's current caseload? *

We do not have a SPED teacher

How many students would the Itinerant Resource teacher be Case Manager for? (please separate elementary and high school) *

2 elem/jh

Ideally, how many days per week will you need services? *

2

Do you use a four-day school week or some other alternative schedule such as block/modified block, etc? *

No

What resources do you have available? *

- ☐ Paraprofessionals to carry-out services
- ☐ Special Education Curriculumms
- ☒ Laptop
- ☒ Headphones
- ☒ Access to online instructional material

Please provide additional information about your request.

This form was created inside of Lewistown Public Schools.

Google Forms

Itinerant Resource Questionnaire

Please complete this form to give me a better understanding of what your school needs the Cooperative to provide.

Email *

dschrock@grps.k12.mt.us

Are you currently using an itinerant resource teacher through the co-op? *

☐ Yes

☒ No

If you answered "no" to the previous question, why are you requesting itinerant teaching support? *

☐ We have a special education teacher or para but that person is not certified.

☐ We have a special education teacher but their caseload is too large.

☐ We need a special education teacher but not full time.

☒ We have an advertised vacancy either now or for next year that we have not been able to fill.

☐ Other: _____

Do you have a certified Special Education teacher in your school district? *

☒ Yes

☐ No

What is that person's current caseload? *

15

How many students would the Itinerant Resource teacher be Case Manager for? (please separate elementary and high school) *

15, 4 elementary, 11 secondary students

Ideally, how many days per week will you need services? *

5

Do you use a four-day school week or some other alternative schedule such as block/modified block, etc? *

No

What resources do you have available? *

- ☒ Paraprofessionals to carry-out services
- ☒ Special Education Curriculums
- ☒ Laptop
- ☒ Headphones
- ☐ Access to online instructional material

Please provide additional information about your request.

The current teacher resigned, the position was advertised with OPI shortly there after and I wrote the coop director and informed her of the opening as well. We currently have had zero MT applicants.

This form was created inside of Lewistown Public Schools.

Google Forms

Itinerant Resource Questionnaire

Please complete this form to give me a better understanding of what your school needs the Cooperative to provide.

Email *

scott.chauvet@roy.k12.mt.us

Are you currently using an itinerant resource teacher through the co-op? *

☐ Yes

☒ No

If you answered "no" to the previous question, why are you requesting itinerant teaching support? *

☐ We have a special education teacher or para but that person is not certified.

☐ We have a special education teacher but their caseload is too large.

☒ We need a special education teacher but not full time.

☐ We have an advertised vacancy either now or for next year that we have not been able to fill.

☐ Other: _____

Do you have a certified Special Education teacher in your school district? *



Yes



No

What is that person's current caseload? *

4

How many students would the Itinerant Resource teacher be Case Manager for? (please separate elementary and high school) *

4

Ideally, how many days per week will you need services? *

1

Do you use a four-day school week or some other alternative schedule such as block/modified block, etc? *

yes - four day week and block schedule

What resources do you have available? *

- ☒ Paraprofessionals to carry-out services
- ☒ Special Education Curriculumms
- ☒ Laptop
- ☒ Headphones
- ☒ Access to online instructional material

Please provide additional information about your request.

This form was created inside of Lewistown Public Schools.

Google Forms

Central Mt Learning Resource Center

Revenue Report

Fiscal Year: 2021-2022

Account Number / Description

☐ Summary Only From Date: 7/1/2021 To Date: 6/30/2022

	Budget	Range To Date	YTD	Uncollected Balance	% Remaining
Fund: 314 RETIREMENT					
314.00.000.1510.000.000 INTEREST	\$0.00	\$17.28	\$17.28	(\$17.28)	0.00%
314.00.000.1950.000.000 RECEIPTS FROM OTHER DIST	\$51,338.41	\$5,603.84	\$5,603.84	\$45,734.57	89.08%
314.00.000.2240.000.000 COUNTY RETIREMENT DISTRIBUTION	\$35,039.07	\$27,957.19	\$27,957.19	\$7,081.88	20.21%
Fund 314 Total:	\$86,377.48	\$33,578.31	\$33,578.31	\$52,799.17	61.13%
Fund: 315 MISCELLANEOUS FUNDS					
315.00.000.1900.000.000 MISC. REVENUE	\$0.00	\$129.21	\$129.21	(\$129.21)	0.00%
315.00.000.4560.000.156 IDEA PART B GRANT	\$5,491.00	\$5,491.00	\$5,491.00	\$0.00	0.00%
315.00.000.4560.000.277 IDEA PART B	\$830,626.00	\$88,361.00	\$88,361.00	\$742,265.00	89.36%
315.00.000.4570.000.379 IDEA PRESCHOOL GRANT REVENUE	\$28,670.00	\$3,179.00	\$3,179.00	\$25,491.00	88.91%
315.00.000.7560.000.756 ARP IDEA B	\$177,677.00	\$0.00	\$0.00	\$177,677.00	100.00%
315.00.000.7570.000.757 ARP IDEA PRESCHOOL	\$14,282.00	\$0.00	\$0.00	\$14,282.00	100.00%
Fund 315 Total:	\$1,056,746.00	\$97,160.21	\$97,160.21	\$959,585.79	90.81%
Fund: 382 INTERLOCAL AGREEMENT FUND					
382.00.000.1510.000.000 INTEREST	\$0.00	\$144.81	\$144.81	(\$144.81)	0.00%
382.00.000.1950.000.013 LOCAL CONTRIBUTIONS FROM OTHER DISTRICTS	\$202,776.93	\$202,776.93	\$202,776.93	\$0.00	0.00%
382.00.000.3233.000.000 STATE SPECIAL ED	\$318,466.58	\$127,386.64	\$127,386.64	\$191,079.94	60.00%
382.00.000.3234.000.000 QUALITY EDUCATOR	\$36,151.80	\$14,460.72	\$14,460.72	\$21,691.08	60.00%
Fund 382 Total:	\$557,395.31	\$344,769.10	\$344,769.10	\$212,626.21	38.15%
Fund: 388 MEDICAID					
388.00.000.1510.000.000 MEDICAID INTEREST	\$0.00	\$718.60	\$718.60	(\$718.60)	0.00%
388.00.000.3353.000.388	\$11,781.00	\$9,135.44	\$9,135.44	\$2,645.56	22.46%

Central Mt Learning Resource Center

Revenue Report

Fiscal Year: 2021-2022

Account Number / Description

☐ Summary Only From Date: 7/1/2021 To Date: 6/30/2022

Budget Range To Date YTD Uncollected Balance % Remaining

O T THERAPY

388.00.000.3354.000.388	\$90,376.00	\$20,098.80	\$20,098.80	\$70,277.20	77.76%
-------------------------	-------------	-------------	-------------	-------------	--------

SPEECH THERAPY REVENUE

388.00.000.3355.000.388	\$781.00	\$439.57	\$439.57	\$341.43	43.72%
-------------------------	----------	----------	----------	----------	--------

MISCELLANEOUS (O&M/PSYCH) THERAPY REVENUE

388.00.000.3357.000.388	\$7,062.00	\$6,587.27	\$6,587.27	\$474.73	6.72%
-------------------------	------------	------------	------------	----------	-------

SPEECH MAC REVENUE

Fund 388 Total:

Fund: 389 COBRA / RETIREMENT FUND	\$110,000.00	\$36,979.68	\$36,979.68	\$73,020.32	66.38%
-----------------------------------	--------------	-------------	-------------	-------------	--------

389.00.000.1900.000.000	\$0.00	\$8,988.50	\$8,988.50	(\$8,988.50)	0.00%
-------------------------	--------	------------	------------	--------------	-------

RETIREE HEALTH INSURANCE

Fund 389 Total:

Grand Total:	\$1,810,518.79	\$521,475.80	\$521,475.80	\$1,289,042.99	71.20%
--------------	----------------	--------------	--------------	----------------	--------

End of Report

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022



Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Account Number / Description

Budget Range To Date YTD Balance Encumbrance % Remaining Bud

Fund: 314 RETIREMENT

314.11.280.0000.210.000	\$31,034.00	\$9,013.86	\$9,013.86	\$22,020.14	\$2,206.68	\$19,813.46
FICA/MEDICARE						63.84%
314.11.280.0000.220.000	\$34,346.00	\$10,735.20	\$10,735.20	\$23,610.80	\$2,766.08	\$20,844.72
TEACHERS RETIREMENT						60.69%
314.11.280.0000.230.000	\$3,159.00	\$2,412.73	\$2,412.73	\$746.27	\$496.82	\$249.45
PERS						7.90%

Fund 314 Total:

314.11.280.0000.240.000	\$1,015.00	\$330.94	\$330.94	\$684.06	\$80.92	\$603.14
UNEMPLOYMENT COMPENSATIO						59.42%
	\$69,554.00	\$22,492.73	\$22,492.73	\$47,061.27	\$5,550.50	\$41,510.77
						59.68%

Fund: 315 MISCELLANEOUS FUNDS

315.11.372.2100.440.372	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00
REPAIR & MAINTENANCE AGREEMENTS - QUALITY SCHOOLS						100.00%
315.11.456.1000.112.277	\$15,826.00	\$5,275.24	\$5,275.24	\$10,550.76	\$10,550.51	\$0.25
TEACHERS SALARY						0.00%
315.11.456.1000.122.277	\$4,018.00	\$101.76	\$101.76	\$3,916.24	\$0.00	\$3,916.24
SUBSTITUTE SALARY						97.47%
315.11.456.1000.210.277	\$1,210.69	\$232.90	\$232.90	\$977.79	\$56.28	\$921.51
TEACHER FICA/MEDICARE						76.11%
315.11.456.1000.220.277	\$1,467.07	\$498.43	\$498.43	\$968.64	\$122.25	\$846.39
TEACHER TEACHERS RETIREMENT						57.69%
315.11.456.1000.240.277	\$39.57	\$13.45	\$13.45	\$26.12	\$3.30	\$22.82
TEACHER UNEMPLOYMENT COMPENSATION						57.67%
315.11.456.1000.250.277	\$74.22	\$25.34	\$25.34	\$48.88	\$6.19	\$42.69
TEACHER WORKERS COMPENSATION						57.52%
315.11.456.1000.260.277	\$5,274.00	\$1,758.08	\$1,758.08	\$3,515.92	\$439.52	\$3,076.40
TEACHER HEALTH INSURANCE						58.33%
315.11.456.1000.610.277	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
RESOURCE TEACHER SUPPLIES						100.00%
315.11.456.1000.810.277	\$160.00	\$0.00	\$0.00	\$160.00	\$0.00	\$160.00
TEACHER PROFESSIONAL FEES						100.00%
315.11.456.1670.210.277	\$175.15	\$0.00	\$0.00	\$175.15	\$0.00	\$175.15
STAR FICA/MED						100.00%
315.11.456.1670.220.277	\$212.25	\$0.00	\$0.00	\$212.25	\$0.00	\$212.25
STAR TRS						100.00%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only From Date: 7/1/2021 To Date: 6/30/2022

