

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room

215 7th Avenue South
Lewistown, Montana 59457

MONDAY, April 11, 2016

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. Roll Call
2. Pledge of Allegiance
3. Recognition—Fergus High School FCCLA
4. Recognition—Fergus High School FFA
5. Report—Student Representative
6. Report—LEA
7. Report—Committees of the Board
8. Presentation—K-4 Building Configuration
9. Calendar Items, Concerns, Correspondence, Etc.
10. Report—Election Information
11. Report—Budget Update
12. Report—Investment
13. Report—Superintendent

PUBLIC PARTICIPATION

14. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

ACTION ITEMS

MINUTES

15. Minutes of the March 7, 2016, Regular Board Meeting

APPROVAL OF CLAIMS

16. Claims

INDIVIDUAL ITEMS

17. Approve K-4 Building Configuration
18. Approve Dental Insurance Rates
19. Approve Multi-District Agreement for Technology Services
20. Approve Adopting the High School Retirement Fund Budget Amendment
21. Approve 2016-2017 Classified Salary Matrix
22. Approve Additions to the Substitute List for the 2015-2016 School Year
23. Approve Personnel Report

ADJOURNMENT

*A hard copy of the complete Agenda is available at the LPS Central Office
or on the Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/40>*

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

3

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL FCCLA

Requested By: Board of Trustees **Prepared By:** Karen Durbin **Date:** 04/11/2016

SUMMARY:

The Board of Trustees would like to recognize and congratulate Karen Durbin, FCCLA Advisor, and members of the Fergus High School FCCLA team for their success at the FCCLA State Leadership Conference.

Attached are the results from the State Leadership Conference.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

FCCLA
State Leadership Conference Results

Student(s)	Name of the Event	Medal Earned	National Qualifier
Andrew Lalum and Cody Henderson	Advocacy	Gold	2 nd place
Taylor Dahl	Career Investigation	Gold	1 st place
Jessica Donaldson	Career Investigation	Gold	2 nd place
Ade Halter and Shay Barnes	Chapter in Review	Silver	
Kinsey Irvin and Val Kolstad	Food Innovations	Silver	
Ajiah Ross and Allysann Karhi	Food Innovations	Silver	
Ryley Ritchey and Abigail Gatz	Hospitality & Tourism	Silver	
Gracia Butcher and Abby Gremaux	Illustrated Talk	Silver	2 nd place
Whitney and Kylee Weeden	Illustrated Talk	Silver	
Jada Hartman	Job Interview	Gold	1 st place
Whitney Weeden	Job Interview	Silver	
Emily Eckhardt	Leadership	Gold	2 nd place
Jace Davis and Dylan Sipe	Life Event Planning	Gold	1 st place
Sydney Mager	National Programs in Action	Silver	
Nora Weichel	Nutrition and Wellness	Gold	1 st place
Nora Weichel, Jaree Mane, Jessica Donaldson, Taylor Dahl, Kodi Myhre, Aubrey Godbey, Karlie Southworth, Mikayla Comes	Parliamentary Procedure Team	Gold	1 st place
Allyssa Aamold	Recycle and Redesign	Gold	1 st place
Auriel Krumweide	Recycle and Redesign	Silver	
Jaree Mane	Sports Nutrition	Gold	1 st place
Lissy Southworth	Sports Nutrition	Gold	2 nd place
Kiara Groves	Toys that Teach	Silver	
Siri Pederson	State Officer-VP of Finance		

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

4

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL FFA

Requested By: Board of Trustees **Prepared By:** Jared Long **Date:** 04/11/2016

SUMMARY:

The Board of Trustees would like to recognize and congratulate the Fergus High School FFA team and Advisor Jared Long for their successes at the State FFA Convention.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

5

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** Mikayla Comes **Date:** 04/11/2016

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

FHS School Board Report

April 11, 2016

Mikayla Comes

Graduation Matters

- 16 students went on an overnight trip
- Visited MSU, Gallatin College, UM-Western and MT Tech

Mentoring

- Last lunch on April 6th
- Last Large Group on April 17th
- Bingo Fundraiser- April 19th at Docs
- Blossoms and Vines Fundraiser- April 30th at Krings Greenhouse

Spanish Club

- 17 students attended Language Days in Missoula

Key Club

- 5 members attended Key Club State Convention April 3-5
- “It was a good time” - Melanie Smith
- Electing officers for 2016-17 this week

National Honor Society

- Sent out applications to 42 students with a 3.5 GPA or higher

F Club

- Getting a quote for the Fergus Hall of Fame in the lobby

BPA

- Several members placed at state; two members qualified for Nationals
- Raising money was too much of a commitment so they elected to not attend Nationals

FCCLA

- Representatives will present at Board meeting

FFA

- Representatives will present at Board meeting

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

6

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees **Prepared By:** LEA Representative **Date:** 04/11/2016

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

7

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 04/11/2016

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2015-2016 School Year.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

STANDING COMMITTEES OF THE BOARD
2015-2016 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Troy Kelsey	Phil Koterba	Shelley Poss	Jennifer Thompson	Monte Weeden
Building & Grounds	3	X			X			X
Insurance Risk Committee	2					X	X	
Transportation	3		X					X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2015-2016 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Troy Kelsey	Phil Koterba	Shelley Poss	Jennifer Thompson	Monte Weeden
Activities	2	X				X		
Curriculum Committees:								
Communication Arts	1				X			
Science	1					X		
Health Insurance Program	2				X		X	
School Calendar	1					X		
Vocational Advisory Council	1	X						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

8

ITEM TITLE: PRESENTATION—K-4 BUILDING CONFIGURATION

Requested By: Board of Trustees **Prepared By:** K-4 Principals **Date:** 04/11/2016

SUMMARY:

Principals Matt Lewis and Matt Ventresca would like to present a proposal to the Board of Trustees that would change the configuration of Highland Park and Garfield Elementary Schools.

Highland Park Elementary currently houses three sections of Kindergarten, First Grade and Second Grade. Garfield Elementary houses three sections of Kindergarten, Third Grade and Fourth Grade. Mr. Lewis and Mr. Ventresca would like to propose to change the configuration of these two elementary buildings as follows: Kindergarten and First Grade at Garfield Elementary School and Second, Third, and Fourth Grades at Highland Park Elementary.

SUGGESTED ACTION: **Informational**

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

9

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 04/11/2016

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

10

ITEM TITLE: REPORT—ELECTION INFORMATION

Requested By: Superintendent **Prepared By:** Rebekah Rhoades **Date:** 04/11/2016

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, will report on the election calendar and procedures for 2016.

Attached are the Terms of Office Listing and the 2016 School Election Calendar.

Board members terms of office that are due to expire in 2016 include: Troy Kelsey, Phil Koterba, and Jennifer Thompson.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2016	Expire 2017	Expire 2018
SCHOOL DISTRICT #1	Troy Kelsey Phillip R. Koterba Jennifer Thompson	Kris Birdwell Shelley Poss Open	CJ Bailey Monte Weeden

School District #1 One -- Two (2) - Three (3) Year Terms & One (1) One (1) Year Term:

_____ 3-year term (to expire in 2019)

_____ 3-year term (to expire in 2019)

_____ 1-year term (to expire in 2017)

Declaration of Intent Filed for Nomination of School Board Trustee:

Joseph Kern	3-Year Term
Phil Koterba	3-Year Term
Jennifer Thompson	3-Year Term


Troy Kelsey	1-Year Term
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SCHOOL ELECTIONS CALENDAR 2016

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation	Forms
No earlier than 145 days, or later than 40 days before	Thursday, December 10 through Thursday, March 24	Trustee candidates file for election. A Declaration of Intent and Oath of Candidacy must be filed with election administrator. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS THE CANDIDATE MEETS THIS DEADLINE. <i>Candidate must be registered to vote at the time the Oath is filed.</i>	13-10-201 20-3-305	Declaration of Intent and Oath of Candidacy for Trustee Candidates District Classification Form
At least 70 days before	Tuesday, February 23	Trustees call for an election. The trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) whether the election will be by mail or poll; 4) the voting locations and boundaries for each location, if there are multiple locations within a district (if changed from a previous school election the new locations must be specifically noted); and 5) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot (not less than 30 days before the election). The resolution must be delivered to the county election administrator within 3 days of passage but it need NOT be posted. The trustees must also appoint three election judges per precinct. <ul style="list-style-type: none"> • Bond Elections are subject to additional requirements (see 20-9-422, MCA). • Request for a mail ballot election must be sent from trustees to the election administrator. Exception: Even if no request is received, the election administrator could decide to request a mail ballot election. 	13-19-202 13-19-203 20-9-422 20-20-201 20-20-203	Trustee Resolution – Regular School Election with Single Voting Locations Trustee Resolution – Regular School Election with Multiple Voting Locations Trustee Resolution – Other School Election with Single Voting Locations Trustee Resolution – Other School Election with Multiple Voting Locations
At least 67 days before (within 3 days of passage of the election resolution)	Friday, February 26	Last day to file resolutions for school election with county election administrator.	20-20-201(2)(a)	

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation	Forms
At least 60 days before	Friday, March 4	Election administrator sends mail ballot election plan/timetable/sample instructions to the Secretary of State's Office so that it is received by this deadline (i.e. fax, mail, or e-mail to SOS office (not post marked)). One plan must be submitted for each election. As soon as the plan (and any amendments are approved), forward a copy of the mail ballot plan to the county election administrator. Link to instructions: http://opi.mt.gov/pdf/schoolfinance/ElecHB/MailBallot/WrittenPlan.pdf	13-19-205	Mail Ballot Written Plan, Timetable and Instructions
Not later than 5pm the day before ballot certification	Thursday, March 31 (by 5 p.m.)	Last day trustee candidates can withdraw from the election. Any candidate that has already filed for election, but wishes to withdraw their name, may do so by sending a statement of withdrawal to the election administrator.	20-3-305(3)(a)	
Not later than 5pm the day before ballot certification	Thursday, March 31 (by 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file Declaration of Intent	20-3-305(2)(b)	Declaration of Intent and Oath of Candidacy for Write-In Candidates
No later than the 30th day before	Friday, April 1	Deadline to notify election judges of appointment.	13-4-101	
Not less than 30 days before	Friday, April 1	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. <i>Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot.</i> This resolution must include the durational limit, if any, on the levy.	20-20-401 15-10-425	
Not less than 30 days before	Friday, April 1	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees cancel the trustee election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed. <i>**A trustee election held in single-member or trustee nominating district is considered a separate trustee election for declaring the election by acclamation.</i>	20-3-313	Notice of Trustee Election Cancellation Certificate of Trustee Election by Acclamation

