

**LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM**  
215 Seventh Avenue South  
Lewistown, Montana 59457

**MONDAY, September 8, 2014**

**REGULAR BOARD MEETING**

**CALL TO ORDER (6:00 p.m.)**

1. Roll Call
2. Pledge of Allegiance

**BOARD OF TRUSTEES**

3. Report—Student Representative
4. Report—Committees of the Board
5. Calendar Items, Concerns, Correspondence, Etc.

**SUPERINTENDENT'S REPORT**

6. Other Items

**PUBLIC PARTICIPATION**

7. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

**ACTION ITEMS**

**MINUTES**

8. Minutes of the August 18, 2014, Regular Board Meeting

**APPROVAL OF CLAIMS**

9. Claims

**INDIVIDUAL ITEMS**

10. Approve Fergus High School Class of 2018 Student Activity Account
11. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
12. Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools
13. Approve Extension of Winifred Bus Routes into the Lewistown School District
14. Approve Additions to the Substitute List for the 2014-2015 School Year
15. Approve Personnel Report

**ADJOURNMENT**

### **PUBLIC PARTICIPATION**

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

### **CONSENT GROUP ITEMS**

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

3

☐ Minutes/Claims    ☒ Board of Trustees    ☐ Superintendent's Report    ☐ Action – Consent  
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees    Prepared By: Jessica Kindzerski    Date: 09/08/2014

**SUMMARY:**

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School

**SUGGESTED ACTION:** Informational

☒ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<b><i>Board Action</i></b>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**FHS SCHOOL BOARD REPORT**  
**Jessica Kindzerski**

Monday, September 8, 2014

**Key Club:**

- First Meeting Wednesday, September 3, 2014
- Discussed Dues – \$25 Per Student
  - ◊ Dues Will Go Towards the Club and Later Conferences
- Dance at the Pool
  - ◊ Money Will Go Towards Fixing the Pool

**Student Council:**

- Lunch for New Students
- Meeting this Week to Discuss Homecoming
- Homecoming Dance Will Be Held Saturday, October 11, 2014

**Mentoring:**

- Applications Are at the Office for Those Interested
- Meeting Tuesday, September 2, 2014

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

4

☐ Minutes/Claims    ☒ Board of Trustees    ☐ Superintendent's Report    ☐ Action – Consent  
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees    Prepared By: Committee    Date: 09/08/2014

**SUMMARY:**

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2014-2015 School Year.

**A TRANSPORTATION COMMITTEE MEETING NEEDS TO BE SCHEDULED.**

**SUGGESTED ACTION:** Informational Report

☒ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<b><i>Board Action</i></b>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**STANDING COMMITTEES OF THE BOARD**  
**2014-2015 School Year**

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Building & Grounds	3	X	X					X
Insurance Risk Committee	2				X		X	
Transportation	3		X			X		X

**OTHER COMMITTEES WITH BOARD REPRESENTATION**  
**2014-2015 School Year**

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Activities	2	X			X			
Curriculum Committees:								
Communication Arts	1			X				
Math	1					X		
Science	1						X	
World Languages	1				X			
Health Insurance Program	2			X			X	
School Calendar	0							
Vocational Advisory Council	1		X					

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

5

☐ Minutes/Claims    ☒ Board of Trustees    ☐ Superintendent's Report    ☐ Action – Consent  
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees    Prepared By: \_\_\_\_\_    Date: 09/08/2014

**SUMMARY:**

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

**SUGGESTED ACTION:**

☐ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
**Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

09/08/2014

**Agenda Item No.**

6

☐ Minutes/Claims    ☐ Board of Trustees    ☒ Superintendent's Report    ☐ Action - Consent  
☐ Action - Indiv.

**ITEM TITLE:** OTHER ITEMS

**Requested By:** Superintendent    **Prepared By:** Superintendent    **Date:** 09/08/2014

**SUMMARY:**

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Governor's Visit Recap
- ❖ MTSBA Legal Primer Recap
- ❖ First Day Enrollment
- ❖ Roundtables – Start Time
- ❖ Board Tours – Tuesday, November 4, 2014
- ❖ MCEL—October 15-17, 2014—Billings – Please let Jason know your plans by Friday, September 26, 2014
- ❖ Adult Education Registration—Monday, September 15, 2014—12:00 p.m.—CMEC
- ❖ FHS FFA—District Leadership School—September 8-11, 2014
- ❖ MPSEOC College Fair—Thursday, September 18, 2014—9:00 a.m.—Fairgrounds
- ❖ GO—Central A Divisional Meet—Saturday, September 27, 2014—Bozeman
- ❖ FHS FFA—Extravaganza in Great Falls—Saturday, September 27, 2014
- ❖ FHS FFA—Ruby Valley Invitational—Tuesday, September 30, 2014—Sheridan, MT
- ❖ GO—State Class A Tournament—October 3-4, 2014—Hamilton
- ❖ Homecoming Week—October 6-10, 2014
- ❖ Picture Day Schedule:

Monday	September 22, 2014	Fergus High School
Tuesday	September 23, 2014	Lewis & Clark Elementary
Wednesday	September 24, 2014	Highland Park Elementary
Thursday	September 25, 2014	Lewistown Junior High
Friday	September 26, 2014	Garfield Elementary
- ❖ Home Athletic Games/Meets:

GO – Fergus Invitational—Friday, September 12, 2014—9:30 a.m.
FB vs. Glendive—Friday, September 12, 2014—7:00 p.m.
VB (FR/JV) vs. Winifred—Friday, September 19, 2014—5:30/7:00 p.m.
VB – FHS Quad vs. Laurel/Hardin/Havre—Saturday, September 20, 2014—TBA
CC – Fergus Invitational—Friday, September 26, 2014—10:00 a.m.
FB (FR/SO) vs. Billings Senior—Monday, September 29, 2014—4:30 p.m.
VB vs. Park High—Saturday, October 4, 2014—2:00 p.m.
FB (JV) vs. Malta—Monday, October 6, 2014—4:30 p.m.
FB vs. Havre—Friday, October 10, 2014—(FR/SO) 3:30 p.m. / (V) 7:00 p.m.