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
315.11.456.1670.240.277 STAR UNEMPLOYMENT	\$5.72	\$0.00	\$0.00	\$5.72	\$0.00	\$5.72 100.00%
315.11.456.1670.250.277 STAR WORKERS COMP	\$10.74	\$0.00	\$0.00	\$10.74	\$0.00	\$10.74 100.00%
315.11.456.1670.610.277 STAR SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00 100.00%
315.11.456.2100.117.277 AIDES SALARIES	\$27,317.00	\$11,748.57	\$11,748.57	\$15,568.43	\$2,466.45	\$13,101.98 47.96%
315.11.456.2100.210.277 AIDES FICA/MEDICARE	\$2,089.75	\$893.21	\$893.21	\$1,196.54	\$188.68	\$1,007.86 48.23%
315.11.456.2100.220.277 RET'D SUBS/AIDES TEACHERS RETIREMENT	\$2,904.29	\$1,089.10	\$1,089.10	\$1,815.19	\$228.64	\$1,586.55 54.63%
315.11.456.2100.240.277 AIDES UNEMPLOYMENT COMPENSATION	\$68.29	\$29.36	\$29.36	\$38.93	\$6.17	\$32.76 47.97%
315.11.456.2100.250.277 AIDES WORKERS COMPENSATION	\$128.11	\$55.34	\$55.34	\$72.77	\$11.57	\$61.20 47.77%
315.11.456.2100.260.277 AIDES HEALTH INSURANCE	\$0.00	\$1,021.93	\$1,021.93	(\$1,021.93)	\$0.00	(\$1,021.93) 0.00%
315.11.456.2100.330.277 CONTRACTED STUDENT RELATED PROFESSIONAL SERVICES	\$48,000.00	\$23,479.92	\$23,479.92	\$24,520.08	\$58,520.08	(\$34,000.00) -70.83%
315.11.456.2100.610.277 MISC SUPPLIES	\$14,045.30	\$324.19	\$324.19	\$13,721.11	\$461.01	\$13,260.10 94.41%
315.11.456.2100.660.277 MINOR EQUIPMENT - NEW	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00 100.00%
315.11.456.2100.682.156 TECHNOLOGY SUPPLIES	\$0.00	\$2,474.75	\$2,474.75	(\$2,474.75)	\$0.00	(\$2,474.75) 0.00%
315.11.456.2100.810.277 DUES & FEES	\$4,190.00	\$1,579.86	\$1,579.86	\$2,610.14	\$5.00	\$2,605.14 62.18%
315.11.456.2140.113.277 PSYCHOLOGIST SALARY	\$75,633.36	\$16,926.99	\$16,926.99	\$58,706.37	\$22,739.11	\$35,967.26 47.55%
315.11.456.2140.210.277 PSYCHOLOGIST FICA/MEDICARE	\$5,785.95	\$1,224.12	\$1,224.12	\$4,561.83	\$206.16	\$4,355.67 75.28%
315.11.456.2140.220.277 PSYCHOLOGIST TEACHERS RETIREMENT	\$7,011.21	\$1,569.14	\$1,569.14	\$5,442.07	\$263.49	\$5,178.58 73.86%
315.11.456.2140.240.277 PSYCHOLOGIST UNEMPLOYMENT COMPENSATION	\$189.08	\$42.29	\$42.29	\$146.79	\$7.10	\$139.69 73.88%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022



Summary Only

From Date: 7/1/2021

To Date: 6/30/2022

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
315.11.456.2140.250.277 PSYCHOLOGIST WORKERS COMPENSATION	\$354.69	\$79.80	\$79.80	\$274.89	\$13.33	\$261.56 73.74%
315.11.456.2140.260.277 PSYCHOLOGIST HEALTH INSURANCE	\$22,478.88	\$4,082.27	\$4,082.27	\$18,396.61	\$648.11	\$17,748.50 78.96%
315.11.456.2140.610.277 PSYCHOLOGIST SUPPLIES	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00 100.00%
315.11.456.2140.810.277 PSYCHOLOGISTS PROFESSIONAL FEES	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00 100.00%
315.11.456.2150.113.277 SPEECH SALARY	\$145,417.36	\$46,632.53	\$46,632.53	\$98,784.83	\$87,852.47	\$10,932.36 7.52%
315.11.456.2150.210.277 SPEECH FICA/MEDICARE	\$11,124.43	\$3,514.27	\$3,514.27	\$7,610.16	\$967.02	\$6,643.14 59.72%
315.11.456.2150.220.277 SPEECH TEACHERS RETIREMENT	\$13,480.19	\$4,966.50	\$4,966.50	\$8,513.69	\$1,365.53	\$7,148.16 53.03%
315.11.456.2150.240.277 SPEECH UNEMPLOYMENT COMPENSATION	\$363.54	\$133.92	\$133.92	\$229.62	\$36.51	\$193.11 53.12%
315.11.456.2150.250.277 SPEECH WORKERS COMPENSATION	\$681.95	\$219.73	\$219.73	\$462.22	\$53.44	\$408.78 59.94%
315.11.456.2150.260.277 SPEECH HEALTH INSURANCE	\$38,425.65	\$14,640.64	\$14,640.64	\$23,785.01	\$3,452.71	\$20,332.30 52.91%
315.11.456.2150.610.156 SPEECH PATHOLOGY & AUDIOLOGY SERVICES	\$0.00	\$99.00	\$99.00	(\$99.00)	\$0.00	(\$99.00) 0.00%
315.11.456.2150.610.277 SPEECH SUPPLIES	\$2,104.70	\$1,968.32	\$1,968.32	\$136.38	\$0.00	\$136.38 6.48%
315.11.456.2150.810.277 SPEECH PROFESSIONAL FEES	\$1,050.00	\$292.00	\$292.00	\$758.00	\$0.00	\$758.00 72.19%
315.11.456.2153.330.277 AUDIOLOGY CONTRACT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00 100.00%
315.11.456.2160.113.277 O T SALARY	\$34,971.00	\$11,657.00	\$11,657.00	\$23,314.00	\$3,114.64	\$20,199.36 57.76%
315.11.456.2160.210.277 O T FICA/MEDICARE	\$2,675.28	\$843.24	\$843.24	\$1,832.04	\$228.54	\$1,603.50 59.94%
315.11.456.2160.220.277 O T TEACHERS RETIREMENT	\$3,241.81	\$1,080.60	\$1,080.60	\$2,161.21	\$288.73	\$1,872.48 57.76%
315.11.456.2160.240.277 O T UNEMPLOYMENT COMPENSATION	\$87.43	\$29.16	\$29.16	\$58.27	\$7.79	\$50.48 57.74%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022



Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Budget Balance

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
315.11.456.2160.250.277	\$54.91	\$54.91	\$109.09	\$14.61	\$94.48
O T WORKERS COMPENSATION					57.61%
315.11.456.2160.260.277	\$2,147.36	\$2,147.36	\$4,294.81	\$0.00	\$4,294.81
O T HEALTH INSURANCE					66.67%
315.11.456.2160.610.277	\$94.67	\$94.67	\$405.33	\$0.00	\$405.33
OCCUPATIONAL THERAPY SUPPLIES					81.07%
315.11.456.2160.810.277	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
O T PROFESSIONAL FEES					100.00%
315.11.456.2200.441.277	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00
REPAIR & MAINTENANCE					100.00%
315.11.456.2200.581.277	\$1,202.50	\$1,202.50	\$9,297.50	\$2,665.50	\$6,632.00
TRAVEL IN DISTRICT					63.16%
315.11.456.2200.582.277	\$417.28	\$417.28	\$4,582.72	\$0.00	\$4,582.72
TRAVEL OUT OF DISTRICT/INSERVICE					91.65%
315.11.456.2200.610.277	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00
PROFESSIONAL DEV SUPPLIES					100.00%
315.11.456.2210.210.277	\$0.00	\$0.00	\$166.67	\$0.00	\$166.67
PROF DEVELOPMENT FICA/MEDICARE					100.00%
315.11.456.2210.220.277	\$0.00	\$0.00	\$166.66	\$0.00	\$166.66
TEACHERS RETIREMENT					100.00%
315.11.456.2210.240.277	\$0.00	\$0.00	\$166.66	\$0.00	\$166.66
UNEMPLOYMENT COMPENSATION					100.00%
315.11.456.2210.330.277	\$2,700.00	\$2,700.00	(\$200.00)	\$0.00	(\$200.00)
PROFESSIONAL DEVELOPMENT SERVICES					-8.00%
315.11.456.2210.340.156	\$727.31	\$727.31	(\$727.31)	\$0.00	(\$727.31)
TECHNICAL SERVICES					0.00%
315.11.456.2211.610.277	\$272.00	\$272.00	\$1,028.00	\$1,168.00	(\$140.00)
SUPERVISION LUNCHES					-10.77%
315.11.456.2212.610.277	\$2,475.00	\$2,475.00	(\$2,475.00)	\$0.00	(\$2,475.00)
CURRICULUM LOAN SUPPLIES					0.00%
315.11.456.2300.160.277	\$0.00	\$0.00	\$19,701.00	\$0.00	\$19,701.00
SICK LEAVE REIMBURSEMENT					100.00%
315.11.456.2300.161.277	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
CONTINUATION/TERMINATION PAY					100.00%
315.11.456.2300.180.277	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
CONTINUATION/TERMINATION PAY					100.00%

Printed: 01/10/2022 3:16:11 PM

Report: rptGLExpnditureBudBal

2021.4.10

Page:

4

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022



Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
315.11.456.2300.210.277	\$0.00	\$0.00	\$2,272.13	\$0.00	\$2,272.13
TERMINATION FICA/MEDICARE					100.00%
315.11.456.2300.220.277	\$0.00	\$0.00	\$29,104.55	\$0.00	\$29,104.55
TERMINATION TEACHERS RETIREMENT					100.00%
315.11.456.2300.240.277	\$0.00	\$0.00	\$49.25	\$0.00	\$49.25
TERMINATION UNEMPLOYMENT COMPENSATION					100.00%
315.11.456.2300.310.277	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
CONTRACTED ADMINISTRATIVE SERVICES					100.00%
315.11.456.2300.330.277	\$0.00	\$0.00	\$0.00	\$420.00	(\$420.00)
AUDIT FEES					0.00%
315.11.456.2300.520.277	\$12,634.00	\$12,634.00	\$2,366.00	\$0.00	\$2,366.00
E/O CASUALTY INSURANCE					15.77%
315.11.456.2300.610.277	\$125.28	\$125.28	(\$125.28)	\$0.00	(\$125.28)
BOARD SUPPLIES					0.00%
315.11.456.2310.340.156	\$777.29	\$777.29	(\$777.29)	\$0.00	(\$777.29)
TECHNICAL SERVICES					0.00%
315.11.456.2310.610.277	\$60.00	\$60.00	\$190.00	\$120.00	\$70.00
BOARD SUPPLIES					28.00%
315.11.456.2315.330.277	\$4,560.00	\$4,560.00	\$1,440.00	\$1,140.00	\$300.00
AUDIT SERVICES					5.00%
315.11.456.2400.111.277	\$22,052.34	\$22,052.34	\$23,869.08	\$22,052.32	\$1,816.76
DIRECTOR SALARY					3.96%
315.11.456.2400.210.277	\$1,525.22	\$1,525.22	(\$1,525.22)	\$251.97	(\$1,777.19)
DIRECTOR FICA/MEDICARE					0.00%
315.11.456.2400.220.277	\$2,044.26	\$2,044.26	(\$2,044.26)	\$340.71	(\$2,384.97)
DIRECTOR TEACHERS RETIREMENT					0.00%
315.11.456.2400.240.277	\$55.14	\$55.14	(\$55.14)	\$9.19	(\$64.33)
DIRECTOR UNEMPLOYMENT COMPENSATION					0.00%
315.11.456.2400.250.277	\$104.00	\$104.00	\$111.35	\$17.24	\$94.11
DIRECTOR WORKERS COMPENSATION					43.70%
315.11.456.2400.260.277	\$7,706.72	\$7,706.72	\$8,319.06	\$1,308.90	\$7,010.16
DIRECTOR HEALTH INSURANCE					43.74%
315.11.456.2400.270.277	\$577.47	\$577.47	\$1,922.53	\$134.62	\$1,787.91
STAFF LIFE & DISABILITY INSURANCE					71.52%
315.11.456.2500.111.277	\$9,070.85	\$9,070.85	\$16,655.22	\$14,989.71	\$1,665.51
BUSINESS MANAGER SALARY					6.47%

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date: 6/30/2022

Account Number / Description

Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance
Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
315.11.456.2500.115.277	\$5,345.68	\$5,345.68	\$9,095.99	\$1,094.90	\$8,001.09
ADMINISTRATIVE ASST SALARY					55.40%
315.11.456.2500.210.277	\$956.50	\$956.50	\$2,116.33	\$190.49	\$1,925.84
BUSINESS FICA/MED					62.67%
315.11.456.2500.230.277	\$0.00	\$0.00	\$3,562.88	\$0.00	\$3,562.88
BUSINESS PERS					100.00%
315.11.456.2500.240.277	\$36.06	\$36.06	\$64.36	\$7.42	\$56.94
BUSINESS UNEMPLOYMENT					56.70%
315.11.456.2500.250.277	\$67.95	\$67.95	\$120.42	\$13.93	\$106.49
BUSINESS WORKERS COMP					56.53%
315.11.456.2500.260.277	\$6,133.78	\$6,133.78	\$10,818.58	\$1,414.10	\$9,404.48
BUSINESS HEALTH INSURANCE					55.48%
315.11.456.2500.330.277	\$36.00	\$36.00	(\$36.00)	\$0.00	(\$36.00)
SUPPORT SERVICES - BUSINESS					0.00%
315.11.456.2500.452.277	\$960.00	\$960.00	\$40.00	\$0.00	\$40.00
EQUIPMENT & STORAGE RENTAL					4.00%
315.11.456.2500.540.277	\$1,004.50	\$1,004.50	\$1,995.50	\$37.00	\$1,958.50
ADVERTISING					65.28%
315.11.456.2500.610.156	\$1,059.05	\$1,059.05	(\$1,059.05)	\$0.00	(\$1,059.05)
SUPPLIES					0.00%
315.11.456.2500.610.277	\$1,091.81	\$1,091.81	\$3,908.19	\$440.74	\$3,467.45
BUSINESS SUPPLIES					69.35%
315.11.456.2500.660.277	\$419.96	\$419.96	\$1,580.04	\$0.00	\$1,580.04
BUSINESS NEW MINOR EQUIPMENT					79.00%
315.11.456.2580.340.277	\$2,900.98	\$2,900.98	(\$2,900.98)	\$0.00	(\$2,900.98)
TECHNOLOGY SUPPORT					0.00%
315.11.456.2580.455.277	\$11,264.66	\$11,264.66	\$1,735.34	\$0.00	\$1,735.34
TECHNOLOGY SUPPORT					13.35%
315.11.456.2600.440.277	\$276.40	\$276.40	(\$276.40)	\$397.32	(\$673.72)
MAINTENANCE AGREEMENTS					0.00%
315.11.456.2600.451.277	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00
RENTAL OF LAND & BUILDING					0.00%
315.11.456.2600.531.277	\$1,924.47	\$1,924.47	\$4,075.53	\$1,993.53	\$2,082.00
PART B TELEPHONE					34.70%
315.11.456.2600.532.277	\$158.55	\$158.55	\$1,341.45	\$975.65	\$365.80
POSTAGE & METER RENTAL					24.39%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only From Date: 7/1/2021 To Date: 6/30/2022

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
315.11.456.2650.440.156 VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$279.90	(\$279.90) 0.00%
315.11.456.2650.440.277 VEHICLE MAINTENANCE & REPAIR	\$9,000.00	\$1,466.54	\$1,466.54	\$7,533.46	\$3,423.60	\$4,109.86 45.67%
315.11.456.2650.624.277 VEHICLE FUEL	\$15,000.00	\$3,896.69	\$3,896.69	\$11,103.31	\$7,985.33	\$3,117.98 20.79%
315.11.456.2650.730.277 VEHICLE NEW MAJOR	\$50,000.00	\$22,500.00	\$22,500.00	\$27,500.00	\$0.00	\$27,500.00 55.00%
315.11.456.6200.930.277 PART B TRANSFERS TO OTHER DISTRICTS	\$85,000.00	\$7,165.74	\$7,165.74	\$77,834.26	\$32,834.26	\$45,000.00 52.94%
315.11.457.2140.610.379 PSYCHOLOGIST SUPPLIES	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00 100.00%
315.11.457.2150.113.379 SPEECH SALARY	\$12,947.00	\$4,967.48	\$4,967.48	\$7,979.52	\$9,934.96	(\$1,955.44) -15.10%
315.11.457.2150.210.277 SPEECH FICA/MEDICARE	\$990.45	\$0.00	\$0.00	\$990.45	\$0.00	\$990.45 100.00%
315.11.457.2150.220.277 SPEECH TEACHERS RETIREMENT	\$1,200.19	\$0.00	\$0.00	\$1,200.19	\$0.00	\$1,200.19 100.00%
315.11.457.2150.240.277 SPEECH UNEMPLOYMENT COMPENSATION	\$32.37	\$0.00	\$0.00	\$32.37	\$0.00	\$32.37 100.00%
315.11.457.2150.250.379 SPEECH WORKERS COMPENSATION	\$60.72	\$23.39	\$23.39	\$37.33	\$5.82	\$31.51 51.89%
315.11.457.2150.260.379 SPEECH HEALTH INSURANCE	\$10,886.41	\$1,371.52	\$1,371.52	\$9,514.89	\$342.88	\$9,172.01 84.25%
315.11.457.2150.610.379 SPEECH SUPPLIES	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00 100.00%
315.11.756.2150.113.756 SPEECH PATHOLOGY & AUDIOLOGY SERVICES	\$0.00	\$1,976.00	\$1,976.00	(\$1,976.00)	\$15,808.00	(\$17,784.00) 0.00%
315.11.756.2150.250.756 WORKERS COMPENSATION	\$0.00	\$9.26	\$9.26	(\$9.26)	\$9.26	(\$18.52) 0.00%
315.11.756.2150.260.756 HEALTH INSURANCE	\$0.00	\$635.87	\$635.87	(\$635.87)	\$635.87	(\$1,271.74) 0.00%
315.11.756.2500.540.756 SUPPORT SERVICES - BUSINESS	\$0.00	\$0.00	\$0.00	\$0.00	\$270.00	(\$270.00) 0.00%
Fund 315 Total:	\$983,700.04	\$316,635.39	\$316,635.39	\$667,064.65	\$317,038.06	\$350,026.59 35.58%

Central Mt Learning Resource Center

4

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description

☐ Summary Only From Date: 7/1/2021 To Date: 6/30/2022

Budget Range To Date YTD Balance Encumbrance Budget Balance % Remaining Bud

Fund: 382 INTERLOCAL AGREEMENT FUND							
382.11.280.1000.112.000		\$11,944.00	\$3,981.32	\$3,981.32	\$7,962.68	\$7,962.66	\$0.02
TEACHERS SALARIES							0.00%
382.11.280.1000.122.000		\$0.00	\$76.80	\$76.80	(\$76.80)	\$0.00	(\$76.80)
SUBSTITUTE TEACHER							0.00%
382.11.280.1000.250.000		\$56.01	\$19.13	\$19.13	\$56.88	\$4.67	\$32.21
TEACHER WORKERS COMPENSATION							57.51%
382.11.280.1000.260.000		\$0.00	\$1,326.88	\$1,326.88	(\$1,326.88)	\$331.72	(\$1,658.60)
TEACHER HEALTH INSURANCE							0.00%
382.11.280.1670.250.000		\$148.79	\$0.00	\$0.00	\$148.79	\$0.00	\$148.79
STAR WORKERS COMP							100.00%
382.11.280.2100.117.000		\$28,443.00	\$8,750.74	\$8,750.74	\$19,692.26	\$2,898.32	\$16,793.94
AIDES SALARY							59.04%
382.11.280.2100.250.000		\$133.39	\$41.05	\$41.05	\$92.34	\$13.43	\$78.91
AIDES WORKERS COMPENSATION							59.16%
382.11.280.2100.260.000		\$9,537.70	\$2,775.86	\$2,775.86	\$6,761.84	\$953.77	\$5,808.07
AIDES HEALTH INSURANCE							60.90%
382.11.280.2100.330.000		\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00
OTHER PROFESSIONAL SERVI							100.00%
382.11.280.2140.113.000		\$99,480.64	\$17,356.04	\$17,356.04	\$82,124.60	\$38,330.29	\$43,794.31
PSYCH SALARIES							44.02%
382.11.280.2140.250.000		\$466.52	\$81.73	\$81.73	\$384.79	\$22.47	\$362.32
PSYCH WORKERS COMPENSATION							77.66%
382.11.280.2140.260.000		\$22,416.73	\$4,210.33	\$4,210.33	\$18,206.40	\$1,152.73	\$17,053.67
PSYCH HEALTH INSURANCE							76.08%
382.11.280.2150.113.000		\$82,847.64	\$28,036.97	\$28,036.97	\$54,810.67	\$54,963.90	(\$153.23)
SPEECH SALARIES							-0.18%
382.11.280.2150.250.000		\$388.52	\$132.07	\$132.07	\$256.45	\$32.22	\$224.23
SPEECH WORKERS COMPENSATION							57.71%
382.11.280.2150.260.000		\$35,006.26	\$9,029.20	\$9,029.20	\$25,977.06	\$2,234.64	\$23,742.42
SPEECH HEALTH INSURANCE							67.82%
382.11.280.2160.113.000		\$26,393.00	\$0.00	\$0.00	\$26,393.00	\$354.23	\$26,038.77
OCCUPATIONAL THERAPY SALARIES							98.66%
382.11.280.2160.250.000		\$123.77	\$0.00	\$0.00	\$123.77	\$1.66	\$122.11
OT WORKERS COMPENSATION							98.66%

