

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 7th Avenue South
Lewistown, Montana 59457

MONDAY, March 9, 2015

BOARD ROUNDTABLE DISCUSSION – LEA EXECUTIVE BOARD

5:30 P.M. TO 6:30 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (6:30 p.m.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Presentation—FHS AP English Class - School Improvement Projects
4. Report—Student Representative
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

7. Report—Election Information
8. Report—Budget Update
9. Report—Investment
10. Other Items

PUBLIC PARTICIPATION

11. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

12. Minutes of the February 9, 2015, Regular Board Meeting

APPROVAL OF CLAIMS

13. Claims

INDIVIDUAL ITEMS

14. Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools
15. Approve Issuing Contracts for the Certified Staff
16. Approve Issuing Contracts for the Certified and Classified Administrators
17. Approve Additions to the Substitute List for the 2014-2015 School Year
18. Approve Personnel Report

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

3

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION—FHS AP ENGLISH CLASS – SCHOOL IMPROVEMENT PROJECTS

Requested By: Board of Trustees **Prepared By:** Melanie Smith **Date:** 03/09/2015

SUMMARY:

The Fergus High School AP English Class presented their School Improvement Projects to the Student Council, various student body members, and assorted faculty. The top three rated groups were selected to present their projects to the Board of Trustees.

- Kodi Myhre, Jaree Mane, Aubrey Godbey – Participation Policy
- Hayes Majerus, Ethan Banks, Parker Errecart – One Lunch
- Hayden Ziolkowski, Michele Bridgeford – Modified Block Schedule

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Heather Wiegert Date: 03/09/2015

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

FHS SCHOOL BOARD REPORT

Monday March 9, 2015

Heather Wiegert

Science Bowl

- Saturday March 7th Regional Competition in Billings

Science Olympiad

- Hosted “Fergus Night of Talent” March 3rd
- Admission went as fundraiser for National Competition in Omaha, NE
- Getting OK for another raffle

BPA

- March 8th-10th State Conference in Billings
- Top 2 at State Conference go on to Nationals in Anaheim, CA, in May

Youth Alive

- Deciding on community service activity
- Meets every Thursday at 2nd lunch

F Club

- Getting price quotes for the Fergus Sports Hall of Fame to be put in Lobby

FCCLA

- Getting ready for State Competition in Billings March 15th-17th
- 30 students attending

FFA

- Event in Conrad March 7th
- Vet contest March 14th in Missoula
- State Conference March 25th-27th in Billings

Graduation Matters

- Visit to COT Great Falls Community College March 31st
- Visit to University of Montana, Flathead College, and Missoula Community College April 13th-14th
- Planning a luncheon (Hopefully about how food connects to brain function)

Student Council

- Checking funds to see whether Blue-Gold Breakfast is possible for this year

Academic World Quest

- Competition was in Missoula February 23rd-24th
- Members of the team, Agape Setu and Kayla Irish, were a part of the Top 2 winning teams in the Team Challenge
- Team Challenge topic was “Golden Rice in Cambodia”. Teams were to analyze articles provided on the topic and provide a solution to the problem presented
- Fergus Teams did not place but ranked well in the World Quest Competition

Principal’s Cup

- Competition takes place on March 20th

Spanish Club

- “Language Days” event at University of Montana in Missoula Friday March 13th
- Joe Irish and Sandy Armstad chaperone to fill in for Jessica Miller due to her pregnancy

Key Club

- Convention March 22nd-24th in Billings
- Taking 4 boys and 2 girls
- Will elect state officers and attend various workshops

Skills USA

- Registered for State Conference at MSU Northern in Havre April 13th-15th
- Competitions range from Technical Drafting to Welding

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees Prepared By: Committee Date: 03/09/2015

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2014-2015 School Year.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**STANDING COMMITTEES OF THE BOARD
2014-2015 School Year**

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Building & Grounds	3	X	X					X
Insurance Risk Committee	2				X		X	
Transportation	3		X			X		X

**OTHER COMMITTEES WITH BOARD REPRESENTATION
2014-2015 School Year**

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Activities	2	X			X			
Curriculum Committees:								
Communication Arts	1			X				
Math	1					X		
Science	1						X	
World Languages	1				X			
Health Insurance Program	2			X			X	
School Calendar	0							
Vocational Advisory Council	1		X					

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

6

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees Prepared By: _____ Date: 03/09/2015

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

7

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—ELECTION INFORMATION

Requested By: Superintendent Prepared By: Rebekah Rhoades Date: 03/09/2015

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, will report on the election calendar and procedures for 2015.

Attached are the Terms of Office Listing and the 2015 School Election Calendar.

Board members terms of office that are due to expire in 2015 include: CJ Bailey, Jeremy Bristol, and Monte Weeden.

According to the deadlines on the School Election Calendar, the Election Administrator must certify the ballot no later than Friday, April 10, 2015. Therefore, the April 13, 2015, Board meeting may need to be moved – a suggested date is Wednesday, April 8, 2015, at 6:00 p.m.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2015	Expire 2016	Expire 2017
SCHOOL DISTRICT #1	Jeremy Bristol Monte Weeden CJ Bailey	Phillip R. Koterba Jennifer Thompson	Shelley Poss Barb Thomas (Open Seat)

School District #1 One (1) - Two (2) Year Term and Two (2) - Three (3) Year Terms:

_____ 2 year term (to expire in 2017)

_____ 3 year term (to expire in 2018)


_____ 3 year term (to expire in 2018)

Petitions Filed for Nomination of School Board Trustee:

SCHOOL ELECTIONS CALENDAR 2015

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
No earlier than 135 days, or later than 40 days before	Sunday, December 21 through Thursday, March 26	Trustee candidates file for election. Nomination Petition and Oath of Candidacy must be filed with election administrator. No person signing a petition may sign more nomination petitions than there are trustee positions open. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS HE OR SHE MEETS THIS DEADLINE. <i>Candidate must be registered to vote at the time the petition is filed.</i>	20-3-305 20-3-344
Within 5 days of becoming a candidate	Friday, December 26 through Tuesday, March 31	Contact the Montana Commissioner of Political Practices (MCP) office at (406) 444-2942 if you are in (1) a first-class district located in a county with populations of 15,000 or more, OR (2) a county high school district with an enrollment of 2,000 or more. The filing of C-1-A is required within 5 days of becoming a candidate.	13-37-206 13-37-201
At least 70 days before	Tuesday, February 24	Request for a mail ballot election must be sent from trustees to the election administrator. Exception: Even if no request is received, the election administrator could decide to request a mail ballot election.	13-19-202 13-19-203
At least 60 days before	Friday, March 6	Election administrator sends mail ballot election plan/timetable/sample instructions to the Secretary of State's Office so that it is received by this deadline (i.e. fax, mail, or e-mail to SOS office (not post marked)). One plan must be submitted for each election.	13-19-205
At least 40 days before	Thursday, March 26	Trustees call for an election. The trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) the polling site(s) (if changed from previous school election); and 4) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot (not less than 25 days before the election). The resolution must be delivered to the county election administrator at least 35 days before the election, but it need NOT be posted. The trustees must also appoint three election judges per precinct. The resolution should appear in the board minutes. An election may also be called by the county superintendent, county commissioners, board of public education or the trustees of a community college. Bond Elections are subject to additional requirements (see 20-9-422 , MCA).	20-20-201 20-20-203 20-9-422
At least 38 days before	Friday, March 27	Last day trustee candidates can withdraw from the election. Any candidate that has already filed for election, but wishes to withdraw their name, may do so by sending a statement of withdrawal to the election administrator.	20-3-305
At least 35 days before	Tuesday, March 31	Last day to file resolutions for school election with county election administrator.	20-20-201(2)
No later than the 30th day before	Friday, April 3	Deadline to notify election judges of appointment.	13-4-102
30 days before	Monday, April 6	Voter registration closes. A voter must register by this deadline to vote in the school election. County election administrator prepares registration list. It is not necessary to publish any notice of closing of voter registration.	20-20-311 20-20-312
30 days before	Monday, April 6	Absentee ballots must be available for bond elections. If the bond election is to be held on a date other than the regular school Election Day in May, ballots must be available 30 days before.	20-9-426

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not more than 30 days before	Monday, April 6	Contact your county election administrator for the biennial absentee ballot list. The county election administrator is required to mail an address confirmation form to voters who previously requested an absentee ballot for all elections. The county election administrator sends the confirmation form in January of every even-numbered year (in mail ballot elections, ballots are sent under mail ballot procedures rather than under absentee ballot list procedures).	13-13-212 20-20-312
Not less than 20 days, or more than 30 days before	Sunday April 5 through Wednesday, April 15	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district AND posted in at least three public places in the district, provided that in incorporated cities and towns at least one notice must be posted in each ward or precinct. Radio or television notice may be used to supplement the notice. The notice must include: 1) the date and polling places of the election; 2) polling place hours; 3) each proposition to be considered by the electorate; 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions; and 5) where and how absentee ballots may be obtained. If the polling place has changed from the previous school election, that change must be referred to in the notice. If more than one proposition will be considered in the same district, each proposition must be set apart and identified, or placed in separate notices.	20-20-204
No later than 26 days before	Thursday, April 9 (By 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file Declaration of Intent	13-10-211(3)
Not less than 25 days before	Friday, April 10	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees cancel the trustee election. They must then give notice that a trustee election will not be held. <i>**A trustee election held in single-member or trustee nominating district is considered a separate trustee election for declaring the election by acclamation.</i>	20-3-313
Not less than 25 days before	Friday, April 10	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. <i>Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot.</i> This resolution must include the durational limit, if any, on the levy.	20-20-401 15-10-425
Not before the 25 th day nor later than the 15 th day	Friday, April 10 through Monday, April 20	Mail ballots mailed. If mail ballot election is used, all ballots must be mailed on the same day, except that if an inactive elector reactivates after the ballots are mailed, the elector should be provided with or mailed a ballot. If the elector reactivates after noon on the day before election day, the elector must come in on election day to receive a ballot.	13-19-207
At least 20 days before	Wednesday, April 15	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <ul style="list-style-type: none">• The ballot (with stubs removed)• Instructions for voting and returning the ballot• A secrecy envelope, free of any marks that would identify the voter• A self-addressed, return envelope with affirmation printed on the back of the envelope	13-13-214 20-20-401

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Day before	Monday, May 4 (By Noon)	Deadline for absentee ballot requests. Voters who wish to vote absentee may request an absentee ballot in writing or in person until noon the day before the election. <i>** Remember to include a section on the absentee ballot application allowing the voter to become part of the biennial absentee list.</i>	13-13-211 13-13-214
Day before	Monday, May 4	Deliver certified copy of the lists of registered electors for each polling place to the district by election administrator before the election day. District then delivers list(s) to election judges prior to opening of polls.	20-20-313
Election Day 	Tuesday, May 5	ELECTION DAY. The election administrator must prepare the polling places, printed ballots, ensure election judges are present, and conduct a fair and unbiased election (See Election Procedures). Notify election judges of the names of write-in candidates	Title 13 20-20-105 20-20-401 20-20-411
Following receipt of the tally sheets from all polls and within 15 days after election	Wednesday, May 20	Trustees canvass the votes, issue certificates of election, and publish results. Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district.	20-20-415 20-20-416
Within 5 days after the official canvas	Monday, May 11 through Monday, May 25	Deadline for filing a petition for recount. When a question submitted to a vote of the people is decided by a margin not exceeding ¼ of 1% of the total votes cast for and against the question, a petition for recount must be filed within 5 days after the official canvas.	13-16-201
Within 5 days of receipt of notice from the election administrator	Monday, May 11 through Monday, May 25	Deadline for convening the School Recount Board. When a tie vote has been certified to the election administrator or conditions have been met for filing a recount petition, the board shall convene at its usual meeting place to perform a recount. The recount must be completed within 5 days of receipt of official canvas or recount petition.	13-16-204 20-20-420
Within 15 days of election	Wednesday, May 20	Deadline for trustees to hold organizational meeting to elect chair and appoint clerk.	20-3-321
12 days before and 20 days after	Thursday, April 23 through Monday, May 25	Filing Report: Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commissioned of Political Practices.	13-37-226(4)
June 1	Monday, June 1	Deadline for trustees to request county election administrator to conduct school elections for next year. The school district clerk/election administrator is designated the election administrator for school elections. However, the trustees of any district may request the county election administrator (EA) to become the election administrator for school elections. If the county EA accepts, then he/she must perform all the duties the school clerk would have. The school district must assume all costs of the election.	20-20-417
Within 15 days after receipt of certificate of election	Thursday, June 4	Candidate completes and files Oath of Office with the County Superintendent. <i>**Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting (below), but must be completed within 15 days of issuance.</i>	20-3-307 20-1-202 1-6-101

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

8

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—BUDGET UPDATE

Requested By: Superintendent Prepared By: Rebekah Rhoades Date: 03/09/2015

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, would like to update the Board of Trustees regarding some preliminary information regarding the 2015-2016 General Fund Budgets.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
REBEKAH RHOADES
BUSINESS MANAGER/DISTRICT CLERK**

2015-2016 BUDGET UPDATE

Both Lewistown Elementary and Fergus High School are facing large budget deficits for the 2015-2016 school year. This is due, in part, to increased expenditures and a lower than expected ANB.

At this point, there is still several pieces of information that we are waiting for that impact the budget:

- **Legislature** – (HB27 has been signed by the Governor and has increased the inflationary rates, but there are still other funding bills out there for consideration)
- **Health Insurance Rates** – Expect to receive these in March (10% increase budgeted at this time)
- **Dental Insurance Rates** – Expect to receive these in March, but preliminary conversations have been positive and rates may not have to increase
- **Staffing Changes** - The retirement incentive has ended and savings will be determined once we hire replacement staff. There is also a possibility that other staff that did not qualify will leave the district leaving a vacancy to be filled and either saving the District or costing the District more next year.
- **Kindergarten Screening** - Taking place in early April. Provides preliminary numbers for Kindergarten next year and will determine if 4 or 5 sections of Kindergarten are needed (5 sections budgeted currently).
- **Year End Balance** - We are able to take money left over at the end of this fiscal year and use it towards next fiscal year. However, it is unknown at this time if any dollars will be left over.

The Administrative Team is currently looking at individual school budgets and the overall District budget to determine what possible reductions can be made. Until more of the pieces above are resolved, however, it is the hope that the reductions will be as minimal as possible.

Possible Levies to Request of Voters:

- Elementary General Fund = approx. \$55,000
- Elementary Building Reserve = \$98,000 (this is the current amount levied each year, but can be increased/decreased)
- High School Building Reserve = \$98,000 (this is the current amount levied each year, but can be increased/decreased)

Levies will need to be set at the Board Meeting in April. All or none of them can be requested of voters.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

9

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent Prepared By: Rebekah Rhoades Date: 03/09/2015

SUMMARY:

Below is the interest earned and distributed for February 2015:

Elementary \$

High School \$

The interest amounts were not known at the time of this posting, so will be reported at the meeting.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

10

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 03/09/2015

SUMMARY:

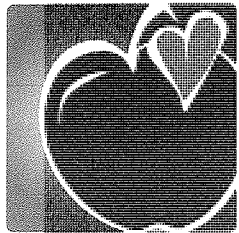
Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Shopko Foundation Donation
- ❖ Staffing Update
- ❖ 2015-2016 Proposed Junior High School Schedule
- ❖ Legislative Update
 - Day of Advocacy – March 16, 2015
- ❖ FHS Spring Sports Begin—Monday, March 9, 2015
- ❖ FHS Band Concert—Tuesday, March 10, 2015—7:00 p.m.—FCPA
- ❖ FHS FCCLA State Conference—March 15-17, 2015—Billings
- ❖ Eastern A Choir Festival—March 16-17, 2015—Hardin
- ❖ Adult Education Registration—Monday, March 16, 2015—12:00 p.m.—CMEC
- ❖ LJHS Choir Concert—Tuesday, March 17, 2015—7:00 p.m.—LJHS Auditorium
- ❖ First Grade Music Program—Thursday, March 19, 2015—7:00 p.m.—FCPA
- ❖ FHS Skills USA—CNC Milling State Competition—Friday, March 20, 2015
- ❖ FHS Prom—Saturday, March 21, 2015
- ❖ FHS Choir Concert—Tuesday, March 24, 2015—7:00 p.m.—FCPA
- ❖ FHS FFA—State Convention—March 25-28, 2015--Billings
- ❖ FHS Cheerfest—Friday, March 27, 2015—TBA—FHS Fieldhouse
- ❖ LJHS Track Begins—Monday, March 30, 2015
- ❖ No School—Spring Break—April 3-6, 2015
- ❖ FHS Skills USA—State Leadership and Skills Conference—April 7-9, 2015
- ❖ Home Athletic Games/Meets:
 - SB – JV vs. Stillwater—Friday, March 27, 2015—2:00 p.m.
 - TR – Central MT Inv—Saturday, March 28, 2015—TBA
 - SB – V/JV vs. Browning—Tuesday, April 2, 2015—3:00 p.m.
 - SB – V/JV vs. Havre—Monday, April 6, 2015—2:00 p.m.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

SHOPKO



FOUNDATION

January 26, 2015

Lewiston Public Schools
215 7th Ave S
Lewistown, MT 59457

Dear Jason Butcher,

Thank you for your recent support of our "Help Us Give Back" Campaign. Thanks to the community's support, the Shopko Foundation is happy to award \$2000 to the Lewiston Public Schools.

The Shopko Foundation is proud to support education in our Hometown communities. We are thankful for the community's strong commitment to students and look forward to supporting your schools in the future.

Sincerely,

Michelle Hansen
Manager, Shopko Foundation and Public Relations

Local Manager - Marshall Visger

10.55.902 Basic Education Program: Middle Grades

(1) A school with middle grades must have an education program aligned to the program area standards that enables all students to meet the content standards and content-specific grade-level learning progressions.

(2) The Board of Public Education, upon recommendation of the Superintendent of Public Instruction, may approve a 7 and 8 grade program that must follow either the middle school philosophy and components described in (3) or the departmentalized philosophy and components described in (4).

(3) The Board of Public Education, upon recommendation of the Superintendent of Public Instruction, may approve a middle school program that:

(a) addresses the unique nature of middle-grade children by focusing on their intellectual, social, emotional, and physical development. To put such philosophy into practice, a middle school must have flexibility to:

(i) approach instruction, scheduling, and teaching in a variety of ways;

(ii) undertake interdisciplinary work; and

(iii) plan blocks of coursework deriving from the intellectual, social, emotional, and physical needs of middle school students.

(b) incorporates critical and creative thinking, career awareness, lifelong learning, and safety;

(c) incorporates instruction in reading literacy and writing literacy into all required and elective program areas as required in the Montana Common Core Standards, ARM Title 10, chapter 53;

(d) includes, at a minimum, the following program areas, required of all students yearly:

(i) English language arts;

(ii) mathematics;

(iii) physical and life sciences;

(iv) social studies; and

(v) health enhancement.

(e) at a minimum maintains the following required program areas:

(i) visual arts including, but not limited to art history, art criticism, aesthetic perception, and production;

(ii) music including, but not limited to general, instrumental, and vocal (emphasizing comprehensive music elements, music history, criticism, aesthetic perception, and musical production);

(iii) career and technical education courses or pathways such as agriculture, business education, family and consumer sciences, health occupations and industrial technology education; and

(iv) world languages.

(f) offers as electives to all students exploratory courses such as creative writing, dance, drama, financial education, photography, and leadership.

(4) A junior high (grades 7-9) or 7-8 school must offer an educational program, aligned to the program area standards, that enables all students to meet the content standards and content-specific grade-level progressions.

(a) Instruction in reading literacy and writing literacy shall be incorporated into all required and elective program areas as required in the Montana Common Core Standards, ARM Title 10, chapter 53.

(b) All students shall complete the following program areas each year:

(i) English language arts--1 unit;

(ii) social studies--1 unit;

(iii) mathematics--1 unit;

(iv) science--1 unit; and

(v) health enhancement--1/2 unit.

(c) All students must be allowed to elect from the following program area offerings:

(i) visual arts--1/2 unit;

(ii) music--1/2 unit;

(iii) career and technical education--1/2 unit; and

(iv) world languages and cultures--1/2 unit.

(d) A unit is defined as the equivalent of at least 8100 minutes for one school year.

(e) Time to pass between classes may be counted toward the standard school day but shall not be counted toward class time. (History: 20-2-114, MCA; IMP, 20-2-121, 20-3-106, 20-7-101, MCA; NEW, 1989 MAR p. 342, Eff. 7/1/89; AMD, 1998 MAR p. 2707, Eff. 10/9/98; AMD, 2000 MAR p. 3340, Eff. 12/8/00; AMD, 2012 MAR p. 2042, Eff. 7/1/13.)

Proposed LJHS Electives

Reduced

Additional

2014-15

7th Grade		
Course	Sections	Duration
Choir	4	All Year Every Day
Band	2	All Year Every Day
Computer Apps	10	All Year Every Day
PE Health	5	1 Semester Every Day
FaCS I	5	1 Semester Every Day
Percussion	1	1 Semester Every Day
Total Offerings	27	

8th Grade		
Course	Sections	Duration
Choir	2	All Year Every Day
Art 2	1	1 Semester Every Day
Band	2	All Year Every Day
FaCS II	3	1 Semester Every Day
Fun w/ Fabrics	3	1 Semester Every Day
PE/Health	5	1 Semester Every Day
Percussion	1	1 Semester Every Day
Acting	1	1 Semester Every Day
Public Speaking	1	1 Semester Every Day
Journalism	2	1 Semester Every Day
Art 1	4	1 Semester Every Day
Yearbook/Photo	2	1 Semester Every Day
Consumer Tech	1	1 Semester Every Day
Foreign Language	1	1 Semester Every Day
Total Offerings	29	

2015-16

7th Grade		
Course	Sections	Duration
Choir	2	All Year Every Other Day
Band	1	All Year Every Other Day
Computer Apps	5	All Year Every Other Day
PE/Health	5	All Year Every Other Day
FaCS I	5	All Year Every Other Day
Percussion	1	All Year Every Other Day
Art	2	All Year Every Other Day
Math Counts	1	All Year Every Other Day
Math Plus	1	All Year Every Other Day
Industrial Arts	2	All Year Every Other Day
GIS	2	All Year Every Other Day
Total Offerings	27	

8th Grade		
Course	Sections	Duration
Choir	1	All Year Every Other Day
Band	2	All Year Every Day
FaCS II	3	All Year Every Other Day
Fun w/ Fabrics	3	All Year Every Other Day
PE/Health	5	All Year Every Other Day
Percussion	1	All Year Every Other Day
Acting	1	All Year Every Other Day
Public Speaking	1	All Year Every Other Day
Journalism	2	All Year Every Other Day
Art 1	4	All Year Every Other Day
Yearbook/Photo	2	All Year Every Other Day
Consumer Tech	1	All Year Every Other Day
Foreign Language	1	All Year Every Other Day
Math Counts	1	All Year Every Other Day
Math Plus	1	All Year Every Other Day
Computer Apps	1	All Year Every Other Day
Total Offerings	30	

FIELD TRIP–THE LAST BIG GOLD RUSH *

Enjoy a tour to the old mining town of Kendall, hear the history and see the ongoing mine reclamation. Picnic in Maiden followed by a tour of the gold mining ghost town. Optional ¼ mile walk to Maginnis Stamp Mill built in 1884. Board bus at Fergus High School at 10:00 am. Field Trip leader: Jerry Hanley. Sat, Jun 13, 10 am – 3 pm. Fee: \$25. No discounts.

ADVANCED MICROSOFT EXCEL *

Will cover the use of more advanced formulas, filtering, comments, pivot tables, and other features as requested. A good workable knowledge of Excel is required in order to benefit from this class. Instructor: Russell Epperson. CMEC rm 2. Mon & Thu, May 4 & May 7, 6:00 – 8:30 pm. Fee: \$35.

“DO IT YOURSELF” HOME IMPROVEMENTS *

Learn skills to complete home projects, including minor electrical & plumbing repairs, basic construction know-how, dry wall repairs, cut/install molding, tool use & safety, & how to make a material list for your project. Instructor: Ron Peevey. CMEC Construction Academy on Airport Road. Mons, 4 wks, Apr 13 – May 4, 6:00 – 8:30 pm. Fee: \$65. No discounts.

BASIC DOG OBEDIENCE *

Course for beginning dogs, six months or older. Teaches the foundation commands for a well-behaved companion. Require proof of current rabies & distemper/ parvo vaccines at first class. Instructor: Cheryl Bannes. LJHS gym. Weds, 3 wks, Apr 22 – May 6, 7:00 – 8:15 pm. Fee: \$35. No discounts.

WEED CONTROL FOR RESIDENTIAL AND SMALL PROPERTIES *

Learn modern weed control methods for residential properties or properties 20 acres or less. Receive information dealing with current issues of weed control. Instructor: Brady Cannon. Weed District Building on Armory Road. Wed, May 6, 6:00 – 9:00 pm. Fee: \$20. No discounts.

PRIVATE PESTICIDE APPLICATION TRAINING

Training to obtain or recertify a Private Applicators License for use on your property. Session A includes weed management, sprayer calibration, environmental concerns & safety. Session B covers insects, rodents, pesticide formulations & labels. First time licensee must attend both sessions A & B; three points per session provided for re-certification. Instructor: Darren Crawford, MSU Ext Service. FHS cafeteria. Fee: \$20 per person per session or \$35 for both sessions. No discounts. Fee does not include licensing.
Session A: Tue, Apr 14, 5:30 – 8:30 pm
Session B: Thu, Apr 16, 5:30 – 8:30 pm

ALTERNATIVE GARDENING METHODS *

If you enjoy gardening or want to learn how to garden but you don't have the time, energy, or any land available to plant a conventional garden, come and join us as we share several unusual methods to grow your own produce. In addition we'll also discuss soil composition and best plant varieties to use. Instructor: Kathryn Baldwin CMRC Garden Volunteer. Krings Greenhouse. Wed, 2 wks, Apr 22 – Apr 29, 6:30 – 8:00 pm. Fee: \$25

CONTAINER GARDENING CLASS *

You will do your own planting at the greenhouse & learn tips for beautiful hanging baskets & deck pots. Cost of materials will vary, depending on project choice. Krings Greenhouse. Fee: \$20 + materials. No discounts.
CHOOSE ONE:
(1) Tue, May 26, 6:30 – 8:30 pm
(2) Tue, Jun 9, 6:30 – 8:30 pm

CARDIO STEP WORKSHOP *

STEP into fitness, weight loss, and fun! A demo segment will be featured at the start of class to show you the basics of the step routines. Both classes will feature a yoga cool down with postures and poses to stretch and restore. Discover a new way to burn calories. Instructor: Loraine Day. L-Fit, 111 West Main. Thurs, 2 wks, Apr 2 – Apr 9, 5:30 – 6:40 pm. Fee: \$20.

ENERGY AND FLEXIBILITY THRU YOGA *

Release physical tension and feel energized through a combination of yoga postures geared towards increasing flexibility and restoring energy. For a new or returning student of yoga that needs an opportunity to stretch, restore, and increase flexibility. This is an excellent addition to any workout schedule. Instructor: Loraine Day. L-Fit, 111 West Main. Thurs, 5 wks, Apr 16 – May 14, 5:30 – 6:40 pm. Fee: \$45.

THE ChiRUNNING & ChiWALKING TECHNIQUE

ChiRunning and ChiWalking combine the inner focus and flow of T'ai Chi to improve balance, strength and cognition. This revolutionary movement technique reduces pain and increases joy, focus and mental clarity. This class teaches correct posture, body sensing techniques, as well as energy conservation and relaxation skills. Dress for walking and a small amount of running! Certified Instructor: Melissa Descheemaeker. FHS Track. Sat, Jun 6, 9:00 – 1:00 pm. Fee: \$30.

LINE DANCE CLASS

Learn the most popular line dances. Class will cover the basic elements of most line dances. No partner needed. Come and enjoy a popular and fun dance class. Instructor: Sherry Bishop. Garfield gym. Suns, 3 wks, Apr 12 – Apr 26, 1:30 – 3:30 pm. Fee: \$35.

FLY FISHING FOR BEGINNERS *

Learn the basics of fly fishing including gear selection, knots, fly selection, reading water, casting techniques, and basic stream ecology. Instructor: Clint Smith. FHS 132 (two sessions in the classroom, one session on the water). Tues, 3 wks, Apr 21 – May 5, 6:30 – 8:30 pm. Fee: \$45 + equipment. No discounts.

BEGINNING GOLF *

For the person with little or no experience, this course will cover the fundamentals of the game and provide knowledge to get you started on the golf course. (Practice balls and equipment provided.) Instructor: Keithon Walter. Pine Meadows driving range. Thurs, 3 wks, May 28 – Jun 11, 6:00 – 7:30 pm Fee: \$60. No discounts.

WATERCOLOR PAINTING *

This class is designed for those who are new to watercolor painting or those who once painted but haven't done so in quite a while and want to refresh their skills. Enjoy step-by-step instruction that will teach successful painting techniques such as setting up, organizing the colors on a palette and brush control. Instructor: Clint Loomis. Out of Our Hands Gallery, 221 W Main. Suns, 4 wks, Apr 19 – May 10, 2:00 – 4:00 pm. Fee: \$50 + supplies. No discounts.

OLD WINDOW REPURPOSING *

Do you have an old window that you would like to do something with but are not quite sure what? Bring your window and we will help you repurpose it into something useful and fun. There will be many examples for you to look at plus you will take home a finished window that will now become part of your home décor. Instructors: Bertie Brown and Jennifer Saunders. FHS rm 117. Thu, Apr 9, 6:00 – 8:00 pm. Fee: \$20 + supply fee. No discounts.

MAKING BEADED JEWELRY *

Beginners to intermediate level students will work at their own pace with chain, cord and wire to create the jewelry of their choice. Bring your own supplies or purchase from the instructor. Tools provided. Instructor: Gayle Arntzen. FHS rm 213. Tue and Thu, 2 wks, May 5 – May 14, 6:00 – 9:00 pm. Fee: \$50 + supplies.

KITCHEN AND BATH DESIGN WORKSHOP

This class will take you through the stages of creating these rooms, whether new construction or remodeling. From collecting ideas to establishing a budget, this class will help you turn your dreams into a reality. Instructor: Jeana Morrison-Noel. CMEC rm 2. Sat, Mar 28. Fee: \$25 for each class or \$45 for both
Kitchen Design Class: 9 – 12 pm
Bath Design Class: 1:30 – 4:30 pm

GARDEN OF EATIN' * *Recipes & Taste-Testing!*

Gardening and Farmers Markets not only provide us with fresh produce, but encourage us to eat bright, bold and delicious produce. Pick up some great recipes and ideas for the best that summer has to offer. Instructor: Denise Seilstad. FHS 117. Thu, Apr 30, 6:00 – 8:00 pm. Fee: \$20.

DUTCH OVEN COOKING * *Meal served & recipes shared!*

Hands-on workshop will use Dutch oven for preparing main dishes, bread, dessert & more! Great for campers, hunters & backyard barbecues! Instructors: Bertie Brown & Phyllis Smith. CMEC Shop. Thu, May 14, 6:00 – 8:00 pm. Fee: \$20. No discounts.

FIRST AID / ADULT, INFANT & CHILD CPR *

A certified American Heart Association course with hands-on learning of life-saving techniques, choking & rescue breathing & practical first aid. CMMC Occupational Outreach. No discounts.
Choose one date:
Fri, Apr 24
HEALTHCARE PROVIDER CPR: Fri, 9-1 pm Fee: \$45
Sat, Apr 25 or May 16
FIRST AID: 9-12:30. Fee: \$40
ADULT, INFANT/CHILD CPR: 1-6pm. Fee: \$40
FIRST AID & CPR Combination: Fee: \$50
Thu, May 14
ADULT, INFANT/CHILD CPR: 6-10 pm. Fee: \$40

ADULT BASIC EDUCATION / HIGH SCHOOL EQUIVALENCY DIPLOMA PREPARATION

For adults over 16 years old who are not enrolled in a regular school setting. One-to-one instruction in reading, writing, language skills, math, basic job skills, computer literacy, & HSE exam preparation. Instructor: Bob Feist. CMEC. Start anytime; no charge. Tues, Weds & Thurs, 9:00 – 11:15 a.m. and 1:30 – 4:00 p.m. Evenings by appointment.

*** Limited Enrollment**

ROOM LOCATION KEY: **FHS = Fergus High School**
LJHS = Lewistown Junior High School
CMEC = Cent MT Ed Center, Airport Road

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

11

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD

Requested By: Board of Trustees Prepared By: _____ Date: 03/09/2015

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

12

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees Prepared By: Rebekah Rhoades Date: 03/09/2015

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the February 9, 2015, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Highland Park Elementary – Gymnasium
1312 7th Avenue North
Lewistown MT 59457**

MONDAY, February 9, 2015

BOARD ROUNDTABLE DISCUSSION – HIGHLAND PARK STAFF

5:30 P.M. TO 6:30 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (6:30 p.m.)

1. **ROLL CALL**

TRUSTEES PRESENT:

Board Chair Barb Thomas, CJ Bailey, Jeremy Bristol, Phil Koterba, Shelley Poss, Jennifer Thompson, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Acting District Clerk Sandi Chamberlain, Margee Smith—LEA President, Bobbie Atchison, Steve Paulson, Suzie Flentie

OTHERS PRESENT:

Chris Rice – CMLRCC Director, Doreen Heintz—News Argus, Joe Zahler—KXLO/KLCM Radio, and other interested parties.

2. **PLEDGE OF ALLEGIANCE**

The group recited the Pledge of Allegiance

BOARD OF TRUSTEES

3. **PRESENTATION—LEWISTOWN JUNIOR HIGH SCHOOL, SAMSUNG CONTEST**

Steve Paulson and Susan Flentie, Junior High Science Teachers, shared a video and presentation that was submitted as part of the Samsung “Solve for Tomorrow” Contest. Lewistown Junior High School was selected as the finalist for the state of Montana. As the next step for the contest, Paulson and Flentie, along with students from LJHS, created a three minute video outlining the project and submitted it to the National Judging Panel. Fifteen national finalists will be chosen out of the 51 projects submitted – one from each state and the District of Columbia. If the Big Spring Watershed project is chosen as one of the 15, Paulson and Flentie will travel to California to present the project to the judges. Five national winners will be selected out of this process, with the public choosing one during an online voting period. The 15 national finalists will be named in February 2015. If selected as one of the five National Winners, they will be invited to Washington, D.C. to be honored by the President.

4. **REPORT—STUDENT REPRESENTATIVE**

The New Student Representative, Heather Wiegert, was unable to attend the meeting. A hard copy of her report was included in the agenda.

5. REPORT—COMMITTEES OF THE BOARD

There were no reports.

6. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Superintendent Jason Butcher read a letter to the Trustees from Second Grade Teacher, Kathy Irwin, thanking the Board for making it possible to have Principal Matt Lewis in their building full-time.

SUPERINTENDENT'S REPORT

7. REPORT—2013-2014 AUDIT RESULTS

Paul Strom and Associates completed the audit for FY2013-2014 and reported that the auditors did not note any findings or material weaknesses in our financial statements or internal control processes. The audit report is posted in its entirety on the District website as well as a hard copy at the District Business Office for the public to view.

8. REPORT—ELECTION INFORMATION

Jason Butcher, Superintendent, presented to the Board the 2015 School Election Calendar and advised them of the Trustee seats that will be up for election in 2015 – CJ Bailey, Jeremy Bristol, and Monte Weeden.

9. REPORT—BUDGET UPDATE

Jason Butcher, Superintendent, updated the Board of Trustees regarding the 2015-2016 General Fund Budgets. None of the Legislative Bills regarding School Funding have come forward. Therefore, no new budget information was available.

10. REPORT—INVESTMENT

Interest earned and distributed for January 2015, was reported with \$1,687.06 in the elementary funds and \$1,259.65 in the high school funds for a total of \$2,946.71.

11. OTHER ITEMS

Superintendent Jason Butcher talked to the Board regarding the four Certified Staff that have currently accepted the Retirement Incentive. The deadline for the incentive is 5:00 p.m. on Monday, February 16, 2015. The Trustees were also informed of the certified positions available and will be updated as the interviews are scheduled in case they would like to be on one of the Interview Teams. Superintendent Butcher reported on the February 2015 Student Enrollment Count, which was down seven students from the December 2014 Count, and provided a short legislative update. The Board also reviewed dates for upcoming events in the District.

PUBLIC PARTICIPATION

12. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

MINUTES

13. MINUTES OF THE JANUARY 12, 2015, REGULAR BOARD MEETING – approved unanimously (Poss/Weeden).

APPROVAL OF CLAIMS

14. CLAIMS – the claims referenced in the 2014-2015 Bill Schedule and submitted through February 5, 2015, were approved unanimously (Bailey/Thompson). The Finance Committee for January-March 2015 are Board Chair Barb Thomas, CJ Bailey, Phil Koterba, and Jennifer Thompson.

INDIVIDUAL ITEMS

15. SECOND READING AND ADOPTION—BOARD POLICY #3210 – EQUAL EDUCATION, NONDISCRIMINATION, AND SEX EQUITY – approved unanimously (Poss/Koterba).
16. APPROVE FIRST SEMESTER CLAIM FOR INDIVIDUAL CONTRACT BUS REIMBURSEMENT – approved unanimously (Weeden/Bailey).
17. APPROVE FIRST SEMESTER ELEMENTARY & HIGH SCHOOL CLAIMS FOR BUS REIMBURSEMENT – approved unanimously (Bristol/Koterba).
18. APPROVE TRUSTEE RESOLUTION CALLING FOR AN ELECTION – approved unanimously (Weeden/Poss).
19. APPROVE CERTIFICATION FOR INDIRECT COST RATES FOR FY 2015-2016 – approved unanimously (Bailey/Thompson).
20. APPROVE PROCESS FOR SALE OF BUS BARN BUILDING LOCATED AT 401 STRATOSPHERE DRIVE, LEWISTOWN, MONTANA – approved unanimously (Weeden/Bristol).
21. APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY – approved unanimously (Bristol/Bailey).
22. APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2014-2015 SCHOOL YEAR – Substitute Teacher/Aide List—Janelle Fulbright, Beverly Myers – approved unanimously (Bailey/Thompson).
23. APPROVE PERSONNEL REPORT – See Exhibit A – Trustee Phil Koterba made a motion to accept the Personnel Report with the removal of the location for the Out-of-State Travel for Susan Flentie and Stephen Paulson since the location had not been confirmed and could include more than one location; motion was seconded by Trustee Shelley Poss – approved unanimously (Koterba/Poss).

ADJOURNMENT

The meeting was adjourned at 7:55 p.m. The next regular Board meeting will be held on March 9, 2015, at 6:30 p.m. at the Lincoln Board Room (Bristol – unanimous).

BARBARA THOMAS
BOARD CHAIR

SANDRA CHAMBERLAIN
ACTING DISTRICT CLERK

**“EXHIBIT A”
PAGE 1 OF 2**

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: February 9, 2015

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
LEWIS, Matt	Principal	Highland Park Elementary School	Approve Out-of-State Travel to attend the NAESP National Leaders Conference in Washington DC	February 22-25, 2015	See attached letter.
ASHLEY, Richard Dean	Delivery Van Driver	School District #1	Accept letter of resignation	Within 2-4 weeks, TBD	See attached letter
LUTKE, Susan	First Grade Teacher	Highland Park Elementary School	Accept letter of resignation	June 30, 2015	See attached letter.
ROCHE, Newell	Social Studies Teacher	Fergus High School	Accept letter of resignation	June 30, 2015	See attached letter.
STIVERS, Germaine	Second Grade Teacher	Highland Park Elementary School	Accept letter of resignation	June 30, 2015	See attached letter.
ZANTO, Darcy	Title I Teacher	Highland Park Elementary School	Accept letter of resignation	June 30, 2015	See attached letter.
FELLER, Vic HUDSON, Troy OLSON, Steve ASHLEY, Dean LEAR, Derek JOHNSON, Orin	Football Coaches	Fergus High School	Approve Out-of-State Travel to attend the Glazier Football Clinic in Reno, Nevada	March 5-8, 2015	See attached memo.

**“EXHIBIT A”
PAGE 2 OF 2**

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: February 9, 2015

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
FLENTIE, Susan PAULSON, Stephen	Science Teachers	Lewistown Junior High School	Approve Out-of-State travel to Washington, D.C. for the Samsung “Solve for Tomorrow” Contest	March ??, 2015	If chosen as one of the 15 National Finalists, Suzie and Steve will need to travel to D.C. to present their project to the judges.
GAYLE, Meghan	Paraprofessional	Lewistown Junior High School	Approve appointment on schedule— PARA Step 0+CERT for up to 7.0 hours per day for up to 90 days	January 27, 2015	See attached memo.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

13

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees Prepared By: LuAnn Schrauth Date: 03/09/2015

SUMMARY:

Approve claims paid through March 5, 2015, as approved by the Finance Committee.

Members of the Finance Committee for January-March 2015 include: Board Chair Barb Thomas, CJ Bailey, Phil Koterba, and Jennifer Thompson.

*****Need to select new Finance Committee members for April - June 2015*****

SUGGESTED ACTION: Approve Claims as Presented

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

14

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN THE LEWISTOWN PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 03/09/2015

SUMMARY:

The Board of Trustees needs to approve the following requests for out-of-district students to attend the Lewistown Public Schools as indicated below. The districts of residence are Grass Range, Denton, and King Colony.

Madison Eldred
PO Box 152
Grass Range MT 59032

4th Grade

Garfield Elementary

Kori Hartshorn
201 Broadway
Denton MT 59430

12th Grade

Fergus High School

Brennen Holland
76783 US Hwy 87
Lewistown MT 59457

Kindergarten

Highland Park Elementary

SUGGESTED ACTION: Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

15

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR CERTIFIED STAFF

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 03/09/2015

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Certified Staff for the 2015-2016 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Issuing Contracts for the Certified Staff

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

2015-2016 CERTIFIED STAFF				
EMPLOYEE	LOC	LANE	STEP	FTE
ARMSTAD, SANDRA J	FH	MA+30	Step 15	1.00
ARMSTRONG, CHAD A	JH	MA	Step 15	1.00
ARMSTRONG, GINA GEORGE	HP	BA+20	Step 15	1.00
ASHLEY, SUSAN L	GA	MA	Step 14	1.00
BELL, AARYN D	GA	BA+10	Step 15	1.00
BRANDON, LUKE A	FH	BA+30	Step 14	1.00
BRAULICK, DOUGLAS E	FH	BA	Step 10	1.00
BREIDENBACH, BRADLEY P	JH	BA+30	Step 15	1.00
BREIDENBACH, SHERRY J	FH	BA+20	Step 13	1.00
BUEHLER, DEEANN J	LC	MA+10	Step 15	1.00
CIRRINCIONE, MEGGAN M	FH	MA	Step 3	1.00
CLOUD, CHARLES T	LC	MA	Step 7	1.00
CLOUD, SARAH M	HP	MA+10	Step 11	1.00
COMES, JULIE B	GA	MA+30	Step 15	1.00
DANIELS, JAMES M	FH	BA	Step 15	0.519
DECOCK, ADRIENNA J	FH	BA	Step 1	1.00
DECOCK, BRENDON A	FH	BA	Step 5	1.00
DONALDSON, MATTHEW S	JH	BA	Step 3	1.00
DRISSELL, PAULA L	HP	MA	Step 15	1.00
DRIVDAHL, LOREN E	FH	BA+30	Step 15	1.00
DUNN, CANDICE	JH	BA+20	Step 15	1.00
DURBIN, KAREN L	FH	MA+10	Step 15	1.00
EIKE, MIRANDA D	JH	BA	Step 7	1.00
FELLER, VICTOR J	FH	MA+30	Step 15	1.00
FERGUSON, KRYSTAL R	JH	BA	Step 5	1.00
FLENTIE, SUSAN	JH	MA+30	Step 15	1.00
FOX, SANDRA A	LC	MA+30	Step 9	1.00
FRADLEY, BARBARA A	JH	MA+20	Step 15	1.00
FRIESEN, JEFFREY A	FH	MA+10	Step 10	1.00
GEE, AMANDA D	HP	MA	Step 12	1.00
GILSKEY, LAURA A	GA	BA+30	Step 15	1.00
GREMAUX, CINDY R	LC	BA+30	Step 15	1.00
GRUENER, BRENDA L	HP	MA	Step 10	1.00
HENSON, SARAH E	JH	BA+10	Step 5	1.00
HESER, HOLLY J	FH	BA+20	Step 15	1.00
HILDEBRANT, CHRISTOPHER B	FH	BA	Step 4	1.00
HUDSON, NANCY A	LC	BA+30	Step 15	1.00
HUDSON, TROY D	FH	BA+30	Step 15	1.00
IRWIN, KATHLEEN L	HP	BA+30	Step 11	1.00
JENNESS, ASHLEY D	GA	MA+10	Step 6	1.00
JENNI, AMANDA K	LC	BA	Step 5	1.00
JENSEN, JENNIFER L	GA	BA	Step 12	1.00
JOHNSON, ORIN W	HP	BA	Step 1	1.00

2015-2016 CERTIFIED STAFF				
EMPLOYEE	LOC	LANE	STEP	FTE
KIRSCH, ELIZABETH A	GA	BA	Step 12	1.00
LEAR, DEREK J	HP	BA	Step 1	1.00
LEE, KRISTA M	HP	MA	Step 5	1.00
LENSING, LYNN L	LC	MA+20	Step 15	1.00
LEWIS, DIANE	FH	BA	Step 15	1.00
LONG, JARED R	FH	MA+10	Step 7	1.222
LONG, LESLIE A	FH	MA	Step 11	1.00
LYBECK, LEXI L	GA	BA	Step 1	1.00
MAJERUS, TERESA M	JH	MA	Step 15	1.00
MANGOLD, MIKE T	FH	MA+10	Step 15	1.00
MARSDEN, BRUCE J	GA	MA+30	Step 15	1.00
MILLER, BEVERLY K	JH	MA+30	Step 15	1.00
MILLER, JESSICA R	FH	BA+30	Step 2	1.00
MURAGIN, JEAN M	HP	BA	Step 4	1.00
MURNION, TARA L	HP	MA	Step 14	1.00
MURPHY, JILL E	GA	BA	Step 3	1.00
OLSON, STEVE J	FH	MA	Step 15	1.00
ORTMAN, KARL T	FH	MA+30	Step 4	1.00
ORTMAN, LAUREN L	JH	BA	Step 2	1.00
PAULSON, STEPHEN J	JH	MA+30	Step 15	1.00
PLOVANIC, JERRY	LC	BA	Step 15	1.00
POUKISH, NATHAN J	GA	BA	Step 1	1.00
RICKL, JACALYN L	LC	MA+30	Step 15	1.00
RINALDI, LINDA M	FH	MA+30	Step 15	1.00
RUSSELL, JEFFREY L	LC	BA	Step 14	1.00
RUTLEDGE, ROBERT W	FH	MA+30	Step 15	1.038
SHELAGOWSKI, BRETT A	FH	BA+20	Step 9	1.00
SHELAGOWSKI, LISA M	GA	BA+10	Step 9	1.00
SLAGEL, DEBRA L	FH	MA+30	Step 15	0.353
SMITH, MARGARET C	HP	BA+30	Step 15	1.00
SMITH, MELANIE K	FH	MA+10	Step 15	1.00
SPARKS, BRIDGET K	HP	MA	Step 15	1.00
SPRAGGINS, KATHERINE A	JH	MA	Step 15	1.00
SULLIVAN, SARA A	GA	BA	Step 4	1.00
VALLINCOURT, JESSICA M	FH	MA	Step 3	1.00
VALLINCOURT, NOAH D	JH	MA	Step 2	1.00
VAUGHN, KERRY A	GA	MA	Step 4	1.00
WEICHEL, POLLY D	GA	BA+20	Step 12	1.00
WEINHEIMER, LEEANNE	HP	MA+10	Step 15	1.00
WELSH, DEVNEY M	HP	BA+10	Step 5	1.00
WHITNEY-REED, JILL M	LC	MA+30	Step 15	1.00

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

16

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR CERTIFIED AND CLASSIFIED ADMINISTRATORS

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 03/09/2015

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Certified and Classified Administrators for the 2015-2016 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Issuing Contracts for the Certified and Classified Administrators

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

RECOMMENDED 2015-2016 SALARIES

CERTIFIED ADMINISTRATORS

Scott Dubbs	2014-2015 Level + Negotiated Percentage (2%)
Jeff Elliott	2014-2015 Level + Negotiated Percentage (2%)
Jerry Feller	2014-2015 Level + Negotiated Percentage (2%)
Matt Lewis	2014-2015 Level + Negotiated Percentage (2%)
Tim Majerus	2014-2015 Level + Negotiated Percentage (2%)
Michelle Trafton	2014-2015 Level + Negotiated Percentage (2%)
Matt Ventresca	2014-2015 Level + Negotiated Percentage (2%)

RECOMMENDED 2015-2016 SALARIES

CLASSIFIED ADMINISTRATORS

Amie Friesen	2014-2015 Level + Negotiated Percentage (2%)
Bill Klapwyk	2014-2015 Level + Negotiated Percentage (2%)
Steve Klippenes	2014-2015 Level + Negotiated Percentage (2%)
Diane Oldenburg	2014-2015 Level + Negotiated Percentage (2%)
Rebekah Rhoades	2014-2015 Level + Negotiated Percentage (2%)
Paul Stengel	2014-2015 Level + Negotiated Percentage (2%)

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

17

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2014-2015 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Sandi Chamberlain Date: 03/09/2015

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2014-2015 School Year as listed below:

Substitute Teacher/Aide List:

Cheryl Pallett
Jayme Robins – Student Teacher
Tom Wojtowick

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2014-2015 School Year

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/09/2015

Agenda Item No.

18

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 03/09/2015

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: March 9, 2015

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
JAMES-BRUNO, Andrew	Assistant Tennis Coach	Fergus High School	Approve appointment on schedule— 0.105	March 9, 2015	See attached memo.
MAGER, Mike	Volunteer Wrestling Coach	Lewistown Junior High School	Approve appointment on a volunteer basis	March 9, 2015	See attached memo.
VALLINCOURT, Noah	Head Track Coach	Lewistown Junior High School	Approve appointment on schedule— 0.065	March 9, 2015	See attached memo.
VALLINCOURT, Jessica	First Assistant Track Coach	Lewistown Junior High School	Approve appointment on schedule— 0.057	March 9, 2015	See attached memo.
MAJERUS, Teresa	Assistant Track Coach	Lewistown Junior High School	Approve appointment on schedule— 0.050	March 9, 2015	See attached memo.
LEO, Kristine	First Grade Teacher	Highland Park Elementary School	Accept letter of resignation	June 30, 2015	See attached letter.
BERG-BOWEN, Deanna	Special Education Teacher	Lewis & Clark Elementary School	Approve appointment on schedule— BA 3 Step 9	March 9, 2015	See attached hiring recommendation.
HENDERSON, Troy	Social Studies Teacher	Fergus High School	Approve appointment on schedule— MA 2 Step 12	March 9, 2015	See attached hiring recommendation.
LUND, Chelsey	Special Education Teacher	Lewistown Junior High School	Approve appointment on schedule— BA 2 Step 4 (Actual Step 2)	March 9, 2015	See attached hiring recommendation.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: March 9, 2015

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
WOOD, Fred	Delivery Van Driver	School District #1	Approve appointment on schedule— MAINT 2+45 Step 11+ for up to 6.0 hours per day for the remainder of the 2014-2015 SY (up to 76 Days)	February 16, 2015	Fred Wood has been a Bus Driver for the District for years. Amie Friesen, School Food Service Director, is recommending Fred for hire.
ARMSTRONG, Chad	Head Wrestling Coach	Fergus High School / Lewistown Junior High School	Approve Out-of-State Travel to attend the 2015 NCAA Divisional 1 Wrestling Championships and Clinics in St. Louis, MO	March 18-21, 2015	See attached memo.



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, Athletic Director / Jeff Elliott, Activities Director
DATE: December 4, 2014
RE: Extracurricular Contract(s)

Please recommend to the Board of Trustees the following contract(s) for extracurricular activities for the 2014-2015 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School:

Tennis

Andrew James-Bruno	Assistant Coach	(0.105)	\$3,287.87
--------------------	-----------------	---------	------------

Memorandum

To: Jason Butcher, Superintendent
From: Tim Majerus, Principal / Jim Daniels, A.D.
Date: February 20, 2015
Re: Extracurricular

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2014-2015 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Lewistown Junior High School:

Wrestling

Mike Mager	Volunteer Coach
------------	-----------------

Track

Noah Vallincourt	Head Coach	(0.065)	\$2,035.35
Jessica Vallincourt	First Assistant Coach	(0.057)	\$1,784.84
Teresa Majerus	Assistant Coach	(0.050)	\$1,565.65

February 26, 2015

Dear Mr. Lewis, Mr. Butcher, and Board of Trustees,

Thank you for the opportunity to teach in the Lewistown Public Schools. I have enjoyed my time as a First Grade Teacher at Highland Park Elementary School. However, due to family reasons, I am writing to formally notify you of my resignation effective at the end of the 2014-2015 School Year.

The knowledge and experience that I have gained over the last two years will be invaluable. Having the opportunity to work with administrators who are supportive has made all the difference. I am truly thankful for the blessings I have received educating and nurturing students.

Thank you again for giving me an experience I will never forget.

Sincerely,

Kristine Leo

HIRING RECOMMENDATION

Deanna Berg Bowen

Special Education Resource Teacher

BA 3

9

Lewis & Clark Elementary School

Fall 2015

187 days per year

Sarah Cloud

Amanda Gee

Cindy Gremaux

Matt Lewis

Tim Majerus

Jackie Rickl

Michelle Trafton

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Regular School Board meeting on March 9, 2015.

HIRING RECOMMENDATION

Troy Henderson

HS Social Studies Teacher

MA 2

12

Fergus High School

Fall 2015

187 Days per Year

Luke Brandon

Jerry Feller

Barb Thomas

RECOMMENDATION NOT APPROVED ☐

If approved, the Superintendent will recommend to the Trustees at the Regular School Board meeting on March 9, 2015.

HIRING RECOMMENDATION

Chelsey Lund

Special Education Resource Teacher

BA 2

4 (Actual Step 2)

Lewistown Junior High School

Fall 2015

187 days per year

Sarah Cloud

Amanda Gee

Cindy Gremaux

Matt Lewis

Tim Majerus

Jackie Rickl

Michelle Trafton

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Regular School Board meeting on March 9, 2015.



Memorandum

To: Board of Trustees, Lewistown Public Schools
Cc: Jason Butcher, Superintendent
From: Jerry Feller, FHS Principal / Tim Majerus, LJHS Principal
Date: March 4, 2015
Re: Out-of-State Travel Request

This memo is written in support of an out-of-state travel request for Head Wrestling Coach Chad Armstrong to attend the 2015 NCAA Division 1 Wrestling Championships and Clinics in St. Louis, Missouri, on March 18-21, 2015.

There will be no cost to the District for the clinics or travel for this trip.

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools continues to strive for a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2015).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to June 30, 2015, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Barbara Thomas, Board Chair

CJ Bailey
Jeremy Bristol
Phil Koterba
Shelley Poss
Jennifer Thompson
Monte Weeden

LEWISTOWN PUBLIC SCHOOLS
2014-2015 SCHOOL CALENDAR

A. Pupil Instruction

First Semester					89 Days	Second Semester					90 Days
FIRST QUARTER			DAYS			THIRD QUARTER			DAYS		
First Week	Aug	27 -- Aug	29	3		First Week	Jan	26 -- Jan	30	5	
Second Week	Sept	2 -- Sept	5	4		Second Week	Feb	2 -- Feb	6	5	
Third Week	Sept	8 -- Sept	12	5		Third Week	Feb	9 -- Feb	13	5	
Fourth Week	Sept	15 -- Sept	19	5		Fourth Week	Feb	16 -- Feb	20	5	
Fifth Week	Sept	22 -- Sept	26	5		Fifth Week	Feb	23 -- Feb	26	4	
Sixth Week	Sept	29 -- Oct	3	5		Sixth Week	Mar	2 -- Mar	6	5	
Seventh Week	Oct	6 -- Oct	10	5		Seventh Week	Mar	9 -- Mar	13	5	
Eighth Week	Oct	13 -- Oct	15	3		Eighth Week	Mar	16 -- Mar	20	5	
Ninth Week	Oct	20 -- Oct	24	5		Ninth Week	Mar	23 -- Mar	27	5	
Tenth Week	Oct	27 -- Oct	31	5							
					45						44

SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Nov	3 --	Nov	5	3	First Week	Mar	30 --	Apr	2	4
Second Week	Nov	10 --	Nov	14	5	Second Week	Apr	7 --	Apr	10	4
Third Week	Nov	17 --	Nov	21	5	Third Week	Apr	13 --	Apr	17	5
Fourth Week	Nov	24 --	Nov	25	2	Fourth Week	Apr	20 --	Apr	24	5
Fifth Week	Dec	1 --	Dec	5	5	Fifth Week	Apr	27 --	May	1	5
Sixth Week	Dec	8 --	Dec	12	5	Sixth Week	May	4 --	May	8	5
Seventh Week	Dec	15 --	Dec	19	5	Seventh Week	May	11 --	May	15	5
Eighth Week	Jan	5 --	Jan	9	5	Eighth Week	May	18 --	May	22	5
Ninth Week	Jan	12 --	Jan	16	5	Ninth Week	May	26 --	May	29	4
Tenth Week	Jan	20 --	Jan	23	4	Tenth Week	Jun	1 --	Jun	4	4
					44						46

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

August 25-26	PIR	2.00
October 16-17	Staff Development Days - Teachers Convention	2.00
November 5-6	Parent Teacher Conferences (Evening on Nov 5, All Day on Nov 6)	1.50
January 19	PIR	1.00
March 31	Parent Teacher Conferences - Evening ONLY (Regular Day for Students)	0.50
Floater	PIR	1.00
		8.00

2014-2015		
Regular Board Meetings		
July	14	6:00 p.m.
Aug	11	6:00 p.m.
Sept	8	6:00 p.m.
Oct	13	6:00 p.m.
Nov	10	6:00 p.m.
Dec	8	6:00 p.m.
Jan	12	6:00 p.m.
Feb	9	6:00 p.m.
Mar	9	6:00 p.m.
Apr	13	6:00 p.m.
May	11	6:00 p.m.
June	8	6:00 p.m.

C. Holidays / Vacations (Dates Inclusive)

September 1	Labor Day
October 16-17	Fall Vacation (Teachers - Convention)
November 6	Parent Teacher Conferences (Vacation Day for Students)
November 7	Vacation Day
November 26-28	Thanksgiving Vacation
December 22-January 2	Winter Break
January 19	PIR (Vacation Day for Students)
February 27	Vacation Day
April 3-6	Spring Break
May 25	Memorial Day