

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, October 13, 2014

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Introduction—Levi Talkington, School Resource Officer
4. Introduction—Matt Ventresca, Garfield Elementary School Principal
5. Presentation—Central Office Update
6. Report—Student Representative
7. Report—Committees of the Board
8. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

9. Report—Investment
10. Other Items

PUBLIC PARTICIPATION

11. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

12. Minutes of the September 8, 2014, Regular Board Meeting

APPROVAL OF CLAIMS

13. Claims

INDIVIDUAL ITEMS

14. Approve Recommendation from the Transportation Committee to Accept A&E Architect's Plans for the Remodel of the New Bus Barn
15. Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools
16. Approve Additions to the Substitute List for the 2014-2015 School Year
17. Approve Personnel Report

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: INTRODUCTION—LEVI TALKINGTON, SCHOOL RESOURCE OFFICER

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 10/13/2014

SUMMARY:

Superintendent Jason Butcher would like to introduce Levi Talkington, the new School Resource Officer (SRO) for the Lewistown Public Schools for the 2014-2015 School Year.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: INTRODUCTION—MATT VENTRESCA, GARFIELD ELEMENTARY SCHOOL PRINCIPAL

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 10/13/2014

SUMMARY:

Superintendent Jason Butcher would like to introduce Matt Ventresca who was hired as the Principal at Garfield Elementary School.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: PRESENTATION—BUSINESS OFFICE

Requested By: Board of Trustees Prepared By: Rebekah Rhoades Date: 10/13/2014

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, would like to present to the Board of Trustees some of the changes and updates that have occurred at the Business Office over the last couple of years.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Jessica Kindzerski Date: 10/13/2014

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

FHS SCHOOL BOARD REPORT
Jessica Kindzerski

October 13, 2014
Page 1 of 2

Key Club:

- Pool dance cancelled due to weather
- Will be set for a later date
- End of the year dance possibility

FCCLA:

- Leadership Meeting held September 28-30
- Help for Chapter and District Officers
- 7 Kids
- Workshops, Speeches and Keynote speaker
- Currently 45 members – Dues must be paid by Friday, October 3
- FCCLA District Convention – Tuesday, November 4 – Lewistown

BPA:

- Short meeting was held Monday
- Officers are yet to be elected but will be by the end of October

Science Olympiad:

- 14 events
- Consist of Physics, Chemistry, Biology, Astronomy, and Forensics
- 15 members, pair them up
- 55 schools in the high school division
- Each event practices twice a week
- Students making machines
- Jr. High Science Olympiad

Mentoring:

- Accepted applications for Mentors and Mentees
- Training for all Mentors has started
- Startup date is October 13, 2014
- Larger group activity held at City Park

FHS SCHOOL BOARD REPORT
Jessica Kindzerski

October 13, 2014
Page 2 of 2

FFA:

- District Leadership meeting two weeks ago
- Fall District Contest – Wednesday, October 8 – Winifred
- Livestock Show/Judging – October 13-16 – Billings
- National FFA Convention – October 25-November 2, 2014 – Louisville, KY
- Nine students attending
- One 4-member team (Maddie Comes, Kaycee Gobble, Cassi Bawden, Haiden Collins) and one individual member (Kaitlyn Poss) will be competing

Student Council:

- Homecoming Week – October 6-11, 2014
- Spirit Week days
 - Monday – Excessive Accessory Day
 - Tuesday – Dress Up Day
 - Wednesday – Halloween Day
 - Thursday – Ancient Civilizations Day
 - Friday – Blue Gold Day
- Having meetings throughout the week
- Parade – Friday, October 10 – after the All School Pep Assembly
- Football vs. Havre – Friday, October 10 – FR/SO-3:30 p.m., Varsity-7:00 p.m.
- Homecoming Dance – Saturday, October 11, 2014 – 9:00 p.m.–12:00 Midnight
- Admission is \$3 for a single, \$5 for a couple and a can of food for the Food Drive

Spanish Club:

- President – Maida Walters
- Vice President – McKayla Henson
- Secretary – Madelyn Kirsch
- Cultural activities throughout the year

Graduation Matters:

- Meeting to elect officers
- Discussed future plans for the club

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 10/13/2014

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2014-2015 School Year.

SUGGESTED ACTION: Informational Report

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**STANDING COMMITTEES OF THE BOARD
2014-2015 School Year**

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Building & Grounds	3	X	X					X
Insurance Risk Committee	2				X		X	
Transportation	3		X			X		X

**OTHER COMMITTEES WITH BOARD REPRESENTATION
2014-2015 School Year**

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Activities	2	X			X			
Curriculum Committees:								
Communication Arts	1			X				
Math	1					X		
Science	1						X	
World Languages	1				X			
Health Insurance Program	2			X			X	
School Calendar	0							
Vocational Advisory Council	1		X					

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 10/13/2014

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

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Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Rebekah Rhoades **Date:** 10/13/2014

SUMMARY:

Below is the interest earned and distributed for September 2014:

Elementary	\$269.65
High School	\$209.90

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

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Minutes/Claims Board of Trustees Superintendent's Report Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 10/13/2014

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ October Enrollment Count
- ❖ MCEL—October 15-17, 2014—Billings
- ❖ Board Tours—Tuesday, November 4, 2014
- ❖ Roundtable—Monday, November 10, 2014—Lewistown Junior High School—5:30 p.m.
- ❖ FFA—MACTE—October 16-17, 2014—Missoula
- ❖ No School—October 16-17, 2014—Fall Vacation
- ❖ CC—Central A Divisional Meet—Saturday, October 18, 2014—Lewistown
- ❖ LJHS BBB—Practice Begins—Monday, October 20, 2014
- ❖ FHS Choir Concert—Thursday, October 23, 2014—7:00 p.m.—FCPA
- ❖ CC—State Class A Meet—Saturday, October 25, 2014—Helena
- ❖ Red Ribbon Week—October 27-31, 2014
- ❖ LJHS Choir Concert—Tuesday, October 28, 2014—7:00 p.m.—LJHS Auditorium
- ❖ FFA—National Convention—October 29-November 1, 2014—Louisville, KY
- ❖ Missoula Children's Theatre Auditions—Monday, November 3, 2014
- ❖ Eagle Booster Meeting—Monday, November 3, 2014—7:00 p.m.
- ❖ FCCLA—Chapter and District Meetings—Tuesday, November 4, 2014—6:30 p.m.
- ❖ Early Dismissal—Wednesday, November 5, 2014—1:30 p.m.
- ❖ Parent/Teacher Conferences—November 5-6, 2014—Evening only on November 5, 2014
- ❖ No School—November 6-7, 2014—P/T Conference (6) / Vacation Day (7)
- ❖ VB—Central A Divisional Tournament—November 7-8, 2014—Browning
- ❖ Missoula Children's Theatre Performance—Saturday, November 8, 2014
- ❖ Home Athletic Games/Meets:
 - VB vs. Belgrade—Thursday, October 16, 2014—4:00 p.m.
 - FB vs. Park High—Friday, October 24, 2014—3:30/7:00 p.m.
 - VB vs. Havre—Saturday, November 1, 2014—3:00 p.m.
 - FB—First Round Playoffs
 - FB—Quarter Finals

SUGGESTED ACTION: Informational

Additional Information Attached

LEWISTOWN PUBLIC SCHOOLS

Enrollment History

October 6, 2014

Grade	Fall 2006	Spring 2007	Fall 2007	Spring 2008	Fall 2008	Spring 2009	Fall 2009	Spring 2010	Fall 2010	Spring 2011	Fall 2011	Spring 2012	Fall 2012	Spring 2013	Fall 2013	Winter 2013	Spring 2014	Fall 2014
Pre-K	7	6	6	17	8	15	3	4	4	5	0	0						
Kindergarten	114	112	94	92	92	95	73	72	85	86	98	98	87	89	98	99	101	97
1st Grade	97	98	107	103	91	91	89	90	72	74	82	84	95	97	85	88	86	95
2nd Grade	90	92	95	94	101	101	90	88	90	99	75	75	81	79	95	97	95	82
3rd Grade	97	100	95	95	97	96	99	99	82	81	99	99	72	75	82	82	83	94
4th Grade	87	88	96	92	93	95	93	94	102	101	85	83	103	104	73	73	74	75
5th Grade	90	92	86	88	89	87	96	97	92	94	99	94	82	86	101	102	101	78
6th Grade	108	108	93	92	92	87	86	86	89	90	95	99	97	97	84	82	80	98
7th Grade	113	111	110	109	91	90	89	92	90	94	93	94	100	101	91	91	94	79
8th Grade	115	114	108	110	105	106	77	78	93	93	90	90	90	90	103	103	103	98
9th Grade	116	111	111	109	106	107	103	98	79	79	95	91	88	89	89	89	90	98
10th Grade	106	104	108	104	108	105	100	98	97	97	81	74	94	91	88	86	87	89
11th Grade	115	109	104	102	96	99	105	106	100	100	93	85	78	76	85	83	82	85
12th Grade	99	97	99	99	101	101	94	93	102	97	96	95	88	88	73	73	73	82
	Fall 2006	Spring 2007	Fall 2007	Spring 2008	Fall 2008	Spring 2009	Fall 2009	Spring 2010	Fall 2010	Spring 2011	Fall 2011	Spring 2012	Fall 2012	Spring 2013	Fall 2013	Winter 2013	Spring 2014	Fall 2014
K-6	683	690	666	656	655	652	626	626	612	625	633	632	617	627	618	623	620	619
7-8	228	225	218	219	196	196	166	170	183	187	183	184	190	191	194	194	197	177
9-12	436	421	422	414	411	412	402	395	378	373	365	345	348	344	335	331	332	354
Grand Total	1347	1336	1306	1289	1262	1260	1194	1191	1173	1185	1181	1161	1155	1162	1147	1148	1149	1150