**SUGGESTED ACTION:** Informational

☒ **Additional Information Attached**



**LEWISTOWN PUBLIC SCHOOL**  
**215 7th Avenue South**  
**Lewistown, Montana 59457**

**FIRST DAY ENROLLMENTS**

**August 27, 2014**

	<u>YEAR</u>	<u>HP</u>	<u>GA</u>	<u>LC</u>	<u>JH</u>	<u>FH</u>	<u>TOTAL</u>	<u>DIFFERENCE</u>
	2014-2015	240	212	180	183	354	<b>1169</b>	8
	2013-2014	238	195	194	194	340	<b>1161</b>	1
	2012-2013	238	208	178	192	344	<b>1160</b>	-41
	2011-2012	218	228	200	185	370	<b>1201</b>	-10
	2010-2011	222	221	188	184	396	<b>1211</b>	-22
	2009-2010	223	240	184	166	420	<b>1233</b>	-66
	2008-2009	270	212	185	205	427	<b>1299</b>	-26
	2007-2008	284	205	180	222	434	<b>1325</b>	-22
	2006-2007	301	185	193	232	436	<b>1347</b>	-18
	2005-2006	278	179	215	234	459	<b>1365</b>	-5
	2004-2005	263	187	218	234	468	<b>1370</b>	-61
	2003-2004	275	204	234	251	467	<b>1431</b>	-3
	2002-2003	278	218	229	224	485	<b>1434</b>	-48
Gr. Level	2001-2002	291	223	243	223	502	<b>1482</b>	-63
	2000-2001	295	180	290	257	523	<b>1545</b>	-39
	1999-2000	309	186	286	268	535	<b>1584</b>	-7
	1998-1999	316	185	297	247	546	<b>1591</b>	-28
	1997-1998	327	194	283	272	543	<b>1619</b>	-23
	1996-1997	312	181	310	300	539	<b>1642</b>	-34
	1995-1996	337	194	333	291	521	<b>1676</b>	30
	1994-1995	329	185	343	299	490	<b>1646</b>	-60
	1993-1994	355	203	353	280	515	<b>1706</b>	34
	1992-1993	359	225	360	283	445	<b>1672</b>	66
	1991-1992	353	215	329	264	445	<b>1606</b>	65
	1990-1991	322	224	332	238	425	<b>1541</b>	-5
	1989-1990	325	217	330	225	449	<b>1546</b>	35
	1988-1989	301	216	343	198	453	<b>1511</b>	-48
	1987-1988	296	220	339	224	480	<b>1559</b>	-56
	1986-1987	326	203	334	240	512	<b>1615</b>	93
	1985-1986	313	201	290	246	472	<b>1522</b>	-36
	1984-1985	293	191	324	256	494	<b>1558</b>	42
	1983-1984	296	197	320	253	450	<b>1516</b>	0

## **SCHOOL BOARD TOURS**

**TUESDAY, NOVEMBER 4, 2014**

<b>8:20-8:30</b>		<b>Garfield- Meet with Matt Ventresca</b>
<b>8:30 – 9:00</b>		<b>Classroom Visitations</b>
<b>9:00 – 9:10</b>		<b>Travel to Highland Park</b>
<b>9:10 – 9:20</b>		<b>Highland Park - Meet with Matt Lewis</b>
<b>9:20 – 9:50</b>		<b>Classroom Visitations</b>
<b>9:50 – 10:00</b>		<b>Travel to Junior High</b>
<b>10:00 – 10:10</b>		<b>Junior High - Meet with Tim Majerus</b>
<b>10:10 – 10:40</b>		<b>Classroom Visitations</b>
<b>10:40 – 10:50</b>		<b>Travel to Lewis and Clark</b>
<b>10:50 – 11:00</b>		<b>Lewis and Clark – Meet with Michelle Trafton</b>
<b>11:00 – 11:30</b>		<b>Classroom Visitations</b>
<b>11:30 – 12:30</b>		<b>Lunch with Students</b>
<b>12:30 – 12:40</b>		<b>Travel to Fergus</b>
<b>12:40 – 12:50</b>		<b>Fergus - Meet with Jerry Feller</b>
<b>12:50 – 1:30</b>		<b>Classroom Visitations</b>

**CMR WILDLIFE REFUGE ELK VIEWING TOURS \* SIGN UP NOW!** Board our coach bus to the Slippery Ann elk viewing area and experience spine-tingling bugles and bulls defending their harems. Guided by CMR Wildlife Refuge staff. Tue, Sept 30. Board the bus at Fergus High at 4 pm and return at 9 pm. Fee: \$10.00. Box lunch available for \$5. No discounts **Must register and pay by Thur, Sept 25**

**BUS TRIPS–ALBERTA BAIR THEATER \* SIGN UP NOW!** Fee includes coach bus ride and theater ticket. Prime seats on main floor. Dinner on your own at pre-arranged stop.

**“GLENN MILLER ORCHESTRA”** Come and enjoy a night of 1940’s big band music. The Glenn Miller Orchestra will be playing past hits that include “Moonlight Serenade” and many more. Board the bus at Fergus High School at 2:30 pm, show time at 7:30 pm. Thur, **Oct 23.** Fee: \$55. No discounts **Must register and pay by Sept 22.**

**“WYNONNA & THE BIG NOISE”** Come and enjoy the five-time Grammy winner Wynonna Judd and her band The Big Noise as they perform her biggest hits and a rockin’ selection of her favorites. Board the bus at Fergus High at 2:30 pm, show time at 7:30 pm. Fri, **Jan 2.** Fee: \$75. No discounts **Must register and pay by Dec 1.**

**MICROSOFT WORD FOR BEGINNERS \***

Microsoft Word is a very popular word-processing program. Discover how you can use Word to efficiently create professional and organized documents. Instructor: Rebekah Rhoades. FHS Library Lab. Mon, Oct 20, 6-8 pm. Fee: \$20

**MICROSOFT EXCEL FOR BEGINNERS \***

Excel is a spreadsheet program that can be used to order and analyze data efficiently. In this class, participants will be introduced to Excel by learning to navigate the program and write basic formulas. Instructor: Rebekah Rhoades. FHS Library Lab. Mon, Oct 27, 6-8 pm. Fee: \$20

**MICROSOFT POWERPOINT FOR BEGINNERS \***

Learn how to create a presentation in PowerPoint. This program can be used to create slide shows using pictures, text, graphics and much more. Instructor: Rebekah Rhoades. FHS Library Lab. Mon, Nov 3, 6-8 pm. Fee: \$20

**CONVERSATIONAL SPANISH \***

Great for travel or just for fun! Learn key terms and phrases that you will be able to use on that upcoming vacation or just to give your brain a workout. Instructor is open to molding this class to its participants needs. Instructor: Jessica Miller. FHS rm 213. 6 wks, Mons, Sept 29 – Nov 3, 6 -7:15 pm. Fee: \$45

**BASIC DOG OBEDIENCE \***

Course for beginning dogs, six months or older. Teaches the foundation commands for a well-behaved companion. Require proof of current rabies & distemper/ parvo vaccines at first class. Instructor: Cheryl Bannes. LJHS gym. 3 wks, Weds, Oct 15-Oct 29, 7 – 8:15 pm. Fee: \$35 No discounts

**WOMEN’S HEALTH EDUCATIONAL DISCUSSION**

This workshop will cover many topics including: Osteoporosis, Balance Across the Ages, Urinary Incontinence and the Female Athlete, How Inactivity Ruins Your Body and what you can do about it, Nutrition After 40, and Runner’s Health. All ages welcome. Educational only. Instructors: Women of Judith Peak Rehab, Wellness Center, and Occupational Outreach. Judith Peak Rehab. Mon, Oct 6, 6-8 pm. Fee: \$15

**STEP 2 KNITTING \***

Knit a beautiful multicolored scarf in just a few evenings. Knitters need to know how to cast on, knit, and purl. Learn a couple new stitches and refresh your rusty knitting skills. You can easily have your scarf done by Christmas. A beginning level scarf knitting class. Instructor: Tracey Delaney. CMEC, 2 wks, Mons, Oct 20 – Oct 27, 6-8 pm. Fee: \$25

**DIY GIFTS \***

Create quick and easy presents, co-worker gifts, or stocking stuffers. Examples of these may include headbands, newspaper flowers, something for the guys, and more. Multiple projects will be covered. Beginner crafters welcome. Instructor: Tracey Delaney. FHS rm 117. Tue, Oct 28, 6-9 pm. Fee: \$20 + cost of kit **Must register by Thur Oct 16**

