

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room

215 7th Avenue South
Lewistown, Montana 59457

Monday, May 11, 2015

Page One of Two

OATH OF OFFICE (6:00 p.m.)

Rhonda Long, Fergus County Superintendent of Schools, will Administer the
Oath of Office to CJ Bailey, Kris A. Birdwell, and Monte Weeden

ORGANIZATION MEETING

1. Call to Order
2. Roll Call
3. Call for Nominations and Election of Chair
4. Call for Nominations and Election of Vice-Chair
5. Appointment of the District Clerk

ADJOURNMENT

REGULAR BOARD MEETING

CALL TO ORDER (Following the Organizational Meeting)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Recognition—Fergus High School BPA
4. Recognition—Fergus High School Cheerleaders
5. Recognition—Fergus High School Skills USA
6. Recognition—Fergus High School Science Olympiad/Science Bowl Teams
7. Report—Student Representative
8. Report—Committees of the Board
9. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

10. Report—Budget Update
11. Report—Investment
12. Other Items

PUBLIC PARTICIPATION

13. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

14. Minutes of the April 8, 2015, Regular Board Meeting

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 7th Avenue South
Lewistown, Montana 59457

Monday, May 11, 2015

Page Two of Two

APPROVAL OF CLAIMS

15. Claims

INDIVIDUAL ITEMS

16. Canvass of Election Results—Elementary School District Number One Levy
17. Canvass of Election Results—Elementary Building Reserve Levy
18. Canvass of Election Results—High School Building Reserve Levy
19. Approve Classified Staff Salary Matrix
20. Approve MHSA Membership and Related Payments
21. Approve Fergus County Investment Resolution
22. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
23. Approve Issuing Contracts for the Classified Staff
24. Approve Issuing Contract for the Construction Academy Instructor
25. Approve Extension of Grass Range Bus Route into the Lewistown School District
26. Approve Extension of Lewistown Bus Route into the Grass Range School District
27. Approve Awarding Bid for the Remodel/Addition Project for the Bus Barn located at 1216 Crowley Avenue to Guy Tobacco Construction
28. Approve Memorandum of Understanding between Lewistown Public Schools and Montana Job Corp Centers
29. Approve Multidistrict Agreement for Technology Services
30. Approve Budget Amendment Proclamation for Elementary Retirement Fund Budget
31. First Reading—Board Policy #5333 – Holidays
32. Second Reading—Board Policy #3413 – Student Immunization
33. Approve Additions to the Substitute List for the 2014-2015 School Year
34. Approve Personnel Report

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: OATH OF OFFICE

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 05/11/2015

SUMMARY:

Rhonda Long, Fergus County Superintendent of Schools, will administer the Oath of Office to CJ Bailey, Kris Birdwell, and Monte Weeden who were elected by acclamation as Trustees of Lewistown School District Number One.

SUGGESTED ACTION:

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

ORGANIZATION MEETING

Lewistown School District Number One

Board of Trustees

May 11, 2015

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

1 - 5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: ORGANIZATION MEETING

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 05/11/2015

SUMMARY:

The following will take place for the organizational meeting:

- Call to Order
- Roll Call
- Call for Nominations and Election of the Chair
- Call for Nominations and Election of the Vice-Chair
- Appointment of the District Clerk

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**REPORT OF ORGANIZATION OF BOARD OF TRUSTEES
ELEMENTARY SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA**

This is to certify that at the annual organizational meeting of the Board of Trustees held May 11, 2015, a Board Chair and Board Vice-Chair were appointed as follows:

Board Chair

Board Vice-Chair

Address

Address

Phone

Phone

BOARD
OF
TRUSTEES

Dated: May 11, 2015

DISTRICT CLERK CERTIFICATE OF APPOINTMENT

**LEWISTOWN PUBLIC SCHOOLS
SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA**

THIS IS TO CERTIFY THAT, the Trustees of Lewistown Public Schools, School District Number One, have duly appointed _____ as Clerk of the District on the 11 day of May, 2015.

School Laws of Montana:

Section 20-3-321

Organization and Officers: (1) the Trustees of each district shall employ and appoint a competent person, who is not a member of the trustees, as the Clerk of the District.

Clerk of the District: As provided in 20-3-321, the trustees shall employ and appoint a clerk of the district. The clerk of the district shall attend all meetings of the trustees to keep an accurate and permanent record of all the proceedings of each meeting. If the clerk is not present at a meeting, the trustees shall have one of their members or a district employee act as clerk for the meeting and such person shall supply the clerk with a certified copy of the proceedings. The clerk of the district also shall be the custodian of all documents, records, and reports of the trustees. Unless the trustees provide otherwise, the clerk shall;

- (1) Keep an accurate and detailed accounting record of all receipts and expenditures of the district in accordance with the financial administration provisions of this title; and
- (2) Prepare the annual trustees= report required under the provisions of 20-9-213(6).

BOARD OF TRUSTEES

REGULAR BOARD MEETING

Lewistown Public Schools

Board of Trustees

May 11, 2015

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL BPA

Requested By: Board of Trustees Prepared By: Diane Lewis Date: 05/11/2015

SUMMARY:

The Board of Trustees would like to recognize and congratulate Diane Lewis, BPA Advisor, and members of the Fergus High School BPA team for their success at the BPA Montana State Leadership Conference.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL CHEERLEADERS

Requested By: Board of Trustees Prepared By: Taylre Sweeney Date: 05/11/2015

SUMMARY:

The Board of Trustees would like to recognize and congratulate the Fergus High School Cheerleaders and Coaches for their successes throughout the year and during the 2015 Cheerfest Competition.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL SKILLS USA

Requested By: Board of Trustees Prepared By: Loren Drivdahl Date: 05/11/2015

SUMMARY:

The Board of Trustees would like to recognize and congratulate the Fergus High School Skills USA team and Advisor Loren Drivdahl for their successes at the Skills USA State Conference.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

6

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: RECOGNITION—FHS SCIENCE OLYMPIAD/SCIENCE BOWL TEAMS

Requested By: Board of Trustees Prepared By: Science Teachers Date: 05/11/2015

SUMMARY:

The Board of Trustees would like to recognize and congratulate the Fergus High School Science Olympiad/Science Bowl Teams along with Advisors Adrianna DeCock, Mike Mangold, and Brett Shelagowski for their successes at their competitions.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

7

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Heather Wiegert Date: 05/11/2015

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

8

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees Prepared By: Committee Date: 05/11/2015

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2014-2015 School Year.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**STANDING COMMITTEES OF THE BOARD
2014-2015 School Year**

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Building & Grounds	3	X	X					X
Insurance Risk Committee	2				X		X	
Transportation	3		X			X		X

**OTHER COMMITTEES WITH BOARD REPRESENTATION
2014-2015 School Year**

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Activities	2	X			X			
Curriculum Committees:								
Communication Arts	1			X				
Math	1					X		
Science	1						X	
World Languages	1				X			
Health Insurance Program	2			X			X	
School Calendar	0							
Vocational Advisory Council	1		X					

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 05/11/2015

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

10

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—BUDGET UPDATE

Requested By: Superintendent **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, would like to update the Board of Trustees regarding some preliminary information regarding the 2015-2016 General Fund Budgets. A list of additions, reductions and other changes will be handed out at the meeting.

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

Below is the interest earned and distributed for April 2015:

Elementary	\$1,940.72
High School	\$1,522.66

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

12

Minutes/Claims Board of Trustees Superintendent's Report Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent Prepared By: Superintendent Date: 05/11/2015

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Election Update and Thank You to the Taxpayers and Community
- ❖ Staffing Update—Kindergarten, Elementary Music, Sixth Grade
- ❖ Montana Quality Education Coalition (MQEC) Membership Drive FY2016
- ❖ Board Goals and Strategic Objectives—Review current Objectives for June Board Meeting
- ❖ Retirement Dinner—Tuesday, June 2, 2015—6:00 p.m.—Pine Meadows
- ❖ Summer Schedule—Central Office
- ❖ FHS Academic Awards Ceremony—Monday, May 18, 2015—7:00 p.m.—FCPA
- ❖ Concerts/Talent Shows:

FHS Band Concert	Tuesday	May 12	7:00 p.m.
FHS Choir Concert	Tuesday	May 19	7:00 p.m.
LJHS Choir Concert	Thursday	May 21	7:00 p.m.
L & C Talent Show	Tuesday	May 26	12:45 p.m.
Garfield Talent Show	Tuesday	June 2	1:00 p.m.
LJHS Talent Show	Thursday	June 4	10:50 a.m.
- ❖ Central A Divisional Tournaments:

Softball	May 15-16, 2015	Lewistown
Tennis	May 14-15, 2015	Bozeman
Track	May 15-16, 2015	Belgrade
- ❖ State Tournaments:

Softball	May 21-23, 2015	Anaconda
Tennis	May 21-23, 2015	Missoula
Track	May 22-23, 2015	Laurel
- ❖ Graduation Week Schedule
 - Baccalaureate—Wednesday, May 27, 2015—7:00 p.m.—FCPA
 - Graduation Rehearsal—Thursday, May 28, 2015—10:15-11:15 a.m.
 - Graduation—Sunday, May 31, 2015—2:00 p.m.—Fergus Gym (Trustees—1:30 p.m.)
- ❖ Awards Assemblies:

Highland Park	Wednesday, June 3	9:00 a.m.
Lewis & Clark	Wednesday, June 3	1:00 p.m.
Junior High	Thursday, June 4	8:15 a.m.
Garfield	Thursday, June 4	10:30 a.m.

SUGGESTED ACTION: Informational

Additional Information Attached

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 05/11/2015

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

14

Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the April 8, 2015, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room

215 7th Avenue South
Lewistown, Montana 59457

WEDNESDAY, April 8, 2015

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL

TRUSTEES PRESENT:

Board Chair Barb Thomas, CJ Bailey, Phil Koterba, Shelley Poss,
Jennifer Thompson, Monte Weeden

TRUSTEES ABSENT:

Jeremy Bristol

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/District Clerk
Rebekah Rhoades, Sandi Chamberlain, Margee Smith—LEA President,
Bobbie Atchison, Scott Dubbs, Paul Stengel, Jerry Feller, Jared Long,
Darcy McLendon, Cindy Gremaux, Polly Weichel.

OTHERS PRESENT:

Chris Rice – CMLRCC Director, Student Representative Heather
Wiegert, Joe Zahler—KXLO/KLCM Radio, Doreen Heintz-Lewistown
News-Argus, FHS Students Rebekah Russell and Peter Carl Wright, Kris
Birdwell, and other interested parties.

2. PLEDGE OF ALLEGIANCE

The group recited the Pledge of Allegiance.

BOARD OF TRUSTEES

3. RECOGNITION—FERGUS HIGH SCHOOL FCCLA

The Board of Trustees recognized and congratulated Karen Durbin, FCCLA Advisor, and members of the Fergus High School FCCLA team for their success at the FCCLA State Leadership Conference. FCCLA President Cody Boyce introduced Haley McLendon, Whitney Weeden, Maida Walters, Taylor Dahl, Siri Pederson, and Nora Weichel who shared their projects. Fergus High School had ***11 qualifiers for nationals***. These students include: Jaree Mane and Sydney Wier-1st place-Illustrated Talk; Kylee Yaeger and Taylor Dahl-1st place-Life Event Planning; Ade Halter-2nd place-Career Investigation; Haley McLendon-2nd place-Chapter Service Project Portfolio; Nora Weichel and Whitney Weeden-2nd place-Entrepreneurship; Maida Walters-2nd place-Fashion Construction; Abby Gremaux-2nd place-Food Innovations; Rylee Stewart-2nd place-Job Interview. **Other outstanding results include:** Shay Barnes-Gold in Life Event Planning (placed 3rd); Kinsey Irvin and Val Kolstad-Gold in National Programs in Action (placed 3rd); Siri Pederson-Gold in Sports Nutrition (placed 3rd); Dalton Farra-Silver in Career Investigation; Jada Hartman and Sydney Mager-Silver in Chapter in Review Display; Scott Olson, Cody Boyce, Kodi Myhre, Jessica Donaldson, Dylan Sipe, Michelle Monger, Jace Davis and Aubrey Godbey-Silver in Parliamentary Procedure; Lissy and Ivy Southworth participated in Leadership Training.

