

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Tuesday, October 20, 2015

SPECIAL BOARD MEETING

CALL TO ORDER (7:30 A.M.)

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEM

INDIVIDUAL ITEM

4. Approve Request from the Airport Board to Amend the Buy/Sell Agreement for the Purchase of the Bus Barn Located at 401 Stratosphere Drive
5. Approve Hiring Recommendation for a Paraprofessional at Highland Park Elementary School

ADJOURNMENT

*A hard copy of the complete Agenda is available at the LPS Central Office
or on the Lewistown Public Schools Website:*

<http://lewistown.k12.mt.us/index.php/board-of-trustees1/bd-agendas>

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/20/2015

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 10/20/2015

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/20/2015

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE REQUEST FROM THE AIRPORT BOARD TO AMEND THE BUY/SELL AGREEMENT FOR THE BUS BARN LOCATED AT 401 STRATOSPHERE DRIVE

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 10/20/2015

SUMMARY:

At a Transportation Committee Meeting held Tuesday, October 13, 2015, the Lewistown Municipal Airport Board requested an amendment to the Buy/Sell Agreement for the Bus Barn located at 401 Stratosphere Drive. The grant funding the Airport was depending upon for the purchase came in at \$225,500.00, based on an FAA required appraisal.

Therefore, the Airport Board has requested that the purchase price be reduced to \$225,500.00 (this amount includes the already received \$10,000 earnest money). The original purchase price agreed upon was \$250,500.00, a difference of \$25,000.00.

The Board of Trustees needs to make a decision and call for a vote to ratify or decline the request from the Airport Board to amend the Buy/Sell Agreement for the Bus Barn located at 401 Stratosphere Drive.

SUGGESTED ACTION: Call For Vote to Ratify or Decline Request from the Airport Board to Amend the Buy/Sell Agreement for the Bus Barn Located at 401 Stratosphere Drive

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/20/2015

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE HIRING RECOMMENDATION FOR A PARAPROFESSIONAL AT HIGHLAND PARK ELEMENTARY SCHOOL

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 10/20/2015

SUMMARY:

The Board of Trustees needs to approve the hiring recommendation for Suzi Parsons to be hired as a Paraprofessional at Highland Park Elementary School.

Approve appointment on schedule—PARA Step 0+CERT for up to 7.50 hours for up to 149 days effective October 13, 2015.

SUGGESTED ACTION: Approve Hiring Recommendation to hire Suzy Parsons as a Paraprofessional at Highland Park Elementary School

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Suzi Parsons

For:

Job Title Paraprofessional

Classification PARA

Step Step 0 + CERT

Work location Highland Park Elementary School

Date to begin work October 13, 2015

Days per year/Hrs per day 149 days per year / 7.50 hours per day

SELECTION COMMITTEE: Audrey Boling

Matt Lewis

Tara Murnion

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Special Board meeting on October 20, 2015.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES
Barbara Thomas, Board Chair

CJ Bailey
Kris Birdwell
Phil Koterba
Shelley Poss
Jennifer Thompson
Monte Weeden

LEWISTOWN PUBLIC SCHOOLS
2015-2016 SCHOOL CALENDAR

A. Pupil Instruction

First Semester				90 Days	Second Semester				89 Days
FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
First Week	Aug	27 -- Aug	28	2	First Week	Jan	25 -- Jan	29	5
Second Week	Aug	31 -- Sept	4	5	Second Week	Feb	1 -- Feb	5	5
Third Week	Sept	8 -- Sept	11	4	Third Week	Feb	8 -- Feb	12	5
Fourth Week	Sept	14 -- Sept	18	5	Fourth Week	Feb	15 -- Feb	19	5
Fifth Week	Sept	21 -- Sept	25	5	Fifth Week	Feb	22 -- Feb	26	5
Sixth Week	Sept	28 -- Oct	2	5	Sixth Week	Feb	29 -- Mar	4	5
Seventh Week	Oct	5 -- Oct	9	5	Seventh Week	Mar	7 -- Mar	11	5
Eighth Week	Oct	12 -- Oct	14	3	Eighth Week	Mar	14 -- Mar	18	5
Ninth Week	Oct	19 -- Oct	23	5	Ninth Week	Mar	21 -- Mar	25	5
Tenth Week	Oct	26 -- Oct	30	5					45
				44					

SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
First Week	Nov	2 -- Nov	4	3	First Week	Mar	29 -- Apr	1	4
Second Week	Nov	9 -- Nov	13	5	Second Week	Apr	4 -- Apr	8	5
Third Week	Nov	16 -- Nov	20	5	Third Week	Apr	11 -- Apr	15	5
Fourth Week	Nov	23 -- Nov	24	2	Fourth Week	Apr	18 -- Apr	22	5
Fifth Week	Nov	30 -- Dec	4	5	Fifth Week	Apr	25 -- Apr	29	5
Sixth Week	Dec	7 -- Dec	11	5	Sixth Week	May	2 -- May	6	5
Seventh Week	Dec	14 -- Dec	18	5	Seventh Week	May	9 -- May	13	5
Eighth Week	Dec	21 -- Dec	22	2	Eighth Week	May	16 -- May	20	5
Ninth Week	Jan	4 -- Jan	8	5	Ninth Week	May	23 -- May	27	5
Tenth Week	Jan	11 -- Jan	15	5					44
Eleventh Week	Jan	19 -- Jan	22	4					
				46					

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

		Totals
August 25-26	PIR	2.00
October 15-16	Staff Development Days - Teachers Convention	2.00
November 4-5	Parent Teacher Conferences (Evening on Nov 4, All Day on Nov 5)	1.50
January 18	PIR	1.00
April 5	Parent Teacher Conferences - Evening ONLY (Regular Day for Students)	0.50
Floater	PIR	1.00
		8.00

2015-2016 Regular Board Meetings		
July	13	6:00 p.m.
Aug	10	6:00 p.m.
Sept	14	6:00 p.m.
Oct	12	6:00 p.m.
Nov	9	6:00 p.m.
Dec	14	6:00 p.m.
Jan	11	6:00 p.m.
Feb	8	6:00 p.m.
Mar	14	6:00 p.m.
Apr	11	6:00 p.m.
May	9	6:00 p.m.
June	13	6:00 p.m.

C. Holidays / Vacations (Dates Inclusive)

September 7	Labor Day
October 15-16	Fall Vacation (Teachers - Convention)
November 5	Parent Teacher Conferences (Vacation Day for Students)
November 6	Vacation Day
November 25-27	Thanksgiving Vacation
December 23-January 1	Winter Break
January 18	PIR (Vacation day for Students)
March 28	Spring Break