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only

From Date: 7/1/2021

To Date: 6/30/2022

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
382.11.280.2160.260.000	\$4,861.96	\$0.00	\$0.00	\$4,861.96	\$0.00	\$4,861.96
OT HEALTH INSURANCE						100.00%
382.11.280.2400.111.000	\$39,112.00	\$19,070.38	\$19,070.38	\$20,041.62	\$19,555.79	\$485.83
DIRECTOR SALARY						1.24%
382.11.280.2400.250.000	\$183.42	\$89.93	\$89.93	\$93.49	\$15.28	\$78.21
DIRECTOR WORKERS COMPENSATION						42.64%
382.11.280.2400.260.000	\$13,928.60	\$6,671.01	\$6,671.01	\$7,257.59	\$1,160.71	\$6,096.88
DIRECTOR HEALTH INSURANCE						43.77%
382.11.280.2500.111.000	\$22,813.69	\$6,398.89	\$6,398.89	\$16,414.80	\$13,292.74	\$3,122.06
BUSINESS MANAGER SALARY						13.69%
382.11.280.2500.115.000	\$12,807.00	\$5,950.94	\$5,950.94	\$6,856.06	\$970.94	\$5,885.12
ADMIN ASST SALARY						45.95%
382.11.280.2500.250.000	\$167.05	\$58.20	\$58.20	\$108.85	\$12.34	\$96.51
BUSINESS WORKERS COMP						57.77%
382.11.280.2500.260.000	\$15,033.22	\$5,252.61	\$5,252.61	\$9,780.61	\$1,254.02	\$8,526.59
BUSINESS HEALTH INSURANCE						56.72%
382.13.280.1000.260.000	\$3,981.00	\$0.00	\$0.00	\$3,981.00	\$0.00	\$3,981.00
TEACHER HEALTH INSURANCE						100.00%
382.13.280.2140.113.000	\$0.00	\$12,362.25	\$12,362.25	(\$12,362.25)	\$27,990.00	(\$40,352.25)
PSYCH SALARIES						0.00%
382.13.280.2140.250.000	\$0.00	\$58.22	\$58.22	(\$58.22)	\$16.41	(\$74.63)
PSYCH WORKERS COMP						0.00%
382.13.280.2140.260.000	\$0.00	\$2,527.50	\$2,527.50	(\$2,527.50)	\$715.33	(\$3,242.83)
PSYCH HEALTH INSURANCE						0.00%
382.13.280.2150.113.000	\$29,805.00	\$9,934.92	\$9,934.92	\$19,870.08	\$19,869.86	\$0.22
PROFESSIONAL SALARIES- SPEECH						0.00%
382.13.280.2150.250.000	\$139.77	\$46.80	\$46.80	\$92.97	\$11.65	\$81.32
SPEECH WORKERS COMPENSATION						58.18%
382.13.280.2150.260.000	\$0.00	\$2,742.96	\$2,742.96	(\$2,742.96)	\$685.74	(\$3,428.70)
SPEECH HEALTH INSURANCE						0.00%
382.13.280.2160.113.000	\$0.00	\$8,797.72	\$8,797.72	(\$8,797.72)	\$2,350.67	(\$11,148.39)
O.T. SALARIES						0.00%
382.13.280.2160.250.000	\$0.00	\$41.46	\$41.46	(\$41.46)	\$11.02	(\$52.48)
O.T. WORKERS COMPENSATIO						0.00%
382.13.280.2160.260.000	\$0.00	\$1,620.64	\$1,620.64	(\$1,620.64)	\$0.00	(\$1,620.64)
O.T. HEALTH INSURANCE						0.00%

Central Mt Learning Resource Center

6/30/2022

Fiscal Year: 2021-2022

Encumbrances

\$140,606.92
28.39%

Page: 10

Central Mt Learning Resource Center

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

☐ Summary Only From Date: 7/1/2021 To Date: 6/30/2022

Budget Balance

Account Number / Description

Budget Range To Date YTD Balance Encumbrance % Remaining Bud

TEACHERS ASSISTANT SALARIES

388.11.280.2100.250.388	\$47.39	\$0.33	\$0.33	\$47.06	\$0.00	\$47.06	33.62%
-------------------------	---------	--------	--------	---------	--------	---------	--------

WORKERS COMPENSATION

388.11.280.2140.113.388	\$26,311.00	\$848.43	\$848.43	\$25,462.57	\$0.00	\$25,462.57	99.30%
-------------------------	-------------	----------	----------	-------------	--------	-------------	--------

PROFESSIONAL SALARIES-PSYCHS & SPEECH

388.11.280.2140.250.388	\$123.39	\$4.00	\$4.00	\$119.39	\$0.00	\$119.39	96.78%
-------------------------	----------	--------	--------	----------	--------	----------	--------

WORKERS COMPENSATION

388.11.280.2140.260.388	\$9,653.94	\$198.38	\$198.38	\$9,455.56	\$0.00	\$9,455.56	96.76%
-------------------------	------------	----------	----------	------------	--------	------------	--------

HEALTH INSURANCE

388.11.280.2150.113.388	\$19,062.00	\$6,981.67	\$6,981.67	\$12,080.33	\$12,722.15	(\$641.82)	97.95%
-------------------------	-------------	------------	------------	-------------	-------------	------------	--------

SPEECH PROFESSIONAL SALARIES

388.11.280.2150.210.388	\$3,471.03	\$0.00	\$0.00	\$3,471.03	\$0.00	\$3,471.03	-3.37%
-------------------------	------------	--------	--------	------------	--------	------------	--------

SPEECH FICA/MEDICARE

388.11.280.2150.220.388	\$4,206.08	\$0.00	\$0.00	\$4,206.08	\$0.00	\$4,206.08	100.00%
-------------------------	------------	--------	--------	------------	--------	------------	---------

SPEECH TEACHERS RETIREMENT

388.11.280.2150.240.388	\$113.44	\$0.00	\$0.00	\$113.44	\$0.00	\$113.44	100.00%
-------------------------	----------	--------	--------	----------	--------	----------	---------

SPEECH UNEMPLOYMENT COMPENSATION

388.11.280.2150.250.388	\$89.39	\$30.53	\$30.53	\$58.86	\$7.71	\$51.15	100.00%
-------------------------	---------	---------	---------	---------	--------	---------	---------

SPEECH WORKERS COMPENSATION

388.11.280.2150.260.388	\$6,199.55	\$2,007.65	\$2,007.65	\$4,191.90	\$493.57	\$3,698.33	57.22%
-------------------------	------------	------------	------------	------------	----------	------------	--------

SPEECH HEALTH INSURANCE

388.11.280.2160.113.388	\$4,619.00	\$1,539.60	\$1,539.60	\$3,079.40	\$411.37	\$2,668.03	59.65%
-------------------------	------------	------------	------------	------------	----------	------------	--------

O T SALARY

388.11.280.2160.210.388	\$353.35	\$0.00	\$0.00	\$353.35	\$0.00	\$353.35	57.76%
-------------------------	----------	--------	--------	----------	--------	----------	--------

O T FICA/MED

388.11.280.2160.220.388	\$428.18	\$0.00	\$0.00	\$428.18	\$0.00	\$428.18	100.00%
-------------------------	----------	--------	--------	----------	--------	----------	---------

O T TEACHERS RETIREMENT

388.11.280.2160.240.388	\$11.55	\$0.00	\$0.00	\$11.55	\$0.00	\$11.55	100.00%
-------------------------	---------	--------	--------	---------	--------	---------	---------

O T UNEMPLOYMENT

388.11.280.2160.250.388	\$21.66	\$7.24	\$7.24	\$14.42	\$1.93	\$12.49	100.00%
-------------------------	---------	--------	--------	---------	--------	---------	---------

O T WORKERS COMP

388.11.280.2160.260.388	\$850.84	\$283.64	\$283.64	\$567.20	\$0.00	\$567.20	57.66%
-------------------------	----------	----------	----------	----------	--------	----------	--------

OT HEALTH INSURANCE

388.11.280.2400.111.388	\$0.00	\$485.42	\$485.42	(\$485.42)	\$0.00	(\$485.42)	66.66%
-------------------------	--------	----------	----------	------------	--------	------------	--------

MEDICAID DIRECTOR SALARIES

388.11.280.2400.250.388	\$0.00	\$2.30	\$2.30	(\$2.30)	\$0.00	(\$2.30)	0.00%
-------------------------	--------	--------	--------	----------	--------	----------	-------

Expenditure Budget Balance Report

Fiscal Year: 2021-2022

Account Number / Description



Summary Only

From Date: 7/1/2021

To Date:

6/30/2022

Budget Balance
% Remaining Bud

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Remaining Bud
MEDICAID DIRECTOR WORKERS COMP						0.00%
388.11.280.2400.260.388	\$0.00	\$163.17	\$163.17	(\$163.17)	\$0.00	(\$163.17) 0.00%
MEDICAID DIRECTOR HEALTH & DENTAL						
388.11.280.2500.115.388	\$0.00	\$434.62	\$434.62	(\$434.62)	\$0.00	(\$434.62) 0.00%
MEDICAID ADMIN ASSIST SALARIES						
388.11.280.2500.210.388	\$765.00	\$0.00	\$0.00	\$765.00	\$0.00	\$765.00 100.00%
MEDICAID ADMIN ASSIST FICA/MED						
388.11.280.2500.230.388	\$1,145.00	\$0.00	\$0.00	\$1,145.00	\$0.00	\$1,145.00 100.00%
MEDICAID ADMIN ASSIST PERS						
388.11.280.2500.240.388	\$25.00	\$0.00	\$0.00	\$25.00	\$0.00	\$25.00 100.00%
MEDICAID ADMIN ASSIST UNEMPLOYMENT						
388.11.280.2500.250.388	\$0.00	\$2.05	\$2.05	(\$2.05)	\$0.00	(\$2.05) 0.00%
MEDICAID ADMIN ASSIST WORKERS COMP						
388.11.280.2500.260.388	\$0.00	\$186.78	\$186.78	(\$186.78)	\$0.00	(\$186.78) 0.00%
MEDICAID ADMIN ASSIST HEALTH & DENTAL						
Fund 388 Total:	\$84,658.71	\$15,296.82	\$15,296.82	\$69,361.89	\$15,089.10	\$54,272.79 64.11%
Fund: 389 COBRA / RETIREMENT FUND						
389.11.000.2575.261.000	\$0.00	\$9,883.18	\$9,883.18	(\$9,883.18)	\$0.00	(\$9,883.18) 0.00%
RETIREE HEALTH INSURANCE						
Fund 389 Total:	\$0.00	\$9,883.18	\$9,883.18	(\$9,883.18)	\$0.00	(\$9,883.18) 0.00%
Grand Total:	\$1,633,131.43	\$521,750.67	\$521,750.67	\$1,111,380.76	\$534,846.87	\$576,533.89 35.30%