OCTOBER ENROLLMENT COMPARISON

GRADE	2014	2013	2012	2011	2010	2009
K	97	98	87	98	85	73
1	95	85	95	82	72	89
2	82	95	81	75	90	90
3	94	82	72	99	82	99
4	75	73	103	85	102	93
5	78	101	82	99	92	96
6	98	84	97	95	89	86
7	79	91	100	93	90	89
8	98	103	90	90	93	77
9	98	89	88	95	79	103
10	89	88	94	81	97	100
11	85	85	78	93	100	105
12	82	73	88	96	102	94
TOTAL	<u>1150</u>	<u>1147</u>	<u>1155</u>	<u>1181</u>	<u>1173</u>	<u>1194</u>



***CELEBRATING MONTANA'S GREAT PUBLIC SCHOOLS
FOR 150 YEARS***

- G**overned by Elected Trustees
- R**esponsive to the needs of each Community
- E**xcellent, Efficient, Equitable, and Empowered
- A**dapting and innovating to advance Student Achievement
- T**rusted through Transparency and Openness

October 15-17, 2014 -Billings, Montana

Association Board of Director Meeting – Wednesday, October 15:

- 8:00 am – 10:00 am MSUIP Board Meeting w/Breakfast
- 8:00 am – 10:00 am WCRRP Board Meeting w/Breakfast
- 10:00 am – 12:30 pm SAM Board Meeting w/Lunch
- 10:00 am – 12:30 pm MASBO Board Meeting w/Lunch
- 10:15 am – 12:30 pm MTSBA Board Meeting w/Lunch
- 12:00 pm – 1:00 pm IISM Board Meeting w/Lunch

WEDNESDAY, OCTOBER 15, 2014

9:00 am – 6:00 pm Registration – Holiday Inn Grand Lobby

Pre-Conference Sessions:

Session 1 – Essential Truths Overview – 1:00 pm – 5:00 pm 2:55 pm – 3:10 pm Break

Session 2 – Emerging Issues in School Law – 1:00 pm – 5:00 pm

- 1:00 pm – 5:00 pm IISM Membership Meeting
- 5:00 pm – 6:00 pm MQEC Meeting
- 5:00 pm – 6:00 pm Welcome Reception with Exhibitors – Holiday Inn Grand Lobby

THURSDAY, OCTOBER 16, 2014

- 7:30 am – 5:00 pm Registration – Holiday Inn Grand Lobby
- 7:30 am – 8:00 am Continental Breakfast with the Exhibitors, Montana Convention Center
- 8:00 am – 11:15 am Presentation of Flag
Awards Ceremony

Opening General Session, Opening Keynote Speaker, Scott Aughenbaugh
Introduction to Themes
Montana Convention Center with Exhibitors

- 11:35 am – 1:00 pm Strolling Lunch, Montana Convention Center OR
Lunch on your own ** 12:30-1:00 Exhibitor Drawings
- 1:10 pm – 2:00 pm Breakout Sessions I
- 2:10 pm – 3:00 pm Breakout Sessions II
- 3:00 pm – 3:10 pm Break
- 3:10 pm – 4:00 pm Breakout Sessions III
- 4:00 pm – 5:00 pm MTSBA Regional Director Meetings
- 4:00 pm – 5:00 pm SAM Business Meeting
- 4:00 pm – 5:00 pm MASBO Membership Meeting
- 5:00 pm – 6:00 pm Indian School Board Caucus Board Meeting
- 5:00 pm – 7:00 pm University Alumni Receptions (MSU & UM)
- 7:00 pm – 9:30 pm MREA & MCS Reception – Everyone Welcome - Holiday Inn Lobby

FRIDAY, OCTOBER 17, 2014

- 7:30 am – 11:00 am Registration – Holiday Inn Grand Lobby
- 7:30 am – 8:30 am Morning Wake-up, Coffee & Donuts
Holiday Inn Lobby/Billings Hotel & Convention Center Lobby
- 7:30 am – 8:30 am MSUIP/WCRRP Membership Meeting and Breakfast
- 8:30 am – 10:30 am MTSBA Annual Business Meeting - Trustees
- 8:40 am – 9:30 am Breakout Sessions IV
- 9:40 am – 10:30 am Breakout Sessions V
- 10:50 am – 11:30 pm Closing General Session, Special Multi-Media Presentation and Tribute to
Montana Educators and Advocates featuring and facilitated by Dr. Mary
Sheehy Moe
MT Convention Center
- 11:45 am – 12:15 pm MTSBA Board Meeting (sack lunch)

Pre-Conference Sessions
Wednesday, October 15, 2014

Session I: Essential Truths Overview

Unveiling of the Great Work of Montana's Public Schools, Volume II

Presenter(s): Denise Williams, Executive Director, MASBO, Dave Puyear, Executive Director, MREA, Lance Melton, Executive Director, MTSBA and Kirk Miller, Executive Director, SAM

In the two years leading up to the 2013 Legislative Session, Education advocates that had become increasingly divided over the years put aside our differences in order to focus on our shared vision for the future of public education in Montana.

Inspired by the work of our respective members who served on the K-12 Vision Group, the Montana Association of School Business Officials, MEA-MFT, Montana Quality Education Coalition, Montana Rural Education Association, Montana School Boards Association and School Administrators of Montana joined forces under the banner of the Montana Public Education Center and jointly authored and published the Essential Truths Regarding the Great Work of Montana Public Schools. Our members and we used The Great Work of Montana's Public Schools Volume I as an extraordinarily effective advocacy tool before the Montana Legislature and with our constituents, resulting in unprecedented success both in advancing and protecting the interests of the children served in Montana's public schools.

Our Wednesday pre-conference will be facilitated and presented by the executive directors and other staff of the organizations partnering in the Montana Public Education Center. We will use the session to provide an advance copy of and discuss the contents of the brand new Great Work of Montana's Public Schools Volume II, including an analysis of latest public polling results regarding Montana's public schools and a preview of what we see as the opportunities and challenges our members will face in the 2015 Legislative Session.

Come and be one of the first to receive a copy of Volume II of the Great Work of Montana's Public Schools!

Session II: Emerging Issues in School Law

This intensive four hour discussion will examine legal issues that impact Montana's public schools. Legal Staff from the National School Boards Association, the MTSBA legal staff, and MREA legal counsel will engage in an interactive session on federal and state laws and cases to help ensure Montana's schools stay in compliance. The topics to be discussed include:

1:00 pm – 2:55 pm

Featured Speaker: Leza Conliffe, Senior Staff Attorney, National School Boards Association

The focus of this session will be on federal laws, rules and regulations that affect public schools. Specifically, Leza will discuss:

- Title IX issues and other federal anti-discrimination laws;
- Prayer and Public School Board Meetings after the *Greece* decision;
- The Affordable Care Act ("ACA");
- IDEA and 504: Legal issues associated with serving students with disabilities; and
- FERPA issues and student privacy.

3:10 pm – 5:00 pm

Presenter(s): MTSBA Legal Staff and MREA Legal Counsel

The focus of this session will be on issues that Montana's school law attorneys deal with on a day-to-day basis, including but not limited to:

- Athletics and activities issues (supervision of students, compliance with MHSA rules, state law and District policies);
- Family Law Issues that impact schools (parenting plans, parenting disputes, abuse investigations, mandatory reporting);
- Vacation and Sick Leave under Title 2 of Montana Code (statutory requirements and practices for school employees who are eligible for vacation and sick leave under Title 2, Chapter 18, part 6 of Montana Code Annotated);
- Conflicts of Interest, Ethical and Nepotism guidance for trustees and administrators;
- Open Meeting law compliance for board meetings, committee meetings, discussions outside board meetings and executive sessions; and
- Other emerging trends in school litigation (legal challenges and strategies used against our public schools).

Conference Sessions

Thursday, October 16, 2014

Clinic Sessions I: 1:10 pm – 2:00 pm

Students Matter – Bargaining with a Purpose

Presenter(s): Andy Sever, Director of Labor Relations, MTSBA

Participants will look at tools and strategies that can be successfully implemented during bargaining in local district to help reframe the dialog with the Union from one of "what is best for the Union" to one of "what is best for the students". Communication strategies, analyzing proposals, pay models and anticipating the upcoming effect of the 2015 Legislative Session will all be examined during the session.

Working Together to Support College and Career Readiness

Presenter(s): Jael Prezeau and Network Members, OPI

Collaborating as a statewide network since January 2013, the Montana Providers of Professional Learning Network has been working to catalog, share, and support equitable access to high-quality professional learning opportunities across Montana. This session will provide an overview of the state's three-network strategy and an introduction to the many new resources that support Montana's goal of all students graduating career and college ready.

Bus Driver Qualifications and Certification Requirements

Presenter(s): Denise Williams, Executive Director, MASBO

The OPI and BPE have amended administrative rules pertaining to bus driver qualifications and certification requirements for state and county transportation reimbursements. Learn about the changes and share ideas on how your district plans to comply.

Administrator/Superintendent Search

Presenter(s): Kris Kuehn and Wade Johnson, MREA Board of Directors, Dr. Rich Shaffer and Dr. Joanne Erickson

MREA believes that the primary responsibility for the administrator and superintendent search process must remain with the locally elected Board of Trustees. This discussion will feature two of Montana's

most respected professors of educational leadership as facilitated by two practicing superintendents currently serving on the MREA Board of Directors.