4. **RECOGNITION—FERGUS HIGH SCHOOL FFA**
The Board of Trustees recognized and congratulated the Fergus High School FFA team and Advisor Jared Long for their successes at the State FFA Convention. Mr. Long along with Cassi Bawden, Haiden Collins, Kaycee Gobble, and Emily Kennedy shared some of their successes from throughout the year and also some of their upcoming projects and competitions.
5. **REPORT—STUDENT REPRESENTATIVE**
Heather Wiegert, Student Representative to the Board, reported on upcoming activities at Fergus High School.
6. **REPORT—FACILITIES – PAUL STENGEL, MAINTENANCE SUPERVISOR**
Paul Stengel, Maintenance Supervisor, updated the Board of Trustees on the status of the Architect plans and bidding process for the new bus barn, storage units, Building Reserve, and other facility needs in the district. It was decided to wait to make any changes to the rental of the storage unit.
7. **REPORT—COMMITTEES OF THE BOARD**
There were no committee reports.
8. **CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.**
Trustee Phil Koterba on behalf of the Tournament Committee wanted to commend and thank the High School Administrators, Head Custodian Joel Bennett and custodial staff for a job well done during the District Class 8C Basketball Tournament. Board Chair Barb Thomas commented that they also did a great job during the Hoop Fest.

SUPERINTENDENT'S REPORT

9. **REPORT—ELECTION INFORMATION**
Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the 2015 School Election Calendar and advised them of the Trustee seats that will be up for election in 2015 – CJ Bailey, Jeremy Bristol, and Monte Weeden. Current petitions that have been submitted include: CJ Bailey/3-Year Term; Monte Weeden/3-Year Term; and Kris Birdwell/2-Year Term. If there are no write-in candidates by 5:00 p.m. on Thursday, April 9, 2015, then these three candidates will be appointed by acclamation. Ballots for the School Elections will be mailed out next week by the Clerk & Recorder's Office.
8. **REPORT—BUDGET UPDATE**
Rebekah Rhoades, Business Manager/District Clerk, updated the Board of Trustees regarding some preliminary information regarding the 2015-2016 General Fund Budgets.
9. **REPORT—INVESTMENT**
Interest earned and distributed for March 2015, was reported with \$283.45 in the elementary funds and \$211.90 in the high school funds for a total of \$495.35.
10. **OTHER ITEMS**
Superintendent Jason Butcher announced to the Trustees during the Facilities Report that the Airport Board was the high bidder for the Bus Barn located at the airport with a bid of \$250,500. Mr. Butcher gave some background information on the three certified staff members that are being recommended for hire and notified the Board that the elementary music position is still open. Jason provided a short legislative update. The Board also reviewed dates for upcoming events in the District.

PUBLIC PARTICIPATION

- 13. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Board Chair Barb Thomas welcomed Kris Birdwell and thanked him for attending the Board meeting and for being willing to put in a petition for School Board Trustee.

Rebekah Russell and Peter Carl Wright, FHS Students, presented a short PowerPoint presentation regarding their request to change the grading scale for Fergus High School.

**ACTION ITEMS
MINUTES**

- 14. MINUTES OF THE MARCH 9, 2015, REGULAR BOARD MEETING – approved unanimously (Weeden/Bailey).

APPROVAL OF CLAIMS

- 15. CLAIMS – the claims referenced in the 2014-2015 Bill Schedule and submitted through April 6, 2015, were approved unanimously (Poss/Koterba). The Finance Committee for April-June 2015 are Board Chair Barb Thomas, Monte Weeden, Shelley Poss, and Jeremy Bristol. Phil Koterba will replace Jeremy Bristol on the committee for the months of May and June 2015.

INDIVIDUAL ITEMS

- 16. SET ELEMENTARY DISTRICT NUMBER ONE LEVY AMOUNT – a motion was made to set the Elementary District Number One Levy amount at \$79,449.41, which is approximately 6.58 mills. This is the maximum amount and the Board may elect to request any amount up to this maximum. Approved unanimously (Koterba/Weeden).
- 17. SET ELEMENTARY BUILDING RESERVE LEVY ELECTION – a motion was made to set the Elementary Building Reserve Levy at \$98,000 per year for 10 years which is approximately 8.33 mills for a total of \$980,000. Approved unanimously (Weeden/Bailey).
- 18. SET HIGH SCHOOL BUILDING RESERVE LEVY ELECTION – a motion was made to set the High School Building Reserve Levy at \$98,000 per year for 10 years which is approximately 7.71 mills for a total of \$980,000. Approved unanimously (Koterba/Weeden).
- 19. FIRST READING—BOARD POLICY #3413 – STUDENT IMMUNIZATION – approved unanimously (Poss/Thompson).
- 20. APPROVE PERSONNEL REPORT – See Exhibit A – approved unanimously (Bailey/Thompson)

ADJOURNMENT

The meeting was adjourned at 7:31 p.m. The next regular School Board meeting will be held at 6:00 p.m. on Monday, May 11, 2015, at the Lincoln Board Room (Weeden).

**BARBARA THOMAS
BOARD CHAIR**

**REBEKAH RHOADES
BUSINESS MANAGER/CLERK**

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 8, 2015

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
BOLING, Audrey	Title I Teacher	Highland Park Elementary School	Approve appointment on schedule— BA Step 9	April 8, 2015	See attached hiring recommendation.
CHRISTENSEN, Chateau	First Grade Teacher	Highland Park Elementary School	Approve appointment on schedule— BA Step 4 (Actual Step 0)	April 8, 2015	See attached hiring recommendation.
GUYER, Emma	Kindergarten Teacher	Highland Park Elementary School	Approve appointment on schedule— BA Step 4 (Actual Step 0)	April 8, 2015	See attached hiring recommendation.
BASZCZUK, Rebecca 2 Students	BPA Chaperone	Fergus High School	Approve Out-of-State Travel to attend the National BPA Leadership Conference in Anaheim, California	May-5-10, 2015	See attached letter.
MILLER, Kirsten	Volunteer Softball Coach	Fergus High School	Approve appointment on a volunteer basis	April 8, 2015	See attached memo.
BENT, Allyson JENSEN, Wendy OLSON, Andrew	Volunteer Tennis Coaches	Fergus High School	Approve appointment on a volunteer basis	April 8, 2015	See attached memo.
CHURCH, Brian REID, Bruce	Volunteer Track Coaches	Fergus High School	Approve appointment on a volunteer basis	April 8, 2015	See attached memo.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

15

- Minutes/Claims**
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees
Prepared By: LuAnn Schrauth
Date: 05/11/2015

SUMMARY:

Approve claims paid through May 7, 2015, as approved by the Finance Committee.

Members of the Finance Committee for April-June 2015 include: Board Chair Barb Thomas, Phil Koterba, Shelley Poss, and Monte Weeden.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

16

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CANVASS OF ELECTION RESULTS—ELEMENTARY SCHOOL DISTRICT NUMBER ONE LEVY

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

In accordance with 20-20-415, MCA, the Board of Trustees will canvass the certified tally sheets from the May 5, 2015, School District Number One Election.

SUGGESTED ACTION: Approve Election Results

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

5/5/2015

Unofficial Results

Elementary General Fund Levy

Totals

	Elementary Ballots				
For	345	337	252	223	1157
Against	307	364	247	228	1146
					<u>2303</u>

Elementary Building Reserve Proposition

	Elementary Ballots				
For	331	340	245	210	1126
Against	319	361	254	239	1173
					<u>2299</u>

High School Building Reserve Proposition

	Elementary Ballots				HS Ballots	
For	328	328	231	207	56	1150
Against	320	371	265	242	58	1256
						<u>2406</u>

Ballot Statistics By Ballot Style

Election : 2015 - SCHOOL DISTRICT #1 - LEWISTOWN ELEMENTARY - 05/05/2015

Ballot Style	Issued	Not Returned	Prepared	Not Verified	Accepted	Rejected	Voided	Undel	Reissued/ Replaced
1	5149	2308	2	1	2305	29	5	497	2
	5149	2308	2	1	2305	29	5	497	2

44.8%

Ballot Statistics By Ballot Style

Election : 2015 LEWISTOWN HIGH SCHOOL DISTRICT - 05/05/2015

Ballot Style	Issued	Not Returned	Prepared	Not Verified	Accepted	Rejected	Voided	Undel	Reissued/ Replaced
1	242	120	0	0	114	1	0	7	0
	242	120	0	0	114	1	0	7	0

47.1%

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

17

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CANVASS OF ELECTION RESULTS—ELEMENTARY BUILDING RESERVE LEVY

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

In accordance with 20-20-415, MCA, the Board of Trustees will canvass the certified tally sheets from the May 5, 2015, School District Number One Election.

SUGGESTED ACTION: Approve Election Results

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

18

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CANVASS OF ELECTION RESULTS—HIGH SCHOOL BUILDING RESERVE LEVY

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

In accordance with 20-20-415, MCA, the Board of Trustees will canvass the certified tally sheets from the May 5, 2015, School District Number One Election.

SUGGESTED ACTION: Approve Election Results

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

19

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE CLASSIFIED STAFF SALARY MATRIX

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the attached salary matrix for the 2015-2016 Fiscal Year for the Classified Staff. This matrix reflects the 2% negotiated increase.

SUGGESTED ACTION: Approve Classified Staff Salary Matrix

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
 FY2015-16 CLASSIFIED PAY MATRIX
 April 20, 2015

FY16 NEGOTIATED INCREASE:

2%

	0	1	2	3	4	5	6	7	8	9	10	11+
ADMIN SECRETARY	13.18	13.58	13.97	14.37	14.76	15.16	15.55	16.35	16.35	16.35	16.35	17.14
ADMIN SECRETARY+15	13.58	13.97	14.37	14.76	15.16	15.55	15.95	16.74	16.74	16.74	16.74	17.53
ADMIN SECRETARY+30	13.97	14.37	14.76	15.16	15.55	15.95	16.35	17.14	17.14	17.14	17.14	17.93
ADMIN SECRETARY+45	14.76	15.16	15.55	15.95	16.35	16.74	17.14	17.93	17.93	17.93	17.93	18.72
COMPUTER TECH/PAYROLL	16.64	17.14	17.64	18.14	18.64	19.14	19.64	20.64	20.64	20.64	20.64	21.63
COMPUTER TECH/PAYROLL+15	17.14	17.64	18.14	18.64	19.14	19.64	20.14	21.13	21.13	21.13	21.13	22.13
COMPUTER TECH/PAYROLL+30	17.64	18.14	18.64	19.14	19.64	20.14	20.64	21.63	21.63	21.63	21.63	22.63
COMPUTER TECH/PAYROLL+45	18.64	19.14	19.64	20.14	20.64	21.13	21.63	22.63	22.63	22.63	22.63	23.63
FIRST COOK/BAKER	10.95	11.27	11.59	11.91	12.22	12.54	12.86	13.49	13.49	13.49	13.49	13.49
FIRST COOK/BAKER+15	11.27	11.59	11.91	12.22	12.54	12.86	13.18	13.81	13.81	13.81	13.81	13.81
FIRST COOK/BAKER+30	11.59	11.91	12.22	12.54	12.86	13.18	13.49	14.13	14.13	14.13	14.13	14.13
FIRST COOK/BAKER+45	12.22	12.54	12.86	13.18	13.49	13.81	14.13	14.76	14.76	14.76	14.76	14.76
FOOD SERVER/KITCHEN AIDE	10.32	10.57	10.82	11.08	11.32	11.57	11.81	12.31	12.31	12.31	12.31	12.31
FOOD SERVER/KITCHEN AIDE+15	10.57	10.82	11.08	11.32	11.57	11.81	12.05	12.55	12.55	12.55	12.55	12.55
FOOD SERVER/KITCHEN AIDE+30	10.82	11.07	11.32	11.57	11.81	12.05	12.30	12.80	12.80	12.80	12.80	12.80
FOOD SERVER/KITCHEN AIDE+45	11.32	11.57	11.82	12.07	12.31	12.56	12.81	13.31	13.31	13.31	13.31	13.31
HOT LUNCH VAN	11.98	12.26	12.53	12.81	13.08	13.36	13.64	14.13	14.13	14.13	14.13	14.13
HOT LUNCH VAN+15	12.26	12.53	12.81	13.08	13.36	13.64	13.92	14.41	14.41	14.41	14.41	14.41
HOT LUNCH VAN+30	12.53	12.81	13.08	13.36	13.64	13.92	14.20	14.69	14.69	14.69	14.69	14.69
HOT LUNCH VAN+45	13.08	13.36	13.64	13.91	14.19	14.47	14.75	15.24	15.24	15.24	15.24	15.24
IMC TECH	12.00	12.35	12.70	13.05	13.40	13.74	14.09	14.44	14.44	14.44	14.44	14.44
IMC TECH+15	12.35	12.70	13.05	13.40	13.74	14.09	14.44	14.79	14.79	14.79	14.79	14.79
IMC TECH+30	12.70	13.05	13.40	13.74	14.09	14.44	14.79	15.14	15.14	15.14	15.14	15.14
IMC TECH+45	13.40	13.74	14.09	14.44	14.79	15.14	15.48	15.83	15.83	15.83	15.83	15.83
MAINT I	8.53	8.85	9.16	9.48	9.80	10.12	10.44	10.89	10.89	10.89	10.89	10.89
MAINT I+15	8.85	9.16	9.48	9.80	10.12	10.44	10.76	11.21	11.21	11.21	11.21	11.21
MAINT I+30	9.16	9.48	9.80	10.11	10.42	10.73	11.05	11.50	11.50	11.50	11.50	11.50
MAINT I+45	9.80	10.11	10.43	10.74	11.05	11.36	11.67	12.12	12.12	12.12	12.12	12.12
MAINT II	11.99	12.28	12.58	12.88	13.18	13.47	13.78	14.38	14.38	14.38	14.38	14.97
MAINT II+15	12.28	12.58	12.88	13.18	13.47	13.78	14.08	14.68	14.68	14.68	14.68	15.28
MAINT II+30	12.58	12.88	13.18	13.48	13.78	14.08	14.38	14.98	14.98	14.98	14.98	15.58
MAINT II+45	13.18	13.48	13.78	14.08	14.38	14.68	14.98	15.58	15.58	15.58	15.58	16.18
MAINT III	12.29	12.60	12.90	13.21	13.52	13.83	14.13	14.73	14.73	14.73	14.73	15.33
MAINT III+15	12.60	12.90	13.21	13.52	13.83	14.13	14.44	15.04	15.04	15.04	15.04	15.64
MAINT III+30	12.90	13.21	13.52	13.83	14.13	14.44	14.75	15.35	15.35	15.35	15.35	15.95
MAINT III+45	13.52	13.83	14.13	14.44	14.75	15.06	15.36	15.96	15.96	15.96	15.96	16.56
MAINT IV	12.80	13.12	13.44	13.76	14.08	14.40	14.72	15.32	15.32	15.32	15.32	16.00
MAINT IV+15	13.12	13.44	13.76	14.08	14.40	14.72	15.04	15.64	15.64	15.64	15.64	16.32
MAINT IV+30	13.44	13.76	14.08	14.40	14.72	15.04	15.36	15.96	15.96	15.96	15.96	16.64
MAINT IV+45	14.08	14.40	14.72	15.04	15.36	15.68	16.00	16.60	16.60	16.60	16.60	17.28
MAINT V	17.41	17.84	18.28	18.71	19.15	19.58	20.02	20.89	20.89	20.89	20.89	21.76
MAINT V+15	17.84	18.28	18.71	19.15	19.58	20.02	20.45	21.32	21.32	21.32	21.32	22.20
MAINT V+30	18.28	18.71	19.15	19.58	20.02	20.45	20.89	21.76	21.76	21.76	21.76	22.62
MAINT V+45	19.15	19.58	20.02	20.45	20.89	21.32	21.76	22.63	22.63	22.63	22.63	23.50
MAINT VI	19.52	20.49	21.47	22.45	23.42	24.40	25.37	26.35	26.35	26.35	26.35	27.33
MAINT VI+15	20.49	21.47	22.45	23.42	24.40	25.37	26.35	27.32	27.32	27.32	27.32	28.29
MAINT VI+30	21.47	22.45	23.42	24.40	25.37	26.35	27.32	28.30	28.30	28.30	28.30	29.27
MAINT VI+45	22.45	23.42	24.40	25.37	26.35	27.32	28.30	29.27	29.27	29.27	29.27	30.24
MECH I	13.89	14.24	14.59	14.93	15.28	15.63	16.04	16.64	16.64	16.64	16.64	17.32
MECH I+15	14.24	14.59	14.93	15.28	15.63	16.04	16.49	17.09	17.09	17.09	17.09	17.77
MECH I+30	14.59	14.93	15.28	15.63	16.04	16.49	16.94	17.54	17.54	17.54	17.54	18.22
MECH I+45	14.93	15.28	15.63	16.04	16.49	16.94	17.39	17.99	17.99	17.99	17.99	18.67
PARA EDUCATOR	10.13	10.38	10.64	10.89	11.15	11.39	11.65	12.25	12.25	12.25	12.25	12.83
PARA EDUCATOR+15	10.88	11.14	11.39	11.64	11.90	12.15	12.40	13.00	13.00	13.00	13.00	13.58
PARA EDUCATOR+30	11.21	11.46	11.71	11.97	12.22	12.47	12.73	13.33	13.33	13.33	13.33	13.91
PARA EDUCATOR+45	11.86	12.11	12.36	12.62	12.87	13.12	13.37	13.97	13.97	13.97	13.97	14.55
PARA EDUCATOR+CERT	12.51	12.75	13.02	13.26	13.52	13.77	14.03	14.63	14.63	14.63	14.63	15.21
PURCH/REC	14.82	15.26	15.71	16.15	16.59	17.04	17.48	18.37	18.37	18.37	18.37	19.26
PURCH/REC+15	15.26	15.70	16.15	16.59	17.04	17.48	17.93	18.82	18.82	18.82	18.82	19.71
PURCH/REC+30	15.70	16.15	16.59	17.04	17.48	17.93	18.37	19.26	19.26	19.26	19.26	20.15
PURCH/REC+45	16.59	17.04	17.48	17.93	18.37	18.82	19.26	20.15	20.15	20.15	20.15	21.04
SECOND COOK/BAKER	10.77	11.08	11.40	11.71	12.02	12.33	12.65	13.25	13.25	13.25	13.25	13.83
SECOND COOK/BAKER+15	11.08	11.40	11.71	12.02	12.33	12.65	12.96	13.56	13.56	13.56	13.56	14.14
SECOND COOK/BAKER+30	11.40	11.71	12.02	12.33	12.65	12.96	13.27	13.87	13.87	13.87	13.87	14.45
SECOND COOK/BAKER+45	12.02	12.33	12.65	12.96	13.27	13.58	13.90	14.50	14.50	14.50	14.50	15.08
SECRETARY	11.84	12.20	12.56	12.91	13.27	13.62	13.98	14.69	14.69	14.69	14.69	15.40
SECRETARY+15	12.20	12.55	12.91	13.27	13.62	13.98	14.33	15.04	15.04	15.04	15.04	15.75
SECRETARY+30	12.55	12.91	13.27	13.62	13.98	14.33	14.69	15.29	15.29	15.29	15.29	16.00
SECRETARY+45	13.27	13.62	13.98	14.33	14.69	15.05	15.40	16.00	16.00	16.00	16.00	16.81
TRANSPORTATION	15.38	15.69	15.99	16.30	16.61	16.91	17.22	17.82	17.82	17.82	17.82	18.63
TRANSPORTATION+15	15.69	15.99	16.30	16.61	16.92	17.23	17.53	18.13	18.13	18.13	18.13	18.94
TRANSPORTATION+30	15.99	16.30	16.61	16.92	17.23	17.53	17.84	18.44	18.44	18.44	18.44	19.25
TRANSPORTATION+45	16.61	16.92	17.22	17.53	17.84	18.14	18.44	19.04	19.04	19.04	19.04	19.85
WORK EXPERIENCE DRIVER	9.74	9.98	10.23	10.47	10.71	10.96	11.20	11.80	11.80	11.80	11.80	12.40
WORK EXPERIENCE DRIVER+15	10.46	10.70	10.95	11.19	11.43	11.68	11.92	12.52	12.52	12.52	12.52	13.12
WORK EXPERIENCE DRIVER+30	10.77	11.01	11.26	11.50	11.74	11.99	12.23	12.83	12.83	12.83	12.83	13.43
WORK EXPERIENCE DRIVER+45	11.39	11.64	11.88	12.12	12.37	12.61	12.85	13.45	13.45	13.45	13.45	14.05
SCHOOL NURSE (RN)	18.36	18.91	19.46	20.01	20.56	21.11	21.66	22.87	22.87	22.87	22.87	24.08
SCHOOL NURSE (RN)+15	18.91	19.46	20.01	20.56	21.11	21.66	22.22	23.43	23.43	23.43	23.43	24.64
SCHOOL NURSE (RN)+30	19.46	20.01	20.56	21.11	21.66	22.22	22.77	23.98	23.98	23.98	23.98	25.19
SCHOOL NURSE (RN)+45	20.56	21.11	21.66	22.22	22.77	23.32	23.87	25.08	25.08	25.08	25.08	26.29

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

20

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE MHSA MEMBERSHIP AND RELATED PAYMENTS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve membership in the Montana High School Association (MHSA). The costs for the 2015-2016 School Year include the following:

Association Fees for Membership in MHSA Activities	\$4,500.00
Insurance Premium for MHSA Catastrophic Insurance Plan	<u>565.00</u>
	\$5,065.00

SUGGESTED ACTION: Approve MHSA Membership and Related Payments

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota
Helena, MT 59601

Annual Dues Application and Fees Remittance Form

FERGUS High School of LEWISTOWN Montana, Montana, hereby makes application for membership in the Montana High School Association (MHSA) for the school year **2015-16** in accordance with Article 1, Section (1) of the MHSA By-Laws, and appoints the Association as its representative in interscholastic activities for the current school year. The Board of Trustees adopts and agrees to comply with the rules and regulations of the MHSA as presently contained in its official MHSA Handbook, and acknowledge receipt of a copy of such handbook in effect. It is understood that each member school is entitled to one vote on any resolution presented to the Association membership. A resolution adopted by the Board and inserted in the minutes of a meeting of the Board on the date below directs the chairperson of the Board of Trustees to remit to the Association the yearly membership fees. If the school is registering for an activity in which the school district did not participate the previous year and did not request sanctioning for this activity in writing, students will not be permitted to compete in MHSA post-season contests, other than activities which are not assigned to districts and/or divisions. (Rules and Regulations, Sections 14 and 16). **Send payment to MHSA, 1 South Dakota Avenue, Helena, MT 59601.**

In the chart mark an "X" to the left of the activities in which your school wishes to participate.

BOYS		GIRLS		COMBINED ACTIVITIES	
<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Band
<input checked="" type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	Chorus
<input checked="" type="checkbox"/>	Football	<input checked="" type="checkbox"/>	Golf	<input checked="" type="checkbox"/>	Drama
<input checked="" type="checkbox"/>	Golf	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Orchestra
<input type="checkbox"/>	Soccer	<input checked="" type="checkbox"/>	Softball	<input checked="" type="checkbox"/>	Speech
<input type="checkbox"/>	Swimming	<input type="checkbox"/>	Swimming		
<input checked="" type="checkbox"/>	Tennis	<input checked="" type="checkbox"/>	Tennis		
<input checked="" type="checkbox"/>	Track	<input checked="" type="checkbox"/>	Track		
<input checked="" type="checkbox"/>	Wrestling	<input checked="" type="checkbox"/>	Volleyball		
7	<< TOTAL BOYS	7	<< TOTAL GIRLS	4	<< TOTAL COMBINED

TOTAL NO. OF ACTIVITIES (BOYS, GIRLS, & COMBINED) 18 @ \$250.00 = \$ 4,500.00

Remit this amount to the MHSA office **before July 15th** and include an **ORIGINAL SIGNED FORM**

Signed/Dated: _____ Signed/Dated: _____
 Chair / Board of Trustees Superintendent or Principal

.....

<i>For MHSA Use Only:</i>	
Date Received: _____	Amount Received: _____
Check No. _____	Late Fee: _____
Total Amount Received: _____	

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota Avenue
Helena, MT 59601
(406) 442-6010

LIABILITY CATASTROPHE PLAN REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 565.00 based on the HIGH SCHOOL ENROLLMENT (schedule below) to cover our school's share of the Liability Catastrophe Plan insurance premium for 2015-16.

School FERGUS HIGH SCHOOL

Date MAY 11, 2015

Signed _____

.....

High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2014

<u>Enrollment</u>	<u>Premium</u>
0-40	\$185.00
41-110	\$270.00
111-200	\$345.00
201-300	\$455.00
301-400	\$565.00
401-800	\$755.00
801-up	\$1,210.00

You must use your **high school enrollment** per your FALL, 2014 report to OPI or for private schools, use your enrollment as of November 1, 2014.

PLEASE RETURN THIS **SIGNED** FORM AND YOUR PAYMENT BY **JULY 15, 2015**

For MHSA Use Only

Date Received: _____

Premium: _____

Check No: _____ Late Fee _____

**MONTANA HIGH SCHOOL ASSOCIATION
2015-16 Catastrophic Insurance Renewal
Mutual of Omaha**

Summary of Lifetime Benefits

- **Accident Medical Expense Benefit:** 100% of reasonable, customary and necessary covered expenses, with an overall lifetime limit of \$1,000,000.
- **Deductible:** \$50,000 per injury.
- **Incurral Period:** Two (2) year incurral period in which to meet the deductible.
- **Extended Care Facility Maximum** \$365,000 per calendar year.
- **Combined Home Healthcare/Custodial Care Maximum:** \$100,000 per calendar year.
- **Maximum Physical Therapy Benefit:** \$50,000 per calendar year.
- **Accidental Death Benefit:** \$10,000.
- **Cash Benefit:** \$10,000 (for paralysis, including quadriplegia, paraplegia or hemiplegia).

Expanded Benefits (Total Disability Only):

- **Lifetime Special Expense Benefit:** \$100,000 first decade; \$50,000 each decade thereafter for home remodeling or adaptation and special vehicle purchase or adaptation.
- **Lifetime Adjustment Expense Benefit:** \$50,000 Lifetime for family counseling, training, travel and loss of earnings of parents.
- **Lifetime Education Expense:** \$50,000 for tuition, room and board and other related expenses.
- **Total Disability Benefit:** A catastrophically injured student who is totally disabled at age 18 may receive \$1,500 per month for remainder of life
- **Partial Disability Benefit:** A catastrophically injured student who is partially disabled at age 18 may receive \$1,000 per month for remainder of life.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

21

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE FERGUS COUNTY INVESTMENT RESOLUTION

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the attached resolution for the 2015-2016 Investment Program for the Lewistown Public Schools as presented by the Fergus County Commissioners.

SUGGESTED ACTION: Approve Fergus County Investment Resolution

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

FERGUS COUNTY INVESTMENT RESOLUTION

WHEREAS, the Fergus County Commissioners have established an investment program incorporating all county and school districts' cash on deposit with the County Treasurer, which will be administered through the County Treasurer's Office;

WHEREAS, all research indicates that Lewistown School District No. 1 interest revenue will be increased appreciably by participation in the County Investment Program;

WHEREAS, Subsection (4) of Section 20-9-213, MCA, places the authority to invest any monies of the School District with the Board of Trustees and Subsection (10) of Section 20-9-212, MCA, prescribes a duty for the County Treasurer to invest money of the School District as directed by the Board of Trustees of the School District.

WHEREAS, while participating in the Fergus County Investment Pool, all monies will be invested as directed by the County Treasurer, under the guidelines of the Fergus County Investment Committee's Bylaws, and there will be no individual investments for any one entity.

NOW, THEREFORE, BE IT RESOLVED, that Lewistown School District Number 1, Fergus County, will participate in the Fergus County Investment Program from July 1, 2015, through June 30, 2016, and pay the 2 % investment program administrative fee from the resultant interest revenue;

BE IT FURTHER RESOLVED that the Board of Trustees appoints Rebekah Rhoades, Business Manager/District Clerk (By-laws Article 11, Section Id) as our representative to the Fergus County Investment Committee, and,

BE IT FURTHER RESOLVED, that the Fergus County Treasurer is hereby designated the agent of Lewistown School District No. 1, Fergus County, for the purpose of investing all available cash of the School District.

DATED this 11th day of May 2015.

CHAIR, BOARD OF TRUSTEES
SCHOOL DISTRICT NO. 1

ATTEST:

SCHOOL DISTRICT CLERK
SCHOOL DISTRICT NO. 1

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

22

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

SUGGESTED ACTION: Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

***** SEE ATTACHED LIST OF SURPLUS PROPERTY *****

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 11th day of May 2015.

ATTEST:

**CHAIR
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

**REBEKAH RHOADES
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

To be published in the News Argus on May 16, 2015

P.O. #

BIDDING INFORMATION

Any person's interested in purchasing any of the surplus items listed may submit a sealed bid for said purchase. Bids should be submitted to: Lewistown Public Schools, Attn: Rebekah Rhoades, 215 7th Ave South, Lewistown, MT 59457. Bidding will close on Monday, June 1, 2015, at 5:00 p.m. Bidders will be notified of the results. For general questions, please contact Rebekah Rhoades at 535-8777 x 116.

SURPLUS LIST **Spring 2015**

Garfield:

1982 Encyclopedia Set

Junior High School:

- 1 Keyboard Case – Broken
- 2 Conn Sousaphone – Broken
- 1 Baritone (bell front) – Broken
- 1 Snare Drum Leg Strap
- 5 Drum Shells – Broken
- 1 Bass Drum Carrier - Broken

Fergus High School:

- 60 Algebra I Textbooks
- 60 Geometry Textbooks
- 70 Algebra II Textbooks
- 60 Pre-Calculus Textbooks
- 25 Pre-Algebra Textbooks
- 22 Discovering Geometry Textbooks
- 10 Pre-Algebra Textbooks
- 10 Algebra I Textbooks
- 23 Geometry Textbooks
- 85 Algebra I Textbooks
- 112 Geometry Textbooks
- 63 Pre-Calculus Textbooks
- 93 Algebra II Textbooks
- 1 Optoma Projector – Does Not Work
- 1 Pioneer Laser Disk player
- 1 Fish Tank/Aquarium
- 4 Bird Cages

Transportation:

- 1979 Ford Courier – Needs Clutch
- 1997 Cadillac Seville – Needs Battery

SURPLUS LIST Spring 2015

Lincoln Building:

- 2 Green Plastic Chairs
- 1 Cisco Wireless Access Point – Does Not Work
- 2 Presidian DVD/VCR Combo players- Does Not Work
- 1 Toshiba Projector - Does Not Work
- 1 Toshiba Projector – Does Not Work
- 1 3M portable pull up projection screen
- 1 Computer Hub
- 1 Cisco computer switch 2950 24pt
- 1 Dell Latitude D600 – Does Not Work
- 1 Dell Optiplex GX110
- 1 Dell Optiplex GX270
- 1 Dell Flat Panel Monitor
- 83 Projector Bulbs – Various sizes
 - 5 50-pack Color 3.5” High Density Microdisks
 - 4 50-pack Plain – 3.5” Microdisks
- 21 10-pack 1.4MB 3.5” HD MICRODISKS
 - 2 5-Pack SONY MINI DATA CARTRIDGE QTR-3 – 5PK
- 15 IMATION- 4mm DATA TAPE DDS-90
- 10 3M MINI CARTRIDGE

Maintenance:

- 3 Large Satellite Dishes

CMEC:

- 2 HP Officejet 7310xi All-in-One, Print/Copy/Fax/Photo
- 1 Dell Computer, Monitor, Mouse and Keyboard
- 4 Dell Keyboards
- 1 NCS Pearson Scantron – Does Not Work
- 1 Small Memorex TV with built in VHS player

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

23

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR THE CLASSIFIED STAFF

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Classified Staff for the 2015-2016 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Issuing Contracts for the Classified Staff

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**CLASSIFIED STAFF CONTRACT DATA
2015-2016 SCHOOL YEAR**

NAME		JOB TITLE	HOURS	DAYS
ADAMS	STEVEN	PARAPROFESSIONAL	7.00	186
ATCHISON	ROBERTA	PAYROLL SPECIALIST	8.00	260
BARBER	RANDALL	MAINTENANCE	8.00	260
BASZCZUK	REBECCA	BUS DRIVER	5.00	185
BENES	PATRICIA	PARAPROFESSIONAL	7.50	186
BENNETT III	JOEL	FHS HEAD CUSTODIAN	8.00	260
BLAZICEVICH	JENIFER	PARAPROFESSIONAL	7.50	186
BOWEN	CONNIE	PARAPROFESSIONAL	7.00	186
BRISTOL	JENNIFER	SCHOOL SECRETARY	8.00	226
BROWN	CLAUDIA	PARAPROFESSIONAL	7.50	186
BUEHLER	DANIELLE	COMMUNITY ED SECRETARY	7.00	260
BURNHAM	ENDREAH	PARAPROFESSIONAL	7.50	186
CARTER	AUSTIN	TECH SUPPORT SPECIALIST	8.00	260
CAUFFMAN	NANCY	PARAPROFESSIONAL	6.50	186
CHAMBERLAIN	SANDRA	ADMINISTRATIVE SECRETARY	8.00	260
CHARBONNEAU	LISA	PARAPROFESSIONAL	7.50	186
CONNER	TRACY	PARAPROFESSIONAL	7.50	186
CONRAD	GRETCHEN	PARAPROFESSIONAL	7.50	186
DARRINGTON	ANDREA	PARAPROFESSIONAL	7.50	186
D'AUTREMONT	JODY	SCHOOL SECRETARY	8.00	226
DEFFINBAUGH	GARY	CUSTODIAN	8.00	260
D'HOOGHE	JOAN	SPED BUS AIDE	6.00	185
DISTAD	GARY	MECHANIC	8.00	260
DOWNING	HEIDI	SECOND BAKER/FOOD SERVER	6.00	187
FENLEY	ALLISON	SCHOOL NURSE	7.00	200
FINUCANE	KRISTIN	FOOD SERVER/KITCHEN AIDE	6.50	187
FISK	DALE	GROUNDKEEPER/MAINTENANCE	8.00	260
FOSTER	GAYLE	PARAPROFESSIONAL	7.00	186
FOWLER	LAURIE	SECOND COOK	7.00	193
FRY	JUDY	PARAPROFESSIONAL	7.50	186
GAYLE	MEGHAN	PARAPROFESSIONAL	7.50	186
GOBBLE	CHRISTINE	PURCHASING/RECEIVING AGENT	4.00	260
GUETHS	HEATHER	PARAPROFESSIONAL	7.50	186
HANSON	KAREN	FOOD SERVER	3.75	187
HUTCHINS	MANDIE	PARAPROFESSIONAL	7.75	186
ITEN	SHELLEY	PARAPROFESSIONAL	7.50	186
JAYNES	ASHTON	FOOD SERVER	3.25	187
JENSEN	JOHN	TECH SUPPORT SPECIALIST	8.00	260
JOHNSON	JENNIFER	PARAPROFESSIONAL	7.50	186
KELLY	STEVEN	CUSTODIAN	8.00	260
KOLAR	DARLA	PARAPROFESSIONAL/SUB CALL-IN	7.75	186
KONERT	DANIEL	CUSTODIAN	8.00	260
KONERT	SHAWNA	PARAPROFESSIONAL	7.50	186
KROPF	LAURA	PARAPROFESSIONAL/OFFICE AIDE	7.50	186
LAFEVER	JAMES	CUSTODIAN	8.00	260
LAFEVER	ROSEMARY	FOOD SERVER	3.00	187
LANKUTIS	TERRY	TECH SUPPORT SPECIALIST	7.00	237
LANTZER	LEE	BUS DRIVER	4.00	185
LELEK	JONETTE	FOOD SERVER	3.00	187
LELEK	WAYNE	BUS DRIVER	5.00	185
MANE	JANINE	FOOD SERVER/KITCHEN AIDE	7.25	187

**CLASSIFIED STAFF CONTRACT DATA
2015-2016 SCHOOL YEAR**

NAME		JOB TITLE	HOURS	DAYS
MARCINIAK	RAYMOND	PARAPROFESSIONAL	7.50	186
MARTIN	KIM	FIRST BAKER	7.00	193
MATTHEIS	NANCY	IMC TECHNICIAN	8.00	215
MAXWELL	SHANNON	PLAYGROUND ASSISTANT	4.00	186
MCKINNEY	NORINE	PARAPROFESSIONAL	7.50	186
MCLENDON	DARCY	PARAPROFESSIONAL	7.50	186
MILLER	JEANETTE	SPED BUS AIDE/SWEEPER	8.00	185
MOLINE	ROBIN	PRINCIPAL'S SECRETARY	8.00	260
MONTGOMERY	PHILIP	BUS DRIVER	4.00	185
NEWMAN	EILEEN	KITCHEN AIDE	2.50	187
NOEL	CINDY	BUS DRIVER	5.50	185
O'DELL	FLEETA	FS/PARA/OFFICE/SUB CALL-IN	7.00	186
PAULSON	DONNA	SECOND COOK	7.00	193
PEARSON	JAMES	BUS DRIVER	4.50	185
PFAU	WENDY	ACTIVITIES SECRETARY	5.00	201
PRATHER	LLOYD	CUSTODIAN	8.00	260
PRINDLE	LYNNE	PARAPROFESSIONAL	7.50	186
RICKL	LINDSEY	FOOD SERVER/KITCHEN AIDE	7.50	187
ROGAN	JEAN	PARAPROFESSIONAL	7.50	186
ROGERS	CHRISTINE	SCHOOL SECRETARY	8.00	226
ROWE	STEVEN	CUSTODIAN	8.00	260
RUMMANS	DAVID	PARAPROFESSIONAL	7.50	186
RUTLEDGE	SUSAN	PARAPROFESSIONAL	7.00	186
SANDERS	BETTY	PARAPROFESSIONAL	7.50	186
SAUBY	BARBARA	PARAPROFESSIONAL	8.00	186
SCHAEFFER	KATHLEEN	BUS DRIVER	8.00	260
SCHOENFELDER	LANNA	SCHOOL SECRETARY	8.00	226
SCHRAUTH	AMANDA	PARAPROFESSIONAL	7.50	186
SCHRAUTH	LUANN	PURCHASING/ACCOUNTS PAYABLE	7.00	260
SCHUCHARD	SHAWN	CUSTODIAN	8.00	260
SEBEK	SHERRI	FOOD SERVER	3.50	187
STANDLEY	SUSAN	PARAPROFESSIONAL	7.50	186
THAYNE	MELINDA	FOOD SERVER/KITCHEN AIDE	7.50	187
TINDALL	SHARON	WORK EXPERIENCE DRIVER	5.00	186
TUCEK	PAUL	MECHANIC	8.00	260
WALKER	DEBORAH	SWEEPER	8.00	260
WHITE	ALBERT	BUS DRIVER	4.00	185
WIEGERT	KIM	PARAPROFESSIONAL	7.50	186
WILLIAMS	DEBRA	FIRST COOK	7.00	193
WILLIAMS	DENISE	FOOD SERVER	2.75	187
WILSON	RYAN	PARAPROFESSIONAL	7.00	186
WISE-KLIPPENES	LYNNE	TECH SUPPORT SPECIALIST	8.00	260
WOOD JR	FRED	DELIVERY VAN DRIVER	6.00	186
WOOLETT	ANGELA	ATTENDANCE SECRETARY	8.00	190

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

24

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACT FOR THE CONSTRUCTION ACADEMY INSTRUCTOR

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve issuing a contract for Ron Peevey, Construction Academy Instructor at \$28.14 per hour for up to 8 hours per day for up to 196 days during the 2015-2016 School Year. The Construction Academy is funded by the sale of the construction projects.

SUGGESTED ACTION: Approve Issuing Contract to Ron Peevey, Construction Academy Instructor

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

25

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE EXTENSION OF THE GRASS RANGE BUS ROUTE INTO THE LEWISTOWN SCHOOL DISTRICT

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the request from Grass Range Public Schools to extend their bus route into the Lewistown School District as described on the attachment.

SUGGESTED ACTION: Approve Extension of Grass Range Bus Route into the Lewistown School District

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

FERGUS COUNTY BUS TRANSPORTATION AGREEMENT

OUT-OF-DISTRICT APPROVAL

OUT-OF-COUNTY APPROVAL

The Board of Trustees of Grass Range School District #27, Fergus County, and the Board of Trustees of Lewistown School District #1, Fergus County, agree and approve the out-of-district/county approved bus route extensions to pick up students to attend the Grass Range School for the 2015-2016 School Year.

This agreement is blanket coverage for students who are transported by Grass Range School District #27 buses to attend Grass Range School.

Description of bus route: Cheadle Route

The Grass Range (Cheadle) bus enters the Lewistown District on Highway 87, proceeds west approximately 1/4 mile to Stillman Road and then turns around.

Individual Transportation Contracts will be approved on another Attendance and Transportation Agreement.

Glen Finkbeiner

Board Vice Chair
Grass Range School District #27

Board Chair
Lewistown School District #1

Date: 04/07/2015

Date: _____

Approved by Fergus County Transportation Committee:

Yes _____ No _____ Date: _____

County Transportation Committee Chair

*Proposed new bus routes must follow current laws, approval between school districts and approved by the Fergus County Transportation Committee.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

26

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE EXTENSION OF THE LEWISTOWN BUS ROUTE INTO THE GRASS RANGE SCHOOL DISTRICT

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the request from Lewistown Public Schools to extend their bus route into the Grass Range School District as described on the attachment.

SUGGESTED ACTION: Approve Extension of Lewistown Bus Route into the Grass Range School District

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

FERGUS COUNTY BUS TRANSPORTATION AGREEMENT

OUT-OF-DISTRICT APPROVAL

OUT-OF-COUNTY APPROVAL

The Board of Trustees of Lewistown School District #1, Fergus County, and the Board of Trustees of Grass Range School District #27, Fergus County, agree and approve the out-of-district/county approved bus route extensions to pick up students to attend the Lewistown Schools for the 2015-2016 School Year.

This agreement is a blanket coverage for students who are transported by Lewistown School District #1 buses to attend Lewistown Schools.

Description of Bus Route:

Bus Route 2 – Morning and afternoon bus routes travel over the divide into the Grass Range School District to the Cheadle-Piper Cutoff North and then turns around.

Individual Transportation Contracts will be approved on another Attendance and Transportation Agreement.

Board Chair
Lewistown School District #1

Board Chair
Grass Range School District #27

Date: _____

Date: _____

Approved by Fergus County Transportation Committee:

Yes _____ No _____ Date: _____

County Transportation Committee Chair

*Proposed new bus routes must follow current laws, approval between school districts and approved by the Fergus County Transportation Committee.

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

27

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE AWARDING BID FOR THE REMODEL/ADDITION PROJECT FOR THE BUS BARN LOCATED AT 1216 CROWLEY AVENUE TO GUY TOBACCO CONSTRUCTION

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

On Tuesday, May 5, 2015, Paul Stengel, Maintenance Director, and Rebekah Rhoades, Business Manager/District Clerk, opened the sealed Bids for the Remodel/Addition Project for the Bus Barn located at 1216 Crowley Avenue as advertised. Guy Tobacco Construction was the low bidder for this project. The Bid Tabulation sheet is attached for your review.

SUGGESTED ACTION: Consider Awarding Bid for the Remodel/Addition Project for the Bus Barn Located at 1216 Crowley Avenue to Guy Tobacco Construction

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN SCHOOL DISTRICT 1
BUS SHOP**

A&E ARCHITECTS PROJECT #14006

BID TABULATION

BID OPENING DATE & TIME: MAY 5, 2015 AT 12:00 NOON

BIDDER	Fisher Construction	Guy Tobacco Construction	Hardy Construction	James Talcott Construction
INCLUDES BIDDER'S CHECKLIST	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
USED THE PROVIDED BID FORM	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
PROPERLY PREPARED BID FORM	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
INDICATED ADDENDA RECEIVED	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
INCLUDES SCHEDULE OF VALUES	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
INCLUDES ALTERNATES FORM	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
INCLUDES BID BOND/CHECK	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
SHOWS CONTRACTOR LICENSE #	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
BASE BID AMOUNT	\$ 834,000.00	\$ 670,183.25	\$ 874,000.00	\$ 731,000.00
ALT. #1	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>
FUEL TANKS, PUMPS & CONTROLS	\$ 162,500.00	\$ 120,950.00	\$ 105,500.00	\$ 148,000.00
ALT. #2	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>
STORAGE BUILDING	\$ 67,000.00	\$ 53,500.00	\$ 61,800.00	\$ 83,000.00
ALT. #3	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>	ADD <input checked="" type="checkbox"/> DEDUCT <input type="checkbox"/> N/C <input type="checkbox"/>
CURB & GUTTER ON CROWLY AVE	\$ 24,000.00	\$ 17,000.00	\$ 19,600.00	\$ 22,000.00

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

28

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN LEWISTOWN PUBLIC SCHOOLS AND MONTANA JOB CORPS CENTERS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the interlocal cooperative agreement between Lewistown Public Schools and the Montana Job Corps Centers as outlined on the attached Memorandum of Understanding.

SUGGESTED ACTION: Approve Memorandum of Understanding between Lewistown Public Schools and the Montana Job Corps Centers

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

MONTANA JOB CORPS AND MONTANA SCHOOL DISTRICTS
MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into as of this 11 day of May, 2015, between the Montana (Anaconda, Kicking Horse, and Trapper Creek) Job Corps Centers and the Trustees of Lewistown Public School District.

It is an interlocal cooperative agreement between the above mentioned parties relative to SB 394, codified as an integral part of Title 20, Chapter 9, Part 7 (MCA 2011 20-9-707).

OBJECTIVE:

Montana Job Corps Centers may provide educational and vocational services to eligible youth to supplement the districts of residence educational programs.

SERVICES TO BE PROVIDED:

Montana Job Corps centers agree to provide academic, vocational, and social skills training to qualified students. Credits earned will be reported to the district of residence. Credits earned will be counted toward graduation requirements. The student may choose to receive his high school diploma from the district of residence.

The Job Corps Center must be accredited by AdvancED (formerly Northwest Association of Schools and Colleges). Instructors must have either a current and appropriate Montana Secondary certification or Vocational certification.

This is a reciprocal agreement between all three Job Corps Centers and the school district.

HOW COSTS WILL BE FUNDED:

Job Corps students are funded through the Department of Labor, Employment and Training Administration. There is no cost to students.

The district of residence is not responsible for transportation costs.

Any Montana student who chooses to receive educational and/or vocational services at a Montana Job Corps center must be enrolled in his/her school district of residence for purposes of calculating average number belonging (ANB).

METHOD OF REFERRING:

Montana school districts may refer candidates to the Job Corps Admission and Placement Counselors. The Job Corps Admissions Counselor will determine eligibility and the optimum center placement within the Department of Labor, Region IV. The individual student's vocational and academic needs are taken into consideration in this placement.

ROLES AND RESPONSIBILITIES:

This cooperative agreement applies only to those students who legally enrolled in their school district of residence.

The cooperating school district will review and approve the attained credits offered at the Montana Job Corps center prior to the student's enrollment in this program.

Montana Job Corps centers provide academic, vocational and social skills training preparing students for future employment success through our Career Development Services System.

If a student does not wish to receive a diploma from his/her home high school, he/she will receive the diploma from the individual Montana Job Corps center upon graduation.

DURATION OF MEMORANDUM OF UNDERSTANDING:

The interlocal cooperative agreement is effective for each ensuing fiscal year. Either party to this MOU may request modification. Either partner may withdraw, giving written notice of its intent to withdraw thirty (30) days prior to the ensuing fiscal year of operation.

CONDITIONS OF PARTICIPATION:

Students must meet the Department of Labor guidelines and standards for enrollment in Job Corps. Once, enrolled, students must maintain Department of Labor and Center standards for continued enrollment in the program.

It is understood and supported by all parties that the Job Corps Program has a **zero tolerance policy** concerning violence and drug use. Students must test drug free within 45 days of enrollment into Job Corps. It is understood that any drug related incident, positive drug test, or violent incident on or off the Center may be grounds for termination from the program, subject to Department of Labor and Center policy.

The terms of this agreement will be discussed with each student before they enter into the program by both the school district and the center.

Students who have coverage by medical card, insurance, or through the school or other programs will continue to receive and utilize said coverage. All other medical and dental coverage will be provided by the Center in accordance with Department of Labor guidelines and with the coordination of the Center's medical staff.

No person will on the grounds of race, sex, creed, color, or national origin, be excluded from participation in, be refused the benefits of, or otherwise be subject to discrimination in any activities, programs, training, or employment supported by this agreement.

The parties will not be liable for any damages proximately resulting from the negligence or wrongful acts or omissions of the other part's employees or agents in the performance of this agreement. Each party shall indemnify, defend, and save harmless the other party from any such damage of liability.

SIGNATURES:

Chairperson of the Board of Trustees

Name of School

Date

Anaconda Center Director

Date

Kicking Horse Center Director

Date

Trapper Creek Center Director

Date



LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

29

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE MULTIDISTRICT AGREEMENT FOR TECHNOLOGY SERVICES

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/11/2015

SUMMARY:

For the past few years, several central Montana school districts have been participating in a technology cooperative. Based in Lewistown, our cooperative offers technology services to area school districts. Participation in the cooperative is voluntary. Districts that choose to participate pay a fixed amount per ANB to the Lewistown School District to finance the cooperative's activities.

The MTSBA-approved agreement is attached for the Board's review and approval. Once the Lewistown Board approves the document, original agreements will be distributed to each participating district for their counter-approval.

SUGGESTED ACTION: Approve MultiDistrict Agreement for Technology Services

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this ____ day of _____, 20____ by and between Lewistown Elementary, Fergus High School, Denton Elementary, Denton High School, Grass Range Elementary, Grass Range High School, Harlowton Elementary School, Harlowton High School, Ayers Elementary, Roy K-12 Schools, Winifred K-12 Schools, Moore Elementary, Moore High School, Deerfield Elementary, Spring Creek Colony Elementary, King Colony Elementary, Hobson K-12 Schools, Judith Gap Elementary, Judith Gap High School, Stanford K-12 Schools, and the Central Montana Learning Resource Center Cooperative (collectively hereinafter "Districts").

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the Participating Districts and to provide for the joint funding and operation and maintenance of all Participating Districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all Participating Districts;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each Participating District of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the Participating Districts, except as limited/prohibited law as follows:

1. transfers to the interlocal cooperative fund from each Participating District's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;
2. transfers from the retirement fund, the debt service fund or the compensated absence liability fund are prohibited; and
3. transfers may not be made with funds restricted by federal law unless such transfer is in compliance with any restrictions or conditions imposed by federal law.

WHEREAS, in accordance with section 20-9-703, MCA, Fergus High School shall be designated as the prime agency. All other Participating Districts shall be designated as cooperating agencies;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of providing technology services for the participating Districts;
2. To create an interlocal cooperative fund for the purpose of transferring funds from the Participating Districts for the purpose(s) stated herein;
3. Fergus High School is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this interlocal cooperative agreement.
4. All other Participating Districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this Agreement to the prime agency by district warrant.
5. Any and all amounts transferred into the interlocal cooperative fund by any Participating District may come from: (a) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (b) any other budgeted fund of a participating district, except that funds cannot be transferred from the retirement fund or the debt service fund; or (c) any nonbudgeted fund of a Participating District, except that funds cannot be transferred from the compensated absence liability fund.
6. Transfers may not be made with funds restricted by federal law unless the transfer is in compliant with any restrictions or conditions imposed by federal law.
7. Any and all amounts transferred into the interlocal cooperative fund by each Participating District must be for the purpose stated herein as mutually agreed upon between the Participating Districts in accordance with the terms of this Agreement.
8. The term of this Agreement shall be from July 1, 2015 to June 30, 2016. This Agreement may be extended by mutual approval of each Participating District. However, the term of the Agreement may not extend beyond 3 years. Any remaining fund balance in the interlocal cooperative fund at year end may be carried over to the subsequent fiscal year.
9. The terms of this Agreement may be changed upon mutual written approval of the Participating Districts.
10. Each Participating District shall agree how the funds shall be disbursed during the current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this Agreement.
11. The multidistrict cooperative may be dissolved upon mutual consent of all Participating Districts in writing upon 180 days written notice to all Participating Districts. In addition,

any Participating District may terminate its participation in the multi-district cooperative upon 90 days written notice to all Participating Districts. In the event that the multidistrict cooperative is dissolved in its entirety or any Participating District terminates its participation in the multidistrict cooperative, the provisions of Paragraph 13 below shall apply.

12. Upon termination of this Agreement by one or all Participating Districts, the funds of the district or districts that no longer desire to participate in this multidistrict cooperative shall be returned to such District(s) on a pro rata share of the current funds held by the prime agency after all outstanding financial obligations have been paid with said funds to revert back to the original fund(s) from which the money was transferred as a result of said District(s) participation in the multidistrict cooperative.
13. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this _____ day of _____, 20_____

Fergus High School (LE0259)
Prime Agency

Lewistown Elementary (LE0258)
Cooperating Agency

Board Chair, Prime Agency

Board Chair, Cooperating Agency

District Clerk, Prime Agency

District Clerk, Cooperating Agency

Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this ____ day of _____, 20____ by and between Lewistown Elementary, Fergus High School, Denton Elementary, Denton High School, Grass Range Elementary, Grass Range High School, Harlowton Elementary School, Harlowton High School, Ayers Elementary, Roy K-12 Schools, Winifred K-12 Schools, Moore Elementary, Moore High School, Deerfield Elementary, Spring Creek Colony Elementary, King Colony Elementary, Hobson K-12 Schools, Judith Gap Elementary, Judith Gap High School, Stanford K-12 Schools, and the Central Montana Learning Resource Center Cooperative (collectively hereinafter "Districts").

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the Participating Districts and to provide for the joint funding and operation and maintenance of all Participating Districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all Participating Districts;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each Participating District of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the Participating Districts, except as limited/prohibited law as follows:

1. transfers to the interlocal cooperative fund from each Participating District's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;
2. transfers from the retirement fund, the debt service fund or the compensated absence liability fund are prohibited; and
3. transfers may not be made with funds restricted by federal law unless such transfer is in compliance with any restrictions or conditions imposed by federal law.

WHEREAS, in accordance with section 20-9-703, MCA, Fergus High School shall be designated as the prime agency. All other Participating Districts shall be designated as cooperating agencies;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of providing technology services for the participating Districts;
2. To create an interlocal cooperative fund for the purpose of transferring funds from the Participating Districts for the purpose(s) stated herein;
3. Fergus High School is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this interlocal cooperative agreement.
4. All other Participating Districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this Agreement to the prime agency by district warrant.
5. Any and all amounts transferred into the interlocal cooperative fund by any Participating District may come from: (a) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (b) any other budgeted fund of a participating district, except that funds cannot be transferred from the retirement fund or the debt service fund; or (c) any nonbudgeted fund of a Participating District, except that funds cannot be transferred from the compensated absence liability fund.
6. Transfers may not be made with funds restricted by federal law unless the transfer is in compliant with any restrictions or conditions imposed by federal law.
7. Any and all amounts transferred into the interlocal cooperative fund by each Participating District must be for the purpose stated herein as mutually agreed upon between the Participating Districts in accordance with the terms of this Agreement.
8. The term of this Agreement shall be from July 1, 2015 to June 30, 2016. This Agreement may be extended by mutual approval of each Participating District. However, the term of the Agreement may not extend beyond 3 years. Any remaining fund balance in the interlocal cooperative fund at year end may be carried over to the subsequent fiscal year.
9. The terms of this Agreement may be changed upon mutual written approval of the Participating Districts.
10. Each Participating District shall agree how the funds shall be disbursed during the current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this Agreement.
11. The multidistrict cooperative may be dissolved upon mutual consent of all Participating Districts in writing upon 180 days written notice to all Participating Districts. In addition,

any Participating District may terminate its participation in the multi-district cooperative upon 90 days written notice to all Participating Districts. In the event that the multidistrict cooperative is dissolved in its entirety or any Participating District terminates its participation in the multidistrict cooperative, the provisions of Paragraph 13 below shall apply.

12. Upon termination of this Agreement by one or all Participating Districts, the funds of the district or districts that no longer desire to participate in this multidistrict cooperative shall be returned to such District(s) on a pro rata share of the current funds held by the prime agency after all outstanding financial obligations have been paid with said funds to revert back to the original fund(s) from which the money was transferred as a result of said District(s) participation in the multidistrict cooperative.
13. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this _____ day of _____, 20_____

Fergus High School (LE0259)
Prime Agency

Fergus High School (LE0259)
Cooperating Agency

Board Chair, Prime Agency

Board Chair, Cooperating Agency

District Clerk, Prime Agency

District Clerk, Cooperating Agency

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

30

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE THE BUDGET AMENDMENT PROCLAMATION FOR THE ELEMENTARY RETIREMENT FUND

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the Budget Amendment Proclamation for the Elementary Retirement Fund as outlined on the attached document.

SUGGESTED ACTION: Approve the Budget Amendment Proclamation for the Elementary Retirement Fund

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**BUDGET AMENDMENT PROCLAMATION
ELEMENTARY SCHOOL DISTRICT #1
FERGUS COUNTY**

At a regular meeting of the board of trustees of Elementary School District No. 1, Fergus County, Montana, held May 11, 2015, at 6:00 p.m. at the Lincoln Board Room, the following resolution was introduced:

WHEREAS, the trustees of Elementary School District No.1, Fergus County, Montana, have made a determination that as a result of unforeseen circumstances, the district's budget for the Elementary Retirement Fund does not provide sufficient financing to properly maintain and support the district for the entire current school fiscal year; and

WHEREAS, the trustees have determined that an amendment to the Elementary Retirement Fund budget in the amount of \$50,000 is necessary under the provision of Section 20-9-161(6), MCA; for the purpose of meeting the financial needs of the District and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be the Elementary Retirement Fund reserve;

THEREFORE BE IT RESOLVED that the Board of Trustees of School District No.1, Fergus County, Montana, proclaims a need for an amendment to the Elementary Retirement Fund budget for fiscal year 2015 in the amount of \$50,000 under Section 20-9-161(6), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of School District No.1, Fergus County, Montana, will meet at 6:00 p.m. at the Lincoln Board Room on June 8, 2015 for the purpose of considering and adopting the budget amendment.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

31

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: FIRST READING—BOARD POLICY #5333 – HOLIDAYS

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the first reading of Board Policy #5333 – Holidays.

Information being deleted from this policy has been marked with a ~~strike through~~.

SUGGESTED ACTION: Approve First Reading of Board Policy #5333 – Holidays

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

FIRST READING

Lewistown School District PERSONNEL

5333

Holidays

Holidays for certified staff are dictated in part by the school calendar. Temporary employees shall not receive holiday pay. Part-time employees shall receive holiday pay on a prorated basis.

The holidays required for classified staff, by 20-1-305, MCA, are:

1. Independence Day
2. Labor Day
3. Thanksgiving Day
4. Christmas Day
5. New Year's Day
6. Memorial Day
7. State and national election days when the school building is used as a polling place and the conduct of school would interfere with the election process of the polling place.

All classified employees will receive six (6) paid holidays per school year as follows:

1. Labor Day
2. Thanksgiving Day
3. Day After Thanksgiving
4. Christmas Day
5. New Year's Day
6. Memorial Day

Twelve-(12)-month employees will be granted an additional two (2) floating days per year, plus Independence Day.

In those cases where an employee, as defined above, is required to work any of these holidays, another day shall be granted in lieu of such holiday unless the employee elects to be paid for the holiday in addition to the employee's regular rate of pay for all time worked on the holiday.

Twelve-(12)-month employees in cases where one of the above holidays falls on a Saturday or Sunday, the preceding Friday and/or the following Monday shall ~~not~~ be a holiday. Seasonal employees shall be granted all holidays listed above no matter which day of the week the holiday falls.

If a holiday occurs during the period in which vacation is being taken by an employee, the holiday shall not be charged against the employee's annual leave.

Legal Reference: 20-1-305, MCA School holidays

Policy History:

Adopted on: June 28, 2004

Revised on: January 23, 2006 (The effective date of this policy revision is December 2005 and will include Christmas Day 2005 and New Year's Day 2006.)

Revised on: February 22, 2010

Revised on: August 24, 2010

Revised on: August 13, 2012

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

32

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: SECOND READING—BOARD POLICY #3413 – STUDENT IMMUNIZATION

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #3413 – Student Immunization and consider adoption of said policy.

Information being deleted from this policy has been marked with a ~~strike through~~; information being added has been **highlighted**.

SUGGESTED ACTION: Approve Adoption of Board Policy #3413 – Student Immunization

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

SECOND READING

Lewistown School District

STUDENTS

3413

Student Immunization

The Board requires all students to present evidence of their having been immunized against the following diseases: diphtheria, pertussis (whooping cough), poliomyelitis, measles (rubeola), mumps, rubella, and tetanus. Pertussis immunization is not required for students who are seven (7) years or older. Haemophilus influenza type "b" immunization is required for students under age five (5), before enrolling in preschool.

Upon initial enrollment, an immunization status records form shall be completed by the student's parent or guardian for each student will be provided. The certificate shall be made a part of the student's permanent record.

A pupil who transfers into the District may photocopy immunization records in the possession of the school of origin. The District will accept the photocopy as evidence of immunization. Within thirty (30) days after a transferring pupil ceases attendance at the school of origin, the school shall retain a certified copy for the permanent record and send the original immunization records for the pupil to the school district to which the pupil transfers. Exemptions from one or more vaccines shall be granted for medical reasons upon certification by a physician indicating the specific nature and probable duration of the medical condition for not administering the vaccine(s). Exemptions for religious reasons must be filed annually. The statement for an exemption shall be maintained as part of the student's immunization record. The permanent file of students with exemptions shall be marked for easy identification should the Department of Health order that exempted students be excluded from school temporarily when the risk of contracting or transmitting a disease exists. Exclusion shall not exceed thirty (30) calendar days.

The Superintendent may allow the commencement of attendance in school by a student who has not been immunized against each disease listed in 20-5-403, MCA, if that student has received one or more doses of polio, measles (rubeola), mumps, rubella, diphtheria, pertussis, Haemophilus Influenza Type "B", and tetanus vaccine and a conditional waiver for attendance has been completed.

The District shall exclude a student for noncompliance with the immunization laws and properly notify the parent or guardian. The local health department may seek an injunction requiring the parent to submit an immunization status form, take action to fully immunize the student, or file an exemption for personal or medical reasons.

Legal Reference:	20-3-324(20), MCA	Powers and duties
	20-5-402 - 410, MCA	Health
	20-5-403, MCA	Immunization required – release and acceptance of immunization records

Policy History:

Adopted on: June 28, 2004

Revised on: September 26, 2005

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

33

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2013-2014 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/11/2015

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2014-2015 School Year as listed below:

Substitute Teacher/Aide List

Jessica Granger
Ginger Ingersoll
Mary Kynett – Effective May 26, 2015 – HS ONLY

Substitute Custodian List:

Jonathan Gies
Alyssa Yaeger

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2014-2015 School Year

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/11/2015

Agenda Item No.

34

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/11/2015

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: May 11, 2015

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
FERGUSON, Krystal	Art Teacher	Lewistown Junior High School	Approve request to pursue a Master's Degree in K-12 Counseling	May 11, 2015	See attached letter.
WIER, Deena	Head Girls Basketball Coach	Fergus High School	Approve appointment on schedule—(0.150)	May 11, 2015	See attached memo.
FLENTIE, Susan	Head Boys/Girls Cross Country Coach	Fergus High School	Approve appointment on schedule—(0.125)	May 11, 2015	See attached memo.
FELLER, Vic	Head Football Coach	Fergus High School	Approve appointment on schedule—(0.145)	May 11, 2015	See attached memo.
THACKERAY, Brett	Head Golf Coach	Fergus High School	Approve appointment on schedule—(0.090)	May 11, 2015	See attached memo.
MANGOLD, Mike	Head Softball Coach	Fergus High School	Approve appointment on schedule—(0.125)	May 11, 2015	See attached memo.
LEWIS, Diane	Head Tennis Coach	Fergus High School	Approve appointment on schedule—(0.145)	May 11, 2015	See attached memo.
OLSON, Steve	Head Track Coach	Fergus High School	Approve appointment on schedule—(0.145)	May 11, 2015	See attached memo.
TAYLOR, Tara	Head Volleyball Coach	Fergus High School	Approve appointment on schedule—(0.145)	May 11, 2015	See attached memo.
RECOMMENDATIONS FOR EXTENDED SCHOOL YEAR (ESY) STAFF	Special Education Summer School Teachers/Aides	School District #1	Approve appointment on schedule as per attached recommendation	May 11, 2015	See attached memo.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: May 11, 2015

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
MADDUX, John	Custodian	Fergus High School	Approve appointment on schedule— MAINT II Step 0 for 8.0 hours per day for up to 37 days for the remain	May 11, 2015	See attached hiring recommendation.
MAKIN, Rachel	Food Server	Highland Park Elementary	Accept letter of resignation	June 4, 2015	See attached letter.
KILBY, Mike	Custodian	Lewistown Junior High School/Lincoln	Accept letter of resignation	May 29, 2015	See attached letter.
WRIGHT, Tiffany	Paraprofessional	Fergus High School	Accept letter of resignation	June 4, 2015	See attached letter.
HENDERSON, Kelly	Paraprofessional	Lewistown Junior High School	Accept letter of resignation	April 10, 2015	See attached email.
BURNS, Frank	Route Bus Driver	School District #1	Accept letter of resignation	June 4, 2015	See attached letter.
LEAP, Leslie	Route Bus Driver	School District #1	Accept letter of resignation	June 1, 2015	See attached letter.
DECOCK, Brendon	Head Wrestling Coach	Fergus High School	Approve appointment on schedule— (0.145)	May 11, 2015	See attached hiring recommendation.
SPARKS, Scott	Head Boys Basketball Coach	Fergus High School	Approve appointment on schedule— (0.150)	May 11, 2015	See attached hiring recommendation.

Krystal Ferguson
1206 W Montana
Lewistown, MT 59457
March 30, 2015

Jason Butcher
Superintendent
Lewistown Public Schools
215 7th Ave S
Lewistown, MT 59457

Dear Jason Butcher:

I am applying to the graduate programs at the Montana State University-Northern this fall and am writing to ask if you would be willing to support my decision to get my masters. I plan to specialize in K-12 Counseling Education. I would like to further my knowledge of students to become a better educator. This education will not only be beneficial to students but will also allow me to become a leader in the junior high.

I currently hold a Bachelor's in Art K-12 Broadfield with a minor in history from the University of Montana-Western, graduating with a GPA of 3.96. I will be following a two year 60 credit program at MSU-Northern. I will take 8 credits per semester as well as summer school. I will be able to sustain my current job as the classes are online and taught on the weekends. I will be required to perform a 12 credit internship at the end of the program. I will include a course credit plan that will outline the core curriculum.

Should you decide to recommend me to board, I will only become a greater asset to this district and junior high students and staff. If you have any questions, please contact me by phone at 599-7900 or by email at kferguson@lewistown.k12.mt.us. Thank you for your time and consideration. I look forward to hearing from you!

Sincerely,



Krystal Ferguson

Enclosure



**MONTANA STATE UNIVERSITY
NORTHERN**

**PROGRAM SHEET
G50—MASTER OF EDUCATION
COUNSELOR EDUCATION**

60 TOTAL SEMESTER CREDITS REQUIRED

NAME: _____ **STUDENT ID:** _____
 LASTNAME FIRSTNAME MIDDLENAME

COUNSELOR EDUCATION PROGRAM REQUIREMENTS

Course Requirements	Crs	Grade	Year	Semester	Substitution (Prefix, #, & Place)
Graduate Core					
CNSL 549 Research Methods in Counselor Education OR EDUC 517 Research Methods	3			FA SP SU	
EDUC 507 Educational Measurement & Statistics	3			FA SP SU	
Area of Specialization					
CNSL 502 Professional Ethics	2			FA SP SU	
CNSL 506 K-12 Counseling Program Development and Administration	3			FA SP SU	
CNSL 508 Theories of Counseling	3			FA SP SU	
CNSL 517 Counseling Skills and Practice	3			FA SP SU	
CNSL 521 Counseling & Medications	2			FA SP SU	
CNSL 522 Group Dynamics & Counseling	3			FA SP SU	
CNSL 525 Child & Adolescent Counseling	3			FA SP SU	
CNSL 530 Life Span Development & Adjustment	3			FA SP SU	
CNSL 551 Educational & Psychological Appraisal	3			FA SP SU	
CNSL 558 Career Counseling & Information Systems	2			FA SP SU	
CNSL 560 Crisis Intervention Counseling	2			FA SP SU	
CNSL 563 Multicultural Counseling	2			FA SP SU	
CNSL 564 Diagnosis & Treatment in Counseling	3			FA SP SU	
CNSL 565 Marriage & Family Counseling	3			FA SP SU	
CNSL 567 Community & Agency Consulting	2			FA SP SU	
CNSL 571 Counseling Practicum	3			FA SP SU	
CNSL 594 School Counseling Internship I OR CNSL 595 Community/Agency Counseling Internship I	6			FA SP SU	
CNSL 596 School Counseling Internship II OR CNSL 597 Community/Agency Counseling Internship II	6			FA SP SU	
Total Credits	60				



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools

FROM: Jim Daniels A.D.

DATE: May 4, 2015

RE: FHS Head Coaches

Please recommend to the Board of Trustees the following individuals for extracurricular activities for the 2015-2016 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School - Head Coaches:

Deena Wier	Girls Basketball	(0.150)	\$4,790.85
Susan Flentie	Cross Country	(0.125)	\$3,992.38
Vic Feller	Football	(0.145)	\$4,631.16
Brett Thackeray	Golf	(0.090)	\$2,874.51
Mike Mangold	Softball	(0.125)	\$3,992.38
Diane Lewis	Tennis	(0.145)	\$4,631.16
Steve Olson	Track	(0.145)	\$4,631.16
Tara Taylor	Volleyball	(0.145)	\$4,631.16

Thanks!!

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

215 7th Avenue South
Lewistown, MT 59457

Chris Rice, Director
(406) 535-9012

TO: Lewistown Board of Trustees
FR: Chris Rice
RE: Extended School Year

DATE: May 6, 2015

Please note the following recommendations for Special Education Extended School Year (ESY) staffing. ESY is required under the Individuals with Disabilities Education Act (IDEA) for those students with disabilities who show severe regression over non-instructional periods and require a prolonged period of time to recoup the skills. The need for ESY is an Individual Education Plan (IEP) Team decision, documented on the IEP.

These recommendations are for instructional staff for the school-age program, to be held August 10-21, 2015, at Fergus High School. There may be additional recommendations made at the June Board meeting, contingent on confirmed student enrollment.

A separate ESY program will be held for preschool-age children with disabilities, and staffing recommendations for that will be brought forth at the June Board meeting. Children requiring speech therapy will be served in June, with staffing provided by the Central Montana Learning Resource Center Cooperative.

Staffing Recommendations for School-Age ESY, August 10-21, 2015

Leslie Long	Special Education Teacher	\$17.50/hour, up to 100 hours
Chelsey Lund	Special Education Teacher	\$17.50/hour, up to 100 hours
Jenifer Blazicevich	Paraprofessional	\$15.00/hour, up to 70 hours
Gretchen Conrad	Paraprofessional	\$15.00/hour, up to 70 hours
Judy Fry	Paraprofessional	\$15.00/hour, up to 70 hours
Ryan Wilson	Paraprofessional	\$15.00/hour, up to 70 hours

Thank you.

SERVING SPECIAL STUDENTS IN
FERGUS, WHEATLAND, GOLDEN VALLEY, PETROLEUM, MUSSELSHELL AND
JUDITH BASIN COUNTIES

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

John Maddux

For:

Job Title Custodian

Classification MAINT II

Step 0

Work location Fergus High School

Date Effective May 11, 2015

Days per yr/Hrs per day 260 days per year / 8 hours per day
(37 days for remainder of 2014-2015 FY)

SELECTION COMMITTEE: Joel Bennett

Jeff Elliott

Paul Stengel

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their Regular School Board meeting on May 11, 2015.

Untitled

April 22, 2015

To: Amie Friesen
Food Services
Lewistown Public Schools

From: Rachel Makin

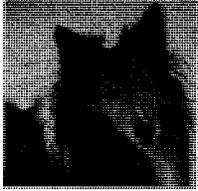
Dear Amie,

Please consider this my official notice of resignation from the School Food Services program. I will finish the 2014-2015 school year but do not plan to return to work in the fall. Thank you for this opportunity!! I have really enjoyed getting to know the kids in each class and I will miss them next year.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Makin", is written over a light grey rectangular background.

Rachel Makin



Mike and Cheri Kilby

417 W. Water
Lewistown, MT 59457
406-320-1511 406-320-1112

March 30, 2015

Lewistown Public Schools
Paul Stengel, Maintenance Director
Lewistown, MT 59457

RE: Resignation

After much soul searching, I have decided to retire after I reach retirement age. My intent will be to stay with the school through May; but on June 1, I plan to enjoy some much needed time doing nothing.

I have truly enjoyed my employment with Lewistown Public Schools, first at the high school and later at the Lincoln Building and the Junior High. All of the staff have been great to me and I have made some wonderful friendships.

I wish all the staff the best and I hope to see everyone around town.

Sincerely



Sandi Chamberlain <schamberlain@lewistown.k12.mt.us>

Resignation

1 message

Tiffany Wright <twright@lewistown.k12.mt.us>
To: Sandi Chamberlain <schamberlain@lewistown.k12.mt.us>

Wed, Apr 8, 2015 at 9:24 AM

04/08/2015

To Whom it may Concern:

I will not be renewing my contract as a paraprofessional at Fergus High for the 2015/2016 school year. Thank you for giving me this opportunity.

Tiffany K Wright

Resignation

1 message

Sandi Chamberlain <schamberlain@lewistown.k12.mt.us>
To: Sandi Chamberlain <schamberlain@lewistown.k12.mt.us>

Fri, Apr 10, 2015 at 11:53 AM

----- Forwarded message -----

From: **Kelly Henderson** <kelly.henderson@lewistown.k12.mt.us>
Date: Fri, Apr 10, 2015 at 8:50 AM
Subject: Re: Time clock
To: Bobbie Atchison <batchison@lewistown.k12.mt.us>

Hi Bobbie,

I believe I was probably gone. I have had to miss a lot of work due to helping at Troy's families ranch. Unfortunately, I am going to have to resign my position due to Troy's dad having a heart condition and Troy and I having to assume more responsibility at the ranch. Calving season has been tough on us. In addition to that, our youngest has some chronic kidney issues and has been sick more lately. Tim is aware of my decision. Due to all of this, I have been gone a lot and I sure that was probably one of those days. I hope the district can use me as a sub again. That is a better more flexible role for our family.

Thanks,

Kelly

May 1, 2015

Frank Burns
103 Sapphire Drive
Lewistown, MT 59457

Subject: Letter of resignation

To: Steve Klippenes, Lewistown District No. One School Board and Administration

Dear Fellow Colleagues of Lewistown School District Number One,

It has been my joy and privilege to work for the district as a Transportation Para Professional for many years. As a part-time school bus and activity driver, I had the awesome opportunity to work with kids, teachers, parents, district staff and the public in general as well as the amazing team of people in the Transportation Department.

Most of you know I am bi-vocational and have a full-time vocation as a pastor at Central Baptist Church. Because our church has continued to grow, I have found it increasingly difficult to fulfill my responsibilities to the church folks and the Transportation Department. Also, my wife is retired from the district now and likes the freedom to go visit our children frequently, often without me because of my weekly responsibilities to my bus route during the school year. For these two reasons, I regrettably submit my resignation as a contracted route school bus driver. However, I would like to make myself available for substitute bus driving and activity driving as my schedule permits. I appreciate your consideration of this request.

Thank you for the pleasure of working in the district and I look forward to many more years serving in a less time demanding capacity.

Sincerely,

Frank Burns

A handwritten signature in black ink, appearing to read "Frank Burns", written over a horizontal line.

4/23/15

I Leslie Leap am resigning my
Bus Route 9 as of ~~June~~ June 1, 2015

~~xxxxxx~~
Leslie Leap

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Brendon DeCock

For:

Job Title

FHS Head Wrestling Coach

Classification

Extracurricular

Stipend

(0.145)

Work location

Fergus High School

Date to begin work

2015-2016 Wrestling Season

Days per yr/Hrs per day

N/A

SELECTION COMMITTEE:

Kris Birdwell

Jim Daniels

Jerry Feller

Phil Koterba

Newell Roche

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on May 11, 2015.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Scott Sparks

For:

Job Title FHS Head Boys Basketball Coach

Classification Extracurricular

Stipend (0.150)

Work location Fergus High School

Date to begin work 2015-2016 Basketball Season

Days per yr/Hrs per day N/A

SELECTION COMMITTEE: Jim Daniels

Jerry Feller

Phil Koterba

Ron Miller

Newell Roche

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on May 11, 2015.

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools continues to strive for a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2015).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to June 30, 2015, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES
Barbara Thomas, Board Chair

CJ Bailey
Kris Birdwell
Phil Koterba
Shelley Poss
Jennifer Thompson
Monte Weeden

LEWISTOWN PUBLIC SCHOOLS
2014-2015 SCHOOL CALENDAR

A. Pupil Instruction

First Semester				89 Days	Second Semester				90 Days
FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
First Week	Aug	27 -- Aug	29	3	First Week	Jan	26 -- Jan	30	5
Second Week	Sept	2 -- Sept	5	4	Second Week	Feb	2 -- Feb	6	5
Third Week	Sept	8 -- Sept	12	5	Third Week	Feb	9 -- Feb	13	5
Fourth Week	Sept	15 -- Sept	19	5	Fourth Week	Feb	16 -- Feb	20	5
Fifth Week	Sept	22 -- Sept	26	5	Fifth Week	Feb	23 -- Feb	26	4
Sixth Week	Sept	29 -- Oct	3	5	Sixth Week	Mar	2 -- Mar	6	5
Seventh Week	Oct	6 -- Oct	10	5	Seventh Week	Mar	9 -- Mar	13	5
Eighth Week	Oct	13 -- Oct	15	3	Eighth Week	Mar	16 -- Mar	20	5
Ninth Week	Oct	20 -- Oct	24	5	Ninth Week	Mar	23 -- Mar	27	5
Tenth Week	Oct	27 -- Oct	31	5					44
				45					

SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
First Week	Nov	3 -- Nov	5	3	First Week	Mar	30 -- Apr	2	4
Second Week	Nov	10 -- Nov	14	5	Second Week	Apr	7 -- Apr	10	4
Third Week	Nov	17 -- Nov	21	5	Third Week	Apr	13 -- Apr	17	5
Fourth Week	Nov	24 -- Nov	25	2	Fourth Week	Apr	20 -- Apr	24	5
Fifth Week	Dec	1 -- Dec	5	5	Fifth Week	Apr	27 -- May	1	5
Sixth Week	Dec	8 -- Dec	12	5	Sixth Week	May	4 -- May	8	5
Seventh Week	Dec	15 -- Dec	19	5	Seventh Week	May	11 -- May	15	5
Eighth Week	Jan	5 -- Jan	9	5	Eighth Week	May	18 -- May	22	5
Ninth Week	Jan	12 -- Jan	16	5	Ninth Week	May	26 -- May	29	4
Tenth Week	Jan	20 -- Jan	23	4	Tenth Week	Jun	1 -- Jun	4	4
				44					46

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

		Totals
August 25-26	PIR	2.00
October 16-17	Staff Development Days - Teachers Convention	2.00
November 5-6	Parent Teacher Conferences (Evening on Nov 5, All Day on Nov 6)	1.50
January 19	PIR	1.00
March 31	Parent Teacher Conferences - Evening ONLY (Regular Day for Students)	0.50
Floater	PIR	1.00
		8.00

2014-2015 Regular Board Meetings		
July	14	6:00 p.m.
Aug	11	6:00 p.m.
Sept	8	6:00 p.m.
Oct	13	6:00 p.m.
Nov	10	6:00 p.m.
Dec	8	6:00 p.m.
Jan	12	6:00 p.m.
Feb	9	6:00 p.m.
Mar	9	6:00 p.m.
Apr	13	6:00 p.m.
May	11	6:00 p.m.
June	8	6:00 p.m.

C. Holidays / Vacations (Dates Inclusive)

September 1	Labor Day
October 16-17	Fall Vacation (Teachers - Convention)
November 6	Parent Teacher Conferences (Vacation Day for Students)
November 7	Vacation Day
November 26-28	Thanksgiving Vacation
December 22-January 2	Winter Break
January 19	PIR (Vacation Day for Students)
February 27	Vacation Day
April 3-6	Spring Break
May 25	Memorial Day