End of Report

	A	B	C	D	E	F	G
271							
272			FERGUS COUNTY INVESTMENT				
273			EARNINGS AND DISTRIBUTION REPORT				
274			LEWISTOWN, MONTANA				
275			11/30/21				
276							
277			Following is a distribution report of the income from the investment of funds for the current				
278			reporting period. Distribution of the income is pro-rated upon the basis of the cash balance of				
279			each fund at the beginning of the period.				
280			REPORTING PERIOD:	11/1/2021			
281					Repurchase Agreement (rate variable)		
282					Investment (rate variable)		
283	CD	634.54			Checking Account (rate variable)		
284	CKG	15.89					
285	1ST REPC	1,970.97			TOTAL INVESTMENT EARNINGS		
286		2,621.40			Less 2% Administrative Fee		
287	-2%	52.43			TOTAL AVAILABLE FOR DISTRIBUTION		
288	TOTAL	2,568.97					
289				PERCENT OF	DISTRIBUTED	CUMM	CUMM
290	FUND		ADJ CASH	TOTAL	INTEREST	EARNINGS	EARNINGS
291			BALANCE				
292							
293	COUNTY						
294	1000	CO GENERAL	\$ 5,667,772.31	24.069469%	618.34	\$ 58,453.60	\$ 57,835.26
295				0.000000%	-	\$ -	\$ -
296	2210	PARK REC	\$ 2,296.33	0.009752%	0.25	\$ 40.66	\$ 40.41
297	2386	REVOLVING LOAN	4,404.98	0.018707%	0.48	\$ 25.35	\$ 24.87
298	2392	ECON DEV LOAN	74,113.24	0.314739%	8.09	\$ 623.08	\$ 614.99
299	2397	HARD ROCK MINE	-	0.000000%	-	\$ -	\$ -
300	2420	STATE GAS TAX	(3,510.40)	-0.014908%	(0.38)	\$ 203.28	\$ 203.66
301	2850	TRI CO 911	-	0.000000%	-	\$ -	\$ -
302	2894	FED MINERAL ROYAL	53,734.19	0.228194%	5.86	\$ 444.10	\$ 438.24
303	2895	HARD ROCK TRUST	11,696.24	0.049671%	1.28	\$ 98.34	\$ 97.06
304	2896	METAL MINES	76,647.35	0.325500%	8.36	\$ 644.40	\$ 636.04
305	2900	PILT	1,632,368.28	6.932219%	178.09	\$ 7,730.46	\$ 7,552.37
306	4000	CONST RESERVE	1,238,893.98	5.261242%	135.16	\$ 6,438.43	\$ 6,303.27
307	4020	CAP IMP BRIDGE	123,627.23	0.525011%	13.49	\$ 1,680.08	\$ 1,666.59
308	4030	JUNK VEH CAP IMPR	78,414.25	0.333004%	8.55	\$ 738.79	\$ 730.24
309	4100	FAIR CONSTRUCTION	6.67	0.000028%	0.00	\$ 0.04	\$ 0.04
310	4101	FAIR PARKING	3,930.72	0.016693%	0.43	\$ 33.04	\$ 32.61
311	4120	FERGUS CO REC DIST	0.00	0.000000%	-	\$ -	\$ -
312	4160	FAIR LEVY	93,523.22	0.397167%	10.20	\$ 786.14	\$ 775.94
313	4110	AIRPORT CONS RESERV	28.79	0.000122%	0.00	\$ 67.48	\$ 67.48
314	4112	AIRPORT CAP IMPROVE	-	0.000000%	-	\$ -	\$ -
315	4400	CAPITAL IMP.	4,990.81	0.021195%	0.54	\$ 1,006.37	\$ 1,005.83
316	4401	CAP IMPROVE GENERAL	13,376.39	0.056806%	1.46	\$ 273.47	\$ 272.01
317	4402	CAP IMPROVE ROAD	-123,250.00	-0.523409%	(13.45)	\$ 377.53	\$ 390.98
318	4403	CAP PROJECTS BRIDGE	-62,338.79	-0.264736%	(6.80)	\$ 846.57	\$ 853.37
319	4404	CAP PROJECTS WEED	20,762.95	0.088175%	2.27	\$ 174.56	\$ 172.29
320	4405	CAP PROJECTS FAIR	8,565.29	0.036374%	0.93	\$ (44.64)	\$ (45.57)
321	4406	CAP PROJECTS PUB SAF	-51,597.77	-0.219122%	(5.63)	\$ (67.26)	\$ (61.63)
322	4407	CAP IMPROVE DIST COURT	17,003.52	0.072209%	1.86	\$ 142.95	\$ 141.09
323	5110	HOSP 2003A RESV	-	0.000000%	-	\$ -	\$ -
324	5110	HOSP EXCESS DISC	0.00	0.000000%	-	\$ -	\$ -
325	5110	CMMK SHORT TERM	0.00	0.000000%	-	\$ -	\$ -
326	5610	AIRPORT	173,308.11	0.735992%	18.91	\$ 529.86	\$ 510.95
327	5611	AIRPORT CAP IMPROVE	(2,750.42)	-0.011680%	(0.30)	\$ 206.45	\$ 206.75
328	5612	AIRPORT CONS RESERV	113,725.13	0.482959%	12.41	\$ 1,114.52	\$ 1,102.11
329	6050	SELF INSURANCE	14.26	0.000061%	0.00	\$ 0.01	\$ 0.01
330	7130	PROTESTED TAXES	10,812.46	0.045918%	1.18	\$ 160.70	\$ 159.52
331		DR 2019-84	1,803.90	0.007661%	0.20	\$ 4.05	\$ 3.85
332	7160	DR 99-116	0.00	0.000000%	-	\$ -	\$ -
333	7160	DV 2009-103	0.00	0.000000%	-	\$ -	\$ -
334	7195	SOIL CONSERV	764.37	0.003246%	0.08	\$ 202.14	\$ 202.06
335	7197	SMDC	236,474.98	1.004244%	25.80	\$ 1,885.00	\$ 1,859.20
336	7310	CTL MT MEMORIAL GRD	-	0.000000%	-	\$ -	\$ -
337	7375	FERGUS CO REC DIST	184,993.02	0.785614%	20.18	\$ 1,965.30	\$ 1,945.12
338	7529	ELEM EQUAL AD	5,399.94	0.022932%	0.59	\$ 885.02	\$ 884.43
339	7530	ELEM EQUAL 33 MIL	56.65	0.000241%	0.01	\$ 3.04	\$ 3.03
340	7531	HS EQUAL AD	3,599.97	0.015288%	0.39	\$ 589.99	\$ 589.60
341	7532	HS EQUAL 22 MILS	37.71	0.000160%	0.00	\$ 2.01	\$ 2.01
342	7541	HIGH SCHOOL EQUILIZATION	-	0.000000%	-	\$ 1.48	\$ 1.48
343	7542	ELEMENTARY EQUILIZATION	-	0.000000%	-	\$ 2.21	\$ 2.21
344	7600	FUNERAL DIRECTORS FEE	838.16	0.003559%	0.09	\$ 0.25	\$ 0.16
345	7820	H. S. RET	-	0.000000%	-	\$ 6.38	\$ 6.38
346	7830	SCHOOL TRANSP	63,372.82	0.269127%	6.91	\$ 637.95	\$ 631.04
347	7840	ELEM RET	-	0.000000%	-	\$ 5.22	\$ 5.22
348	7845	FERGUS CO COOP	10,563.80	0.044862%	1.15	\$ 98.04	\$ 96.89
349		TOTALS	\$ 9,688,474.64	41.144285%	\$ 1,056.99	\$ 89,016.45	\$ 87,959.46
350							
351	PARK DISTRICTS						
352	7370	DENTON	\$ 146,535.42	0.622296%	15.99	\$ 1,153.73	\$ 1,137.74
353		TOTALS	\$ 146,535.42	0.622296%	\$ 15.99	\$ 1,153.73	\$ 1,137.74
354							