SAM 21st Century Leadership Institute (21 CLI) Face-to-Face Event

Presenter(s): Tom Unwin, JK Thomas & Associates, Kirk Miller, SAM, and SAM LPLP Providers

The SAM Leaders Professional Learning Program (LPLP) 21 CLI is a blended professional learning program for Montana's education leaders. The program combines personalized learning with face-to-face sessions, live and interactive sessions, and on-demand webinar sessions connecting the learner to a virtual world of resources for project-based learning to positively impact student learning. This session is a required face-to-face gathering of the SAM 21 CLI Cohort to meet with each other, the program leadership, and LPLP Providers to discuss progress on their projects, successes and opportunities, and outline their work for the remainder of 2014-15. Cohort members won't want to miss this session.

Digital Leadership

Presenter(s): Robert DoBell, Ed.D., Three Forks School District #J24

Digital leadership requires administrators to leverage social media to tell the story of your organization. This presentation will give administrators in Montana a place to start to begin using social media to enable you to tell your own story to all stakeholders instead of relying upon others to tell the story of your district or school. The presentation will focus on the use of Google Apps, Twitter, Facebook, and other relevant web 2.0 elements.

GASB 68 Accounting & Financial Reporting for Pensions (2 hour session)

Presenter(s): Shawn Graham and Nolan Brilz, TRS, Barbara Quinn, MPERA, Janelle Mickelson, OPI, Kim Dare, CPA, Galusha, Higgins & Galusha

Panel discussion led by key stakeholders and resources on the new financial reporting pronouncement issued by the Governmental Accounting Standards Board (GASB) effective with FY2015 financial reports and audits.

Scanning the Horizon for Critical Issues Affecting K-12 Public Education

Presenter(s): Lance Melton, Executive Director, MTSBA and Debra Silk, Associate Executive Director/General Counsel, MTSBA

Participants in this clinic session will have an opportunity to roll up their collective sleeves and actively participate with one another in discussing and identifying the most important issues on the horizon that could affect the success of K12 public education. Trained facilitators will be on hand to help participants discuss and identify the most important potential barriers and drivers to the success of K12 public education, using several "mega issue" categories (i.e., demographics, business and economic climate, legislation and regulation, science and technology and politics and social values). This is always a great session and provides an opportunity to not only learn about circumstances in other communities but to share your own experiences with others. Come and help us capture the full potential of our school leaders' intellect and insights. Together, we will create a valuable resource for school leaders to use in confronting and overcoming identified challenges in the coming years.

School Food Services – Horror Stories and The Food Safety Lessons to be Learned

Presenter(s): Michael Callaghan, MCS ServSafe Instructor

Michael Callaghan, one of Montana's premier experts on school food safety, will provide an entertaining review of "food safety horror stories" as a means of demonstrating proper food safety strategies and techniques, important to all of our school food service programs.

TEAMS – Connecting the Dots

Presenter(s): Danielle Murphy and Effie Benoit, OPI

Participants will gain an overview of how the modules of the Terms of Employment, Accreditation, and Master Schedule (TEAMS) annual data collection system relate to each other.

Montana EPAS and the utilization of the Supervisor’s Interactive Model of Organizational Relationships (SIMOR)

Presenter(s): Dr. Bill McCaw, Dr. Frances O'Reilly, Dr. John Matt, University of Montana Department of Educational Leadership

Professors at the University of Montana have developed an innovative model of supervision that provides guidance for principals and superintendents in their quest to maximize the potential of educators in the organization. This session will explore the foundation and use of SIMOR as well as its potential within the EPAS observation and formative feedback cycle. This model provides a quick and easy guide for leaders regardless of their specific leadership style.

Why Contractual Risk Transfer Increases Efficiency for Montana Schools

Presenter(s): Shawn Bubb, Director of Insurance Services, MSGIA and Rick Steddom

Montana School district's sign contracts every day. Each contract negotiated correctly can be done in ways that will catapult your school district miles ahead of your peers who just accept what is given to them. Join the MSGIA team and their partner Alliant Insurance Services as we assist our school districts with the best practices in contractual risk transfer for every day school operations.

Clinic Sessions II: 2:10 pm – 3:00 pm

School Boards Drive Student Achievement through Superintendent Evaluation

Presenter(s): Bob Vogel, Director of Governmental Relations, Joe Brott, Director of Policy Service and Kerri Langoni, Field Services Specialist, MTSBA

Did you know there is research that shows that one of the most direct connections a school board has to student achievement is through evaluation of their superintendent? This clinic session will explore the connection between student achievement and superintendent evaluation that has been reinforced by the new Board of Public Education’s rules related to the evaluation of teachers and administrators. Participants in this session will review superintendent contract provisions related to evaluation, components of effective evaluation instruments and a process that passes legal muster and keeps you connected to what is important – student achievement.

MontCAS: Moving Forward Using Lessons Learned

Presenter(s): Judy Snow and panel, OPI

Montana's participation in the Spring 2014 Smarter field test provided the opportunity for schools to rehearse for the 2015 Smarter operational test. On the ground reports from schools will address the successes and the challenges and how to use both in preparation for training and implementation. Updates on the other components of the Montana Comprehensive System will also be provided.

Financing School Projects – A View from the Trenches

Presenter(s): Bridget Ekstrom, D.A. Davidson & Co., Dan Semmens, Dorsey & Whitney LLP, Steve Johnson and Mike Waterman, Bozeman Public Schools

In this session, seasoned school district officials Steve Johnson and Mike Waterman will direct a discussion on the many things a school district should consider before embarking on a bond-financed school building project. Bridget Ekstrom, of D.A. Davidson & Co., and Dan Semmens, of Dorsey &

Whitney LLP, will join Steve and Mike and offer their perspectives and guidance as to financial and legal matters at the core of the school financing process in Montana. The session will seek to address school district financing issues from the perspective of school district officials.

The 2015 Legislative Session: A Discussion of Rural/Small School Priorities

Presenter(s): Dave Puyear, Executive Director, MREA, MREA Board of Directors and Select/Invited Legislators

MREA invites both members and non-member schools and their representatives attending MCEL to participate in this discussion of legislative issues and priorities facing Montana's small and rural schools across our state.

New Leaders Q & A – Lessons Learned During the 1st 100 Days

Presenter(s): Godfrey Saunders, SAM Mentor Program Director, SAM LPLP Providers and Role-Alike Leaders

This session is a follow-up to the SAM New Leaders Summit held in Helena on July 28, 2014; a part of the SAM Leaders Professional Learning Program (LPLP). The SAM Mentor program director, LPLP Providers (Mentors), and role-alike leaders and will be present to meet with the new leaders to discuss new questions and challenges that have come to light with the new position. Included will be some handy tools of the trade and advice from successful seasoned administrators. Information about SAM's Mentor Program will also be available at this session. We welcome any new administrator that would like to come, visit and ask questions regarding their new administrative role.

From the Superintendent's Desk – Using Technology Effectively

Presenter(s): Rob Watson, Bozeman Public Schools

We have all heard that technology was supposed to make our lives easier, but has it really? Only if we learn to work smarter, not harder. The effective use of technology tools can help to manage the difficult job of the superintendent. As presented from the perspective of a practitioner, participants will see how technology tools such as google apps for education, twitter, padlet & others that can be used to improve productivity, create shared decision making opportunities, and boost connections with all stakeholders.

GASB 68 Accounting & Financial Reporting for Pensions (2 hour session)

Presenter(s): Shawn Graham and Nolan Brilz, TRS, Barbara Quinn, MPERA, Janelle Mickelson,OPI, Kim Dare, CPA, Galusha, Higgins & Galusha

Panel discussion led by key stakeholders and resources on the new financial reporting pronouncement issued by the Governmental Accounting Standards Board (GASB) effective with FY2015 financial reports and audits.

Anticipating and Responding to Stakeholder Opinion with a Community Engagement Plan

Presenter(s): Kris Goss, Senior Counsel/Outreach Manager and Wendy Brenden, Communications Coordinator, MTSBA

Media and community relations are not just a local issue. Each district's actions have impacts across Montana. Trustees that build a relationship of trust with members of the press, community leaders, parents and citizens contribute to a positive view of public education. Trust comes with transparency, honesty, and accountability. These successful traits will help establish confidence in a district that can translate to support from all parts of the community. A Community Engagement Plan based on data such as news media analysis, surveys and public comment tracking can assist in achieving an accurate understanding of the great work of public education. This session will examine current news media

portrayals of public education and review a model Community Engagement Plan and plan development process.

MCS: Special Education Services – Tracking and Medicaid in Schools

Presenter(s): Siva Kakuturi, President of Sivic Solutions Group, LLC (SSG)

Is your District receiving the Federal Medicaid funds that you are entitled to? If so, are you maximizing your potential? Are you in compliance with Federal and State guidelines? Do you have systems and management tools to track all Special Education services provided to your students?

Collected Impact: A Look at Where the Achievement Gap Begins for Native American/American Indian Students

Presenter(s): Pearl Yellowman, Adolescent Counselor & Prevention Specialist for the Confederated Salish & Kootenai Tribes, Tribal Health & Human Services, Behavioral Health Department

Sponsored by the Indian School Boards Caucus

This training will provide a conceptual framework for understanding the contributing factors to the achievement gap. The focus of this presentation is to highlight the contributions of the developmental-ecological perspective of students that represent the American Indian and Alaskan Native population. We first explore and examine immediate settings that influence student behavior from birth to early childhood. We expand further on understanding how environmental (i.e., poverty & Native American cultural beliefs) and developmental (i.e. health and wellness) conditions play a major factor in influencing student behavior and socio-emotional development. This presentation will show the current research on student performance and cognitive development. We will incorporate the use of an ecological approach, since students actively participate in a variety of contexts (e.g., home, school, community) which provides the setting and experiences that shape their subsequent cognitive, emotional and behavioral development. The use of this model will allow us to distinguish and determine influences of student behavior and to better understand the interaction between the individual and the learning environment. This approach will assist school personnel in focusing on the *multiple settings* within which the individual exists, and how these settings impact the individual's functioning. Lastly, we will look at strategies and successful skill sets that can assist students in navigating their learning environments for optimal student success. Our projected outcome will leave educators understanding and embracing the power of the home, the school, and community systems.