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation	Forms
Not less than 30 th day before	Sunday, April 3	Deadline to publish notice of the close of regular registration. At least 30 days prior to the election, the election administrator shall publish notice of the close of regular registration and the availability of late registration. The notice must include when and where a voter may register and obtain a ballot. The election notice must be published in a newspaper of general circulation in the district, if available, posted in at least three public places, AND posted on the district's website for the 10 days prior to the election, if the district has an active website. Notice using any other recognized media may be used to supplement the posting.	13-2-301 20-20-204 20-20-311 20-20-312	Notice of Close of Regular Registration, Annual School Election Notice of Close of Regular Registration, Other School Election
Not more than 30 days before	Monday, April 4	Contact your county election administrator for the biennial absentee ballot list. The county election administrator is required to mail an address confirmation form to voters who previously requested an absentee ballot for all elections. The county election administrator sends the confirmation form in January of every even-numbered year (in mail ballot elections, ballots are sent under mail ballot procedures rather than under absentee ballot list procedures).	13-13-212 20-20-312	
Not less than 10 days, or more than 40 days before	Thursday March 24 Through Saturday, April 23	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district if available, posted in at least three public places in the district AND posted on the district's website for the 10 days prior to the election, if the district has an active website. Notice using any other recognized media may be used to supplement the posting. The notice must include: 1) the date and voting locations for the election; 2) voting location hours; 3) each proposition to be considered by the electorate; 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions; and 5) where and how absentee ballots may be obtained. <ul style="list-style-type: none"> • If the polling place has changed from the previous school election, that change must be referred to in the notice. • If more than one proposition will be considered in the same district, each proposition must be set apart and identified, or placed in separate notices. 	20-20-204	Notice of Annual School Election, Mail Ballot Election Notice of Annual School Election, Poll Election Notice of Other School Election, Mail Ballot Election Notice of Other School Election, Poll Election
At least 20 days before	Wednesday, April 13	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <ul style="list-style-type: none"> • The ballot (with stubs removed) • Instructions for voting and returning the ballot • A secrecy envelope, free of an marks that would identify the voter • A self-addressed, return envelope with affirmation printed on the back of the envelope 	13-13-214 20-20-401	Absentee Voter Materials

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation	Forms
Not before the 20 th day nor later than the 15 th day	Wednesday, April 13 through Monday, April 18	Mail ballots mailed. If mail ballot election is used, all ballots must be mailed on the same day, except that if an inactive elector reactivates after the ballots are mailed, the elector should be provided with or mailed a ballot. If the elector reactivates after noon on the day before election day, the elector must come in on election day to receive a ballot.	13-19-207	
Day before (By Noon)	Monday, May 2	Deadline for absentee ballot requests. Voters who wish to vote absentee may request an absentee ballot in writing or in person until noon the day before the election. <i>** Remember to include a section on the absentee ballot application allowing the voter to become part of the biennial absentee list.</i>	13-13-211 13-13-214	Application for Absentee Ballot
Day before	Monday, May 2	Deliver certified copy of the lists of registered electors. Before the day of election, the county election administrator shall deliver a certified copy of the lists of registered electors for each voting location to the district. The district shall deliver them to the election judges prior to the opening of a voting location.	20-20-313	
Day before (between noon and 5pm)	Monday, May 2	Late registration closed. Late registration is closed between noon and 5pm the day before the election. Electors may late register on election day at the office of the county election administrator.	13-2-304	
Election Day 	Tuesday, May 3	ELECTION DAY. The election administrator must prepare the polling places, printed ballots, ensure election judges are present, and conduct a fair and unbiased election (See Election Procedures). Notify election judges of the names of write-in candidates	Title 13 20-20-105 20-20-401 20-20-411	Display of Instructions for Electors Election Judges' Oath
No sooner than 3pm on the 6 th day after the election	Monday, May 9	The first date that provisional ballots may be counted. Following the election, unresolved provisional ballots are sealed. These ballots may not be opened until after 3pm on the 6 th day after election. At that time election judges convene and a determination is made as to whether or not the ballots are counted. If there are provisional ballots in a school election, the canvass may not occur until after all provisional ballots are resolved.	13-15-107	Provisional Ballot Instructions
Following receipt of the tally sheets from all polls and within 15 days after the election	Wednesday, May 18	Trustees canvass the votes, issue certificates of election, and publish results. Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district.	20-20-415 20-20-416	Certificate of Election of Trustee Canvass of Votes and Results

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation	Forms
Within 5 days after the official canvas	Monday, May 9 through Monday, May 23	Deadline for filing a petition for recount. When a question submitted to a vote of the people is decided by a margin not exceeding ¼ of 1% of the total votes cast for and against the question, a petition for recount must be filed within 5 days after the official canvas.	13-16-201	Petition for Recount
Within 5 days of receipt of notice from the election administrator	Monday, May 9 through Monday, May 23	Deadline for convening the School Recount Board. When a tie vote has been certified to the election administrator or conditions have been met for filing a recount petition, the board shall convene at its usual meeting place to perform a recount. The recount must be completed within 5 days of receipt of official canvas or recount petition.	13-16-204 20-20-420	
Within 15 days of election	Wednesday, May 18	Deadline for trustees to hold organizational meeting to elect chair and appoint clerk.	20-3-321	School Board Organization
Within 15 days after receipt of certificate of election	Thursday, June 2	Candidate completes and files Oath of Office with the County Superintendent. <i>*Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting (below), but must be completed within 15 days of issuance.</i> <i>**In the event of a recount, the deadline for a candidate to complete and file the oath is 15 days from receipt of the certificate of election.</i>	20-3-307 20-1-202 1-6-101	
June 1	Wednesday, June 1	Deadline for trustees to request county election administrator to conduct school elections for next year. The school district clerk/election administrator is designated the election administrator for school elections. However, the trustees of any district may request the county election administrator (EA) to become the election administrator for school elections. The request must be made by a resolution of the board of trustees. If the county EA accepts, then he/she must perform all the duties the school clerk would have. The school district must assume all costs of the election.	20-20-417	Trustee Resolution – Request for County to Conduct Elections

[1-1-307](#), MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.

If the deadline, as read in statute, is phrased "not later than..." the deadline does not move to a later date but an earlier one.

Additional References:

Sample forms can be found at this address:

http://www.opi.mt.gov/Finance&Grants/schoolfinance/Index.html#p7GPc1_7

Election Manual: http://opi.mt.gov/Finance&Grants/schoolfinance/Index.html#p7GPc1_7

MT Secretary of State's Office: <http://sos.mt.gov/Elections/index.asp>

NOTE: Candidates for trustee positions in (1) a first-class district located in a county with populations of 15,000 or more, OR (2) a county high school district with an enrollment of 2,000 or more are required to file a C-1-A Statement of Candidate within 5 days of becoming a candidate. For reporting dates and instructions contact the Montana Commissioner of Political Practices at: <http://politicalpractices.mt.gov/default.mcp>.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

11

ITEM TITLE: REPORT—BUDGET UPDATE

Requested By: Superintendent **Prepared By:** Rebekah Rhoades **Date:** 04/11/2016

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, would like to update the Board of Trustees regarding some preliminary information regarding the 2016-2017 General Fund Budgets.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

12

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Rebekah Rhoades **Date:** 04/11/2016

SUMMARY:

Below is the interest earned and distributed for February 2016:

Elementary \$1,380.30

High School \$1,180.76

Below is the interest earned and distributed for March 2016:

Elementary \$1,212.51

High School \$1,074.78

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

13

ITEM TITLE: REPORT—SUPERINTENDENT

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 04/11/2016

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing Update/Profiles
- ❖ Parent/Teacher Conferences
- ❖ Central Montana Career Fair—Wednesday, April 13, 2016—FHS
- ❖ Central Montana Foundation—Scholarships—Trustee Kris Birdwell
- ❖ Task Force Committee Update
- ❖ **May 2016 Board Meeting—Possible Time Change and Venue**
- ❖ District 8 Music Festival—Friday, April 15, 2016
- ❖ PTO Meeting—Monday, April 18, 2016—7:00 p.m. (?)—LJHS
- ❖ ACT State Testing for Juniors—Tuesday, April 19, 2016—FHS
- ❖ FHS FFA Envirothon—April 25-26, 2016—Lewistown
- ❖ Kiwanis Awards—Monday, May 2, 2016—7:00 p.m.—FCPA
- ❖ Eagle Booster Club Meeting—Monday, May 2, 2016—7:00 p.m.
- ❖ Lewis & Clark Band & Choir Concert—Tuesday, May 3, 2016—7:00 p.m.—FCPA
- ❖ LJHS Band Concert—Thursday, May 5, 2016—7:00 p.m.—LJHS Auditorium
- ❖ FHS BPA National Leadership Conference—May 6-9, 2016
- ❖ Home Athletic Games/Meets:
 - TR – FHS Twilight Meet—Tuesday, April 12, 2016—3:30 p.m.
 - SB Round Robin—Friday/Saturday, April 15-16, 2016—TBA
 - TN vs. Park/Belgrade/Havre/Blgs Ctrl—Saturday, April 23, 2016—TBA
 - SB vs. Hardin—Monday, April 25, 2016—3:00/5:00 p.m.
 - SB vs. Belgrade—Tuesday, April 26, 2016—3:00/5:00 p.m.
 - SB vs. Havre—Friday, April 29, 2016—3:00/5:00 p.m.
 - SB vs. Browning—Saturday, April 30, 2016—1:00/3:00/5:00 p.m.
 - TR – FHS Invitational—Saturday, April 30, 2016—TBA
 - SB vs. Park—Friday, May 6, 2016—3:00/5:00 p.m.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