	A	B	C	D	E	F	G
355	FIRE DISTRICTS						
356	7205	GRASS RANGE	\$ 43,849.53	0.186217%	4.78	\$ 660.81	\$ 656.03
357	7210	COFFEE CREEK	35,904.57	0.152477%	3.92	\$ 428.99	\$ 425.07
358	7215	CHEADLE FIRE	36,753.46	0.156082%	4.01	\$ 351.84	\$ 347.83
359	7220	ROY	53,776.13	0.228372%	5.87	\$ 564.26	\$ 558.39
360	7225	BEA/COTTON FIRE	56,895.52	0.241620%	6.21	\$ 499.75	\$ 493.54
361	7230	LEWISTOWN	420,380.12	1.785239%	45.86	\$ 3,959.61	\$ 3,913.75
362	7235	MOORE FIRE	350,196.41	1.487188%	38.21	\$ 2,540.19	\$ 2,501.98
363	7240	DENTON	115,813.56	0.491828%	12.63	\$ 895.09	\$ 882.46
364	7246	WINIFRED FIRE	42,933.20	0.182325%	4.68	\$ 423.08	\$ 418.40
365							
366		TOTALS	\$ 1,156,502.50	4.911348%	\$ 126.17	\$ 10,323.62	\$ 10,197.45
367							
368	TV DISTRICTS						
369	7250	DENTON	\$ 3,978.75	0.016897%	0.43	\$ 44.15	\$ 43.72
370	7260	GRASS RANGE	0.00	0.000000%	-	\$ -	\$ -
371	7280	ROY	0.00	0.000000%	-	\$ -	\$ -
372	7290	WINIFRED	0.00	0.000000%	-	\$ -	\$ -
373							
374		TOTALS	\$ 3,978.75	0.016897%	\$ 0.43	\$ 44.15	\$ 43.72
375							
376	SCHOOL DISTRICTS						
377	7775	SD #1 COOP	\$ 941,377.29	3.997770%	102.70	\$ 7,301.99	\$ 7,199.29
378	7771	SD #1 HS	2,916,237.54	12.384458%	318.15	\$ 27,808.71	\$ 27,490.56
379	7772	SD #1 ELEM	2,542,345.42	10.796641%	277.36	\$ 29,225.40	\$ 28,948.04
380	7774	SD #6 ELEM	69.79	0.000296%	0.01	\$ 40.65	\$ 40.64
381	7776	SD #15 ELEM	20,975.76	0.089078%	2.29	\$ 284.51	\$ 282.22
382	7778	SD #27 ELEM	656,381.89	2.787473%	71.61	\$ 4,926.63	\$ 4,855.02
383	7779	SD #27 HS	990,881.67	4.208002%	108.10	\$ 8,586.82	\$ 8,478.72
384	7780	SD #40 ELEM	23,737.25	0.100806%	2.59	\$ 297.76	\$ 295.17
385	7781	SD #44 ELEM	775,875.66	3.294930%	84.65	\$ 6,857.90	\$ 6,773.25
386	7782	SD #44 HS	453,531.71	1.926024%	49.48	\$ 4,441.85	\$ 4,392.37
387	7785	SD #74 K-12	521,299.98	2.213818%	56.87	\$ 4,661.00	\$ 4,604.13
388	7786	SD #84 ELEM	670,664.35	2.848127%	73.17	\$ 5,840.73	\$ 5,767.56
389	7787	SD #84 HS	148,536.10	0.630792%	16.20	\$ 1,767.81	\$ 1,751.61
390	7788	SD #104 ELEM	19,492.67	0.082780%	2.13	\$ 259.44	\$ 257.31
391	7790	SD #115 K-12	1,847,800.23	7.847099%	201.59	\$ 18,545.79	\$ 18,344.20
392	7791	SD #222 ELEM	22,859.79	0.097079%	2.49	\$ 169.57	\$ 167.08
393							
394		TOTALS	\$ 12,552,067.10	53.305174%	\$ 1,369.40	\$ 121,016.57	\$ 119,647.17
395							
396	GRAND TOTALS		\$ 23,547,558.41	100.000000%	\$ 2,568.97	\$ 221,554.51	\$ 218,985.54
397	EXPLANATORY MEMORANDUM: DISTRIBUTION OF INTEREST EARNED NOVEMBER 2021						
398	* SEE ATTACHED SHEETS FOR DISTRICTS SCHOOLS DISTRIBUTION BREAKDOWN						
399		PREPARED BY:					
400		APPROVED BY:					

	A	B	C	D	E	F	G
164			-				
165	7512	SHP/GOATS PERCAP	-				
166	7513	SWINE PER CAPITA	-				
167	7514	POUL. PERCAP	-				
168	7515	BEE/HIVE PERCAP	-				
169	7516	LLAMA PER CAPITA	-				
170	7517	BUFF PER CAP	-				
171	7518	UNG. PER CAP	-				
172	7519	OST. PER CAP	-				
173	7521	UNIV. MILLAGE	981.81				
174	7522	UNIV MIL NON LEVY	10.15				
175	7523	UNIVERSITY MILLS	10.83				
176	7527	ST SCH EQUAL	6,545.42				
177	7528	ST. EQUAL NONLEVY	68.16				
178	X 7529	ELEM EQUAL AD	5,399.94				
179	X 7530	ELEM EQUAL 33 MIL	56.65				
180	X 7531	HS EQUAL AD	3,599.97				
181	X 7532	HS EQUAL 22 MILS	37.71				
182	7541	HIGH SCHOOL EQUILIZATION	-				
183	7542	ELEMENTARY EQUILIZATION	-				
184	7551	MT LAND INFO	1,632.50				
185	7552	DEATH CERT CASH	-				
186	7564	FOREST FIRE PROT	-				
187	X 7600	FUNERAL DIRECTORS FEE	838.16				
188	X 7771	LEW SD #1 H.S.	2,916,237.54				
189	X 7772	LEW SD #1 ELEM	2,542,345.42				
190	X 7775	SD #1 COOP	941,377.29				
191	X 7774	JOINT SD #6 ELEM	69.79				
192	X 7776	D.F. SD #15 ELEM	20,975.76				
193	X 7778	G.R. SD #27 ELEM	656,381.89				
194	X 7779	G.R. SD #27 H.S.	990,881.67				
195	X 7780	KING SD #40 ELEM	23,737.25				
196	X 7781	MOORE SD#44 ELEM	775,875.66				
197	X 7782	MOORE SD#44 HS	453,531.71				
198	X 7785	ROY SD #74 K-12	521,299.98				
199	X 7786	DEN. SD#84 ELEM	670,664.35				
200	X 7787	DENTON SD#84 HS	148,536.10				
201	X 7788	S.C. SD #104 ELEM	19,492.67				
202	X 7790	WIN. SD #115 K-12	1,847,800.23				
203	X 7791	AYERS #222 ELEM	22,859.79				
204	X 7820	H.S. RETIREMENT	-				
205	X 7830	SCHL TRANSP	63,372.82				
206	X 7840	ELEM RETIRE	-				
207	X 7845	FER CO COOP ED	10,563.80				
208	7850	CITY OF LEWIS.	43,687.79				
209	7851	CITY OF LEW TIF DIST	1,507.26				
210	7855	LEW IMPROVE.	8,820.39				
211	7856	LEWISTOWN CITY TEDD	-				
212	7860	TOWN OF MOORE	1,606.27				
213	7870	TOWN OF DENTON	1,623.17				
214	7875	DENTON MAINT.	54.00				
215	7876	DENTON SPC IMP DISTRICT	82.82				
216	7880	TOWN OF G.R.	723.02				
217	7890	TOWN OF WINI.	1,148.33				
218	7910	PAYROLL	(9,659.53)				
219	7920	REFUND CLEARING	-				
220	7930	CLAIMS	213,543.59				
221	7950	ENTITLEMENT	-				
222	7980	REPO ACT INV INT	13,200.35				
223							
224		PAGE 3 TOTALS	\$ 12,921,522.48				
225							
226							

	A	B	C	D	E	F	G
227							
228			FERGUS COUNTY INVESTMENT				
229							
230		FUND BALANCES AS OF OCT 2021					
231							
232		USED FOR NOV 2021 INTEREST ALLOCATIONS					
233							
234				ADJ CUR INVST			
235			MO END BAL		ADJ BALANCE		
236							
237		SUMM OF PAGE TOTAL					
238							
239		PAGE NO. 1	5,777,809.26				
240							
241		PAGE NO. 2	4,848,226.67		4,848,226.67		
242							
243		PAGE NO. 3	12,921,522.48				
244							
245		TOTALS:	23,547,558.41		23,547,558.41		
246							
247							
248							
249							
250		SUMMARY: COUNTY GENERAL ACCOUNT					
251							
252		CO GEN ACCT	\$ 1,250,621.71				
253							
254		PAGE 1 LESS					
255		ITEMIZED ACCT	\$ 2,675,437.34				
256							
257		PAGE 2 LESS		1,803.90			
258		ITEMIZED ACCT	\$ 1,302,350.19		\$ 1,300,546.29		
259							
260		PAGE 3 LESS					
261		ITEMIZED ACCT	\$ 155,580.64				
262							
263		PAGE 4 LESS					
264		ITEMIZED ACCT	\$ 66,630.57				
265							
266		PAGE 5 LESS					
267		ITEMIZED ACCT	\$ 218,955.76				
268				\$ 1,803.90			
269		TOTALS:	\$ 5,669,576.21		\$ 5,667,772.31		
270							

BANK BALANCES

CASH ON HAND AND ITEMS				\$ 218,977.68
		TOTAL		\$ 8,906,981.36

INVESTMENTS

REPO'S AND MONEY MARKETS

DA DAVIDSON

CERT #10018	1.65%	\$ 123,027.69	DUE 01/22/2022
-------------	-------	---------------	----------------

BASIN STATE BANK	
------------------	--

BANK OF THE ROCKIES

FIRST BANK OF MONTANA

STIP

1ST BANK REPO	0.20	\$ 15,000,073.70
---------------	------	------------------

TOTAL CASH					\$ 36,630,082.75
------------	--	--	--	--	------------------

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

14

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Flow Through Requests Wage

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 1/10/2022

SUMMARY:

The Flow Through Wage Reimbursement has not been address since 2014.

Suggested Action:

Consider raising the Flow Through Wage Reimbursement amount.

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

DIRECTOR'S REPORT CONTINUED:

Other:

Exit Data State Reporting: Information is in from case managers and Joni Kremer and Terry Lankutis are finalizing the report. Thanks to all those who contributed to this process.

Post-School Outcomes Data Collection: A reminder that this report is due September 30th. It requires an application user access verification process before the survey of student outcomes can be completed. All districts with eligible students received an email from OPI in May regarding this process.

Summer Schedule: Joni will be in the office through June 16th, Karmen through June 18th, and Mrs. Rice will be in the office through June 19th. We will all resume a regular schedule on August 4th. In the interim, Mrs. Rice is available for support and can be reached through email, by leaving a voicemail message at the office number, 535-9012, ext 2, or on her cell, 366-1587.

ACTION ITEMS:

Hiring Recommendation for STAR Behavioral Aide: Ms. Chrest made a motion, seconded by Mr. Schwartz, to approve the hiring of Lisa Arndt at Step 1 + 45 CEU's for 183 days. The motion passed unanimously.

Hiring Recommendation for Itinerant Resource Teacher: Mrs. Rice stated that Roy Schools may consider hiring Ms. Kelley for Braille services outside of Co-op time. Mr. Begger made a motion, seconded by Ms. Coleman, to approve the hiring of Sherry Kelley at MA, Step 10. The motion passed unanimously. (See Appendix III)

Hiring Recommendation for Itinerant School Psychologist: Mrs. Rice stated that Mr. Baldwin would be a great fit and a long term investment. Ms. Chrest made a motion, seconded by Ms. Coleman to approve the hiring of Jack Baldwin at MA +20, Step 3 (actual credit at Step 2). The motion passed unanimously. (See Appendix IV)

Property and Liability Insurance Contract: Mr. Begger made a motion, seconded by Ms. Chrest, to approve the MSGIA contract as presented. The motion passed unanimously. (See Appendix V)

 **Flow-Through Wage Rate:** Mr. Begger made a motion, seconded by Ms. Hart, to set the flow-through salary rate at sixty cents above the minimum wage, to change as the minimum wage goes up. The motion passed unanimously.

ADJOURNMENT: With no further business, Chairman Butcher adjourned the meeting at 10:42 a.m.

Chairman Jason Butcher

Board Clerk Joni Kremer

**CENTRAL MONTANA
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

15

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Rachel Stansberry Substitute Contract

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 1/10/2022

SUMMARY:

Rachel has offered to help CMLRCC with some additional support.

Suggested Action:

Consider the contract as presented.

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

215 7th Avenue South
Lewistown, MT 59457

Director (406) 535-7454
Staff (406) 535-9012

Date: December 14, 2021

Rachel Stansberry
906 W Boulevard
Lewistown, MT 59457

Dear Rachel;

This letter will confirm our agreement for you to provide substitute speech therapy services to the Cooperative School District(s).