Educational Neuroscience in Montana

Presenter(s): Patty Kero, University of Montana

K-12 school leaders increasingly engage with the expanding field of educational neuroscience. This presentation will examine the perceptions and knowledge about the brain among school leaders in Montana, including common misperceptions, implications of neuroscience findings, and knowledge of terms and concepts in the field. We will discuss recommendations for increased implementation and understanding of educational neuroscience in schools across Montana.

EdReady Montana – How to Get Started

Presenter(s): Ryan Schrenk, Montana Digital Academy

EdReady Montana is an innovative math assessment and customized learning path and curriculum delivery tool offered free of charge to all Montana secondary schools for students grade 7 to 12. The system is managed state-wide by MTDA and facilitated locally in each school. The EdReady Montana Project Manager, Dr. Ryan Schrenk, will present information about EdReady Montana, share use case scenarios and show school leaders how to get started with the program in their district or school.

Early Edge MT

Presenter(s): Shannon O'Brien, Governor's Office and Dennis Parman, OPI

Representatives from Governor Bullock's Office and Superintendent Juneau's Office will present an update for educational leaders on preschool efforts throughout the state. This will be an interactive session; participants will have the opportunity to bring ideas/thoughts to share.

Clinic Sessions III: 3:10 pm – 4:00 pm

Using School Board Policy to Drive Student Achievement

Presenter(s): Joe Brott, Director of Policy Services and Kris Goss, Senior Counsel/Outreach Manager, MTSBA

Participants in this clinic session will have an opportunity to view, discuss, and be involved in the initial roll-out of a new "student achievement" sub-chapter of MTSBA's Model Policy Manual. Designed to help school boards increase student achievement by aligning governance with research-proven strategies and characteristics identified in NSBA's 8 characteristics of effective school boards, MTSBA's new subchapter of its Model Policy Manual is sure to be a hit among our members interested in taking governance to the next level. Come and participate in the first preview of this new and exciting expansion of MTSBA's Model Policy Manual. Members of MTSBA's Policy Services and Legal Services staff will review the policy implications and legal requirements associated with the new model policies and how they interact with existing policies and statutes or regulations.

Closing the Opportunity Gap to Close the Achievement Gap

Presenter(s): Mike Van Vuren, Hyalite Elementary, Bozeman School District

This presentation will outline five school-wide programs, Summer Mobile Library, School-Wide Reading Initiatives, STEM Club, School Gardens, Collaborative Classroom for Teacher Education that provide unique learning opportunities for low SES students and families and how they directly relate to closing the achievement gap for this group of learners. We will also highlight our commitment to public-private partnerships that help promote these programs and will lead to even more learning opportunities in the future.

MASBO Certification Testing

Presenter(s): Marie Roach, MASBO

Test opportunity for candidates working to obtain their Montana Registered School Business Official certification.

MCS: The New MREA – MTSBA Partnership

Presenter(s): Andy Garland, Member Services Director and Dave Puyear, Executive Director, MREA, and Lance Melton, Executive Director and Debra Silk, Associate Executive Director/General Counsel, MTSBA

Recently MREA and MTSBA announced a new partnership through the Montana Cooperative Services (MCS). MCS handles all of the time-consuming bidding requirements in meeting all state/federal regulations and providing your school with the very lowest price on thousands of items used by our schools every day. Come hear what this new partnership can mean to your school.

SAM Leaders Professional Learning Program (LPLP) Discussion Session for 21st Century Leadership Institute (21 CLI) members and SAM Mentor Program Protégés

Presenter(s): Tom Unwin, SAM 21 CLI Program Director, Godfrey Saunders, SAM Mentor Program Director, and the SAM LPLP Providers

The SAM Leaders Professional Learning Program (LPLP) mentor program protégés and 21 CLI cohort members can utilize this time to meet individually or in groups with program directors, Tom Unwin and/or Godfrey Saunders, as well as with their LPLP Provider. This will enable discussion of projects, goals, networking and resource opportunities to support the growth of student learning in your school.

Empowering School Administrators to Take Charge of Innovation and Change

Presenter(s): Dr. Chris Olszewski, Great Falls Public Schools

The common impression is that “innovation” and “change” are concepts that are too lofty to get a handle on as school leaders. This presentation will begin to break down those misconceptions and will demonstrate how the school administrator can take charge to effectively implement innovation and measure progress and outcomes of any initiative. This session is supported by over fifty years of research, valid and reliable tools, and common sense applications.

TRS Wage & Contribution System

Presenter(s): Shawn Graham and Nolan Brilz, Teachers Retirement System

The Wage & Contribution System is the next module of M-TRUST, the new TRS online services system. The tentative roll out date is November 1.

Trustee to Trustee – Caucus Dialogue

Presenter(s): Bob Vogel, Director of Governmental Relations and Steve Meloy, Grass Roots Advocacy Specialist, MTSBA

MTSBA’s trustee caucuses have been created to increase communication between, mutual understanding and awareness of, and respect for similar and differing challenges of leadership faced by fellow elected trustees of K-12 school districts throughout the state. This session is designed to advance this purpose by providing trustees from all walks of life and all areas of the state an opportunity to interact with and learn from one another’s successes, challenges and other experiences. Come and lend your perspective to the causes of school board leadership and excellence in public education.

Innovation in Providing SPED in a Remote School

Presenter(s): Annette Hart, Judith Gap School District and Laura Copp, MSDB

Judith Gap is a small rural school. With MSDB consultation and thinking outside the box, interpreter services are being provided to a student who is deaf. Learn how to overcome pitfalls, coordinating services using the latest technology, administrative and classroom issues, as well as explore working with independent contractors who work from home.

The Common Core: A National Perspective

Presenter(s): Daniel Lee, University of Montana

According to a recent MSN/Wall Street Journal poll released this past June, nearly half of adult Americans haven't heard of Common Core standards. Nevertheless, implementation of the Common Core is experiencing resistance in an increasing number of states. Why? What is the prevailing rhetoric surrounding this much heralded educational initiative?

Application of GEMS Web Portal**Presenter(s): Denise Bond, OPI**

This demonstration will be on Growth and Enhancement of Montana Students (GEMS). This review will include parameter based reports, data analysis dashboards, and exporting data to PowerPoint and Excel. Also included will be applicable use case scenarios for attendees that will help them accomplish data needs and uses.

Risk Management Associate**Presenter(s): Harry Cheff and Annette Satterly, MSGIA**

The custodial and maintenance personnel assist in balancing the health and safety of the district by maintaining the facility, equipment, grounds and a level of cleanliness throughout the campus. Come join the MSGIA staff as we roll out our plans for focusing on the safety of those employees. During FY15, we will offer specific “nuts and bolts” strategies to help decrease the frequency and severity of injuries sustained by these occupations.

Friday, October 17, 2014

Clinic Sessions IV: 8:40 am – 9:30 am

Graduation Alternatives for At-Risk and Dropout Students**Presenter(s): Ronda Kinney, Arlee School District**

The Arlee School District initiated an alternative learning center during the 2013-2014 school year. Among the many high points of the program during its first year was the successful graduation with diplomas of 6 former drop-out students. The program is continuing to explore learning opportunities to support the Montana Graduation Matters program but aiming to help 100% of all high school students, and former students, complete their credits needed to earn a diploma.

Transfer Between Funds**Presenter(s): Denise Williams, Executive Director, MASBO**

Implementing innovation and choice in our public schools requires a comprehensive review and consideration of the district’s finances and funding options. Transfers between funds are allowed under certain circumstances and may be a viable option for your district. Restrictions, requirements and ideas will be explored in this session.

Legal Review**Presenter(s): Rich Batterman, MREA Chief Legal Counsel**

Rich will provide a review of legal developments occurring in Montana schools this past year and the implications these legal cases and issues have for school leaders across the state.

SAM Leaders Professional Learning Program (LPLP) Discussion Session for 21st Century Leadership Institute (21 CLI) members and SAM Mentor Program Protégés**Presenter(s): Tom Unwin, SAM 21 CLI Program Director, Godfrey Saunders, SAM Mentor Program Director, and the SAM LPLP Providers**

The SAM Leaders Professional Learning Program (LPLP) mentor program protégés and 21 CLI cohort members can utilize this time to meet individually or in groups with program directors, Tom Unwin and/or Godfrey Saunders, as well as with their LPLP Provider. This will enable discussion of projects, goals, networking and resource opportunities to support the growth of student learning in your school.

What's My Impact? The Administrator's Significance in Influencing Innovation

Presenter(s): Dr. Chris Olszewski, Great Falls Public Schools

Ever feel like you are wasting time, money, and effort on ineffective professional development practices in your school or district? This presentation will illustrate the most effective practices that a school principal or district administrator can apply, and which practices to avoid, to best influence the professional growth of their teaching staff. Participants will leave with a better understanding if they are on the road to helping or hurting innovation in their schools.

TRS Wage & Contribution System

Presenter(s): Shawn Graham and Nolan Brilz, Teachers Retirement System

The Wage & Contribution System is the next module of M-TRUST, the new TRS online services system. The tentative roll out date is November 1.

School Funding and the K-12 School Expansion

Presenter(s): TBD

For years we've heard both "fact and fiction" on the financial and tax implications of a Montana school wishing to consider the establishment of their own, separate and smaller high school. The recent research on the possible K-12 School Expansion at East Helena will be featured during this informal discussion.

OPI's K-20 Data Project – College Readiness in Montana

Presenter(s): Bret Carter, OPI

The Office of Public instruction has received a grant from the US Department of Education to link K-12 data collected through the statewide AIM system to the Office of the Commissioner of Higher Education postsecondary data system. This data will include all high school data associated with a student's transcript as well as class level data at the college level. This linkage is designed to allow analysis of the K-12 factors associated with college readiness for students in Montana. Data collection and application will be discussed.

OPI Montana Autism Education Project – A Resource for Schools

Presenter(s): Dr. Cheryl Young –Pelton, OPI Montana Autism Education Project

This presentation will review the FREE services available through the OPI Montana Autism Education Project (MAEP). The MAEP can provide school staff training on autism spectrum disorders and consultations for individual students with autism.

Clinic Sessions V: 9:40 am – 10:30 am

Leader Integrity: Leading from an Undivided Self

Presenter(s): Dr. David Henderson, Montana State University

Early on in my leadership career I was given this advice: never make a decision with your emotions in play; always lead from your most logical, rational self so you can render the most unemotional and objective decision. This session will explore this idea and present recent research as to how leader identity must include not just the mind of the leader, but the heart as well in order that decisions may be made with authenticity. As Parker Palmer suggests, "We lead who we are." What does this mean and how might it impact today's definition of instructional leadership?

PERS Express

Presenter(s): Armando Oropeza, MPERA

We'll discuss the requirements to retire and how the calculation is completed for a monthly benefit. Find out what vesting means, what happens if you leave your job with a PERS account, can you buy service time towards retirement, how to retire if you're a Defined Contribution member, and what happens if you transfer into a PERS position from another system MPERA covers. A quick overview of the Public Employees Information System (PERS), MPERA's new reporting system, will round out this session.

SAM Leaders Professional Learning Program (LPLP) Discussion Session for 21st Century Leadership Institute (21 CLI) members and SAM Mentor Program Protégés

Presenter(s): Tom Unwin, SAM 21 CLI Program Director, Godfrey Saunders, SAM Mentor Program Director, and the SAM LPLP Providers

The SAM Leaders Professional Learning Program (LPLP) mentor program protégés and 21 CLI cohort members can utilize this time to meet individually or in groups with program directors, Tom Unwin and/or Godfrey Saunders, as well as with their LPLP Provider. This will enable discussion of projects, goals, networking and resource opportunities to support the growth of student learning in your school.

Chromebook Pilot – Technology Integration

Presenter(s): Rob Watson, Bozeman Public Schools

In the 2013-14 school year, Bozeman Public Schools committed to piloting a classroom set of Chromebooks in every Elementary and Middle School. Teachers were trained on the use of google apps for education and all students were issued a gmail account. In addition, Montana State University conducted an investigation on the overall effectiveness of the pilot program. Evidence shows the Chromebook pilot positively influenced not only student learning, but also teacher practice. This presentation will focus on infrastructure, benefits, and lessons learned from the pilot.

Using Procurement Cards

Presenter(s): Mike Arnold, Havre Public Schools

We will conduct a semi round table discussion of best practices, internal controls and innovative uses of procurement cards, including online ordering and bill payment, travel expenses for student activities and staff professional development and other school purchases. Bring your ideas, tips and lessons learned to share with others.

Montana Digital Academy Update

Presenter(s): Ryan Schrenk, Montana Digital Academy

Montana Digital Academy (MTDA) is Montana's Statewide Virtual School serving students in almost every high school in the state over the last 4 years. This session will update you on the existing programs offered by MTDA as well as new initiatives, new curriculum and courses. Topics will include new course titles for online original credit, credit recovery innovations, accelerated middle school programming, Montana Digital Professional Learning Network and EdReady Montana.

MHSA Current Issues & Updates

Presenter(s): Mark Beckman, Executive Director, MHSA

This session provides a synopsis of recent By-Law amendments and current hot topics involving high school activities. Topics include general eligibility information, update on the requirements of the new concussion law, and other pertinent issues involving member schools' activities programs.

Governor Bullock's Education Priorities**Presenter(s): Lt. Governor McLean**

Lt. Governor McLean will be speaking about several education priorities that Governor Bullock and she have spearheaded. From the importance of an investment in early learners through Early Edge, to the flexibility that students will have under Dual Enrollment, to promoting energy efficiency and wellness in SMART Schools, to fighting childhood hunger through Breakfast after the Bell, the Governor's Office supports Montana's schools, and will continue to work as allies ensuring that Montana Students receive the best education in the country.

SCHOOL BOARD TOURS

TUESDAY, NOVEMBER 4, 2014

8:20-8:30		Garfield- Meet with Matt Ventresca
8:30 – 9:00		Classroom Visitations
9:00 – 9:10		Travel to Highland Park
9:10 – 9:20		Highland Park - Meet with Matt Lewis
9:20 – 9:50		Classroom Visitations
9:50 – 10:00		Travel to Junior High
10:00 – 10:10		Junior High - Meet with Tim Majerus
10:10 – 10:40		Classroom Visitations
10:40 – 10:50		Travel to Lewis and Clark
10:50 – 11:00		Lewis and Clark – Meet with Michelle Trafton
11:00 – 11:30		Classroom Visitations
11:30 – 12:30		Lunch with Students
12:30 – 12:40		Travel to Fergus
12:40 – 12:50		Fergus - Meet with Jerry Feller
12:50 – 1:30		Classroom Visitations

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE

2014-2015

DATE	GROUP	TIME	MEETING SITE
November 10, 2014	Lewistown Junior High	5:30-6:30 PM	Junior High FACS Room
January 12, 2015	Lewis and Clark Elementary	5:30-6:30 PM	Lewis and Clark Gym
February 9, 2015	Highland Park Elementary	5:30-6:30 PM	Highland Park Gym
March 9, 2015	LEA Executive Board	5:30-6:30 PM	Lincoln Board Room

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 10/13/2014

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

12

- Minutes/Claims**
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 10/13/2014

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the September 8, 2014, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, September 8, 2014

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. **ROLL CALL**

TRUSTEES PRESENT:

Board Chair Barb Thomas, CJ Bailey, Phil Koterba, Shelley Poss, Jennifer Thompson, Monte Weeden

TRUSTEES ABSENT:

Jeremy Bristol

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/District Clerk Rebekah Rhoades, Sandi Chamberlain, Margee Smith, Scott Dubbs

OTHERS PRESENT:

Chris Rice – CMLRCC, Doreen Heintz—News Argus, Joe Zahler—KXLO/KLCM Radio, Zane Fulbright and other interested parties.

2. **PLEDGE OF ALLEGIANCE**

The group recited the Pledge of Allegiance.

BOARD OF TRUSTEES

3. **REPORT—STUDENT REPRESENTATIVE**

Kaitlyn Poss was unable to make the meeting. Hard copy of report was included in the agenda.

4. **REPORT—COMMITTEES OF THE BOARD**

There were no committee reports. The Transportation Committee scheduled a meeting for Thursday, September 11, 2014, at 7:30 a.m. to discuss the Architect's plans for the new bus barn and the sale of the old bus barn.

5. **CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.**

No items were discussed.

SUPERINTENDENT'S REPORT

6. **OTHER ITEMS**

Superintendent Jason Butcher shared with the Trustees regarding a visit from Governor Bullock who had an open discussion forum with the students as well as the staff. Mr. Butcher and the Trustees that attended the MTSBA's "Back to School" Legal Primer on Thursday, September 4, 2014, gave a recap on the items that were presented at the workshop. Superintendent Butcher provided the enrollment count for the first day of school for the 2014-2015 School Year. Highland Park, Lewis & Clark, Junior High School and LEA would all like to host a Board Roundtable. The Board determined that the Roundtables will start at 5:30 p.m. with the Regular Board Meeting to start at 6:30 p.m. Board Tours have been scheduled for Tuesday, November 4, 2014. MCEL is scheduled for October 15-17, 2014, in Billings. The Board also reviewed dates for upcoming events in the District. Rebekah reported that interest earned and distributed for August 2014, was reported as \$319.73 in the elementary funds and \$265.24 in the high school funds for a total of \$584.97.

PUBLIC PARTICIPATION

7. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Zane Fulbright thanked the Board for providing and supporting the Open Houses at the High School and Junior High. Mr. Fulbright works for the Bureau of Land Management (BLM) and wanted to remind the Board that environmental education opportunities exist through the BLM -- GIS Club, Art Dept, etc. These opportunities could include staff development or student education. The BLM has a partnership with Macalester College's Paleontology Department that also provides opportunities for clubs and students. Central MT Community Cupboard sponsors a Hunger Week in October and would like to involve the schools in gathering food during this week. One idea presented was for the schools to have a "Tip the Scale" competition.

ACTION ITEMS

MINUTES

8. MINUTES OF THE AUGUST 18, 2014, REGULAR BOARD MEETING – approved unanimously (Poss/Thompson).

APPROVAL OF CLAIMS

9. CLAIMS – the claims referenced in the 2014-2015 Bill Schedule and submitted through September 4, 2014, were approved unanimously (Thompson/Weeden). The Finance Committee for July-September 2014 is Board Chair Barb Thomas, Jeremy Bristol, Shelley Poss, and Jennifer Thompson. The new Finance Committee members for October-December 2014 are Board Chair Barb Thomas, Phil Koterba, CJ Bailey, and Monte Weeden.

INDIVIDUAL ITEMS

- 10. APPROVE FERGUS HIGH SCHOOL CLASS OF 2018 STUDENT ACTIVITY ACCOUNT – approved unanimously (Weeden/Bailey).**
- 11. APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY – approved unanimously (Thompson/Weeden).**
- 12. APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN THE LEWISTOWN PUBLIC SCHOOLS – approved unanimously (Weeden/Thompson).**
- 13. APPROVE EXTENSION OF WINIFRED BUS ROUTES INTO THE LEWISTOWN SCHOOL DISTRICT – approved unanimously (Bailey/Poss).**
- 14. APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2014-2015 SCHOOL YEAR – Substitute Teacher/Aide List—Tia Carr, Joan Gill, Mandie Hutchins, Lorna Kolar, Jennifer Metcalf; Substitute School Food List—Stephanie Berg, Kelly Keiser, Lois Sicz; Substitute Bus Driver List—Philip Montgomery, Tom Moring. – approved unanimously (Thompson/Bailey).**
- 15. APPROVE PERSONNEL REPORT – See Exhibit A – approved unanimously (Koterba/Weeden).**

ADJOURNMENT

The meeting was adjourned at 6:45 p.m. The next regular meeting will be held on October 13, 2014, at 6:00 p.m. at the Lincoln Board Room (Weeden – unanimous).

BARBARA THOMAS
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: September 8, 2014

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
NOEL, Cindy	Activity Bus Driver/In-Town Driver/Fueling	School District #1	Approve appointment on schedule at \$10.61 per hour on an as needed basis	September 8, 2014	See attached memo.
CRITES, Elisa Maria	Food Server/Cashier	Fergus High School	Approve appointment on schedule—FOOD SERVER Step 0 for up to 4.25 hours per day for up to 181 days	August 27, 2014	See attached hiring recommendation.
JAYNES, Ashton	Food Server	Garfield Elementary School	Approve appointment on schedule—FOOD SERVER Step 0 for up to 3.25 hours per day for up to 181 days	August 27, 2014	See attached hiring recommendation.
MAKIN, Rachel	Food Server	Highland Park Elementary	Approve appointment on schedule—FOOD SERVER Step 0 for up to 1.50 hours per day for up to 181 days	August 27, 2014	See attached hiring recommendation.
TINDALL, Shari	Work Experience Driver	Fergus High School	Approve appointment on schedule—WORK EXPERIENCE DRIVER Step 0+45 for up to 5.00 hours per day for up to 179 days	September 8, 2014	See attached hiring recommendation.
LARK, Todd	Technology Support Specialist	School District #1	Accept letter of resignation	September 8, 2014	See attached letter.
RYGG MCKENNA, Meryl	Accompanist	LJHS / FHS	Accept letter of resignation	August 19, 2014	See attached letter.
ELLIOTT, Jeff	National Honor Society Advisor	Fergus High School	Approve appointment on schedule—(0.035)	September 8, 2014	See attached memo.
FRIESEN, Jeff	Library Media Specialist	Fergus High School	Approve request to pursue a Master’s Degree in Educational Leadership	September 8, 2014	See attached letter.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

13

- Minutes/Claims**
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** LuAnn Schrauth **Date:** 10/13/2014

SUMMARY:

Approve claims paid through October 9, 2014, as approved by the Finance Committee.

Members of the Finance Committee for October-December 2014 include: Board Chair Barb Thomas, CJ Bailey, Phil Koterba, and Monte Weeden.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE RECOMMENDATION FROM THE TRANSPORTATION COMMITTEE TO ACCEPT A&E ARCHITECT'S PLANS FOR THE REMODEL OF THE NEW BUS BARN

Requested By: Board of Trustees **Prepared By:** Transportation Committee **Date:** 10/13/2014

SUMMARY:

The Board of Trustees needs to approve the recommendation from the Transportation Committee to accept A&E Architects Option 5a for the remodel of the new Bus Barn which will be located at 716 Crowley Avenue. The Construction Cost Summary and the Option 5A Graphic Drawing are attached for your review.

SUGGESTED ACTION: Approve A&E Architects Option 5a for Remodel of the New Bus Barn

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

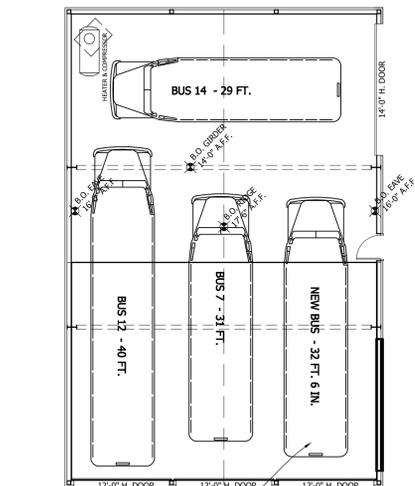
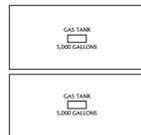
LEWISTOWN PUBLIC SCHOOLS
TORGERSON PROPERTY - BUS BARN FEASIBILITY STUDY
PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS



OPTION 5A: 60'x100' Addition; No outbuilding Door Additions; Minimal Main Shop Int. Remodel

19-Sep-14

ITEM	DESCRIPTION	UNIT	QTY	COST/UNIT	SUBTOTAL	TOTAL
DEMOLITION:						
1	DEMO - EXTERIOR WALLS	VSF	921	\$ 22.00	\$ 20,262	
2	DEMO - INTERIOR WALLS	VSF	518	\$ 14.00	\$ 7,252	
3	DEMO - CONC. SAWCUTTING	LF	40	\$ 35.00	\$ 1,400	
4	DEMO - O.B. CONC. STOOP	EA	1	\$ 1,250.00	\$ 1,250	
5	DEMO - O.B. OVERHEAD DOORS	EA	1	\$ 300.00	\$ 300	
6	DEMO - INTERIOR DOORS	EA	0	\$ 75.00	\$ -	
7	DEMO - SALES DESK	LS	0	\$ 1,500.00	\$ -	
8	DEMO - FLOOR JOISTS	SF	0	\$ 5.00	\$ -	
9	DEMO - STAIRS	EA	0	\$ 500.00	\$ -	
10	DEMO - MISC. MECH.	%	0%	\$ 30,464.00	\$ -	
11	DEMO - MISC. ELEC.	%	5%	\$ 30,464.00	\$ 1,523	
12	SUBTOTAL - DEMOLITION					\$ 31,987
NEW METAL BUILDING ADDITION:						
13	SITWORK	SF	6,000	\$ 4.50	\$ 27,000	
14	CONCRETE	SF	6,000	\$ 11.45	\$ 68,700	
15	ROUGH CARPENTRY	SF	6,000	\$ 1.55	\$ 9,300	
16	THERMAL & MOISTURE	SF	6,000	\$ 0.20	\$ 1,200	
17	OVERHEAD DOORS	VSF	924	\$ 20.10	\$ 18,572	
18	DOORS, FRAMES & HARDWARE	EA	1	\$ 540.00	\$ 540	
19	METAL BUILDING SHELL	SF	6,000	\$ 22.85	\$ 137,100	
20	ELECTRICAL	SF	6,000	\$ 2.10	\$ 12,600	
21	SUBTOTAL - NEW MTL BUILDING					\$ 275,012
EXISTING BUILDING REMODEL:						
22	NEW - INTERIOR WALLS	VSF	658	\$ 8.00	\$ 5,264	
23	NEW - EXTERIOR WALLS	SF	224	\$ 15.00	\$ 3,360	
24	NEW - WASH BAY CURTAIN	EA	1	\$ 5,500.00	\$ 5,500	
25	NEW - O.B. CONC. FLOORS	SF	1,050	\$ 7.50	\$ 7,875	
26	NEW - PORTAL FRAMES @ DRS	EA	7	\$ 9,000.00	\$ 63,000	
27	NEW - OVERHEAD DOORS	VSF	1,404	\$ 20.10	\$ 28,220	
28	NEW - INTERIOR DOORS	EA	0	\$ 540.00	\$ -	
29	NEW - FLOOR EDGE	LF	0	\$ 15.00	\$ -	
30	NEW - FINISHES @ DEMO AREAS	SF	0	\$ 20.00	\$ -	
31	NEW - STAIRS, EXTERIOR, STL.	EA	0	\$ 10,650.00	\$ -	
32	NEW - SAND/SOIL INTERCEPT.	LS	1	\$ 5,000.00	\$ 5,000	
33	NEW - SEWAGE DUMP STATION	LS	1	\$ 8,500.00	\$ 8,500	
34	NEW - 5,000 GAL. FUEL TANKS	EA	2	\$ 10,000.00	\$ 20,000	
34	NEW - MISC. MECH.	%	2%	\$ 146,719.40	\$ 2,934	
35	NEW - MISC. ELEC.	%	5%	\$ 146,719.40	\$ 7,336	
36	SUBTOTAL - REMODEL					\$ 156,990
37	SUBCONTRACTOR TOTAL					\$ 463,989
38	GENERAL CONDITIONS			8.00%	OF ABOVE	\$ 37,119
39	SUBTOTAL					\$ 501,109
40	GC OVERHEAD & PROFIT			10.00%	OF ABOVE	\$ 50,111
41	GENERAL CONTRACT TOTAL					\$ 551,219
42	ESTIMATE CONTINGENCY			15.00%	OF TOTAL	\$ 82,683
43	GRAND TOTAL					\$ 633,902

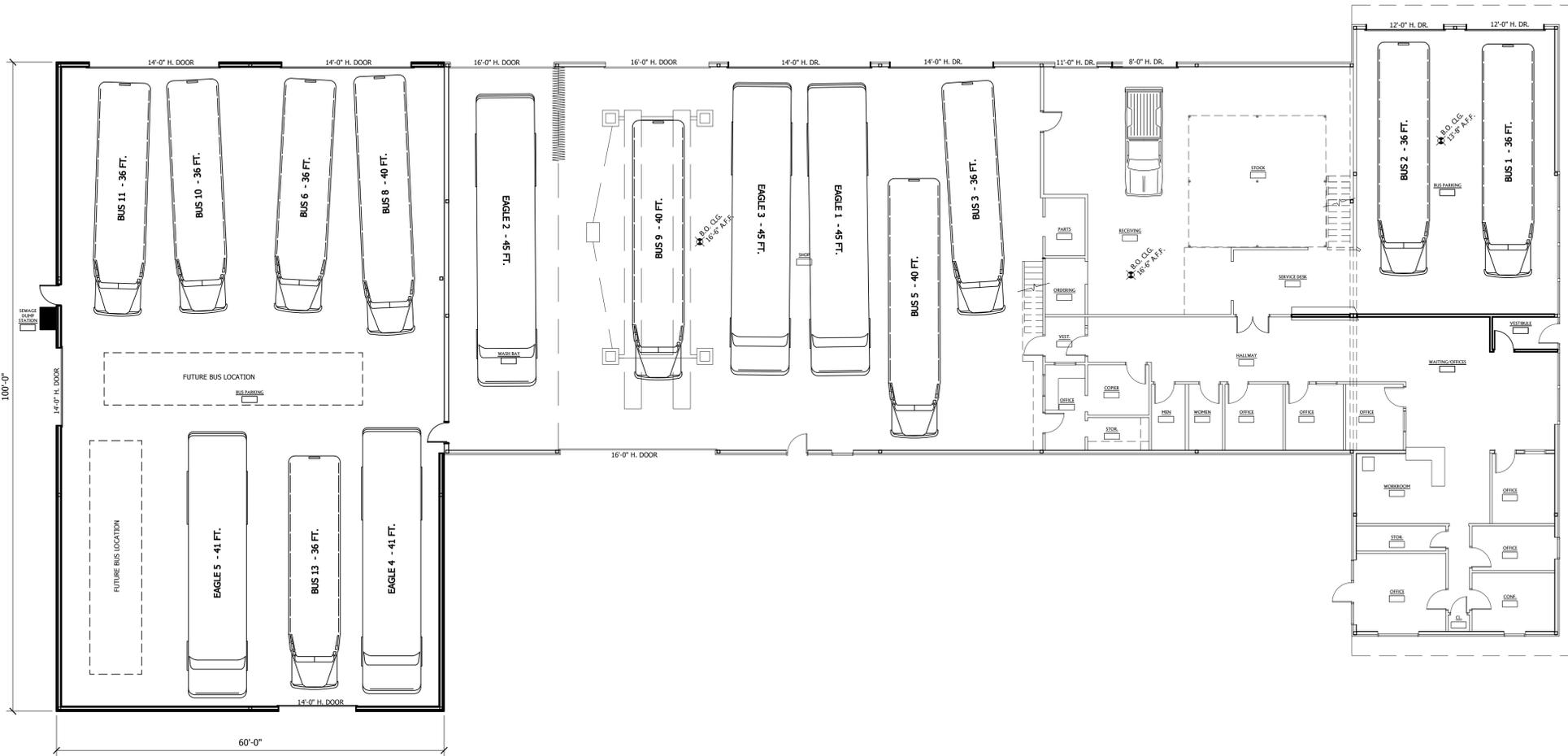


NEW CONC. FLOOR TO MATCH EXIST.

16 CONCEPT PLAN: OUTLYING STORAGE BUILDING



3/32" = 1'-0"



18 CONCEPT PLAN: MAIN FLOOR - SHOP & STORAGE BUILDING

A2.1 : A2.1



3/32" = 1'-0"

LEWISTOWN PUBLIC SCHOOLS
 TORGERSON PROPERTY - BUS BARN FEASIBILITY STUDY
 PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS



OPTION 5A: 60'x100' Addition; No outbuilding Door Additions; Minimal Main Shop Int. Remodel
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41	GENERAL CONTRACT TOTAL					\$ 551,219
42	ESTIMATE CONTINGENCY			15.00%	OF TOTAL	\$ 82,683
43	GRAND TOTAL					\$ 633,902

CONCEPT PLAN OPTION 5A - MAIN SHOP & STORAGE BUILDING
 TORGERSON PROPERTY: BUS SHOP & STORAGE BUILDING - FEASIBILITY STUDY
 LEWISTOWN PUBLIC SCHOOLS

DRAWING PROJECT OWNER

PROJECT NO 14006
 ISSUE DATE 09.19.14
 REVISIONS



ARCHITECTURE
 INTERIORS
 HISTORIC

608 NORTH 29TH
 BILLINGS, MT 59101
 PH 406.248.2633
 FAX 406.248.2427

222 NORTH HIGGINS
 MISSOULA, MT 59802
 PH 406.721.5643
 FAX 406.721.1887

www.aearchitects.com

OPT. 5A
 A2.1

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN THE LEWISTOWN PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 10/13/2014

SUMMARY:

The Board of Trustees needs to approve the following requests for out-of-district students to attend the Lewistown Public Schools as indicated below. The districts of residence are Moore Public Schools and Winifred Public Schools.

Ashlen Arntzen Abbie Arntzen 7240 Winifred Hwy Hilger MT 59451	Kindergarten 2 nd Grade	Highland Park Elementary Highland Park Elementary
Josie Konert 1181 Farren Hill Road Moore MT 59464	1 st Grade	Highland Park Elementary
Brooke Weinheimer 3150 Taylor Road Moore MT 59464	4 th Grade	Garfield Elementary

SUGGESTED ACTION: Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

16

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2014-2015 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 10/13/2014

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2014-2015 School Year as listed below:

Substitute Teacher/Aide List:

Darlene Beaudry
 Kathy Berberet (CMEC Secretary Only)
 Sheila Dyck
 Derree Kamp
 Suzi Parsons
 Thomas Robinson

Substitute School Food List:

LaVonne (Foss) Wilson

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2014-2015 School Year

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/13/2014

Agenda Item No.

17

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 10/13/2014

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: October 13, 2014

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
HENDERSON, Kelly	Paraprofessional	Lewistown Junior High School	Approve appointment on schedule— PARA Step 0+CERT	October 13, 2014	See attached memo.
LONG, Jared BOYCE, Kim GOBBLE, Chris POSS, Rick 9 Students	FFA Advisor Adult Chaperone Adult Chaperone Adult Chaperone	Fergus High School	Approve Out-of-State Travel to attend the National FFA Convention in Louisville, KY	October 25, 2014 – November 2, 2014	See attached letter.
DECOCK, Adrienna MANGOLD, Mike SHELAGOWSKI, Brett	Science Bowl / Science Olympiad Co-Advisors	Fergus High School	Approve appointment on schedule— (0.055 -- \$1,722.21) \$574.07 Each	October 13, 2014	See attached memo.
LEO, Kristine	Head Speech & Drama Coach	Fergus High School	Approve appointment on schedule— (0.110)	October 13, 2014	See attached memo.
POUKISH, Nathan	Assistant Speech & Drama Coach	Fergus High School	Approve appointment on schedule— (0.075)	October 13, 2014	See attached memo.
WILSON, Ryan	Volunteer Speech & Drama Coach	Fergus High School	Approve appointment on a volunteer basis	October 13, 2014	See attached memo.
LEO, Kristine	First Grade Teacher	Highland Park Elementary School	Approve request to pursue a Master's Degree in Educational Leadership	October 13, 2014	See attached letter.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: October 13, 2014

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
PETERSEN, Kelcy	Cheerleading Coach	Lewistown Junior High School	Approve appointment on schedule—(0.030)	October 13, 2014	See attached memo.
WOJTOWICK, Tom	Accompanist	Fergus High School	Approve appointment on schedule— PARA Step 0 for up to 15.00 hours per week for the remainder of the 2014-2015 School Year	October 13, 2014	See attached memo.
SPOJA, Mary Helen	Accompanist	Lewistown Junior High School	Approve appointment on schedule— PARA Step 6 for up to 3.0 hours per day for up to two days per week for the remainder of the 2014-2015 School Year	October 13, 2014	See attached memo.
HENSLEY, Dan	Custodian	Fergus High School	Accept letter of resignation	October 15, 2014	See attached letter.
WATT, Darleen	Paraprofessional	Lewistown Junior High School	Accept resignation via email message to Principal Tim Majerus	September 30, 2014	See attached message.
CARTER, Austin	Technology Support Specialist	School District #1	Approve appointment on schedule— COMPUTER TECH Step 0 for up to 8.0 hours per day for up to 90 days	September 23, 2014 – January 26, 2015	See attached hiring recommendation.

Memorandum

To: Jason Butcher, Superintendent
From: Tim Majerus, Principal
Date: September 26, 2014
Re: Hiring Recommendation

Following is a hiring recommendation for a 7th Grade Special Education Paraprofessional at Lewistown Junior High School:

Kelly Henderson	PARA Step 1+CERT	Up to 7 hours per day for the remainder of the 2014-2015 School Year
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Thank you for your consideration of this request.

Tim Majerus
Principal

October 1, 2014

Lewistown Public Schools Board of Trustees,

My name is Jared Long, FHS Agriculture Education Instructor/FFA Advisor. I am seeking your approval to travel with students to the National FFA Convention in Louisville, KY. This year **Maddie Comes, Kaycee Gobble, Cassi Bawden and Haiden Collins** won the **State Environmental Science Natural Resource** Career Development Event. **Kaitlyn Poss** also won the **State Job Interview** Career Development Event. We will also be taking Ethan Banks, Cody Boyce, Alexis Johnson and Codi Uecker.

Our intent is to travel with both District owned Suburbans with 2 adult drivers in each Suburban. Chris Gobble, Rick Poss and Kim Boyce have all agreed to travel with us, act as chaperones and drivers. We are leaving Lewistown Saturday, October 25, 2014, and will return Sunday, November 2, 2014. We will be touring aspects of the agriculture industry not commonly seen in Montana in route to Louisville. Students will experience opportunities they might not be able to experience in Montana.

We have been diligently preparing and I expect a positive result from our competitive teams. If you have any questions please feel free to contact me. Thank you for your consideration.

Jared Long
Fergus High Ag. Ed. / FFA Advisor
406-380-0878
jlong@lewistown.k12.mt.us



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, Athletic Director / Jeff Elliott, Activities Director
DATE: September 9, 2014
RE: Extracurricular Contract(s)

Please recommend to the Board of Trustees the following contract(s) for extracurricular activities for the 2014-2015 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School:

Science Bowl/Olympiad	(0.055)	\$1,722.21
Adrienna DeCock	Co-Advisor	\$ 574.07
Mike Mangold	Co-Advisor	\$ 574.07
Brett Shelagowski	Co-Advisor	\$ 574.07

The three Science teachers at FHS will be Co-Advisors for the Science Bowl and Science Olympiad teams. The stipend for these two positions were combined and will be split evenly between them.



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, Athletic Director / Jeff Elliott, Activities Director
DATE: September 9, 2014
RE: Extracurricular Contract(s)

Please recommend to the Board of Trustees the following contract(s) for extracurricular activities for the 2014-2015 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School:

Speech and Drama

Kristine Leo	Head Coach	(0.110)	\$3,444.43
Nathan Poukish	Assistant Coach	(0.075)	\$2,348.48
Ryan Wilson	Volunteer Coach		

Amanda Gee was approved as Head Speech and Drama Coach on July 14, 2014, but is unable to coach this year. Kristine was approved as the Assistant Coach but is willing to move up as the Head Coach. Nathan Poukish, new Elementary Music Teacher, will replace Kristine as the Assistant Speech and Drama Coach.

September 30, 2014

Lewistown Board of Trustees
215 7th Ave. S
Lewistown, MT 59457

Dear Lewistown School Board of Trustees,

This is my second year teaching in the Lewistown School District. After my first year of teaching and coaching speech and drama, I realized that I wanted to pursue my Master's degree. When it came to choosing a program, I chose Education Leadership at Montana State University-Bozeman. Coaching gave me the realization that I wanted to eventually be in a leadership position in ten plus years. I want to continue my teaching, while continuing growing professionally. Please accept this as a recognition of my educational goal towards my Masters in Educational Leadership.

Thank you for your time, it is greatly appreciated.

Sincerely,

Kristine Leo
Highland Park Elementary School



LEWISTOWN JUNIOR HIGH SCHOOL
Jim Daniels, Co-Activities Coordinator
Troy Henderson, Co-Activities Coordinator
(406) 535-5419 Fax: (406) 535-2300

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels / Troy Henderson / Tim Majerus
DATE: September 17, 2014
RE: Extracurricular

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2014-2015 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Lewistown Junior High School:

Cheerleading

Kelcy Petersen	Head Coach	(0.030)	\$939.39
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Memorandum

To: Board of Trustees, Lewistown Public Schools
Cc: Jason Butcher, Supt.
From: Jerry Feller, FHS Principal
Date: September 16, 2014
Re: Hiring Recommendation

Following is a hiring recommendation for a Choral Accompanist at Fergus High School:

Tom Wojtowick

PARA Step 0

Up to 15.00 hours per week for the remainder of the 2014-15 SY

Memorandum

To: Jason Butcher, Superintendent
From: Tim Majerus, Principal
Date: September 16, 2014
Re: Hiring Recommendation

Following is a hiring recommendation for a Choral Accompanist at Lewistown Junior High School:

Mary Helen Spoja	PARA Step 6	Up to 3 hours per day / 2 days per week for the remainder of the 2014-2015 School Year
------------------	-------------	---

Thank you for your consideration of this request.

Tim Majerus
Principal

September 18, 2014

**Jason Butcher
Superintendent
Lewistown Public Schools**

I am writing to inform you that I will be resigning from the position of custodian at Lewistown Public Schools. My last day of employment will be Wednesday October 15th, 2014.

I have enjoyed the last 12 months at Fergus High School and appreciate being given the chance to have served the citizens of Fergus County. Conditions in my life have changed that will allow me to step back and seek other opportunities.

Fergus High School is fortunate to have the current custodial employees as they are professional, conscientious and hard working. I wish them all the best.

Cordially,

Dan Hensley





Sandi Chamberlain <schamberlain@lewistown.k12.mt.us>

Fwd:

1 message

Tim Majerus <tmajerus@lewistown.k12.mt.us>
To: Sandi Chamberlain <schamberlain@lewistown.k12.mt.us>

Wed, Oct 8, 2014 at 3:06 PM

Tim Majerus

-Lewistown Junior High School

----- Forwarded message -----

From: Darleen Watt <[dwatt@lewistown.k12.mt.us](mailto:d watt@lewistown.k12.mt.us)>
Date: Tue, Sep 30, 2014 at 3:37 PM
Subject:
To: Tim Majerus <tmajerus@lewistown.k12.mt.us>

Mr. Majerus, I'm sorry to tell you I won't be coming back to work..dealing with my Mom's health has been an awful thing to go through. Thought I was prepared for her last days but I'm not dealing very well. I am so sorry for the short notice.

Darleen

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Austin Carter

For:

Job Title Technology Support Specialist

Classification COMPUTER TECH

Step 0

Work location Lincoln – Central Office

Date to begin work September 23, 2014

Days per yr/Hrs per day 90 Day Contract / 8 hours per day

SELECTION COMMITTEE: Denise Chrest

Nancy Coleman

John Jensen

Bill Klapwyk

Lynne Wise-Klippenes

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their Regular Board meeting on October 13, 2014.

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools continues to strive for a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2015).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to June 30, 2015, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES
Barbara Thomas, Board Chair

CJ Bailey
Jeremy Bristol
Phil Koterba
Shelley Poss
Jennifer Thompson
Monte Weeden

LEWISTOWN PUBLIC SCHOOLS
2014-2015 SCHOOL CALENDAR

A. Pupil Instruction

First Semester				89 Days	Second Semester				90 Days
FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
First Week	Aug	27 -- Aug	29	3	First Week	Jan	26 -- Jan	30	5
Second Week	Sept	2 -- Sept	5	4	Second Week	Feb	2 -- Feb	6	5
Third Week	Sept	8 -- Sept	12	5	Third Week	Feb	9 -- Feb	13	5
Fourth Week	Sept	15 -- Sept	19	5	Fourth Week	Feb	16 -- Feb	20	5
Fifth Week	Sept	22 -- Sept	26	5	Fifth Week	Feb	23 -- Feb	26	4
Sixth Week	Sept	29 -- Oct	3	5	Sixth Week	Mar	2 -- Mar	6	5
Seventh Week	Oct	6 -- Oct	10	5	Seventh Week	Mar	9 -- Mar	13	5
Eighth Week	Oct	13 -- Oct	15	3	Eighth Week	Mar	16 -- Mar	20	5
Ninth Week	Oct	20 -- Oct	24	5	Ninth Week	Mar	23 -- Mar	27	5
Tenth Week	Oct	27 -- Oct	31	5					44
				45					

SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
First Week	Nov	3 -- Nov	5	3	First Week	Mar	30 -- Apr	2	4
Second Week	Nov	10 -- Nov	14	5	Second Week	Apr	7 -- Apr	10	4
Third Week	Nov	17 -- Nov	21	5	Third Week	Apr	13 -- Apr	17	5
Fourth Week	Nov	24 -- Nov	25	2	Fourth Week	Apr	20 -- Apr	24	5
Fifth Week	Dec	1 -- Dec	5	5	Fifth Week	Apr	27 -- May	1	5
Sixth Week	Dec	8 -- Dec	12	5	Sixth Week	May	4 -- May	8	5
Seventh Week	Dec	15 -- Dec	19	5	Seventh Week	May	11 -- May	15	5
Eighth Week	Jan	5 -- Jan	9	5	Eighth Week	May	18 -- May	22	5
Ninth Week	Jan	12 -- Jan	16	5	Ninth Week	May	26 -- May	29	4
Tenth Week	Jan	20 -- Jan	23	4	Tenth Week	Jun	1 -- Jun	4	4
				44					46

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

		Totals
August 25-26	PIR	2.00
October 16-17	Staff Development Days - Teachers Convention	2.00
November 5-6	Parent Teacher Conferences (Evening on Nov 5, All Day on Nov 6)	1.50
January 19	PIR	1.00
March 31	Parent Teacher Conferences - Evening ONLY (Regular Day for Students)	0.50
Floater	PIR	1.00
		8.00

2014-2015 Regular Board Meetings		
July	14	6:00 p.m.
Aug	11	6:00 p.m.
Sept	8	6:00 p.m.
Oct	13	6:00 p.m.
Nov	10	6:00 p.m.
Dec	8	6:00 p.m.
Jan	12	6:00 p.m.
Feb	9	6:00 p.m.
Mar	9	6:00 p.m.
Apr	13	6:00 p.m.
May	11	6:00 p.m.
June	8	6:00 p.m.

C. Holidays / Vacations (Dates Inclusive)

September 1	Labor Day
October 16-17	Fall Vacation (Teachers - Convention)
November 6	Parent Teacher Conferences (Vacation Day for Students)
November 7	Vacation Day
November 26-28	Thanksgiving Vacation
December 22-January 2	Winter Break
January 19	PIR (Vacation Day for Students)
February 27	Vacation Day
April 3-6	Spring Break
May 25	Memorial Day