Keys to your Future

K - knowledge

F - empowers

Y - your

S - success



Central Montana

Career Fair

2016

Sponsored by

Fergus High School

Exploratorizs

Exploratory

The Sciences of Agriculture
Agriculture
Archaeology
Art of Tattoo's
Auto Body
Auto Tech
Aviation
Construction
Hair and Nails
Culinary Arts
Nursing and Pharmacy
Diesel
Interior Space Planning & Design Drafting
Electrical
EMT
Fire/Rescue - LFD
Fire/Rescue - Helena College
Graphic Design
Law Enforcement
Massage Therapy
Massage Therapy Reflexology
Medical Assistant
National Guard Armory
Occupational Therapy
Photography
Physical Therapy
Plumbing
Interior Design
Respiratory Therapy
Robotics
Television News Reporter
Utility/Lineman
Veterinary
Welding
Wildlands Fire Fighting
Wildlife - CMR Refuge
Radio DJ
Aviation Mechanics and Heavy Equipment

Presenter

Dave Wichman
Oscar Cantu
Kelly Keim
Jinger Marsh
Duane Alexander
Vern Gagnon
Ryan Haskins
Ron Peavey
Dawn
Denise Seilstad

Frank Cookson
Karen Raphael-Conley
Jim Kirkpatrick
Dan Bent
Joe Ward
Mike Wiederhold
Norton Pease
Levi Talkington
Eryn Kucera
Monica Clinton
Carol Schloss
Sgt. Daniel Musfeldt
Jed Myers
Christine Garceau
Christy Zimmer
Loren Schlotfeldt
Teresa Slye
Dan Bent
Bryce Hill
Shannon Newth
Trace Sweeney
Greg Carlson
Trevor Brown
Dennis Crawford
Jackie Wichman
Phyllis Hall
Rick Chaffin

College/Business

Central Ag. Research Cen.

Swipey's Old Town Tattoo
City College
City College
Gallatin College
Lewistown Schools,
Montana Academy of Salons

Helena College
City College
Helena College
MSU-N
CMMC

Helena College
MSU-N
FHS
RIZE Studio

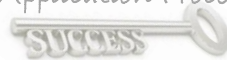
Allied Health/Gallatin College

CMMC
Northwest College

MSU-N
Gallatin College
CMMC
MT Tech
KRTV
Northwestern Energy
Horizon Vet
City College
BLM
CM Russell
KXLO Radio
Air National Guard



Special Thank You Goes To:
District 6 HRDC
Job Application Process



Thank you for being a Key to our success

Career Clusters

Art & Communication – Communication/Research, Communication/Media, Fine Arts & Humanities, Arts & Entertainment

Business & Marketing – Administrative, Clerical, Stock Control, Sales, Business and Marketing Occupations, Bookkeeping/Accounting

Health Services – Nursing, Technical/Labs, Dietary/Nutrition, Physicians

Manufacturing, Engineering & Technology – Engineering & Design, Mechanical, Building Maintenance, Construction, Manufacturing, Transportation Occupations, Communications Technology, Computer Services

Scientific, Natural Resources & Agriculture – Mathematics/Science, Agriculture, Natural Resources, Environment

Social & Human Services – Food Processing, Textile and Apparel, Public Service, Personal Service Occupations, Hospitality, Military Personnel

Armed Services Air National Guard, Army, Marine Corp, and the Montana National Guard.



Table Presenters

MSU Billings - City College
Student Assistance Foundation
University of Great Falls
Hi-Heat Industries Inc.
Highlands College
Montana Tech
Stockman Bank Lewistown
CMMC/Judith Peak Rehab
University of Montana
Dave's Taxidermy
Montana Academy of Salons
CMMC Nursing Careers
Jackie Jensen Photography
Northwest College
Miles Community College
Verizon Store
Wells Fargo Bank
MSUN - Great Falls College MSU
Great Falls College
Special Olympics Montana
Central Montana Learning Resource Center Coop

Job Corp
Gallatin College
Northwestern Energy
Great Falls College
Missoula College
Helena College
Marine Corp
U.S. Army
Montana Registered Apprenticeship
Rocky Mountain College
Air National Guard
Medical Tech
Spika Manufacturing
Occupations in Education
Missoula College
Helena College
Fish, Wildlife, and Parks
US Forest Service
BLM (Law Enforcement & Forestry)
Healthcare MT Great Falls College MSU

Dr. Cynthia Thomas



Dr. Cynthia Thomas is a native Montanan. She retired last May after teaching for 44 years in several states and foreign countries. She taught elementary grades, Junior High, and university! Dr. Thomas and her husband have traveled extensively and are currently planning a trip to Nepal. She's mother to two amazing men and grandmother to four outstanding grandchildren!

Acknowledgements

Career Fair Committee

Jean Rogan, Jerry Feller, Jeff Elliott,
And FHS Staff



Superintendent: Jason Butcher

Business Manager: Rebekah Rhoades

Principal: Jerry Feller

Assistant Principal: Jeff Elliott

Counselor: Debra Slagel

Principal's Secretary: Robin Moline

Attendance Secretary: Angela Woollett

Activities Secretary: Wendy Pfau

Records Secretary: Terry Lankutis



Board of Trustees

CJ Bailey, Kris Birdwell, Troy Kelsey,
Phil Koterba, Shelley Poss, Jennifer Thompson,
and Monte Weeden

Thank you
for participating in
The 2016
Central Montana
Career Fair



A BIG THANK YOU TO OUR SPONSORS

Central Montana Foundation
First Bank of Montana
Fergus Credit Union
Wells Fargo Bank
Stockman Bank Lewistown
Bank of the Rockies
Albertsons
M & S Equipment Rental Inc
Fergus County Fairgrounds

Career Fair 2016

Master Schedule

Homeroom	8:12 AM	8:27 AM	0:15	0:02
Career Fair				
Intro - Bleachers	8:31 AM	8:46 AM	0:15	0:02
Table presenters 1	8:48 AM	9:28 AM	0:40	0:02
Table presenters 2	9:30 AM	10:10 AM	0:40	0:02
HRDC/ Job Applications	10:15 AM	10:50 AM	0:40	0:02
Lunch	10:52 AM	11:32 AM	0:40	
Career Explorations				
Guest Speaker Presentation	11:36 AM	12:36 PM	1:00	0:04
Exploratory One	12:41 PM	1:41 PM	1:00	0:05
Exploratory Two	1:46 PM	2:46 PM	1:00	0:05
Final Presentations	2:53 PM	3:20 PM	0:30	0:04

Homeroom	8:12 AM	8:27 AM	0:15	
Career Explorations				
Guest Speaker Presentation	8:31 AM	9:31 AM	1:00	0:04
Exploratory One	9:36 AM	10:36 AM	1:00	0:05
Exploratory Two	10:41 AM	11:41 AM	1:00	0:05
Lunch	11:40 AM	12:20 PM	0:40	
Career Fair				
Intro - Bleachers	12:22 PM	12:37 PM	0:15	0:04
Table presenters 1	12:39 PM	1:21 PM	0:42	0:03
Table presenters 2	1:24 PM	2:06 PM	0:42	0:03
HRDC/ Job Applications	2:09 PM	2:49 PM	0:40	0:06
ENJOY THE CAREER FAIR				

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

14

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 04/11/2016

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

SUGGESTED ACTION:

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

15

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 04/11/2016

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the March 7, 2016, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 7th Avenue South
Lewistown, Montana 59457

MONDAY, March 7, 2016

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. **ROLL CALL**

TRUSTEES PRESENT:

Board Chair Phil Koterba, CJ Bailey, Kris Birdwell, Troy Kelsey, Shelley Poss, Jennifer Thompson (6:03 p.m.), Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/District Clerk Rebekah Rhoades, Sandi Chamberlain, Margee Smith, Bobbie Atchison, Scott Dubbs, Luke Brandon, Randy Barber, Tim Majerus, Chris Hildebrant, Karl Ortman, Randy Barber, Tom Wojtowick

OTHERS PRESENT:

Student Representative, Mikayla Comes, Doreen Heintz-Lewistown News-Argus, Chris Rice – CMLRCC Director, and other interested parties.

2. **PLEDGE OF ALLEGIANCE**

The group recited the Pledge of Allegiance.

ACTION ITEMS

INDIVIDUAL ITEMS

3. **APPOINT NEW TRUSTEE TO THE BOARD (6:02 p.m.)**

The Board of Trustees appointed Troy Kelsey as the new Trustee on the School Board to fill the position available due to the resignation of Trustee Barbara Thomas – approved unanimously (Bailey/Weeden).

OATH OF OFFICE

4. **REBEKAH RHOADES, BUSINESS MANAGER/DISTRICT CLERK, ADMINISTERED THE OATH OF OFFICE TO THE NEW TRUSTEE – TROY KELSEY**

Trustee Thompson entered meeting.

BOARD MEETING

5. **RECOGNITION—FHS AP GOVERNMENT CLASS – “WE THE PEOPLE” STATE CHAMPIONS**

The Board of Trustees recognized and congratulated Luke Brandon, AP Government Teacher and the AP Government Students for being crowned the State Champions for the “We the People” contest held at the Capital in Helena. Due to lack of funding, the group will not be able to attend the National competition in Washington D.C. Students Aubrey Godbey and Ashley Hayes presented their response to one of the questions asked during the competition.

6. **REPORT—STUDENT REPRESENTATIVE**

Mikayla Comes, Student Representative to the Board, reported on upcoming activities at Fergus High School.

7. REPORT—COMMITTEES OF THE BOARD

There were no reports

8. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Mr. Butcher shared two letters requesting the addition of a self-contained classroom for high needs students. He did not deny that the need exists, but the classroom space does not.

Trustee CJ Bailey received a letter from a community member regarding concerns about the lack of a railing on the stairs in the upper bleachers at the Fergus High School Fieldhouse. Mr. Butcher shared the information with the Maintenance Director, Randy Barber, and the issue is being addressed.

9. REPORT—ELECTION INFORMATION

Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the 2016 School Election Calendar and advised them of the Trustee seats that will be up for election in 2016 – Troy Kelsey, Phil Koterba, and Jennifer Thompson. Declaration of Intent for the two 3-year terms for Trustee have been filed by Joseph Kern, Phil Koterba, and Jennifer Thompson.

10. REPORT—BUDGET UPDATE

Rebekah Rhoades, Business Manager/District Clerk, updated the Board of Trustees regarding some preliminary information regarding the 2016-2017 General Fund Budgets.

11. REPORT—INVESTMENT

Interest earned and distributed for January 2016, was reported with \$796.47 in the elementary funds and \$652.53 in the high school funds for a total of \$1,449.00.

A correction was made to the December 2016 interest due to an error made by the County Treasurer. The adjusted December interest is elementary \$3,317.95 (\$3,817.10 less than initially given) and high school \$2,726.61 (\$3,136.79 less than initially given).

Interest amounts for February were not received.

12. REPORT—SUPERINTENDENT

Superintendent Jason Butcher updated the Board on the status of the staffing issues. The Trustees were made aware of the need for a Board member to sit on interviews teams over the next several weeks. Once dates have been set, Sandi Chamberlain will be calling for availability. The Board also reviewed dates for upcoming events in the District.

PUBLIC PARTICIPATION

13. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Margee Smith reported on recent LEA activities. In future meetings, LEA will have a standing agenda item.

**ACTION ITEMS
MINUTES**

14. MINUTES OF THE FEBRUARY 8, 2016, REGULAR BOARD MEETING – approved unanimously (Birdwell/Thompson).

APPROVAL OF CLAIMS

15. CLAIMS – the claims referenced in the 2015-2016 Bill Schedule and submitted through March 3, 2016, were approved unanimously (Birdwell/Bailey). The Finance Committee for January-March 2016 are Board Chair Phil Koterba, CJ Bailey, Jennifer Thompson, and Kris Birdwell. The new Finance Committee for April-June 2016 will be Board Chair Phil Koterba, Monte Weeden, Shelley Poss, and Jennifer Thompson.

INDIVIDUAL ITEMS

16. APPROVE ISSUING CONTRACTS FOR THE CERTIFIED STAFF – See Exhibit A – EXECUTIVE SESSION ENTERED INTO AT 6:51 P.M. AND RETURNED AT 7:15 P.M. – approved unanimously (Birdwell/Poss).
17. APPROVE ISSUING CONTRACTS FOR THE CERTIFIED AND CLASSIFIED ADMINISTRATORS – See Exhibit B – approved unanimously (Bailey/Weeden).
18. SET ELEMENTARY DISTRICT NUMBER ONE LEVY AMOUNT – amended to set the Elementary General Fund Levy amount at \$0 - approved unanimously (Bailey/Weeden).
19. SET ELEMENTARY BUILDING RESERVE LEVY ELECTION – approved unanimously (Weeden/Birdwell).
20. SET HIGH SCHOOL BUILDING RESERVE LEVY ELECTION – approved unanimously (Birdwell/Thompson).
21. APPROVE CERTIFICATION FOR INDIRECT COST RATES FOR FY 2016-2017 – approved unanimously (Thompson/Bailey).
22. APPROVE BUDGET AMENDMENT PROCLAMATION FOR HIGH SCHOOL RETIREMENT FUND BUDGET – approved unanimously (Bailey/Birdwell).
23. APPROVE AWARDED THE BID FOR THE BOILER REPLACEMENT PROJECT AT FERGUS HIGH SCHOOL TO DAVIDCO – approved unanimously (Bailey/Thompson).
24. APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2015-2016 SCHOOL YEAR – approved unanimously (Thompson/Weeden).
25. APPROVE PERSONNEL REPORT – See Exhibit C – approved unanimously (Weeden/Thompson).

The meeting entered into Executive Session at 7:45 p.m.

ADJOURNMENT

The meeting was called back into regular session at 8:25 p.m. and adjourned. The next regular meeting will be held at 6:00 p.m. on Monday, April 11, 2016, at the Lincoln Board Room.

PHIL KOTERBA
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

2016-2017 CERTIFIED STAFF				
EMPLOYEE	LOC	LANE	STEP	FTE
ARMSTAD, SANDRA J	FH	MA+30	Step 15	1.00
ARMSTRONG, CHAD A	JH	MA	Step 15	1.00
ARMSTRONG, GINA GEORGE	HP	BA+20	Step 15	1.00
BELL, AARYN D	GA	BA+10	Step 15	1.00
BOLING, AUDREY K	HP	BA+10	Step 10	1.00
BOWEN, DEANNA I	LC	BA+30	Step 10	1.00
BRANDON, LUKE A	FH	BA+30	Step 15	1.00
BRAULICK, DOUGLAS E	FH	BA	Step 11	1.00
BREIDENBACH, BRADLEY P	JH	BA+30	Step 15	1.00
BREIDENBACH, SHERRY J	FH	BA+20	Step 14	1.00
BUEHLER, DEEANN J	LC	MA+10	Step 15	1.00
BUEHLER, DYLAN C	LC	BA	Step 4 (1)	1.00
CHRISTENSEN, CHATEAU E	HP	BA	Step 4 (1)	1.00
CIRRINCIONE, MEGGAN M	FH	MA+10	Step 4	1.00
CLOUD, CHARLES T	LC	MA	Step 8	1.00
CLOUD, SARAH M	HP	MA+10	Step 12	1.00
COMES, JULIE B	GA	MA+30	Step 15	1.00
DANIELS, JAMES M	FH	BA	Step 15	0.519
DECOCK, ADRIENNA J	FH	BA	Step 4 (2)	1.00
DECOCK, BRENDON A	FH	BA	Step 6	1.00
DONALDSON, MATTHEW S	JH	BA+20	Step 4	1.00
DRISSELL, PAULA L	HP	MA	Step 15	1.00
DRIVDAHL, LOREN E	FH	BA+30	Step 15	1.00
DUNN, CANDICE	JH	BA+20	Step 15	1.00
DURBIN, KAREN L	FH	MA+10	Step 15	1.00
EIKE, MIRANDA D	JH	BA	Step 8	1.00
FELLER, VICTOR J	FH	MA+30	Step 15	1.00
FERGUSON, KRYSTAL R	JH	BA	Step 6	1.00
FLENTIE, SUSAN	JH	MA+30	Step 15	1.00
FOX, SANDRA A	LC	MA+30	Step 10	1.00
GEE, AMANDA D	HP	MA	Step 13	1.00
GILSKEY, LAURA A	GA	BA+30	Step 15	1.00
GREMAUX, CINDY R	LC	BA+30	Step 15	1.00
GRUENER, BRENDA L	HP	MA	Step 11	1.00
GUYER, EMMA L	HP	BA	Step 4 (1)	1.00
HENDERSON, TROY I	FH	MA+20	Step 13	1.00
HENSON, SARAH E	JH	BA+20	Step 6	1.00
HESER, HOLLY J	FH	BA+20	Step 15	1.00
HILDEBRANT, CHRISTOPHER B	FH	BA	Step 5	1.00
HUDSON, NANCY A	LC	BA+30	Step 15	1.00
HUDSON, TROY D	FH	BA+30	Step 15	1.00
IRWIN, KATHLEEN L	HP	BA+30	Step 12	1.00
JENNESS, ASHLEY D	HP	MA+10	Step 7	1.00

2016-2017 CERTIFIED STAFF				
EMPLOYEE	LOC	LANE	STEP	FTE
JENNI, AMANDA K	LC	BA	Step 6	1.00
JENSEN, JENNIFER L	GA	BA	Step 13	1.00
JOHNSON, ORIN W	HP	BA	Step 4 (2)	1.00
KIRSCH, ELIZABETH A	GA	BA	Step 13	1.00
LEAR, DEREK J	HP	BA	Step 4 (2)	1.00
LEE, KRISTA M	HP	MA	Step 6	1.00
LENSING, LYNN L	LC	MA+20	Step 15	1.00
LEWIS, DIANE	FH	BA	Step 15	1.00
LONG, JARED R	FH	MA+10	Step 8	1.222
LONG, LESLIE A	FH	MA	Step 12	1.00
LUND, CHELSEY A	JH	MA	Step 4 (3)	1.00
MAJERUS, TERESA M	JH	MA+10	Step 15	1.00
MANGOLD, MIKE T	FH	MA+10	Step 15	1.00
MCKINNEY, SARA L	GA	BA	Step 7	1.00
MILLER, BEVERLY K	JH	MA+30	Step 15	1.00
MILLER, JESSICA R	FH	MA	Step 4 (3)	1.00
MURAGIN, JEAN M	HP	BA	Step 5	1.00
MURNION, TARA L	HP	MA	Step 15	1.00
MURPHY, JILL E	GA	BA	Step 4	1.00
OLSON, STEVE J	FH	MA	Step 15	1.00
ORTMAN, KARL T	FH	MA+30	Step 5	1.00
ORTMAN, LAUREN L	JH	BA	Step 4 (3)	1.00
POUKISH, NATHAN J	HP	BA	Step 4 (2)	1.00
RICKL, JACALYN L	LC	MA+30	Step 15	1.00
RINALDI, LINDA M	FH	MA+30	Step 15	1.00
RUSSELL, JEFFREY L	LC	BA	Step 15	1.00
SCHWALLER, RACHAEL H	HP	BA+10	Step 4 (3)	1.00
SHELAGOWSKI, BRETT A	JH	BA+30	Step 10	1.00
SHELAGOWSKI, LISA M	GA	BA+10	Step 10	1.00
SMITH, MELANIE K	FH	MA+10	Step 15	1.00
SPARKS, BRIDGET K	HP	MA	Step 15	1.00
SPRAGGINS, KATHERINE A	JH	MA	Step 15	1.00
STANDLEY, SUSAN	GA	MA	Step 4 (1)	1.00
SULLIVAN, SARA A	GA	BA+10	Step 5	1.00
UDELHOVEN, LEXI L	GA	BA	Step 4 (2)	1.00
VALLINCOURT, JESSICA M	FH	MA	Step 4	1.00
VALLINCOURT, NOAH D	JH	MA+10	Step 4 (3)	1.00
VAUGHN, KERRY A	GA	MA+10	Step 5	1.00
WEICHEL, POLLY D	GA	BA+20	Step 13	1.00
WEINHEIMER, LEEANNE	HP	MA+10	Step 15	1.00
WELSH, DEVNEY M	HP	BA+10	Step 6	1.00
WHITNEY-REED, JILL M	LC	MA+30	Step 15	1.00

“EXHIBIT B”

RECOMMENDED 2016-2017 SALARIES

CERTIFIED ADMINISTRATORS

Scott Dubbs	2015-2016 Level + Negotiated Percentage (2%)
Matt Lewis	2015-2016 Level + Negotiated Percentage (2%)
Tim Majerus	2015-2016 Level + Negotiated Percentage (2%)
Michelle Trafton	2015-2016 Level + Negotiated Percentage (2%)
Matt Ventresca	2015-2016 Level + Negotiated Percentage (2%)

RECOMMENDED 2016-2017 SALARIES

CLASSIFIED ADMINISTRATORS

Randy Barber	2015-2016 Level + Negotiated Percentage (2%)
Amie Friesen	2015-2016 Level + Negotiated Percentage (2%)
Bill Klapwyk	2015-2016 Level + Negotiated Percentage (2%)
Steve Klippenes	2015-2016 Level + Negotiated Percentage (2%)
Rebekah Rhoades	2015-2016 Level + Negotiated Percentage (2%)

**“EXHIBIT C”
PAGE 1 OF 2**

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: March 7, 2016

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
ROGAN, Jean	Job Coach	Fergus High School	Accept letter of resignation	May 27, 2016	See attached letter.
FRADLEY, Barbara	Library Media Specialist	Lewis & Clark School Lewistown Junior High School	Accept letter of resignation	June 30, 2016	See attached letter.
MARSDEN, Bruce	Fourth Grade Teacher	Garfield Elementary School	Accept letter of resignation	June 30, 2016	See attached letter.
PAULSON, Stephen	Science Teacher	Lewistown Junior High School	Accept letter of resignation	June 30, 2016	See attached letter.
SLAGEL, Debra	Counselor	Fergus High School	Accept letter of resignation	June 30, 2016	See attached letter.
SMITH, Margaret	Kindergarten Teacher	Highland Park Elementary	Accept letter of resignation	June 30, 2016	See attached letter.
MAJERUS, Teresa	Assistant Track Coach	Lewistown Junior High School	Approve appointment on schedule— (0.050)	March 7, 2016	See attached memo.
RITCHEY, Mitch	Assistant Wrestling Coach	Lewistown Junior High School	Approve appointment on schedule— (0.050)	February 15, 2016	See attached memo.

**“EXHIBIT C”
PAGE 2 OF 2**

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: March 7, 2016

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
MILLER, Kirsten	Volunteer Softball Coach	Fergus High School	Approve appointment on a volunteer basis	March 7, 2016	See attached memo.
GRUENER, Matt GRUENER, Stephen JENSEN, Wendy	Volunteer Tennis Coaches	Fergus High School	Approve appointment on a volunteer basis	March 7, 2016	See attached memo.
REID, Bruce	Volunteer Track Coach	Fergus High School	Approve appointment on a volunteer basis	March 7, 2016	See attached memo.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

16

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** LuAnn Schrauth **Date:** 04/11/2016

SUMMARY:

Approve claims paid through April 7, 2016, as approved by the Finance Committee.

Members of the Finance Committee for April-June 2016 include: Board Chair Phil Koterba, Shelley Poss, Jennifer Thompson, and Monte Weeden.

SUGGESTED ACTION: Approve Claims as Presented

☐ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

17

ITEM TITLE: APPROVE CHANGE IN K-4 BUILDING CONFIGURATION

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 04/11/2016

SUMMARY:

The Board of Trustees needs to approve changing the configuration of the K-4 buildings as presented by the K-4 Principals – Kindergarten and First Grade at Garfield Elementary School; and Second, Third and Fourth Grades at Highland Park Elementary School.

SUGGESTED ACTION: Approve Change in K-4 Building Configuration

☐ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

18

ITEM TITLE: APPROVE DENTAL INSURANCE RATES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 04/11/2016

SUMMARY:

The Board of Trustees needs to approve the proposed increase for the Dental Insurance Rates for the 2016-2017 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Dental Insurance Rates for the 2016-2017 School Year

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

BOULDER DENTAL

	2012-13 Rates	2013-14 Rates	2014-15 Rates	2015-16 Rates	2016-17 Recommended Rates	Monthly Premium Increase
Single	\$44.15	\$44.15	\$44.15	\$44.15	\$53.00	\$8.85
Two-Party	\$73.30	\$73.30	\$73.30	\$73.30	\$88.00	\$14.70
Employee + Dependent	\$84.85	\$84.85	\$84.85	\$84.85	\$102.00	\$17.15
Family	\$122.80	\$122.80	\$122.80	\$122.80	\$147.00	\$24.20

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

19

ITEM TITLE: APPROVE MULTI-DISTRICT AGREEMENT FOR TECHNOLOGY SERVICES

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 04/11/2016

SUMMARY:

For the past few years, several Central Montana School Districts have been participating in a Technology Cooperative. Based in Lewistown, our Cooperative offers technology services to area school districts. Participation in the Cooperative is voluntary. Districts that choose to participate pay a fixed amount per ANB to the Lewistown School District to finance the Cooperative's activities.

The MTSBA-approved agreement is attached for the Board's review and approval. Once the Lewistown Board approves the document, original agreements will be distributed to each participating district for their counter-approval.

SUGGESTED ACTION: Approve Multi-District Agreement for Technology Services

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this ____ day of _____, 20 ____ by and between Lewistown Elementary, Fergus High School, Grass Range Elementary, Grass Range High School, Harlowton Elementary School, Harlowton High School, Ayers Elementary, Roy K-12 Schools, Winifred K-12 Schools, Moore Elementary, Moore High School, Deerfield Elementary, Spring Creek Colony Elementary, King Colony Elementary, Hobson K-12 Schools, Judith Gap Elementary, Judith Gap High School, Stanford K-12 Schools, and the Central Montana Learning Resource Center Cooperative (collectively hereinafter "Districts").

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the Participating Districts and to provide for the joint funding and operation and maintenance of all Participating Districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all Participating Districts;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each Participating District of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the Participating Districts, except as limited/prohibited law as follows:

1. transfers to the interlocal cooperative fund from each Participating District's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;
2. transfers from the retirement fund, the debt service fund or the compensated absence liability fund are prohibited; and
3. transfers may not be made with funds restricted by federal law unless such transfer is in compliance with any restrictions or conditions imposed by federal law.

WHEREAS, in accordance with section 20-9-703, MCA, Fergus High School shall be designated as the prime agency. All other Participating Districts shall be designated as cooperating agencies;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of providing technology services for the participating Districts;
2. To create an interlocal cooperative fund for the purpose of transferring funds from the Participating Districts for the purpose(s) stated herein;
3. Fergus High School is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this interlocal cooperative agreement.
4. All other Participating Districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this Agreement to the prime agency by district warrant.
5. Any and all amounts transferred into the interlocal cooperative fund by any Participating District may come from: (a) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (b) any other budgeted fund of a participating district, except that funds cannot be transferred from the retirement fund or the debt service fund; or (c) any nonbudgeted fund of a Participating District, except that funds cannot be transferred from the compensated absence liability fund.
6. Transfers may not be made with funds restricted by federal law unless the transfer is in compliant with any restrictions or conditions imposed by federal law.
7. Any and all amounts transferred into the interlocal cooperative fund by each Participating District must be for the purpose stated herein as mutually agreed upon between the Participating Districts in accordance with the terms of this Agreement.
8. The term of this Agreement shall be from July 1, 2016 to June 30, 2017. This Agreement may be extended by mutual approval of each Participating District. However, the term of the Agreement may not extend beyond 3 years. Any remaining fund balance in the interlocal cooperative fund at year end may be carried over to the subsequent fiscal year.
9. The terms of this Agreement may be changed upon mutual written approval of the Participating Districts.
10. Each Participating District shall agree how the funds shall be disbursed during the current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this Agreement.
11. The multidistrict cooperative may be dissolved upon mutual consent of all Participating Districts in writing upon 180 days written notice to all Participating Districts. In addition,

any Participating District may terminate its participation in the multi-district cooperative upon 90 days written notice to all Participating Districts. In the event that the multidistrict cooperative is dissolved in its entirety or any Participating District terminates its participation in the multidistrict cooperative, the provisions of Paragraph 13 below shall apply.

12. Upon termination of this Agreement by one or all Participating Districts, the funds of the district or districts that no longer desire to participate in this multidistrict cooperative shall be returned to such District(s) on a pro rata share of the current funds held by the prime agency after all outstanding financial obligations have been paid with said funds to revert back to the original fund(s) from which the money was transferred as a result of said District(s) participation in the multidistrict cooperative.
13. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this _____ day of _____, 20____

Fergus High School (LE0259)
Prime Agency

Lewistown Elementary (LE0258)
Cooperating Agency

Board Chair, Prime Agency

Board Chair, Cooperating Agency

District Clerk, Prime Agency

District Clerk, Cooperating Agency

Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this ____ day of _____, 20 ____ by and between Lewistown Elementary, Fergus High School, Grass Range Elementary, Grass Range High School, Harlowton Elementary School, Harlowton High School, Ayers Elementary, Roy K-12 Schools, Winifred K-12 Schools, Moore Elementary, Moore High School, Deerfield Elementary, Spring Creek Colony Elementary, King Colony Elementary, Hobson K-12 Schools, Judith Gap Elementary, Judith Gap High School, Stanford K-12 Schools, and the Central Montana Learning Resource Center Cooperative (collectively hereinafter "Districts").

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WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all Participating Districts;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each Participating District of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the Participating Districts, except as limited/prohibited law as follows:

1. transfers to the interlocal cooperative fund from each Participating District's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;
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2. To create an interlocal cooperative fund for the purpose of transferring funds from the Participating Districts for the purpose(s) stated herein;
3. Fergus High School is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this interlocal cooperative agreement.
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7. Any and all amounts transferred into the interlocal cooperative fund by each Participating District must be for the purpose stated herein as mutually agreed upon between the Participating Districts in accordance with the terms of this Agreement.
8. The term of this Agreement shall be from July 1, 2016 to June 30, 2017. This Agreement may be extended by mutual approval of each Participating District. However, the term of the Agreement may not extend beyond 3 years. Any remaining fund balance in the interlocal cooperative fund at year end may be carried over to the subsequent fiscal year.
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13. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this _____ day of _____, 20____

Fergus High School (LE0259)
Prime Agency

Fergus High School (LE0259)
Cooperating Agency

Board Chair, Prime Agency

Board Chair, Cooperating Agency

District Clerk, Prime Agency

District Clerk, Cooperating Agency

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

20

ITEM TITLE: APPROVE ADOPTING THE HIGH SCHOOL RETIREMENT FUND BUDGET
AMENDMENT

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 04/11/2016

SUMMARY:

The Board of Trustees needs to approve the adoption of the Budget Amendment for the High School Retirement Fund as outlined on the attached resolution.

SUGGESTED ACTION: Approve Adoption of the Budget Amendment for the High School Retirement Fund

☒ **Additional Information Attached**

NOTES:

<i>Board Action</i>	<i>Motion</i>	<i>Second</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Other</i>
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

**BUDGET AMENDMENT RESOLUTION
FERGUS HIGH SCHOOL DISTRICT #1
FERGUS COUNTY**

At a regular meeting of the board of trustees of Fergus High School District No. 1, Fergus County, Montana, held March 7, 2016, at 6:00 p.m. at the Lincoln Board Room, the following resolution was introduced:

WHEREAS, the trustees of Fergus High School District No.1, Fergus County, Montana, have made a determination that as a result of unforeseen circumstances, the district's budget for the High School Retirement Fund does not provide sufficient financing to properly maintain and support the district for the entire current school fiscal year; and

WHEREAS, the trustees have determined that an amendment to the High School Retirement Fund budget in the amount of \$85,000.00 is necessary under the provision of Section 20-9-161(6), MCA; for the purpose of meeting the financial needs of the District and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be the High School Retirement Fund reserve;

THEREFORE BE IT RESOLVED that the Board of Trustees of School District No.1, Fergus County, Montana, proclaims a need for an amendment to the High School Retirement Fund budget for fiscal year 2016 in the amount of \$85,000 under Section 20-9-161(6), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of School District No.1, Fergus County, Montana, will meet at 6:00 p.m. at the Lincoln Board Room on April 11, 2016 for the purpose of considering and adopting the budget amendment.

Print Chairperson's Name

Signature of Chairperson

Date

Print District Clerk's Name

Signature of District Clerk

Date

DATE BUDGET AMENDMENT WAS ADOPTED: April 11, 2016

List all budget amendment expenditure line items and amounts:

114.99.100.1000.2XX.000 \$ _____

114.99.280.1000.2XX.000 \$ _____

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

21

ITEM TITLE: APPROVE 2016-2017 CLASSIFIED STAFF SALARY MATRIX

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 04/11/2016

SUMMARY:

The Board of Trustees needs to approve the attached salary matrix for the 2016-2017 Fiscal Year for the Classified Staff. This matrix reflects the 2% negotiated increase.

SUGGESTED ACTION: Approve 2016-2017 Classified Staff Salary Matrix

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
FY2016-17 CLASSIFIED PAY MATRIX
April 4, 2016

FY17 NEGOTIATED INCREASE:

2%

	0	1	2	3	4	5	6	7	8	9	10	11+
ADMIN SECRETARY	13.44	13.85	14.25	14.66	15.06	15.46	15.86	16.68	16.68	16.68	16.68	17.48
ADMIN SECRETARY+15	13.85	14.25	14.66	15.06	15.46	15.86	16.27	17.07	17.07	17.07	17.07	17.88
ADMIN SECRETARY+30	14.25	14.66	15.06	15.46	15.86	16.27	16.68	17.48	17.48	17.48	17.48	18.29
ADMIN SECRETARY+45	15.06	15.46	15.86	16.27	16.68	17.07	17.48	18.29	18.29	18.29	18.29	19.09
COMPUTER TECH/PAYROLL	16.97	17.48	17.99	18.50	19.01	19.52	20.03	21.05	21.05	21.05	21.05	22.06
COMPUTER TECH/PAYROLL+15	17.48	17.99	18.50	19.01	19.52	20.03	20.54	21.55	21.55	21.55	21.55	22.57
COMPUTER TECH/PAYROLL+30	17.99	18.50	19.01	19.52	20.03	20.54	21.05	22.06	22.06	22.06	22.06	23.08
COMPUTER TECH/PAYROLL+45	19.01	19.52	20.03	20.54	21.05	21.55	22.06	23.08	23.08	23.08	23.08	24.10
FIRST COOK/BAKER	11.17	11.50	11.82	12.15	12.46	12.79	13.12	13.76	13.76	13.76	13.76	13.76
FIRST COOK/BAKER+15	11.50	11.82	12.15	12.46	12.79	13.12	13.44	14.09	14.09	14.09	14.09	14.09
FIRST COOK/BAKER+30	11.82	12.15	12.46	12.79	13.12	13.44	13.76	14.41	14.41	14.41	14.41	14.41
FIRST COOK/BAKER+45	12.46	12.79	13.12	13.44	13.76	14.09	14.41	15.06	15.06	15.06	15.06	15.06
FOOD SERVER/KITCHEN AIDE	10.53	10.78	11.04	11.30	11.55	11.55	11.55	11.55	11.55	11.55	11.55	11.55
FOOD SERVER/KITCHEN AIDE+15	10.78	11.04	11.30	11.55	11.80	11.80	11.80	11.80	11.80	11.80	11.80	11.80
FOOD SERVER/KITCHEN AIDE+30	11.04	11.29	11.55	11.80	12.05	12.05	12.05	12.05	12.05	12.05	12.05	12.05
FOOD SERVER/KITCHEN AIDE+45	11.55	11.80	12.06	12.30	12.56	12.56	12.56	12.56	12.56	12.56	12.56	12.56
HOT LUNCH VAN	12.22	12.50	12.78	13.07	13.35	13.35	13.35	13.35	13.35	13.35	13.35	13.35
HOT LUNCH VAN+15	12.50	12.78	13.07	13.35	13.63	13.63	13.63	13.63	13.63	13.63	13.63	13.63
HOT LUNCH VAN+30	12.78	13.07	13.35	13.63	13.91	13.91	13.91	13.91	13.91	13.91	13.91	13.91
HOT LUNCH VAN+45	13.35	13.63	13.91	14.19	14.47	14.47	14.47	14.47	14.47	14.47	14.47	14.47
IMC TECH	12.24	12.60	12.95	13.31	13.67	14.01	14.37	14.73	14.73	14.73	14.73	14.73
IMC TECH+15	12.60	12.95	13.31	13.67	14.01	14.37	14.73	15.09	15.09	15.09	15.09	15.09
IMC TECH+30	12.95	13.31	13.67	14.01	14.37	14.73	15.09	15.45	15.45	15.45	15.45	15.45
IMC TECH+45	13.67	14.01	14.37	14.73	15.09	15.45	15.79	16.15	16.15	16.15	16.15	16.15
MAINT I	8.70	9.03	9.34	9.67	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
MAINT I+15	9.03	9.34	9.67	10.00	10.32	10.32	10.32	10.32	10.32	10.32	10.32	10.32
MAINT I+30	9.35	9.67	10.00	10.31	10.63	10.63	10.63	10.63	10.63	10.63	10.63	10.63
MAINT I+45	10.00	10.31	10.64	10.95	11.28	11.28	11.28	11.28	11.28	11.28	11.28	11.28
MAINT II	12.23	12.53	12.83	13.14	13.44	13.74	14.06	14.67	14.67	14.67	14.67	15.27
MAINT II+15	12.53	12.83	13.14	13.44	13.74	14.06	14.36	14.97	14.97	14.97	14.97	15.59
MAINT II+30	12.83	13.14	13.44	13.75	14.06	14.36	14.67	15.28	15.28	15.28	15.28	15.89
MAINT II+45	13.44	13.75	14.06	14.36	14.67	14.97	15.28	15.89	15.89	15.89	15.89	16.50
MAINT III	12.54	12.85	13.16	13.47	13.79	14.11	14.41	15.05	15.05	15.05	15.05	15.67
MAINT III+15	12.85	13.16	13.47	13.79	14.11	14.41	14.73	15.36	15.36	15.36	15.36	15.98
MAINT III+30	13.16	13.47	13.79	14.11	14.41	14.73	15.05	15.67	15.67	15.67	15.67	16.29
MAINT III+45	13.79	14.11	14.41	14.73	15.05	15.36	15.67	16.30	16.30	16.30	16.30	16.93
MAINT IV	13.06	13.38	13.71	14.04	14.36	14.69	15.01	15.67	15.67	15.67	15.67	16.32
MAINT IV+15	13.38	13.71	14.04	14.36	14.69	15.01	15.34	15.99	15.99	15.99	15.99	16.65
MAINT IV+30	13.71	14.04	14.36	14.69	15.01	15.34	15.67	16.32	16.32	16.32	16.32	16.97
MAINT IV+45	14.36	14.69	15.01	15.34	15.67	15.99	16.32	16.97	16.97	16.97	16.97	17.63
MAINT V	17.76	18.20	18.65	19.08	19.53	19.97	20.42	21.31	21.31	21.31	21.31	22.20
MAINT V+15	18.20	18.65	19.08	19.53	19.97	20.42	20.86	21.75	21.75	21.75	21.75	22.64
MAINT V+30	18.65	19.08	19.53	19.97	20.42	20.86	21.31	22.20	22.20	22.20	22.20	23.07
MAINT V+45	19.53	19.97	20.42	20.86	21.31	21.75	22.20	23.08	23.08	23.08	23.08	23.97
MAINT VI	19.91	20.90	21.90	22.90	23.89	24.89	25.88	26.88	26.88	26.88	26.88	27.87
MAINT VI+15	20.90	21.90	22.90	23.89	24.89	25.88	26.88	27.87	27.87	27.87	27.87	28.87
MAINT VI+30	21.90	22.90	23.89	24.89	25.88	26.88	27.87	28.87	28.87	28.87	28.87	29.87
MAINT VI+45	22.90	23.89	24.89	25.88	26.88	27.87	28.87	29.87	29.87	29.87	29.87	30.87
MECH I	14.17	14.52	14.88	15.23	15.59	15.94	16.30	16.65	16.65	16.65	16.65	17.00
MECH I+15	14.52	14.88	15.23	15.59	15.94	16.30	16.65	17.00	17.00	17.00	17.00	17.35
MECH I+30	14.88	15.23	15.59	15.94	16.30	16.65	17.00	17.35	17.35	17.35	17.35	17.70
MECH I+45	15.23	15.59	15.94	16.30	16.65	17.00	17.35	17.70	17.70	17.70	17.70	18.05
PARA EDUCATOR	10.33	10.59	10.85	11.11	11.37	11.62	11.88	12.14	12.14	12.14	12.14	12.40
PARA EDUCATOR+15	11.10	11.36	11.62	11.87	12.14	12.39	12.65	12.91	12.91	12.91	12.91	13.17
PARA EDUCATOR+30	11.43	11.69	11.94	12.21	12.46	12.72	12.98	13.24	13.24	13.24	13.24	13.50
PARA EDUCATOR+45	12.10	12.35	12.61	12.87	13.13	13.38	13.64	13.90	13.90	13.90	13.90	14.16
PARA EDUCATOR+CERT	12.76	13.01	13.28	13.53	13.79	14.05	14.31	14.57	14.57	14.57	14.57	14.83
PURCH/REC	15.12	15.57	16.01	16.47	16.92	17.38	17.83	18.29	18.29	18.29	18.29	18.74
PURCH/REC+15	15.57	16.01	16.47	16.92	17.38	17.83	18.29	18.74	18.74	18.74	18.74	19.19
PURCH/REC+30	16.01	16.47	16.92	17.38	17.83	18.29	18.74	19.19	19.19	19.19	19.19	19.64
PURCH/REC+45	16.92	17.38	17.83	18.29	18.74	19.19	19.64	20.09	20.09	20.09	20.09	20.54
SECOND COOK/BAKER	10.99	11.30	11.63	11.94	12.26	12.58	12.90	13.22	13.22	13.22	13.22	13.54
SECOND COOK/BAKER+15	11.30	11.63	11.94	12.26	12.58	12.90	13.22	13.54	13.54	13.54	13.54	13.85
SECOND COOK/BAKER+30	11.63	11.94	12.26	12.58	12.90	13.22	13.54	13.85	13.85	13.85	13.85	14.17
SECOND COOK/BAKER+45	12.26	12.58	12.90	13.22	13.54	13.85	14.17	14.48	14.48	14.48	14.48	14.80
SECRETARY	12.08	12.44	12.81	13.17	13.54	13.89	14.26	14.98	14.98	14.98	14.98	15.71
SECRETARY+15	12.44	12.80	13.17	13.54	13.89	14.26	14.62	15.35	15.35	15.35	15.35	16.07
SECRETARY+30	12.80	13.17	13.54	13.89	14.26	14.62	14.98	15.71	15.71	15.71	15.71	16.43
SECRETARY+45	13.54	13.89	14.26	14.62	14.98	15.35	15.71	16.44	16.44	16.44	16.44	17.16
TRANSPORTATION	15.69	16.00	16.31	16.63	16.94	17.26	17.57	17.88	17.88	17.88	17.88	18.19
TRANSPORTATION+15	16.00	16.31	16.63	16.94	17.26	17.57	17.88	18.19	18.19	18.19	18.19	18.50
TRANSPORTATION+30	16.31	16.63	16.94	17.25	17.57	17.88	18.19	18.50	18.50	18.50	18.50	18.81
TRANSPORTATION+45	16.94	17.26	17.57	17.88	18.19	18.50	18.81	19.12	19.12	19.12	19.12	19.43
WORK EXPERIENCE DRIVER	9.93	10.18	10.43	10.68	10.92	11.18	11.42	11.66	11.66	11.66	11.66	11.90
WORK EXPERIENCE DRIVER+15	10.67	10.92	11.17	11.41	11.66	11.91	12.16	12.40	12.40	12.40	12.40	12.64
WORK EXPERIENCE DRIVER+30	10.99	11.23	11.49	11.73	11.97	12.23	12.47	12.71	12.71	12.71	12.71	12.95
WORK EXPERIENCE DRIVER+45	11.62	11.87	12.12	12.36	12.62	12.86	13.11	13.35	13.35	13.35	13.35	13.59
SCHOOL NURSE (RN)	18.73	19.29	19.85	20.41	20.97	21.54	22.10	22.66	22.66	22.66	22.66	23.22
SCHOOL NURSE (RN)+15	19.29	19.85	20.41	20.97	21.54	22.10	22.66	23.22	23.22	23.22	23.22	23.78
SCHOOL NURSE (RN)+30	19.85	20.41	20.97	21.54	22.10	22.66	23.22	23.78	23.78	23.78	23.78	24.34
SCHOOL NURSE (RN)+45	20.97	21.54	22.10	22.66	23.22	23.78	24.35	24.91	24.91	24.91	24.91	25.47

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

22

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2015-2016 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Sandi Chamberlain Date: 04/11/2016

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2015-2016 School Year as listed below:

Substitute Teacher/Aide List:

Joel Johnson
Hayley Pac

Substitute School Food List:

Angela Tuss

Substitute Custodian List:

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2015-2016 School Year

☐ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2016

Agenda Item No.

23

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 04/11/2016

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Kelsey						
Koterba						
Poss						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 11, 2016

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
BELL, Aaryn	Kindergarten Teacher	Garfield Elementary School	Accept letter of resignation	June 30, 2016	See attached letter.
POUKISH, Nathan	First Grade Teacher	Highland Park Elementary School	Accept letter of resignation	June 30, 2016	See attached letter.
CARR, Tia	Paraprofessional	Highland Park Elementary School	Approve appointment on schedule— PARA Step 0+CERT for up to 7.50 hours per day for the remainder of the 2015-2016 School Year (up to 55 days)	March 14, 2016	See attached memo.
HENDERSON, Jodi	Kindergarten Teacher	Garfield Elementary School	Approve appointment on schedule— BA Step 4 (Actual Step 0)	April 11, 2016	See attached hiring recommendation.
ROBERTS, Pamela	Special Education Resource Teacher	Garfield Elementary School	Approve appointment on schedule— BA Step 4 (Actual)	April 11, 2016	See attached hiring recommendation.
ROBINS, Jayme	Fourth Grade Teacher	Highland Park Elementary School	Approve appointment on schedule— BA Step 4 (Actual Step 1)	April 11, 2016	See attached hiring recommendation.
NEFZGER, Sue	Family and Consumer Sciences Teacher	Fergus High School	Approve appointment on schedule— MA+30 Step 9	April 11, 2016	See attached hiring recommendation.
NEFZGER, Timothy	Chemistry Teacher	Fergus High School	Approve appointment on schedule— MA+30 Step 9	April 11, 2016	See attached hiring recommendation.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 11, 2016

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
TRAFTON, Michelle	Library Media Specialist	Fergus High School	Approve appointment on a schedule— MA+30 Step 15	April 11, 2016	See attached hiring recommendation.
MAJERUS, Timothy	Principal	Lewistown Junior High School	Approve revision of contract to reflect increase of \$5,000 for the 2016-2017 School Year	April 11, 2016	As per the Board of Trustee's recommendation
DURBIN, Karen	School Counselor	Fergus High School	Approve revision of contract for the 2016-2017 School Year from 1.00 FTE to 1.0375 FTE to reflect additional days worked	April 11, 2016	The high school counselor works seven extra days in addition to the 187 contracted for 1.00 FTE
DEVERS, Nycole	School Counselor	Highland Park / Garfield Elementary Schools	Approve appointment on schedule— MA Step 4 (Actual Step 0)	April 11, 2016	See attached hiring recommendation.
OLDENBURG, Diane	Adult Education Director	Central Montana Education Center	Approve appointment on schedule— 2015-2016 Contract Level+Negotiated Percentage (2%)	April 11, 2016	Diane was not included on the list of Classified Administrators that were approved on March 7, 2016.
ARCHULETA, Angela	Library Media Specialist	Lewis & Clark Elementary School & Lewistown Junior High School	Approve appointment on schedule— MA+20 Step 4 (Actual Step 2)	April 11, 2016	See attached hiring recommendation.

March 29, 2016

Dear Mr. Butcher,

Due to family relocation, please accept my resignation from Lewistown Public Schools at the conclusion of this school year.

Lewistown Public Schools afforded me many opportunities to grow as a professional. I will take the lessons I've learned here as I progress further in my career.

Thank you for the opportunity to work with the wonderful staff and families at Garfield Elementary over the last seven years. I have greatly enjoyed my time teaching kindergarten in Lewistown.

Sincerely,

A handwritten signature in dark ink, appearing to read "Aaryn Bell", is written over a faint rectangular stamp.

Aaryn Bell

March 30, 2016

Nathan Poukish

Lewistown, Montana

(406) 249-4928

Nathan.poukish@lewistown.k12.mt.us

Dear Lewistown Public Schools,

After much thought, I have decided to look for some teaching positions outside of Lewistown. Please accept this letter as a formal notification that I will be resigning from my current first grade teaching position at Highland Park Elementary School by the end of the 2015-2016 contract year.

Thank you for the opportunities for professional and personal development that have been provided to me for the past two years. I have enjoyed working for this district and will miss the people that I have had the pleasure to work with and get to know.

Sincerely,

Nathan Poukish

Memorandum

To: Jason Butcher, Superintendent
From: Matt Lewis, Highland Park Elementary Principal
Date: March 14, 2016
Re: Hiring Recommendation

Following is a hiring recommendation to fill an open Paraprofessional position at Highland Park Elementary for the remainder of the 2015-2016 School Year effective March 14, 2016:

Tia Carr

Paraprofessional	PARA Step 0+CERT	For up to 7.50 hours per day for the remainder of the 2015-2016 School Year (up to 55 Days)
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Tia Carr has been a former secretary and is a current substitute for the District. She will be replacing Suzi Parsons who resigned from the position due to a move out of town.

Thank you,

Matt Lewis
Elementary Principal

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Jodi Henderson

For:

Job Title _____ Elementary Teacher (Kindergarten)

Classification _____ BA

Step _____ 4 (Actual Step 0)

Work location _____ Garfield Elementary School

Date to begin work _____ Fall 2016

Days per yr/Hrs per day _____ 187 days per year

SELECTION COMMITTEE: _____ Gina Armstrong

_____ Jennifer Jensen

_____ Matt Lewis

_____ Parent – Scot Solberg

_____ Sara Sullivan

_____ Matt Ventresca

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular School Board meeting on April 11, 2016.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Pamela Roberts

For:

Job Title Special Education Resource Teacher

Classification BA

Step 4 (Actual)

Work location Garfield Elementary School

Date to begin work Fall 2016

Days per yr/Hrs per day 187 days per year

SELECTION COMMITTEE: Gina Armstrong

Jennifer Jensen

Matt Lewis

Parent – Scot Solberg

Sara Sullivan

Matt Ventresca

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular School Board meeting on April 11, 2016.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Jayme Robins

For:

Job Title Elementary Teacher (4th Grade)

Classification BA

Step 4 (Actual Step 1)

Work location Garfield Elementary School

Date to begin work Fall 2016

Days per yr/Hrs per day 187 days per year

SELECTION COMMITTEE: Gina Armstrong

Jennifer Jensen

Matt Lewis

Parent – Scot Solberg

Sara Sullivan

Matt Ventresca

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular School Board meeting on April 11, 2016.

LEWISTOWN PUBLIC SCHOOLS

Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Sue Nefzger

For:

Job Title _____ Family and Consumer Sciences Teacher

Classification _____ MA+30

Step _____ 9

Work location _____ Fergus High School

Date to begin work _____ Fall 2016

Days per yr/Hrs per day _____ 187 days per year

SELECTION COMMITTEE: _____ Sam Butcher – Student (Non-Voting)

_____ Karen Durbin

_____ Jeff Elliott

_____ Mike Mangold

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular Board meeting on April 11, 2016.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Timothy Nefzger

For:

Job Title _____ Chemistry Teacher

Classification _____ MA+30

Step _____ 9

Work location _____ Fergus High School

Date to begin work _____ Fall 2016

Days per yr/Hrs per day _____ 187 days per year

SELECTION COMMITTEE: _____ Sam Butcher – Student (Non-Voting)

_____ Karen Durbin

_____ Jeff Elliott

_____ Mike Mangold

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular Board meeting on April 11, 2016.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Michelle Trafton

For:

Job Title _____ Library Media Specialist

Classification _____ MA+30

Step _____ 15

Work location _____ Fergus High School

Date to begin work _____ Fall 2016

Days per yr/Hrs per day _____ 187 days per year

SELECTION COMMITTEE: _____ Sam Butcher – Student (Non-Voting)

_____ Karen Durbin

_____ Jeff Elliott

_____ Jeff Friesen

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular Board meeting on April 11, 2016.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Nycole Devers

For:

Job Title Elementary School Counselor (K-2)

Classification MA

Step 4 (Actual Step 0)

Work location Highland Park/Garfield Elementary Schools

Date to begin work Fall 2016

Days per yr/Hrs per day 187 days per year

SELECTION COMMITTEE: Amanda Gee

Ashley Jenness

Matt Lewis

Jean Muragin

Lee Anne Weinheimer

Matt Ventresca

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on April 11, 2016.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Angela Archuleta

For:

Job Title

Library Media Specialist

Classification

MA+20

Step

4 (Actual Step 2)

Work location

Lewis & Clark Elementary / LJHS

Date to begin work

Fall 2016

Days per yr/Hrs per day

187 days per year

SELECTION COMMITTEE:

Jeff Elliott

Barb Fradley

Lynn Lensing

Tim Majerus

Kim Miller

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular Board meeting on April 11, 2016.

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2015-2020 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2015-2020: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Multi-Tiered Systems of Support (MTSS) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2015-2020: *Lewistown Public Schools continues to strive for a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2015-2020: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.
4. Utilize social media (i.e. Facebook, Twitter, etc.) to promote school activities and events to keep parents and interested community members informed.

Goal Area 4: Technology

Statement of Intended Outcome, 2015-2020: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2015-2020: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2015-2020: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2017).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.

Conclusion:

Prior to June 30 of each fiscal year, the Board of Trustees will review these Goals and Strategic Objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Phil Koterba, Board Chair

CJ Bailey
 Kris Birdwell
 Troy Kelsey
 Shelley Poss
 Jennifer Thompson
 Monte Weeden

LEWISTOWN PUBLIC SCHOOLS
2015-2016 SCHOOL CALENDAR
A. Pupil Instruction

First Semester					90 Days		Second Semester					89 Days	
FIRST QUARTER				DAYS		THIRD QUARTER				DAYS			
First Week	Aug	27 --	Aug	28	2	First Week	Jan	25 --	Jan	29	5		
Second Week	Aug	31 --	Sept	4	5	Second Week	Feb	1 --	Feb	5	5		
Third Week	Sept	8 --	Sept	11	4	Third Week	Feb	8 --	Feb	12	5		
Fourth Week	Sept	14 --	Sept	18	5	Fourth Week	Feb	15 --	Feb	19	5		
Fifth Week	Sept	21 --	Sept	25	5	Fifth Week	Feb	22 --	Feb	26	5		
Sixth Week	Sept	28 --	Oct	2	5	Sixth Week	Feb	29 --	Mar	4	5		
Seventh Week	Oct	5 --	Oct	9	5	Seventh Week	Mar	7 --	Mar	11	5		
Eighth Week	Oct	12 --	Oct	14	3	Eighth Week	Mar	14 --	Mar	18	5		
Ninth Week	Oct	19 --	Oct	23	5	Ninth Week	Mar	21 --	Mar	25	5		
Tenth Week	Oct	26 --	Oct	30	5								
					44						45		

SECOND QUARTER						DAYS		FOURTH QUARTER						DAYS	
First Week	Nov	2	--	Nov	4	3		First Week	Mar	29	--	Apr	1	4	
Second Week	Nov	9	--	Nov	13	5		Second Week	Apr	4	--	Apr	8	5	
Third Week	Nov	16	--	Nov	20	5		Third Week	Apr	11	--	Apr	15	5	
Fourth Week	Nov	23	--	Nov	24	2		Fourth Week	Apr	18	--	Apr	22	5	
Fifth Week	Nov	30	--	Dec	4	5		Fifth Week	Apr	25	--	Apr	29	5	
Sixth Week	Dec	7	--	Dec	11	5		Sixth Week	May	2	--	May	6	5	
Seventh Week	Dec	14	--	Dec	18	5		Seventh Week	May	9	--	May	13	5	
Eighth Week	Dec	21	--	Dec	22	2		Eighth Week	May	16	--	May	20	5	
Ninth Week	Jan	4	--	Jan	8	5		Ninth Week	May	23	--	May	27	5	
Tenth Week	Jan	11	--	Jan	15	5									
Eleventh Week	Jan	19	--	Jan	22	4									
						46								44	

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

		Totals
August 25-26	PIR	2.00
October 15-16	Staff Development Days - Teachers Convention	2.00
November 4-5	Parent Teacher Conferences (Evening on Nov 4, All Day on Nov 5)	1.50
January 18	PIR	1.00
April 5	Parent Teacher Conferences - Evening ONLY (Regular Day for Students)	0.50
Floater	PIR	1.00
		8.00

2015-2016		
Regular Board Meetings		
July	13	6:00 p.m.
Aug	10	6:00 p.m.
Sept	14	6:00 p.m.
Oct	12	6:00 p.m.
Nov	9	6:00 p.m.
Dec	14	6:00 p.m.
Jan	11	6:00 p.m.
Feb	8	6:00 p.m.
Mar	14	6:00 p.m.
Apr	11	6:00 p.m.
May	9	6:00 p.m.
June	13	6:00 p.m.

C. Holidays / Vacations (Dates Inclusive)

September 7	Labor Day
October 15-16	Fall Vacation (Teachers - Convention)
November 5	Parent Teacher Conferences (Vacation Day for Students)
November 6	Vacation Day
November 25-27	Thanksgiving Vacation
December 23-January 1	Winter Break
January 18	PIR (Vacation day for Students)
March 28	Spring Break