The date range for services is December 1, 2021 to May 31, 2022. Maximum hours served will be 117 hours. Services will be conducted within hours designated by the CMLRCC regular or alternate work schedule, and during times the Cooperative School District(s) is/are in session.

Payment will be based on your hourly wage of \$ 42.17. The maximum payment will be for 117 hours at \$42.17 per hour, not to exceed \$5000. Payment is subject to regular payroll withholdings, payable after receipt of a time card showing daily hours worked.

Agreed to this _____ day of _____, 2022.

By:

Signature

Speech-Language Pathologist

AGREED AND ACCEPTED BY CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

This _____ day of _____, 2022.

By:

Director, Central Montana Learning Resource Center Cooperative

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

16

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Director's Contract

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 1/10/2022

SUMMARY:

After the Evaluation last month

Suggested Action:

Consider the Director's Contract as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

SPECIAL EDUCATION DIRECTOR EMPLOYMENT CONTRACT

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

THIS AGREEMENT is made and entered into by and between the Management Board (the "Board") of Central Montana Learning Resource Center Cooperative (the "Cooperative") and **Chelsey Rogers** (the "Special Education Director").

1. Term. The Board, by and on behalf of the Cooperative, employs the Special Education Director, and the Special Education Director accepts employment as Special Education Director for the Cooperative for a term of one year(s) from July 1, 2022, to June 30, 2024.

2. Record of Authorization for Contract. This contract was approved by the Board at a properly noticed meeting dated January 11, 2022. Such approval shall be reflected in the official minutes of such meeting, which shall be available for review by the public upon request.

3. Renewal. This Contract, together with the salary agreed to herein, shall be reviewed on or before February 1, 2023 for consideration of renewal for an additional term of 1 or 2 or 3 years, at which time the Board shall make a determination to extend or not to extend the Contract. Should this Contract be renewed by the Board, the salary as stated herein shall be determined in accordance with section 8.

4. Duties. The Special Education Director is the chief executive officer of the Cooperative and shall perform the duties of Special Education Director for the Cooperative as prescribed in the job description and as may be assigned by the Board. (Such job description is attached and identified as Exhibit A of this Contract). The Special Education Director shall comply with legal Board directives, § 20-4-402, MCA, and other applicable state and federal law, Cooperative policies as they exist or may hereafter be adopted or amended, which are incorporated in and made a part of this Contract as though fully set forth herein, except to the extent that any cooperative policy directly conflicts with a specific provision of this contract, in which case, the contract language shall control. The Special Education Director shall perform the duties of the Special Education Director for the Cooperative with reasonable care, skill, and expertise, and in a thorough, prompt, and efficient manner. The Special Education Director agrees to devote his/her time and energy to the performance of these duties in a competent manner.

5. Professional Activities. The Special Education Director may attend and participate in appropriate professional meetings at the local, state and national levels with the reasonable expenses for such attendance to be borne by the Cooperative, including membership fees and dues of the Special Education Director in such organization. "Appropriate" and "reasonable" shall include those meetings and expenses incorporated into the budget or otherwise pre-approved by the Board.

6. Professional Certification and Records. This Agreement is conditioned on the Special Education Director providing the necessary certification and experience records and other records required for the personnel files or for payroll purposes. Failure to provide necessary certification shall render this Agreement void. Any material misrepresentation may be grounds for dismissal. The term "material" as used herein means any misrepresentation other than minor or insignificant deviation(s) that would not have a bearing on the veracity of the Special Education Director or the decision of Board to extend an offer of employment to the Special Education Director.

7. Reassignment. The Special Education Director shall not be reassigned from the position of Special Education Director to another position during the term of the Contract without the mutual written consent of the parties. In the event that additional duties and responsibilities are required of the Special Education Director beyond those anticipated by the parties at the time of execution of this Agreement, the salary of the Special Education Director may be renegotiated commensurate with said additional duties and responsibilities.

8. Compensation. The Board agrees to pay the Special Education Director for Special Education Director's services an annual salary of **TO BE DETERMINED**, paid in equal monthly installments unless otherwise agreed to by the parties. The compensation in this contract is based in part on the health and dental insurance coverage provided Cooperative employees as determined by the Collective Bargaining Agreement and will ensure an appropriate level of health and dental insurance coverage for the Special Education Director. The salary referenced in this section shall be paid on the basis of a two hundred twenty-nine (229) day Contract.

9. Salary Adjustment. The Board shall review the Special Education Director's salary on an annual basis in conjunction with the evaluation of performance referenced in section 10, and increase the salary commensurate with the CMLRCC Collective Bargaining Agreement, to include health and dental insurance coverage as referenced in Section 8.

10. Evaluation. The Board must evaluate and assess in writing the performance of the Special Education Director at least once each school year, prior to February 1. Following or concurrent with such evaluation, the Board may determine whether to renew the Contract of employment for the subsequent year or years in conjunction with section 3 of this Contract, and may give consideration to any increase in salary as specified in section 9 immediately above. The evaluation format and procedure shall be as specified in the evaluation tool and process.

11. Holidays. The Special Education Director is entitled to days off with pay on those holidays specified in section 20-1-305, MCA, subject to the provisions of that section.

12. Personal Leave. The Special Education Director shall be entitled to five (5) days of personal leave per Contract year. Unused personal leave will accrue from year to year be paid out at the hourly rate of pay noted in Paragraph 8 by June 30 after 2 and one half years in contract.

13. Sick Leave and Accrual. The Special Education Director is entitled to the sick leave benefits under Title 2, Chapter 18, Part 6, MCA. The Special Education Director shall be entitled to ten (10) days of sick leave per Contract year. The Special Education Director shall inform the clerk in advance of use of sick leave, if practical, from the Cooperative. The Special Education Director shall inform the board chair in advance of use of sick leave, if practical, from the Cooperative beyond five days. The Special Education Director shall promptly report all absences due to sick leave to the clerk. Upon leaving the cooperative the director is entitled to a lump-sum payment equal to one-fourth of the pay attributed to the accumulated sick leave per 2-18-1311 MCA.

14. Professional Dues. The Board shall pay the Association dues of the Special Education Director for the Council of Administrators of Special Education, Montana Council of Administrators of Special Education, and Council on Exceptional Children, as well as other appropriate affiliations, and civic and social memberships as approved by the Board.

15. Health, Disability and Other Insurance. The Board shall provide the Special Education Director with family, (or the Director's option), health and dental insurance coverage in accordance with the Cooperative's plan of insurance at a level commensurate with certified staff.

16. Consultation Activities. The Special Education Director shall be permitted to undertake writing, teaching, speaking engagements and personal investment activities, provided these activities are not deemed by the Management Board to be in conflict with the performance of the Special Education Director's duties for the Cooperative. Any consulting work undertaken by the Special Education Director for compensation, must be accomplished on the Special Education Director's annual leave days, holidays or other non-duty days and/or at times that are considered non-business hours.

17. Professional Liability. The Board shall provide for the immunization, defense, and indemnification of the Special Education Director as provided in section 2-9-305, MCA.

18. Termination by Mutual Agreement. This Contract may be terminated by mutual agreement of the Special Education Director and the Board in writing upon such terms and conditions as may be mutually agreed.

19. Retirement, Death, Disability. This Agreement shall be terminated upon the death of the Special Education Director or upon the Special Education Director's retirement. "Retirement" shall mean cessation of services in all states as a special education director or other administrator in a position requiring certification. If the Special Education Director becomes unable to perform the essential functions of the job with reasonable accommodation by the Cooperative for a period of time in excess of the Special Education Director's accrued sick leave, this agreement may be terminated.

20. Dismissal for Cause. The Board may dismiss the Special Education Director during the term of this Contract for good cause following a hearing before the Board. The Special Education Director is entitled to all protections governing dismissal proceedings granted by Montana and federal law. The costs of any legal representation secured by the Special Education Director for counsel during dismissal proceedings shall be paid by the Special Education Director.

21. Controlling Law. This Contract will be governed by the laws of the state of Montana.

22. Complete Agreement. This Contract embodies the complete agreement of the parties hereto, superseding all oral and written previous and contemporary agreements between the parties. No alteration or modification of this Contract shall be valid unless evidenced by a writing signed by the parties to this Contract.

23. Savings Clause. In the event any one or more of the provisions contained in this Agreement shall, for any reason, be held invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

24. Successors and Assigns. This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and assigns, including any change of membership of the Board.

25. Notices. All notices, consents, request, instructions approvals or other communications provided for herein shall be in writing and delivered by personal delivery or regular U.S. mail, return receipt requested, to the last known address of the party being provided such notice.

26. Acceptance. This offer shall expire unless signed and returned to the Board or its authorized representative by 5:00 p.m., March, 2, 2022.

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

MANAGEMENT BOARD CHAIR

DATE

SPECIAL EDUCATION DIRECTOR

DATE

MANAGEMENT BOARD CLERK

DATE

RESOURCE CENTER COOPERATIVE

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

17

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy 2132 Student Family Privacy Rights

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 1/10/2022

SUMMARY:

This is another Policy update required by MTSBA.

Suggested Action:

Approve the policy as presented.