**BEGINNING QUILTING \***

Back by popular demand. In this beginners to advanced beginners class, participants will have the chance to work on individual projects ranging from tree skirts to baby blankets and more. Instructor: Karen Durbin. FHS rm 117. 6 wks, Mons, Oct 6 to Nov 10, 5:30-8:30 pm. Fee: \$65 + supplies

**BASIC LEATHER BRAIDING \***

Make a dog leash by creating a four strand round braid, splicing the handle and attaching a snap, and create a decorative knot to cover the splice. Instructor: Joe Boyles. FHS rm 213. 3 wks, Tues, Oct 7 – Oct 21, 6-8 pm. Fee: \$35 + supplies

**KITCHEN KNIFE SKILLS \* *Recipes & Taste-Testing!***

Knowing how to use a knife correctly makes kitchen work easy and fun. Take part in this hands-on class where we will explore different knife types, proper cutting techniques and styles, care and maintenance, and safety. Use your techniques to dice and chop the ingredients to create a delicious meal in class. Instructor: Denise Seilstad. FHS rm 117. Thur, Oct 9, 6-8 pm. Fee: \$20

**COLD WEATHER FOODS ON THE LIGHT SIDE \* *Recipes & Taste-Testing!***

When it is chilly outside, what we naturally crave is warm, comforting foods. That little taste of our upbringing...those stick to your ribs meals. They don’t always have to be so “calorie” and “fat” full. Enjoy these dishes on the “lighter” side. Instructor: Denise Seilstad. FHS rm 117. Thur, Nov 6, 6-8 pm. Fee: \$20

**DISC GOLF “FOLF” WORKSHOP**

Learn the basic skills of disc golf, including throwing techniques, flight mechanics, rules of play, and course etiquette. Instructors: Lewistown Disc Golf Club. Frog Ponds disc course. Sat, Oct 11, 9-Noon. Fee: \$15

**SMART MOVES \***

Movement is key to quality of living: mind, body and spirit. Using a chair or wall for support and ease, learn to improve flexibility, balance, strength, thinking, and relaxation. Whether dealing with limitations such as arthritis, osteoporosis, joint replacement or recovering from injury or surgery, this beginning class is appropriate for most ages and levels of condition. Instructor: Judy Kellogg. Parish Hall, St James Episcopal Church. 4 wks, Mons & Weds, Oct 6 – Oct 29, 11:00 – 11:45 am. Fee: \$55 No discounts

**POWER YOGA \***

This course is designed to tone and shape your body while increasing flexibility, endurance, and muscular strength. Each class will focus on cardio postures through traditional yoga poses including balance. This class is practical for the returning yoga student as well as those who are new to the discipline. Instructor: Lorraine Day. L-Fit, 111 West Main. 7 wks, Thurs, Oct 9 – Nov 20. 5:30-6:40. Fee: \$55 No discounts

**SPIN CLASS \***

Spinning is the original indoor group cycling workout. Enjoy a self-paced fitness class that will leave you feeling energized after each workout. All levels welcome. Instructor: Vanessa Moen. Dance Syndicate. 624 W Washington Street. 6 wks, Tues, Sept 30 – Nov 4, 6:15 – 7:15 pm. Fee: \$50 No discounts

**GET FIT \***

Learn basics of weight training and physical conditioning using methods of Tabata and basic CrossFit techniques. Instructor: Sherry Breidenbach. FHS Weight Room. 6 wks, Tues & Thurs, Oct 14 – Nov 20, 5:30–6:30 p.m. Fee: \$70 No discounts

**COUNTRY DANCE**

Want to learn to dance or to brush up on your skills? This class will work on the basics of dance with fun patterns, therefore, beginners as well as more experienced dancers can enjoy. Learn the 2-step, Jitterbug/Swing, and Waltz. Instructor: Sherry Bishop. Garfield gym. 4 wks, Suns, Oct 5 – Oct 26, 1:30 – 3:30 pm. Fee: \$55 No discounts

**BALLROOM DANCING**

Do you have any upcoming receptions that include dancing, say a wedding or two? This class will teach the basics of ballroom dancing which can be used in any social dance setting. Great for the beginner and experienced dancer. Also learn the Foxtrot, Cha Cha, and Waltz. Instructor: Sherry Bishop. Garfield gym. 4 wks, Suns, Nov 2 – Nov 23, 1:30 – 3:30 pm. Fee: \$55 No discounts

**ADULT BASIC EDUCATION / HIGH SCHOOL EQUIVALENCY DIPLOMA PREPARATION**

For adults over 16 years old who are not enrolled in a regular school setting. One-to-one instruction in reading, writing, language skills, math, basic job skills, computer literacy, & HSE exam preparation. Instructor: Bob Feist. CMEC. Start anytime; no charge. Tues, Weds & Thurs, 9:00 – 11:15 a.m. and 1:30-4:00 pm Evenings by appointment.

**CMEC = Central MT Education Center, Airport Road**  
**FHS = Fergus High School**  
**LJHS = Lewistown Junior High School**

**\* Limited Enrollment**

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

7

☐ Minutes/Claims    ☐ Board of Trustees    ☐ Superintendent's Report    ☐ Action - Consent  
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS  
THE BOARD

Requested By: Board of Trustees    Prepared By: \_\_\_\_\_    Date: 09/08/2014

**SUMMARY:**

Time is provided on the agenda for anyone who wishes to address the Board.

**SUGGESTED ACTION:**

☐ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

8

☒ Minutes/Claims    ☐ Board of Trustees    ☐ Superintendent's Report    ☐ Action - Consent  
☐ Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees    Prepared By: Rebekah Rhoades    Date: 09/08/2014

**SUMMARY:**

The following minutes are attached for your approval:

- Minutes of the August 18, 2014, Regular Board Meeting

**SUGGESTED ACTION:** Approve Minutes as Presented

☒ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**MINUTES  
LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM**

215 Seventh Avenue South  
Lewistown, Montana 59457

**MONDAY, August 18, 2014**

**REGULAR BOARD MEETING**

**CALL TO ORDER (6:00 p.m.)**

1. **ROLL CALL**

**TRUSTEES PRESENT:**

Board Chair Barb Thomas, CJ Bailey, Jeremy Bristol, Phil Koterba, Shelley Poss, Jennifer Thompson

**TRUSTEES ABSENT:**

Monte Weeden

**STAFF PRESENT:**

Superintendent Jason Butcher, Business Manager/District Clerk Rebekah Rhoades, Sandi Chamberlain, Scott Dubbs, Margee Smith, Steve Klippenes, Kathleen Schaeffer, Joan D'Hooze, Gary Distad, Becky Baszczuk, Paul Tucek, Michelle Trafton

**OTHERS PRESENT:**

Doreen Heintz-Lewistown News-Argus, MHP Trooper Scott Fox, and other interested parties.

2. **PLEDGE OF ALLEGIANCE**

The group recited the Pledge of Allegiance.

**BOARD OF TRUSTEES**

3. **INTRODUCTION OF NEW SCHOOL BOARD TRUSTEE—CJ BAILEY**

Board Chair Barb Thomas introduced and welcomed CJ Bailey as the new Trustee to the Board. Mr. Bailey is the Project Manager for John Valach & Sons and is a graduate of Fergus High School. Since CJ was appointed to this seat, his term will expire in May 2015.

4. **PRESENTATION — KATHLEEN SCHAEFFER, TRANSPORTATION DEPARTMENT**

Kathleen Schaeffer with the Transportation Department congratulated Joan D'Hooze for being selected as the "Bus Aide of the Year" by the Montana Highway Patrol (MHP) as announced at the MAPT Conference held in Missoula June 18-20, 2014. Scott Fox, MHP Trooper from Lewistown, presented Joan with her award.

5. **REPORT—COMMITTEES OF THE BOARD**

There were no committee reports. CJ Bailey was added to Buildings & Grounds in place of Barb Thomas and to Activities in place of Monte Weeden.

6. **CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.**

No items were discussed.

**SUPERINTENDENT'S REPORT**

7. **REPORT—INVESTMENT**

Interest earned and distributed for July 2014, was reported with \$6,598.65 in the elementary funds and \$4,457.39 in the high school funds for a total of \$11,056.04.

8. **OTHER ITEMS**

Superintendent Jason Butcher updated the Trustees on the staffing status for the 2014-2015 School Year. Mr. Butcher also provided information regarding accreditation for the Lewistown Public Schools. The Junior High did not make accreditation, but it is remedied for the 2014-2015 school year. Jason reviewed the orientation dates and other events taking place prior to the first day of school. The schedule for the Back-to-School events was provided for the Board. MTSBA's "Back to School" Legal Primer is scheduled for Thursday, September 4, 2014, starting at 1:30 p.m. in the Board Room at the Lincoln Building. Jason reminded the Board that MCEL is scheduled for October 15-17, 2014, in Billings. Snowy Mountain Motors and Fergus Federal Credit Union sponsored the Back-to-School two-page article in the News-Argus newspaper and First Bank sponsored the school calendar. Thank you notes will be sent to these three businesses. Jason updated the Board on the "Active Shooter" training event that took place for staff on Friday, September 15, 2014. All local law enforcement and emergency services participated in this training.

**PUBLIC PARTICIPATION**

9. **RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD**

There was no public input.

**ACTION ITEMS  
MINUTES**

10. **MINUTES OF THE JULY 14, 2014, REGULAR BOARD MEETING** – approved unanimously (Bristol/Poss).

**APPROVAL OF CLAIMS**

11. **CLAIMS** – the claims referenced in the 2014-2015 Bill Schedule and submitted through August 7, 2014, were approved unanimously (Thomas/Bailey). The Finance Committee for July-September 2014 is Board Chair Barb Thomas, Jeremy Bristol, Shelley Poss, and Jennifer Thompson.

**INDIVIDUAL ITEMS**

12. **APPROVE LEWISTOWN PUBLIC SCHOOLS 2013-2014 ANNUAL REPORT** – approved unanimously (Koterba/Bristol).
13. **APPROVE ELEMENTARY TRUSTEES' FINANCIAL SUMMARY FOR THE 2013-2014 FISCAL YEAR** – approved unanimously (Bailey/Koterba).
14. **APPROVE HIGH SCHOOL TRUSTEES' FINANCIAL SUMMARY FOR THE 2013-2014 FISCAL YEAR** – approved unanimously (Bristol/Thompson).
15. **APPROVE ELEMENTARY BUDGET FOR THE 2014-2015 FISCAL YEAR** – approved unanimously (Koterba/Bailey).
16. **APPROVE HIGH SCHOOL BUDGET FOR THE 2014-2015 FISCAL YEAR** – approved unanimously (Poss/Thompson).
17. **SECOND READING—BOARD POLICY #2158 – FAMILY ENGAGEMENT POLICY** – approved unanimously (Bristol/Poss).
18. **SECOND READING—BOARD POLICY #2171 – SIGNIFICANT WRITING PROGRAM** – approved unanimously (Bristol/Bailey).
19. **SECOND READING—BOARD POLICY #5314 – SUBSTITUTES** – approved unanimously (Bailey/Poss).
20. **SECOND READING—BOARD POLICY #5321P – CONDITIONS FOR USE OF LEAVE** – approved unanimously (Koterba/Bristol).
21. **SECOND READING—BOARD POLICY #6413 – BENEFITS FOR CLASSIFIED ADMINISTRATORS** – approved unanimously (Poss/Thompson).
22. **APPROVE ADDITION OF WORK EXPERIENCE DRIVER POSITION AND RECOMMENDED SALARY** – approved unanimously (Bristol/Poss).

23. APPROVE RENTAL AGREEMENT BETWEEN LEWISTOWN PUBLIC SCHOOLS AND WELLS FARGO BANK IN ROUNDUP – approved unanimously (Thompson/Bailey).
24. APPROVE IDEA PART B FEDERAL FLOW-THROUGH APPLICATION TO CMLRCC FOR SPECIAL EDUCATION EXPENSES – approved unanimously (Koterba/Poss).
25. APPROVE SUBSTITUTE LIST FOR THE 2014-2015 SCHOOL YEAR – See Exhibit A – approved unanimously (Bailey/Koterba).
26. APPROVE PERSONNEL REPORT – See Exhibit B – approved unanimously (Thompson/Koterba).

#### **ADJOURNMENT**

The meeting was adjourned at 7:34 p.m. The next regular meeting will be held on September 8, 2014, at 6:00 p.m. at the Lincoln Board Room (Bristol – unanimous).

---

**BARBARA THOMAS**  
**BOARD CHAIR**

---

**REBEKAH RHOADES**  
**BUSINESS MANAGER/CLERK**



**"EXHIBIT A"**

Lewistown Public Schools  
2014-2015 SUBSTITUTE LIST

<b><u>SUBSTITUTE TEACHER/AIDE:</u></b>		<b><u>SUBSTITUTE SCHOOL FOOD:</u></b>	<b><u>SUBSTITUTE BUS DRIVERS:</u></b>
<b><u>NAME</u></b>	<b><u>NAME</u></b>	<b><u>NAME</u></b>	<b><u>NAME</u></b>
BAILOR, Adelaide	LANSING, Elizabeth	BENTON, Stacey	BOYLES, Joe
BENTON, Stacey	LEININGER, Dana	BUTLER, Marilyn	WHITE, Albert
BIRDWELL, Misti	MATOVICH, April	CROWDER, Carol	
BORGREEN, LaVonne	MEADER, Patricia		
CARLISLE, Kyle	NELSON, Folly		
CAUFFMAN, Curtis	PAGE, Richard		
DRISSELL, Eric	REESOR, Julie		
DYE, Robbin	ROBINSON, Carissa		
EPPERSON, Russell	ROWE, Devin		<b><u>SUBSTITUTE CUSTODIANS:</u></b>
GARNETT, Mark	SELPH, Terry		<b><u>NAME</u></b>
GATZ, Tricia	SMITH, Kendra		BERLINGER, Kenneth
GIEDD, Patricia	TINDALL, Shari		
GODDARD, Kimberly	TOWNE, Brenda		
GOLIK, Marjorie (Kay)	TUSS, Olivia		
GRUNA, Suzanne	VANDERBEEK, Eric		
HALL, Jackie	WEIDNER, Austin		
HAMLING, Mary Jo	WENTWORTH, Judy		
HENDERSON, Kelly	WIER, Linda		
HUFFINE-FORAN, Charlotte	YERMAN, Mary Lou		
IRWIN, Robert (Denny)			
JOHNSON, Bridgett			
KEPLER, Mary			
KRILLENBERGER, Richard			

**“EXHIBIT B”  
PAGE 1 of 3**

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** August 18, 2014

<i><b>EMPLOYEE NAME</b></i>	<i><b>POSITION</b></i>	<i><b>LOCATION</b></i>	<i><b>RECOMMENDED ACTION</b></i>	<i><b>EFFECTIVE DATE</b></i>	<i><b>COMMENTS</b></i>
<b>BOWEN, KC</b>	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	July 22, 2014	See attached letter.
<b>FEIST, Robert</b>	Adult Basic Education Instructor	Central Montana Education Center	Approve appointment at \$15.50 per hour for up to 910 hours	August 12, 2014 – June 11, 2015	See attached memo.
<b>PERRY-WALKER, Paula</b>	Adult Basic Education Instructor	Central Montana Education Center	Approve appointment at \$15.50 per hour for up to 670 hours	August 19, 2014 – June 18, 2015	See attached memo.
<b>SWEENEY, Taylre</b>	Head Cheerleading Coach	Fergus High School	Approve appointment on schedule—(0.125)	August 18, 2014	See attached memo.
<b>PETERSEN, Kelcy</b>	Assistant Cheerleading Coach	Fergus High School	Approve appointment on schedule—(0.074)	August 18, 2014	See attached memo.
<b>BUEHLER, Dylan</b>	First Assistant Girls Basketball Coach	Fergus High School	Approve appointment on schedule—(0.110)	August 18, 2014	See attached memo.
<b>BURCH, Haley KELSEY, Michael ASHLEY, Dean WILSON, Ryan</b>	Volunteer Cheer Coach Volunteer CC Coach Volunteer FB Coach Volunteer FB Coach	Fergus High School	Approve appointment on a volunteer basis.	August 18, 2014	See attached memo.
<b>BARBER, Nancy</b>	Special Education Teacher	Lewis & Clark Elementary	Approve appointment on schedule—MA 3 Step 15 (.50 FTE)	August 18, 2014	See attached hiring recommendation.
<b>RUTHERFORD, Cindy</b>	Special Education Teacher	Lewis & Clark Elementary	Approve appointment on schedule—MA 3 Step 15 (.50 FTE)	August 18, 2014	See attached hiring recommendation.

**“EXHIBIT B”  
PAGE 2 of 3**

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** August 18, 2014

<i><b>EMPLOYEE NAME</b></i>	<i><b>POSITION</b></i>	<i><b>LOCATION</b></i>	<i><b>RECOMMENDED ACTION</b></i>	<i><b>EFFECTIVE DATE</b></i>	<i><b>COMMENTS</b></i>
<b>FENLEY, Allison</b>	School Nurse	School District #1	Approve appointment on schedule at \$18.00 per hour for up to 6.00 hours per day for up to 200 days	August 25, 2014	See attached hiring recommendation.
<b>WHITE, Albert</b>	Bus Driver	School District #1	Approve appointment on schedule—TRANS Step 0 for up to 5 hours per day for up to 185 days	August 18, 2014	See attached memo.
<b>BASZCZUK, Rebecca</b>	Bus Driver	School District #1	Approve revision of contract to reflect change in hours due to route change—TRANS Step 4+30 for up to 7.00 hours per day	August 18, 2014	See attached memo.
<b>MILLER, Jeanette</b>	Special Education Bus Aide	School District #1	Approve revision of contract to add extra duties assigned—PARA Step 6+30	August 18, 2014	See attached memo.
<b>DONALDSON, Matt</b>	Assistant Football Coach	Lewistown Junior High School	Approve appointment on schedule—(0.050)	August 18, 2014	See attached memo.
<b>RECOMMENDATION FOR EXTRA-DUTY CONTRACTS</b>	Bus Drivers	School District #1	Approve appointment on schedule as recommended on attachment	August 18, 2014	See attached list.
<b>JOHNSON, Jennifer</b>	Paraprofessional	Highland Park Elementary	Approve appointment on schedule—PARA Step 0+CERT for up to 7.50 hours for up to 186 days	August 25, 2014	See attached hiring recommendation.

**“EXHIBIT B”  
PAGE 3 of 3**

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** August 18, 2014

<i><b>EMPLOYEE NAME</b></i>	<i><b>POSITION</b></i>	<i><b>LOCATION</b></i>	<i><b>RECOMMENDED ACTION</b></i>	<i><b>EFFECTIVE DATE</b></i>	<i><b>COMMENTS</b></i>
<b>KONERT, Shawna</b>	Paraprofessional	Highland Park Elementary	Approve appointment on schedule— PARA Step 0+CERT for up to 7.50 hours per day for up to 186 days	August 25, 2014	See attached hiring recommendation.
<b>BOLING, Audrey</b>	Paraprofessional	Highland Park Elementary School	Approve appointment on schedule— PARA Step 0+CERT for up to 7.50 hours per day for up to 186 days	August 25, 2014	See attached hiring recommendation.
<b>OSBURN-CAUFFMAN, Nancy</b>	Paraprofessional	Lewistown Junior High School	Approve appointment on schedule— PARA Step 4+CERT for up to 6.50 hours per day for up to 186 days	August 25, 2014	See attached hiring recommendation.
<b>SCHRAUTH, Amanda</b>	Paraprofessional	Lewis & Clark Elementary	Approve appointment on schedule— PARA Step 0+CERT for up to 7.50 hours for up to 186 days	August 25, 2014	See attached hiring recommendation.

**LEWISTOWN PUBLIC SCHOOLS****EXTRA DUTY CONTRACTS**

August 18, 2014

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Ashley	Dean	Activity Bus Driver	\$10.61 per hour
Baszczuk	Rebecca	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Boyles	Joe	Activity Bus Driver	\$10.61 per hour
Burns	Frank	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
D'Hooge	Joan	In-Town Driving	\$10.61 per hour
Distad	Gary	Activity Bus Driver	\$10.61 per hour
Jensen	John	Activity Bus Driver	\$10.61 per hour
Lantzer	Lee	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Leap	Leslie (Bud)	In-Town Driving/Fueling	\$10.61 per hour
Lelek	Wayne	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Montgomery	Philip	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Moring	Tom	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Pearson	Jim	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Rector	Kirby	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Schaeffer	Kathleen	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Tucek	Paul	Activity Bus Driver	\$10.61 per hour
Walker	Debbie	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
White	Albert	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Wood	Fred	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

9

☒ Minutes/Claims    ☐ Board of Trustees    ☐ Superintendent's Report    ☐ Action - Consent  
☐ Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees    Prepared By: LuAnn Schrauth    Date: 09/08/2014

**SUMMARY:**

Approve claims paid through September 4, 2014, as approved by the Finance Committee.

Members of the Finance Committee for July-September 2014 include: Board Chair Barb Thomas, Jeremy Bristol, Jennifer Thompson, and Shelley Poss.

**\*\*Need to select new Finance Committee members for October-December 2014.**

**SUGGESTED ACTION:** Approve Claims as Presented

☐ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

10

☐ Minutes/Claims    ☐ Board of Trustees    ☐ Superintendent's Report    ☐ Action - Consent  
☒ Action - Indiv.

ITEM TITLE: APPROVE FERGUS HIGH SCHOOL CLASS OF 2018 STUDENT ACTIVITY ACCOUNT

Requested By: Board of Trustees    Prepared By: Jerry Feller    Date: 09/08/2014

**SUMMARY:**

A request is being made by the Class of 2018 to set up a student activity account with the Fergus High School Activity Funds. A memo from Jerry Feller, FHS Principal, is attached.

**SUGGESTED ACTION:** Approve FHS Class of 2018 Student Activity Account

☒ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

# Memorandum

**To:** Board of Trustees, Lewistown Public Schools  
**Cc:** Jason Butcher, Supt.  
**From:** Jerry Feller, FHS Principal  
**Date:** September 3, 2014  
**Re:** New Student Activity Accounts

Please forward this request to the School Board for a Student Activity Account at Fergus High School for the Class of 2018.

The Class of 2018 Student Activity Account is for the freshman class who should be bringing over monies from their account at the Junior High and will soon need an account as they intend to deposit and spend funds for dues and for Homecoming activities here at the high school.

Thank you,

Jerry Feller  
FHS Principal



LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

11

☐ Minutes/Claims    ☐ Board of Trustees    ☐ Superintendent's Report    ☐ Action - Consent  
☒ Action - Indiv.

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS  
PROPERTY

Requested By: Board of Trustees    Prepared By: Rebekah Rhoades    Date: 09/08/2014

**SUMMARY:**

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

**SUGGESTED ACTION:** Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

☒ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

## **NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY**

**WHEREAS**, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

**\*\*\* SEE ATTACHED LIST OF SURPLUS PROPERTY \*\*\***

**WHEREAS**, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

**THEREFORE BE IT RESOLVED** that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

**BE IT FURTHER RESOLVED** that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

**DONE** at Lewistown, Montana, this 8th day of September 2014.

**ATTEST:**

---

**BARBARA THOMAS, CHAIR  
BOARD OF TRUSTEES  
SCHOOL DISTRICT NUMBER ONE  
HIGH SCHOOL DISTRICT NUMBER ONE**

---

**REBEKAH RHOADES  
BUSINESS MANAGER/CLERK  
SCHOOL DISTRICT NUMBER ONE  
HIGH SCHOOL DISTRICT NUMBER ONE**

**To be published in the News Argus on September 10, 2014**

**P.O. #**

### **BIDDING INFORMATION**

Any person's interested in purchasing any of the surplus items, with the exception of any listed under "Technology", may submit a sealed bid for said purchase. All Technology surplus listed is no longer usable and will be destroyed. Bids should be submitted to: Lewistown Public Schools, Attn: Rebekah Rhoades, 215 7<sup>th</sup> Ave South, Lewistown, MT 59457. Bidding will close on Wednesday, September 24, 2014, at 5:00 p.m. Bidders will be notified of the results. For general questions, please contact Rebekah Rhoades at 535-8777 x 116.

**SURPLUS LIST  
SEPTEMBER 2014**

**Highland Park:**

4-Drawer Filing Cabinet  
White Computer Cart  
Rectangular Table  
3-Shelf Bookcase

**Garfield:**

Set of Encyclopedias (1980/81)

**Lewis & Clark:**

2 Rolling Computer Carts

**Lincoln Building:**

Panasonic KX-E4000 Electric Typewriter

**School Food:**

600 Food Trays

**Technology:**

16 Desktop Computers  
46 Laptop Computers  
36 Monitors  
4 Printers  
2 Projectors  
1 Router  
1 Scanner  
1 Firewall Appliance

**LEWISTOWN PUBLIC SCHOOLS**  
**Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

09/08/2014

**Agenda Item No.**

12

☐ Minutes/Claims    ☐ Board of Trustees    ☐ Superintendent's Report    ☐ Action - Consent  
☒ Action - Indiv.

**ITEM TITLE:** APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN THE LEWISTOWN PUBLIC SCHOOLS

**Requested By:** Board of Trustees    **Prepared By:** Jason Butcher    **Date:** 09/08/2014

**SUMMARY:**

The Board of Trustees needs to approve the following requests for out-of-district students to attend the Lewistown Public Schools as indicated below. The districts of residence are Grass Range Public Schools, Moore Public Schools and Winifred Public Schools.

Kyler T. Fleming  
4268 Beaver Creek Road  
Lewistown MT 59457

5<sup>th</sup> Grade

Lewis & Clark Elementary

Ashton Moseman  
Caleb Moseman  
1807 Christina West  
Hilger MT 59451

5<sup>th</sup> Grade  
4<sup>th</sup> Grade

Lewis & Clark Elementary  
Garfield Elementary

**SUGGESTED ACTION:** Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools

☐ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

	Motion	Second	Ave	Nay	Abstain	Other
<b><i>Board Action</i></b>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
**Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

09/08/2014

**Agenda Item No.**

13

☐ Minutes/Claims    ☐ Board of Trustees    ☐ Superintendent's Report    ☐ Action - Consent  
☒ Action - Indiv.

**ITEM TITLE:** APPROVE EXTENSION OF THE WINIFRED BUS ROUTES INTO THE LEWISTOWN  
SCHOOL DISTRICT

**Requested By:** Board of Trustees    **Prepared By:** Rebekah Rhoades    **Date:** 09/08/2014

**SUMMARY:**

The Board of Trustees needs to approve the request from Winifred Public Schools to extend their bus routes into the Lewistown School District as described on the attachments.

**SUGGESTED ACTION:** Approve Extension of Winifred Bus Routes into the Lewistown School District

☒ **Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

# FERGUS COUNTY BUS TRANSPORTATION AGREEMENT

## OUT-OF-DISTRICT APPROVAL

## OUT-OF-COUNTY APPROVAL

The Board of Trustees of Winifred School District No. 115, Fergus County, and the Board of Trustees of Lewistown School District No. 1, Fergus County, agree and approve the out-of-district/county approved bus route extensions to pick up students to attend the Winifred Public Schools for the 2014-2015 School Year.

This agreement is blanket coverage for students who are transported by District 115 buses to attend Winifred Public Schools.

### Description of Bus Route:

The Salt Creek Bus Route enters the Lewistown Elementary School District from the intersection of the Salt Creek Road and Moulton Road and continues west and north for approximately 5.3 miles where it reenters the Winifred K-12 School District.

Salt Creek Bus Route turns west off of the Salt Creek Road on to the Plum Creek Road for approximately 4.3 miles. It then turns east on to a private driveway for approximately 1.1 miles, turns around in a private driveway, and then returns to the Salt Creek Road for the remainder of the route.

Individual Transportation Contracts will be approved on another Attendance and Transportation Agreement.

\_\_\_\_\_  
Gordon Wichman

Board Chair  
Winifred School District #115

Date: 08/7/2014

\_\_\_\_\_  
Board Chair  
Lewistown School District #1

Date: \_\_\_\_\_

Approved by Fergus County Transportation Committee:

Yes \_\_\_\_\_ No \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
County Transportation Committee Chair

\*Proposed new bus routes must follow current laws, approval between school districts and approved by the Fergus County Transportation Committee.

# FERGUS COUNTY BUS TRANSPORTATION AGREEMENT

## OUT-OF-DISTRICT APPROVAL

## OUT-OF-COUNTY APPROVAL

The Board of Trustees of Winifred School District No. 115, Fergus County, and the Board of Trustees of Lewistown School District No. 1, Fergus County, agree and approve the out-of-district/county approved bus route extensions to pick up students to attend the Winifred Public Schools for the 2014-2015 School Year.

This agreement is blanket coverage for students who are transported by District 115 buses to attend Winifred Public Schools.

### Description of Bus Route:

Winifred to Hilger – Highway Route for 23 miles to Hilger. Turn around at mile 23 by Hilger Grain Elevator and head back to Winifred.

Individual Transportation Contracts will be approved on another Attendance and Transportation Agreement.

\_\_\_\_\_  
Board Chair  
Winifred School District #115

\_\_\_\_\_  
Board Chair  
Lewistown School District #1

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Fergus County Transportation Committee:

Yes \_\_\_\_\_ No \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
County Transportation Committee Chair

\*Proposed new bus routes must follow current laws, approval between school districts and approved by the Fergus County Transportation Committee.

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

14

☐ Minutes/Claims    ☐ Board of Trustees    ☐ Superintendent's Report    ☐ Action - Consent  
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2014-2015 SCHOOL YEAR

Requested By: Board of Trustees    Prepared By: Sandi Chamberlain    Date: 09/08/2014

**SUMMARY:**

The Board of Trustees needs to approve the additions to the substitute list for the 2014-2015 School Year as listed below:

Substitute Teacher/Aide List:

Tia Carr  
Joan Gill  
Mandie Hutchins  
Lorna Kolar  
Jennifer Metcalf

Substitute School Food List:

Stephanie Berg  
Kelly Keiser  
Lois Sicz

Substitute Bus Driver List:

Philip Montgomery  
Tom Moring

**SUGGESTED ACTION:** Approve Additions to the Substitute List for the 2014-2015 School Year

☐ Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<b><i>Board Action</i></b>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						



LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

09/08/2014

Agenda Item No.

15

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 09/08/2014

**SUMMARY:**

Attached is the Personnel Report for your review.

**SUGGESTED ACTION:** Approve All Items

☒ Additional Information Attached Estimated cost/fund source \_\_\_\_\_

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** September 8, 2014

<i><b>EMPLOYEE NAME</b></i>	<i><b>POSITION</b></i>	<i><b>LOCATION</b></i>	<i><b>RECOMMENDED ACTION</b></i>	<i><b>EFFECTIVE DATE</b></i>	<i><b>COMMENTS</b></i>
<b>NOEL, Cindy</b>	Activity Bus Driver/In-Town Driver/Fueling	School District #1	Approve appointment on schedule at \$10.61 per hour on an as needed basis	September 8, 2014	See attached memo.
<b>CRITES, Elisa Maria</b>	Food Server/Cashier	Fergus High School	Approve appointment on schedule—FOOD SERVER Step 0 for up to 4.25 hours per day for up to 181 days	August 27, 2014	See attached hiring recommendation.
<b>JAYNES, Ashton</b>	Food Server	Garfield Elementary School	Approve appointment on schedule—FOOD SERVER Step 0 for up to 3.25 hours per day for up to 181 days	August 27, 2014	See attached hiring recommendation.
<b>MAKIN, Rachel</b>	Food Server	Highland Park Elementary	Approve appointment on schedule—FOOD SERVER Step 0 for up to 1.50 hours per day for up to 181 days	August 27, 2014	See attached hiring recommendation.
<b>TINDALL, Shari</b>	Work Experience Driver	Fergus High School	Approve appointment on schedule—WORK EXPERIENCE DRIVER Step 0+45 for up to 5.00 hours per day for up to 179 days	September 8, 2014	See attached hiring recommendation.
<b>LARK, Todd</b>	Technology Support Specialist	School District #1	Accept letter of resignation	September 8, 2014	See attached letter.
<b>RYGG MCKENNA, Meryl</b>	Accompanist	LJHS / FHS	Accept letter of resignation	August 19, 2014	See attached letter.
<b>ELLIOTT, Jeff</b>	National Honor Society Advisor	Fergus High School	Approve appointment on schedule—(0.035)	September 8, 2014	See attached memo.
<b>FRIESEN, Jeff</b>	Library Media Specialist	Fergus High School	Approve request to pursue a Master's Degree in Educational Leadership	September 8, 2014	See attached letter.

# Memorandum

**To:** Rebekah Rhoades, Business Manager/District Clerk  
Jason Butcher, Superintendent

**From:** Steve Klippenes, Transportation Director

**Date:** August 7, 2014

**Re:** Contract Recommendation/Revised Contracts

---

Following is a hiring recommendation for an Extra Duty Contract for the Transportation Department for the 2014-2015 School Year:

Cindy Noel	Activity Bus Driver/In-Town Driver/Fueling	\$10.61 per hour
------------	--	------------------

Thank you for your consideration.

TRANSPORTATION

## HIRING RECOMMENDATION

---

Elisa Maria Crites

## Food Server/Cashier

## FOOD SERVER

0

Fergus High School

Fall 2014

181 days per year / up to 4.25 hours per day

---

Amie Friesen

Karen Hanson

Rosie Lafever

RECOMMENDATION NOT APPROVED ☐

If approved, the Superintendent will recommend to the Trustees at their Special Board meeting on September 8, 2014.

## HIRING RECOMMENDATION

Ashton Jaynes

## Food Server

FOOD SERVER

0

Garfield Elementary

Fall 2014

181 days per year / up to 3.25 hours per day

---

Amie Friesen

Rosie Lafever

RECOMMENDATION NOT APPROVED ☐

If approved, the Superintendent will recommend to the Trustees at their regular meeting on September 8, 2014.

## HIRING RECOMMENDATION

---

Rachel Makin

## Food Server

## FOOD SERVER

0

Highland Park Elementary

Fall 2014

181 days per year / up to 1.50 hours per day

---

Amie Friesen

Rosie Lafever

RECOMMENDATION NOT APPROVED ☐

If approved, the Superintendent will recommend to the Trustees at their regular meeting on September 8, 2014.

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**HIRING RECOMMENDATION**

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

\_\_\_\_\_  
Shari Tindall

For:

Job Title

\_\_\_\_\_  
Work Experience Driver

Classification

\_\_\_\_\_  
WORK EXPERIENCE DRIVER

Step

\_\_\_\_\_  
Step 0 + 45

Work location

\_\_\_\_\_  
Fergus High School

Date to begin work

\_\_\_\_\_  
September 8, 2014

Days per yr/Hrs per day

\_\_\_\_\_  
179 days per year

SELECTION COMMITTEE:

\_\_\_\_\_  
Jeff Elliott

\_\_\_\_\_  
Jerry Feller

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

\_\_\_\_\_  
Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on September 8, 2014.

To Whom it May Concern,

I have been honored to work for the Lewistown School System as well as the small county schools surrounding us. In my tenure as technology specialist, I have brought energy, innovation, and dedication to every duty I was assigned or pursued on my own volition, as well as the districts themselves. I am very proud of my work.

Recently I was offered and accepted the role of I/T director of Laurel Public Schools. Though it breaks my heart in many ways to leave, this is an opportunity I felt I must pursue, and so did.

I respectfully ask the Board to accept my letter of resignation.

Sincerely,

Todd Lark  
I/T Director  
Laurel Public Schools  
todd





Sandi Chamberlain &lt;schamberlain@lewistown.k12.mt.us&gt;

---

## letter of resignation

1 message

---

Meryl Rygg McKenna <mrygg@midrivers.com>

Tue, Aug 19, 2014 at 4:15 PM

To: schamberlain@lewistown.k12.mt.us

Dear Sandy, Jason, et al.,

I have, out of the blue, been offered an hourly position teaching music for the Denton School this year, as of yesterday and today. The superintendent there, JJ Krenzke, said he is quite desperate -- right now they appear to be one step away from having no music program this year. That step would be my saying no.

This is a terrific opportunity for me to stretch professionally, as well as to help keep Denton's music students engaged in what can become a lifelong joy. The pay rate being offered will also help my husband and me in a significant way. Mr. Krenzke indicated he will request a variance from OPI for this year, since I am not certified as a teacher. He is to meet with the Denton school board this evening.

Therefore, for this 2014-2015 school year, I would like to resign from my contract with Lewistown School District #1 as choir accompanist so that I am available for the music students in Denton.

I apologize for the inopportune timing, but I hope you understand that JJ Krenzke called me just yesterday, Aug. 18, to present the idea.

As Lauren Ortman put it when I talked with her this afternoon, at this point it will likely be easier to find another pianist here in Lewistown than to find someone to teach in Denton.

I have no intention of closing or locking any doors. I hope that I might be considered again in the future for a choir accompanist position with the Lewistown Schools. Thank you for the opportunities during the past two years.

Sincerely,

Meryl Rygg McKenna  
PO Box 1072  
Lewistown, MT 59457

538-2744



This email is free from viruses and malware because [avast! Antivirus](#) protection is active.



FERGUS HIGH SCHOOL  
Jim Daniels, Athletic Director  
Jeff Elliott, Activities Director  
Wendy Pfau, Athletic Secretary  
(406) 535-2321 Fax: (406) 535-3835

**TO: Jason Butcher, Superintendent of Schools**  
**FROM: Jim Daniels, Athletic Director / Jeff Elliott, Activities Director**  
**DATE: August 29, 2014**  
**RE: Extracurricular Contract(s)**

---

**Please recommend to the Board of Trustees the following contract(s) for extracurricular activities for the 2014-2015 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.**

**Fergus High School:**

**National Honor Society**

Jeff Elliott	Advisor	(0.035)	\$1,095.96
--------------	---------	---------	------------

Jessica Miller was approved as the advisor for National Honor Society at the July 14, 2014, Board Meeting, but is not able to take this position.

September 1, 2014

**Lewistown Board of Trustees**

215 7th Ave. S

Lewistown, MT 59457

To the Lewistown School Board of Trustees,

I am entering my 8th year as an employee in the Lewistown School District #1. Prior to my tenure at Fergus High School, I served administratively both as an Athletic Director and the Director of a Public Library. These experiences have shaped who I am today and the goals that I want to accomplish in education. Therefore, this summer I took a forward step in what I believe is the next phase of my career in education. I enrolled and was accepted into the Montana State University Educational Leadership program. While this may be disappointing to many of the Griz fans in our district, I believe that this is the best way forward for me. The 2 classes that I took this summer re-energized my outlook on education. While I love - and continue to love - working in the library, I also feel very good about the possibility of someday serving in a different leadership role in education. Please accept this letter as a formal recognition of my pursuit towards a Masters Degree in Educational Leadership.

Respectfully,

Jeff Friesen, LMS  
Fergus High School

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**2010-2015 GOALS AND STRATEGIC OBJECTIVES**

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

**Goal Area 1: Measurable Student Achievement**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

**Strategic Objectives:**

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

**Goal Area 2: Facilities**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools continues to strive for a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

**Strategic Objectives:**

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

**Goal Area 3: Community / Parental Engagement**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

**Strategic Objectives:**

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

**Goal Area 4: Technology**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

**Strategic Objectives:**

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

**Goal Area 5: Highly Qualified Staff**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

**Strategic Objectives:**

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

## **Goal Area 6: Fiscal Management/Responsibility**

**Statement of Intended Outcome, 2010-2015:** *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

### **Strategic Objectives:**

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2015).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to June 30, 2015, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

## School District #1 Mission Statement:

*Excellence Today, Success Tomorrow*

### Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

**BOARD OF TRUSTEES**

Barbara Thomas, Board Chair

CJ Bailey  
Jeremy Bristol  
Phil Koterba  
Shelley Poss  
Jennifer Thompson  
Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS**  
**2014-2015 SCHOOL CALENDAR**

**A. Pupil Instruction**

First Semester					89 Days	Second Semester					90 Days
FIRST QUARTER					DAYS	THIRD QUARTER					DAYS
First Week	Aug	27 --	Aug	29	3	First Week	Jan	26 --	Jan	30	5
Second Week	Sept	2 --	Sept	5	4	Second Week	Feb	2 --	Feb	6	5
Third Week	Sept	8 --	Sept	12	5	Third Week	Feb	9 --	Feb	13	5
Fourth Week	Sept	15 --	Sept	19	5	Fourth Week	Feb	16 --	Feb	20	5
Fifth Week	Sept	22 --	Sept	26	5	Fifth Week	Feb	23 --	Feb	26	4
Sixth Week	Sept	29 --	Oct	3	5	Sixth Week	Mar	2 --	Mar	6	5
Seventh Week	Oct	6 --	Oct	10	5	Seventh Week	Mar	9 --	Mar	13	5
Eighth Week	Oct	13 --	Oct	15	3	Eighth Week	Mar	16 --	Mar	20	5
Ninth Week	Oct	20 --	Oct	24	5	Ninth Week	Mar	23 --	Mar	27	5
Tenth Week	Oct	27 --	Oct	31	5						<b>44</b>
					<b>45</b>						
SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Nov	3 --	Nov	5	3	First Week	Mar	30 --	Apr	2	4
Second Week	Nov	10 --	Nov	14	5	Second Week	Apr	7 --	Apr	10	4
Third Week	Nov	17 --	Nov	21	5	Third Week	Apr	13 --	Apr	17	5
Fourth Week	Nov	24 --	Nov	25	2	Fourth Week	Apr	20 --	Apr	24	5
Fifth Week	Dec	1 --	Dec	5	5	Fifth Week	Apr	27 --	May	1	5
Sixth Week	Dec	8 --	Dec	12	5	Sixth Week	May	4 --	May	8	5
Seventh Week	Dec	15 --	Dec	19	5	Seventh Week	May	11 --	May	15	5
Eighth Week	Jan	5 --	Jan	9	5	Eighth Week	May	18 --	May	22	5
Ninth Week	Jan	12 --	Jan	16	5	Ninth Week	May	26 --	May	29	4
Tenth Week	Jan	20 --	Jan	23	4	Tenth Week	Jun	1 --	Jun	4	4
					<b>44</b>						<b>46</b>

**B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)**

August 25-26	PIR	2.00
October 16-17	Staff Development Days - Teachers Convention	2.00
November 5-6	Parent Teacher Conferences (Evening on Nov 5, All Day on Nov 6)	1.50
January 19	PIR	1.00
March 31	Parent Teacher Conferences - Evening ONLY (Regular Day for Students)	0.50
Floater	PIR	1.00
		<b>8.00</b>

2014-2015		
Regular Board Meetings		
July	14	6:00 p.m.
Aug	11	6:00 p.m.
Sept	8	6:00 p.m.
Oct	13	6:00 p.m.
Nov	10	6:00 p.m.
Dec	8	6:00 p.m.
Jan	12	6:00 p.m.
Feb	9	6:00 p.m.
Mar	9	6:00 p.m.
Apr	13	6:00 p.m.
May	11	6:00 p.m.
June	8	6:00 p.m.

**C. Holidays / Vacations (Dates Inclusive)**

September 1	Labor Day
October 16-17	Fall Vacation (Teachers - Convention)
November 6	Parent Teacher Conferences (Vacation Day for Students)
November 7	Vacation Day
November 26-28	Thanksgiving Vacation
December 22-January 2	Winter Break
January 19	PIR (Vacation Day for Students)
February 27	Vacation Day
April 3-6	Spring Break
May 25	Memorial Day