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

2
3 **INSTRUCTION**

2132
Page 1 of 3

4
5 Student and Family Privacy Rights

6
7 Surveys - General

8
9 *All surveys requesting personal information from students, as well as any other instrument used*
10 *to collect personal information from students, must advance or relate to the individual district's*
11 *educational objectives as identified in Board Policy. This applies to all surveys, regardless of*
12 *whether the student answering the questions can be identified and regardless of who created the*
13 *survey.*

14
15 Surveys Created by a Third Party

16
17 *Before the Cooperative administers or distributes a survey created by a third party to a student,*
18 *the student's parent(s)/guardian(s) may inspect the survey upon request and within a reasonable*
19 *time of their request.*

20
21 *This section applies to every survey: (1) that is created by a person or entity other than a District*
22 *official, staff member, or student, (2) regardless of whether the student answering the questions*
23 *can be identified, and (3) regardless of the subject matter of the questions.*

24
25 Surveys Requesting Personal Information

26
27 *School officials and staff members shall not request, nor disclose, the identity of any student who*
28 *completes ANY survey containing one (1) or more of the following items:*

- 29
30 1. *Political affiliations or beliefs of the student or the student's parent/guardian;*
31 2. *Mental or psychological problems of the student or the student's family;*
32 3. *Behavior or attitudes about sex;*
33 4. *Illegal, antisocial, self-incriminating, or demeaning behavior;*
34 5. *Critical appraisals of other individuals with whom students have close family*
35 *relationships;*
36 6. *Legally recognized privileged or analogous relationships, such as those with lawyers,*
37 *physicians, and ministers;*
38 7. *Religious practices, affiliations, or beliefs of the student or the student's*
39 *parent/guardian;*
40 8. *Income (other than that required by law to determine eligibility for participation in a*
41 *program or for receiving financial assistance under such program).*
42
43
44
45
46

2
3 **INSTRUCTION**

4
5
6 *The student's parent(s)/guardian(s) may:*

- 7
8 1. *Inspect the survey within a reasonable time of the request; and/or*
9 2. *Refuse to allow their child to participate in any survey requesting personal information.*
10 *The school shall not penalize any student whose parent(s)/guardian(s) exercise this option.*

11
12 *Student and Family Privacy Rights*

13
14 *Instructional Material*

15
16 *A student's parent(s)/guardian(s) may, within a reasonable time of the request, inspect any*
17 *instructional material used as part of their child's educational curriculum.*

18
19 *The term "instructional material," for purposes of this policy, means instructional content that is*
20 *provided to a student, regardless of its format, printed or representational materials, audio-*
21 *visual materials, and materials in electronic or digital formats (such as materials accessible*
22 *through the Internet). The term does not include academic tests or academic assessments.*

23
24 *Collection of Personal Information From Students for Marketing Prohibited*

25
26 *The term "personal information," for purposes of this section only, means individually*
27 *identifiable information including: (1) a student's or parent's first and last name, (2) a home or*
28 *other physical address (including street name and the name of the city or town), (3) telephone*
29 *number, or (4) a Social Security identification number.*

30
31 *The Cooperative will not collect, disclose, or use student personal information for the purpose of*
32 *marketing or selling that information or otherwise providing that information to others for that*
33 *purpose.*

34
35 *The Cooperative, however, is not prohibited from collecting, disclosing, or using personal*
36 *information collected from students for the exclusive purpose of developing, evaluating, or*
37 *providing educational products or services for, or to, students or educational institutions such as*
38 *the following:*

- 39
40 1. *Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or*
41 *achievement information about students (or to generate other statistically useful data for*
42 *the purpose of securing such tests and assessments) and the subsequent analysis and*
43 *public release of the aggregate data from such tests and assessments;*
44 2. *Student recognition programs.*
45
46

2
3 **INSTRUCTION**

2132
Page 3 of 3

4
5
6 *Notification of Rights and Procedures*

7
8 *The Director or designee shall notify students' parents/guardians of:*

- 9
10 1. *This policy as well as its availability from the administration office upon request;*
11 2. *How to opt their child out of participation in activities as provided in this policy;*
12 3. *The approximate dates during the school year when a survey requesting personal*
13 *information, as described above, is scheduled or expected to be scheduled;*
14 4. *How to request access to any survey or other material described in this policy.*
15

16 *This notification shall be given parents/guardians at least annually at the beginning of the school*
17 *year and within a reasonable period after any substantive change in this policy.*
18

19 *The rights provided to parents/guardians in this policy transfer to the student, when the student*
20 *turns eighteen (18) years of age or is an emancipated minor.*
21
22
23
24
25
26

27 *Cross Reference: 2311 Instructional Materials*
28 *3200 Student Rights and Responsibilities*
29 *3410 Student Health/Physical Screenings/Examinations*
30

31 *Legal Reference: 20 U.S.C. 1232h Protection of Pupil Rights*
32
33

34 *Policy History:*

35 *Adopted on:*

36 *Revised on:*
37

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

18

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy #2312 Copyright

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 1/10/2022

SUMMARY:

This is a policy update required by MTSBA.

Suggested Action:

Approve the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

INSTRUCTION

2312

Copyright

CMLRCC recognizes that federal law makes it illegal to duplicate copyrighted materials without authorization of the holder of the copyright, except for certain exempt purposes. Severe penalties may be imposed for unauthorized copying or use of audio, visual, *digital*, or printed materials and computer software, unless the copying or use conforms to the “fair use” doctrine.

Under the “fair use” doctrine, unauthorized reproduction of copyrighted materials is permissible for such purposes as criticism, comment, news reporting, teaching, scholarship, or research.

Under the fair use doctrine, each of the following four standards must be met in order to use the copyrighted document:

- *Purpose and Character of the Use – The use must be for such purposes as teaching or scholarship.*
- *Nature of the Copyrighted Work – The type of work to be copied.*
- *Amount and Substantiality of the Portion Used – Copying the whole of a work cannot be considered fair use; copying a small portion may be if these guidelines are followed.*
- *Effect of the Use Upon the Potential Market for or value of the Copyrighted Work – If resulting economic loss to the copyright holder can be shown, even making a single copy of certain materials may be an infringement, and making multiple copies presents the danger of greater penalties.*

While CMLRCC encourages its staff to enrich learning programs by making proper use of supplementary materials, it is the responsibility of staff to abide by CMLRCC’s copying procedures and obey requirements of law. Under no circumstances will it be necessary for staff to violate copyright requirements in order to properly perform their duties. CMLRCC cannot be responsible for any violations of the copyright law by its staff.

Any staff member who is uncertain as to whether reproducing or using copyrighted material complies with CMLRCC’s procedures or is permissible under the law should consult the Director. The Director will assist staff in obtaining proper authorization to copy or use protected materials, when such authorization is required.

Legal Reference: 17 USC 101 - 10101332 Federal Copyright Law of 1976

Policy History:

Adopted on: 04/11/06

Revised on:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

01/11/2022

Agenda Item No.

19

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy #4310 Public Complaints and Suggestions

Requested by: Management Board

Prepared by: Chelsey Rogers

Date: 1/10/2022

SUMMARY:

This is a policy update required by MTSBA.

Suggested Action:

Approve the policy as presented.

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 *Central Montana Learning Resource Center Cooperative*

2
3 **COMMUNITY RELATIONS**

4310

4
5 Public Complaints and Suggestions

6
7 *The Board is interested in receiving valid complaints and suggestions. Public complaints and*
8 *suggestions shall be submitted by the Uniform Complaint Procedure to the appropriate-level*
9 *staff member or Director. Each complaint or suggestion shall be considered on its merits.*

10
11 *Unless otherwise indicated in these policies or otherwise provided for by law, no appeal may be*
12 *taken from any decision of the Board.*

13
14
15
16 *Cross Reference:* *1700 Uniform Complaint Procedure*

17
18
19 Policy History:

20 Adopted on:

21 Revised on:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

1/11/2022

Agenda Item No.

20

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy #4316 Accommodating Individuals with Disabilities

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 1/10/2022

SUMMARY:

This is another policy update required by MTSBA.

Suggested Action:

Approve the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1 **Central Montana Learning Resource Center Cooperative**

2
3 **COMMUNITY RELATIONS**

4316

4
5 Accommodating Individuals with Disabilities

6
7 *Individuals with disabilities will be provided opportunity to participate in all cooperative*
8 *services on a basis equal to those without disabilities and will not be subject to illegal*
9 *discrimination.*

10
11 *The Cooperative may provide auxiliary aids and services when necessary to afford individuals*
12 *with disabilities equal opportunity to participate in or enjoy the benefits of a service.*

13
14 *An individual with a disability should notify the Director if they have a disability which will*
15 *require special assistance or services and what services are required. This notification should*
16 *occur as far as possible before the program, or meeting.*

17
18 *Individuals with disabilities may allege a violation of this policy or of federal law by reporting it*
19 *to the Director, as the Title II Coordinator, or by filing a grievance under the Uniform*
20 *Complaint Procedure.*

21
22
23
24
25 *Cross Reference: 1700 Uniform Complaint Procedure*

26
27 *Legal Reference: Americans with Disabilities Act, 42 U.S.C. §§ 12111, et seq., and*
28 *12131, et seq.; 28 C.F.R. Part 35.*

29
30 Policy History:

31 Adopted on:

32 Revised on:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

1/11/2022

Agenda Item No.

21

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: First Reading: Policy #4332 Conduct on Special Education Cooperative Property

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 1/10/2022

SUMMARY:

This is another policy update required by MTSBA.

Suggested Action:

Approve the policy as presented.

☒ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES:

1
2 **Central Montana Learning Resource Center Cooperative**

3
4 **COMMUNITY RELATIONS**

4332

5
6 Conduct on Special Education Cooperative Property

7
8 *In addition to prohibitions stated in other Cooperative policies, no person on cooperative*
9 *property shall:*

- 10
11 • *Injure or threaten to injure another person;*
12
13 • *Damage another's property or that of the Cooperative's;*
14
15 • *Violate any provision of the criminal law of the state of Montana or town or county*
16 *ordinance;*
17
18 • *Smoke or otherwise use tobacco or nicotine products, including alternative nicotine and*
19 *vapor products as defined in 16-11-302, MCA, or other similar products;*
20
21 • *Consume, possess, or distribute alcoholic beverages, illegal drugs, or possess weapons*
22 *at any time;*
23
24 • *Impede, delay, or otherwise interfere with the orderly conduct of the Cooperative's other*
25 *activity occurring on Cooperative property;*
26
27 • *Enter upon any portion of Cooperative premises at any time for purposes other than*
28 *those which are lawful and authorized by the Board; or*
29
30 • *Willfully violate other Cooperative rules and regulations.*

31
32 *"Cooperative property" means within cooperative buildings, in vehicles used for cooperative*
33 *purposes, or on owned or leased cooperative grounds. The Executive Director will take*
34 *appropriate action, as circumstances warrant.*

35
36
37 *Legal Reference: Pro-Children Act of 1994, 20 U.S.C. § 6081*

38
39 *Smoke Free School Act of 1994 41 § 20-1-220, MCA Use of tobacco product in public school*
40 *building or on public school property prohibited 43 § 20-5-410, MCA Civil penalty*

41
42 Policy History:

43 Adopted on:

44 Revised on:

**CENTRAL MONTANA LEARNING
RESOURCE CENTER COOPERATIVE**

BOARD AGENDA ITEM

Meeting Date

1/11/2022

Agenda Item No.

22

☐ Minutes/Claims

☐ Management Board

☐ Director's
Report

☒ Action
Information

Item Title: Flow-Through Requests

Requested by: Management Board

Prepared by: Karmen Tesarek

Date: 1/10/2022

SUMMARY:

Flow through applications are included for the Board's review.

Approval of flow-through requests is based on the following questions:

- *Could the district have budgeted for this need?*
- *Can this need be met with current staff/resources?*
- *What is the level of need; should this flow-through be tabled pending cases of greater need?*

Speech Costs:

Paraprofessional Costs:

Unanticipated Costs:

Suggested Action:

Approve the flow through requests as presented.

☐ Additional Information Attached

Estimated cost/fund source: _____

BOARD ACTION	MOTION	SECOND	AYE	NAY	ABSTAIN	OTHER
ANDERSON						
BARBACHANO						
CHREST						
HANSON						
KOMBOL						
OBERG						
PECK						
SEALEY						
WILKERSON						

NOTES: