LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, August 13, 2012

REGULAR BOARD MEETING

CALL TO ORDER (5:30 p.m.)

1. Roll Call
2. Pledge of Allegiance

ACTION ITEMS

INDIVIDUAL ITEMS

3. Consider Request from Private Family to Establish a Softball Coop with Hobson

BOARD OF TRUSTEES

4. Discussion—Scott Dubbs, AYP Determinations
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

7. Report—Investment
8. Other Items

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

10. Minutes of the July 9, 2012, Regular Board Meeting

APPROVAL OF CLAIMS

11. Claims

CONSENT GROUP ITEMS

12. Approve Substitute List for 2012-2013 School Year

INDIVIDUAL ITEMS

13. Approve Lewistown Public Schools 2011-2012 Annual Report
14. Second Reading— Board Policy #5333—Holidays
15. Approve Changes to the Transportation Handbook
16. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
17. Approve Elementary Trustees' Financial Summary for the 2011-2012 Fiscal Year
18. Approve High School Trustees' Financial Summary for the 2011-2012 Fiscal Year
19. Approve Elementary Budget for the 2012-2013 Fiscal Year
20. Approve High School Budget for the 2012-2013 Fiscal Year
21. Approve Personnel Report
22. Approve Appointment of New District Clerk

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited .to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	3

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: CONSIDER REQUEST BY PRIVATE FAMILY TO ESTABLISH A SOFTBALL COOP WITH HOBSON PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/13/2012

SUMMARY:

Craig and Misty Kriskovich would like the Board of Trustees to consider their request for the Lewistown Public Schools to establish a Softball Coop with Hobson Public Schools. This coop would allow their daughter the opportunity to try out for the Fergus High School Softball Team.

SUGGESTED ACTION: Call for Vote to Ratify or Decline Request to Establish A Softball Coop with the Hobson Public Schools

☐ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	4

☐ **Minutes/Claims** ☒ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action – Consent** ☐ **Action – Indiv.**

ITEM TITLE: DISCUSSION—SCOTT DUBBS, AYP DETERMINATIONS

Requested By: Board of Trustees **Prepared By:** Scott Dubbs **Date:** 08/13/2012

SUMMARY:

Scott Dubbs, Curriculum Director, will present information to the Board of Trustees regarding the Adequate Yearly Progress (AYP) determinations.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LPS Memorandum

To: LPS School Board

CC: Jason Butcher, Superintendent

From: Scott A. Dubbs, Curriculum Director

Date: August 8, 2012

Re: 2012 AYP Determinations & CRT Results

Before I share the results I need to mention that individually I do not believe Adequate Yearly Progress (AYP) and our test scores should be used as a sole indicator of the success of our schools; in spite of the fact that these results are very encouraging and indicate many positives. In the elementary all of our schools made AYP, as did the Elementary District. It has been 5 years since our Elementary District made AYP and 4 years since Garfield School made AYP which is wonderful news. In the high school we did not make AYP this year, but our test results are improved.

These results do show that we are moving in the right direction with our interventions and programs. Additionally, we should continue to see improvements over time. In almost all situations our results have improved from last year which is great news. There are still implications due to being a Title I District but they are unchanged from last year. I hope to share those at the Board Meeting and answer any questions you have about this information.

In spite of my NCLB concerns, I do believe it is important to monitor our progress and like our students we must be aware of the big picture related to our scores. When you look at our CRT summary data I have included a comparison of our students with Montana averages. Here too, we compare well. Additionally Montana, as a state, does very well in relation to other states. According to 'The Nation's Report Card' in 2011, only one state scored higher than Montana eighth graders in math and no states scored higher in reading. In grade four math, only seven states scored higher than Montana and in grade four Reading only five states scored higher. In the latest science report card, Montana's eighth graders shared the highest score in the nation with just three other states and our fourth graders ranked second-highest.

Attached is the last nine years of AYP Determinations to summarize each schools status regarding AYP, as well as each Districts AYP Determination. Also, included in the attachments are summaries of our MontCAS (CRT) test results from last spring. Those results are used in calculating a majority of the indicators for our determinations. Also included is a flowchart that describes the AYP determination process and a table from OPI indicating the trajectory Montana's Annual Measurement Objectives.

Finally, in looking at our results I do need to mention that there are a couple of new twists. The first is that you will see that the elementary District and Garfield school made AYP through the Safe Harbor Provision which is a method that rewards significant improvement. According to OPI: "The Safe Harbor Provision allows for student groups that fail to reach the AMO target to still make AYP if there was a 10 percent decrease in the percentage of students below proficient from the prior year in reading and/or math. This also applies for each student group meeting the minimum "n" size for a subject and the school must also make participation rate indicators for all student groups."

The second twist is the use of the Small Schools Accountability Process at both Lewis & Clark and Fergus High. This was a surprise to me as we don't meet their initial definition of a small school. That definition indicates this process is intended when class sizes are 30 or less.

There is no simple way to explain the SSAP other than to say that it uses our CRT scores, the Annual Performance Report of the Continuous School Improvement Plan, our CRT score year-to-year improvement, and our attendance or graduation rate from the last three years. Together, the factors generate a comprehensive overview of a school's or district's progress in the continuous school improvement process.

LPS AYP Determinations

2003-04	Grade Level	School	AYP Determination Information by School	AYP Determination Information by District
	K-2	Highland Park Elementary	Feeder School - Did not make AYP	**Made AYP**
	3	Garfield Elementary	Did not make AYP - Yr1 for Math	
	4			
	5	Lewis & Clark Elementary	Feeder School - **Made AYP**	
	6			
	7	Lewistown Junior High School	**Made AYP**	
	8			
	10	Fergus High School	**Made AYP**	**Made AYP**

IOWA NCE Percentile Scores for Reading - 45, NCE for Math - 45, AMO for Attendance 80%, AMO for Graduation Rate - 80%

2004-05	Grade Level	School	AYP Determination Information by School	AYP Determination Information by District
	K-2	Highland Park Elementary	Feeder School - **Made AYP**	**Made AYP**
	3	Garfield Elementary	Did not make AYP - Holding at Yr1	
	4			
	5	Lewis & Clark Elementary	Feeder School - **Made AYP**	
	6			
	7	Lewistown Junior High School	**Made AYP**	
	8			
	10	Fergus High School	**Made AYP**	**Made AYP**

*AMO for **Reading - 74%** , AMO for **Math - 51%** , AMO for Attendance 80%, AMO for Graduation Rate - 80%*

2005-06	Grade Level	School	AYP Determination Information by School	AYP Determination Information by District
	K-2	Highland Park Elementary	Feeder School - **Made AYP**	**Made AYP**
	3	Garfield Elementary	**Made AYP**	
	4			
	5	Lewis & Clark Elementary	**Made AYP**	
	6			
	7	Lewistown Junior High School	Did not make AYP - Yr1 in both Reading and Math (Watch List)	
	8			
	10	Fergus High School	**Made AYP**	**Made AYP**

AMO for Reading - 74%, AMO for Math - 51%, AMO for Attendance 80%, AMO for Graduation Rate - 80%

LPS AYP Determinations

2006-07	*Grade Level*	*School*	*AYP Determination Information by School*	*AYP Determination Information by District*
	K-2	Highland Park Elementary	Feeder School - **Made AYP**	**Made AYP**
	3	Garfield Elementary	**Made AYP** - Made Safe Harbor in both Reading and Math	
	4			
	5	Lewis & Clark Elementary	**Made AYP**	
	6			
	7	Lewistown Junior High School	**Made AYP**	
	8			
	10	Fergus High School	**Made AYP**	**Made AYP**

AMO for Reading - 74%, AMO for Math - 51%, AMO for Attendance 80%, AMO for Graduation Rate - 80%

2007-08	*Grade Level*	*School*	*AYP Determination Information by School*	*AYP Determination Information by District*
	K-2	Highland Park Elementary	Feeder School - **Made AYP**	Did not make AYP - Yr 1 (Yr1 for both Reading and Math)
	3	Garfield Elementary	**Made AYP**	
	4			
	5	Lewis & Clark Elementary	Did not make AYP - Yr 1 (Yr1 for both Reading and Math)	
	6			
	7	Lewistown Junior High School	**Made AYP**	
	8			
	10	Fergus High School	Did not make AYP - Math	Did not make AYP - Yr1 for Math

*AMO for **Reading - 83%** , AMO for **Math - 68%** , AMO for Attendance 80%, AMO for Graduation Rate - 80%*

2008-09	*Grade Level*	*School*	*AYP Determination Information by School*	*AYP Determination Information by District*
	K-2	Highland Park Elementary	Feeder School - Did not make AYP as result (Yr1)	Did not make AYP - ImYr 1 (ImYr1 for both Reading and Math)
	3	Garfield Elementary	Did not make AYP (Yr1) - for both Reading and Math	
	4			
	5	Lewis & Clark Elementary	**Made AYP**	
	6			
	7	Lewistown Junior High School	**Made AYP**	
	8			
	10	Fergus High School	Did not make AYP - for Reading	Did not make AYP - Yr1 for Reading

AMO for Reading - 83%, AMO for Math - 68%, AMO for Attendance 80%, AMO for Graduation Rate - 80%

LPS AYP Determinations

2009-10	Grade Level	School	AYP Determination Information by School	AYP Determination Information by District
	K-2	Highland Park Elementary	Feeder School - Did not make AYP as result (ImYr1)	Did not make AYP - ImYr 2 (ImYr1 for Reading and ImYr2 for Math)
	3	Garfield Elementary	Did not make AYP (1mYr1) - for both Reading and Math	
	4			
	5	Lewis & Clark Elementary	**Made AYP**	
	6			
	7	Lewistown Junior High School	**Made AYP**	
	8			
	10	Fergus High School	Did not make AYP - Did not make AMO for Graduation Rate	Did not make AYP - Yr1 for Graduation Rate

*AMO for Reading - 83%, AMO for Math - 68%, AMO for Attendance 80%, AMO for **Graduation Rate - 85%***

2010-11	Grade Level	School	AYP Determination Information by School	AYP Determination Information by District
	K-2	Highland Park Elementary	Feeder School - Did not make AYP as result (ImYr2)	Did not make AYP - CYr1 (ImYr2 for Reading and CYr1 for Math)
	3	Garfield Elementary	Did not make AYP (1mYr2) - for both Reading and Math	
	4			
	5	Lewis & Clark Elementary	**Made AYP**	
	6			
	7	Lewistown Junior High School	**Made AYP**	
	8			
	10	Fergus High School	Did not make AYP (Yr1) - in both Reading and Math	Did not make AYP - Yr1 (Yr1 for both Reading and Math)

** AMO for **Reading - 84.4%** , AMO for **Math - 70** %, AMO for Attendance 80%, AMO for Graduation Rate - 85%*

** AMO's negiotated with Montana & US Dept. of Ed.*

2011-12	Grade Level	School	AYP Determination Information by School	AYP Determination Information by District
	K-2	Highland Park Elementary	Feeder School - **Made AYP** - Holding at Improvement Year 2 (ImYr2)	**Made AYP** with Safe Harbor - however holding at Improvement Year 2 for Reading (ImYr2) and holding at Corrective Year 1 for Math (CYr1)
	3	Garfield Elementary	**Made AYP** - Holding at Improvement Year 2 (ImYr2) for both Reading and Math	
	4			
	5	Lewis & Clark Elementary	**Made AYP** - Small Schools Accountability Process	
	6			
	7	Lewistown Junior High School	**Made AYP**	
	8			
	10	Fergus High School	Did not make AYP - Small Schools Accountability Process - 1st Year Identified for Improvement (ImYr1)	Did not make AYP SSAP - 1st Year Identified for Improvement (ImYr1)

** AMO for **Reading - 89.6%** , AMO for **Math - 80%** , AMO for Attendance 80%, AMO for Graduation Rate - 85%*

** AMO's negiotated with Montana & US Dept. of Ed.*

MontCAS Summary Results

Lewistown Public Schools

2011-12

Lewistown Public Schools

Grade	Subject	Advanced/ Proficient	# of students	Nearing Proficient /Novice	# of students	Total Students	Class of
3rd	Math	76%	73	24%	23	96	2021
	Reading	93%	89	7%	7	96	
4th	Math	65%	50	35%	27	77	2020
	Reading	90%	69	11%	8	77	
	Science	63%	49	36%	28	77	
5th	Math	73%	68	28%	26	94	2019
	Reading	83%	78	17%	17	94	
6th	Math	76%	73	24%	22	95	2018
	Reading	91%	86	9%	9	95	
7th	Math	79%	71	21%	19	90	2017
	Reading	95%	86	4%	4	90	
8th	Math	79%	68	20%	18	86	2016
	Reading	96%	82	4%	4	86	
	Science	76%	66	24%	20	86	
10th	Math	62%	45	37%	27	72	2014
	Reading	85%	61	16%	11	72	
	Science	57%	41	43%	31	72	

State of Montana

Grade	Subject	Advanced/ Proficient	Nearing Proficient /Novice	Total Students	Class of
3rd	Math	72%	27%	10607	2021
	Reading	84%	15%	10576	
4th	Math	69%	30%	10536	2020
	Reading	86%	14%	10527	
	Science	68%	34%	10537	
5th	Math	74%	26%	10593	2019
	Reading	88%	12%	10576	
6th	Math	69%	31%	10375	2018
	Reading	89%	11%	10369	
7th	Math	68%	33%	10624	2017
	Reading	89%	11%	10625	
8th	Math	66%	34%	10518	2016
	Reading	88%	12%	10539	
	Science	67%	33%	10531	
10th	Math	60%	70%	10139	2014
	Reading	84%	16%	10163	
	Science	46%	55%	10155	

AMO goals for AYP determination are 89.6%* for reading and 80%* for math.

* AMO's were to increase to 92% and 84% modified by Dept. of Ed.

MontCAS Summary Results

Lewistown Public Schools

2011-12 (SpEd)

Lewistown Public Schools

Grade	Subject	Advanced/ Proficient	# of students	Nearing Proficient /Novice	# of students	Total Students	Class of
3rd	Math	58%	11	42%	8	19	2021
	Reading	79%	15	21%	4	19	
4th	Math	27%	3	73%	8	11	2020
	Reading	54%	6	45%	5	11	
	Science	36%	4	63%	7	11	
5th	Math	23%	4	78%	14	18	2019
	Reading	50%	9	50%	9	18	
6th	Math	-	-	-	-	9	2018
	Reading	-	-	-	-	9	
7th	Math	-	-	-	-	8	2017
	Reading	-	-	-	-	8	
8th	Math	10%	1	90%	9	10	2016
	Reading	70%	7	30%	3	10	
	Science	40%	4	60%	6	10	
10th	Math	50%	5	50%	5	10	2014
	Reading	70%	7	30%	3	10	
	Science	50%	5	50%	5	10	

State of Montana

Grade	Subject	Advanced/ Proficient	Nearing Proficient /Novice	Total Students	Class of
3rd	Math	42%	59%	1218	2021
	Reading	54%	45%	1189	
4th	Math	35%	65%	1158	2020
	Reading	56%	43%	1148	
	Science	42%	58%	1166	
5th	Math	33%	66%	1189	2019
	Reading	56%	44%	1174	
6th	Math	23%	77%	1102	2018
	Reading	54%	46%	1098	
7th	Math	21%	79%	1079	2017
	Reading	57%	43%	1079	
8th	Math	18%	81%	1087	2016
	Reading	48%	52%	1104	
	Science	26%	75%	1112	
10th	Math	27%	83%	839	2014
	Reading	40%	59%	854	
	Science	11%	89%	867	

AMO goals for AYP determination this year are 89.6%* for reading and 80%* for math.

* AMO's were to increase to 92% and 84% modified by Dept. of Ed.

MontCAS Summary Results

Lewistown Public Schools

2011-12 (F&R)

Lewistown Public Schools

Grade	Subject	Advanced/ Proficient	# of students	Nearing Proficient /Novice	# of students	Total Students	Class of
3rd	Math	70%	38	29%	16	54	2021
	Reading	90%	49	9%	5	54	
4th	Math	53%	21	48%	19	40	2020
	Reading	90%	36	10%	4	40	
	Science	53%	5	48%	5	10	
5th	Math	57%	26	43%	20	46	2019
	Reading	74%	34	26%	12	46	
6th	Math	68%	30	31%	14	44	2018
	Reading	84%	37	16%	7	44	
7th	Math	75%	30	25%	10	40	2017
	Reading	91%	36	11%	4	40	
8th	Math	65%	15	35%	8	23	2016
	Reading	87%	20	13%	3	23	
	Science	56%	13	43%	10	23	
10th	Math	44%	8	55%	10	18	2014
	Reading	67%	12	34%	6	18	
	Science	45%	8	56%	10	18	

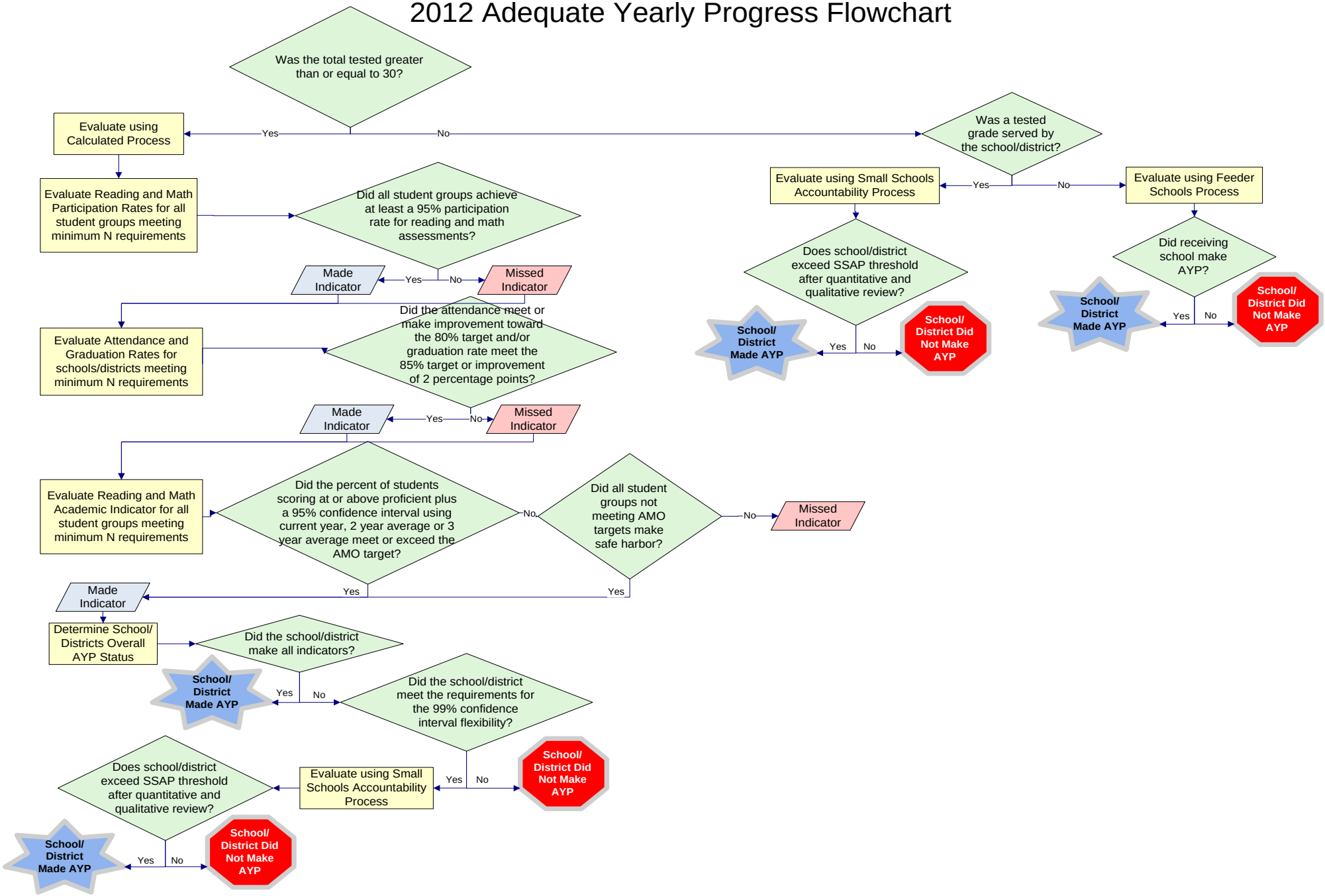
State of Montana

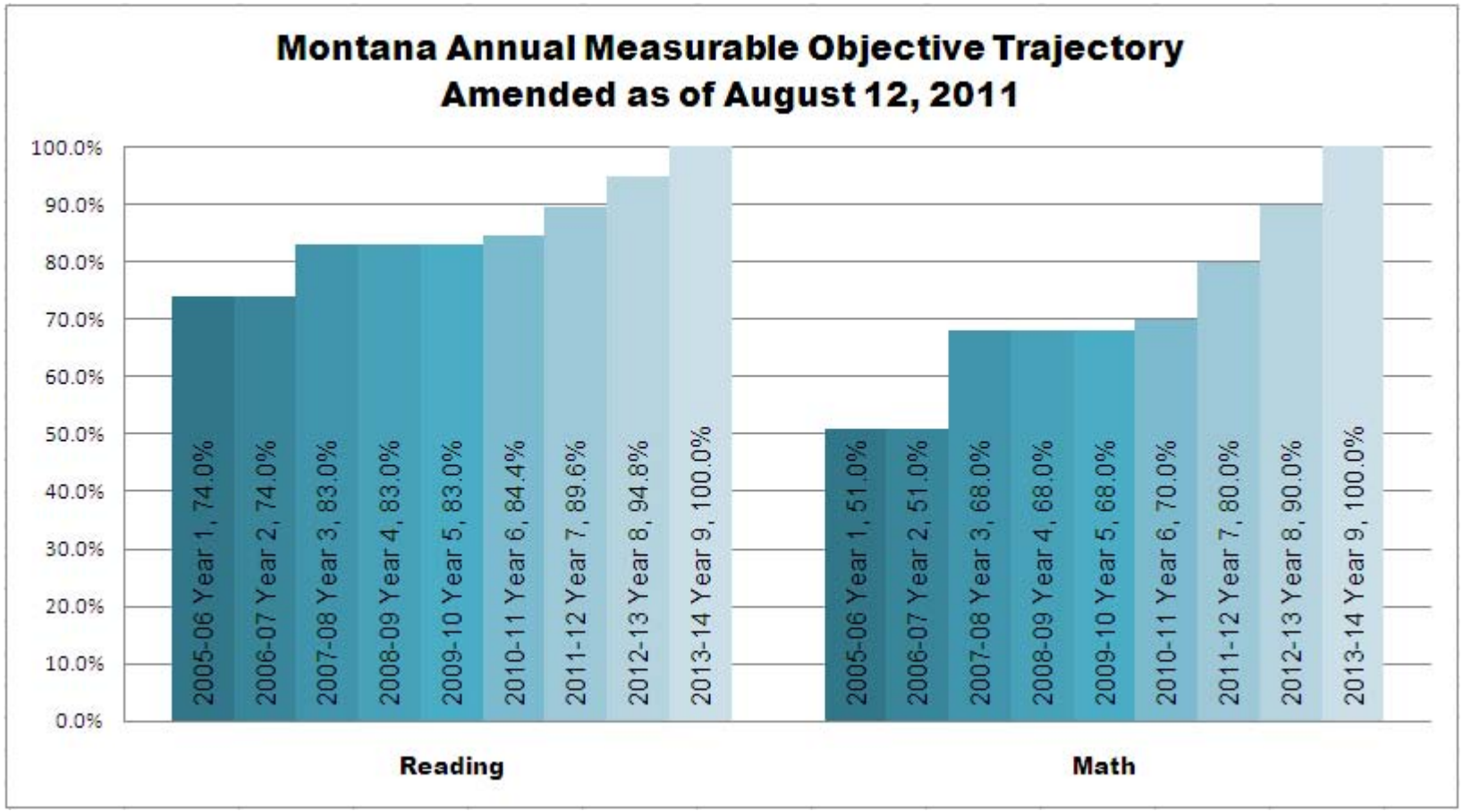
Grade	Subject	Advanced/ Proficient	Nearing Proficient /Novice	Total Students	Class of
3rd	Math	62%	38%	5124	2021
	Reading	77%	23%	5099	
4th	Math	57%	43%	5066	2020
	Reading	78%	23%	5061	
	Science	56%	44%	5067	
5th	Math	72%	38%	4896	2019
	Reading	81%	19%	4886	
6th	Math	57%	43%	4567	2018
	Reading	83%	18%	4557	
7th	Math	54%	45%	4539	2017
	Reading	83%	17%	4539	
8th	Math	51%	49%	4205	2016
	Reading	79%	21%	4218	
	Science	52%	48%	4214	
10th	Math	44%	55%	3387	2014
	Reading	75%	26%	3399	
	Science	32%	69%	3393	

AMO goals for AYP determination this year are 89.6%* for reading and 80%* for math.

* AMO's were to increase to 92% and 84% modified by Dept. of Ed.

2012 Adequate Yearly Progress Flowchart




Montana Annual Measurable Objective Trajectory
Amended as of August 12, 2011
100.0%
90.0%
80.0%
70.0%
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
2005-06 Year 1, 74.0%
2006-07 Year 2, 74.0%
2007-08 Year 3, 83.0%
2008-09 Year 4, 83.0%
2009-10 Year 5, 83.0%
2010-11 Year 6, 84.4%
2011-12 Year 7, 89.6%
2012-13 Year 8, 94.8%
2013-14 Year 9, 100.0%
Reading
2005-06 Year 1, 51.0%
2006-07 Year 2, 51.0%
2007-08 Year 3, 68.0%
2008-09 Year 4, 68.0%
2009-10 Year 5, 68.0%
2010-11 Year 6, 70.0%
2011-12 Year 7, 80.0%
2012-13 Year 8, 90.0%
2013-14 Year 9, 100.0%
Math

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date 08/13/2012

Agenda Item No. 5

☐ **Minutes/Claims** ☒ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action – Consent** ☐ **Action – Indiv.**

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 08/13/2012

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

☐ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/13/2012

Agenda Item No.

6

☐ **Minutes/Claims** ☒ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action – Consent** ☐ **Action – Indiv.**

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/13/2012

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

☐ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	7

☐ **Minutes/Claims** ☐ **Board of Trustees** ☒ **Superintendent's Report** ☐ **Action - Consent** ☐ **Action - Indiv.**

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Mike Waterman **Date:** 08/13/2012

SUMMARY:

Attached is the report on the interest earned and distributed for July 2012.

The first column of the report reflects the cash balance in various funds as of July 1, 2012.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

Lewistown School District No. One

Investment Distribution Detail Report

Fiscal Year: 2012-2013

Criteria: From Control#: 33 To: 34 Acct Mask: __.__.___.____.___.___ Sort By Acct

☐ Print Internal Accounts Only

Type: Interest Posting Date: 7/31/2012 Amount Distributed: $3,282.69 Control#: 33

Posting Description: Interest Distribution 6/30/2012 Entry#: 30

Account Number	Final Cash	Days	Percent	Amount	Original Cash	Redirect	Redirect Amount	Internal?
101.00.000.0000.101.000	$631,895.07	30	.1652047	$542.32	$631,895.07		$0.00	Yes
110.00.000.0000.101.000	$830,970.08	30	.2172515	$713.17	$830,970.08		$0.00	Yes
111.00.000.0000.101.000	$818,077.87	30	.2138809	$702.10	$818,077.87		$0.00	Yes
112.00.000.0000.101.000	$115,944.65	30	.0303129	$99.51	$115,944.65		$0.00	Yes
113.00.000.0000.101.000	$1.45	30	.0000004	$0.00	$1.45		$0.00	Yes
114.00.000.0000.101.000	$461,754.44	30	.1207225	$396.29	$461,754.44		$0.00	Yes
120.00.000.0000.101.000	$9,529.61	30	.0024915	$8.18	$9,529.61		$0.00	Yes
121.00.000.0000.101.000	$52,033.74	30	.0136039	$44.66	$52,033.74		$0.00	Yes
124.00.000.0000.101.000	$86,409.59	30	.0225912	$74.16	$86,409.59		$0.00	Yes
128.00.000.0000.101.000	$42,421.76	30	.0110909	$36.41	$42,421.76		$0.00	Yes
129.00.000.0000.101.000	$106,927.30	30	.0279554	$91.77	$106,927.30		$0.00	Yes
150.00.000.0000.101.000	$137,329.27	30	.0359038	$117.86	$137,329.27		$0.00	Yes
160.00.000.0000.101.000	$9,255.82	30	.0024199	$7.94	$9,255.82		$0.00	Yes
161.00.000.0000.101.000	$522,372.13	30	.1365706	$448.32	$522,372.13		$0.00	Yes
Control# 33 Total:	$3,824,922.78		1.0000001	$3,282.69	$3,824,922.78		$0.00	

Balance Calculations based on Prior Month Ending Balances as of 6/30/2012

Type: HS Interest Posting Date: 7/31/2012 Amount Distributed: $2,023.56 Control#: 34

Posting Description: Interest Distribution 6/30/2012 Entry#: 31

Account Number	Final Cash	Days	Percent	Amount	Original Cash	Redirect	Redirect Amount	Internal?
201.00.000.0000.101.000	$465,397.31	30	.1611653	$326.13	$465,397.31		$0.00	Yes
210.00.000.0000.101.000	$488,225.41	30	.1690706	$342.12	$488,225.41		$0.00	Yes
211.00.000.0000.101.000	$209,216.36	30	.0724508	$146.61	$209,216.36		$0.00	Yes
213.00.000.0000.101.000	$0.00	30	.0000000	$0.00	$0.00		$0.00	Yes
214.00.000.0000.101.000	$226,833.24	30	.0785515	$158.95	$226,833.24		$0.00	Yes
217.00.000.0000.101.000	$37,675.53	30	.0130469	$26.40	$37,675.53		$0.00	Yes

Investment Distribution Detail Report

Fiscal Year: 2012-2013

Criteria: From Control#: 33 To: 34 Acct Mask: __.__.___.____.___.___ Sort By Acct

☐ Print Internal Accounts Only

218.00.000.0000.101.000	$13,960.09	30	.0048343	$9.78	$13,960.09	$0.00	Yes
220.00.000.0000.101.000	$9,381.24	30	.0032487	$6.57	$9,381.24	$0.00	Yes
221.00.000.0000.101.000	$25,491.14	30	.0088275	$17.86	$25,491.14	$0.00	Yes
224.00.000.0000.101.000	$164,650.18	30	.0570177	$115.38	$164,650.18	$0.00	Yes
228.00.000.0000.101.000	$91,464.65	30	.0316739	$64.09	$91,464.65	$0.00	Yes
229.00.000.0000.101.000	$118,829.74	30	.0411503	$83.27	$118,829.74	$0.00	Yes
260.00.000.0000.101.000	$68,113.58	30	.0235875	$47.73	$68,113.58	$0.00	Yes
261.00.000.0000.101.000	$705,651.44	30	.2443644	$494.50	$705,651.44	$0.00	Yes
281.00.000.0000.101.000	$93,737.88	30	.0324611	$65.69	$93,737.88	$0.00	Yes
282.00.000.0000.101.000	$169,073.67	30	.0585496	$118.48	$169,073.67	$0.00	Yes
Control# 34 Total:	$2,887,701.46		1.0000001	$2,023.56	$2,887,701.46	$0.00	

Balance Calculations based on Prior Month Ending Balances as of 6/30/2012

End of Report

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	8

☐ **Minutes/Claims** ☐ **Board of Trustees** ☒ **Superintendent's Report** ☐ **Action - Consent** ☐ **Action - Indiv.**

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 08/13/2012

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- Superintendent Goals
- BBQ Plan
- Roundtable Schedule
- **Back-to-School Schedule**—
  Wednesday, August 22, 2012—New Staff Orientation
  8:30 a.m. – Rolls and Coffee
  8:45 a.m. – Introductions and Orientation
  Thursday, August 23, 2012—All Staff Orientation
  7:45 a.m. – Rolls and Coffee
  8:30 a.m. – Program
  10:00 a.m. – Board/Staff School Pictures
  5:00 p.m. – All Staff Picnic—Frank Day City Park
- MTSBA's "Back to School" Legal Primer—Thursday, September 6, 2012—8:30 a.m.
- MCEL—October 17-19, 2012—Billings

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

District Superintendent's Goals
2012-2013

- Maintain and improve the quality education that is provided in the Lewistown Public Schools despite the financial setbacks and budget cuts the district is experiencing.

- Continue to foster an excellent relationship with the students, staff, Board and community despite budget constraints.

- Continue to work to make AYP and look for strategies and programs to implement to improve instruction.

- Continue effective communication with the community.

- Stay active in professional organizations at the state level and work to improve education throughout the state.

- Work closely with new Business Manager, Rebekah Rhoades, to help her understand the Lewistown School District and aid in the transition to that position in any way possible.

- Work to do a better job of providing meaningful supervision of employees.

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE

2012-2013

Date	Group	Time	Meeting Site
December 10, 2012	Lewis and Clark Elementary	6:00-7:00 p.m.	Lewis & Clark Elementary School
February 11, 2013	Junior High School	6:00-7:00 p.m.	Junior High School
April 8, 2013	LEA Executive Board	6:00-7:00 p.m.	Lincoln Board Room

MTSBA's 2012 "BACK TO SCHOOL" LEGAL PRIMER

A Must Attend for Trustees, School Administrators and Clerks

This regional workshop is one of our most popular and well-attended of all of our workshops. With the start of a new school year, your school's leadership team (trustees, school administrators and clerks) needs to be reminded of their legal rights and obligations. Because student and employment related issues and compliance with Montana's Open Meeting laws consume a great deal of a school district's time and energy, the MTSBA legal and policy staff will be focusing on these 3 areas. If you want to be/stay informed and learn the "best practices" in an effort to avoid legal issues, this workshop is for you.

Agenda:

8:30-9:00	**Registration**
9:00-12:00	**Morning Session**
	Student Hot Topics/Trends **-** The focus of this session will be on: *Important "back to school" reminders to students *Compliance with student due process rights *Extra-curricular codes of conduct and rules *Social media/Off-campus speech issues
	Employment Hot Topics/Trends **-** The focus of this session will be on: *Important "back to school" reminders to staff *Classified employees and Montana's Wrongful Discharge Act
12:00-1:00	**Lunch on your own**
1:00-4:00	**Afternoon Session**
	Employment Hot Topics/Trends, continued... *Chapter 55 changes relating to teacher evaluation criteria *Documentation of employee discipline *Compliance with proper procedures when terminating an employee

Compliance with Montana's Open Meeting Laws - How to avoid being the next test case. This segment will provide an overview of a school district's legal requirements, including guidelines for public participation and comment.

Policy/Handbook Update - This segment will focus on recent changes to MTSBA model policies and will provide recommended language for both student and staff handbooks and how statements in your handbooks could impact your liability.

Q&A Session

Registration Fee: $125.00 per person - a $25.00 fee will be charged for no-shows.

To Register - Click on the Location

September 5 Bozeman School District
September 6 Lewistown School District
September 10 Frenchtown School District
September 10 Laurel School District
September 11 Sidney School District
September 11 Whitefish School District
September 12 Glasgow School District
September 13 Chinook School District
September 13 Helena MTSBA Headquarters

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date 08/13/2012

Agenda Item No. 9

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☐ **Action - Indiv.**

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/13/2012

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

☐ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	10

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☐ **Action - Indiv.**

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/13/2012

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the July 9, 2012, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, July 9, 2012

REGULAR BOARD MEETING

CALL TO ORDER (5:30 p.m.)

1. ROLL CALL

   TRUSTEES PRESENT:

   Board Chair Stan Monger, Joe Irish, Tom Balek, Monte Weeden, Jeremy Bristol, Barb Thomas (5:40), Lisa Pierce (5:45)

   STAFF PRESENT:

   Superintendent Jason Butcher, Business Manager/District Clerk Mike Waterman, Sandi Chamberlain, Brandon O'Halloran, Andrea Payne, Michelle Trafton, Jim Daniels, Ted Murray, Kathleen Schaefer, Jerry Feller, Steve Klippenes

   OTHERS PRESENT:

   Joe Zahler-KXLO/KLCM Radio; Meryl Rygg McKenna-Lewistown News-Argus, Chris Rice, and other interested parties.

2. PLEDGE OF ALLEGIANCE

   The group recited the Pledge of Allegiance.

BOARD OF TRUSTEES

3. PRESENTATION—TED MURRAY, MONTANA BUS DRIVER OF THE YEAR

   The Board of Trustees recognized and congratulated Ted Murray, Lewistown Public Schools Bus Driver, for being selected as the MHP School Bus Driver of the Year for 2012. The announcement was made at the 2012 Montana Association of Pupil Transportation (MAPT) Conference held in Great Falls on June 27-29, 2012.

4. DISCUSSION—SUBSTITUTES

   The Board of Trustees at the June 11, 2012, Board meeting started a discussion about substitute pay. Per request information was gathered as to how Lewistown compares to other Class A size school districts. That information was reviewed by the Trustees. The number of sub days for the 2011-2012 School Year was 1,388½ days. The breakdown of the substitutes for 2011-2012 is as follows: Certified (having a teaching license or a Master's Degree or higher) – 31; Certified Paraprofessional (having at least two years of college or an Associates or Bachelor's Degree – 26; others (high school diploma and/or some college – 9. The rate of pay for a substitute teacher for the 2012-2013 School Year is $72.00/day for Certified and $67.00/day for Non-Certified.

5. DISCUSSION—2011-2012 ANNUAL REPORT

The Lewistown Public Schools 2011-2012 Annual Report was presented to the Board of Trustees to review. This report will be placed on the next agenda as an action item for approval.

6. REPORT—COMMITTEES OF THE BOARD

Transportation and Buildings and Grounds committee meetings were will be scheduled by email.

7. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

No items were discussed.

SUPERINTENDENT'S REPORT

8. REPORT—INVESTMENT

Interest earned and distributed for May 2012, was reported with $2,352.12 in the elementary funds and $1,505.03 in the high school funds for a total of $3,857.15. Interest earned and distributed for June 2012, was reported with $9,202.35 in the elementary funds and $5,778.51 in the high school funds for a total of $12,980.86.

9. OTHER ITEMS

Superintendent Jason Butcher presented information to the Board of Trustees regarding recent staff hires and pending interviews. The date for the Back-to-School picnic has been scheduled for Thursday, August 23, 2012, at 5:00 p.m. at Frank Day City Park.

PUBLIC PARTICIPATION

10. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

MINUTES

11. MINUTES OF THE JUNE 11, 2012, REGULAR BOARD MEETING – approved unanimously (Bristol/Weeden).

APPROVAL OF CLAIMS

12. NONE

CONSENT GROUP ITEMS

13. NONE

INDIVIDUAL ITEMS

14. APPROVE FERGUS COUNTY INVESTMENT RESOLUTION – approved unanimously (Irish/Thomas).

15. SECOND READING—BOARD POLICY #5314—SUBSTITUTES – Trustee Balek proposed a $10 increase in daily pay for substitute teachers. He felt that the pay would improve morale and compensate the substitutes fairly for their responsibility. It was noted that the classified and certified staff will receive a 1% and 2% increase on base for the 2012-13 and 2013-2014 years, respectively, and that the cost of the proposal to the District would be roughly $14,000 per year. Trustee Balek moved to approve the policy as presented, with an additional $10 per day pay increase for substitutes, effective at the beginning of the 2012-13 School Year. Motion died due to lack of second. A motion to approve the second reading as presented was unanimously approved (Balek/Thomas).

16. FIRST READING—BOARD POLICY #5333—HOLIDAYS – approved unanimously (Irish/Bristol).

17. APPROVE SELF-INSURANCE FUND AND CAFETERIA/FLEX PLAN FUND – approved unanimously (Balek/Pierce).

18. APPROVE PERSONNEL REPORT – See Exhibit A – approved unanimously (Bristol/Pierce). It was noted that the resignation letters for Rich and Fawna Kuntzelman were hand delivered by Rich Kuntzelman to the Superintendent's Secretary on Monday, June 25, 2012, despite the fact that the letters were dated June 19, 2012. Since the resignation is effective on the day it was received, the Kuntzelmans will be responsible for paying the 10% penalty in accordance with the signed contracts. The Kuntzelmans indicated they would like to arrange a repayment plan, and the District intends to follow through with that offer. The Board then discussed the recommendation for a head girls' basketball coach. Athletic Director Jim Daniels explained the recruitment process for that position and the role he plans to play in the program.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m. The next Board meeting will be held at 5:30 p.m. on Monday, August 13, 2012, at the Lincoln Board Room (Bristol).

_____	_____
STAN MONGER	**MIKE WATERMAN**
BOARD CHAIR	**BUSINESS MANAGER/CLERK**

"EXHIBIT A"

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

PERSONNEL REPORT FOR BOARD ACTION

DATE: July 9, 2012

EMPLOYEE NAME	*POSITION*	*LOCATION*	*RECOMMENDED ACTION*	*EFFECTIVE DATE*	*COMMENTS*
WATERMAN, Mike	Business Manager / District Clerk	School District #1	Accept letter of resignation	August 17, 2013	See attached letter.
KUNTZELMAN, Fawna	English Teacher	Fergus High School	Accept letter of resignation	June 25, 2012	See attached letter.
KUNTZELMAN, Rich	Instrumental Music Director	Fergus High School / Lewis and Clark Elementary	Accept letter of resignation	June 25, 2012	See attached letter.
SOWER, Jessica	English Teacher	Fergus High School	Approve appointment on schedule—BA 3 Step 4 (Actual Step 0)	July 9, 2012	See attached hiring recommendation.
BROWN, Claudia	Paraprofessional	Lewis & Clark Elementary	Approve appointment on schedule—PARA Step 0+CERT for up to 7.5 hours per day for up to 180 days	August 23, 2012	See attached hiring recommendation.
DONALDSON, Brenda	Paraprofessional	Highland Park Elementary	Approve appointment on schedule—PARA Step 0+CERT for up to 7 hours per day for up to 180 days	August 23, 2012	See attached hiring recommendation.
HENSON, Sarah	Paraprofessional	Highland Park Elementary/Lewis and Clark Elementary	Approve appointment on schedule—PARA Step 0+CERT for up to 3.5 hours per day at Highland Park and up to 3.5 hours per day at Lewis and Clark for up to 180 days	August 23, 2012	See attached hiring recommendation.
KOLAR, Tiffany	Paraprofessional	Lewistown Junior High School	Approve appointment on schedule—PARA Step 0+CERT for up to 7.5 hours per day for up to 180 days	August 23, 2012	See attached hiring recommendation.
RECOMMENDATIONS FOR ACTIVITIES AND ATHLETICS	Extracurricular Assignments	Fergus High School	Approve appointment on schedule as recommended	July 9, 2012	See attached list.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	11

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☐ **Action - Indiv.**

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 08/13/2012

SUMMARY:

Approve claims paid through August 9, 2012, as approved by the Finance Committee.

Members of the Finance Committee for July-September 2012 include: Stan Monger, Jeremy Bristol, Tom Balek, and Barb Thomas.

SUGGESTED ACTION: None

☐ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/13/2012

Agenda Item No.

12

Agenda Items	Additional Information
12. Approve Substitute List for the 2012-2013 School Year	

SUGGESTED ACTION: Approve All Items

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	12

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☒ **Action - Consent** ☐ **Action - Indiv.**

ITEM TITLE: APPROVE SUBSTITUTE LIST FOR THE 2012-2013 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 08/13/2012

SUMMARY:

The Board of Trustees needs to approve the substitute list for the 2012-2013 School Year as per attached list.

SUGGESTED ACTION: Approve the Substitute List for the 2012-2013 School Year

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

Lewistown Public Schools

2012-2013 SUBSTITUTE LIST

SUBSTITUTE TEACHER/AIDE:		**SUBSTITUTE SCHOOL FOOD:**	**SUBSTITUTE BUS DRIVERS:**
NAME	**NAME**	**NAME**	**NAME**
ADAMS, Steven	KORTUM, Sarah	BUTLER, Marilyn	LEAP, Leslie (Bud)
BARBER, Nancy	KYNETT, Mary	BYE, Danielle	LOMBARD, Pieter
BEAUDRY, Darlene	LEININGER, Dana		MORING, Tom
BENTON, Stacey	LOMBARD, Carol		SAIN, Dean
BERGER, Angela	MEADER, Patricia		
BIRDWELL, Misti	MILLER, Whitney		
BORGREEN, LaVonne	MUSICK, Lindy		
BYE, Danielle	OSBURN-CAUFFMAN, Nancy		
BYRNE, Judy	PAGE, Richard		**SUBSTITUTE CUSTODIANS:**
CARLISLE, Kyle	SELPH, Terry		**NAME**
CARR, Tia	SHAMMEL, Elsie		HUGHES, Daniel
DIGGINS, Mindy	SMITH, Kendra		
FANYAK, Charles	SMITH, Margaret		
FOSTER, Susan	TRESCH, Debra		
GOLIK, Marjorie (Kay)	TUSS, Anika		
GREENBERG, Sarah	WARD, JoAnne		
GRUNA, Suzanne	WEIDNER, Austin		
HAMLING, Mary Jo	WENTWORTH, Judy		
HAYNES, Kimberly	WIER, Linda		
HENDERSON, Jodi	WILSON, Ryan		
HODGES, Sheryl	WOLFE, Kelly		
KINKELAAR, Danni	YERMAN, Mary Lou		

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	13

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE LEWISTOWN PUBLIC SCHOOLS 2011-2012 ANNUAL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 08/13/2012

SUMMARY:

The Board of Trustees needs to approve the Lewistown Public Schools 2011-2012 Annual Report as presented at the July 9, 2012, Regular Board Meeting.

SUGGESTED ACTION: Approve Lewistown Public Schools 2011-2012 Annual Report

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS

2011-2012 ANNUAL REPORT

ANNUAL REPORT

In following Board Policy, staff members will again be required to compile a brief report on their area of responsibility for an annual school report. Reports will include an overall summary along with concerns and areas to be improved. This information will provide the Board with relevant data about the status of the District. Hopefully this will again prove to be useful and lend to an enhanced report in the future.

REPORT / ASSIGNMENT

Highland Park Elementary School	Matt Lewis
Garfield Elementary School	Matt Lewis
Lewis & Clark Elementary School	Michelle Trafton
Lewistown Junior High School	Tim Majerus
Fergus High School	Jerry Feller
Activities – Fergus High School	Jeff Elliott
Activities – Lewistown Junior High	Tim Majerus
Assessment	Scott Dubbs
Business Office	Mike Waterman
Central Montana Education Center	Diane Oldenburg
Curriculum	Scott Dubbs
Maintenance	Paul Stengel
School Food Service	Cindy Giese
Special Education	Wayne Chilcoat
Technology	Pat Weichel
Title I	Scott Dubbs
Transportation	Steve Klippenes

HIGHLAND PARK ELEMENTARY SCHOOL

Matt Lewis

Highland Park Elementary School
Garfield Elementary School
Lewistown, Montana
(406)535-2555 or (406)535-2366

Jason Butcher, Superintendent
Matthew Lewis, Principal
Rebekah Rhoades, Secretary
Jenni Bristol, Secretary

2011-2012 Highland Park Elementary Annual Report

Attendance:

Our average daily attendance for the school year was 94.7%. This on the surface looks like a good percentage but when you really look at what this represents our attendance needs to improve. This 94.7% attendance rate equates to an average of 12 students absent every day. This is actually an increase in the number of students absent from last year. We would like to see this number of students absent per day shrink which has caused us to look at our student handbook attendance policy.

Enrollment:

The following information represents our ending K-4 enrollment numbers for the given school year.

	2011-2012	2010-2011	2009-2010	2008-2009	2007-2008	2006-2007
Kindergarten	100	89	77 full-time	83 half-time 15 full-time	76 half-time 15 full-time	116 half-time
1st grade	86	78	95	95	113	106
2nd grade	76	105	91	108	105	95
3rd grade	101	85	106	100	99	101
4th grade	82	105	101	100	97	90
Total	445	478	487	520	525	522
Change (+ or -)	-33	-11	-33	-5	+3	

Montana Behavior Initiative (MBI):

There was a continued effort at Highland Park to reinvesting energy in the Montana Behavioral Initiative. At the school level we had Annette Bjelland, Margee Smith, Sue Lutke, Traci Fitzgerald and Matthew Lewis involved in this process this year. We continued the use of our "Eagle Expectations" which are school wide expectations that have been used to assist manage student behavior. We asked students to "SOAR" everyday in everything they do. Every student in the building should be able to tell you that "SOAR" stands for being Safe, Organized, Accepting, and Responsible in all areas of our school. We also utilized SOAR tickets to recognized students by staff members for going above and beyond our "Eagle Expectations." SOAR tickets would be turned into the office and during our morning announcements student names would be announced and thanked for being positive influences in our school.

"Watch Us SOAR!"

Response to Intervention (RtI):

This year Highland Park Elementary School participated in the CSPD Region lll Response to Intervention Grant project. The Highland Park team consists of Bridget Sparks, Amanda Gee, Gina Armstrong, Polly Weichel, Darcy Zanto, Ashley Jenness and Matthew Lewis. The team this year has focused on ensuring all staff members understood the importance of the process, math intervention and creating continuity at the elementary level. We have several opportunities to meet with other schools throughout the state to discuss ideas and procedures that work to improve student achievement and behavior.

Student Achievement:

We used the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) to identify intensive, strategic and benchmark students in oral reading fluency. The chart below gives you a look at how the school year ended:

	Intensive (at risk) 2011-2012	Intensive (at risk) 2010-2011	Strategic (some risk) 2011-2012	Strategic (some risk) 2010-2011	Benchmark (low risk) 2011-2012	Benchmark (low risk) 2010-2011
Letter Naming Fluency	5% N = 3 students	6% N= 3 students	33% N = 20 students	27% N= 13 students	62% N = 38 students	67% N= 33 students
Phoneme Segmentation	3% N = 2 students	0%	16% N = 10 Students	6% N= 3 students	80% N = 49 students	94% N=46 students
Nonsense Word Fluency	7% N = 4 students	4% N= 2 students	39% N = 24 students	6% N= 3 students	54% N = 33 students	90% N=44 students
1st grade	12% N=10 students	1% N = 1 students	4% N=3 students	18% N=13 students	85% N=72 students	81% N=58 students
2nd grade	9% N = 7 students	13% N=13 students	24% N = 18 students	19% N=19 students	67% N = 51 students	69% N= 70 students

Benchmark goals:

- The bench mark goal for all children to have established phonemic awareness skills of 35 to 45 on Phoneme Segmentation Fluency by the end of Kindergarten.
- The benchmark goal is for all children to have established alphabetic principle skills of 50 or more on Nonsense Word Fluency by the middle of First Grade.
- The benchmark goal for first grade was established at 40 or more words per minute on oral reading fluency by the end of the school year.
- The benchmark goal for second grade was established at 90 or more words per minute on oral reading fluency by the end of the school year.

Student Activities:

There was a variety of student activities that happened throughout the year. This year we focused on creating school spirit by designating Friday's as being "Blue and Gold" days. Students and staff were encouraged to participate and raise awareness of school pride. One of the highlights of this effort was seen at the district wide homecoming assembly held at the Fergus Field House. It was great to see every student in the district participating in this assembly.

Our first and second grade teams utilized time at the end of the day to create a science, social studies, art and technology rotation. Each classroom teacher focused on one area and the students rotated to a different subject area throughout the week. It was very successful and rewarding for all involved. Mrs. Kepler put on a variety of music programs for all of our students this year. They were energetic and engaging for all involved.
We also had Cheryl Bannes visit our school monthly this year as our artist in residence. Students had a wonderful experience working with a variety of mediums and techniques. This was funded partially through our PTO and a grant through the Montana Arts Counsel. We look forward to having Cheryl back next year.

Parental Involvement:

This was another fantastic year for parental involvement. Our PTO fundraising efforts (Great American and spring field day) were awesome as usually. I feel the spring field day was a huge success. This was a change that made some nervous but was well received and the number of student/parents that attended was fantastic. The family movie nights were also very successful in creating a more family friendly atmosphere around our school community. The PTO also funded our end of the year field trips to the movies for our second grade students. Our PTO also brought in the Missoula Children's Theatre this year. This allowed 60 K-8 students to participate in the production of *The Tortoise Versus the Hare*. The PTO is also donating $200 to each classroom for supplies to begin next year. The book fair was another great success because of our parent helpers. We also had a great turn out for parent/teacher conferences with around 98% of our parent's attending.

GARFIELD ELEMENTARY SCHOOL

Matt Lewis

Highland Park Elementary School

Garfield Elementary School

Lewistown, Montana

(406)535-2555 or (406)535-2366

Jason Butcher, Superintendent
Matthew Lewis, Principal

Rebekah Rhoades, Secretary
Jenni Bristol, Secretary

2011-2012 Garfield Elementary Annual Report

Attendance:

Our average daily attendance for the school year was 94.86%. This on the surface looks like a good percentage but when you really look at what this represents our attendance needs to improve. This 94.86% attendance rate equates to an average of 12 students absent every day. This is actually an increase in the number of students absent from last year. We would like to see this number of students absent per day shrink which has caused us to look at our student handbook attendance policy.

Enrollment:

The following information represents our ending K-4 enrollment numbers for the given school year.

	2011-2012	2010-2011	2009-2010	2008-2009	2007-2008	2006-2007
Kindergarten	100	89	77 full time	83 half-time 15 full-time	76 half-time 15 full-time	116 half-time
1st grade	86	78	95	95	113	106
2nd grade	76	105	91	108	105	95
3rd grade	101	85	106	100	99	101
4th grade	82	105	101	100	97	90
Total	445	478	487	520	525	522
Change (+ or -)	-33	-11	-33	-5	+3	

Montana Behavior Initiative (MBI):

There was a continued effort at Garfield to reinvesting energy in the Montana Behavioral Initiative. At the school level we had Bruce Marsden, Andrea Payne, Jennifer Jensen, Ashley Jenness and Matthew Lewis involved in this process this year. We continued the use of our "Eagle Expectations" which are school wide expectations that have been used to assist in managing student behavior. We asked students to "SOAR" everyday in everything they do. Every student in the building should be able to tell you that "SOAR" stands for being Safe, Organized, Accepting, and Responsible in all areas of our school. We also utilized SOAR tickets this year to recognize students for going above and beyond our "Eagle Expectations." We also implemented a Super SOAR Friday assembly to recognize individual students from each grade.

"Watch Us SOAR!"

Response to Intervention (RtI):

This year Garfield Elementary School participated in the CSPD Region lll Response to Intervention Grant project. The Highland Park team consists of Beth Kirsch, Julie Comes, Jennifer Jensen, Sue Ashley, Maggie Hodik, Ashley Jenness and Matthew Lewis. The team this year has focused on ensuring all staff members understood the importance of the process, math intervention and creating continuity at the elementary level. We have several opportunities to meet with other schools throughout the state to discuss ideas and procedures that work to improve student achievement and behavior.

We continued our focus on creating a standardized reporting process with Lewis and Clark Elementary and Highland Park Elementary. The three teams met several times and formulated a plan to training and implementing this process in every classroom.

Student Achievement:

We used the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) to identify intensive, strategic and benchmark students in oral reading fluency. The chart below gives you a look at how the school year ended:

	Intensive (at risk) 2011-2012	Intensive (at risk) 2010-2011	Strategic (some risk) 2011-2012	Strategic (some risk) 2010-2011	Benchmark (low risk) 2011-2012	Benchmark (low risk) 2010-2011
Letter Naming Fluency	18% N=3 students	17% n= 6 students	18% N=7 students	28% n= 10 students	75% N=30 students	56% n= 20 students
Phoneme Segmentation	0%	0%	3% N= 1 students	17% N= 6 students	98% N= 39 students	83% N=30 students
Nonsense Word Fluency	5% N= 2 students	6% N= 2 students	8% N= 3 students	31% N= 11 students	88% N=35 students	64% N=23 students
3rd grade	10% n=10 students	9% n= 7 students	30% n=30 students	25% n=19 students	60% n=59 students	66% n=50 students
4th grade	16% n=12 students	23% n=23 students	16% n=12 students	22% n=22 students	68% n=51 students	54% n= 54 students

Benchmark goals:

- The bench mark goal for all children to have established phonemic awareness skills of 35 to 45 on Phoneme Segmentation Fluency by the end of Kindergarten.
- The benchmark goal is for all children to have established alphabetic principle skills of 50 or more on Nonsense Word Fluency by the middle of first grade.
- The benchmark goal for third grade was established at 110 or more words per minute on oral reading fluency by the end of the school year.
- The benchmark goal for fourth grade was established at 118 or more words per minute on oral reading fluency by the end of the school year.

Students participated in the states annual criterion referenced test as part of the "No Child Left Behind" law. This assessment measures students' mastery of the Montana State Content Standards. The following are the results for Garfield Elementary School for the 2011-2012 School Year:

	Math 2011-2012		Math 2010-2011		Reading 2011-2012		Reading 2010-2011	
	3rd grade	4th grade	3rd grade	4th grade	3rd grade	4th grade	3rd grade	4th grade
Advanced	22%	26%	20%	23%	45%	43%	45%	37%
Proficient	54%	39%	42%	42%	48%	47%	47%	47%
Nearing Proficient	18%	21%	16%	19%	5%	8%	5%	10%
Novice	6%	14%	22%	15%	2%	3%	3%	6%
Measurable objective (percentage of students at or above the proficient level)			68%				83%	

As a quick summary of these score shows we have 93% of our 3rd grade students reading at or above a proficient level and 76% at or above a proficient level in math. Our 4th grade students have 90% at or above proficient in reading and 65% at or above the proficient level in math. We were also able to compare our 4th grade scores this year to how they performed last year and our data shows they raised their proficiency in math by 3 percentage points, while in reading they dropped 2 percentage points.

Student Activities:

There was a variety of student activities that happened throughout the year. This year we focused on creating school spirit by designating Friday's as being "Blue and Gold" days. Students and staff were encouraged to participate and raise awareness of school pride. One of the highlights of this effort was seen at the district wide homecoming assembly held at the Fergus Field House. It was great to see every student in the district participating in this assembly.

With the help of our PTO and community donations we were able to take our 3rd and 4th grade students skiing this year. We had three very exciting day for each grade level at Showdown, Montana. By the time we had finished all three days of skiing every student was going to the top of the mountain and skiing down. We had fantastic parent support and the folks at Showdown made our experience a great one.

Mrs. Kepler put on variety of music programs for all of our students this year. They were energetic and engaging for all involved. She also coordinated our talent show this year which when like clockwork. It was great to see all of the kids perform.

We also had Cheryl Bannes visit our school monthly this year as our artist in residence. Students had a wonderful experience working with a variety of mediums and techniques. This was funded partially through our PTO and a grant through the Montana Arts Counsel. We look forward to having Cheryl back next year.

"Watch Us SOAR!"

Parental Involvement:

This was another fantastic year for parental involvement. Our PTO fundraising efforts (Great American and spring field day) were awesome as usually. I feel the spring field day was a huge success. This was a change that made some nervous but was well received and the number of student/parents that attended was fantastic. The family movie nights were also very successful in creating a more family friendly atmosphere around our school community. The PTO also funded our end of the year field trips to the Lewis and Clark Interpretive Center for our 4th grade students. Our PTO also brought in the Missoula Children's Theatre this year. This allowed 60 K-8 students to participate in the production of *The Tortoise Versus the Hare*. The PTO is also donating $200 to each classroom for supplies to begin next year. The book fair was another great success because of our parent helpers. We also had a great turn out for parent/teacher conferences with around 98% of our parents attending.

LEWIS & CLARK ELEMENTARY SCHOOL

Michelle Trafton

Lewis & Clark Elementary School
212 Crystal Drive
Lewistown, Montana 59457
406-535-2811

Michelle Trafton, Principal

2011-2012 Annual Report

Mission Statement: "We are here to Achieve, Believe and Care."

Lewis and Clark Vision Statement:

Students attend Lewis and Clark to become life long learners equipped with skills that promote their best efforts, appropriate choices, and critical and creative thinking. High expectations and quality education assist in the development of focused, responsible students who strive for academic success and work to be productive citizens. Pride in our efforts to educate all of our students along with positive parental involvement helps create a caring school environment.

Attendance:

Our average daily attendance for the school year showed a slight improvement from the previous year, with student attending 95.74% of the days. There were 9 students that missed 10% or more of the total school days and the attendance rate equates to an average of 8 students absent every day. Due to the amount of material that is missed through excessive absenteeism we will continue to focus on positive attendance through our attendance policy and communication with students and parents on the importance of attending school each day they are healthy.

Enrollment:

The following information represents our ending enrollment numbers for the given school years. This year we had an increase of 10 students with a minimal number of students moving in or out during the school year.

	2011-12	**2010-2011**	**2009-2010**	**2008-2009**	**2007-2008**	**2006-2007**
5th grade	98	96	92	85	91	92
6th grade	99	91	90	87	91	102
Total	197	187	182	172	182	194
Change (+ or -)	+10 students	+5 students	+ 10 students	-10 students	-12 students	

Response to Intervention (RtI):

Lewis and Clark continued their involvement in the RtI process. The team attended three OPI RtI workshops, three Wayne Callender workshops, and two AIMSweb trainings during the school year. Our RtI OPI Facilitator was Peggy Visser and administratively we met with her twice during the school year.

Through the RtI process we met as a team once a month, held Student Data Meetings with all staff twice a month, and implemented our RtI student folders for students in Tiers 1.5, 2, and 3. The folders include interventions, data, graphs, and documentation. In addition, individual teachers met with our RtI team for consultation and additional student meetings. By attending workshops and trainings, meeting as a team and staff, and working with our RtI Facilitator the RtI process is continuing to develop and address interventions and progress for students who need additional or supplemental assistance.

The Lewis and Clark team consists of Michelle Trafton, Cindy Gremaux, Jackie Rickl, Mari Beth Chamberlin, Lynn Lensing, and Candy Dunn.

Montana Behavior Initiative (MBI):

We continue to build upon the Montana Behavior Initiative at Lewis and Clark School. Attending the MBI Summer Institute last summer was Michelle Trafton, Jill Reed, Sandy Fox, Barb Fradley, and Amanda Kase. Our Lewis and Clark MBI Team includes Michelle Trafton, Sandy Fox, Jill Reed, Norine McKinney, Gretchen Conrad, and Mari Beth Chamberlin. We meet monthly to review and improve upon the MBI initiatives.

During this school year we have continued working with our SOAR Expectations (Safe, Organized, Accepting, and Responsible). Staff continually work with students on meeting those expectations and students are recognized individually with SOAR tickets when expectations are met. We also hold weekly SOAR drawings for tickets and student winners are rewarded throughout the year. In addition we implemented Schoolwide SOAR rewards as students filled our “EAGLES SOAR” bulletin board with tickets. When the board was full of tickets the students were then rewarded as a grade level with a fun activity and treat. Students enjoyed this very much and did strive to meet SOAR expectations. Our Parent Teacher Organization was very helpful with this program in supplying the ice cream and cake treats.

Another program we worked on this year was the Chain of Kindness. Once a week students in classrooms write down an act of kindness they have performed or that they have witnessed others performing. The act is written on a strip of paper that is then formed into a circle and linked together with several others. At the end of the year we took the chain down and circled the entire school with the students and the chain to focus on the positive acts students perform and witness throughout the year to show how kindness can go a long way in creating a positive environment in which to learn and interact.

We also implemented the Lewis and Clark Service Council. We had 18 students involved in Service Council and they met every other week with the principal. They were involved in making announcements to classrooms, helping with teacher appreciation week, working for the good of others, organizing a book drive for donation of books to students in Africa, assisting around the school, selling lollipops for service projects, and serving as positive role models.

The After School Learning Center was also put into place this year in December. We recognized a need for students to receive assistance with their school work. Students were able to voluntarily attend the center or could be assigned by a teacher or parent. The center was held every Monday, Tuesday, and Thursday after school with students attending each session to complete work.

We plan to continue our work in MBI with Michelle Trafton, Jeff Russell, Rachel Cole, Amanda Kase, Jill Reed, and Sandy Fox attending the MBI Summer Institute June 18 – 22, 2012.

Title 1:

As a Schoolwide Title 1 school we met this year to devise a Schoolwide Title 1 plan to develop goals and objectives to ensure that all students, particularly those who are low-achieving, demonstrate proficient and advanced levels of achievement on the state's academic achievement standards.

To address those needs we will regularly review the progress of our school and students, participate in a comprehensive needs assessment and focus efforts to increase parental involvement. Consistent with the purpose stated above, all parents in a Schoolwide program school are encouraged to participate in parent involvement activities.

Our Schoolwide Title 1 team this year included Michelle Trafton, Jackie Rickl, Mari Beth Chamberlin, Tracy Conner, Cindy Gremaux, Lynn Lensing, and Candy Dunn. Lynn Franz is our parent representative.

School Safety:

Throughout the school year we work on school safety in a continual effort to ensure the safety of our students, staff, and school. This year we met monthly as a Lewis and Clark Safety Team to review safety procedures, create emergency operations for our school, and schedule drills and training. Our Lewis and Clark Safety Team includes Michelle Trafton, Nancy Hudson, Jill Reed, Tracy Conner, Dee Ann Buehler, and Teresa Majerus. All staff attended a school safety training in January with the local safety officials. We then met as a staff to assemble and train on our Lewis and Clark Emergency Operations Manual. We have conducted drills throughout the year including fire drills, reverse evacuation drills, and lockdown. In June, Michelle Trafton, Amanda Kase, Teresa Majerus, and Amanda Jenni attended a FEMA course on school safety to continue our efforts in this area during our next school year.

Student Achievement:

At our end of the year assembly we recognized 45 sixth grade students with Presidential Awards for Academic Excellence. This award is given to students who have earned a cumulative GPA of 3.5 and above during their fourth, fifth and sixth grade years and are proficient in either reading or math on the spring Measure of Academic Progress (MAP) test. Eight sixth grade students were recognized for Presidential Outstanding Achievement. The purpose of this award is to recognize 6^{th} grade students who show outstanding educational growth, improvement, and commitment. This year we also recognized ten students for perfect attendance and sixteen students for outstanding attendance this school year.

We used the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) to identify intensive, strategic and benchmark students in oral reading fluency. The chart below gives you a look at how the school year ended:

	Intensive (at risk)	Strategic (some risk)	Benchmark (low risk)
5th Grade			
2008-2009	12%	18%	70%
2009-2010	11%	16%	73%
2010-2011	18.5%	17.4%	64.1%
2011-2012	18%	16%	67%
6th Grade			
2008-2009	15%	13%	72%
2009-2010	13%	15%	72%
2010-2011	12.4%	12.4%	75.2%
2011-2012	18%	12%	70%

Benchmark goals:

- The benchmark goal for fifth grade was established at 124 or more words per minute on oral reading fluency by the end of the school year.
- The benchmark goal for sixth grade was established at 125 or more words per minute on oral reading fluency by the end of the school year.

Measure of Adequate Progress (MAP) testing was continued for all students in both 5th and 6th grade. MAP was given three times during the year in math, reading, and language usage. The data from these tests help monitor progress of our students; is used to drive instruction; and is used as a predictor of possible achievement on the MontCAS tests. The testing also has become an opportunity for students to challenge themselves to make improvements from the fall, winter, and spring tests.

The chart below shows the results of the MontCAS annual state tests as required by No Child Left Behind. This assessment measures students' mastery of the Montana Content Standards in reading and math. Below are the results for Lewis and Clark students during the 2011-12 school year.

	Math		**Reading**	
	5th Grade	6th Grade	5th Grade	6th Grade
Advanced	43%	48%	56%	78%
Proficient	30%	28%	27%	13%
Nearing Proficient	10%	11%	12%	7%
Novice	18%	13%	5%	2%
2010-11 Measurable Objective (percentage of students at or above the proficient level)	68%		83%	

Student Activities:

Band and Choir

Our fifth and sixth grade students had the opportunity to participate in band and choir. We had 46 fifth grade students and 42 sixth grade students in band this year. Sixth grade band students walk to the high school for their classes and fifth grade students have band at Lewis and Clark in two class groupings. Each of the classes have band three times a week. We had 64 fifth grade choir students and 63 sixth grade choir students. Fifth graders have choir twice a week and sixth graders have choir three times a week at Lewis and Clark. Concerts were well attended and students did an excellent job demonstrating growth throughout the year. Mr. O'Halloran started a Select Choir this year for 5th and 6th grade. We had several students participate and they put on an outstanding performance, along with all of our students, during the spring concert.

Athletics

Students also had the chance to participate in after school athletic events. Flag football, volleyball, basketball and wrestling were available to all interested students. Mr. Daniels and the coaches did a great job again this year. We would like to congratulate all of our student athletes for their accomplishment and representing our school in a great way.

After School Learning Center

This year we implemented the After School Learning Center on Monday, Tuesday, and Thursday from 3:10-4:00. Students could volunteer to attend, be assigned by a teacher, or assigned by a parent. Students received assistance with their work and were given an after school snack and drink from our Parent Teacher Organization. The center was well attended with 4 to 20 students each session. We saw an improvement in attitude, work ethic, and grades in many of our students. There were also quite a few students who volunteered to attend as they like to get their work finished at school so they would not get behind in their classes. They also like receiving help with their work. In addition, individual teachers also had students working in their classrooms many days after school.

Service Council

We had 18 students involved in Service Council this year and they met every other week with the principal. They were involved in making announcements to classrooms, helping with teacher appreciation week, working for the good of others, organizing a book drive for donation of books to students in Africa, assisting around the school, selling lollipops for service projects, and serving as positive role models. Our Service Council students this year included Kole Dengel, Caitlin Krause, Laura Waterman, Noah Agostinelli, Abby Gremaux, Dawson Tedesco, Jada Hartman, Emily Eckhardt, Brady Boyce, Sierra Hunnewell, Alysah Southworth, Bailey Collins, Jaden Graham, Cormac Weichel, Scott Sciuchetti, Greg Fulbright, Amanda Sweeney, Emma Lakin, Grady Gilpatrick, Isabella Lewis, Rebecca Bawden, Nathan Kindzerski, Isaiah Kolar, Tanner Trafton, Caleb Russell, Taylor Young, Ben Kolar, Jade Kremer, Noah Kirsch, Dawson Southworth, Auriel Krumwiede, Grace Holzer, Hunter O'Neill, and Madison Kucera.

Geography Bee

In January we held our annual Geography Bee. The 16 participants from various classrooms were: Mason Harrison, Rebecca Bawden, Morgan Davis, Noah Kirsch, Caleb Russell, Wesley Jameson, Amanda Sweeney, Garrett Sherman, Willow Crites, Laura Waterman, James Snider, Andrew Coolidge, Hunter Schell, Cody Henderson, Ethan Day, and Kinsey Irvin. The Bee was held at the Fergus Center for the Performing Arts and the students were asked a variety of geography questions. Our Geography Bee Champion is Wesley Jameson.

Ice Fishing and Fish, Wildlife, and Parks Program

January also brought ice fishing to our students. The Fish, Wildlife, and Parks program sponsored ice fishing for all of our 5th grade students out at East Fork Reservoir. They were met by the Fish, Wildlife, and Park staff and instructed on how to bait the hook, set the line, and set the hook. We had many students that had never gone ice fishing before so it was great to get the exposure to this interesting sport. Fish, Wildlife, and Parks have also been part of our science program in the classroom with fly tying, fish jeopardy, fish dissection, and fish lure making. We are very thankful for their contribution to our school and students.

Art in the Schools

We have been very fortunate to have the Art in the Schools program at our school. This started in January as well and is sponsored by our Parent Teacher Organization. Cheryl Bannes has come to our classrooms once a month teaching students various art techniques of drawing shapes, the body, proportions, Georgia O'Keefe flower technique, and sculpture. Throughout these lessons we really look forward to seeing the art techniques and skills in our student work.

Spelling Bee

February started us out with our Lewis & Clark Spelling Bee at the Fergus Center for the Performing Arts. We had participants from each classroom including: Brooke Rector, Caleb Russell, Abigail Wentworth, Amanda Sweeney, Natalie Bourne, Alex Hunnewell, Kody Dengel, Megan Sweeney, Emily Eckhardt, Alysah Southworth, Annie Franz, Ajiah Ross, Laura Waterman, Bailey Collins, Sierra Hunnewell, and Paige Myers. Laura Waterman is our Lewis & Clark Spelling Bee Champion and went on to the Fergus County Spelling Bee along with Annie Franz, Alysah Southworth, Megan Sweeney, Kody Dengel, Emily Eckhardt, Ajiah Ross, Abigail Wentworth, Sierra Hunnewell, and Natalie Bourne. The spellers did a fantastic job up on the big stage spelling some very complex words!

Outdoor Essay

The Outdoor Essay competition was also held in February. Students wrote an essay in their Reading/Language classes at Lewis & Clark about an outdoor event. There were topics ranging from great fishing/hunting trips to snowboarding. Those essays were submitted to Walleyes Unlimited and several winners from Lewistown and surrounding areas were chosen. Lewis & Clark winners included Kole Dengel, Riley Weaver, Daniel Woods, Noah Kirsch, Dawson Southworth, Alysann Karhi, Jasmine Mager, Sydney Knox, Tanner Trafton, and James Snider. In addition, the Grand Prize Runner Up was Megan Sweeney and the Grand Prize Winner was Nicholas Wendt! We thank Walleyes Unlimited for their support of this program.

Keep Montana Green

The Keep Montana Green Poster Contest results came back at the end of February and we had several 6th grade students place in the contest. First place was Cole Gursky, second place was Annie Franz, and third place went to Hanna Hayes. Honorable Mention went to Valerie Kolstad, Scott Sciuchetti, Cormac Weichel, Alex Wickens, and Chase Farrar. It was exciting to see that our students did so well in this artistic contest.

I Love to Read Month

The entire month of February was dedicated to "I Love to Read" month through our school libraries and classrooms. The theme this year was, "Read the Most from Coast to Coast" and nationally students took 3,581,992 Accelerated Reader quizzes! We had a variety of activities within our schools related to reading. 5th and 6th grade students took part in "Reading Buddies" and took busses over to Highland Park School where they read to Kindergarten, 1st and 2nd grade students. The students in both schools really enjoyed this and got exposure to all kinds of new books. Lewis & Clark students surpassed their goal of 2,000 Accelerated Reader points for the month of February. They earned 2,346 points and received a school wide treat!

Wax Museum

The 5th grade students and teachers put on the annual Wax Museum again this year and had a wonderful turn out of visitors and talent. Students created a report, poster, background, and costume as they depicted the deceased person in history. Parents and community members were invited to attend. The students took great pride in their work and received overwhelming accolades about the effort they had put into this project! It was a wonderful presentation of their work and talent as well as an enjoyable community event.

Talent Show

We held our 1st Annual Talent Show this year. There were 19 acts and 30 students involved. Students performed in several different types of acts such as singing, dance, jump rope, pogo stick jumping, puzzles, and comedy. We had a wonderful display of talent and the all of our students, parents, and community in attendance seemed to thoroughly enjoy the Lewis and Clark talent!

Parental Involvement:

The K-8 Parent Teacher Organization (PTO) and their many volunteers continued to provide impressive support at Lewis and Clark this year. They provided parents to help organize our school pictures, organize and run our fall fundraiser, volunteer during our Book Fair, provide treats for our Schoolwide SOAR rewards, After School Learning Center, and during MontCAS testing. They also funded field trips such as the 5th grade trip to Billings to see the science Gizmo Guys and their journey on the Charlie Russell Chew Choo. The 6th grade adventures included Zoo Montana, Montana SHAKES (Shakespeare in the Parks Program), and the team building National Guard day at the fairgrounds. PTO has also hosted Family Movie Night at our school for students and parents throughout the year. In addition, the PTO Spring Field Day for all schools was held at the Fergus High Field House and was well attended with students and parents enjoying a night of fun.

In addition, through the great amount of effort and dedication to our schools, the PTO has fundraised to allow teachers to request supplies for their classroom and for their grade level.

PTO is also very involved in our Teacher Appreciation Week with bringing treats and special gifts for all staff. Our staff truly appreciates the kindness and dedication of PTO volunteers that contribute their time, energy, and care to our students, staff, and schools. We are very fortunate to have PTO involved with our schools; they contribute so much to our continued success.

Parents have also been involved in our school throughout the year with Parent/Teacher Conferences (about 98% attendance), volunteering during school events such as fish dissection, lure making, fly tying, cow eye dissection, ice fishing, Charlie Russell Chew Choo/Museum, and Zoo Montana. The majority of 5th grade parents attend the Wax Museum as well as a number of community members.

We continue to communicate with parents through our Open House at the beginning of the school year and through the Refrigerator Reminders that outline the information and events throughout each month. We have received very positive feedback about the reminders and requests that information continues to be sent in that fashion as it provides important information that parents are easily able to access. To increase parent involvement and communication we look forward to presenting a K-6 Orientation for parents and students beginning this fall to introduce/update parents about several programs in our schools including RtI, MBI/Bully Prevention, Title I, assessment, programs, and K-6 procedures. The continual collaboration between schools has been very positive for parents, students, and staff.

LEWISTOWN JUNIOR HIGH SCHOOL

Tim Majerus

Lewistown Junior High School
Annual Report
2011-2012
Tim Majerus, Principal

The mission statement of Lewistown Junior High School is "to create a nurturing environment where students can experience personal and academic growth". We believe that during the 2011-12 school year that this mission was again accomplished. The staff at LJHS has been, and continues to be, a caring and giving group of individuals who strive to provide the best educational opportunities and environment for our students. They take very serious their task of transitioning elementary students into high school. The junior high years are extremely critical in helping students understand you they are and what they are capable of achieving. We strive to provide an educational environment to accomplish this and to provide students with the skills to have a successful transition into the high school.

This annual report will provide a summary of the staff, activities, and academics of Lewistown Junior High School.

STAFF

The staff of the Lewistown Junior High School for the 2011-12 school year was decreased by two FTE. The following made up the staff at the junior high:

Principal:
Tim Majerus

Certified Teachers:
Chad Armstrong- Health Enhancement (0.5 FTE)
*Brad Breidenbach- 7th Grade Computer Applications/8th Grade Social Studies
*Brittney Cecrle- 7th Grade Special Education
Terri Daniels- 8th Grade English
Mandy Eike- FaCS
*Krystal Ferguson- Art/8th Grade Social Studies
Suzie Flentie- 8th Grade Science
Barb Fradley- 0.25 FTE Librarian
Greg Lucotch- 7th Grade Social Studies
Teresa Majerus- Counselor (0.5 FTE)
Kim Miller- 7th Grade English
Denise Nelson- One Period of French
Steve Paulson- 7th Grade Science
Chris Rice- 8th Grade Special Education
Bethany Rogers- Music
Val Snapp- 7th Grade Math
Katherine Spraggins- 8th Grade Math

Secretary:
Christy Rogers

Custodial:
Steve Kelly
Gary Knox

Para-professionals:
Jenifer Blazicevich
Derree Kamp
Barb Sauby
Kim Wiegert

Kitchen Staff:
Jan Mane
Sherri Sebek
Denise Williams

Star Classroom Staff:
Susan Teigen
Trissy Durbin
Judy Kellogg (retired in December)

*New staff at the junior high.

At the end of the school year we had several staff that had decided to move on to retirement or other positions: Greg Lucotch, Denise Nelson, and Val Snapp have retired while Brittney Cecrle, Terri Daniels, Susan Teigen, and Chris Rice will be moving on to different positions. Para-professional, Derree Kamp, decided to retire and end her 12 year career at LJHS.

ENROLLMENT/ATTENDANCE

This year LJHS incorporated a new attendance policy to help emphasize the importance of being in school and to help prepare them for the rigorous attendance policy at the high school. Our new policy focused on maintaining at least a 90% attendance. Students exceeding this minimum were required to attend Saturday School sessions.

The student attendance rate was slightly better than last year with an average of 93.65%. (This includes all absences from the classroom except those for school related activities). On average a student missed approximately 11 of the 179 days of school.

81 students had less than 10 absences.
85 students had between 10 and 20 absences.
10 students had more than 20 absences during the school year. (This was a 50% decrease from last year)

For the most part our attendance has been acceptable. We are pleased to see a decrease in the number of students who miss more than 10% of the days; however we would like to see this number decrease even more as we go into the second year of the new attendance policy.

School Enrollment for the 2011-12 School Year:

7th Grade – Enrollment was consistently around 97 students throughout the school year with very few students moving in or out of the district.

8th Grade – Enrollment was also consistent with around 94 students throughout the school year.

ACADEMIC PERFORMANCE

Response to Intervention (**RtI**) - This year's RtI team focused on a number of areas. The team, made up of Terri Daniels, Brittney Cecrle, Kim Miller, Chris Rice, and Katherine Spraggins, began the year by creating an intake form for new students. This form ended up being extremely helpful in assuring new student information was evaluated within the first two days upon requesting entry. As a result, class placement and a clear understanding of the student's needs helped students get the proper start at LJHS. Another task of the RtI team was to evaluate the procedure for evaluating student assessment data. The team created a spreadsheet to help us evaluate how students are distributed in each class. One of our goals for the upcoming school year is to have a more evenly distribution of skills and in some cases, have students with the same skill set in common classes.

The **After School Learning Center** under the direction of Val Snapp and Barb Sauby continues to provide much support to students needing that extra help. The program continues to be held on Tuesday and Thursday night each week from 3:20 P.M. until about 4:30 P.M. with an average of about 10 students per night (occasionally it overflows into Mr. Lucotch's and Mrs. Cecrle's rooms). The After School Learning Center is open to all students and staff members; however it is not limited to those rooms after school. All teachers can be found working with students in their individual classrooms.

Student Assessment – LJHS continues to utilize the MAP testing three times a year to benchmark students as an indication of how they will perform on the MontCAS test in the spring. Each time students were given the MAP test they were eager to see how their immediate results compared to their last test. This gave us the idea to incorporate some self-competition into the MontCAS tests. Prior to the MontCAS testing students visited with their advisory teachers. In this one-on-one meeting students saw their scores over the last three years. From these scores they were asked to set goals for this year's scores. Students were also given an extra incentive of a drawing for two Nook Tablets from the names of those who maintained their perfect score or showed significant improvement. This year's scores were well above the accumulative scores for the state of Montana.

MontCAS Scores

	READING					**MATH**					**SCIENCE**	
2012	**7th LJHS**	7th State	**8th LJHS**	8th State		**7th LJHS**	7th State	**8th LJHS**	8th State		**8th LJHS**	8th State
Advanced/ Proficient	**95%**	89%	**96%**	88%		**79%**	68%	**79%**	66%		**76%**	67%
Nearing Proficient/ Novice	**4%**	11%	**4%**	12%		**21%**	33%	**20%**	34%		**24%**	33%

STUDENT ACTIVITIES

It has been the belief of the Junior High that educational opportunities extend beyond the classroom. For this reason we offer a number of clubs and activities to challenge students in a variety of ways. Clubs and activities have proven to give students a greater sense of belonging to a school. This sense of belonging helps students with better attendance and better grades. When they take an active role in representing the school or in showcasing our work to the community they gain a sense of pride that carries over into the classroom. Of course no activity or club is successful without the dedication of the advisors who put in the extra time to provide these opportunities. The following is a list of the clubs and activities provided to our students:

Choir, Select Choir, Band and Jazz Band

The band and choir programs had some changes to their schedules this year. The specialty groups of Jazz Band and Select choir both met at 7:15 in the morning. In the past only the Jazz Band was a morning class. Because of scheduling constraints due to staffing, both had to be offered in the morning.

Concerts were well attended throughout the school year. A couple changes have occurred with the concerts. The first is having two spring concerts; one for band and the other for choir. In the past we had a combined concert during the spring. This change helped to shorten the overall length of the spring concerts for the audience since few parents need to be in attendance for both band and choir. The spring choir concert was held at the Junior High School Auditorium. This change in venue was a success and showed enough promise that we scheduled all our 2012-13 choir concerts to be held in the junior high auditorium.

The LJHS **Ski Club** had a new advisor with Mrs. Teigen. Even though we had a school wide ski trip for both 7th and 8th grade students, the ski club continued to be popular winter activity. By joining ski club for the membership fee of $35, students have the opportunity to join the club on one or all of the ten scheduled trips to Showdown. The membership covers the cost of transportation. Students are still responsible for rental cost and the cost of lift tickets for each day they travel. This year approximately 80 students took advantage of the ski club opportunity.

Service-Learning projects continued to be a positive opportunity for students at LJHS. Given back to our community helps gain a sense of responsibility and helps our community see a value in our students. Students and staff found a number of ways they can help our community:

> **Science –** Mr. Paulson and his students helped out in many ways. Early in the year his 7th grade students continued their project of sampling and measuring Spring Creek in the Brewery Flats area. His classes also completed measurements of the bottom of the Frog Ponds. Their data will be used to draw a map of the bottom of the ponds. From this they are able to calculate the amount in which the ponds are filling with sediment.
>
> Mrs. Flentie and her GIS club have done several projects for the community. One of the biggest projects this fall was the identifying and mapping of weeds along the city trail system.

Trail Restoration – To help with the damages the city trail system suffered due to last year's flooding, the students helped haul gravel to restore many areas of the Brewery Flats trail. This all day activity was organized in conjunction with a BLM educational presentation.

Flannel Board Stories – The 7th grade FaCS students continued their tradition of preparing and presenting flannel board stories to the elementary schools, library, head start and home day care facilities. Each student selects a children's story to recreate using flannel cut outs of the characters. They then present the stories to children throughout the school year.

FaCS Service Project – Mrs. Eike's Fun with Fabrics class continues to create pillows for surgery patients and blankets for newborn babies. These projects continue to be beneficial for both the hospital and our students.

Veteran's Day Assembly – LHJS presented its 10th Veteran's Day presentation. This year's program may have been bigger and better than past presentations. Much of the focus was on student created writings and performances. Again this year bus service was provided from the Yogo Inn and attendance seems to have increased. As a result of the increased attendance, three classrooms of students had to sit in the balcony area. LJHS feels honored to have the Veteran's Day Assembly. It is our way of honoring those that have given so much to our nation. This year we had two guest speakers: Jean Raw and Justin Jenness.

The **LJHS Acting** class, under the direction of Terri Daniels and Derree Kamp performed an outstanding play during the second semester of this school year. The acting class was offered during the spring semester this year. The students presented "Way Out West in a Dress".

Running Club was offered for two seasons: fall and winter. Teresa Majerus oversaw the fall running club. During the fall the running club gives boys the opportunity to participate in something very similar to cross-country. A highlight of the fall running club is the opportunity to compete in the home cross-country meet. The winter running club continued to be a big success under the guidance of Suzie Flentie. This group of students meets after school on Mondays and Thursdays, between the winter and spring sports' seasons.

The **GIS Club** involves Geographic Information Systems Software and Geographic Positioning System Units. This group meets every Monday morning to learn the GIS software and to work on a variety of projects. This fall the GIS club mapped the weeds along the city trail system. In the spring the loyal members of the club took a trip to Bozeman to visit the MSU campus and participate in a Geocache.

This year **Student Council** is being led by eighth graders Whitney Bristol, President; Heather Wiegert, Treasurer; and seventh graders Kaitlyn Weinheimer, Vice-President; and Mikayla Comes, Secretary. Under the direction of Mrs. Eike, the student council meets on a regular basis and sponsors several activities for the students. One of the more successful activities was the Homecoming Spirit Week. The student council came up with five theme days for students to

show their spirit. Each day class winners were selected for an overall winner for the day. At the end of the week a grand prize was awarded from a drawing of the daily winners.

During Teacher Appreciation Week the student council provided a small token of their appreciation during each day of the week. The student council also organized a send off for Madelyn Kirsch when she was leaving for the National Spelling Bee.

Aside from organizing student activities, the student council also shared their concerns. From these concerns automatic air fresheners were purchased for the locker rooms and doors were put on the stalls of the boys' bathroom.

Through the student council LJHS believes the students can have a unified voice that will be heard.

The **LJHS Math Counts** continued to have a strong group of students and met on a weekly basis under the leadership of Katherine Spraggins. Jim Hamling offered his assistance and an occasional pan of brownies for the students. This year's groups consisted of a few returning 8th graders and a very competitive group of 7th graders. Math Counts takes a special kind of student to participate. Not only do they need a love for math, they have to be willing to give up much of their free time during lunch to prepare themselves for competition. This year the team placed 3rd in the Chapter Competition in Billings. At this competition Jake Klingaman placed 2nd overall and 1st in the countdown round. The third place qualified the team for state competition in Bozeman. At state the team took an impressive 5th place with the team's top finisher, Jake Klingaman placing 11th.

The **LJHS Builders Club** continued to be an active group under the leadership of Kim Miller and Terri Daniels. The Builders Club operates the student store. Proceeds from the store go to purchase items to make the school a better place for the students. One of the biggest projects of the year was a Spirit of Christmas canned food drive for the Community Cupboard. This year's officers are: Hayes Majerus, President; Eric Knox, Vice-President; Brooke Gardner, Treasurer; Camryn Vaughn, Secretary; and Jaida Gordon, Historian.

One of the grand finales of the school year is always the **LJHS Talent Show.** This year we held our 15th annual event back in our school auditorium. For the last several years the event was held at the Celebration Church. As a part of utilizing our facilities we decided to return the event to the auditorium. Our students were rewarded with a variety of acts including singing, dancing, and instrumental. One of the math classes even presented a student written skit. Mrs. Kamp was responsible for organizing the Talent Show and the students of the acting class were the Masters of Ceremony. This program has become a welcome and much-anticipated tradition.

At the E**nd of the Year Awards Program**, thirty-six students were honored with the first year **Scholastic Award** in which a student has to have a 3.5 grade point average or above for the past four quarters of school. Twenty-two students received the second year award for meeting a 3.5 grade point average or above for the past eight quarters of school. In addition, each year two students are selected for the DAR award. These two 8th graders are selected by staff and are exemplary of positive attitudes and a willingness to put forth an extraordinary effort. This year's DAR award winners were Jaree Mane and Jace Davis.

National Spelling Bee – This year Madelyn Kirsch won the state spelling bee thus qualifying her for the national competition in Washington, DC. Madelyn was given a school-wide send off organized by the student council. Students and staff were extremely impressed and proud of Madelyn's successes and watched ESPN throughout the day to catch a glimpse of her on national television.

The **Parent Teacher Organization** (PTO) of LJHS again supported the eighth grade dance, provided treats for the after school learning center, and treats for all students throughout the school year. They purchased a variety of items for each classroom with an emphasis on areas that typically don't gain PTO support. They provided support to buy student assignment books for all students during the school year. The PTO also provided the funding for the prizes for our MontCAS score improvement incentive program.

LJHS… "Where Excellence and Enthusiasm Collide"

FERGUS HIGH SCHOOL

Jerry Feller

Fergus High School – Office of the Principal
1001 Casino Creek Drive, Lewistown, MT 59457

FHS ANNUAL REPORT
2011-2012

"Excellence Today, Success Tomorrow"

Fergus High School was under the second year leadership team of Mr. Jerry Feller, Principal and Mr. Jeff Elliott, Assistant-Principal. We enjoyed many exciting times and our kids enjoyed many positive outcomes in many different areas of our school community. As a school, we continued to strive and meet the needs of our students as we continually aim for outstanding individual and group achievements. This report is a brief synopsis of the many highlights, goals or happenings of this past year along with a few facts that were compiled during the course of the year.

This report begins by listing all of the staff at FHS. The staff at Fergus High School is truly a great bunch of people to work with. They are very committed to their work and the students at FHS. I would personally like to take this opportunity to thank them all for making my first year as Fergus High School Principal very rewarding and one that I will always remember.

The staff of Fergus High School for the 2011-12 school year was comprised of the following:

Sandy Armstad
Doug Braulick
Karen Durbin
Gary Gebert
Troy Hudson
Diane Lewis
Mike Mangold
Steve Olson
Robert Rutledge
Rhonda Stenseth
Jim Daniels
Sherry Hodges
Robin Moline
Susan Rutledge
Angela Woolett
Shawn Schuchard
Debra Johnson
Chad Armstrong
Sherry Breidenbach
Victor Feller
Justin Guyer
Fawna Kuntzelman
Leslie Long
Denise Nelson
Linda Rinaldi
D.K. Slagel
Brett Thackeray
Connie Bowen
Justin Jenness
Wendy Pfau
Betty Sanders
Joel Bennett
Josh Wright
Jean Little
Luke Brandon
Loren Drivdahl
Jeff Friesen
Holly Heser
Rich Kuntzelman
Jared Long
Brandon O'Halloran
Newell Roche
Melanie Smith
Beau Wright
Tiffany Hemsath
Terry Lankutis
Jean Rogan
Shari Tindall
Mike Kilby
Karen Hansen

New staff members hired for the 2011-12 school year:

Doug Braulick – Art (Moved to High School from Junior High)
Mike Kilby – Custodian
Josh Wright – Custodian

HIGHLIGHTS FOR THE 2011-12 SCHOOL YEAR:

- STUDENT LEADERSHIP – The leadership from our student body leaders was outstanding throughout the school year and continued that tradition under the leadership or Ms. Melanie Smith and Mrs. Sandy Armstad. The Student Body President McCalle Feller and Vice-President Kiera Bulluck did an outstanding job of bringing our students and staff together.

- GRADUATION 2012 – The 112th graduating class celebrated Commencement Exercise on May 27th, 2012. Our music performances were awesome, our student speeches were outstanding and our Commencement Address by Dan Boyce, a past Fergus High School graduate of the class of 2005 was truly memorable. This was again the first-class community celebration it is expected to be. The traditions of our ceremony include the "showcasing" of graduates by the faculty members and the wearing of gowns by the graduates, teachers, administration and school board. Salutatorian for the Class of 2012 was Sydney Stivers and the Valedictorian was Kiera Bulluck.

- FERGUS HIGH ACCREDITATION – In November we were notified that the high school would again receive exemplary accreditation through the Northwest Association of Accredited Schools (NAAS). As a leader in the state, Fergus High School has worked to maintain high standards, with the NAAS recognition indicating a high quality of excellence. Fergus High School (Fergus County High School) has been accredited by the Northwest Association of Schools, Colleges and Universities since 1920. A school visitation was top priority in maintaining exemplary accreditation for the 2012 school year.

- CLUBS & ACTIVITIES – Fergus High School has many things to be proud of when it comes to our clubs and non-athletic groups. Our staff has helped create many strong vocational, academic, artistic and athletic groups. Our traditional groups such as F-Club, Student Council, Weight Club, Ski-Club, Spanish Club, Mentoring, Band, Choir, HOW Club, Key Club, National Honor Society were all very successful along with our vocational clubs such as FCCLA, BPA, FFA and Skills/USA.

- FERGUS HIGH SCIENCE TEAMS – Fergus High science teacher Justin Guyer and FHS science students kept up their outstanding work in science competitions during the 2011-2012 school year. The Fergus High School team placed in the top three in their state competition this past fall. FHS has taken first or second over the last eight years, winning three times.

- PRINCICPALS CUP – This year the Fergus High School Team took first at it regional meet, qualifying them for the State competition. The 2012 team included Garrett Guyer, Jonathan Skipper, Aidan Stansberry, Ingrid Stansberry, Carl Wright, and Beth Wright.

- MUSIC – With the leadership of Mr. O'Halloran and Mr. Kuntzelman our music department continues to accept the challenge of offering many opportunities to the students of FHS. For the third year we offer Jazz Band and Choralaires as a zero hour class that begins each day at 7:15 AM.

- ACT Awards – The Office of Public Instruction annually recognizes students with top ten percent scores on the ACT in the areas of English, Mathematics, Reading and/or Science Reasoning. Students recognized this spring from FHS included Kiera Bulluck, Molly Daniels, Ingrid Stansberry, Sydney Stivers, Michiel Ayers, Emily Olson, John Reilly, Lissa Quinlan, Bailey Lund, Kelly McReynolds, Amber Strouf and Shannon McKinney.

- "BLUE-GOLD" LEADERSHIP BREAKFAST - This spring's 25th annual FHS Blue-Gold Leadership Breakfast continued its reputation as a showcase event. Mr. Tom Spika, Spika Welding was our honored guest and speaker. Student Council Advisor Mr. Beau Wright, Student Body President McCalle Feller, Vice-President Kiera Bulluck, and the rest of the Student Council did an excellent job maintaining this tremendous tradition.

- OTHER POSITIVES – Athletic accomplishments continue to bless many of our young athletes such as McCalle Feller's third straight state championship in the high jump also placing 1st in the javelin after placing second her sophomore and junior year. Kiera Bulluck also was state champ in the 100 meter and 300 meter hurdles. Molly Daniels brought home two state championships for Speech and Drama in serious solo and classical duo along with team mate Nathan Kennedy. Team successes include another state championship for volleyball that brings a total of four in the last five years. They also have won the divisional volleyball tournament ten out of the last twelve years. The girls track team worked very hard and placed 2nd at the state meet held in Bozeman.

OTHER VALUABLE FERGUS HIGH STATS:

- STRONG EDUCATIONAL COMMITTMENT - 18 of 32 certified staff have attained advanced educational degrees (a Master's Degree or higher). Along with other staff members that are currently working toward attaining their Master's Degrees in the near future. The average tenure of the FHS teaching staff was 17.9 years with 11.8 years commitment to the Lewistown Schools.

- ATTENDANCE & ENROLLMENT - Student attendance is excellent with figures showing an overall attendance rate of 93.9%. Our October enrollment was 364 while the February enrollment was 346. Last year those numbers were 377 and 373 respectively. The October 2011 enrollment by class included: 95 freshmen, 81 sophomores, 93 juniors, and 95 seniors. The February 2012 enrollment by class included: 92 freshmen, 74 sophomores, 85 juniors and 95 seniors.

- ACTIVITY PARTICIPATION – 60% of our students participated in athletics, 29% in music (29/110 music students took two of more music classes), while 47% (frosh – 45, soph – 36, juniors – 40 and seniors 35) participated in clubs and other activities. 58% of the female population participated in athletics compared to 62% of the male population. 38% of our students did not participate in any athletics activities or school clubs.

- TRANSFER IN INFORMATION - Fergus High School had 15 students transfer in or re-enroll during the school year (compared with 33 students in 2010-2011). Of those 15 new students: 3 transferred out later while 1 dropped out-of-school, 1 student enrolled in home school and 2 students who started the year at Fergus High School moved out and then back to Lewistown.

- TRANSFER OUT OR DROPOUT INFORMATION – Fergus High School had 42 students leave school during the 2011–2012 school year. 15 students dropped out of school (of those 15 students 11 signed up to take the GED test, 2 seniors, 5 juniors, 7 sophomores and 1 5th year. Of those 11 students that signed up to take the GED, 5 have successfully completed that task.), 5 signed up for homeschool, 9 moved in the state of Montana and reenrolled in a public school, 13 moved out of state and reenrolled in a public school. 0 students expelled for the 2012 school year.

- SENIOR CLASS ATTENDANCE INFORMATION – The senior class has had a total of 131 students enrolled at one time or another over the past four years. Of those 131 students, 93 graduated at FHS, 8 dropped out of school, 1will return as a fifth year student, 2 enrolled in a home school, 2 foreign exchange students and 25 transfers to another high school.

PROFILE OF THE CLASS OF 2012:

The Class of 2012 and its original 114 members entered Fergus High in August 2008, with many high expectations and goals. By the time their tenure was completed, another 9 students had transferred in becoming graduating class members. At graduation the class was smaller with 93 members obtaining Fergus High diplomas.

Of the original 114 class members: (These numbers only include students that were enrolled at the beginning of each school year. Students that moved in and out during a current year are not in the numbers listed below.)

- 84 members graduated this spring with 81 members spending all four years at Fergus. Three members of this class were original class members who spent part of their high school years at another school before transferring back to FHS.

Of the 13 class members who transferred in:

- 7 members graduated at Fergus High.
- 6 members of the 12 who transferred in, did not graduate locally. 2 of the transfer members were part of the foreign exchange program and 4 transferred out to another high school.

Other Class of 2012 Information: (93 graduating students)

- Sixty-six members of the Class of 2012 graduated as honor roll students.
- Twenty-four members of the Class of 2012 finished our Honor's Curriculum, which requires students to successfully complete our college prep curriculum and four years of math, science, and English, along with 2 years of foreign language, and 2 advanced placement classes.
- Seventeen members of the Class of 2012 are National Honor Society members.
- The mean average grade point average for the Class of 2012 is 3.213.
- In order to be considered a student in the "Top 30," a member of the Class of 2012 needed to have earned an overall GPA of 3.65, while a "Top 10" student requires a 3.91 GPA.
- Of the ninety-three graduates in the Class of 2012, fifty-nine are planning on attending a post-secondary college or trade school.
- Forty-four seniors are currently planning on attending a four-year college or university next fall. Thirty-eight will attend in-state institutions; with seven going to Montana State University in Bozeman and ten going to the University of Montana.
- Sixteen seniors will attend a two-year college or trade school.
- At graduation time, forty-seven graduates of the Class of 2012 have received scholarships, accounting for just over 50% of our graduating class.
- At graduation, members of the Class of 2012 have received over $307,000 in scholarships for their first year of college. In addition, these seniors had earned the opportunity to receive an additional $690,000 for their sophomore, junior, and senior years in college. That brings the grand total for this class to almost $1,000,000 in future scholarship moneys.
- Over the past four years, our seniors (athletes and students) have been participants in activities programs that have earned seven state trophies, three of which were state

championships. They also have brought home twenty-three divisional trophies, eleven of those as divisional champions.

Class of 2012 - Summary Information – Exit Survey

What area(s) do you plan to pursue immediately after high school?

4 year College – 47 – 52.8%
2 year College – 16 – 18.0%
Voc/Tech School – 9 – 10.1%
Work Full Time – 20 – 22.5%
Work Part Time – 12 – 13.5%
Apprenticeship – 2 – 2.2%
Military – 5 – 5.6%
Other – 9 – 10.1%

Was the school helpful in the selection of a path to follow after graduation?
Yes – 54 – 60.67%
No – 35 – 39.3%

Did school make learning exciting and encourage you to continue your education?
Yes – 58 – 65.2%
No – 31 – 34.8%

Were enough electives classes offered for you to explore different career opportunities?
Yes – 57 – 64.0 %
No – 31 – 34.8%

Do you think you will be able to find a job that can support you?
Yes – 76 – 85.4%
No – 12 – 13.5%

Did you ever experience significant harassment from other students?
Yes – 20 – 22.5%
No – 69 – 77.5%

Did you have a positive learning experience at FHS?
Yes – 78 – 87.6%
No – 11 – 12.4%

Your teachers generally held high standards and demanded quality work.
Excellent – 18 – 20.2%
Good – 47 – 52.8%
Average – 21 – 23.6%
Below Average – 3 – 3.4%
Needs Improvement – 0 – 0%
No Response – 0 – 0%

You feel FHS provided a safe and drug-free environment.
Excellent – 32 – 36.0%
Good – 20 – 22.5%
Average – 22 – 24.7%
Below Average –11 – 12.4%
Needs Improvement – 4 – 4.5%

You feel prepared for the transition to college or the workplace.

Excellent – 19 – 21.3%
Good – 34 – 38.2%
Average – 26 – 29.2%
Below Average – 7 – 7.9%
Needs Improvement – 2 – 2.2%
No Response – 1 – 1.1%

FHS provided you a strong foundation in the use of technology.

Excellent – 21 – 23.6%
Good – 40 – 44.9%
Average – 26 – 29.2%
Below Average – 2 – 2.2%
Needs Improvement – 0 – 0%
No Response – 0 – 0%

EXCELLENCE TODAY, SUCCESS TOMORROW

FERGUS HIGH MISSION

The mission of Fergus High School is to challenge and prepare students to become enthusiastic lifelong learners, problem solvers and contributing members of society. Our students will be empowered to make a living, make a life, and make a difference.

FERGUS HIGH VISION STATEMENT

The staff at Fergus High School, along with parents and community members, recognizes their critical role in providing educational opportunities for all students. They are dedicated to establishing and maintaining a safe environment which fosters a positive attitude and a commitment to excellence. As a result, all students at Fergus will be challenged to develop their social, personal, and academic talents to the fullest extent possible. Particular emphasis will be placed on those skills which are necessary in order to become a happy, productive and contributing citizen of the 21st century.

FERGUS HIGH SCHOOL BELIEF STATEMENTS

1. **SAFE SCHOOLS** – All students and staff will contribute to a safe, drug/alcohol free learning environment.
2. **CRITICAL AND CREATIVE THINKING** – All students will develop critical and creative thinking skills.
3. **POSITIVE SELF IMAGE** – All students will be valued and respected as individuals.
4. **SCHOOL TO CAREER** – All students will develop needed academic, technical and life skills for the transition from school to work.
5. **RESPONSIBILITY** – All students will take responsibility for their behavior and their learning.
6. **SOCIAL SKILLS** – All students will develop social skills and appropriate behavior that assist in becoming responsible citizens.
7. **STUDENT SUCCESS** – All students will learn, achieve and succeed throughout their lifetime.
8. **STAKEHOLDERS** – All members of the school community will be included in the decision-making process.
9. **PARTICIPATION** – All students will actively participate in academics and the global community can develop honesty, integrity, and respect for themselves and others.

ACTIVITIES

FERGUS HIGH SCHOOL

Jeff Elliott

Fergus High School ~ Activities
1001 Casino Creek Drive
Lewistown, Montana 59457
(406) – 535 – 2321

2011-2012
Annual Report

This past year of "Golden Eagle Activities" was again a very successful and exciting one with many exceptional individual and team performances and accomplishments. As we have mentioned before, we feel our activities are providing the educational experiences needed to develop strong individual citizens through this "other half of education". Again, as in the past years, the many outstanding efforts within the activity program brought our student body together and generally enhanced the overall attitude and educational atmosphere of the school and community.

Special thanks go out to everybody involved, especially Jim Daniels and Wendy Pfau. From pre-season to post-season, we had the support, the guidance, and the organization from our Athletic Director and his office secretary for our schedules, travel time, home events, and divisional and state trips on through our awards nights. Thank you for your time in supporting the students of Fergus High.

Some of the many HIGHLIGHTS for the 2011-2012 School Year include:

The Academic All State Awards sponsored by the Montana Coaches Association (MCA) reinforce the importance of academics to our student athletes. To qualify for an award, an individual must earn a varsity letter in athletics and maintain a 3.5 grade point average during the respective quarter of participation. For the 2011 – 2012 School Year we had a grand total of 99 individual **Academic All State Awards**. Listing the awards by each individual sport are as follows: Girls Basketball – 6; Football – 16; Cross Country – 9; Wrestling – 3; Volleyball – 13; Boys Basketball – 7; Cheerleading – 4; Track and Field – 18; Tennis – 9; Softball – 9; and Golf – 5.

The Fergus High School Band Department, under the direction of Rich Kuntzelman, had a musically rewarding year filled with performances of a wide variety of sizes and styles.

11-12 Symphonic Band – The Symphonic Band performed three home concerts, in Sidney for the annual Eastern A Band Festival, and performed on our home stage for District 8 Music Festival where they scored a Superior rating.

11-12 Concert Band – The Concert Band performed three home concerts and performed on our home stage for District 8 Music Festival where they scored an Excellent rating.

11-12 Jazz Band –Lewistown continues to be the host site for the Montana Jazz Festival. Students from Montana audition for the opportunity to spend two intense days of rehearsal and put on a high-energy concert for the community of Lewistown. This year eight Fergus students (Shannon McKinney, Kelly McReynolds, Jacob Godbey, Michelle Monger, Garrett Guyer, Cody Burch, Ingrid Stansberry, and Karstin Neill) were selected for the honor. In addition to four home performances, the Fergus Jazz Band traveled to the Northwest College Jazz Festival and earned a Superior rating and had three students selected as 'Outstanding Soloists' (Shannon McKinney, Jarrett Guyer, and Karstin Neill).

11-12 Athletic Bands –Students were expected to memorize their music and march a choreographed show to an appreciative home crowd at two football games. The pep band performed for 13 volleyball and basketball games as well as five tournament games at the regional basketball tournament in Great Falls.

2011 All State Band – The Fergus Bands had one student, Shannon McKinney, participate in all-state ensembles in October in Billings.

Solo Honors – Fergus High School had a significant number of students qualify as instrumentalists at the State Solo and Ensemble Festival:

Kelly McReynolds – Trumpet Solo
Cody Burch – Trumpet Solo
Christian Carter – Trumpet Solo
Haley Kelley – Flute Solo
Haley Kelley and Ingrid Stansberry – Flute Duet
Molly Daniels – Clarinet Solo
Karstin Neill – Marimba Solo
Jacob Godbey – Timpani Solo
Shannon McKinney and Hans Peterson – Low Brass Duet
FHS Jazz Band
FHS Saxophone Quartet
FHS Brass Quintet

The Fergus High School **Choral** Department, under the direction of Brandon O'Halloran, was filled with enjoyment and success. Although we graduated many awesome seniors, we have many rising stars and look forward to next year.

Concert choir, Symphonic choir, and Women's Ensemble did exceptionally well at District Music Festival, especially on the Sight Reading component. The Choral department had several entries in district festival and sent several students on to State Music Festival. All of our groups received Excellent and Superior ratings at state. Choralaires developed improvisational techniques and won "Vocal Jazz Ensemble of the Year" at the Northwest Jazz Festival in Powell, Wyoming. Senior Kayla Birdwell received the National School Choral Award.

A base of knowledge and musicianship was developed in the Concert Choir and we look forward to rebuilding the Choral Department with the incoming freshman class. Many students received letters for their contributions to choir.

All of our concerts were successful in their own way. We received very positive feedback on our spring concert. Other highlights include our performance of the musical "Grease" and a wonderful trip to Seattle with all choirs.

The 2011-2012 **Speech, Drama**, and **Debate** season provided many opportunities for individual and team excellence. Twenty-four Fergus students joined the team, and twenty-two of them competed in at least three meets. Two students dropped from the team after competing at one meet. Twenty team members competed at Divisional and State competitions.

The team practiced in a classroom and in the library at the Lewistown Junior High School. Our practice schedule and requirements involved mandatory attendance at a weekly team meeting held on Mondays. Students were required to practice with a coach a minimum of four times per week in addition to conducting a peer review at least once per week. Coaches were available for practice at the junior high from Monday through Friday, 3:30-5:30.

The Fergus Speech, Drama, & Debate team attended in-season meets in Browning, Roundup, Huntley Project, Belgrade, and Laurel. In January, Fergus hosted a large invitational involving 15 schools. Many members of the Lewistown community and surrounding areas volunteered their time to judge events. Due to bad road conditions, we did not attend a scheduled meet in Conrad, and Hardin High School cancelled their invitational due to school building safety issues (We were unable to reschedule on short notice.). The Fergus team brought home four First Place trophies for Drama and two Second Place trophies. Our speech team placed at four meets.

This year the Class A Divisional meet was hosted by Havre. For the third consecutive year, the Fergus team earned the Class A Divisional Championship for Drama. Fergus placed third in Speech. All twenty Fergus team members qualified to compete at the Class A State Tournament by placing in the top six; more than half of the team members competed in more than one event.

The Class A State Tournament was a two-day event held at Polson High School and Polson Middle School on Friday, January 27 and Saturday, January 28. All twenty team members qualified for the semi-final round, earning valuable team points. Four Fergus team members were state finalists. Freshmen Sarah Foster and Maida Walters placed eighth in Classical Duo with their piece *The Importance of Being Earnest* by Oscar Wilde. Senior Molly Daniels and Junior Nathan Kennedy were State Champions in Classical Duo with their performance from Shakespeare's *The Taming of the Shrew*. Molly Daniels was also the State Champion in Serious Solo. She performed an excerpt from *Sophie's Choice.* Students who made it to semi-finals were the following: freshman Shaun Reczek (Pantomime); freshmen Brooke Benson and Haley McLendon (Serious Duo); freshman Peter Wright (Impromptu); sophomore Jade Fairchild (Humorous Oral Interpretation); juniors Nathan Kennedy & Jonny Skipper (Humorous Duo); juniors Dillon Westhoff and Scott Smith (Humorous Duo); junior Jacob Godbey (Humorous Solo); junior Sarah Kohler (Humorous Solo); junior Karstin Neill (Humorous Oral Interpretation); seniors John Dyba and Sierra Satterfield (Humorous Duo); seniors Ingrid Stansberry and Emily Olson (Serious Duo).

After her dual state championship, Molly Daniels was recruited by Whitworth University to compete on their Forensics (speech & debate) team. She has accepted a scholarship and will be competing at the collegiate level as a member of the Whitworth team next fall.

The 2011-2012 Fergus High School **Cheerleaders**, which included eleven Varsity Cheerleaders, one Mascot, and seven JV Cheerleaders, had another outstanding season!

To get the year started, we hosted a private cheer camp for junior high and high school cheerleaders during the first week of summer practice. Throughout the season, the cheerleaders stayed extremely busy practicing 2-3 times each week (August through March), as well as cheering at all home football, volleyball, wrestling, girls' and boys' basketball games, and the home cross country meet. They also cheered on our teams at the divisional and state tournaments.

On top of their cheer duties, the team spent their summer raising over $1,977 for the 2011 Central Montana Relay For Life, where they were honored as the "Top Youth Fundraising Team"! Also over the summer, the cheerleaders offered a week long cheer and gymnastics camp for members of the Boys & Girls Club and the general public. In February, 100 elementary school kids participated in Junior Cheer Camp!

On March 17, Fergus hosted CheerFest 2012, a state-wide cheerleading, dance, and mascot competition! Ten teams consisting of individuals ranging in age from 5 to 18 years old participated in the competition and the Fergus team, which included sixteen cheerleaders, took home the 1st Place trophy for the "High School - Class A Division". Individual winners at CheerFest 2012 included: Kyle Patten (1st Place – HS Mascot), Kara Mantooth (1st Place – HS Dance Solo) and our cheerleaders took 1st place in the HS Stunt Group category!

At the annual awards banquet, Head Coach Jennifer Pfau, Assistant Coach Amanda Kase, and Volunteer Coach Megan Blake presented the following awards/plagues to the Varsity squad:

Most Valuable Cheerleader – Kelcy Petersen
Outstanding Cheerleader – Kara Mantooth
Most Improved Cheerleader – Jennifer Klingaman

Other award certificates presented at the banquet included:

Outstanding JV Cheerleader – Ashley Wickens
Most Improved JV Cheerleader – McKayla Henson.

The 2011-2012 School Year was a busy one for the FHS **Student Council**. Because they felt the need to have a longer and more meaningful meeting time, Student Council started meeting Wednesdays at noon instead of randomly during Channel One.

This increased meeting time was entirely necessary as the Student Council started out the year in a financial hole. Because of this inherited debt, the year began quite busily. In addition to hitting the ground running with Homecoming planning, the students also committed to working each home football game to begin digging out of their financial hole. The games went well, with the members actually providing the impetus for fixing the side window in the concession shack in order to facilitate customer service. They also continued the task of filling the pop machines as necessary.

In the midst of this, the students put together a very successful Homecoming for the student body. This year's Homecoming was one of the most successful ever, starting with Hallway Decorating on Sunday night and ending with the Homecoming Dance on Saturday. Of course, other activities included spirit days, coronation of royalty, the parade, and Pep Assembly. For the second year in a row, all of Lewistown's other

schools were invited to join in the assembly. The addition of all those energetic children added a lot of pep, indeed. Introduced this year, as well, was the "Eagle Eye," a remote camera which projected the assembly and crowd on the gym wall.

As mid-school year approached, the kids took on the "Hats on for Ken" Fundraiser, where FHS students were allowed to pay to wear their hats every Wednesday in the month of November. All proceeds were given to former custodian, Ken Martin, to offset some of the cost of his medical bills. Also at mid-year, Sydney Stivers passed down her Student Representative to the School Board position to Jarrett Guyer and Maddie Comes, another first in the sharing. Maddie agreed to fill the position until the end of the school year, when Jarrett will assume the role.

In February, to culminate Winter Spirit Week Activities, the Morp Dance was held under the black lights. Many FHS students had a great time.

End-of-the-year activities included the 25th Annual Blue/Gold Breakfast where Tom Spika spoke on what he has learned in building his highly successful local business. Students also participated in nominating and awarding the 2012 Teacher of the Year to Mr. Jeff Friesen. Finally, the year ended with elections.

Student Body President – Jarrett Guyer
Student Body Vice-President – Kaitlyn Kindzerski
Student Body Secretary – Jade Girvin
Student Body Treasurer – Aidan Stansberry

Sophomores
President - James Derheim
Vice - Maida Walters
Secretary/Treasurer - Michelle Monger
Representatives - Parker Philipps and Cody Boyce

Juniors
President - Maddie Comes
Vice - Kaitlyn Moodie
Secretary/Treasurer - Ali Gremaux
Representatives - Kyle Myhre and Logan Wilcox

Seniors
President - Kaylee Wise (it should be noted that the three candidates, Kaylee, Nathan Kennedy, and Gabby Moore, were separated by only 2 and 3 votes)
Vice - Hannah Thomas (also another very close race)
Secretary/Treasurer - Andy Butcher
Representatives - Hooper Armour and Austin Songer

The Fergus Varsity **Football** team, under the direction of Head Coach Gary Gebert and First Assistant Vic Feller and Defensive Coordinator Rick Wright, finished the 2011 season 4-5. They made the playoffs for the ninth time in the last fifteen years, all under Coach Gebert's tenure. They lost to Laurel in a first-round playoff game. Coach Gebert believed that the emphasis on weights helped achieve these goals and is

stressing weights again this year. Fergus High looks forward for good things to come as the Froshmore team under the direction of Matt Tedesco and Steve Paulson finished the season 5-3.

The Fergus **Girls Basketball** team ended the season with a conference record of 2 wins and 6 losses. One of the wins was over Browning, which was the first time the girls had beaten them in 4 years. The other win was a very exciting triple overtime win over Livingston. The girls finished 4th in the conference. Their overall record was 3-15 with a non-conference win over Huntley Project. At the Divisional tournament, the ladies opened with a big win over Livingston to advance into the semi-finals, which they lost to the eventual Conference Champion Havre. The ladies played a good game but came up short in the consolation game against Browning for a 4th place finish.

The 2011 Fergus Eagle girls' and boys' **Cross Country** teams were coached by Head Coach Suzie Flentie and Assistant Coach Terri Daniels, who was new to the program this year. This was the fourth year for boys' cross country since it was reinstated as a sport at FHS. It had been discontinued in 1983. The program has been gradually increasing and this year we had an equal number of boys and girls.

The boys' and girls' teams each consisted of seven varsity runners and ten JV runners. Individual team positions changed often and several JV runners earned the opportunity to run in the seven varsity positions at some point during the season. The girls took 2nd at Divisional missing first place by only 2 points. Sophomore Dalainy Tedesco was the Divisional Champion and freshman Kaitlyn Poss finished 3rd. Junior Espe Battrick finished 10th. The girls went on to finish 5th at state with Dalainy Tedesco taking All- State honors finishing in 7th place overall. Freshman Kaitlyn Poss topped off an excellent first season finishing 18th. Ingrid Stansberry was our only 4 year senior and our only senior on the state team. She finished 3rd for the team in 41st with her best time of the season. She was followed by freshman Sarah Foster, juniors Espe Battrick and Josie Walters and freshman Maida Walters.

The boys' team finished 5th at Divisional in an extremely competitive field. They went on the defeat Havre in the State competition and all of the teams in our division placed in the top 11 at the state meet. Junior Teran Alaers was our only top ten finisher at Divisional coming in 7th, but Trei Bulluck finished 11th. The boys went on to finish 9th at state and junior Trei Bulluck moved up to be the first finisher on our team with a personal best time which would have easily placed in the top 15 last year, but this year put him in 22nd. He was followed closely by Teran Alaers in 27th. Junior Hans Pederson also had a great race finishing 39th. He was followed by sophomores Aidan Stansberry and Ryan McKinney, freshman Lane Smith and sophomore Jared Miller.

All of our state team athletes will be returning next year except for Ingrid Stansberry and 8 of the 14 athletes are freshmen and sophomores. We have lots of returning talent for the upcoming years.

The 2011-2012 Fergus **Boys Basketball** team featured one returning starter, senior Travis Gilskey, as well as one valuable bench player, senior Kyle Parry from the 2010-2011 team. Seniors Carson Feller and Jordan Snapp, junior Andy Butcher, and sophomore Dylan Stenseth also saw limited varsity action during the 2010-2011 Season.

Other varsity team members were seniors Tony Gies and Bailey Lund, sophomores Jakob Plagenz and Ryan McKinney, as well as freshman Tre' Bradley, Morgan Ray, and James Derheim. This team competed extremely hard right to the final buzzer of our last game at the divisional tournament. Our final record was 1-19. We finished with a conference record of 1-7 and were 0-2 at the divisional tournament. Without a doubt our biggest highlight of the year was the buzzer-beater win at home vs. Belgrade. Andy Butcher was selected as a 2nd Team All-Conference player. Kyle Parry was selected as an Honorable Mention All-Conference player. Head Coach this season was Jimmy Graham and assistants were Spencer Walsh, Kyle Trafton, and Tye Phillips.

The **Volleyball** program under the direction of Head Coach Tara Taylor had another successful year. The varsity finished the season with an impressive 30-1 record going 8-0 in conference play. The Golden Eagles placed First at the Central "A" Divisional Tournament, and finished 1st at the State "A" Tournament. Earning 1st Team All-Conference and All-State honors were seniors Allie Adams and McCalle Feller. Second Team All-Conference honors went to seniors Erin Jensen, Jada Scheffelmaer, and Amanda Stenseth. Senior Lissa Quinlan earned Honorable Mention All-Conference honors.

Our sub-varsity teams both had outstanding seasons as well. Our freshman team, under the direction of Coach Josie Krause, finished the season 14-5. The JV team, under Coach Deena Ross, finished the year 17-1.

Our team continues to strive for excellence in the classroom as well and 13 of our 14 letter winners earned Academic All-State honors.

The 2011-2012 **Wrestling** team was coached by Chad Armstrong (fifth year head Coach) along with Vic Feller, and Mark Malone (assistant coaches). It was a season of ups and downs, but when it counted most the wrestlers were able to peek at the right time and had a great state tournament. At the beginning of the season we went to the CMR tournament and placed 14th with 2 champions. The next tournament was the Cut Bank tournament where we placed 6th and had 6 kids place in the top six along with 2 champions. The next tournament was the Rocky Mountain Classic tournament where we struggled and placed towards the bottom. We had 2 placers at Rocky. The Class A Duals was next and we did have a good weekend. We stayed on the championship side and ended with 6th place. At the Divisional Tourney we placed third and had 1 champion, a second place, 1 third place, and 1 fourth place finisher. We ended up taking 10 to State. At State we placed 11th and had five kids place in the top 6. We had 2 wrestlers take 6th place, 1 wrestler take fifth place, one take fourth place, and we had one take second. We had many wrestlers at State win 1 or more matches for the Golden Eagles. The overall performance of this years' team was filled with ups and downs, but they wrestled hard and they performed when it counted the most. This performance will give them more to build on and confidence that the Golden Eagles can perform with the best teams out there in the state of Montana.

The 2011-2012 **Tennis Team**, under the direction of Diane Lewis, Head Coach, and Sam Helmer and Justin Guyer, Assistant Coaches, was led by an overall novice team consisting of 5 seniors, 11 juniors, 10 sophomores, and 14 freshmen. The Divisional team included 3 seniors, 11 juniors, 4 sophomores and 4 freshmen inclusive of the

alternates. Forty players finished the tennis season this year. We are encouraged by the talented returning players as well as the 16 athletic freshmen and sophomores we were privileged to work with this year. Highlighting the year was the play of six players that advanced from Divisional to State. They were: Andrew Bruno placing 3rd in Boys Singles, Jeanna Mane placing 4th in Girls Singles, Andy Butcher/Austin Songer placing 4th in Boys Doubles, and Jennifer Monger/Andrea Nielsen placing 2nd in Girls Doubles. Singles player Jordan Snapp missed a state berth by only one match. Once again a very successful Central Class "A" Divisional Tennis Tournament for our placers and those that gained experience playing at Divisional. Livingston hosted the Divisional Tournament at Bozeman High's courts and MSU Indoor Courts because of the weather.

Our teams as a whole did a nice job at the State Tournament. Andrew Bruno, Jeanna Mane, and Jennifer Monger/Andrea Nielsen all won at least one match at State. The Fergus Girls Team placed 7th overall and the Fergus Boys Team placed 13th. We did experience rain Thursday and were forced to complete some of the tournament on the indoor courts at the Meadow Lark Country Club Courts in Great Falls. The rest of the tournament was on the CMR Courts in very chilly weather conditions.

A strong group of juniors and seniors returning appears poised to provide excellent leadership next season. Head Coach Diane Lewis and the assistants look forward to hosting teams during the season next year. We also look forward again to talented participants for the 2012-2013 tennis season.

The 2011 Fergus Golden Eagle **Golf** season had 26 participants, 7 girls and 19 boys. The season started Aug 11th with 8 Varsity meets and 4 JV meets. Second Year Head coach is Mary Kynett and second year assistant coach is Jeff Friesen.

The boy's team finished the regular season in 3rd place at Divisional Tournament in East Glacier which gave us the opportunity to compete as a team at State. We had three boys place in the top 15 as individuals which gave them All-Conference recognition. Placing at Divisional were Junior Jesse Kynett 4th, Sophomore Preston Kynett 12th, and Senior Lucas Burg 13th. The last two State qualifying members of the Fergus High Golf team were Sophomore Kyle Myhre and Freshman Zach Hould. They competed as a team at State in Hamilton and placed 11th over all as a team with Jesse Kynett making the All-State Team by placing 10th. Coulter Roberts also lettered for the Varsity qualifying to play in 4 Varsity meets.

On the girls' side we placed 2nd as a team at Divisional, which took us to the State Tournament in Hamilton. Members of the qualifying girls' team were Sophomores Marlee Thomas and Sidney Smith, plus Juniors Rayann Brown, Hannah Thomas and Jenn Monger. Four girls received All-Conference status: Rayann 14th, Marlee 12th, Sidney 10th and Hannah 5th. The girls did very well at State by placing 6th overall as a team. We did not have any girls place in the top 15 for All-State status, but Sydney Smith placed 16th, just one spot out of medaling. Sophomore Kaira Blume also lettered on the Varsity qualifying to play in 4 Varsity meets.

There will be five returning letter winners for the boys and six returning for the girls come the 2012 golf season in the fall. The girls' team will be very strong and we will be pushing hard to bring home a first place trophy next year at Divisional which will be held in Livingston.

2012 was a great season for the Golden Eagles **Track and Field** Team, with the girls taking 2nd Place at State with 58 points. Steve Olson was in charge of the jumps (long, triple and high) as well as the short relay teams with help from Gary Cecrle. Vic Feller was in charge of the throwing events. Suzie Flentie was in charge of distance and 1600 meter relay teams. Gary Cecrle was in charge of the hurdles and sprinters this season. We also had Tara (Gary's daughter) volunteer with the hurdles and sprints. Our other volunteer assistant, Steve Foy was in charge of pole vault. We had 47 athletes finish the season. We took 28 of them to the Divisional Track Meet, which was held in Havre. The boys and girls both took second behind the Belgrade teams. Eight boys qualified for State along with 13 girls. The girls placed 2nd at State with 58 points. McCalle Feller won the high jump, breaking the school record with a jump of 5' 7". She also won the javelin with a throw of 130' (She also broke the school record in the javelin at the twilight meet in Glendive with a throw of 139'11".), along with a 2nd place finish in the triple jump with another personal best 34' 11". Kiera Bulluck won both the 100 and 300 hurdles in times of 16.07 and 46.05. She also took 3th in the high jump with a jump of 5' 2", and 5th in the long jump at 15'11.5". Kiera broke the Divisional 300 Hurdle record with a time of 45.47. The final state placer for the girls' team was the 400 relay team of Jada Scheffelmaer, Nicole Karhi, Mikaela Olson, and Kiera Bulluck. They took fifth place with a time of 51.73. The boys' team scored one point coming from Brock Butcher with a sixth place finish in the 400 meter run with a time of 52.48. Things are looking really bright for the boys program in the near future. Our girls' team is losing some very talented individuals to graduation, but hopefully the athletes from the incoming freshmen class will help build strength for the team.

Under the guidance of Coaches Mike Mangold, Justin Jenness, and Mike Davis, the Golden Eagle **Softball** Team compiled a record of 17 wins and 9 losses. Capping off the season was a run at the State Tournament that saw the team win their first two games, lose their starting pitcher to injury, and play in the quarterfinals for the first time in their brief history. The Golden Eagles finished with a Fifth Place finish at State. The team consistently showed improvement in the mental aspect to the game as the season progressed. Of the 9 losses during the season, 6 were to the top three teams in the state. Seniors Allie Adams and Amanda Stenseth showed superior leadership during the season and both are moving on to play college ball at UGF. Allie and Amanda were both selected All-State and First Team All-Conference. Nadja Robertson was selected 1st Team All-Conference and 2nd team All-Conference selections were Mary Birdwell, Alyssa Yaeger, Maddie Comes, and Ashley Jarvis. Honorable Mention was earned by Cassi Miller.

At the **elementary level**, in grades five and six, programs were run in volleyball, basketball, and wrestling. We did not have a track program again this year due to time constraints. Once again due to budget restraints volunteer coaches were used and the length of the programs was six to seven weeks. Wrestling combines with the Junior High to help increase participation. It is still hard to recruit coaches for the time period we need them. It is still highly recommended, if we are ever able to afford the stipend for the

coaches again, to do so as soon as possible. Elementary participant numbers were: Volleyball-49, Girls Basketball-32, Wrestling-18, and Boys Basketball-26.

We feel the activities programs at Fergus have a lot to offer all the young students attending Lewistown Public Schools. Activity programs provide valuable lessons on many practical situations such as teamwork, sportsmanship, winning and losing, and hard work. Through participation in activity programs we provide the opportunity for students to learn self-discipline, build self-confidence, and develop skills to handle competitive situations. Students in activities tend to achieve higher grades than those who do not participate in activities, have a lower drop out rate, and have better school attendance and fewer discipline problems. Students will seek to find educational opportunities available to them as a result of their participation.

Fergus High School provides many activities that support the academic mission of our school. Activities are not a diversion, but rather an extension of a good educational program. The confidence in almost all Fergus activities programs seems to be strong. The staff is highly professional, motivated, and very enjoyable to work with. We, in the Lewistown Public Schools and Fergus High, look forward for good things to come.

Respectfully submitted,

Jeff Elliott
Assistant Principal/Activities Director

ACTIVITIES

LEWISTOWN JUNIOR HIGH SCHOOL

Tim Majerus

Annual Report
Lewistown Junior High School
Activities 2011-2012
Jim Daniels and Tim Majerus – Co-Athletic Directors

The following is a listing of the activities offered at LJHS and the names of the coaches for each sport. The participation numbers are included within each program area description as well as listed in a separate table that is included at the end of the report.

The athletic programs were lead by Co-Athletic Directors Jim Daniels and Tim Majerus. They provided the LJHS with the needed leadership in organizing and scheduling our extracurricular activities. Their work was evident in the success of our events.

The athletic department tried to up-date some old and outdated equipment and uniforms. Using the student activity funds the 8th grade volleyball team was given new uniforms. Keeping safety in mind we continued our rotation of refurbishing football helmets. We also evaluated the condition of our shoulder pads and purchased 15 new sets.

Boys Football – Brad Breidenbach continued to provide leadership as our head football coach with assistant coaches Dean Ashley, Matt Woody, and Nolan Porter. A total of 48 players participated: 26 seventh graders and 22 eighth graders.

Girls Cross Country – Mary Kepler continued to provide leadership for an enthusiastic group of runners. A total of 8 girls participated.

Girls Basketball – Sherry Breidenbach continued to provide the leadership as the head girls coach. She was assisted by Kelly Berg and Kar Conner. A total of 31 girls participated: 16 seventh graders and 15 eighth graders.

Boys Basketball – Brad Breidenbach provided the leadership in the boys' basketball program and was assisted by Kyle Trafton and Justin Jenness. A total of 28 boys participated: 15 seventh graders and 13 eighth graders.

Girls Volleyball –Tara Taylor once again provided a successful volleyball program for the junior high. In the final tournament of the season both 8th grade teams played for the championship of the league. Tara was assisted by Ashley Jenness and Patti Petersen. A total of 39 girls participated: 19 seventh graders and 20 eighth graders.

Track and Field – Mary Kepler continued as the Head Track Coach, assisted by Brad Breidenbach and Teresa Majerus. A total of 63 students participated, 42 students were recognized as completing the whole track season while 21 students were recognized as having participated through a portion of the season.

Cheerleading – Participation in cheerleading dropped this year due in part to a late start. New coach, Trina Vanek, lead the cheerleaders through the fall and winter sports. Because of the number of participants who were involved in other activities it was decided not to participate in the March cheer competition held at FHS. A total of 16 girls participated.

Wrestling – Head Coach Chad Armstrong, assisted by Mark Malone. A total of 12 junior high boys participated: 5 seventh graders and 7 eighth graders.

Participation continued to be strong at the junior high; however we are finding that students are beginning to face several choices in the spring. This year around 1/3 of the students who went out for track were honored with participation instead of completion certificates. The reason for most of the students was they were also involved in soccer, club volleyball, softball or baseball.

One of the more positive things of our programs is the consistency of the coaching staff. This consistency in the program is a key component in maintaining a quality program and continuing to coordinate with the high school programs. Coaching at the junior high school level is a job driven by the love of the sport and the desire to help your athletes develop their skills. I have the highest praise for our coaching staff and their commitment to the students at LJHS.

ASSESSMENT

Scott Dubbs

Lewistown Public Schools

2011-2012 Assessment Annual Report

Submitted by:
Scott Dubbs, Curriculum Director

Assessments continue to become a bigger part of the world we live in. With increased public scrutiny and the expectation for a one size fits all form of accountability, it will probably only become bigger.

Most of the transition in this direction comes as a result of Montana's response to expectations tied to "No Child Left Behind" (NCLB) and how Montana's assessment is used to determine Annual Yearly Progress (AYP). The state assessment is a criterion referenced test (CRT) which is formally referred to as the Montana CRT or MontCAS with the annual student scores tied to type of ranking used to evaluate District, school and student learning.

There are many reasons to be concerned about this form of high stakes testing and the perceived value that comes from a snapshot of student progress. However, there are also many positive reasons for schools and teachers to use that data to help drive school improvement in general, and student learning in particular. We do need to analyze and make decisions for our students that will help insure we provide them with strong academics. In this vane, those changes will become more of a reality as more and more teachers improve their understanding of how these assessments can help improve overall student classroom success

The other obvious transition with assessments will be related to obtaining and understanding other forms of measure within our schools such as improving development of classroom assessments. Other measures of student progress should come from data obtained using other more formative assessments along with classroom and schoolwide measures coming from other aspects of our school community.

As a result of the need to have predictive measures of student growth, our District partnered three years ago with the Northwest Evaluation Association (NWEA) to provide the MAP tests that we give three times per year. The results from MAP tests are valuable in helping each teacher and each school track individual student success three times a year. The students' scores from MAP tests directly correlate to student scores on the statewide MontCAS tests to help predict whether or not students scores are improving. Those scores are also used to help place students appropriately in our classrooms at all levels and drive other classroom or curriculum decisions.

Additionally, our students are scheduled from time to time take the National Assessment of Educational Progress (NAEP) which can provide comparisons with other states to help fill in that picture. Likewise, for many years our Fergus High students have been engaged with college entrance exams like the ACT and SAT which provide completion data on our high school students. The results from these tests have been looked at for years but need to be given more focus.

This past year we started a focus on using another assessment to support our classroom teachers and RTI teams in their quest to benchmark student progress and monitor student growth. This program has been utilized some in the past with resource and Title I students in math but starting next fall

will be used K-6 to probe each student's learning's in oral reading, early literacy, reading in the content area, spelling, written expression, early numeracy, math concepts and math computation. The programs framework allows teachers access student data and reports it back in multiple ways to support their work.

As we look to next year, changes on the horizon include our future participation with other Montana schools in the Smarter Balanced Consortium (SBAC), which will provide out new statewide assessment starting in the school year 2014-15. This new assessment will be tied to the Montana Common Core and will measure student learning in multiple ways; but will also use technology to eliminate our dependence on the paper and pencil MontCAS assessments we utilize today. Results will be far more immediate and will be available for teachers to help close learning gaps before the end of each school year. In preparation for SBAC, earlier this summer we were part of a pilot program for the state to test their Technology Readiness Tool. This tool will be used by all schools to determine the level of technology available for the new assessments.

Our current statewide assessment (MontCAS) will remain in effect for two more years so will we will also need to maintain a large focus on it for our schools.

LEWISTOWN CRT SUMMARY RESULTS

The following information in the following tables are summaries of the Lewistown Public Schools CRT results. These results are reported by grade level and will be tied to our Annual Yearly Progress (AYP) determinations.

In my opinion, it is fair to state that our student results are very positive. In almost every comparison our scores have risen from last year's results and I believe our final AYP determinations will reflect the positive results shown below. Additionally, our grade level results continue to be higher than state averages across the board. In reading specifically almost every class is reading at or above state proficiency goals.

It is important to note that the state goals in reading and math have increased again, this year to 89.6% proficiency for reading (from 84.4%) and 80% for mathematics (from 70%). So, this year, to be proficient in reading and math our student averages must meet those benchmark proficiency levels at all grade levels. In addition to all students meeting those benchmark levels, all of the subgroups within our schools must also meet those same performance levels. A subgroup is defined as any group of students that falls within the same demographics that consists of 30 or more students within the school. The tables provided below show the major groups or subgroups within our schools.

The table below represents the test results for **all students** given the assessment during this year's CRT:

Grade	Subject	Advanced/ Proficient	# of students	Nearing Proficient /Novice	# of students	Total Students	Class of
3rd	Math	76%	73	24%	23	96	2021
	Reading	93%	89	7%	7	96	
4th	Math	65%	50	35%	27	77	2020
	Reading	90%	69	11%	8	77	
	Science	63%	49	36%	28	77	
5th	Math	73%	68	28%	26	94	2019
	Reading	83%	78	17%	16	94	
6th	Math	76%	73	24%	22	95	2018
	Reading	91%	86	9%	9	95	
7th	Math	79%	71	21%	19	90	2017
	Reading	95%	86	4%	4	90	
8th	Math	79%	68	20%	18	86	2016
	Reading	96%	82	4%	4	86	
	Science	76%	66	24%	20	86	
10th	Math	62%	45	37%	27	72	2014
	Reading	85%	61	16%	11	72	
	Science	57%	41	43%	31	72	

AMO goals for AYP determination this year are 89.6%* for reading and 80%* for math.

The table below represents the test results for our subgroup of **special education students** given the assessment during this year's CRT. It is important to note that the students who fall into this subgroup have already been identified as learning differently from the general student population. All of these students have Individualized Education Plans to assist them in making educational gains throughout the school year. Educators understand it is not realistic to expect the same type of performance on this type of assessment.

Grade	Subject	Advanced/ Proficient	# of students	Nearing Proficient /Novice	# of students	Total Students	Class of
3rd	Math	58%	11	42%	8	19	2021
	Reading	79%	15	21%	4	19	

4th	Math	27%	3	73%	8	11	2020
	Reading	54%	6	45%	5	11	
	Science	36%	4	63%	7	11	
5th	Math	23%	4	78%	14	18	2019
	Reading	50%	9	50%	9	18	
6th	Math	-	-	-	-	9	2018
	Reading	-	-	-	-	9	
7th	Math	-	-	-	-	8	2017
	Reading	-	-	-	-	8	
8th	Math	10%	1	90%	9	10	2016
	Reading	70%	7	30%	3	10	
	Science	40%	4	60%	6	10	
10th	Math	50%	5	50%	5	10	2014
	Reading	70%	7	30%	3	10	
	Science	50%	5	50%	5	10	

AMO goals for AYP determination this year are 89.6%* for reading and 80%* for math.

The table below represents the test results for our subgroup of **economically disadvantaged students** given the assessment during this year's CRT:

Grade	Subject	Advanced/ Proficient	# of students	Nearing Proficient /Novice	# of students	Total Students	Class of
3rd	Math	70%	38	29%	16	54	2021
	Reading	90%	49	9%	5	54	
4th	Math	53%	21	48%	19	40	2020
	Reading	90%	36	10%	4	40	
	Science	53%	5	48%	5	10	
5th	Math	57%	26	43%	20	46	2019
	Reading	74%	34	26%	12	46	
6th	Math	68%	30	31%	14	44	2018
	Reading	84%	37	16%	7	44	
7th	Math	75%	30	25%	10	40	2017
	Reading	91%	36	11%	4	40	

8th	Math	65%	15	35%	8	23	2016
	Reading	87%	20	13%	3	23	
	Science	56%	13	43%	10	23	
10th	Math	44%	8	55%	10	18	2014
	Reading	67%	12	34%	6	18	
	Science	45%	8	56%	10	18	

AMO goals for AYP determination this year are 89.6%* for reading and 80%* for math.

BUSINESS OFFICE

Mike Waterman

MEMO

TO: Lewistown Board of Trustees

FROM: Mike Waterman, Business Manager

DATE: June 1, 2012

SUBJECT: ANNUAL REPORT

After several years of significant change, 2011-2012 proved to be a much calmer year for the Lewistown Business Office. We did not have any employee turnover—which is fortunate, because the District is fortunate to have a knowledgeable and dedicated staff in the Lincoln Building.

Highlights of the year included:

- Receiving a finding-free audit for FY11. This 'clean' audit represents the culmination of years of work and updating by the Business Office staff, and they certainly deserve credit for their efforts. While issues will arise and processes and personnel will certainly change over time, strong internal controls and accurate financial statements are key to providing good accountability to the taxpayers and community. As such, the Board and community should expect a high level of accountability and responsiveness into the future.

- Transitioning certified staff to the District's time clock. Although certified staff is salaried, they now request their various leaves on our electronic time reporting system. This change not only reduces paperwork, but it also positions the District to implement the electronic substitute tracking module we purchased a couple of years ago. We believe this module will automate the process for paying substitutes, and ultimately result in significant time savings for Business Office staff.

- Transitioning to a new fixed asset tracking system. This year, I created an Excel spreadsheet to track the District's fixed assets. This spreadsheet will replace the fixed asset tracking module in our accounting system that we previously used. This new process offer two primary benefits: first, we will save the cost of the fixed asset tracking module (about $1300 per year). Second, the old system did not provide the fixed asset reports we need for our financial reporting. The new spreadsheet does, and as such, should streamline this aspect of our reporting.

Goals for the Future:

Next year, I don't foresee lots of new changes. Rather, we will evaluate our procedures as we continue to look for ways to improve our operation. Our ongoing goal is to become more efficient while maintaining our current high level of accuracy.

My primary goals for the upcoming year include:

- Continue to help get our principals and department supervisors get comfortable with their budgets. While I will certainly continue to monitor all of the budgets, I think a working knowledge of the budget is a key component in effectively managing a building or department.
- Cross train business office employees. As with all businesses, we need to make sure our positions aren't reliant on any one person. This goal is a long-term one, but we do need to start the process.
- Implement the substitute tracking module, as described above.

Review of Board Objectives

When developing the Strategic Plan, the Board adopted several goals related to Fiscal Management and Responsibility. Following you will find a list of the current goals along with an explanation of their status.

OBJECTIVE 1

Objective: Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.

Status: All staff members are aware of the need to streamline our operation. Many of the initial improvements have been made, and our focus at this point is to continually evaluate their effectiveness while looking for other ways to improve. This work is never done: we must always be on the lookout for other ways to streamline our processes.

Current objectives in this area include:

- Implementing the substitute tracking module of our time clock system
- Investigating a districtwide printer maintenance contract

OBJECTIVE 2

Objective: Seek ways to better involve staff in budget development.

Status: Ongoing. In our current budget development model, principals and supervisors evaluate their budgets and make changes and accommodations where necessary. This system seems to work better than the zero-based version we tried a couple of years ago: it reduces some of the work, but still allows us to craft a budget around employees' needs. I envision continuing to use this system into the future.

Frankly, I believe we can still improve our budget development process. This year, for example, we noticed that our high school activity travel budget seemed excessive compared to our actual costs. As a result, we were able to reduce that allocation for FY13 without impacting our operations. I suspect

there are more budget areas we could evaluate with similar results, and I look forward to working with the other administrators to identify those areas.

Confusion continues to exist regarding our budget, and as a result, there is also see an ongoing need to get more information out to staff and the Board. Next year, I plan to address that issue with more focused email communications and perhaps more budget overview meetings. I would also welcome any suggestions the Board may have in this area.

OBJECTIVE 3

Objective: Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2013).

Status: The 2013 session is right around the corner, and the planning process has already begun. The Board is aware of the K-12 Vision Group proposals and has also endorsed a change to the Technology Fund. With these pieces in place, the Board must now determine the level of involvement it wishes to have in the legislative process. If Trustees do desire a "strong and influential presence" as the stated objective indicates, I would encourage you to identify stakeholders, open communication channels, and establish relationships in the very near future.

OBJECTIVE 4

Objective: The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.

Status: Ongoing. The District already cooperates with neighboring districts for technology services and the Construction Academy. We will continue to aggressively seek out opportunities to share resources.

Objective 5 under Fiscal Management and Responsibility is not functions of the Business Office.

As you can see, we have a lot on our plate in the Business Office. However, we have strong, competent employees, I look forward to working through these challenges with them in the coming year. Please contact me with questions.

Mike

CENTRAL MONTANA EDUCATION CENTER

Diane Oldenburg

CENTRAL MONTANA EDUCATION CENTER, 2011-2012

Diane Oldenburg, Director

The Central Montana Education Center continues to serve area citizens with varied and diverse offerings from each of five departments, which resulted in 2,730 total enrollments during this program year. Please note the attached statistical reports for specific enrollment figures.

ADULT EDUCATION

A comprehensive program of 94 educational, social, recreational and cultural opportunities for adults was offered during the 2011-2012 term. Advertising efforts included distributing 8,000 adult education flyers to area households three times per year, as well as advertising in the Lewistown News-Argus and coverage on KXLO-KLCM Radio.

Classes were held in conjunction with the American Heart Association, the Alberta Bair Theatre in Billings, District 6 H.R.D.C., MSU-Fergus County Extension Service, Lewistown Master Gardeners, Kring's Greenhouse, CMR Wildlife Refuge, and the Pine Meadows Golf Course.

DRIVER EDUCATION

Our Driver Education program provides quality instruction and excellent hands-on training while teaching important lifetime skills to our students.

We offered two sessions of Driver Education during June 2011, along with our new offerings of sessions during Semester 1 and 2 at Fergus High School. The in-school sessions took place during seventh period of the school day. Students had to be fully enrolled at Fergus High School in order to participate in the in-school sessions, and received a quarter of a credit for successful completion of the course. We provided all summer students with a complete schedule of classroom dates and all behind-the-wheel appointments so their families could plan ahead. They received this schedule several months prior to their Driver Education session start date. The School District Nurse gave all students a vision screening, prior to any behind-the-wheel experience.

We continue to offer installment plans to parents who are unable to pay the $280 fee in one payment. Approximately four to six families exercise the time payment option each session.

The amount of state reimbursement for a program year is unknown until our students have already been served each year. This year the State will contribute $100.00 per student, which is the highest contribution rate in over a decade. It will be necessary to continually look at ways to keep the program affordable and viable. Other variables that continue to affect the program budget are decreasing enrollment numbers, along with higher fuel and insurance costs.

ADULT BASIC EDUCATION / GED PROGRAM

This program serves individuals who are in need of their GED diploma, or who need skills to obtain or retain a job, or those who need assistance to enter post-secondary training or college. Instruction is provided to brush up on basic academic skills, GED preparation, computer literacy, workplace skills, citizenship training, commercial and Montana driver's license assistance, and more. We serve eligible adults, sixteen years of age or older, who are not enrolled in a traditional school setting. Students work at their own pace and may start anytime. Instruction is free of charge to participants.

We also serve the Nexus Treatment Center with our program and provided their 80 incarcerated men with educational assessments as part of their intake process. Eighteen of the men we served were successful in earning their GED diplomas. We did full cap and gown graduations with them and the entire facility celebrated their accomplishment. In the five years that Nexus has been in Lewistown, we have helped 68 men get their GED diplomas through our ABE Program.

I serve as the Chief GED Examiner for the six county area and our program successfully assisted thirty-one people from this area to obtain their GED diploma this year; forty-nine GED diplomas total, when we include the Nexus members. We collaborated with local service organizations to provide GED Exam scholarships ($55 each) for students in need of that monetary assistance.

We employ three part-time instructors who prepare students individually with one-to-one instruction in their area of need. The two instructors at the Lewistown Adult Learning Center and the instructor at the Roundup Adult Learning Center offer classes three days per week from September through June. Recruitment of the general population, as well as a strong referral system between area human service agencies, provides a steady stream of clients.

My office is responsible for adult basic education, GED preparation, and job skills training in Fergus, Wheatland, Petroleum, Judith Basin, Golden Valley and Musselshell Counties. The outlying counties are served as needs arise. The program will hopefully continue to be available through the renewal of our state and federal grant from the Office of Public Instruction. We have to apply annually for this grant.

Throughout the year, the ABE staff and I attended many mandatory training sessions and meetings with the Office of Public Instruction, as well as the GED Examiner training workshop, and we held bi-monthly in-service staff trainings.

EDUCATIONAL OPPORTUNITIES FOR CENTRAL MONTANA/ MSUN-LEWISTOWN

A wide variety of college courses were taught by adjunct faculty at the Central Montana Education Center along with offerings delivered from campus on-line. In all, 195 courses were offered locally. Course work to complete general education core requirements, an Associate of Arts degree, an Associate or Bachelor's degree in Nursing, an Associate or Bachelor's degree in Business, as well as Masters level courses and continuing education for teachers were provided by MSU-Northern. Financial aid was available to assist qualified students.

We graduated twenty-four Registered Nurses this May, for a total of 216 since 1998. The Pinning Ceremony for the graduating nurses was held in Lewistown. That program continues to be popular and draws students from around the area, state, and nation. Many of our Nursing students received generous scholarships from various entities this spring to assist them with their education expenses.

We also had one student graduate with an Associate of Arts in General Education, and one who achieved a Bachelor's Degree in Nursing this spring. Many of our graduates attended the cap and gown ceremony on campus.

We offered sixteen different types of professional training seminars and workshops throughout the year with 596 total enrollments.

In my role as EOCM director, I also worked with various local service organizations to offer scholarship opportunities for our students. Additionally, I met with various representatives of MSU-Northern and the Montana university system throughout the year.

THE CONSTRUCTION ACADEMY

We had 17 juniors and seniors from Fergus and Hobson High Schools who enrolled and participated in the Construction Academy, and who were job-ready in carpentry skills upon completion. Students completed a 1,920 square foot modular home with three bedrooms and 2 bathrooms. The home was a custom design and was pre-sold to its owner last fall.

The students also completed several other projects including building sheds and sawhorses for Edgewood Building Supply, building a storage shed for Fergus High School, plus building window frames and three barn-style doors and shutters at the sand house on Brewery Flats for the Big Spring Creek Trails Committee and CM Russell Wildlife Refuge. All in all, it was a tremendously successful year for the instructor and the students!

CENTRAL MONTANA EDUCATION CENTER
2011-2012

ADULT EDUCATION

FALL 2011		WINTER 2012		SPRING 2012	
Classes offered	30	Classes offered	30	Classes offered	34
Classes held	22	Classes held	22	Classes held	23
Enrollment	253	Enrollment	221	Enrollment	383

TOTAL ADULT EDUCATION PARTICIPANTS: 857

CONSTRUCTION ACADEMY PARTICIPANTS: 17

DRIVER EDUCATION

SUMMER 2011		FALL 2012		SPRING 2012	
2 sessions		1 session		1 session	
Enrollment	45	Enrollment	19	Enrollment	21

TOTAL DRIVER EDUCATION PARTICIPANTS: 85

ADULT BASIC EDUCATION/GED PROGRAM

ABE/GED Class Enrollment	144	(66 Lewistown, 27 Nexus, 51 Roundup)
Total GED exams given	68	
Total GED exams passed	49	
Compass Tests	30	
MUS Writing Assessments	7	

TOTAL ABE/GED PARTICIPANTS: 249

EDUCATIONAL OPPORTUNITIES FOR CENTRAL MONTANA/ MSUN-LEWISTOWN

SUMMER SESSION, 2011		FALL SEMESTER, 2011		SPRING SEMESTER, 2012	
Classes offered	63	Classes offered	66	Classes offered	66
Classes held	22	Classes held	38	Classes held	41
Enrollment	84	Enrollment	261	Enrollment	326

Number of classes offered: 195

Number of classes held: 101

TOTAL ENROLLMENT, COLLEGE: 671

SEMINARS & WORKSHOPS 596

OTHER COLLEGE EXAMS PROCTORED 29

CAREER FAIR 226

TOTAL PARTICIPANTS SERVED BY CMEC, 2011-2012: 2,730

CURRICULUM

Scott Dubbs

Lewistown Public Schools

2011-2012 Curriculum Annual Report

Submitted by:
Scott Dubbs, Curriculum Director

This school year proved to be a very active one for curriculum development in the Lewistown Schools. However, before I share the highlights of our work I would like to express my appreciation for the Board's ongoing support and desire for continued review and development of our curriculum standards. The priority given funding of our adoptions within the school budgeting process for this year was not only vital to each teams curricular work but will also provide much needed resources for instruction for these disciplines within the classroom.

In addition, I need to provide thanks for the support and help of our District technology department for their work in helping teams store data, enable access to and sharing of the many documents reviewed and used by members of each committee. Many of those documents were readings that we would have been unable to print out individually, so our folders really were a huge benefit for our teams. Additionally, the use of our new Google Docs site enabled each of our teams to add, delete and modify their standards in a fashion that was organized, clean and efficient. As a result, the teams will be in more of a position to complete and share their work. This year we also started working toward providing much, if not all of our curriculum documents on the District website. A goal of ours for the future is to provide all documentation in this area electronically for our staff and the public.

Early on this school year, our Science Curriculum Team presented the final results of their three-year (plus) curriculum project to the School Board for adoption. Their work actually began during John Moffatt's final two years as Director of Curriculum and came together during the spring of 2011, formalized and proofed at the start of the school year. The project's document was completed in the fall and brought to the School Board at that time. Their resulting work was a bringing together of our curriculum and a review of work from the Bozeman Schools. It includes changes in science topics to meet expectations at the state level and helped focus our work more closely in alignment with that of MontCAS CRT assessments. I believe part of the reason for improved science assessment scores is a result of those efforts.

Also continuing work that started last year was the Technology Curriculum Team, which finished their curriculum standards earlier this spring and had their final adoption by the Board during the May 2012 Board Meeting. Their work is a bit unique in that in addition to being responsible for the review and drafting of our curriculum in that area, but for many other technology related tasks such as working with the LPS Technology Staff on policy, technology needs within our buildings and assisting in the professional development of staff on Instructional Technology and it's integration into our classrooms.

In addition to the Technology team our Fine Arts, Health Enhancement, Library Media/ Information Literacy along with Career and Technical Education (CTE) Curriculum Teams all worked on their standards during the year. While not all of these teams have finished proofing their work the Technology curriculum was adopted this spring and it is hoped that the Fine Arts, Library

Media/Information Literacy and Health Enhancement projects will soon have documents to come before the Board of Trustees for adoption.

The following is a brief outline or description of the work and a listing of our curriculum leadership team:

Science Curriculum – As mentioned above the team presented and had their curriculum standards adopted this school year. Team members included teachers: Justin Guyer (leader); Laura Gilskey; Gina Armstrong; Polly Weichel; Charley Karinen; Jill Reed; Jeff Russell; Steve Paulson; Suzy Flentie; Mike Mangold; Linda Rinaldi; and Gary Gebert; along with myself and Board member Mary Schelle. In addition to John Moffatt, former contributing members include Chad Armstrong who changed positions within the District and Carolyn Shields who retired last school-year.

Technology Curriculum – The technology leadership team started some of their work last year with the goal of addressing District needs, providing Technology In-service for staff and reviewing our old standards, the OPI standards and preliminary comparisons of our curriculum standards with other schools were discussed and will continue into next fall. Like the Arts, Health Enhancement and CTE there are very few resources and direction for this curricular area from the Office of Public Instruction. As a result, the team used readings provided which may provide some direction in determining curricular changes. Starting the spring of 2010 the team pretty much has met monthly until their word was completed this spring. Team members included Board member Jim Irish and teachers: Sandy Fox, Barb Fradley, Jeff Friesen, Brad Breidenbach; Germaine Stivers, Pat Giedd, Beth Kirsch, Lynn Lensing, Suzy Flentie, Devney Welsh, Bruce Marsden and Diane Lewis. Additional members included myself, administrators Michelle Trafton (team leader), Jeff Elliott and Tim Majerus along with the District's technology department members Pat Weichel, Lynne Klippense and Terry Lankutis.

Fine Arts Curriculum Team - The Fine Arts leadership team spent many hours during the 2011-2012 school year and are very close to completing adoption portion of their curricular work. As mentioned above it is a document that needs a bit more work in just a couple of areas with my hope to have it completed early on and be recommended to the Board this fall. Team members included Board member Barb Thomas and teachers: In the Visual Arts - Doug Braulick (co-leader), Margee Smith, Amanda Gee, Traci Fitzgerald, Andrea Payne, Jill Reed, Rachel Cole, and Krystal Ferguson. For Music - Brandon O'Halloran (co-leader), Mary Kepler, Bethany Rogers and Rich Kuntzelman.

This leadership team started their work in October and met a couple of times together but quickly morphed in to its main two component groups, Visual Arts and Music. OPI content standards had not changed for the Arts so both subgroups worked to best address our review around that. The Visual Arts subgroup working monthly to restructure and remodel our existing document into a format very similar to that used by the Technology team and OPI. The Music subgroup however was less inclined to hire subs and take time out of their work day and their activities prevented month after school meetings so they tended to work on their standards during PIR days and individually. Their standards were already in a form that they were comfortable with so with minor changes it was modeled more to meet our needs. The subgroup still needs to refine some of the standards and at the secondary level differentiate their work into individual courses by course or level.

Health Enhancement Curriculum Team - The Health Enhancement (HE) leadership team met monthly during the 2011-2012 school year to determine how to review and modify their work. They have a bit more work in the secondary level to complete their curriculum document to recommend it for Board adoption. Again it is my plan to have it completed early on and be recommended to the Board this fall. Team members included Board member Barb Thomas and teachers: DeeAnn Buehler (leader), Annette Bjelland, Ashley Jenness, Chad Armstrong, Steve Olson, Mike Mangold, Sherry Breidenbach, Robert Rutledge and administrator Jerry Feller.

The Health Enhancement leadership team also started their work in October and generally met monthly to look several different standard models from other districts to aid them in modifying and improving our curriculum. Like most of our current teams, the OPI content standards had not changed for Health Enhancement so their work also had to include how our standards could better fit into the OPI framework. They are expanding our existing document to better communicate expectations by building level or course level.

Library Media/Informational Technology Team - The Library Media leadership team worked diligently during the 2011-2012 school year to come together and is very close to completing adoption portion of their curricular work. As mentioned above it is a document that needs input on their part and my plan is to have it completed early on and be recommended to the Board this fall. Team members included Board member Barb Thomas and teachers: Jeff Friesen (leader), Barb Fradley and Brenda Gruener.

The leadership team started their work in October and met monthly to discuss their needs. Unlike the other curricular areas, OPI has remodeled their standards into their standard and grade level framework used by other teams. Because of that our team has focused their efforts on comparing OPI's document to ours and will be recommending changes built into that framework. Additionally, they met individually with Colet Bartow, the Library Media Specialist from OPI to discuss the accreditation concerns and especially to aid them in modifying and improving our curriculum. They also took valuable time from their libraries this April to visit four schools in the Billings District and take their ideas to help drive the team's work.

Career & Technical Education Curriculum Team - The Career and Technical Education (CTE) leadership team started out as our Vocational Arts team but quickly changed their name to reflect terminology that OPI has long since used in their documentation. The team met several times early on during the 2011-2012 school year but because of their activities, and the reality that they are four distinct educational area' had a very tough time working together during the school-year. Team members included Board member Jim Irish and teachers: Miranda Eike, Karen Durbin, Diane Lewis, Loren Drivdahl, Jared Long and administrator Jeff Elliott.

Much of the CTE team's best work occurred after the start of summer and they are now in a much better position to come together and complete their standards. As a result they still have several tasks that need to be completed due to the sheer numbers of different courses they teach but have come to agreement as to their templates and mode of sharing how they meet OPI standards. Mentioned above is a document that needs a bit more work and proofing and my plan is to have it completed early on and be recommended to the Board this fall.

Additional Work – Each of our schools has been made aware of the Montana Common Core Standards and will hear much more during the school year. Our Kindergarten team continued to

meet quarterly during the past year to help and coordinate instruction across all kindergarten classrooms to meet district curricular and instructional goals.

In addition to the work mentioned in the previous sections, next year will be a daunting one for curriculum in the Lewistown Schools. As you read above, other than Technology, our current teams will continue their work to review, upgrade and recommend their curriculum standards. Leadership teams in Communication Arts and Mathematics will start the process of decomposing their common core components to realign our curriculum with their document.

In summary, I would like to mention that our leadership teams this year did a great job of looking outside of the box to improve their standards and classroom instruction. And while we still have a bit more work I believe there will be many positives coming in their recommendations and when completed their work should be more helpful to them in guiding their work and be more valuable in the coming years.

MAINTENANCE

Paul Stengel

Maintenance Program Summary
2011 – 2012
Paul Stengel, Maintenance Supervisor

The Lewistown Public Schools Maintenance Department has had another productive year. We have continued our preventive maintenance program. Several minor improvement projects were completed by the maintenance staff. These included remodeling work in the high school, moving furniture, grounds work, plumbing repairs, minor roof repairs at all buildings, working new HVAC systems problems, replaced light fixtures at Garfield, replaced toilet stalls at Fergus High School, replaced some Formica at Fergus High School and Highland Park, and installed new toilet stall doors at Lewistown Junior High School and Highland Park.

Custodial operations have continued without any changes in scope or procedures. We experienced no retirements but several staff shortages at Fergus High School.

Contracted services continue to be used for numerous repair and maintenance activities, and for major improvement projects. Highlights this year have included:

Flooring Replacement at Several Buildings	$9,742
Miscellaneous Painting	$3,000
Elevator Installed at Junior High	$216,511
Replace Lighting at Garfield	$26,000
Installed Reheat Coils in FHS 1st Floor Rooms	$25,920
Replaced Roof on Lincoln.	$283,800
Paved Teacher's Lot at FHS.	$45,550
Seal Coated Asphalt at FHS.	$5,155
Resurfaced 3 Tennis Courts at FHS.	$12,800

Goals for the remainder of the year include:

- Painting & flooring at several buildings
- Seal coat asphalt at FHS & Garfield
- Install Fire escape at JHS
- Replaced 36 gym light fixtures at FHS
- Replace Boiler at FHS

Future goals include:

- Maintain/Increase budget for maintenance and operations
- Continue to push for planning process for District
- Continue yearly improvements at all school sites
- Continue Playspace improvements
- Increase energy usage reduction projects
- Retire

SCHOOL FOOD SERVICE

Cindy Giese

School Food Service
Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457
(406) 535-5261

ANNUAL REPORT 2011-2012

School Food Service had a relatively smooth year settling into increased technological changes and new and different situations in each building. We focus our efforts on feeding the students and try to maintain a consistent level of quality and variety in the nutrition we present to our district. Working as we do within all six of the district buildings, communication and cooperation are an ongoing challenge but essential to the success of Food Service and we try very hard to accomplish our goal of feeding children and promoting good nutrition while adapting to each building's diverse and varied needs and timeframe. Thanks to the administration and staff of these buildings along with Maintenance, Transportation, and Central Office for their assistance and cooperation to School Food Service and its role within the district.

PARTICIPATION

Please refer to the enclosed statistics within this report for actual numbers.

Breakfast

- Student participation increased by 3,313 meals. We attribute this increase, in part, to the fact that the state of the national economy reached Montana and our local families are finding assistance through the district meal program. Eighty-four percent of our breakfast participants are from families that qualify for the free and reduced meal program.
- We worked with all schools' administration and teaching staff to educate students and parents on the value of breakfast and the fact that it is available at school each day. Team Nutrition out of MSU-Bozeman will included us in a pilot program to increase advertising about the breakfast program.
- We believe that the program is essential in Lewistown Public Schools as a contributor to the academic success and nutritional well being of our students. We submitted our elementary breakfast cycle menu for the Healthy Montana Menu Challenge Award sponsored by Team Nutrition. We were successful and were awarded a $500 grant in May 2012 to use toward promoting our program in the coming school year.

Lunch

- Student participation was down by 2,808 student lunches and the percentage of student participation dropped to 62%. This occurred with an average drop in enrollment of 4 students. Participation dropped in all buildings except Fergus High while an increase in the number of free and reduced students participating in the school meal program rose by 4% to an overall district number of 53%.
- An observation about the increase in participation and the number of free and reduced students correlates with our economic times. We believe that our families are seeing the value in school meals but those on the borderline of eligibility for assistance are finding it difficult to afford the cost. Perhaps an increased effort of education about nutrition would be beneficial to all families and especially for the health of our students.
- The Food Service protocols initiated last year concerning student allergies and the accommodations that we provide continue to be a daily concern for us. Communication with families is essential so student safety and the availability of healthy food can happen.
- The Recess Before Lunch program used in a limited version at Highland Park continues to be a worthwhile venture for students. We are hoping to expand that concept into the older grade levels as time and scheduling allow.

- The grab ‘n go lunches provided at the Junior High and Fergus High have proved to be a successful option for those students who have other events scheduled during the lunch time or want a lighter fare than the hot lunch line offers. These same choices are offered to elementary teachers upon request and have proved a very favorable option for them.
- The number of daily earned lunches provided to adults was 3,041 amounting to $11,707.85 of support to the district. School Food Service greatly appreciates the staff supervision of students during the lunch period at each school.
- School Food Service worked closely with the Mentor Program from Fergus High to promote peer interaction between elementary students and their high school mentors. Groups of between 10 and 12 high school students visited the elementary buildings about once a month and 77 students were provided an “earned” lunch amounting to $238.70 of support to the program. It proved a challenging venture this year but, hopefully, will be continued next year with better communication between advisors and food service.

Ala Carte

- Statistics show that our ala carte choices have proven successful with a stable amount of profit from the sales at both breakfast and lunch at both of the secondary schools.
- Our ala carte choices at both meals reflect nutritious, healthy products aimed at providing students with good alternatives to our reimbursable line.

CATERING

- The value in dollars from this facet of our operation amounted to approximately $14,150. However, 20% of this amount ($2,995.12) was the total value of food/services provided for in-district events such as cookies for conferences, meals for committee meetings, principal requests, etc. that School Food was not reimbursed for directly.
- We served various divisions of the school district at staff meetings, special events, student functions, and fundraisers. We also assisted student activities and classroom teachers by ordering and/or furnishing food and supplies for their events.

EQUIPMENT

- The care, upkeep and replacement of equipment are an ongoing challenge in our daily routine.
- With the assistance of our maintenance department we are generally able to keep abreast of the minor repairs to equipment that we need to operate and use local professionals as situations arise.
- There is still need to invest in more commercial equipment as some of the current “home kitchen” pieces are not able to handle the safety regulations and demand of increased participation. At year end we were able to upgrade freezers at the Junior High and Fergus High, a half size convection oven at Garfield and a stand mixer, a dough sheeter, and a braising pan for our Central Kitchen. These purchases will bring our safety level up considerably. We terminated our relationship with Coca Cola so we are providing our own ala carte refrigerators for the coming year. We will meet the ala carte demands using our current vendors and attempting to buy locally.

The move to Infinite Campus for our accounting and application processing has proved to be successful. The integration of information for students and parents of our district has facilitated access to meal accounts, streamlined the application processing, and made the reporting of reimbursement claims easier. We also are making use of the online payment feature and the automatic messaging system to further alert parents to the status of their student’s meal account balances.

EDUCATION

- Regular opportunities for reaching students and parents come in the form of the monthly menus, K-8 newsletters, posters, radio, community television and our district website.
- School Food Service will continue to promote the message that nutrition is closely linked to student performance and behavior. The preventive method of teaching and modeling good nutrition habits could be far more effective in improving performance and behavior than dealing with poor results in both areas.
- Our new federal mandates from the Healthy, Hunger-Free Child Nutrition Act will provide us with more and different challenges as far as portions, required foods, nutrition levels, serving style and budgeting for the increases.

Through creative promotion and marketing of our program and its benefits, we hope, with the help of our classroom educators, that students can build healthy lifetime habits for good nutrition and physical activity. Food can be fun!

SAFETY

- As an ongoing effort to comply with our HACCP policy which is a mandated food safety plan, we will again try to get all of our staff trained. Most often this occurs during non-school hours so this shows commitment to the health and safety of our students and staff by Food Service employees and should be commended.
- Employees have attended adult education classes throughout the year and are willing to share their information at staff meetings. This is a means for them to acquire Continuing Education Credit as well as improving themselves and our operation.
- As a result of employee training and education, School Food Service, again, received sanitation inspections (as required by the HACCP policy) at each of our six kitchens without any "findings". The comment from our local sanitarian was that school kitchens are the best in town and he was highly complimentary of our efforts.

PERSONNEL

- We had new faces at Highland Park and Fergus High this year.
- Our loyal and committed staff does an excellent job of training new people so as to make our operation function at a top level of efficiency.
- We have one opening for fall and will be seeking applications in July.

Facing challenges with new regulations and whatever is put in front of us, our goal at School Food Service remains the same. We will always do our best to feed the students of Lewistown Public Schools. With the assistance of the Board, staff, and students we will work to enable our students to be the best that they can be.

Cindy Giese, Director

"We serve education everyday."
We think food because kids can't think without it!

SCHOOL FOOD SERVICE

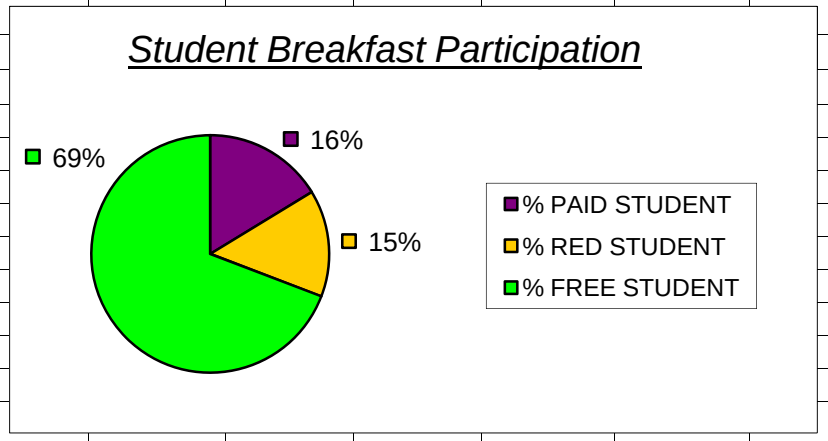
BREAKFAST PARTICIPATION DATA

2011-2012

SITE: District Summary

MONTH	STUDENT								ADULT			TOTAL	# DAYS
	PAID	ERN-PD	ERN-RD	ERN-FR	ERN-TOT	FREE	REDUCED	SUBTOT	EARNED	PAID	SUBTOT	ST+AD	
Aug/Sept	572	0	0	0	0	2615	533	3720	0	25	25	3745	27
October	520	0	0	0	0	2123	498	3141	0	23	23	3164	19
November	371	0	0	0	0	1998	435	2804	0	24	24	2828	17
December	332	0	0	0	0	1593	367	2292	0	20	20	2312	14
January	542	0	0	0	0	2307	498	3347	0	29	29	3376	20
February	598	0	0	0	0	2348	502	3448	0	31	31	3479	19
March	840	0	0	0	0	2944	572	4356	0	39	39	4395	22
April	597	0	0	0	0	2521	470	3588	0	26	26	3614	18
May/June	798	0	0	1	1	3161	611	4571	0	34	34	4605	23
TOTALS	**5170**	**0**	**0**	**1**	**1**	**21610**	**4486**	**31267**	**0**	**251**	**251**	**31518**	**179**

MONTH	AVE. ENROLL	AV DAILY PART.	% DAILY PART.	% PAID STUDENT	% RED STUDENT	% FREE STUDENT
Aug/Sept	1189	138	12%	15%	14%	70%
October	1191	165	14%	17%	16%	68%
November	1181	165	14%	13%	16%	71%
December	1169	164	14%	14%	16%	70%
January	1172	167	14%	16%	15%	69%
February	1170	181	16%	17%	15%	68%
March	1181	198	17%	19%	13%	68%
April	1179	199	17%	17%	13%	70%
May/June	1175	199	17%	17%	13%	69%
AVERAGES	**1179**	**175**	**15%**	**16%**	**15%**	**69%**



Participation at individual schools:		
Highland Park		13%
Garfield		18%
Lewis & Clark		24%
Junior High		12%
Fergus High		10%

*This graph reflects the percentage categories for only those students participating in the breakfast program-- not the percentages of the total student enrollment.

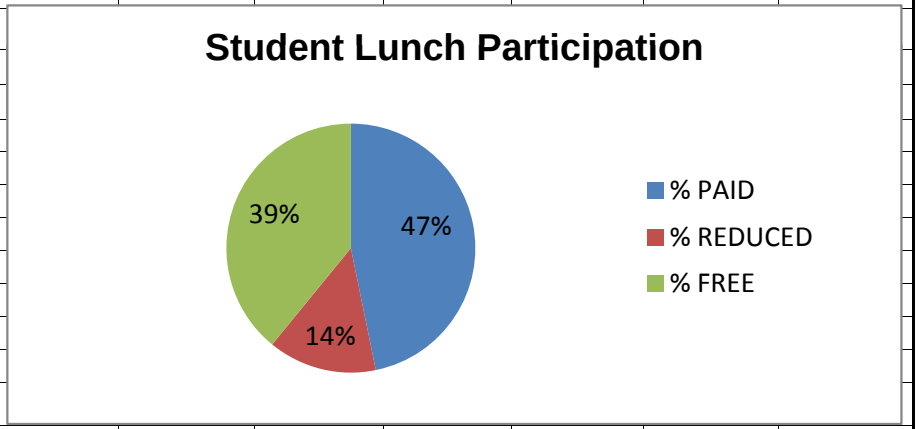
SCHOOL FOOD SERVICE

LUNCH PARTICIPATION DATA

2011-2012 **SITE: District Summary**

MONTH	STUDENT								ADULT			TOTAL	# DAYS
	PAID	ERN-PD	ERN-RD	ERN-FR	ERN-TOT	FREE	REDUCED	SUBTOT	EARNED	PAID	SUBTOT	ST+AD	
Aug/Sept	9076	22	14	44	80	8174	2760	20090	425	557	982	21072	27
October	6855	38	9	30	77	5481	2029	14442	337	350	687	15129	19
November	6020	41	2	30	73	4763	1804	12660	293	366	659	13319	17
December	4870	23	3	39	65	4029	1466	10430	357	288	645	11075	14
January	6727	29	3	58	90	5526	2125	14468	328	400	728	15196	20
February	6335	44	18	12	74	5380	1967	13756	307	413	720	14476	19
March	7397	72	12	51	135	6243	2210	15985	346	469	815	16800	22
April	6124	26	0	39	65	5144	1837	13170	287	428	715	13885	18
May/June	7362	42	7	0	49	6270	2176	15857	361	499	860	16717	23
TOTALS	**60766**	**337**	**68**	**303**	**708**	**51010**	**18374**	**130858**	**3041**	**3770**	**6811**	**137669**	**179**

MONTH	AVE. ENROLL	AV DAILY PART.	% DAILY PART.	% PAID STUDENT	% REDUCE STUDENT	% FREE STUDENT
Aug/Sept	1189	744	63%	45%	14%	41%
October	1191	760	64%	48%	14%	38%
November	1181	745	63%	48%	14%	38%
December	1169	745	64%	47%	14%	39%
January	1172	723	62%	47%	15%	39%
February	1170	724	62%	46%	14%	39%
March	1181	727	62%	47%	14%	39%
April	1179	732	62%	47%	14%	39%
May/June	1175	689	59%	47%	14%	40%
AVERAGES	**1179**	**732**	**62%**	**47%**	**14%**	**39%**



Participation at individual schools:	
Highland Park	77%
Garfield	75%
Lewis & Clark	77%
Junior High	76%
Fergus High	29%

*This graph reflects the percentage categories for only those students participating in the lunch program-- not the percentages of the total student enrollment.

SPECIAL EDUCATION

Wayne Chilcoat

ANNUAL REPORT
SPECIAL EDUCATION SERVICES IN LEWISTOWN
JUNE 2012

WAYNE CHILCOAT, SPECIAL EDUCATION DIRECTOR

Number of Students Receiving Special Education Services

Year	Lewistown Elementary	Fergus High School	Total
2001-02	157	26	183
2002-03	155	46	201
2003-04	160	50	210
2004-05	150	58	208
2005-06	169	60	229
2006-07	166	59	225
2007-08	149	58	207
2008-09	141	54	195
2009-10	117	58	175
2010-11	114	52	166
2011-12	116	52	168
Averages	**145**	**52**	**197**

Lewistown's Special Education programs continue to change, in part, due to its central location and in part to the perception that larger school districts can best meet the special education needs of children. Response to Intervention (RtI) continues to have inroads to meeting the educational needs of all students who are having difficulty learning. These efforts have resulted in what appear to be lower numbers in special education, although the numbers may be misleading.

As in past reports, the numbers listed are indicative of the number of students actually identified for special education services, however, a significant number of students continue to be supported through special education services, using RtI interventions while not being officially identified under IDEA. This "gray" area is an issue which needs to be monitored and addressed yearly. Technically, these students do not qualify for special education services, and special education funding cannot be used to provide services. We also know that with declining enrollment, diminishing budgets, and increasing demands, the only way to reach the ideals of No Child Left Behind (NCLB), is to share resources, using special education, Title 1, and classroom teachers, along with paraprofessionals, to build effective programs for all students.

This struggle to create a new system is also exacerbated by special education funding in Montana, with special educating funding tied to Average Number Belonging (ANB) as opposed to special education enrollment. This means that, as total enrollments decline, regular and special education are competing, more and more for available funds. Failure

to work together is not a viable option if Lewistown Public School hopes to truly improve instruction for all students.

RtI teams in each building are still at various levels of development and use. In most buildings this process is going slowly, but well. Some buildings have effective programs up and running, while other buildings are a work in process.

With the Compliance check of Special Education files by the Office of Public Education it was found that there are some training needs that will be addressed in September of the coming school year, to make sure all case managers and related service providers are “on the same page” when it comes to writing Individual Education Plans (IEP), Evaluation Reports, Progress Reports, etc. Time for professional development for special education staff needs to be made available during the school year and not just during PIR dates on the district calendar.

District Special Education staff have improved their communication between buildings by attending transition IEP meetings when the case management of a student was changing from for example, Garfield Elementary to Lewis and Clark Elementary.

A planning issue that the Lewistown District needs to address in the coming school year is the STAR program that provides services for emotionally disturbed students in the district. It is currently staffed and funded through the Central Montana Learning Resource Center Cooperative. The COOP cannot continue to staff and fund a program that serves only one school district and expect all other COOP districts to contribute financially.

TECHNOLOGY

Pat Weichel

Technology
2011-2012 Annual Report

Patrick Weichel, Technology Supervisor
Lynne Wise, Technology Integration Specialist
Terry Lankutis, Technology Support
Todd Lark, Technology Support
John Jensen, Technology Support

District Web Site:

The District's web server continues to be a source of district-wide information including:

- Academic, activity, and lunch calendars
- General academic information and news
- School Board meeting agendas
- Detailed course syllabi
- A variety of resources dealing with technology
- Student created web projects
- Administrative features, including on-line forms for requesting the use of school vehicles

We continue to make use of an open source content management system (CMS), Joomla, for the main pages of the District web site. During the course of the year we reorganized the site so that FHS has a separate Joomla database and theme. The split has helped with organization and simplification for end users. FHS Journalism students took up creating a lot of content for FHS. Joomla makes it very easy to keep the site content current and dynamic.

Site Statistics

Most Popular Articles	Created	Hits
Campus Portal	2008-02-26 06:40:17	37860
Welcome to Lewistown Schools Public WiFi	2009-02-11 15:42:45	18916
Lewistown Public Schools - Board	2007-11-19 04:02:43	16067
Staff Resources	2009-12-17 13:28:17	11370
Lincoln Administration	2008-03-31 02:07:28	7869
Transportation	2009-12-17 11:22:41	7117
K-8 Libraries	2008-03-20 06:52:43	5189
Lewis and Clark	2008-03-20 06:52:13	4306
Highland Park Elementary	2007-10-31 03:31:17	4100
Garfield Elementary	2007-11-26 06:54:23	3961

Infinite Campus software continues to be used as the District student information system. The system is completely web-enabled. The site is secured through the use of an ID and PIN number. Students have individual accounts; parents may request an account that allows them to view information on all of their children from one login. Staff, parent and student access is available from any internet connected computer. In addition to student records information, parents are able to pay for lunches on line. We hope to expand the online payment system to include payment of fees in the near future.

0420 Lewistown K-8 & Fergus High District
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Portal Usage Summary Report
Start Date:08/01/2011 End Date:06/12/2012
School Year:2012

All Schools

Grade	Students	Student Accounts	Student Logins	Average Weekly	Parent Accounts	Students Having Parent With Account	Parent Logins	Average Weekly
All	1273	1264 99.29%	28278	625	464	740 58.13%	9952	220
Care	3	3 100.00%	0	0	0	0 0.00%	0	0
K	11	11 100.00%	0	0	4	4 36.36%	708	16
KF	107	106 99.07%	0	0	47	46 42.99%	1161	26
PK	19	18 94.74%	0	0	2	2 10.53%	27	1
Star	8	8 100.00%	2	1	3	3 37.50%	11	1
01	97	96 98.97%	3	1	45	45 46.39%	1350	30
02	95	94 98.95%	0	0	33	34 35.79%	431	10
03	117	116 99.15%	3	1	62	61 52.14%	896	20
04	102	102 100.00%	10	1	48	52 50.98%	2225	50
05	112	111 99.11%	147	4	62	64 57.14%	1973	44
06	107	107 100.00%	511	12	72	69 64.49%	1301	29
07	102	101 99.02%	5159	114	71	68 66.67%	2119	47
08	100	100 100.00%	4136	92	79	72 72.00%	2057	46
09	99	98 98.99%	5014	111	70	67 67.68%	1625	36
10	87	86 98.85%	2881	64	67	62 71.26%	1745	39
11	98	98 100.00%	4037	90	65	60 61.22%	1308	29
12	101	101 100.00%	7018	155	84	78 77.23%	1058	24

E-rate funding: The District again participated in the Federal Universal Services Fund or "E-rate". The District received a benefit of $49,064.17 in discounts on the Internet connection, long distance, and local telephone services for the 2011-2012 School Year.

Email / Google Apps: Faced with the prospect of needing to replace our Microsoft Exchange email server, we chose to switch the District's email service over to Google Apps for Education. The service is free of charge, and includes larger per user storage quotas, greater mobile support, increased remote / web access functionality, and no need to maintain on-premises hardware. Since the switch-over in January 2010, the system has run smoothly. The greatest increase in functional use for the District has been the wide-spread adoption of web-enabled calendars. While we could have done many of the same things with the old system, use of electronic calendars have skyrocketed. The calendars integrate easily with the District web site and allow for easy sharing of information with the public. The Google Docs component that also comes with the package has also been a benefit. Several District forms, such as travel requests have been migrated to Google Docs, and a number of teachers are now using Google Docs with their students. Students from grades 5-12 have accounts for use with Google Apps.

Network Backbone: "Mission critical" systems such as food service point of sale, the accounting system, MAPS testing and Infinite Campus continue to require reliable wide area network (WAN) service between the buildings.

In the fall of 2009 our primary WAN connections for Fergus High, Garfield, Junior High and Lincoln were changed from district owned wireless network equipment to leased fiber optic connections. Highland Park was added to the network during the summer of 2010, while Lewis and Clark and Bus Barn were added during the summer of 2011. The highest traffic areas: Lincoln, FHS, and LJHS are now upgraded from 10 mbs circuits to 100 mbs circuits. The new fiber connections have proven to be far more reliable and of greater capacity than the aging wireless backbone.

During 2011-12 we also completed complete coverage of all buildings with "Public Wi-Fi". In addition to being a convenience for parents and other non-student guests in our buildings, we have also started to encourage students to "Bring Your Own Device" (BYOD). The Public Wi-Fi is separated from our production network so that non-district devices are unable to communicate directly with district ones, to protect our equipment. Further, the Public Wi-Fi is completely filtered for content, just as the district network is, as described below.

BYOD has a number of advantages. Students bringing their own devices, in conjunction with teachers adapting technology use to accommodate any platform, has the benefit of students taking their learning home. In addition, it lessens some the use on district computers, and increases the access to technology for those students who don't own their own device.

Content Filtering: As required by the FCC for participation in E-rate, our District complies with CIPA, the Children's Internet Protection Act. We continue to use Open Source (i.e. free) web content filtering software, Smoothwall with Dansguardian, to ensure Federal compliance and protect our networks. Content filtering is one of the most contentious issues that we face as a department. The current solution works very well, but is not as flexible as other commercial products. However, the savings to the District are substantial. Comparable commercial filtering products have been reviewed. Costs are typically over $5000 annually.

The current solution includes the ability for staff to request that a blocked web site be opened, and we provide a solution for staff to bypass the filtering to access any site. As a part of our current Antivirus product package, the vendor has given us access to their content filtering software appliance. Testing and potential rollout of this new product may take place in the near future.

Technology Levy: These funds were used to purchase new computers for use in classrooms and labs in all buildings. This funding is critical to maintaining a level of computer hardware that is easier to maintain and to use.

The buildings received the following new computers:

Garfield	2
Highland Park	4
Lewis and Clark	3
Junior High	0
Fergus High	13

Garfield also received a new laptop lab of 26 machines. Levy funds currently sustain replacement of laptop labs annually at the four K-8 buildings in turn.

2011-2012 Trouble Tickets responded to in Lewistown Public Schools: 571

Technology Integration and Training Activities – Lynne Wise-Klippenes

The technology curriculum team met during this academic year to update and rewrite the Technology Curriculum to current classroom needs and national and state standards. This team met monthly with all the members of the technology team participating. Since the District belief has been that curriculum drives the tools of classroom use, curriculum changes affect the direction of technology use and integration. With student access needed from many locations, moving to the cloud and using individual login's for students was determined to be necessary. Hence it was determined by this team to have individual student logins beginning in 3rd grade starting the fall of 2012 instead of 5th grade as we had been doing. Thus student documents would travel with students from building to building with the login. Individual logins will also allow students the ability to do word processing, spreadsheets, and presentation assignments using Google Applications that they can access from anywhere there is an internet connection. The hope is that students will learn the skills and processes that transfer between the varieties of word processing, spreadsheet and presentation software.

Staff training included Infinite Campus, Network Troubleshooting, Google Apps, AplusLS, Lexia, and Standardized Desktops across the district. New staff and returning staff were offered training opportunities in both small groups and as individuals. An Edmodo workshop was offered for teachers interested in using this program in the classroom during MEA and was well attended.

Elementary Keyboarding changed this year as Michelle Trafton moved into administration at Lewis and Clark and also taught keyboarding in grades 3-6. This established a consistent, base for students in grades 5-6 especially. The lab was merged this year with the library at Garfield into one space and the electrical wiring was not completed until the beginning of the 2nd semester which created a brief time of keyboarding for the 3rd and 4th grade students. The goal next year is that all four of these grades receive the same amount of keyboarding instruction time. Gaggle services for students were converted over to Google with pieces of Google used by students in various ways. Further training needs to occur with both staff and students to fully use the capabilities of Google Apps and student e-mail communications.

IPAD's became a tool of choice this year with a smattering of them appearing across the district in both the special education arena and in a handful of classrooms. As a new tool is introduced, methods of deployment and operational policies must be considered. The IPAD as a personal use device required some time reading and evaluating best practices for our District. Highland Park examined purchasing an IPAD lab for their building in lieu of a new laptop lab which would give them one IPAD lab and a regular computer lab and worked out shared use by first and second grade. 30 IPAD's and a cart were purchased for deployment in the primary building. Teachers were given initial training in May by grade level and an IPAD to use and examine apps that would be possible purchases for their grade level. Meeting times were established the week of July 16 to determine Apps that would be purchased and /or installed on the IPAD for deployment for student use as school begins. Germaine Stivers, Sue Lutke, Barb Fradley, Todd Lark and I will attend IPAD training to cover this content. I will obtain further information at MIET training in June as well. This training may influence the final choices made in deploying the IPad devices.

Windows 7 and Office 2010 deployment on new machines has required some training regarding changes in the operating system functionality. This has been done one on one with those receiving new machines this spring.

Electronic Assessments continued with formative and summative data being used by teachers across the district to monitor student academic growth. MAPS testing ran more smoothly with the issues occurring

with the proctoring rather than the student files. MAPS were completed in the fall, winter, and spring with prompts being used from Dibbles and Aims Web as well. Accelerated Reader and Star Testing are also used as pieces that offer reading information. Accelerated Reader is flash based and required continuous updating this year because of the increase in the number of times the version changed.

Web Development and Upkeep with Joomla - Assisted as part of the team setting up the Joomla website for CMLRCC to transition to as their web presence. Web content and training was done for individuals as well as assisting in placing content on Lewistown Web for those who needed content added, but had no time.

MOBI Training continued with individual staff as they develop using the MOBI within the curriculum of the grade they teach. Grade level meetings were established for examining web sites that could be used for interactive classroom work with the MOBI.

Department Changes - Denton and Head Start requested to join our technology cooperative which created some changes as to who would be the point person for service to some schools. As summer work is arranged, the new person will be involved in servicing equipment and purchasing conversations so transition is smooth for the clients served.

Think Central, Aplus and Lexia programs are being used throughout the K-6 district by classroom teachers and students to assist in reading and math instruction and practice. All require closing the program year in the spring, rolling students forward and setting up courses for fall. All require teacher training for new teachers entering each year. Except for these routine administrative issues, teachers are implementing and using the programs with mostly hardware support needed.

Regional Technology

Responding to a need for quality consistent technical support for school districts in surrounding communities, Lewistown Public Schools began to offer technical support on a contract basis during 2005-2006. Schools supported include: Judith Gap, Grass Range, Roy, Winifred, Ayers, Deerfield, Spring Creek, and King Colonies. In 2008-09 Stanford and Hobson Schools joined our network. Increases in this service area and the formalization of support contracts led to the hiring of Terry Lankutis and Todd Lark as additional support staff for the technology department in the spring of 2008. In 2012-13 we will add Denton Schools and Central Montana Head Start, with the addition of John Jensen as a part time employee to help cover the increased work load. Each school enjoys the benefit of regular visits at least every other week, as well as pro-active network monitoring, bench work and phone support from our office here in Lewistown. Our model has been very successful in helping implement technology, and we are looked up to by districts around the state, some of whom are attempting to duplicate the type of multi-district service that we offer.

Highlights - Todd Lark

The technology team engaged in yet another intense and rewarding year supporting the Lewistown Public Schools Technology Cooperative. All of our supported schools significantly improved their hardware situations, updating and virtualizing servers and purchasing new CPUs and other educational hardware such as iPads (tablet computers), IPEVOs (document cameras), scanners, and even commercial printers (to create their own annuals). Many of our supported schools were also able to upgrade fundamental educational software, such as Infinite Campus, Quicken and Microsoft Office 2010. This was bolstered by the implementation and training of open source software, such as GIMP (a photo editing program), many Google Apps, Audacity (a sound editing program), ALICE (a JavaScript programming environment), iScribe (an open source publishing program), and Blender (an open source computer

graphics program). These pieces of software gave students and teachers a new palette of tools to create an appealing learning environment to push technological skills and techniques to an unprecedented level. We also continued development and training on all websites this year which further opened the doors of modernity to teachers, students, and their communities, and readied all of our districts for sb352. The community buy-in and subsequent support of the schools has been phenomenal. We utilized Joomla as we do in our district for these projects. We also moved all of our districts over to Google Apps and provided training to both staff and students throughout the year.

Happily, we now have the Denton School District and Central Montana Head Start (CMHS) on board in our multi-district agreement. We will move these entities to Google Apps; possibly rebuild Denton's website; and provide support and training for CMHS and Denton all whilst smoothing out their networks to ultimate efficiency.

We are busily putting the finishing touches on the new website for CMLRCC (cmlrcc.k12.mt.us) and have started the build for the small Fergus County Schools (fergusco.k12.mt.us). We will also be moving all of the Fergus County Schools (K-8) to Google Apps this school year.

With almost thirteen thousand miles of travel, daily remote sessions, and constant phone contact, the staff of the Lewistown Technology Department capably handled every concern, from network crashes to hardware repair. We offered 27 tech-infused trainings for PIR days for 2011-2012 and have already scheduled 8 for the upcoming school year (with more to come) as our cooperative schools continue to strive in the technological world. We are constantly given accolades for the speed of our response, the care and concern of our staff, and the thoroughness of our performance. In fact, we are a cutting edge model for smaller schools that do not have a budget for an in house Technology Department yet benefit from this cooperative experience to reach and maximize their technological potential.

TITLE I

Scott Dubbs

Lewistown Public Schools

2011-2012 Title I Annual Report

Submitted by:
Scott Dubbs, Curriculum Director

The Lewistown Public Schools has worked with support of the Federal Government as a Title I School pretty much since the inception of the Elementary and Secondary Education Act back in the 1960's. There have been many changes in how we were expected to meet its mandates over the years and the program itself was changed dramatically from Title I to Chapter 1 and back during previous years.

In today's world we work with a Title I program as a schoolwide district and have been a schoolwide district program for the past two school years. The benefits of being schoolwide are many, but the most obvious comes down to how we fund and manage our program locally. Our schools in the past (and many others today) utilized a program model that would provide funding to target funding and services on children who are failing, or most at risk of failing, to meet state academic standards in need, by providing a supplemental program for those that qualify. Generally those programs required replacement courses and had many difficult to monitor and meet regulation. However, schools that participate as a Schoolwide Title I program commit to providing an educational program for all students that is seamless in how services are provided, how students are worked with, and how funding is allocated across the school or district.

The purpose of a schoolwide Title I school or district is to implement comprehensive improvement strategies throughout the entire school or district as a way of improving academic outcomes for every student. It serves all students regardless of eligibility and assists in all core subjects. The major aspects of the required components of a schoolwide program that staff focused on this year included:

- Schoolwide reform strategies based on scientific research that strengthen the core academic program, increase the amount and quality of learning time and include strategies to address the needs of low-achieving students.
- High quality, on-going professional development based on scientifically-based research for staff.
- Measures to include teachers in the decisions regarding the use of the MontCAS and other assessments to improve the achievement of individual students and the overall instructional program.
- Efforts to ensure that students who experience difficulty mastering the proficient or advanced levels of academic achievement are provided with effective assistance.

Associated with this supplemental federal funding and support, all Title I schools must meet additional requirements as a result of Annual Yearly Progress (AYP) through the Department of Education and the "No Child Left Behind" Act (NCLB). One such requirement is for schools designated as being schools "in improvement" must allocate 10% of all Title funds to be used for professional development. Those professional development programs must also be tied directly to the improvement and reform strategies existing within the District.

In addition , Title I schools are required to have a much higher level of communication about our progress in meeting AYP and therefore must provide a notice to fund SES support. A required goal of all Title I schools is that of improving parent involvement. Included is a requirement to send letters home indicating our AYP status and what options parents have inside and outside of our District to meet the individual academic needs of their student(s). All these parent communication components are mentioned in the Self-Monitoring and Findings section found below.

Professional Development - This year our first focus of professional development was in the area of improving classroom instruction. Those efforts included providing various trainings on developing new teacher skills for the classroom or additional supports to make the classroom more engaging or connected for students. On August 23, 2011, Tina Boogren of the Marzano Research Associates presented to our staff on the "*Highly Engaged Classroom*." In that presentation she focused on engagement strategies, the role of teachers with the engagement process, and creating classroom environments where engagement is the norm.

Our second PIR day for professional development for our teachers occurred on Martin Luther King, Jr. Day. This year that day was on January 16, 2012. We had two major themes guiding our training and work for that day. First was assessment and data collection with the second being emergency preparedness. In the morning our elementary staff members were provided an update and overview of AIMSweb while the secondary staff was divided up for Assessment Data Analysis using Infinite Campus, MontCAS and MAP results. Other secondary staff focused on Google Docs and technology to help aid them in their curriculum work. In the afternoon all staff were brought together for a bully prevention update by Robert Rutledge and an overview of the Olweus Bullying Prevention Program by Kathy Johnson of Great Falls.

Our final PIR day of District-wide professional development training for our staff occurred in February on the 27th with a focus on emergency preparedness. In the first two hours Sherry Kilbee, the Fergus County Disaster & Emergency Services Coordinator, partnered up with Sheriff Tom Killham to provide a short overview and awareness of the National Incident Management System and Incident Command Systems and how they relate to the work of our schools in being prepared for emergencies. The rest of the day was organized by our building administrators and their building level emergency response teams to review and modify or practice disaster or emergency responses with their staff.

Another professional development focus over the 2011-12 school year was Response to Intervention (RtI) training from OPI to help promote our building level RtI programs within the three elementary schools and also in the Junior High. Those trainings were primarily geared to helping each buildings staff restructure their work to provide multi-tier interventions for students in the areas of mathematics and reading. Supporting that effort is our use of many other instructional strategies to help staff bring all students into acceptable proficiency levels. Those strategies are listed in our Title I Schoolwide Plans and in each District's 5 Year Comprehensive School Improvement Plans (CSIP).

A list of additional professional development trainings utilized this year included:

- October 20, 2011 - Instructional Technology In-service which was held for staff in conjunction with states PIR option days. This option was provided by the Lewistown Technology staff for interested teachers staying in Lewistown.

- January 19-20, 2012 - The "State 2012 Assessment & Data Conference" was sponsored by the Office of Public Instruction and Measured Progress. It was held in Billings and was focused on administration of MontCAS Assessments and the potential uses of the results. The conference was attended by five of our six staff assessment trainer/leaders.
- April 13-15, 2012 – The Annual "Spring-time in the Rockies" Conference was held at Canyon Ferry in April. Five staff members attended this common core and technology related training to help provide leadership level trainings to provide a common core overview and improve the technology restructuring efforts already in progress at Lewis & Clark and the Junior High.
- April 25-26, 2012 -"State 2012 Title I Conference" in Missoula. Three Title I staff members attended this leadership conference which focused on the many aspects of Title I services provided at the school level. The workshop sessions helped support our Schoolwide efforts, potential Common Core connections and parent involvement efforts. Keynote speaker was Manuel Scott of Freedom Writers who did an excellent job of sharing the importance of teacher relationships in schools.
- May 17, 2012 – Parent Teacher Home Visitation Training. With leadership from Gina Armstrong and interest from several elementary teachers the school helped bring in home visit training by Chris Ralph, Jena Anderson & Wendy their parent team member of the Warren Elementary Parent Teacher Home Visit Team. The training was based on a very successful model developed by Sacramento based PTHVP team. The training provided our staff with the prerequisite skills needed to develop partnerships capable of visiting the homes of their classroom parents as early as this next August. Major goals of the home visits program is obviously improved home and school communication but also increased attendance rates and increased student achievement. The program ties very well into our building level Title I Schoolwide Plans and my guess is you will be hearing much more about this in the future.
- June 18-22, 2012 - The "Montana Behavior Initiative" was held in Bozeman with 18 LPS staff members across the District. Many of the trainings were directly related to our RtI efforts or were directed at improving classroom instruction and school climate efforts. The MBI Conference brings together many staff members across the state (over 850 this year) to take advantage of the opportunities provided by numerous presenters from across the nation. The sessions are centered on the multi-tiered approach used by both RtI and MBI. Schools are encouraged to develop strong teams to lead efforts at improving schools and addressing positive behavioral systems and academics. Focused trainings are available at varying grade levels and position. Many sessions also addressed student voice and family engagement in schools.

Self-Monitoring & Findings - During the months of January and February we completed the Office of Public Instruction's Title I Self-Monitoring Tool and provided documentation in support of our Title I Program. In early April we were informed of their official findings from that self-monitoring document. While many aspects of the program were deemed acceptable by OPI staff there were findings that required the verification of highly qualified staff, improved parent involvement and development of individual building level Schoolwide Plans. The administrative team and Title I staff worked through those efforts during much of April and May in completing those finding expectations.

As a result of the findings, we will be annually reviewing our Schoolwide Plans at each building, involving parents in that process, developing a District-wide Parent Involvement Team to work with schools to address parent needs, possible parent trainings and all levels of communication with parents and families about our programs and our status as a Title I school in need of improvement. We will have new statements in our student handbooks about our parent involvement, hold parent meetings, review Board policy on it and insure that all students and their parents sign our Title I Compact. The compact is a mutual agreement between the student, the teacher and the parent to fulfill their role in insuring student learning. Additionally, we will work to improve parent involvement at every level. Additionally initial parent meetings will be scheduled in conjunction with each building level Open House at the start of the 2012-13 school year. This meeting will look a bit different at each level, but all three elementary schools will initiate their Open Houses with a joint meeting at the Fergus Center to address parent involvement and inform them of Title I status and programing.

Other efforts related to our Title I status this past year includes:

- Sending out a letter in November to elementary parents explaining Supplemental Educational Services available from the state providers, as mentioned above. The letters are a requirement of the Elementary District's AYP status and actions mandated as a result of No Child Left Behind.
- Continued use of Odysseyware coursework in the high school. Odysseyware is most comparable to online coursework but is managed by high school staff to insure students that participate are working to our level of expectation in core and replacement courses.
- Extensive work on referral and placement of students in the elementary for math and reading. The Title teacher leaders in grades three through six worked long and hard to provide data and modify our new schoolwide student placement structure. Their efforts in working with Mr. Weichel and myself uses assessment information previously uploaded into our Infinite Campus student database. The resulting placement spreadsheets enable staff to develop class rosters for next school year that are appropriate by ability. This work will help support and provide various other interventions where appropriate.
- A continued commitment to MAP assessments and a push to integrate AIMSweb assessments into all kindergarten through 6th grade classrooms. We started that process last January with an overview of the program and provided additional training to key personnel on June 7. On August 24, 2012 we will again utilize an AIMSweb facilitator to help train elementary staff to utilize all of the AIMSweb assessments and progress monitoring tools this school year.

TRANSPORTATION

Steve Klippenes

Transportation Department

Annual Report
2011-2012

Steve Klippenes, Transportation Director

During the 2011-2012 school year we traveled accident free **133,864** miles in yellow buses and **71,509** miles in our activity buses. The increase in activity bus miles from last year can be attributed to more out-of-state activity trips and the ski trip programs for the third and fourth grades, as well as the seventh and eighth grades this year.

We acquired one new/used activity bus this school year, replacing the 1974 Eagle 1 bus with the new/used 2008 Eagle 1 bus.

The Transportation Department continues to be responsible for the maintenance on fourteen yellow buses and five MCI activity buses, two Drivers Education vehicles, seven Maintenance vehicles, the Hot Lunch Van, one Transportation pickup and snowplow, two tech department vehicles and five fleet vehicles. We continued doing the Maintenance on the Council of Aging buses and ten CMLRCC vehicles.

Again this year we continued transporting the School-to-Work students in the Suburban instead of buses and this continues to reduce the cost of transporting in yellow buses and there continues to be far less complaints from the public regarding buses "running around town all day". This year, we implemented the assignment of this to one driver instead of splitting it between two drivers. This worked very well and facilitated greater consistency in communication between our department and the School-to-Work coordinator at Fergus High School.

Due to budget constraints of the Lewistown Head Start Agency, they determined not to offer a transportation contract to the School District for the 2012-2013 school year.

The Transportation Department has a very dedicated group of drivers that continues to focus on the safe transportation of students. To give them as many tools as possible to achieve this, we have implemented an on-line training program entitled, "Safe-Pupil" that has proven to be very well received and effective. Our plan is to include an added number of specific trainings, as well as the Transportation Department's Policy Handbook on this training site. This enables the ability to track, reports and keep on file, training assignments and their completed scores.

Lewistown Transportation Department took a year off from organizing and hosting the School Bus Driver Symposium in October of 2011 and we have already secured the main speaker for the Symposium in October 2012.We anticipate continued support and success in this on-going endeavor.

We continue to work with International to become a warranty shop so we can do our own warranty work and be reimbursed by International for doing the work. This would also allow for us to do warranty work for surrounding schools, on a time available basis, and be paid by International for doing this warranty work as well.

We had a very good year in the Transportation Department.

TRANSPORTATION DEPARTMENT
ANNUAL REPORT
2011-2012

BUS NUMBER	YEAR	MODEL	STARTING MILEAGE	ENDING MILEAGE	TOTAL
1	2006	International RE	67,126	77,075	9,949
2	2009	International RE	69,676	81,545	11,869
3	2006	International RE	118,569	138,257	19,688
4	2003	Bluebird All-Amer	117,815	119,207	1,392
5	2007	International IC RE	86,614	103,820	17,206
6	1999	Bluebird TC-2000	166,034	166,252	218
7	2005	International Conv	83,204	96,548	13,344
8	2006	International RE	55,754	62,928	7,174
9	2001	Bluebird Chev	156,353	163,173	6,820
10	2005	International RE	69,183	80,147	10,964
11	2012	International re	2,399	6,796	4,397
12	2009	International RE	43,563	56,034	12,471
13	2010	International RE	14,718	20,706	5,988
14	2007	International Conv	70,155	82,539	12,384
		TOTAL			**133,864**
Eagle 1	1974	MCI MC-8	315,608	319,209	3,601
new EAGLE 1	2008	MCI J4500	269,148	283,579	14,431
Eagle 2	1997	MCI 102DL3	250,518	267,103	16,585
Eagle 3	1999	MCI 102DL3	52,917	70,113	17,196
Eagle 4	1996	MCI 102D3	216,166	233,723	17,557
Eagle 5	1982	MCI MC-9	70,917	73,056	2,139
		TOTAL			**71,509**
		SHOP TRUCKS			
	1978	Chevrolet 3/4 Ton	237,292	237,922	630
	1994	Chevrolet 3/4 Ton	116,027	117,865	1,838
	2008	Cheverolet 1 Ton	127,789	130,426	2,637
		TOTAL			**5,105**

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	14

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: SECOND READING—BOARD POLICY #5333—HOLIDAYS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 08/13/2012

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #5333—Holidays and consider the adoption of said policy.

Information being added has been highlighted.

SUGGESTED ACTION: Approve Adoption of Board Policy #5333—Holidays

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

SECOND READING

Lewistown School District
PERSONNEL 5333

Holidays

Holidays for certified staff are dictated in part by the school calendar. Temporary employees shall not receive holiday pay. Part-time employees shall receive holiday pay on a prorated basis.

The holidays required for classified staff, by ' 20-1-305, MCA, are:

1. Independence Day
2. Labor Day
3. Thanksgiving Day
4. Christmas Day
5. New Year's Day
6. Memorial Day
7. State and national election days when the school building is used as a polling place and the conduct of school would interfere with the election process of the polling place.

All classified employees will receive six (6) paid holidays per school year as follows:

1. Labor Day
2. Thanksgiving Day
3. Day After Thanksgiving
4. Christmas Day
5. New Year's Day
6. Memorial Day

Twelve-(12)-month employees will be granted an additional two (2) floating days per year, plus Independence Day.

In those cases where an employee, as defined above, is required to work any of these holidays, another day shall be granted in lieu of such holiday unless the employee elects to be paid for the holiday in addition to the employee's regular rate of pay for all time worked on the holiday.

Twelve-(12)-month employees in cases where one of the above holidays falls on a Saturday or Sunday, the preceding Friday and/or the following Monday shall not be a holiday. Seasonal employees shall be granted all holidays listed above no matter which day of the week the holiday falls.

If a holiday occurs during the period in which vacation is being taken by an employee, the holiday shall not be charged against the employee's annual leave.

Legal Reference: ' 20-1-305, MCA School holidays

Policy History:
Adopted on: June 28, 2004
Revised on: January 23, 2006 (The effective date of this policy revision is December 2005 and will include Christmas Day 2005 and New Year's Day 2006.)
Revised on: February 22, 2010
Revised on: August 24, 2010

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	15

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE CHANGES TO THE TRANSPORTATION HANDBOOK

Requested By: Board of Trustees **Prepared By:** Steve Klippenes **Date:** 08/13/2012

SUMMARY:

The Board of Trustees needs to approve the changes to the Transportation Handbook as presented on the attachments.

SUGGESTED ACTION: Approve Changes to the Transportation Handbook

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

Memorandum

To: Lewistown Public Schools Board of Trustees

From: Steve Klippenes, Transportation Supervisor

Date: July 31, 2012

Re: Addition of Statement to the Transportation Policy Handbook

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This is to request the Board's approval for the addition of the following statement regarding "Use of Force in Defense of Person" to the Transportation Policy Handbook.

Reasons for adding attached statement:

1) Policy is easier to defend than negligence or foreseeable liability.
2) Our drivers have had and will continue to have training in "reasonable" force.
3) All training for the drivers is documented and kept on file.
4) This policy is within the parameters of Montana State Law (MCA 45-3-102; MCA 45-3-107) in regards to individuals' right to self defense.

Upon approval, this statement will be included in the General Policy section of the Transportation Handbook and added as page 35-c until such time as the entire manual can be correctly re-numbered.

Thank you for your consideration.

Proposed addition to Transportation Policy Manual Handbook:

General Transportation Policies:

USE OF REASONABLE FORCE IN DEFENSE OF PERSON

A school bus driver's use or attempted use of force may be justified if the driver reasonably believed the force was necessary to protect himself/herself or another person against the immediate use of unlawful force. However, the bus driver must not use more force than appears reasonably necessary in the circumstances.

Lewistown Public Schools
Pre-trip and Post-trip Inspection Policy

Bus drivers will be required to do a pre-trip inspection on his/her bus at the beginning of each morning and afternoon route and a written record will be maintained in the bus on the Pre-Trip Inspection Sheet (see appendix #1).

SAFETY CHECKS – PRE-TRIP SCHOOL BUS INSPECTIONS

Drivers do a pre-trip safety inspection on his/her bus at the beginning of each morning and afternoon route. At the completion of each safety check, the driver will complete a written check sheet, indicating that all items on the sheet were checked and operating correctly. This pre-trip inspection sheet will be maintained in the bus. (See appendix #1)

GENERAL:

1. Emergency equipment (fire extinguisher, first aid kit, reflectors)
2. Start motor
3. Check turn signals and amber loading lights
4. Check seats on way to emergency exit
5. Check red lights, turn signals, headlights and clearance lights
6. Walk around and check tires, lug nuts, and exhaust system and look for any fluid leaks under the bus
7. Check hazard lights, high beam indicator light
8. Check all switches - heater, defrosters and wipers
9. Check all gauges
10. Seat adjustment
11. Mirror adjustment
12. Check seat belt
13. Check steering
14. Sound horn and turn on hazard lights before backing
15. Check Brakes

POST-TRIP SCHOOL BUS INSPECTIONS

At the end of each trip;

1. The driver must walk the bus aisle front-to back and **look in and around each seat for a child that may still on board** (possibly sleeping). Leaving a child on-board the bus may be grounds for severe disciplinary action up to and including termination.
2. Check the condition of the seats, walls and windows – report any damage immediately.
3. Check for student's belongings that may have been left behind – report and/or turn them in to transportation office.
4. Sweep and clean the interior if necessary – always pick-up all the trash.
5. Assure the fuel level is above one-half capacity.
6. Close windows and roof hatches.
7. Park in the assigned spot.
8. Complete any necessary paperwork.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	16

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/13/2012

SUMMARY:

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

SUGGESTED ACTION: Approve Notice of Resolution of intent to Sell/Dispose of Surplus Property

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	**Motion**	**Second**	**Aye**	**Nay**	**Abstain**	**Other**
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

***** SEE ATTACHED LIST OF SURPLUS PROPERTY *****

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the attached listed property**.**

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 13th day of August, 2012.

_____

STAN MONGER, CHAIR
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE

ATTEST:

_____

MIKE WATERMAN
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE

To be published in the News Argus on August 18, 2012

SURPLUS PROPERTY LIST

Building	Contact	Item	Quantity
GAR	M Lewis	Fax Machine	1
GAR	M Lewis	Proscreen 4000 Projector	1
GAR	M Lewis	Micromatic II Film Strip Projector	1
GAR	M Lewis	Laser Disc Player	1
GAR	M Lewis	Flatbed Scanner	1
GAR	M Lewis	Slide Projector	1
BUS BARN	P Stengel	1987 Ford Ranger	1
BUS BARN	P Stengel	1988 Ford Ranger	1
BUS BARN	P Stengel	1978 Chevy Pickup w/Snow Blade	1
BUS BARN	P Stengel	Green Topper from 1998 Ford Ranger	1
BUS BARN	P Stengel	Cub Cadet Tractor/Mower	1
LC	M Trafton	94" Tables	6
LC	M Trafton	80" Computer Table	1

Surplus Equipment List - Summer 2012

*** Many PC's are Pentium III or older, have No RAM, and some no Hard Drive or Powersuppl
*** Printers are non functioning and need repai
*** Projectors need repair or no longer function well with current computers
*** Keyboards and Mice are PS2 or older and no longer function with current

Quantity	Description	Location
1	EXAMPLE: HP Deskjet 2200 Printer	FHS
3	EXAMPLE: PS2 Keyboards	FHS
8	5 Pin Keyboards	
2	ADC Monitor	
2	ADI Monitors	
13	AT Power Supplies	
2	Batteries in a unit	
4	Battery backup units	
1	Canon Super G3 Fax/Copier/Scanner	
1	Casio DL -220 Printing Calculator	
3	CD Drives	
35	CD Rom Drives	
5	Cisco 2500	
2	Cisco Catalyst 1900 Router	
1	Computer desk with 2 terminals	FHS
2	Cut 5 Patch Panels	
2	Data Transfer Switch Boxes	
1	Dell PI 66C	
1	Dell - G7L1-001	
21	Dell CRT Monitors	
1	Dell CTX Projector with Travel Case	
6	Dell Handheld devices	
3	Dell Inkjet Printers	
1	Dell Inspiron 5100	
1	Dell Latitude C840	
1	Dell Optiplex GX 260 Computers	
7	Dell Optiplex GX 270 Computers	
2	Dell Optiplex GX 280 Computers	
1	Dell Power Edge 1800 Computer - Server	
1	Dell Power Edge 4600 Computer - Server	
1	Dell PowerEdge 1600 SC - Server	
1	Dell Server	
1	Edmark TouchWindow	
1	Epson Stylus Photo 1280	
4	Floppy Disk Drives	
8	Folding tables	FHS
1	Gateway	
1	HP ColorLaser Jet CP3505n	

Surplus Equipment List - Summer 2012

*** Many PC's are Pentium III or older, have No RAM, and some no Hard Drive or Powersuppl
*** Printers are non functioning and need repai
*** Projectors need repair or no longer function well with current computers
*** Keyboards and Mice are PS2 or older and no longer function with current

Quantity	Description	Location
1	HP COPIER/FAX/PRINTER COMBO	
1	HP DESKJET COPIER 895Cse	
1	HP DESKJET COPIER 895Cxi W/CABLE	
7	HP Deskjet Printers	
2	HP Laser Jet 4 Plus	
1	HP LaserJet III	
1	HP PRINTER SWITCH BOX	
1	HP Scan Jet XPA	
1	HP Scanjet 5100c Flatbed Scanner	
1	HP Scanjet 7400c	
1	IBM 7003ADV Computer	
1	IBM Computer	
1	IBM Dot Metric Printer	
3	Individual Speakers	
2	Lexmark Inkjet Z605	
1	Linksys 2 Port KVM	
1	Linksys Etherfast 10/100 PC Card	
1	Linksys Router	
5	Magnavox TV	
2	Metal adjustable Computer Carts	
3	Microsys	
4	Miscellaneous PS2 mice	
1	NEC Monitor	
Many	Network cards	
1	Network Inspector - Software	
1	Offiice Jet & Fax Machine	
1	Old Mouse	
1	Omniview Port 8-Port KVM	
1	Opa-Scope	
8	Optiquest 51 Computer Monitor	
1	Palm Keyboard Portable	
1	Palm LX	
1	Palm Pilot with accessories	
4	Parrallel Printer Switches	
1	PCI Interface Card - 1394 (FireWire)	
1	PCMCIA Ethernet Card UE 1200 Star Tech	
2	Pocket PC covers	
Many	Power Cords for Computers	

Surplus Equipment List - Summer 2012

*** Many PC's are Pentium III or older, have No RAM, and some no Hard Drive or Powersuppl
*** Printers are non functioning and need repai
*** Projectors need repair or no longer function well with current computers
*** Keyboards and Mice are PS2 or older and no longer function with current

Quantity	Description	Location
1	PowerEdge 2200	
1	Protocol Inspector - Software	
1	ProView Monitor	
1	ProVista BM 17C Monitor	
27	PS2 Keyboard	
1	QUASAR TV, MODEL SP27171	
1	RCA TV W/REMOTE, MODEL F19420	
9	Samtron Monitor	
1	Sharp Television	
1	Sonicwall	
2	Sony Monitor	
7	Speaker Sets	
1	Stainless Steel Milk cooler	FHS
26	Student Chairs (multiple colors)	
11	Trapazoid tables (white top)	FHS
1	swintec typewriter	
1	Tandy Portable Word Processor WP-2	
1	TEAC - USB CD-RW	
1	ThinkPad R32	
1	Trinitron Monitor	
1	TV Wall Mount	
1	US Micro Computer	
1	Whitebox CPU	
1	Zenith Power Pack backup	
1	ZENITH TV, MODEL SM2568S	
1	ZENITH TV/VCR/FAX COMBO, MODEL TVR1920,	
1	Zenith VHS Player/Recorder	
1	ZENITH VIDEO PLAY, MODEL VR4205HF,SERVICE NO, VR4205HF	
2	Zip 100 Drive	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	17

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE ELEMENTARY TRUSTEES' FINANCIAL SUMMARY FOR THE 2011-2012 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/13/2012

SUMMARY:

Each year, Montana school districts are required to report their financial activity to the State of Montana. These financial statements, known as the Trustees' Financial Summary or "TFS", are the official financial statements of the District and will be audited this fall. TFS reports are available on the District website for public review.

The Board of Trustees needs to approve the Elementary Trustees' Financial Summary for the 2011-2012 Fiscal Year.

SUGGESTED ACTION: Approve Elementary Trustees' Financial Summary for the 2011-2012 Fiscal Year

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

Trustees' Financial Summary
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14 Fergus County
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Due Dates:

Board of Trustees transmits to County Supt. not later than August 15th (MCA 20-9-213)
County Supt. transmits to the Office of Public Instruction no later than September 15th. (MCA 20-3-209)

This report is the school district's official submission of annual financial information to the county superintendent and state superintendent under section 20-9-213, MCA.

- *Trustees are responsible for ensuring the accuracy and prompt submission of this report.*
- *Subsequent amendments to this report made by the clerk of the district as a result of the desk audit process are considered officially made on behalf of the trustees.*
- *Amendments initiated by OPI to correct coding or to comply with GAAP as a result of the desk audit process and which are communicated in writing to the clerk will be assumed to be accepted by the trustees unless the district notifies OPI in writing of their objection by December 20.*
- *This report and any amendments initiated by the district through December 20 are binding for use in determining various allocations of state and federal grants and in monitoring maintenance of effort*

Certification

Business Manager/Clerk: Rebekah Rhoades **Phone #:** (406) 535-8777

(Signature) (Date)

Chair, Board of Trustees: Stan Monger

(Signature) (Date)

County Superintendent: Rhonda Long

(Signature) (Date)

Software

Accounting Package: CSA/Infinite Visions

For FY12 did the district employ a certified special education director? No

As reported on Annual Data Collection (ADC), the district does not employ a certified special education director meeting the requirements of having a class III Administrator's certificate with a principal's endorsement or a supervisor's endorsement in special education. Administrative rules provide expenditures coded to program 280, function 24XX and Object 1XX and 2XX in Funds 01, 24, 25, or 26 to be included in the calculation of reversion and disproportionate costs only if the district employs a certified special education director.

Electronic filers are not required to send the cover page to OPI.

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Project Reporter Codes

PRC	Title	Project Type	Project Number	CFDA #
102	Garfield Donations	LOCAL	2009	
103	Highland Park Donations	LOCAL	2009	
104	Lewis & Clark Donations	LOCAL	2009	
105	LJHS Donations	LOCAL	2009	
112	School Breakfast	STATE	2012	
113	School Breakfast	STATE	2013	
224	Bus Driver Training Symposium	LOCAL	2009	
262	Maintenance OTO	STATE	2009	
287	Aggregate Reim/Indirects	LOCAL	LOCAL	Local
362	Quality Schools Facility Grant	STATE	2012	NA
367	Full-Time Kindergarten OTO	STATE	2009	
370	Deferred Maintenance & Energy Efficiency	STATE	STATE	NA
447	GIS Grant	LOCAL	2009	
465	Title II, Part D, Ed Technology	FEDERAL	BRIDGER CONSORTIUM	84.318
494	Title I - Schoolwide	FEDERAL	2012	Federal
542	Elementary Book Fair	LOCAL	2009	
566	Moodie Donation	LOCAL	2012	
633	District Reimbursements	LOCAL	2008	
750	ARRA - IDEA Part B (Trans from Coop)	FEDERAL	ARRA IDEA	84.931

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	General Fund (01)	Transportation Fund (10)	Bus Depreciation Fund (11)	School Food Services Fund (12)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	631,985.82	830,970.08	818,077.87	115,944.65
02	Taxes Receivable - Real and Personal (120-149)	79,276.45	21,726.76	74.93	
03	Taxes Receivable - Protested (150-159)	36,338.85	10,042.94	189.56	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				44,338.47
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	747,601.12	862,739.78	818,342.36	160,283.12
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)	44,491.32			
25	Deferred Revenue (680)	115,615.30	31,769.70	264.49	10,533.66
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES	160,106.62	31,769.70	264.49	10,533.66
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				44,338.47
37	Reserve for Encumbrances (953)	104,268.30			
48	Fund Balance for Budget	483,226.20	830,970.08	818,077.87	105,410.99
52	TOTAL FUND BALANCE/EQUITY	587,494.50	830,970.08	818,077.87	149,749.46
53	TOTAL LIABILITIES AND FUND BALANCE	747,601.12	862,739.78	818,342.36	160,283.12

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Tuition Fund (13)	Retirement Fund (14)	Miscellaneous Programs Fund (15)	Adult Education Fund (17)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	1.45	461,754.44	269,338.55	
02	Taxes Receivable - Real and Personal (120-149)	1.37			
03	Taxes Receivable - Protested (150-159)	3.50			
04	Receivables from Other Funds (160-179)			661.07	
05	Due From Other Governments (180)			208,007.43	
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)			2,500.00	
20	TOTAL ASSETS AND OTHER DEBITS	6.32	461,754.44	480,507.05	
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)	4.87		500.00	
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES	4.87		500.00	
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	1.45	461,754.44	480,007.05	
52	TOTAL FUND BALANCE/EQUITY	1.45	461,754.44	480,007.05	
53	TOTAL LIABILITIES AND FUND BALANCE	6.32	461,754.44	480,507.05	

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Traffic Education Fund (18)	Non-Operating Fund (19)	Lease-Rental Fund (20)	Compensated Absence Fund (21)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)			9,529.61	52,033.74
02	Taxes Receivable - Real and Personal (120-149)				
03	Taxes Receivable - Protested (150-159)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS			9,529.61	52,033.74
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
48	Fund Balance for Budget			9,529.61	52,033.74
52	TOTAL FUND BALANCE/EQUITY			9,529.61	52,033.74
53	TOTAL LIABILITIES AND FUND BALANCE			9,529.61	52,033.74

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Metal Mines Tax Reserve Fund (24)	State Mining Impact Fund (25)	Impact Aid Fund (26)	Litigation Reserve Fund (27)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	86,409.59			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	86,409.59			
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	86,409.59			
52	TOTAL FUND BALANCE/EQUITY	86,409.59			
53	TOTAL LIABILITIES AND FUND BALANCE	86,409.59			

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Technology Fund (28)	Flexibility Fund (29)	Permanent Endowment Fund (45)	Debt Service Fund (50)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	42,421.76	106,927.30		920,057.96
02	Taxes Receivable - Real and Personal (120-149)	3,047.08			6,718.08
03	Taxes Receivable - Protested (150-159)	1,397.77			2,841.09
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	46,866.61	106,927.30		929,617.13
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)	4,444.85			9,559.17
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES	4,444.85			9,559.17
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
38	Reserve for Endowments (954)				
48	Fund Balance for Budget	42,421.76	106,927.30		920,057.96
52	TOTAL FUND BALANCE/EQUITY	42,421.76	106,927.30		920,057.96
53	TOTAL LIABILITIES AND FUND BALANCE	46,866.61	106,927.30		929,617.13

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Building Fund (60)	Building Reserve Fund (61)	Day Care Enterprise Fund (70)	Industrial Arts Fund (71)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	9,255.82	522,372.13		
02	Taxes Receivable - Real and Personal (120-149)		4,853.01		
03	Taxes Receivable - Protested (150-159)		2,226.06		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS	9,255.82	529,451.20		
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)		7,079.07		
26	Other Liabilities (690-699)				
28	Notes Payable - Noncurrent (720)				
29	Lease Obligations Payable (730)				
31	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES		7,079.07		
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget	9,255.82	522,372.13		
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY	9,255.82	522,372.13		
53	TOTAL LIABILITIES AND FUND BALANCE	9,255.82	529,451.20		

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Miscellaneous Enterprise Fund (72)	Data Processing Internal Service (73)	Purchasing Internal Service Fund (74)	Central Transportation (75)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
28	Notes Payable - Noncurrent (720)				
29	Lease Obligations Payable (730)				
31	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
37	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Instructional Materials Ctr (76)	Miscellaneous Internal Service (77)	Self Insurance Fund - Health (78)	Self Insurance Fund - Liability (79)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
28	Notes Payable - Noncurrent (720)				
29	Lease Obligations Payable (730)				
31	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
37	Reserve for Encumbrances (953)				
38	Reserve for Endowments (954)				
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Private Purpose Trust (spend interest (81)	Interlocal Agreement Fund (82)	Student Extracurricular (84)	Private Purpose Trust (spend (85)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)			61,949.96	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS			61,949.96	
LIABILITIES					
21	Payable to Other Funds (601-606)			661.07	
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES			661.07	
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
38	Reserve for Endowments (954)				
45	Assets Held in Trusts			61,288.89	
52	TOTAL FUND BALANCE/EQUITY			61,288.89	
53	TOTAL LIABILITIES AND FUND BALANCE			61,949.96	

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Payroll Fund (86)	Claims Fund (87)	Investment Earnings Clearing Fund (88)	Retirement/COBRA Insurance Fund (89)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	580,292.65	167,927.97		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS	580,292.65	167,927.97		
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
23	Warrants Payable (620)	580,292.65	167,927.97		
24	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES	580,292.65	167,927.97		
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE	580,292.65	167,927.97		

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Agency - A (90)	Agency - B (91)	Agency - C (92)	Agency - D (93)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
23	Warrants Payable (620)				
24	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Agency - E (94)	Cafeteria/Flex Plan Fund (95)		
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
23	Warrants Payable (620)				
24	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1111 District Levy - Real Property	1,386,144.69	1,449,936.98
	1112 District Levy - Personal Property	128,138.66	70,875.88
	1114 District Levy - Pers Prop/Mobile Homes	19,928.84	18,433.34
	1117 District Levy - Distn of Pr Yr's Prot/Dlq Taxes	95,176.35	64,625.94
	1190 Penalties and Interest on Taxes	8,826.70	15,613.58
	1510 Interest Earnings	9,975.32	7,318.88
	1900 Other Revenue from Local Sources	94.50	157.04
	3110 Direct State Aid	1,738,362.34	2,012,654.66
	3111 Quality Educator	201,024.49	195,807.46
	3112 At Risk Student	0.00	25,124.40
	3113 Indian Education For All	17,850.00	17,319.60
	3114 American Indian Achievement Gap	3,000.00	800.00
	3115 State Spec Ed Allowable Cost Pymt to Districts	316,944.69	317,023.71
	3117 State Tuition for State Placement	6,372.80	0.00
	3120 State Guaranteed Tax Base Aid	1,023,279.74	970,392.18
	3444 State School Block Grant	311,061.02	311,061.02
	3730 HB645 State Special Education Allowable Costs	7,016.10	0.00
	6100 Material Prior Period Revenue Adjustments	1,625.92	362.62
	7810 Education Jobs Fund	163,959.18	2,360.50
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		5,438,781.34	5,479,867.79

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			1XX Personal Services - Salaries	1,686,774.58	1,894,079.22
			2XX Personal Services - Employee Benefits	240,213.68	274,081.72
			3XX Purchased Professional and Technical Services	10,125.00	5,407.50
			4XX Purchased Property Services	9,547.71	11,765.97
			5XX Other Purchased Services	1,107.78	2,169.57
			6XX Supplies and Materials	238,947.70	158,277.58
			7XX Property and Equipment Acquisition	0.00	17,972.00
			810 Dues and Fees	598.00	37.50
		21XX Support Services - Students			
			1XX Personal Services - Salaries	149,512.18	129,456.39
			2XX Personal Services - Employee Benefits	18,280.26	15,896.07
			3XX Purchased Professional and Technical Services	875.00	14,747.58
			5XX Other Purchased Services	641.01	327.23
			6XX Supplies and Materials	493.06	642.85
			810 Dues and Fees	115.00	115.00

Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		221X Improvement of Instruction Services			
			1XX Personal Services - Salaries	43,805.48	41,596.61
			2XX Personal Services - Employee Benefits	6,096.87	6,954.13
			3XX Purchased Professional and Technical Services	461.63	670.00
			5XX Other Purchased Services	4,565.49	3,034.88
			6XX Supplies and Materials	2,128.39	15,555.02
			810 Dues and Fees	380.56	459.63
		222X Educational Media Services			
			1XX Personal Services - Salaries	101,357.94	89,033.34
			2XX Personal Services - Employee Benefits	17,443.81	12,307.44
			3XX Purchased Professional and Technical Services	3,500.83	7,034.94
			5XX Other Purchased Services	117.67	1,122.29
			6XX Supplies and Materials	15,781.39	16,000.65
		23XX Support Services - General Administration			
			1XX Personal Services - Salaries	72,627.49	82,976.48
			2XX Personal Services - Employee Benefits	14,447.95	15,690.77
			3XX Purchased Professional and Technical Services	16,995.17	6,594.56
			4XX Purchased Property Services	134.54	195.79
			5XX Other Purchased Services	12,389.93	13,839.22
			6XX Supplies and Materials	2,110.30	1,445.06
			810 Dues and Fees	5,145.60	5,199.20
		24XX Support Services - School Administration			
			1XX Personal Services - Salaries	250,773.45	306,255.26
			2XX Personal Services - Employee Benefits	54,642.33	80,127.10
			5XX Other Purchased Services	1,563.46	3,558.92
			6XX Supplies and Materials	5,083.83	2,458.08
			810 Dues and Fees	770.00	844.95
		25XX Support Services - Business			
			1XX Personal Services - Salaries	154,572.17	171,169.87
			2XX Personal Services - Employee Benefits	24,145.73	31,270.07
			3XX Purchased Professional and Technical Services	9,650.67	10,463.22
			4XX Purchased Property Services	3,989.43	4,204.78
			5XX Other Purchased Services	5,446.95	5,721.92
			6XX Supplies and Materials	16,594.22	12,286.65
			7XX Property and Equipment Acquisition	0.00	6,474.21
			810 Dues and Fees	904.50	997.55
		26XX Operation and Maintenance of Plant Services			
			1XX Personal Services - Salaries	273,949.75	275,690.60
			2XX Personal Services - Employee Benefits	73,643.09	81,534.62
			3XX Purchased Professional and Technical Services	20,603.37	13,931.52
			4XX Purchased Property Services	405,523.91	246,497.02
			5XX Other Purchased Services	32,828.55	38,165.50
			6XX Supplies and Materials	40,931.00	49,519.33
			7XX Property and Equipment Acquisition	0.00	13,390.88

Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		26XX Operation and Maintenance of Plant Services			
			810 Dues and Fees	341.00	310.00
		4XXX Facilities Acquisition and Construction Services			
			7XX Property and Equipment Acquisition	81,932.95	90,708.80
		52XX Capital Leases or Long Term Notes with Board of Investments			
			840 Principal On Debt	15,832.98	0.00
	280 Special Education - Local and State				
		1XXX Instruction			
			1XX Personal Services - Salaries	647,671.50	638,935.11
			2XX Personal Services - Employee Benefits	105,371.21	106,562.03
			5XX Other Purchased Services	0.00	364.58
			6XX Supplies and Materials	28,442.03	6,907.49
		21XX Support Services - Students			
			2XX Personal Services - Employee Benefits	0.00	254.45
			5XX Other Purchased Services	0.00	62.72
		23XX Support Services - General Administration			
			6XX Supplies and Materials	73.26	0.00
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	3,080.25	4,112.27
			2XX Personal Services - Employee Benefits	220.99	0.00
		62XX Resources Transferred to Other School Districts or Cooperatives			
			920 Resources Transferred to Other School Districts or Cooperatives	77,717.32	79,695.66
	365 Indian Education for All - OTO & Ongoing				
		1XXX Instruction			
			1XX Personal Services - Salaries	11,294.45	11,132.06
			2XX Personal Services - Employee Benefits	1,154.82	1,424.63
		221X Improvement of Instruction Services			
			1XX Personal Services - Salaries	19,931.60	0.00
			2XX Personal Services - Employee Benefits	3,036.18	0.00
			3XX Purchased Professional and Technical Services	529.33	0.00
			6XX Supplies and Materials	32.57	0.00
			810 Dues and Fees	25.00	0.00
		222X Educational Media Services			
			1XX Personal Services - Salaries	5,322.96	5,322.96
			2XX Personal Services - Employee Benefits	710.39	706.33
		24XX Support Services - School Administration			
			1XX Personal Services - Salaries	866.59	0.00
			2XX Personal Services - Employee Benefits	102.81	0.00
	420 Title I, Part A, Improving Basic Programs				
		1XXX Instruction			
			1XX Personal Services - Salaries	243.67	153,723.73
			2XX Personal Services - Employee Benefits	1.42	15,778.14

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	420 Title I, Part A, Improving Basic Programs				
		1XXX Instruction			
			6XX Supplies and Materials	800.03	0.00
	710 School Sponsored Extracurricular Activities				
		34XX Extracurricular - Activities			
			1XX Personal Services - Salaries	7,128.90	7,488.82
			2XX Personal Services - Employee Benefits	723.96	108.16
			3XX Purchased Professional and Technical Services	500.00	0.00
	720 School Sponsored Athletics				
		27XX Student Transportation Services			
			3XX Purchased Professional and Technical Services	62.00	0.00
			4XX Purchased Property Services	0.00	90.13
			5XX Other Purchased Services	77.00	0.00
			6XX Supplies and Materials	5,498.81	4,886.46
		35XX Extracurricular - Athletics			
			1XX Personal Services - Salaries	40,116.14	43,495.87
			2XX Personal Services - Employee Benefits	2,728.17	1,732.72
			5XX Other Purchased Services	7,441.12	6,267.79
			6XX Supplies and Materials	147.22	0.00
	780 ARRA - State Fiscal Stabilization Fund				
		1XXX Instruction			
			1XX Personal Services - Salaries	196,152.57	0.00
	781 Education Jobs Fund				
		1XXX Instruction			
			1XX Personal Services - Salaries	163,959.18	2,360.50
	910 Food Services				
		31XX Food Services			
			1XX Personal Services - Salaries	104,756.45	69,328.64
			2XX Personal Services - Employee Benefits	18,120.92	12,415.15
			5XX Other Purchased Services	0.00	509.00
	999 Undistributed				
		9999 Undistributed			
			892 Material Prior Period Expenditure Adjustments	1,347.67	193.36
	Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:			5,605,833.83	5,464,125.80

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Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						660,512.78	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						5,479,867.79	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						5,464,125.80	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	104,268.30	Less Last Year	193,028.57	(4b)	-88,760.27		
						-88,760.27	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						587,494.50	(5)

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
10 - Transportation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1111 District Levy - Real Property	406,725.05	415,234.48
	1112 District Levy - Personal Property	35,871.59	19,467.92
	1114 District Levy - Pers Prop/Mobile Homes	5,634.06	5,053.43
	1190 Penalties and Interest on Taxes	2,315.18	3,953.74
	1510 Interest Earnings	8,271.11	7,099.78
	2220 County On-Schedule Trans Reimb	74,881.53	78,429.28
	3210 State On-Schedule Trans Reimb	74,881.54	78,429.28
	3444 State School Block Grant	9,986.92	9,986.92
	5200 Sale or Compensation for Loss of Assets	0.00	6,948.32
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		618,566.98	624,603.15

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		23XX Support Services - General Administration			
			1XX Personal Services - Salaries	9,435.12	9,435.05
			2XX Personal Services - Employee Benefits	1,591.16	1,766.74
		25XX Support Services - Business			
			1XX Personal Services - Salaries	31,926.25	31,836.13
			2XX Personal Services - Employee Benefits	6,222.62	7,155.17
		26XX Operation and Maintenance of Plant Services			
			4XX Purchased Property Services	6,415.85	5,656.29
			5XX Other Purchased Services	1,103.46	1,629.00
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	198,920.86	193,974.59
			2XX Personal Services - Employee Benefits	39,619.95	38,703.27
			3XX Purchased Professional and Technical Services	2,048.84	4,078.72
			4XX Purchased Property Services	3,949.68	5,526.35
			5XX Other Purchased Services	7,488.58	7,420.00
			6XX Supplies and Materials	82,214.05	93,524.11
			7XX Property and Equipment Acquisition	0.00	19,858.74
			810 Dues and Fees	0.00	25.00
	280 Special Education - Local and State				
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	39,726.53	39,688.92
			2XX Personal Services - Employee Benefits	9,341.35	9,458.60
	999 Undistributed				
		9999 Undistributed			
			892 Material Prior Period Expenditure Adjustments	0.00	113.00

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Schedule of Revenues, Expenditures and Changes in Fund Balance
10 - Transportation Fund

Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	440,004.30	469,849.68

Schedule Of Changes Worksheet

Beginning Fund Balance						676,216.61	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						624,603.15	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						469,849.68	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						830,970.08	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
11 - Bus Depreciation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	3,634.55	1,785.54
1112	District Levy - Personal Property	1,764.72	70.36
1114	District Levy - Pers Prop/Mobile Homes	382.98	0.54
1190	Penalties and Interest on Taxes	355.01	414.78
1510	Interest Earnings	14,482.40	8,286.17
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		20,619.66	10,557.39

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		27XX Student Transportation Services			
			7XX Property and Equipment Acquisition	82,209.08	52,445.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				82,209.08	52,445.00

Schedule Of Changes Worksheet

Beginning Fund Balance						859,965.48	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						10,557.39	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						52,445.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						818,077.87	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
12 - School Food Services Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	1,949.27	1,242.46
1611	National School Lunch Program	260,749.91	260,647.22
1630	Catering Sales	15,079.03	11,707.25
3220	State Food Services Match	1,066.48	0.00
4550	Federal Child Nutrition	230,472.08	248,359.75
5200	Sale or Compensation for Loss of Assets	1,250.00	32.40
6100	Material Prior Period Revenue Adjustments	0.00	665.00
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	510,566.77	522,654.08

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	910 Food Services				
		25XX Support Services - Business			
			1XX Personal Services - Salaries	5,824.78	6,969.29
			2XX Personal Services - Employee Benefits	593.18	490.08
		31XX Food Services			
			1XX Personal Services - Salaries	148,438.03	182,085.16
			2XX Personal Services - Employee Benefits	29,483.47	31,032.44
			3XX Purchased Professional and Technical Services	1,252.91	2,381.28
			4XX Purchased Property Services	3,887.30	854.20
			5XX Other Purchased Services	1,073.55	2,041.99
			6XX Supplies and Materials	295,116.50	303,496.52
			7XX Property and Equipment Acquisition	0.00	9,069.48
			810 Dues and Fees	3,271.13	2,858.63
	999 Undistributed				
		9999 Undistributed			
			892 Material Prior Period Expenditure Adjustments	182.08	0.00
	Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:			489,122.93	541,279.07

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Schedule of Revenues, Expenditures and Changes in Fund Balance
12 - School Food Services Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						168,681.95	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						522,654.08	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						541,279.07	(3)
Increase/Decrease of Reserve for Inventories							
This Year	44,338.47	Less Last Year	44,645.97	(4a)	-307.50		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						-307.50	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						149,749.46	(5)

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
13 - Tuition Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1111 District Levy - Real Property	62.60	33.94
	1112 District Levy - Personal Property	32.52	1.48
	1114 District Levy - Pers Prop/Mobile Homes	7.37	0.00
	1190 Penalties and Interest on Taxes	4.13	5.64
	1510 Interest Earnings	0.00	0.38
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		106.62	41.44

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						-39.99	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						41.44	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						1.45	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
14 - Retirement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	8,848.61	5,176.63
2240	County Retirement Distribution	623,694.99	620,538.81
6100	Material Prior Period Revenue Adjustments	0.00	884.03
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		632,543.60	626,599.47

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	330,591.67	320,718.15
		21XX Support Services - Students			
			2XX Personal Services - Employee Benefits	21,980.07	19,001.09
		221X Improvement of Instruction Services			
			2XX Personal Services - Employee Benefits	6,633.44	6,314.87
		222X Educational Media Services			
			2XX Personal Services - Employee Benefits	14,085.68	12,481.16
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	12,218.30	13,892.05
		24XX Support Services - School Administration			
			2XX Personal Services - Employee Benefits	36,510.96	44,971.62
		25XX Support Services - Business			
			2XX Personal Services - Employee Benefits	27,402.56	29,020.90
		26XX Operation and Maintenance of Plant Services			
			2XX Personal Services - Employee Benefits	38,547.93	38,951.51
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	28,736.85	30,168.86
	280 Special Education - Local and State				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	93,855.11	93,254.20
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	5,901.03	5,907.11
	365 Indian Education for All - OTO & Ongoing				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	2,627.70	1,572.86
		221X Improvement of Instruction Services			
			2XX Personal Services - Employee Benefits	3,039.57	0.00
		222X Educational Media Services			
			2XX Personal Services - Employee Benefits	748.12	745.43

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
14 - Retirement Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	365 Indian Education for All - OTO & Ongoing				
		24XX Support Services - School Administration			
			2XX Personal Services - Employee Benefits	132.14	0.00
	710 School Sponsored Extracurricular Activities				
		34XX Extracurricular - Activities			
			2XX Personal Services - Employee Benefits	1,183.30	1,108.55
	720 School Sponsored Athletics				
		35XX Extracurricular - Athletics			
			2XX Personal Services - Employee Benefits	5,200.86	5,244.09
	890 Other Community Services				
		33XX Community Services			
			2XX Personal Services - Employee Benefits	109.69	7.92
	910 Food Services				
		25XX Support Services - Business			
			2XX Personal Services - Employee Benefits	389.07	999.41
		31XX Food Services			
			2XX Personal Services - Employee Benefits	33,243.37	33,693.24
	999 Undistributed				
		9999 Undistributed			
			892 Material Prior Period Expenditure Adjustments	0.00	3.20
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				663,137.42	658,056.22

Schedule Of Changes Worksheet

Beginning Fund Balance						493,211.19	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						626,599.47	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						658,056.22	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						461,754.44	(5)

Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2012 Value
102 Garfield Donations	
1900 Other Revenue from Local Sources	8,931.00
1920 Contributions/Donations from Private Sources	5,586.23
102 Subtotal	14,517.23
103 Highland Park Donations	
1900 Other Revenue from Local Sources	427.00
1920 Contributions/Donations from Private Sources	4,416.76
103 Subtotal	4,843.76
104 Lewis & Clark Donations	
1900 Other Revenue from Local Sources	924.00
1920 Contributions/Donations from Private Sources	1,947.95
104 Subtotal	2,871.95
105 LJHS Donations	
1900 Other Revenue from Local Sources	3,154.00
1920 Contributions/Donations from Private Sources	1,143.05
105 Subtotal	4,297.05
112 School Breakfast	
3290 State - Other State Grants	500.00
224 Bus Driver Training Symposium	
1950 Services Provided Other School Districts or Coops	67.83
287 Aggregate Reim/Indirects	
1950 Services Provided Other School Districts or Coops	8,401.01
1960 Services Provided Other Local Govermental Units	12,158.62
287 Subtotal	20,559.63
362 Quality Schools Facility Grant	
3720 Quality Schools Facility Grant Program	4,000.00
447 GIS Grant	
1920 Contributions/Donations from Private Sources	2,500.00
494 Title I - Schoolwide	
4940 Schoolwide Program	379,720.13
542 Elementary Book Fair	
1900 Other Revenue from Local Sources	8,709.59
566 Moodie Donation	
1920 Contributions/Donations from Private Sources	8,000.00
633 District Reimbursements	
1900 Other Revenue from Local Sources	17,395.28
1920 Contributions/Donations from Private Sources	250.00

Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2012 Value
633	**District Reimbursements**	
	3355 Medicaid - Miscellaneous	43,488.52
	3356 Medicaid Comprehensive School & Community Treatment Services (CSCT)	122,891.84
	6100 Material Prior Period Revenue Adjustments	-0.08
	633 Subtotal	184,025.56
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	634,612.73

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2012 Value
102	**Garfield Donations**			
	1XX	**Regular Education Programs - Elementary/Secondary**		
		1XXX	**Instruction**	
			1XX Personal Services - Salaries	176.98
			2XX Personal Services - Employee Benefits	8.94
			3XX Purchased Professional and Technical Services	4,850.00
			4XX Purchased Property Services	180.00
			5XX Other Purchased Services	4,166.00
			6XX Supplies and Materials	8,812.38
		27XX	**Student Transportation Services**	
			1XX Personal Services - Salaries	904.33
			2XX Personal Services - Employee Benefits	45.67
			5XX Other Purchased Services	180.00
			102 Subtotal	19,324.30
103	**Highland Park Donations**			
	1XX	**Regular Education Programs - Elementary/Secondary**		
		1XXX	**Instruction**	
			4XX Purchased Property Services	92.50
			6XX Supplies and Materials	6,710.90
			103 Subtotal	6,803.40
104	**Lewis & Clark Donations**			
	1XX	**Regular Education Programs - Elementary/Secondary**		
		1XXX	**Instruction**	
			5XX Other Purchased Services	12.00
			6XX Supplies and Materials	7,307.42
		27XX	**Student Transportation Services**	
			1XX Personal Services - Salaries	203.90
			2XX Personal Services - Employee Benefits	13.46

Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2012 Value
104 Lewis & Clark Donations				
	1XX Regular Education Programs - Elementary/Secondary			
		27XX Student Transportation Services		
			5XX Other Purchased Services	12.00
		104 Subtotal		7,548.78
105 LJHS Donations				
	1XX Regular Education Programs - Elementary/Secondary			
		1XXX Instruction		
			3XX Purchased Professional and Technical Services	2,080.00
			4XX Purchased Property Services	810.00
			5XX Other Purchased Services	131.11
			6XX Supplies and Materials	1,187.36
		24XX Support Services - School Administration		
			6XX Supplies and Materials	918.00
		27XX Student Transportation Services		
			1XX Personal Services - Salaries	411.10
			2XX Personal Services - Employee Benefits	20.76
			5XX Other Purchased Services	132.00
		105 Subtotal		5,690.33
112 School Breakfast				
	910 Food Services			
		31XX Food Services		
			6XX Supplies and Materials	500.00
287 Aggregate Reim/Indirects				
	1XX Regular Education Programs - Elementary/Secondary			
		27XX Student Transportation Services		
			1XX Personal Services - Salaries	14,072.39
			2XX Personal Services - Employee Benefits	895.78
			4XX Purchased Property Services	476.23
			6XX Supplies and Materials	1,794.76
	280 Special Education - Local and State			
		27XX Student Transportation Services		
			5XX Other Purchased Services	140.31
		287 Subtotal		17,379.47
362 Quality Schools Facility Grant				
	372 Quality Schools Facility Grant Program			
		4XXX Facilities Acquisition and Construction Services		
			7XX Property and Equipment Acquisition	4,000.00
367 Full-Time Kindergarten OTO				
	367 OTO Full-time Kindergarten Start-up			

Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2012 Value
367 Full-Time Kindergarten OTO				
	367 OTO Full-time Kindergarten Start-up			
		1XXX Instruction		
			6XX Supplies and Materials	1,698.75
447 GIS Grant				
	329 State Miscellaneous Grants			
		1XXX Instruction		
			4XX Purchased Property Services	256.00
			6XX Supplies and Materials	2,241.69
		221X Improvement of Instruction Services		
			5XX Other Purchased Services	533.60
	447 Subtotal			3,031.29
494 Title I - Schoolwide				
	494 Schoolwide Program			
		1XXX Instruction		
			1XX Personal Services - Salaries	246,951.81
			2XX Personal Services - Employee Benefits	80,361.23
		21XX Support Services - Students		
			6XX Supplies and Materials	350.15
		221X Improvement of Instruction Services		
			1XX Personal Services - Salaries	20,798.20
			2XX Personal Services - Employee Benefits	6,634.20
			3XX Purchased Professional and Technical Services	9,100.00
			5XX Other Purchased Services	15,457.04
			6XX Supplies and Materials	67.50
	494 Subtotal			379,720.13
542 Elementary Book Fair				
	1XX Regular Education Programs - Elementary/Secondary			
		222X Educational Media Services		
			6XX Supplies and Materials	7,997.31
566 Moodie Donation				
	1XX Regular Education Programs - Elementary/Secondary			
		1XXX Instruction		
			1XX Personal Services - Salaries	609.09
			2XX Personal Services - Employee Benefits	40.23
			4XX Purchased Property Services	7.00
			5XX Other Purchased Services	1,105.34
			6XX Supplies and Materials	5,985.37
	566 Subtotal			7,747.03
633 District Reimbursements				

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Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2012 Value
633 District Reimbursements				
	1XX Regular Education Programs - Elementary/Secondary			
		1XXX Instruction		
			1XX Personal Services - Salaries	0.01
			6XX Supplies and Materials	30.69
		221X Improvement of Instruction Services		
			4XX Purchased Property Services	59.00
		23XX Support Services - General Administration		
			3XX Purchased Professional and Technical Services	150.00
			6XX Supplies and Materials	874.50
	280 Special Education - Local and State			
		21XX Support Services - Students		
			3XX Purchased Professional and Technical Services	125,333.30
	633 Subtotal			126,447.50

Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: 587,888.29

Schedule Of Changes Worksheet

Beginning Fund Balance						587,491.66	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						634,612.73	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						587,888.29	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	154,209.05	(4b)	-154,209.05		
						-154,209.05	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						480,007.05	(5)

Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
102 Garfield Donations	14,517.23	19,324.30	-4,807.07
103 Highland Park Donations	4,843.76	6,803.40	-1,959.64
104 Lewis & Clark Donations	2,871.95	7,548.78	-4,676.83

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Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
105 LJHS Donations	4,297.05	5,690.33	-1,393.28
112 School Breakfast	500.00	500.00	0.00
224 Bus Driver Training Symposium	67.83	0.00	67.83
287 Aggregate Reim/Indirects	20,559.63	17,379.47	3,180.16
362 Quality Schools Facility Grant	4,000.00	4,000.00	0.00
367 Full-Time Kindergarten OTO	0.00	1,698.75	-1,698.75
447 GIS Grant	2,500.00	3,031.29	-531.29
494 Title I - Schoolwide	379,720.13	379,720.13	0.00
542 Elementary Book Fair	8,709.59	7,997.31	712.28
566 Moodie Donation	8,000.00	7,747.03	252.97
633 District Reimbursements	184,025.56	126,447.50	57,578.06
Total	634,612.73	587,888.29	46,724.44

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Schedule of Revenues, Expenditures and Changes in Fund Balance
20 - Lease-Rental Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	159.43	102.52
1910	Rentals	585.00	640.00
6100	Material Prior Period Revenue Adjustments	-245.00	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		499.43	742.52

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		26XX Operation and Maintenance of Plant Services			
			4XX Purchased Property Services	0.00	1,189.12
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	1,189.12

Schedule Of Changes Worksheet

Beginning Fund Balance						9,976.21	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						742.52	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						1,189.12	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						9,529.61	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
21 - Compensated Absence Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1510 Interest Earnings	830.76	519.16
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		830.76	519.16

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						51,514.58	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						519.16	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						52,033.74	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
24 - Metal Mines Tax Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1510 Interest Earnings	1,379.57	862.16
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	1,379.57	862.16

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
			Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						85,547.43	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						862.16	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						86,409.59	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
28 - Technology Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	56,625.79	58,177.55
1112	District Levy - Personal Property	4,969.71	2,719.45
1114	District Levy - Pers Prop/Mobile Homes	778.50	705.66
1190	Penalties and Interest on Taxes	354.55	560.76
1510	Interest Earnings	443.55	401.32
1900	Other Revenue from Local Sources	0.00	230.00
3281	State Technology Aid	5,551.04	5,414.02
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	68,723.14	68,208.76

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		222X Educational Media Services			
			3XX Purchased Professional and Technical Services	5,708.00	0.00
			4XX Purchased Property Services	2,346.40	1,115.00
			5XX Other Purchased Services	696.42	9,944.32
			6XX Supplies and Materials	46,142.71	34,735.52
			810 Dues and Fees	0.00	165.00
		25XX Support Services - Business			
			3XX Purchased Professional and Technical Services	2,511.58	2,246.35
			4XX Purchased Property Services	980.00	481.66
			5XX Other Purchased Services	1,423.74	1,928.30
			6XX Supplies and Materials	14,718.32	1,560.55
			7XX Property and Equipment Acquisition	3,399.00	0.00
	Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:			77,926.17	52,176.70

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Schedule of Revenues, Expenditures and Changes in Fund Balance
28 - Technology Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						26,389.70	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						68,208.76	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						52,176.70	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						42,421.76	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
29 - Flexibility Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	1,346.54	1,001.61
3445	State Combined Fund School Block Grant	14,727.35	14,727.35
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		16,073.89	15,728.96

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						91,198.34	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						15,728.96	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						106,927.30	(5)

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
50 - Debt Service Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	106,836.30	127,476.99
1112	District Levy - Personal Property	9,480.98	5,821.55
1114	District Levy - Pers Prop/Mobile Homes	1,460.34	1,493.43
1190	Penalties and Interest on Taxes	381.69	820.33
1510	Interest Earnings	6,237.13	5,475.90
3120	State Guaranteed Tax Base Aid	118,147.14	137,579.62
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		242,543.58	278,667.82

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		51XX General Obligation Bonds, Special Assessments and Interest			
			860 Agent Fees/Issuance Costs	500.00	500.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				500.00	500.00

Schedule Of Changes Worksheet

Beginning Fund Balance						641,890.14	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						278,667.82	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						500.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						920,057.96	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
60 - Building Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	1,269.59	90.97
5200	Sale or Compensation for Loss of Assets	24,597.32	450.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		25,866.91	540.97

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		26XX Operation and Maintenance of Plant Services			
			3XX Purchased Professional and Technical Services	26,181.00	0.00
			4XX Purchased Property Services	27,776.00	0.00
		4XXX Facilities Acquisition and Construction Services			
			7XX Property and Equipment Acquisition	708,185.32	0.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				762,142.32	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						8,714.85	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						540.97	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						9,255.82	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
61 - Building Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	90,170.78	92,765.05
1112	District Levy - Personal Property	7,916.44	4,330.79
1114	District Levy - Pers Prop/Mobile Homes	1,240.34	1,123.85
1190	Penalties and Interest on Taxes	571.91	1,002.46
1510	Interest Earnings	6,842.42	4,822.13
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	106,741.89	104,044.28

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		26XX Operation and Maintenance of Plant Services			
			4XX Purchased Property Services	26,000.00	0.00
			6XX Supplies and Materials	0.00	1,837.78
		4XXX Facilities Acquisition and Construction Services			
			7XX Property and Equipment Acquisition	25,287.14	10,561.01
	Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:			51,287.14	12,398.79

Schedule Of Changes Worksheet

Beginning Fund Balance						482,013.78	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						104,044.28	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						12,398.79	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	51,287.14	(4b)	-51,287.14		
						-51,287.14	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						522,372.13	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
84 - Student Extracurricular Activities Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	243.35	13.48
1900	Other Revenue from Local Sources	300.00	0.00
1XXX	Revenues from Student Activities	38,684.86	44,834.70
6100	Material Prior Period Revenue Adjustments	-300.00	0.00
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	38,928.21	44,848.18

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	7XX Extracurricular Athletics and Activities				
		3XXX Operation of Non-Educational Services			
			XXX Student Extracurricular	34,496.48	37,771.01
	Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:			34,496.48	37,771.01

Schedule Of Changes Worksheet

Beginning Fund Balance						54,211.72	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						44,848.18	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						37,771.01	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						61,288.89	(5)

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Detail Expenditure

Fund	Account			Description	2011 Value	2012 Value
XX	210	1XXX	112	Certified Teacher Staff Salaries	0.00	368,911.98
XX	260	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	280	1XXX	112	Certified Teacher Staff Salaries	363,047.10	0.00
XX	39X	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	427	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	432	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	451	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	452	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	456	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	457	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	458	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	750	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	751	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	XXX	1XXX	112	Certified Teacher Staff Salaries	2,644,009.19	2,473,886.22
XX	XXX	1XXX	640	Textbooks and Other Printed Materials - No On-line Services	103,679.41	53,531.36
XX	XXX	1XXX	650	Periodicals - Not On-Line Subscriptions	1,714.89	2,881.27
XX	XXX	26XX	41X	Energy Utility Services	180,203.98	168,443.64
XX	XXX	4XXX	710	Land	0.00	0.00
XX	XXX	4XXX	715	Land Improvements	0.00	0.00
XX	XXX	4XXX	720	Purchase of Existing Buildings	0.00	0.00
XX	XXX	4XXX	725	Major Construction Services	1,025,652.36	65,411.81
XX	XXX	4XXX	73X	Major Equipment-New	0.00	0.00
XX	XXX	4XXX	74X	Major Equipment-Replacement	0.00	39,858.00
XX	XXX	XXXX	561	Tuition to Other School Districts Within the State	0.00	0.00
XX	XXX	XXXX	562	Tuition to Other School Districts Outside the State	0.00	0.00
XX	XXX	XXXX	563	Educational Fees to Detention Facilities	0.00	0.00

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Special Education Reversion

Special Education Allowable Cost Payments:

a.	Instructional Block Grant Entitlement	125,859.80
b.	Related Services Block Grant Entitlement	0.00
c.	Total Entitlements Subject to Reversion	125,859.80

Prorated Cooperative Cost Payments:

d.	Related Services Block Grant Entitlement (paid to coop)	41,950.48
e.	Minimum Special Education Expenditures to Avoid Reversion [(c) * (1.33)] + [(d) * (0.33)]	181,237.19
f.	Grand Total Allowable Special Education Expenditures (See attached worksheet)	832,782.04
g.	Special Education Reversion Amount If f = 0 then c = reversion ELSE If (e - f) is > 0, then [(e - f) * 0.75] = reversion	0.00

Note to District:

If the amount on Line (g) is greater than zero, revenue source code 3115 State Special Education Allowable Cost Payment to Districts in the General Fund (01) will be reduced automatically. The amount will be used to fund the special education allowable cost entitlement next year. Include the reverted amount on the General Fund (01) balance sheet in Deferred Revenue (680).

Remember:

Local and state special education resource transfers to the coop must be coded as follows: XXX-280-62XX-920.

Percentage of Special Ed Funding FY2014 Maximum Budget: 100%

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Special Education Reversion

Program	Function	Object	Fund 01	Fund 24	Fund 25	Fund 26	
280	1XXX	1XX	638,935.11	0.00	0.00	0.00	
280	1XXX	2XX	106,562.03	0.00	0.00	0.00	
280	1XXX	3XX	0.00	0.00	0.00	0.00	
280	1XXX	4XX	0.00	0.00	0.00	0.00	
280	1XXX	5XX	364.58	0.00	0.00	0.00	
280	1XXX	6XX	6,907.49	0.00	0.00	0.00	
280	1XXX	7XX	0.00	0.00	0.00	0.00	
280	21XX	1XX	0.00	0.00	0.00	0.00	
280	21XX	2XX	254.45	0.00	0.00	0.00	
280	21XX	3XX	0.00	0.00	0.00	0.00	
280	21XX	4XX	0.00	0.00	0.00	0.00	
280	21XX	5XX	62.72	0.00	0.00	0.00	
280	21XX	6XX	0.00	0.00	0.00	0.00	
280	21XX	7XX	0.00	0.00	0.00	0.00	
280	221X	1XX	0.00	0.00	0.00	0.00	
280	221X	2XX	0.00	0.00	0.00	0.00	
280	221X	3XX	0.00	0.00	0.00	0.00	
280	221X	4XX	0.00	0.00	0.00	0.00	
280	221X	5XX	0.00	0.00	0.00	0.00	
280	221X	6XX	0.00	0.00	0.00	0.00	
280	221X	7XX	0.00	0.00	0.00	0.00	
280	222X	1XX	0.00	0.00	0.00	0.00	
280	222X	2XX	0.00	0.00	0.00	0.00	
280	222X	3XX	0.00	0.00	0.00	0.00	
280	222X	4XX	0.00	0.00	0.00	0.00	
280	222X	5XX	0.00	0.00	0.00	0.00	
280	222X	6XX	0.00	0.00	0.00	0.00	
280	222X	7XX	0.00	0.00	0.00	0.00	
280	24XX	1XX	0.00	0.00	0.00	0.00	
280	24XX	2XX	0.00	0.00	0.00	0.00	
280	24XX	3XX	0.00	0.00	0.00	0.00	
280	24XX	4XX	0.00	0.00	0.00	0.00	
280	24XX	5XX	0.00	0.00	0.00	0.00	
280	24XX	6XX	0.00	0.00	0.00	0.00	
280	24XX	7XX	0.00	0.00	0.00	0.00	
280	62XX	920	79,695.66	0.00	0.00	0.00	
Totals			832,782.04	0.00	0.00	0.00	832,782.04

Be sure costs have been properly allocated between the elementary and high school district, if appropriate. Expenditures in Object 8XX are not allowable. Expenditures in function 24XX and Objects 1XX and 2XX are only allowable if the district employs a certified special education director.

* Expenditures under 24XX 1XX/2XX are excluded from the total when there is not a certified special education director as reported on the October Annual Data Collection report (ADC) for FY12.

Trustees' Financial Summary
FY2011-12

Submit ID: 0258-28978106

14 Fergus County
0258 Lewistown Elem

Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

Governmental Activities:*	Beginning Balance	Adjust-ments	Additions	Removals	Ending Balance
Land	84,127.00	0.00	0.00	0.00	84,127.00
Land Improvements	293,493.22	0.00	0.00	0.00	293,493.22
Buildings	4,100,109.92	0.00	184,924.72	0.00	4,285,034.64
Machinery and Equipment	1,442,418.61	0.00	119,465.31	0.00	1,561,883.92
Construction in Progress	20,154.66	0.00	94,708.80	20,154.66	94,708.80
Totals at Historical Cost	5,940,303.41	0.00	399,098.83	20,154.66	6,319,247.58
Less Accumulated Depreciation For:					
Improvement Accum	161,116.24	0.00	11,188.18	0.00	172,304.42
Building Accum	1,878,939.00	0.00	136,368.57	0.00	2,015,307.57
Machinery and Equipment Accum	1,018,415.99	0.00	146,927.83	0.00	1,165,343.82
Total Accumulated Depreciation	3,058,471.23	0.00	294,484.58	0.00	3,352,955.81
Governmental Activities, Capital Assets, net	2,881,832.18	0.00	104,614.25	20,154.66	2,966,291.77

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

Depreciation by Function for FY2012	Governmental Activities	Business-Type Activities	Adjustments
Instruction (1XXX)	13,555.50	0.00	0.00
Financial Administration (25XX)	8,702.38	0.00	0.00
Operations and Maintenance (26XX)	149,531.05	0.00	0.00
Transportation (27XX)	120,853.33	0.00	0.00
Food Service (31XX)	1,842.32	0.00	0.00
Total Depreciation for FY2012	294,484.58	0.00	0.00

*** Has comment.

Trustees' Financial Summary
FY2011-12

Submit ID: 0258-28978106

14 Fergus County
0258 Lewistown Elem

Schedule of Changes in Long-Term Liabilities

	(a) Beginning Balance (7/1/2011)	(b) New Debt & Other Additions	(c) Principal Payments	(d) Refunding & Other Reduction	(e) Ending Balance (6/30/2012) [a + b - c - d]	(f) Current Portion Due FY2013	(g) Long-Term Portion Due FY2014-
Governmental Activities*							
Bonds							
06/16/2009	1,561,523.91	0.00	256,992.66	0.00	1,304,531.25	260,906.25	1,043,625.00
Compensated Absences	424,725.68	40,242.19	0.00	0.00	464,967.87	46,496.78	418,471.09
Loans Payable	1,312,097.52	0.00	0.00	1,312,097.52	0.00	0.00	0.00
Other Post Employment Benefits	2,383,452.00	56,408.58	0.00	0.00	2,439,860.58	284,028.25	2,155,832.33
Total Governmental Activity Long-Term Liabilities	5,681,799.11	96,650.77	256,992.66	1,312,097.52	4,209,359.70	591,431.28	3,617,928.42

A prior period adjustment has been made to the Schedule of Changes in Long-Term Liabilities

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

Expenditures Compared to Budget
FY2011-12

14 Fergus
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Fund	Budget	Budget Amendment	Total Budget With Amendments	Total Expenditures	Budget Variance
01 General Fund	5,464,125.80	0.00	5,464,125.80	5,464,125.80	0.00
10 Transportation Fund	1,200,000.00	0.00	1,200,000.00	469,849.68	730,150.32
11 Bus Depreciation Fund	859,965.48	0.00	859,965.48	52,445.00	807,520.48
13 Tuition Fund	0.00	0.00	0.00	0.00	0.00
14 Retirement Fund	825,000.00	0.00	825,000.00	658,056.22	166,943.78
17 Adult Education Fund	0.00	0.00	0.00	0.00	0.00
19 Non-Operating Fund	0.00	0.00	0.00	0.00	0.00
28 Technology Fund	93,301.35	0.00	93,301.35	52,176.70	41,124.65
29 Flexibility Fund	105,925.69	0.00	105,925.69	0.00	105,925.69
50 Debt Service Fund	257,492.66	0.00	257,492.66	500.00	256,992.66
61 Building Reserve Fund	528,726.64	0.00	528,726.64	12,398.79	516,327.85
	9,334,537.62	0.00	9,334,537.62	6,709,552.19	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/13/2012	18

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE HIGH SCHOOL TRUSTEES' FINANCIAL SUMMARY FOR THE 2011-2012 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/13/2012

SUMMARY:

Each year, Montana school districts are required to report their financial activity to the State of Montana. These financial statements, known as the Trustees' Financial Summary or "TFS", are the official financial statements of the District and will be audited this fall. TFS reports are available on the District website for public review.

The Board of Trustees needs to approve the High School Trustees' Financial Summary for the 2011-2012 Fiscal Year.

SUGGESTED ACTION: Approve High School Trustees' Financial Summary for the 2011-2012 Fiscal Year

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Due Dates:

Board of Trustees transmits to County Supt. not later than August 15th (MCA 20-9-213)
County Supt. transmits to the Office of Public Instruction no later than September 15th. (MCA 20-3-209)

This report is the school district's official submission of annual financial information to the county superintendent and state superintendent under section 20-9-213, MCA.

- *Trustees are responsible for ensuring the accuracy and prompt submission of this report.*
- *Subsequent amendments to this report made by the clerk of the district as a result of the desk audit process are considered officially made on behalf of the trustees.*
- *Amendments initiated by OPI to correct coding or to comply with GAAP as a result of the desk audit process and which are communicated in writing to the clerk will be assumed to be accepted by the trustees unless the district notifies OPI in writing of their objection by December 20.*
- *This report and any amendments initiated by the district through December 20 are binding for use in determining various allocations of state and federal grants and in monitoring maintenance of effort*

Certification

Business Manager/Clerk: Rebekah Rhoades **Phone #:** (406) 535-8777

(Signature) (Date)

Chair, Board of Trustees: Stan Monger

(Signature) (Date)

County Superintendent: Rhonda Long

(Signature) (Date)

Software

Accounting Package: CSA/Infinite Visions

For FY12 did the district employ a certified special education director? No

As reported on Annual Data Collection (ADC), the district does not employ a certified special education director meeting the requirements of having a class III Administrator's certificate with a principal's endorsement or a supervisor's endorsement in special education. Administrative rules provide expenditures coded to program 280, function 24XX and Object 1XX and 2XX in Funds 01, 24, 25, or 26 to be included in the calculation of reversion and disproportionate costs only if the district employs a certified special education director.

Electronic filers are not required to send the cover page to OPI.

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Project Reporter Codes

PRC	Title	Project Type	Project Number	CFDA #
102	Garfield Donations	LOCAL	102	
103	Highland Park Donation	LOCAL	103	
104	Lewis & Clark Donations	LOCAL	104	
105	Lewistown Jr High Donations	LOCAL	105	
106	Fergus High Donations	LOCAL	2009	
110	Lincoln Donations	LOCAL	2009	
128	County Schools Technology Services	LOCAL	128	
217	ABE (Adult Basic Ed)	FEDERAL	2010	84.002
218	Aggregate Reim/Indirects	LOCAL	GED	Local
224	Bus Driver Symposium	LOCAL	224	
252	Classified Council	LOCAL	2009	
262	Maintenance OTO Dollars	STATE	262	
275	Central Transportation Residual Equity	LOCAL		
281	Alweis Scholarship	LOCAL	281	
283	Staff Development Donation	LOCAL		
324	Graduation Matters Grant	STATE	LOCAL	
325	Montana Digital Academy	STATE		
327	Advancing Agriculture Education Program	STATE	2012	NA
365	Indian Ed for All	STATE	2009	
370	Deferred Maintenance & Energy Efficiency	STATE	STATE	NA
390	Career and Technical Ed	STATE	2009	
451	Vo Ed Carl Perkins Basic Grant	FEDERAL	1402598109BG	84.048A
456	IDEA Part B	FEDERAL	2012	84.027
472	Construction Academy	LOCAL		
633	District Reimbursements	LOCAL	2009	
750	ARRA - IDEA Part B (Trans from Coop)	FEDERAL		84.931
824	EOCM	LOCAL	824	

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	General Fund (01)	Transportation Fund (10)	Bus Depreciation Fund (11)	School Food Services Fund (12)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	465,397.31	488,225.41	209,216.36	
02	Taxes Receivable - Real and Personal (120-149)	45,067.80	10,243.15	44.38	
03	Taxes Receivable - Protested (150-159)	20,419.77	4,594.52	93.73	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	530,884.88	503,063.08	209,354.47	
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)	18,000.00			
25	Deferred Revenue (680)	65,487.57	14,837.67	138.11	
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES	83,487.57	14,837.67	138.11	
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)	112,706.21			
48	Fund Balance for Budget	334,691.10	488,225.41	209,216.36	
52	TOTAL FUND BALANCE/EQUITY	447,397.31	488,225.41	209,216.36	
53	TOTAL LIABILITIES AND FUND BALANCE	530,884.88	503,063.08	209,354.47	

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Tuition Fund (13)	Retirement Fund (14)	Miscellaneous Programs Fund (15)	Adult Education Fund (17)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	-155.41	226,833.24	97,525.47	37,725.53
02	Taxes Receivable - Real and Personal (120-149)	158.60			3,924.94
03	Taxes Receivable - Protested (150-159)	27.20			1,430.89
04	Receivables from Other Funds (160-179)			8,990.32	
05	Due From Other Governments (180)			16,397.72	
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)			2,637.20	
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	30.39	226,833.24	125,550.71	43,081.36
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)	185.80		3,897.17	5,355.83
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES	185.80		3,897.17	5,355.83
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	-155.41	226,833.24	121,653.54	37,725.53
52	TOTAL FUND BALANCE/EQUITY	-155.41	226,833.24	121,653.54	37,725.53
53	TOTAL LIABILITIES AND FUND BALANCE	30.39	226,833.24	125,550.71	43,081.36

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Traffic Education Fund (18)	Non-Operating Fund (19)	Lease-Rental Fund (20)	Compensated Absence Fund (21)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	13,960.09		9,381.24	25,491.14
02	Taxes Receivable - Real and Personal (120-149)				
03	Taxes Receivable - Protested (150-159)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)	8,925.00			
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	22,885.09		9,381.24	25,491.14
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	22,885.09		9,381.24	25,491.14
52	TOTAL FUND BALANCE/EQUITY	22,885.09		9,381.24	25,491.14
53	TOTAL LIABILITIES AND FUND BALANCE	22,885.09		9,381.24	25,491.14

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Metal Mines Tax Reserve Fund (24)	State Mining Impact Fund (25)	Impact Aid Fund (26)	Litigation Reserve Fund (27)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	164,650.18			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	164,650.18			
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	164,650.18			
52	TOTAL FUND BALANCE/EQUITY	164,650.18			
53	TOTAL LIABILITIES AND FUND BALANCE	164,650.18			

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Technology Fund (28)	Flexibility Fund (29)	Permanent Endowment Fund (45)	Debt Service Fund (50)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	91,464.65	118,829.74		
02	Taxes Receivable - Real and Personal (120-149)	2,552.60			5.71
03	Taxes Receivable - Protested (150-159)	1,139.50			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	95,156.75	118,829.74		5.71
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)	3,692.10			5.71
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES	3,692.10			5.71
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
38	Reserve for Endowments (954)				
48	Fund Balance for Budget	91,464.65	118,829.74		
52	TOTAL FUND BALANCE/EQUITY	91,464.65	118,829.74		
53	TOTAL LIABILITIES AND FUND BALANCE	95,156.75	118,829.74		5.71

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Building Fund (60)	Building Reserve Fund (61)	Day Care Enterprise Fund (70)	Industrial Arts Fund (71)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	68,113.58	705,651.44		
02	Taxes Receivable - Real and Personal (120-149)		4,610.52		
03	Taxes Receivable - Protested (150-159)		2,060.94		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS	68,113.58	712,322.90		
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)		6,671.46		
26	Other Liabilities (690-699)				
28	Notes Payable - Noncurrent (720)				
29	Lease Obligations Payable (730)				
31	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES		6,671.46		
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)		13,129.35		
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget	68,113.58	692,522.09		
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY	68,113.58	705,651.44		
53	TOTAL LIABILITIES AND FUND BALANCE	68,113.58	712,322.90		

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Miscellaneous Enterprise Fund (72)	Data Processing Internal Service (73)	Purchasing Internal Service Fund (74)	Central Transportation (75)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
28	Notes Payable - Noncurrent (720)				
29	Lease Obligations Payable (730)				
31	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
37	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Instructional Materials Ctr (76)	Miscellaneous Internal Service (77)	Self Insurance Fund - Health (78)	Self Insurance Fund - Liability (79)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
28	Notes Payable - Noncurrent (720)				
29	Lease Obligations Payable (730)				
31	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
37	Reserve for Encumbrances (953)				
38	Reserve for Endowments (954)				
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary
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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Private Purpose Trust (spend interest (81)	Interlocal Agreement Fund (82)	Student Extracurricular (84)	Private Purpose Trust (spend (85)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	93,737.88	169,073.67	133,229.15	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)	15,050.00			
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	108,787.88	169,073.67	133,229.15	
LIABILITIES					
21	Payable to Other Funds (601-606)			8,990.32	
22	Due to Other Governments (611)				
24	Other Current Liabilities (621-679)				
25	Deferred Revenue (680)				
26	Other Liabilities (690-699)				
35	TOTAL LIABILITIES			8,990.32	
FUND BALANCE/EQUITY					
36	Reserve for Inventories (951)				
37	Reserve for Encumbrances (953)				
38	Reserve for Endowments (954)				
45	Assets Held in Trusts	108,787.88	169,073.67	124,238.83	
52	TOTAL FUND BALANCE/EQUITY	108,787.88	169,073.67	124,238.83	
53	TOTAL LIABILITIES AND FUND BALANCE	108,787.88	169,073.67	133,229.15	

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Payroll Fund (86)	Claims Fund (87)	Investment Earnings Clearing Fund (88)	Retirement/COBRA Insurance Fund (89)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
23	Warrants Payable (620)				
24	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Agency - A (90)	Agency - B (91)	Agency - C (92)	Agency - D (93)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
23	Warrants Payable (620)				
24	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary
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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Agency - E (94)	Cafeteria/Flex Plan Fund (95)		
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
21	Payable to Other Funds (601-606)				
22	Due to Other Governments (611)				
23	Warrants Payable (620)				
24	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	842,103.16	867,768.19
1112	District Levy - Personal Property	77,050.56	42,319.51
1114	District Levy - Pers Prop/Mobile Homes	12,675.44	11,301.04
1117	District Levy - Distn of Pr Yr's Prot/Dlq Taxes	58,498.52	38,125.85
1190	Penalties and Interest on Taxes	5,234.66	8,614.00
1510	Interest Earnings	6,355.68	4,396.71
1900	Other Revenue from Local Sources	475.80	291.80
3110	Direct State Aid	1,087,014.95	1,256,701.69
3111	Quality Educator	103,564.89	101,578.46
3112	At Risk Student	0.00	8,853.28
3113	Indian Education For All	8,670.00	8,364.00
3114	American Indian Achievement Gap	1,800.00	400.00
3115	State Spec Ed Allowable Cost Pymt to Districts	104,302.82	100,414.77
3120	State Guaranteed Tax Base Aid	618,408.96	594,821.50
3444	State School Block Grant	145,039.10	145,039.10
3730	HB645 State Special Education Allowable Costs	3,516.55	0.00
6100	Material Prior Period Revenue Adjustments	4,719.23	0.00
7810	Education Jobs Fund	102,525.21	1,473.90
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	3,181,955.53	3,190,463.80

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			1XX Personal Services - Salaries	593,642.57	825,014.95
			2XX Personal Services - Employee Benefits	128,168.19	147,688.91
			3XX Purchased Professional and Technical Services	4,097.70	5,882.50
			4XX Purchased Property Services	6,817.93	7,816.07
			5XX Other Purchased Services	2,314.59	5,033.86
			6XX Supplies and Materials	78,845.47	63,869.60
			810 Dues and Fees	500.00	89.91
		21XX Support Services - Students			
			1XX Personal Services - Salaries	103,852.05	105,485.43
			2XX Personal Services - Employee Benefits	11,373.45	11,849.17
			3XX Purchased Professional and Technical Services	38,909.00	30,423.49
			5XX Other Purchased Services	181.98	334.97
			6XX Supplies and Materials	3,027.32	2,476.82
		221X Improvement of Instruction Services			
			1XX Personal Services - Salaries	1,305.00	20,798.19
			2XX Personal Services - Employee Benefits	7.57	3,476.60

Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		221X Improvement of Instruction Services			
			3XX Purchased Professional and Technical Services	227.37	330.00
			5XX Other Purchased Services	1,876.04	2,708.67
			6XX Supplies and Materials	1,446.08	2,567.11
			810 Dues and Fees	226.44	201.22
		222X Educational Media Services			
			1XX Personal Services - Salaries	38,604.55	37,723.36
			2XX Personal Services - Employee Benefits	6,172.19	6,371.26
			3XX Purchased Professional and Technical Services	287.20	2,000.00
			6XX Supplies and Materials	21,573.77	11,950.40
		23XX Support Services - General Administration			
			1XX Personal Services - Salaries	42,742.32	33,757.54
			2XX Personal Services - Employee Benefits	8,291.53	6,401.21
			3XX Purchased Professional and Technical Services	5,046.63	3,260.94
			4XX Purchased Property Services	87.29	195.79
			5XX Other Purchased Services	6,488.37	6,879.39
			6XX Supplies and Materials	1,289.79	919.63
			810 Dues and Fees	2,534.40	2,560.80
		24XX Support Services - School Administration			
			1XX Personal Services - Salaries	227,549.29	229,576.49
			2XX Personal Services - Employee Benefits	55,785.81	61,464.23
			4XX Purchased Property Services	693.85	308.88
			5XX Other Purchased Services	5,314.05	4,759.83
			6XX Supplies and Materials	12,787.50	6,258.27
			7XX Property and Equipment Acquisition	808.00	8,986.00
			810 Dues and Fees	1,427.87	1,463.87
		25XX Support Services - Business			
			1XX Personal Services - Salaries	100,363.59	98,762.02
			2XX Personal Services - Employee Benefits	17,182.42	19,343.83
			3XX Purchased Professional and Technical Services	4,744.33	5,149.78
			4XX Purchased Property Services	1,987.07	2,073.94
			5XX Other Purchased Services	2,620.95	2,512.01
			6XX Supplies and Materials	8,979.21	6,868.32
			7XX Property and Equipment Acquisition	0.00	3,188.79
			810 Dues and Fees	455.50	517.45
		26XX Operation and Maintenance of Plant Services			
			1XX Personal Services - Salaries	189,966.16	186,318.61
			2XX Personal Services - Employee Benefits	60,763.21	57,645.30
			3XX Purchased Professional and Technical Services	3,303.01	9,813.38
			4XX Purchased Property Services	347,748.90	271,658.41
			5XX Other Purchased Services	8,671.53	19,831.64
			6XX Supplies and Materials	49,445.69	42,633.03
			7XX Property and Equipment Acquisition	0.00	18,340.88
			810 Dues and Fees	810.00	336.00

Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	0.00	1,331.46
			2XX Personal Services - Employee Benefits	0.00	80.21
		4XXX Facilities Acquisition and Construction Services			
			7XX Property and Equipment Acquisition	87,649.70	23,870.65
		52XX Capital Leases or Long Term Notes with Board of Investments			
			840 Principal On Debt	8,820.02	0.00
	280 Special Education - Local and State				
		1XXX Instruction			
			1XX Personal Services - Salaries	199,409.05	161,651.32
			2XX Personal Services - Employee Benefits	29,622.30	22,199.11
			5XX Other Purchased Services	3,742.76	1,097.71
			6XX Supplies and Materials	10,513.25	3,465.73
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	3,205.56	1,978.11
			2XX Personal Services - Employee Benefits	229.93	120.68
		62XX Resources Transferred to Other School Districts or Cooperatives			
			920 Resources Transferred to Other School Districts or Cooperatives	9,128.75	9,188.17
	365 Indian Education for All - OTO & Ongoing				
		1XXX Instruction			
			1XX Personal Services - Salaries	3,611.82	3,219.60
			2XX Personal Services - Employee Benefits	655.31	460.51
			6XX Supplies and Materials	16.47	399.00
		221X Improvement of Instruction Services			
			3XX Purchased Professional and Technical Services	260.72	0.00
			810 Dues and Fees	25.00	0.00
		222X Educational Media Services			
			1XX Personal Services - Salaries	3,659.74	3,801.58
			2XX Personal Services - Employee Benefits	662.63	695.71
			6XX Supplies and Materials	399.00	0.00
	390 State Career & Technical Ed Entitlement - Undistributed				
		1XXX Instruction			
			1XX Personal Services - Salaries	197,359.90	178,208.00
			2XX Personal Services - Employee Benefits	23,322.86	23,151.29
			4XX Purchased Property Services	1,476.45	1,272.11
			5XX Other Purchased Services	643.13	171.81
			6XX Supplies and Materials	27,596.12	23,923.27
			810 Dues and Fees	85.00	0.00
	420 Title I, Part A, Improving Basic Programs				
		1XXX Instruction			
			1XX Personal Services - Salaries	18,031.20	62,417.39
			2XX Personal Services - Employee Benefits	1,824.90	9,128.93

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	420 Title I, Part A, Improving Basic Programs				
	710 School Sponsored Extracurricular Activities				
		34XX Extracurricular - Activities			
			1XX Personal Services - Salaries	38,103.69	39,052.52
			2XX Personal Services - Employee Benefits	3,545.22	1,419.44
			5XX Other Purchased Services	0.00	2,062.23
			6XX Supplies and Materials	185.76	0.00
	720 School Sponsored Athletics				
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	63.60	0.00
			2XX Personal Services - Employee Benefits	4.55	0.00
			3XX Purchased Professional and Technical Services	124.00	1,188.00
			4XX Purchased Property Services	3,007.65	5,987.12
			5XX Other Purchased Services	2,671.78	1,367.75
			6XX Supplies and Materials	45,980.36	37,970.42
			810 Dues and Fees	0.00	23.00
		35XX Extracurricular - Athletics			
			1XX Personal Services - Salaries	105,333.85	119,416.49
			2XX Personal Services - Employee Benefits	6,743.22	3,996.55
			4XX Purchased Property Services	0.00	4,658.14
			5XX Other Purchased Services	3,509.88	5,481.86
			6XX Supplies and Materials	5,068.38	0.00
			7XX Property and Equipment Acquisition	0.00	19,550.00
	780 ARRA - State Fiscal Stabilization Fund				
		1XXX Instruction			
			1XX Personal Services - Salaries	122,656.05	0.00
	781 Education Jobs Fund				
		1XXX Instruction			
			1XX Personal Services - Salaries	102,525.21	1,473.90
	999 Undistributed				
		9999 Undistributed			
			892 Material Prior Period Expenditure Adjustments	975.88	65.03
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				3,283,795.38	3,181,423.55

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Schedule of Revenues, Expenditures and Changes in Fund Balance
01 - General Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						492,722.54	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						3,190,463.80	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						3,181,423.55	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	112,706.21	Less Last Year	167,071.69	(4b)	-54,365.48		
						-54,365.48	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						447,397.31	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
10 - Transportation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	200,428.86	205,824.02
1112	District Levy - Personal Property	17,256.91	9,586.24
1114	District Levy - Pers Prop/Mobile Homes	2,849.43	2,551.15
1190	Penalties and Interest on Taxes	1,089.48	1,820.16
1510	Interest Earnings	4,372.42	3,677.70
2220	County On-Schedule Trans Reimb	34,229.33	35,976.74
3210	State On-Schedule Trans Reimb	34,229.34	35,976.74
3444	State School Block Grant	9,421.23	9,421.23
5200	Sale or Compensation for Loss of Assets	0.00	4,352.06
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	303,877.00	309,186.04

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		23XX Support Services - General Administration			
			1XX Personal Services - Salaries	4,717.44	4,717.47
			2XX Personal Services - Employee Benefits	795.33	883.32
			3XX Purchased Professional and Technical Services	0.00	643.50
		25XX Support Services - Business			
			1XX Personal Services - Salaries	15,630.68	15,578.03
			2XX Personal Services - Employee Benefits	3,031.58	3,489.47
		26XX Operation and Maintenance of Plant Services			
			4XX Purchased Property Services	3,160.00	2,785.85
			5XX Other Purchased Services	714.35	949.32
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	96,996.52	94,397.48
			2XX Personal Services - Employee Benefits	18,952.00	18,524.38
			3XX Purchased Professional and Technical Services	1,109.52	2,661.08
			4XX Purchased Property Services	1,985.22	2,756.40
			5XX Other Purchased Services	3,396.55	3,962.29
			6XX Supplies and Materials	44,385.24	51,559.23
			7XX Property and Equipment Acquisition	0.00	10,230.26
			810 Dues and Fees	0.00	23.00
	280 Special Education - Local and State				
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	11,109.92	11,015.58
			2XX Personal Services - Employee Benefits	2,501.05	2,562.93

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Schedule of Revenues, Expenditures and Changes in Fund Balance
10 - Transportation Fund

Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	208,485.40	226,739.59

Schedule Of Changes Worksheet

Beginning Fund Balance						405,778.96	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						309,186.04	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						226,739.59	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						488,225.41	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
11 - Bus Depreciation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	1,886.74	948.41
1112	District Levy - Personal Property	878.41	34.84
1114	District Levy - Pers Prop/Mobile Homes	206.81	0.26
1190	Penalties and Interest on Taxes	201.97	259.37
1510	Interest Earnings	6,456.24	2,296.91
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	9,630.17	3,539.79

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		27XX Student Transportation Services			
			7XX Property and Equipment Acquisition	40,491.04	256,055.00
	Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:			40,491.04	256,055.00

Schedule Of Changes Worksheet

Beginning Fund Balance						461,731.57	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						3,539.79	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						256,055.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						209,216.36	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
13 - Tuition Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	79.78	3,153.49
1112	District Levy - Personal Property	6.34	114.80
1114	District Levy - Pers Prop/Mobile Homes	1.89	25.08
1190	Penalties and Interest on Taxes	7.40	10.29
1510	Interest Earnings	2.78	0.73
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		98.19	3,304.39

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	280 Special Education - Local and State				
		1XXX Instruction			
			5XX Other Purchased Services	200.00	3,700.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				200.00	3,700.00

Schedule Of Changes Worksheet

Beginning Fund Balance						240.20	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						3,304.39	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						3,700.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						-155.41	(5)

Schedule of Revenues, Expenditures and Changes in Fund Balance
14 - Retirement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	3,487.11	2,187.27
2240	County Retirement Distribution	356,866.48	318,133.69
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		360,353.59	320,320.96

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	133,721.54	140,151.67
		21XX Support Services - Students			
			2XX Personal Services - Employee Benefits	15,630.22	15,620.85
		221X Improvement of Instruction Services			
			2XX Personal Services - Employee Benefits	175.84	3,157.13
		222X Educational Media Services			
			2XX Personal Services - Employee Benefits	5,670.99	5,457.31
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	7,096.43	5,763.12
		24XX Support Services - School Administration			
			2XX Personal Services - Employee Benefits	33,417.28	33,657.25
		25XX Support Services - Business			
			2XX Personal Services - Employee Benefits	26,034.69	24,349.08
		26XX Operation and Maintenance of Plant Services			
			2XX Personal Services - Employee Benefits	27,812.08	24,218.06
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	13,065.53	13,222.18
	280 Special Education - Local and State				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	29,073.47	23,906.57
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	1,987.27	1,735.02
	365 Indian Education for All - OTO & Ongoing				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	501.92	479.27
		222X Educational Media Services			
			2XX Personal Services - Employee Benefits	533.70	548.00
	390 State Career & Technical Ed Entitlement - Undistributed				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	29,441.48	26,387.36

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
14 - Retirement Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	610 Adult Continuing Education Programs				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	1,099.30	727.21
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	2,707.44	4,560.71
	650 Adult Basic Education/GED Programs				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	436.96	201.92
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	806.95	1,767.72
	710 School Sponsored Extracurricular Activities				
		34XX Extracurricular - Activities			
			2XX Personal Services - Employee Benefits	6,118.22	5,603.00
	720 School Sponsored Athletics				
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	4.99	0.00
		35XX Extracurricular - Athletics			
			2XX Personal Services - Employee Benefits	14,862.68	14,152.08
	890 Other Community Services				
		33XX Community Services			
			2XX Personal Services - Employee Benefits	5,171.82	3,438.52
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				355,370.80	349,104.03

Schedule Of Changes Worksheet

Beginning Fund Balance						255,616.31	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						320,320.96	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						349,104.03	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						226,833.24	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2012 Value
106 Fergus High Donations	
1900 Other Revenue from Local Sources	22,832.36
1920 Contributions/Donations from Private Sources	4,387.68
106 Subtotal	27,220.04
217 ABE (Adult Basic Ed)	
3620 State Adult Basic & Literacy Education	14,555.00
4540 Adult Basic & Literacy Education (ABLE)	27,302.00
217 Subtotal	41,857.00
218 Aggregate Reim/Indirects	
1900 Other Revenue from Local Sources	1,926.00
324 Graduation Matters Grant	
3240 Graduation Matters Montana	102.83
327 Advancing Agriculture Education Program	
3270 State - Advancing Agriculture Education	1,500.00
390 Career and Technical Ed	
3900 State Career & Technical Ed Entitlement	10,361.00
451 Vo Ed Carl Perkins Basic Grant	
4510 Carl Perkins (Federal Vo-Ed) - Basic Grant	23,025.00
456 IDEA Part B	
5700 Resources Transferred from Other School Districts or Cooperatives	41,799.28
633 District Reimbursements	
1900 Other Revenue from Local Sources	1,250.41
6100 Material Prior Period Revenue Adjustments	301.66
9710 Residual Equity Transfers In	223.85
633 Subtotal	1,775.92
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	149,567.07

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2012 Value
106 Fergus High Donations	
1XX Regular Education Programs - Elementary/Secondary	
1XXX Instruction	
4XX Purchased Property Services	480.00
6XX Supplies and Materials	1,255.87
221X Improvement of Instruction Services	
5XX Other Purchased Services	779.77

Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2012 Value
106 Fergus High Donations				
	1XX Regular Education Programs - Elementary/Secondary			
		710 School Sponsored Extracurricular Activities		
			34XX Extracurricular - Activities	
			5XX Other Purchased Services	2,808.69
		106 Subtotal		5,324.33
217 ABE (Adult Basic Ed)				
	454 Adult Basic & Literacy Education (ABLE)			
			1XXX Instruction	
			1XX Personal Services - Salaries	30,833.84
			2XX Personal Services - Employee Benefits	8,854.28
			5XX Other Purchased Services	100.59
			6XX Supplies and Materials	528.11
			21XX Support Services - Students	
			4XX Purchased Property Services	43.50
			6XX Supplies and Materials	15.54
			221X Improvement of Instruction Services	
			5XX Other Purchased Services	474.34
			26XX Operation and Maintenance of Plant Services	
			5XX Other Purchased Services	1,006.80
		217 Subtotal		41,857.00
252 Classified Council				
	1XX Regular Education Programs - Elementary/Secondary			
			1XXX Instruction	
			6XX Supplies and Materials	31.82
283 Staff Development Donation				
	1XX Regular Education Programs - Elementary/Secondary			
			221X Improvement of Instruction Services	
			5XX Other Purchased Services	1,602.92
324 Graduation Matters Grant				
	324 Graduation Matters Montana			
			1XXX Instruction	
			5XX Other Purchased Services	20.33
			6XX Supplies and Materials	82.50
		324 Subtotal		102.83
327 Advancing Agriculture Education Program				
	327 State - Advancing Agriculture Education			
			1XXX Instruction	
			6XX Supplies and Materials	1,500.00

Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2012 Value
390 Career and Technical Ed				
	390 State Career & Technical Ed Entitlement - Undistributed			
		1XXX Instruction		
			6XX Supplies and Materials	310.76
			810 Dues and Fees	45.00
	391 State Career & Technical Ed Entitlement - Agriculture			
		1XXX Instruction		
			5XX Other Purchased Services	1,717.58
			6XX Supplies and Materials	683.15
			810 Dues and Fees	1,681.00
	394 State Career & Technical Ed Entitlement - Family & Consumer Sciences			
		1XXX Instruction		
			5XX Other Purchased Services	3,418.80
	395 State Career & Technical Ed Entitlement - Technology Ed/Industrial Arts			
		1XXX Instruction		
			5XX Other Purchased Services	512.76
			6XX Supplies and Materials	627.76
		390 Subtotal		8,996.81
451 Vo Ed Carl Perkins Basic Grant				
	451 Carl Perkins (Federal Vo-Ed) - Basic Grant			
		1XXX Instruction		
			1XX Personal Services - Salaries	337.03
			2XX Personal Services - Employee Benefits	70.38
			5XX Other Purchased Services	1,233.60
			6XX Supplies and Materials	21,093.99
			810 Dues and Fees	135.00
		221X Improvement of Instruction Services		
			8XX Other Expenditures	155.00
		451 Subtotal		23,025.00
456 IDEA Part B				
	456 IDEA, Part B, Children with Disabilities			
		1XXX Instruction		
			1XX Personal Services - Salaries	33,331.94
			2XX Personal Services - Employee Benefits	8,467.34
		456 Subtotal		41,799.28
633 District Reimbursements				
	1XX Regular Education Programs - Elementary/Secondary			
		221X Improvement of Instruction Services		
			5XX Other Purchased Services	1,606.09
		26XX Operation and Maintenance of Plant Services		

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Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2012 Value
633 District Reimbursements				
	1XX Regular Education Programs - Elementary/Secondary			
		26XX Operation and Maintenance of Plant Services		
			6XX Supplies and Materials	2,413.42
			633 Subtotal	4,019.51
			Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	128,259.50

Schedule Of Changes Worksheet

Beginning Fund Balance						111,586.11	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						149,567.07	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						128,259.50	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	11,240.14	(4b)	-11,240.14		
						-11,240.14	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						121,653.54	(5)

Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
106 Fergus High Donations	27,220.04	5,324.33	21,895.71
217 ABE (Adult Basic Ed)	41,857.00	41,857.00	0.00
218 Aggregate Reim/Indirects	1,926.00	0.00	1,926.00
252 Classified Council	0.00	31.82	-31.82
283 Staff Development Donation	0.00	1,602.92	-1,602.92
324 Graduation Matters Grant	102.83	102.83	0.00
327 Advancing Agriculture Education Program	1,500.00	1,500.00	0.00
390 Career and Technical Ed	10,361.00	8,996.81	1,364.19
451 Vo Ed Carl Perkins Basic Grant	23,025.00	23,025.00	0.00
456 IDEA Part B	41,799.28	41,799.28	0.00
633 District Reimbursements	1,775.92	4,019.51	-2,243.59

Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Total	149,567.07	128,259.50	21,307.57

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Schedule of Revenues, Expenditures and Changes in Fund Balance
17 - Adult Education Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	58,220.28	78,448.35
1112	District Levy - Personal Property	4,297.92	3,475.29
1114	District Levy - Pers Prop/Mobile Homes	650.61	904.54
1190	Penalties and Interest on Taxes	198.25	453.81
1340	Fees for Adult Education	30,378.00	24,749.50
1510	Interest Earnings	85.58	162.66
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	93,830.64	108,194.15

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	610 Adult Continuing Education Programs				
		1XXX Instruction			
			1XX Personal Services - Salaries	12,916.86	6,275.38
			2XX Personal Services - Employee Benefits	149.78	51.67
			3XX Purchased Professional and Technical Services	5,103.00	4,760.00
			5XX Other Purchased Services	24.00	24.00
			6XX Supplies and Materials	8,975.55	7,411.28
		23XX Support Services - General Administration			
			1XX Personal Services - Salaries	33,851.44	30,057.15
			2XX Personal Services - Employee Benefits	4,536.96	8,311.14
			4XX Purchased Property Services	334.00	336.63
			5XX Other Purchased Services	2,867.43	2,751.48
			6XX Supplies and Materials	984.25	1,438.82
		25XX Support Services - Business			
			1XX Personal Services - Salaries	12,570.89	223.31
			2XX Personal Services - Employee Benefits	2,452.70	65.12
			6XX Supplies and Materials	0.00	106.40
		26XX Operation and Maintenance of Plant Services			
			5XX Other Purchased Services	1,501.55	1,537.96
		27XX Student Transportation Services			
			5XX Other Purchased Services	0.00	18.00
	650 Adult Basic Education/GED Programs				
		1XXX Instruction			
			1XX Personal Services - Salaries	2,951.87	1,363.83
			2XX Personal Services - Employee Benefits	732.15	349.27
			3XX Purchased Professional and Technical Services	513.70	475.20
			5XX Other Purchased Services	0.00	18.39
			6XX Supplies and Materials	450.00	485.00
			810 Dues and Fees	175.00	175.00
		23XX Support Services - General Administration			

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Schedule of Revenues, Expenditures and Changes in Fund Balance
17 - Adult Education Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	650 Adult Basic Education/GED Programs				
		23XX Support Services - General Administration			
			1XX Personal Services - Salaries	5,301.74	11,426.64
			2XX Personal Services - Employee Benefits	1,336.84	3,275.01
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				97,729.71	80,936.68

Schedule Of Changes Worksheet

Beginning Fund Balance						10,468.06	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						108,194.15	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						80,936.68	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						37,725.53	(5)

Trustees' Financial Summary
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Schedule of Revenues, Expenditures and Changes in Fund Balance
18 - Traffic Education Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1311	Driver's Education Fees	22,680.00	30,790.00
1510	Interest Earnings	310.16	147.72
3260	State Driver's Education Reimbursement	8,878.68	0.00
6100	Material Prior Period Revenue Adjustments	0.00	-131.79
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	31,868.84	30,805.93

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			1XX Personal Services - Salaries	31,389.23	28,641.55
			2XX Personal Services - Employee Benefits	5,011.04	4,436.44
			4XX Purchased Property Services	314.82	310.30
			5XX Other Purchased Services	1,475.22	1,618.81
			6XX Supplies and Materials	968.30	498.46
		24XX Support Services - School Administration			
			5XX Other Purchased Services	0.00	242.77
	Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:			39,158.61	35,748.33

Schedule Of Changes Worksheet

Beginning Fund Balance						27,827.49	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						30,805.93	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						35,748.33	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						22,885.09	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
20 - Lease-Rental Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	130.09	84.52
1910	Rentals	10,067.25	11,151.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		10,197.34	11,235.52

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		26XX Operation and Maintenance of Plant Services			
			1XX Personal Services - Salaries	7,717.31	2,368.55
			2XX Personal Services - Employee Benefits	560.14	12.12
			3XX Purchased Professional and Technical Services	25.00	0.00
			4XX Purchased Property Services	107.25	8,919.45
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				8,409.70	11,300.12

Schedule Of Changes Worksheet

Beginning Fund Balance						9,445.84	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						11,235.52	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						11,300.12	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						9,381.24	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
21 - Compensated Absence Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1510 Interest Earnings	339.68	218.80
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	339.68	218.80

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
			Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						25,272.34	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						218.80	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						25,491.14	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
24 - Metal Mines Tax Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1510 Interest Earnings	2,193.99	1,413.31
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		2,193.99	1,413.31

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						163,236.87	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						1,413.31	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						164,650.18	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
28 - Technology Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	49,900.63	51,270.92
1112	District Levy - Personal Property	4,262.96	2,383.13
1114	District Levy - Pers Prop/Mobile Homes	701.36	634.39
1190	Penalties and Interest on Taxes	300.30	487.71
1510	Interest Earnings	1,066.77	940.06
1900	Other Revenue from Local Sources	0.00	120.00
3281	State Technology Aid	3,272.15	3,167.69
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	59,504.17	59,003.90

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		222X Educational Media Services			
			3XX Purchased Professional and Technical Services	3,663.70	0.00
			4XX Purchased Property Services	0.00	2,007.00
			5XX Other Purchased Services	860.73	8,768.30
			6XX Supplies and Materials	16,903.89	49,213.25
			810 Dues and Fees	0.00	85.00
		25XX Support Services - Business			
			3XX Purchased Professional and Technical Services	1,084.14	427.15
			4XX Purchased Property Services	80.00	950.13
			5XX Other Purchased Services	686.73	1,084.96
			6XX Supplies and Materials	7,301.13	906.46
			7XX Property and Equipment Acquisition	1,751.00	0.00
	Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:			32,331.32	63,442.25

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Schedule of Revenues, Expenditures and Changes in Fund Balance
28 - Technology Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						95,903.00	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						59,003.90	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						63,442.25	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						91,464.65	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
29 - Flexibility Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	1,169.22	942.83
3445	State Combined Fund School Block Grant	20,321.54	20,321.54
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		21,490.76	21,264.37

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						97,565.37	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						21,264.37	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						118,829.74	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance
60 - Building Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	893.24	583.46
5200	Sale or Compensation for Loss of Assets	0.00	351.00
6100	Material Prior Period Revenue Adjustments	1,503.53	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		2,396.77	934.46

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance						67,179.12	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						934.46	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						68,113.58	(5)

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
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Schedule of Revenues, Expenditures and Changes in Fund Balance
61 - Building Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1111	District Levy - Real Property	90,174.58	92,631.06
1112	District Levy - Personal Property	7,711.83	4,309.69
1114	District Levy - Pers Prop/Mobile Homes	1,269.34	1,147.55
1190	Penalties and Interest on Taxes	517.54	795.90
1510	Interest Earnings	7,523.30	5,630.70
	Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	107,196.59	104,514.90

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	1XX Regular Education Programs - Elementary/Secondary				
		26XX Operation and Maintenance of Plant Services			
			4XX Purchased Property Services	10,717.41	0.00
		4XXX Facilities Acquisition and Construction Services			
			7XX Property and Equipment Acquisition	5,565.00	13,129.35
			Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	16,282.41	13,129.35

Schedule Of Changes Worksheet

Beginning Fund Balance						611,853.95	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						104,514.90	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						13,129.35	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	13,129.35	Less Last Year	10,717.41	(4b)	2,411.94		
						2,411.94	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						705,651.44	(5)

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

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Schedule of Revenues, Expenditures and Changes in Fund Balance
81 - Private Purpose Trust (spend interest only)

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1510 Interest Earnings	1,214.82	789.52
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		1,214.82	789.52

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	890 Other Community Services				
		33XX Community Services			
			870 Student Scholarships	0.00	50.00
281 Alweis Scholarship					
	890 Other Community Services				
		33XX Community Services			
			870 Student Scholarships	12.49	0.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				12.49	50.00

Schedule Of Changes Worksheet

Beginning Fund Balance						108,048.36	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						789.52	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						50.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						108,787.88	(5)

Schedule of Revenues, Expenditures and Changes in Fund Balance
82 - Interlocal Agreement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
	1510 Interest Earnings	1,377.74	0.00
128 County Schools Technology Services			
	1510 Interest Earnings	0.00	468.25
	5700 Resources Transferred from Other School Districts or Cooperatives	52,346.67	72,797.26
	128 Subtotal	52,346.67	73,265.51
325 Montana Digital Academy			
	3250 Montana Digital Academy	0.00	3,472.00
472 Construction Academy			
	1510 Interest Earnings	0.00	841.77
	1900 Other Revenue from Local Sources	2,581.82	480.00
	1920 Contributions/Donations from Private Sources	4,207.45	0.00
	5200 Sale or Compensation for Loss of Assets	92,549.16	194,643.94
	472 Subtotal	99,338.43	195,965.71
824 EOCM			
	1510 Interest Earnings	0.00	11.13
	1920 Contributions/Donations from Private Sources	30,000.00	30,000.00
	824 Subtotal	30,000.00	30,011.13
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		183,062.84	302,714.35

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
128 County Schools Technology Services					
	1XX Regular Education Programs - Elementary/Secondary				
		25XX Support Services - Business			
			1XX Personal Services - Salaries	50,592.84	53,663.40
			2XX Personal Services - Employee Benefits	7,607.86	9,030.32
			4XX Purchased Property Services	0.00	14.00
			5XX Other Purchased Services	1,992.85	2,819.11
			6XX Supplies and Materials	1,692.43	4,761.67
		128 Subtotal		61,885.98	70,288.50
325 Montana Digital Academy					
	325 Montana Digital Academy				
		1XXX Instruction			
			1XX Personal Services - Salaries	0.00	2,800.00
			2XX Personal Services - Employee Benefits	0.00	448.15
	999 Undistributed				

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

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Schedule of Revenues, Expenditures and Changes in Fund Balance
82 - Interlocal Agreement Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
325 Montana Digital Academy					
	999 Undistributed				
		9999 Undistributed			
			971 Residual Equity Transfers Out	0.00	223.85
		325 Subtotal		0.00	3,472.00
472 Construction Academy					
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			1XX Personal Services - Salaries	42,738.84	46,533.32
			2XX Personal Services - Employee Benefits	342.20	333.23
			3XX Purchased Professional and Technical Services	120.12	731.00
			4XX Purchased Property Services	1,287.48	1,053.50
			5XX Other Purchased Services	1,827.28	2,431.47
			6XX Supplies and Materials	42,643.90	55,241.47
			7XX Property and Equipment Acquisition	0.00	2,001.00
			8XX Other Expenditures	515.00	595.00
		472 Subtotal		89,474.82	108,919.99
824 EOCM					
	8XX Community Services Programs				
		33XX Community Services			
			1XX Personal Services - Salaries	17,848.79	22,062.74
			2XX Personal Services - Employee Benefits	8,662.60	6,093.97
			4XX Purchased Property Services	195.78	0.00
			5XX Other Purchased Services	253.60	401.99
			6XX Supplies and Materials	0.00	95.00
		824 Subtotal		26,960.77	28,653.70
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				178,321.57	211,334.19

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

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Schedule of Revenues, Expenditures and Changes in Fund Balance
82 - Interlocal Agreement Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						77,693.51	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						302,714.35	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						211,334.19	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						169,073.67	(5)

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

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Schedule of Revenues, Expenditures and Changes in Fund Balance
84 - Student Extracurricular Activities Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2011 Value	2012 Value
1510	Interest Earnings	253.16	15.94
1700	Student Extracurricular Activity Receipts	45.00	0.00
1900	Other Revenue from Local Sources	7,014.95	0.00
1XXX	Revenues from Student Activities	344,644.61	440,471.49
6100	Material Prior Period Revenue Adjustments	-27,800.32	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		324,157.40	440,487.43

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2011 Value	2012 Value
	7XX Extracurricular Athletics and Activities				
		3XXX Operation of Non-Educational Services			
			XXX Student Extracurricular	379,348.47	438,367.99
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				379,348.47	438,367.99

Schedule Of Changes Worksheet

Beginning Fund Balance						122,119.39	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						440,487.43	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						438,367.99	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						124,238.83	(5)

Trustees' Financial Summary
FY2011-12

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Detail Expenditure

Fund	Account			Description	2011 Value	2012 Value
XX	210	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	260	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	280	1XXX	112	Certified Teacher Staff Salaries	126,379.83	105,259.64
XX	39X	1XXX	112	Certified Teacher Staff Salaries	197,359.90	178,208.00
XX	427	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	432	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	451	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	452	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	456	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	457	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	458	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	750	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	751	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	XXX	1XXX	112	Certified Teacher Staff Salaries	1,088,332.57	1,108,938.76
XX	XXX	1XXX	640	Textbooks and Other Printed Materials - No On-line Services	37,386.58	37,386.58
XX	XXX	1XXX	650	Periodicals - Not On-Line Subscriptions	279.02	1,219.28
XX	XXX	26XX	41X	Energy Utility Services	174,099.47	158,165.99
XX	XXX	4XXX	710	Land	0.00	0.00
XX	XXX	4XXX	715	Land Improvements	0.00	0.00
XX	XXX	4XXX	720	Purchase of Existing Buildings	0.00	0.00
XX	XXX	4XXX	725	Major Construction Services	104,454.84	37,000.00
XX	XXX	4XXX	73X	Major Equipment-New	0.00	0.00
XX	XXX	4XXX	74X	Major Equipment-Replacement	0.00	0.00
XX	XXX	XXXX	561	Tuition to Other School Districts Within the State	0.00	0.00
XX	XXX	XXXX	562	Tuition to Other School Districts Outside the State	0.00	0.00
XX	XXX	XXXX	563	Educational Fees to Detention Facilities	200.00	3,700.00

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

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Special Education Reversion

Special Education Allowable Cost Payments:

a.	Instructional Block Grant Entitlement	58,714.50
b.	Related Services Block Grant Entitlement	0.00
c.	Total Entitlements Subject to Reversion	58,714.50

Prorated Cooperative Cost Payments:

d.	Related Services Block Grant Entitlement (paid to coop)	19,570.20
e.	Minimum Special Education Expenditures to Avoid Reversion [(c) * (1.33)] + [(d) * (0.33)]	84,548.46
f.	Grand Total Allowable Special Education Expenditures (See attached worksheet)	197,602.04
g.	Special Education Reversion Amount If f = 0 then c = reversion ELSE If (e - f) is > 0, then [(e - f) * 0.75] = reversion	0.00

Note to District:

If the amount on Line (g) is greater than zero, revenue source code 3115 State Special Education Allowable Cost Payment to Districts in the General Fund (01) will be reduced automatically. The amount will be used to fund the special education allowable cost entitlement next year. Include the reverted amount on the General Fund (01) balance sheet in Deferred Revenue (680).

Remember:

Local and state special education resource transfers to the coop must be coded as follows: XXX-280-62XX-920.

Percentage of Special Ed Funding FY2014 Maximum Budget: 97%

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

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Special Education Reversion

Program	Function	Object	Fund 01	Fund 24	Fund 25	Fund 26	
280	1XXX	1XX	161,651.32	0.00	0.00	0.00	
280	1XXX	2XX	22,199.11	0.00	0.00	0.00	
280	1XXX	3XX	0.00	0.00	0.00	0.00	
280	1XXX	4XX	0.00	0.00	0.00	0.00	
280	1XXX	5XX	1,097.71	0.00	0.00	0.00	
280	1XXX	6XX	3,465.73	0.00	0.00	0.00	
280	1XXX	7XX	0.00	0.00	0.00	0.00	
280	21XX	1XX	0.00	0.00	0.00	0.00	
280	21XX	2XX	0.00	0.00	0.00	0.00	
280	21XX	3XX	0.00	0.00	0.00	0.00	
280	21XX	4XX	0.00	0.00	0.00	0.00	
280	21XX	5XX	0.00	0.00	0.00	0.00	
280	21XX	6XX	0.00	0.00	0.00	0.00	
280	21XX	7XX	0.00	0.00	0.00	0.00	
280	221X	1XX	0.00	0.00	0.00	0.00	
280	221X	2XX	0.00	0.00	0.00	0.00	
280	221X	3XX	0.00	0.00	0.00	0.00	
280	221X	4XX	0.00	0.00	0.00	0.00	
280	221X	5XX	0.00	0.00	0.00	0.00	
280	221X	6XX	0.00	0.00	0.00	0.00	
280	221X	7XX	0.00	0.00	0.00	0.00	
280	222X	1XX	0.00	0.00	0.00	0.00	
280	222X	2XX	0.00	0.00	0.00	0.00	
280	222X	3XX	0.00	0.00	0.00	0.00	
280	222X	4XX	0.00	0.00	0.00	0.00	
280	222X	5XX	0.00	0.00	0.00	0.00	
280	222X	6XX	0.00	0.00	0.00	0.00	
280	222X	7XX	0.00	0.00	0.00	0.00	
280	24XX	1XX	0.00	0.00	0.00	0.00	
280	24XX	2XX	0.00	0.00	0.00	0.00	
280	24XX	3XX	0.00	0.00	0.00	0.00	
280	24XX	4XX	0.00	0.00	0.00	0.00	
280	24XX	5XX	0.00	0.00	0.00	0.00	
280	24XX	6XX	0.00	0.00	0.00	0.00	
280	24XX	7XX	0.00	0.00	0.00	0.00	
280	62XX	920	9,188.17	0.00	0.00	0.00	
Totals			197,602.04	0.00	0.00	0.00	197,602.04

Be sure costs have been properly allocated between the elementary and high school district, if appropriate. Expenditures in Object 8XX are not allowable. Expenditures in function 24XX and Objects 1XX and 2XX are only allowable if the district employs a certified special education director.

* Expenditures under 24XX 1XX/2XX are excluded from the total when there is not a certified special education director as reported on the October Annual Data Collection report (ADC) for FY12.

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

14 Fergus County
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Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

Governmental Activities:*	Beginning Balance	Adjust-ments	Additions	Removals	Ending Balance
Land	360,648.45	0.00	0.00	0.00	360,648.45
Land Improvements	755,849.78	0.00	0.00	0.00	755,849.78
Buildings	6,552,972.53	0.00	0.00	0.00	6,552,972.53
Machinery and Equipment	1,187,238.28	0.00	297,545.93	53,000.00	1,431,784.21
Construction in Progress	5,565.00	0.00	64,050.00	5,565.00	64,050.00
Totals at Historical Cost	8,862,274.04	0.00	361,595.93	58,565.00	9,165,304.97
Less Accumulated Depreciation For:					
Improvement Accum	481,875.29	0.00	34,430.41	0.00	516,305.70
Building Accum	3,484,117.82	0.00	139,576.54	0.00	3,623,694.36
Machinery and Equipment Accum	981,637.11	0.00	98,597.88	53,000.00	1,027,234.99
Total Accumulated Depreciation	4,947,630.22	0.00	272,604.83	53,000.00	5,167,235.05
Governmental Activities, Capital Assets, net	3,914,643.82	0.00	88,991.10	5,565.00	3,998,069.92

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

Depreciation by Function for FY2012	Governmental Activities	Business-Type Activities	Adjustments
Instruction (1XXX)	16,234.19	0.00	0.00
School Administration (24XX)	1,797.20	0.00	0.00
Financial Administration (25XX)	2,986.43	0.00	0.00
Operations and Maintenance (26XX)	170,884.97	0.00	0.00
Transportation (27XX)	53,465.89	0.00	0.00
Extracurricular (34XX, 35XX)	26,050.95	0.00	0.00
Unallocated	1,185.20	0.00	0.00
Total Depreciation for FY2012	272,604.83	0.00	0.00

*** Has comment.

Trustees' Financial Summary
FY2011-12

Submit ID: 0259-05834610

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Schedule of Changes in Long-Term Liabilities

	(a) Beginning Balance (7/1/2011)	(b) New Debt & Other Additions	(c) Principal Payments	(d) Refunding & Other Reduction	(e) Ending Balance (6/30/2012) [a + b - c - d]	(f) Current Portion Due FY2013	(g) Long-Term Portion Due FY2014-
Governmental Activities*							
Capital Leases	993.69	0.00	0.00	993.69	0.00	0.00	0.00
Compensated Absences	206,930.61	29,226.42	0.00	0.00	236,157.03	23,615.70	212,541.33
Other Post Employment Benefits	0.00	1,209,726.00	0.00	0.00	1,209,726.00	137,172.60	1,072,553.40
Other	98,175.00	0.00	0.00	98,175.00	0.00	0.00	0.00
Total Governmental Activity Long-Term Liabilities	306,099.30	1,238,952.42	0.00	99,168.69	1,445,883.03	160,788.30	1,285,094.73
Business-Type Activities**							
Compensated Absences	174,637.75	0.00	0.00	174,637.75	0.00	0.00	0.00
Other Post Employment Benefits	858,392.67	0.00	0.00	858,392.67	0.00	0.00	0.00
Total Business-Type Activity Long-Term Liabilities	1,033,030.42	1,238,952.42	0.00	1,033,030.42	0.00	0.00	0.00

A prior period adjustment has been made to the Schedule of Changes in Long-Term Liabilities

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

Expenditures Compared to Budget
FY2011-12

14 Fergus
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Fund	Budget	Budget Amendment	Total Budget With Amendments	Total Expenditures	Budget Variance
01 General Fund	3,181,423.55	0.00	3,181,423.55	3,181,423.55	0.00
10 Transportation Fund	650,000.00	0.00	650,000.00	226,739.59	423,260.41
11 Bus Depreciation Fund	461,731.57	0.00	461,731.57	256,055.00	205,676.57
13 Tuition Fund	3,700.00	0.00	3,700.00	3,700.00	0.00
14 Retirement Fund	425,000.00	0.00	425,000.00	349,104.03	75,895.97
17 Adult Education Fund	115,000.00	0.00	115,000.00	80,936.68	34,063.32
19 Non-Operating Fund	0.00	0.00	0.00	0.00	0.00
28 Technology Fund	153,235.74	0.00	153,235.74	63,442.25	89,793.49
29 Flexibility Fund	117,886.91	0.00	117,886.91	0.00	117,886.91
50 Debt Service Fund	0.00	0.00	0.00	0.00	0.00
61 Building Reserve Fund	699,136.54	0.00	699,136.54	13,129.35	686,007.19
	5,807,114.31	0.00	5,807,114.31	4,174,530.45	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date 08/13/2012

Agenda Item No. 19

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE ELEMENTARY BUDGET FOR THE 2012-2013 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/13/2012

SUMMARY:

The Board of Trustees needs to approve the Elementary Budget for the 2012-2013 Fiscal Year.

SUGGESTED ACTION: Approve Elementary Budget for the 2012-2013 Fiscal Year

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

MEMO

TO: Lewistown Board of Trustees

FROM: Mike Waterman and Rebekah Rhoades

DATE: August 13, 2012

SUBJECT: FISCAL YEAR 2012-2013 BUDGETS

Each August, Montana school districts must adopt budgets for each of their budgeted funds. These budgets determine the Districts' spending authority and tax levy requirements.

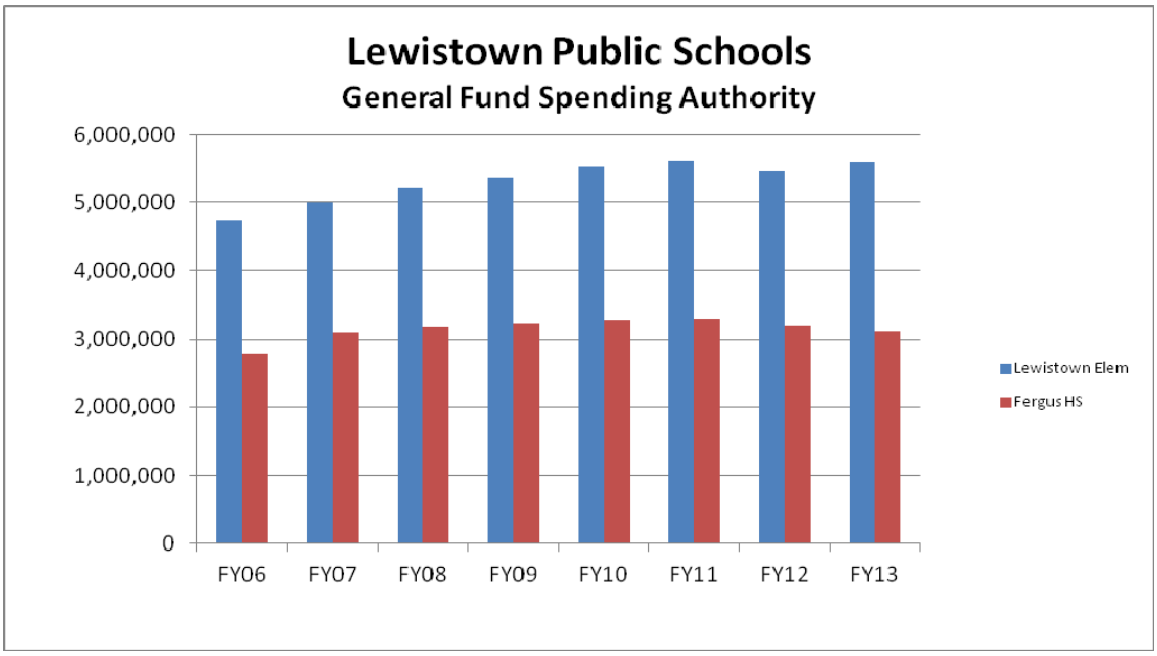
Following you will find information regarding Lewistown Elementary and Fergus High School's 2012-2013 budgeted funds. Tax levy amounts have also been included where applicable. Current year budget information is summarized in Appendix 1.

Please remember that our Districts maintain more funds than the ones listed here. However, the funds not listed (School Foods, Miscellaneous Programs, Building, etc.) cannot directly affect taxes. As a result, formal budgets are not required for them.

GENERAL FUND

The General Fund, the District's primary operating fund, receives funding from the State of Montana and the District's taxpayers. State law caps District's General Fund spending authority, based generally on enrollment. Appendix 2 at the back of this document summarizes the current General Fund expenditure budgets in both tabular and graphical formats. Due to the length of the document, a full detail listing is not included in this packet. We will, however, post the full detail reports on the District's website and make them available upon request.

The following graph shows the history of our Districts' General Fund spending authority.



Lewistown Elementary: **For FY13, the Lewistown Elementary General Fund Budget will be $5,595,486.54. Local taxpayers will pay $1,593,844.48 for this budget, down about $7,500 from the $1,601,512.45 they paid in FY12.**

Fergus HS: **Fergus HS will have a FY13 General Fund budget of $3,123,209.08. Local taxpayers will pay a total of $929,360.43 for this budget, down roughly $27,500 from the $956,945.37 they paid in FY12.**

TRANSPORTATION FUND

Schools use the Transportation Fund to finance costs associated with transporting students to and from school. In Lewistown, these costs include "on-schedule" costs: individual transportation contracts, per-mile bus route reimbursements, and contingency. The State and County each fund 50% of our on-schedule costs.

The Districts also have an "over-schedule" budget to pay any remaining costs associated with the transportation program. A local permissive (i.e., unvoted) levy finances over-schedule costs. The Board of Trustees has the exclusive power to set the amount of this permissive levy.

The Elementary and High School Transportation Funds will require operating budgets of about $440,000 and $200,000 in 2013, respectively. Although these amounts represent the minimum budgets needed to support the coming year's operations, administration recommends higher budgets to prepare for a future relocation of the bus barn.

The Board levied roughly $250,000 in each of the past four years in anticipation of relocating the bus barn. As you may recall, the district owns the bus barn itself, but leases the property on which it sits from the Airport Board. The current lease expires December 31, 2012. The Airport representatives indicated that they would continue to renew the lease on a year-to-year basis until the District had accumulated the money to relocate the operation.

Initial estimates indicate that a new bus barn will cost about $1 to $1.25 million. In addition to the operating budgets listed above, the proposed budgets include the $1,040,000.00 for future relocation of the bus barn. That money has been accumulated over the last four years. Between the value of the existing bus barn (it appraised at $183,000 in 2008) and the accumulated levy proceeds, the District is now in a position to build or acquire a new bus barn. In 2013, we recommend the levy be reduced because the financial needs of a new bus barn have been met.

Please keep two points in mind as you contemplate this recommendation:

1. If the bus barn ultimately costs less than we have accumulated, the excess tax money can be used to provide dollar-for-dollar local tax relief in future years.

2. Voted levies are not allowed in the Transportation Fund; law only provides for permissive tax levies. Although an election is not necessary to finance a new bus barn, the District may need voter approval to *acquire* one. State law requires schools to obtain voter approval before purchasing new building sites or entering into a lease with a term of more than three years.

Lewistown Elementary: **Administration recommends setting the total operating budget for the Transportation Fund at $1,140,000. The local tax requirement for this budget will be $346,729.55, down significantly from the $438,796.47 levied last year.**

Fergus HS: **Administration recommends a $540,000 Transportation Fund budget in FY13. The local tax requirement will be $61,308.94, also down significantly from the $217,799.81 levied in FY12.**

BUS DEPRECIATION FUND

Bus depreciation funds allow districts to accumulate money to repair and replace their buses. Like the Transportation Fund, the Bus Depreciation Fund is financed by a permissive (non-voted) levy. However, state statute limits the amount of the levy based on the initial cost of district's buses. Budgets in this fund should also include accumulated dollars held over from previous years.

Lewistown comes into FY2013 with over $1.02 million cash in our bus depreciation funds. Buses cost in the neighborhood of $125,000 each and the district plans to buy two new buses this year. The existing cash balance is more than sufficient to buy buses for the next several years without an additional levy. Given the existing cash position, administration believes the Board should forego a bus depreciation levy in the coming year.

Lewistown Elementary: **Administration recommends a total budget for the Elementary Bus Depreciation Fund of $818,077.87 to spend the existing fund balance. This amount does not include a local tax levy.**

Fergus HS: **Similarly, administration recommends a total budget for the High School Bus Depreciation Fund of $209,216.36 to spend the cash already in the account. The local tax requirement with this proposal is $0.**

TUITION FUND

Districts use the Tuition Fund to pay for resident students who meet certain criteria and receive educational services from other districts. District taxpayers finance the Tuition Fund through yet another permissive levy. This year, Fergus HS must pay for resident students assigned to the Yellowstone County Youth Services Center.

Lewistown Elementary: **Lewistown Elementary will not need a Tuition Fund levy or budget in FY13.**

Fergus HS: **$1,060.00 represents the expenditure requirement for the District's Tuition Fund. 100% of this total will come from a new levy on local taxpayers. The District levied $3,456.80 for its Tuition Fund last year.**

RETIREMENT FUND

Districts use the Retirement Fund to finance most employer costs of employees paid with State and Local funds. These costs include employer taxes (Social Security and Medicare), retirement contributions, and unemployment insurance. A permissive *countywide* levy finances the Retirement Fund costs.

Appendix 3 at the end of this memo details our recent Retirement Fund activity.

Lewistown Elementary: **The necessary FY13 expenditure budget in the Elementary Retirement Fund is $775,000.**

Fergus HS: **Fergus HS needs $410,000 to finance its FY13 expenditure Retirement Fund budget.**

ADULT EDUCATION FUND

Districts use the Adult Ed Fund to finance adult education with student fees, dollars remaining from the previous year, and a permissive local mill levy. Currently, only the High School District maintains an Adult Ed Fund.

Lewistown Elementary: **Lewistown Elementary does not maintain an Adult Ed Fund.**

Fergus HS: **The proposed budget for the Adult Ed Fund is $115,000. Of that amount, $90,000 will come from the permissive local tax levy. In 2012, the District levied $85,000 for Adult Education.**

TECHNOLOGY FUND

Lewistown Schools maintain Technology Funds, which we use to acquire new technology equipment and train staff on its use. Money leftover from last year, proceeds from the state ($5,464.36 and $3,030.40 for the Elementary and HS this year, respectively), and a voted levy finance the District's Technology Fund levy.

Lewistown Elementary: **These amounts total to $109,383.75, the Technology Fund's budget for FY13. This amount includes the voter-approved annual tax levy of $61,497.63.**

Fergus HS: **Fergus HS will have a $148,660.10 Technology Fund budget in FY13. This amount includes a voter-approved annual tax levy of $54,165.05, the same levy amount as last year.**

FLEXIBILITY FUND

Districts can use Flex Fund for virtually any school-related purpose. Each year, the District receives several types of non-tax revenue from the state. Two of these sources, the "SB372 Combined Block Grant Reimbursement" and the "Combined Fund School Block Grant," can be used to either reduce District property taxes or increase spending authority in certain funds, such as the Flexibility Fund. Barring a change in State law, the District will have access to this funding source each and every year into the future.

In 2013, Lewistown Elementary and Fergus HS will receive $28,063.55 and $31,203.76 in Block Grant proceeds, respectively.

The Board may choose to use all or a part of these Block Grant proceeds to further increase the amount available in the Flexibility Funds. Any portion of the Block Grant NOT allocated to the Flexibility Fund will provide dollar-for-dollar tax relief for the District taxpayers.

The Board must decide how to allocate the amount at the budget meeting. Administration recommends using the Block Grant proceeds to increase the Flexibility Fund budgets.

Lewistown Elementary: **Assuming the Board chooses to use the entire Block Grant to increase the Flexibility Fund budget, the Elementary Flexibility Fund budget will be $134,990.85. No tax levies are currently allowed in this fund.**

Fergus HS: **Likewise, the Flexibility Fund budget for Fergus HS will be $150,033.50. No tax levies are allowed in this fund.**

DEBT SERVICE FUND

As you know, Elementary taxpayers approved a $2,087,250 QZAB bond in July 2008. Taxpayers will repay the bond through a Debt Service Fund. This year, the principal payment due on the bond is $258,275.38. Of that amount, local taxpayers will pay only $117,815.24—approximately 46 percent of the bond payment. The remaining 54 percent is funded by the state.

The District must also pay a $500 fee to US Bank for administering our sinking fund. That amount is included in this budget.

Lewistown Elementary: **The required QZAB bond payment and administration fee totals $258,275.38, the Elementary Debt Service Fund's budget for FY13. Of this total, the local taxpayers will pay $117,815.24.**

Fergus HS: **Fergus HS does not have an active debt service fund.**

BUILDING RESERVE FUND

State law authorizes the Building Reserve Fund for the purpose of financing voter approved building or construction projects funded with District mill levies. Both Lewistown Elementary and Fergus HS maintain Building Reserve Funds. The adopted budget for each of these funds should be the total of the funding carried forward from the previous year and the coming year's anticipated levy proceeds.

Lewistown Elementary: **These amounts total to $620,372.15, the Elementary District's Building Reserve Fund's budget for FY13. This amount includes a voter-approved annual tax levy of $98,000.00.**

Fergus HS: **Fergus HS will have a $790,522.09 Building Reserve Fund budget in FY13. This amount also includes a voter-approved annual tax levy of $98,000.00.**

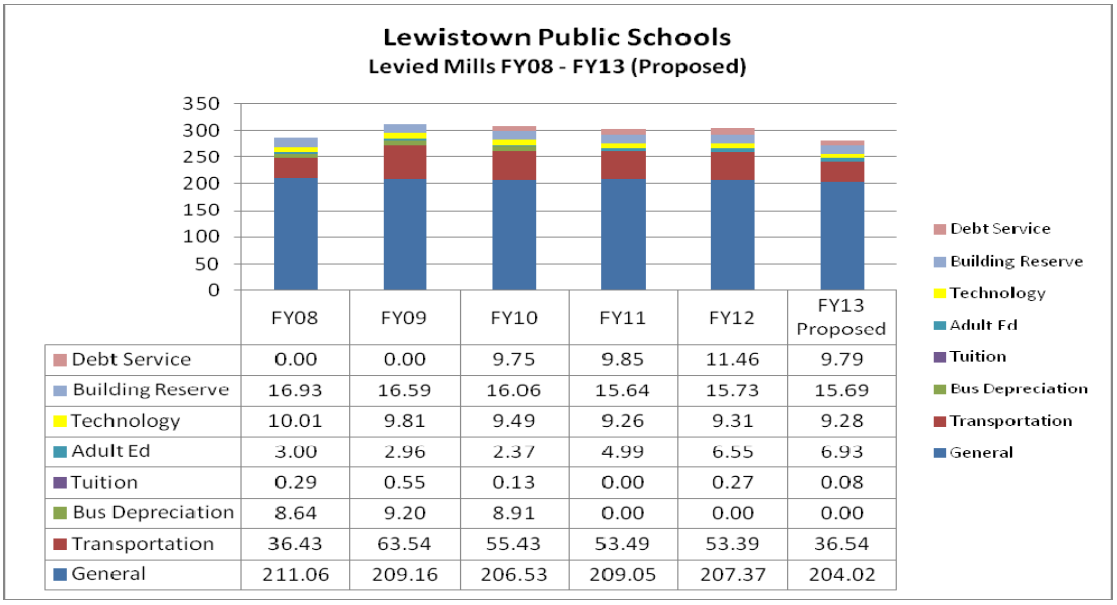
OTHER BUDGET INFORMATION

As you may know, other education-related tax levies exist in addition to those ones we will discuss here. Taxpayers will also see these other levies on their tax notices:

- 55 mills: County Equalization. State statute requires each county to levy 33 and 22 mills for elementary and high school equalization, respectively. Money generated by these levies goes to the state General Fund, where it is used to support statewide funding of K-12 education.
- 40 mills: Statewide Equalization. Like the 55 mills for County Equalization, the state uses these dollars to fund its portion of school budgets.
- 6 mills: University System. Each taxpayer pays 6 mills annually in support of the Montana University system.
- Undetermined amount: County Transportation. The state and county pay per-mile reimbursements to school districts for their bus routes and individual transportation contracts. The county uses a permissive countywide levy to fund its portion of these "on-schedule" amounts.
- Undetermined amount: County Retirement. Similarly, each county funds its districts' Retirement Fund expenditures (Social Security, Medicare, retirement, and unemployment insurance) through a permissive countywide levy.

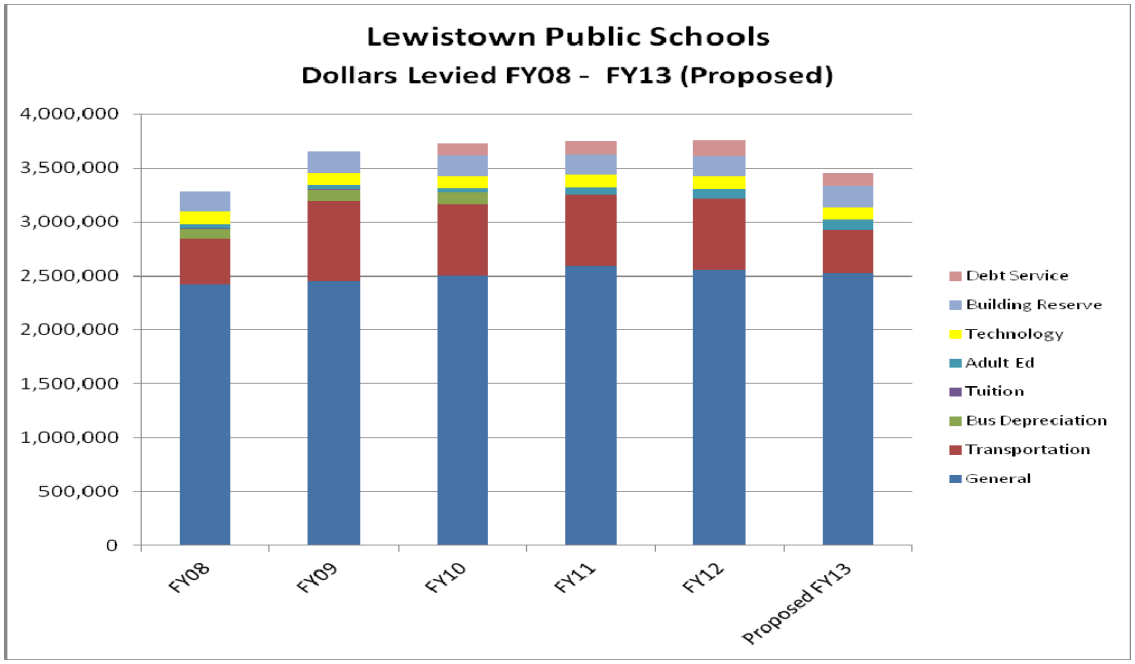
HISTORICAL INFORMATION

Historical information may help put much of this information into perspective. The following graph shows the District's mill history:

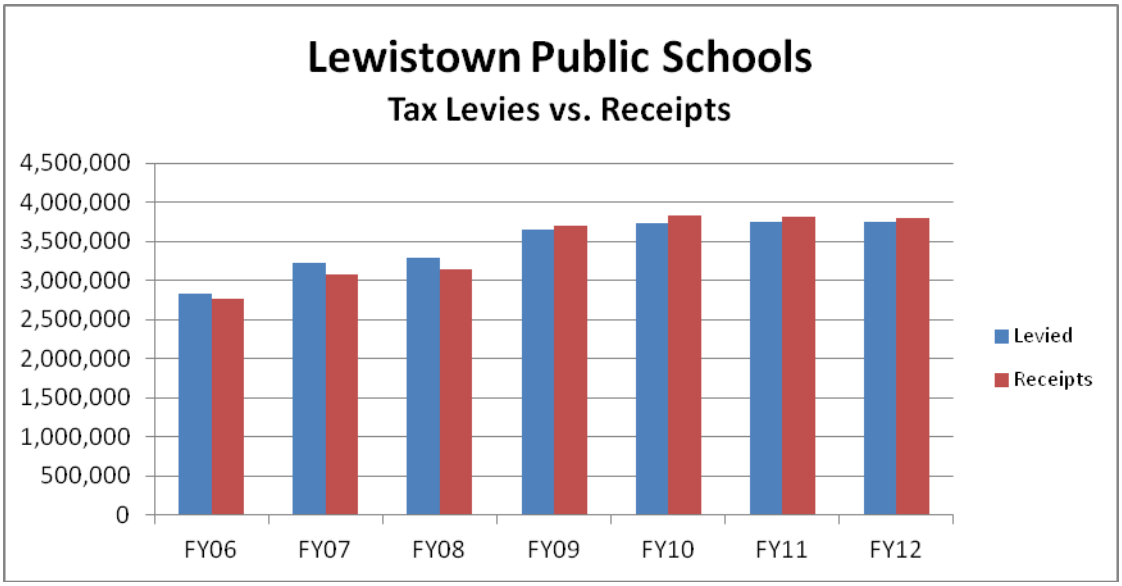


	FY08	FY09	FY10	FY11	FY12	FY13 Proposed
Debt Service	0.00	0.00	9.75	9.85	11.46	9.79
Building Reserve	16.93	16.59	16.06	15.64	15.73	15.69
Technology	10.01	9.81	9.49	9.26	9.31	9.28
Adult Ed	3.00	2.96	2.37	4.99	6.55	6.93
Tuition	0.29	0.55	0.13	0.00	0.27	0.08
Bus Depreciation	8.64	9.20	8.91	0.00	0.00	0.00
Transportation	36.43	63.54	55.43	53.49	53.39	36.54
General	211.06	209.16	206.53	209.05	207.37	204.02

Because the value of a mill changes each year, mills might not represent the best measure of the District's impact on local taxpayers. The following graph shows the actual dollars levied over this same time period:



As mentioned above, local tax levies are a major funding source for these funds. However, taxpayers may protest or simply not pay their taxes. As a result, tax collections are often lower than tax levies. The following graph compares tax levies and collections for the past several years:



As you can see, tax collections actually exceeded levied amounts for each of the last four years as taxpayers with delinquent and protested taxes have cleared their balances. This fact allowed the District to replenish its reserves, as explained below.

RESERVES

Historically, schools in general (including Lewistown) try to maximize their reserves. Reserves serve three primary purposes:

1. They supply the cash flow needed to meet obligations before the District receives tax payments in November and May.
2. They cushion the District against revenue shortfalls. Local property taxes are a primary funding source for these funds. However, not all taxpayers pay their taxes when they are due. As a result, budgeted tax receipts often exceed actual collections. Districts need to be able to cover these revenue shortfalls.
3. Reserves provide a "last resort" funding source for unforeseen needs.

June 30, 2012 reserve limits and preliminary balances are as follows:

Fund	Reserve Limit	Preliminary Reserve Balance
Elementary General Fund	$559,549	$483,226.20
Elementary Transportation Fund	$228,000	$228,000.00
Elementary Retirement Fund	$271,250	$271,250.00
High School General Fund	$312,321	$334,691.10
High School Transportation	$108,000	$108,000.00
High School Retirement	$143,500	$143,500.00
High School Adult Ed Fund	$37,720	$37,725.53

The information presented in this document assumes the District will retain the highest possible reserves. The Board, however, may choose to reduce reserves, and correspondingly, taxes.

The High School General Fund reserve balance warrants special mention. State law allows districts with full (10%) General Fund operating reserves *and* delinquent or protested tax collections to maintain "excess" reserves. For the first time in recent history, Fergus HS can establish an excess reserve account. The roughly $22,000.00 in excess reserves can be used for future special projects, future one-time taxpayer relief, or—most likely—to maintain full operating reserves when future tax collections fall short.

SUMMARY

Overall, District taxpayers will see almost no change in their school taxes this coming year. Based on the information presented here, **total local taxes in the Elementary District will be $2,217,886.90 for FY13, an $119,334.17 decrease from FY12 levels. In the HS District, the total property tax requirement will be $1,233,894.42, down about $181,475 from FY12.**

Additionally, these proposed budgets reflect a roughly $28,000 decrease in Retirement Fund taxes. Assuming the other Fergus County schools don't increase their Retirement Fund budgets significantly, county taxpayers should receive a reduction in their Retirement Fund levies.

Please contact me if you have any questions or need additional information.

Mike and Rebekah

Budget Report
FY2012-13
14 Fergus
0258 Lewistown Elem

Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	5,595,486.54	483,226.20	10%	8.64%	0.00	4,001,642.06	1,593,844.48	132.50
10 Transportation	1,140,000.00	228,000.00	20%	20.00%	602,970.08	190,300.37	346,729.55	28.82
11 Bus Depreciation	818,077.87	0.00	N/A	0.00%	818,077.87	0.00	0.00	0.00
13 Tuition	0.00		N/A		1.45	0.00	0.00	0.00
14 Retirement	775,000.00	271,250.00	35%	35.00%	190,504.44	584,495.56		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	109,383.75	0.00	N/A	0.00%	42,421.76	5,464.36	61,497.63	5.11
29 Flexibility	134,990.85	0.00	N/A	0.00%	106,927.30	28,063.55	0.00	0.00
61 Building Reserve	620,372.13	0.00	N/A	0.00%	522,372.13	0.00	98,000.00	8.15
Total of All Funds	9,193,311.14	982,476.20			2,283,275.03	4,809,965.90	2,100,071.66	174.58

50 Debt Service Tax								
EL2009S	258,275.38	0.00	20-9-438	0.00%	137,329.27	3,130.87	117,815.24	9.79

MAEFAIRS
Montana Office of Public Instruction

Budget Report
FY2012-13
14 Fergus
0259 Fergus H S

Summary

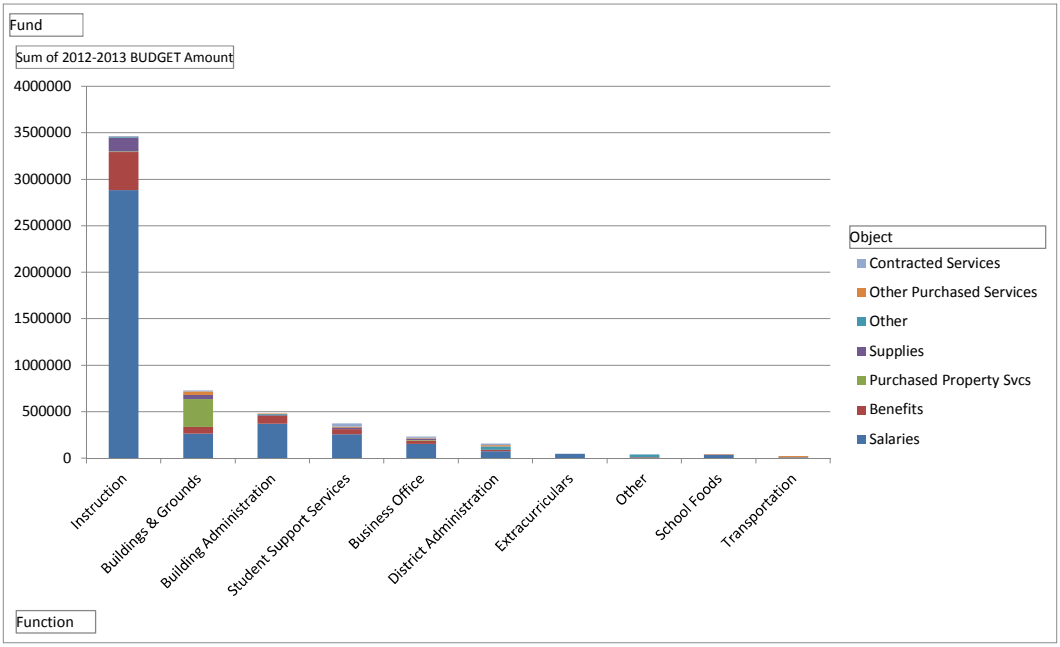
Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,123,209.08	334,691.10	10%	10.72%	0.00	2,193,848.65	929,360.43	71.52
10 Transportation	540,000.00	108,000.00	20%	20.00%	380,225.41	98,465.65	61,308.94	4.72
11 Bus Depreciation	209,216.36	0.00	N/A	0.00%	209,216.36	0.00	0.00	0.00
13 Tuition	1,060.00		N/A		0.00	0.00	1,060.00	0.08
14 Retirement	410,000.00	143,500.00	35%	35.00%	83,333.24	326,666.76		
17 Adult Education	115,000.00	37,725.53	35%	32.80%	0.00	25,000.00	90,000.00	6.93
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	148,660.10	0.00	N/A	0.00%	91,464.65	3,030.40	54,165.05	4.17
29 Flexibility	150,033.50	0.00	N/A	0.00%	118,829.74	31,203.76	0.00	0.00
61 Building Reserve	790,522.09	0.00	N/A	0.00%	692,522.09	0.00	98,000.00	7.54
Total of All Funds	5,487,701.13	623,916.63			1,575,591.49	2,678,215.22	1,233,894.42	94.96

50 Debt Service Tax								
	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00

LEWISTOWN ELEMENTARY SCHOOL

FY13 General Fund Expenditure Budget Summary

Location	Function	Salaries	Benefits	Purchased Property Svcs	Supplies	Other	Other Purchased Services	Contracted Services	Grand Total
Highland Park	Building Administration	$65,360.77	$7,666.00		$1,120.00	$2,500.00			$76,646.77
	Buildings & Grounds	$28,571.11	$7,482.00	$59,200.00			$1,500.00		$96,753.11
	Instruction	$832,649.82	$75,687.00	$2,000.00	$35,660.00				$945,996.82
	School Foods	$6,239.55							$6,239.55
	Student Support Services	$58,732.16	$23,168.00		$3,506.00				$85,406.16
Highland Park Total		**$991,553.41**	**$114,003.00**	**$61,200.00**	**$40,286.00**	**$2,500.00**	**$1,500.00**		**$1,211,042.41**
Junior High	Building Administration	$98,571.07	$25,170.00	$1,000.00	$1,500.00	$2,500.00	$1,500.00		$130,241.07
	Buildings & Grounds	$61,982.24	$24,086.00	$77,500.00			$2,000.00		$165,568.24
	Extracurriculars	$44,863.00							$44,863.00
	Instruction	$609,384.82	$87,316.30	$3,700.00	$36,400.00		$1,880.00	$170.00	$738,851.12
	School Foods	$8,435.88							$8,435.88
	Student Support Services	$78,519.01	$14,110.00		$4,605.00			$700.00	$97,934.01
	Transportation						$15,000.00		$15,000.00
Junior High Total		**$901,756.02**	**$150,682.30**	**$82,200.00**	**$42,505.00**	**$2,500.00**	**$20,380.00**	**$870.00**	**$1,200,893.32**
Garfield	Building Administration	$63,580.42	$23,339.00		$735.00	$2,500.00			$90,154.42
	Buildings & Grounds	$25,594.95	$11,457.00	$49,500.00			$1,250.00		$87,801.95
	Instruction	$671,603.08	$88,871.00	$1,400.00	$41,425.00		$535.00		$803,834.08
	School Foods	$3,101.97							$3,101.97
	Student Support Services	$63,358.03	$7,805.33		$3,506.00				$74,669.36
Garfield Total		**$827,238.45**	**$131,472.33**	**$50,900.00**	**$45,666.00**	**$2,500.00**	**$1,785.00**		**$1,059,561.78**
Lewis & Clark	Building Administration	$96,985.29	$24,059.00		$1,500.00	$2,905.00	$2,010.00		$127,459.29
	Buildings & Grounds	$30,059.18	$7,482.00	$47,700.00			$1,500.00		$86,741.18
	Instruction	$635,540.71	$91,748.49	$1,100.00	$21,500.00	$370.00	$250.00		$750,509.20
	School Foods	$6,068.08							$6,068.08
	Student Support Services	$57,494.11	$5,346.67		$3,505.00				$66,345.78
Lewis & Clark Total		**$826,147.37**	**$128,636.16**	**$48,800.00**	**$26,505.00**	**$3,275.00**	**$3,760.00**		**$1,037,123.53**
Undistributed	Building Administration	$4,160.06				$405.00	$2,160.00		$6,725.06
	Buildings & Grounds	$64,985.83	$9,959.85	$28,290.00	$46,900.00	$600.00	$26,660.00	$10,200.00	$187,595.68
	Business Office	$3,437.97			$6,100.00			$3,267.00	$12,804.97
	District Administration				$400.00	$36,548.42	$12,000.00		$48,948.42
	Extracurriculars	$1,976.00							$1,976.00
	Instruction	$135,000.00	$64,957.00	$350.00	$11,735.00	$10,000.00		$6,167.00	$228,209.00
	Other		$9,082.50			$32,000.00			$41,082.50
	School Foods						$600.00		$600.00
	Student Support Services		$6,596.00		$495.00		$8,400.00	$32,700.00	$48,191.00
	Transportation	$10,000.00							$10,000.00
Undistributed Total		**$219,559.86**	**$90,595.35**	**$28,640.00**	**$65,630.00**	**$79,553.42**	**$49,820.00**	**$52,334.00**	**$586,132.63**
Lincoln	Building Administration	$42,012.47	$7,417.50						$49,429.97
	Buildings & Grounds	$54,950.68	$9,939.45	$37,200.00			$2,000.00		$104,090.13
	Business Office	$153,520.92	$31,335.65	$6,600.00	$10,320.00	$2,750.00	$7,350.00	$9,000.00	$220,876.57
	District Administration	$74,962.58	$14,858.62	$250.00	$1,200.00	$444.00	$2,110.00	$14,940.00	$108,765.20
	School Foods	$14,340.00	$291.00						$14,631.00
	Student Support Services				$1,000.00	$440.00	$1,500.00		$2,940.00
Lincoln Total		**$339,786.65**	**$63,842.22**	**$44,050.00**	**$12,520.00**	**$3,634.00**	**$12,960.00**	**$23,940.00**	**$500,732.87**
Grand Total		**$4,106,041.76**	**$679,231.36**	**$315,790.00**	**$233,112.00**	**$93,962.42**	**$90,205.00**	**$77,144.00**	**$5,595,486.54**

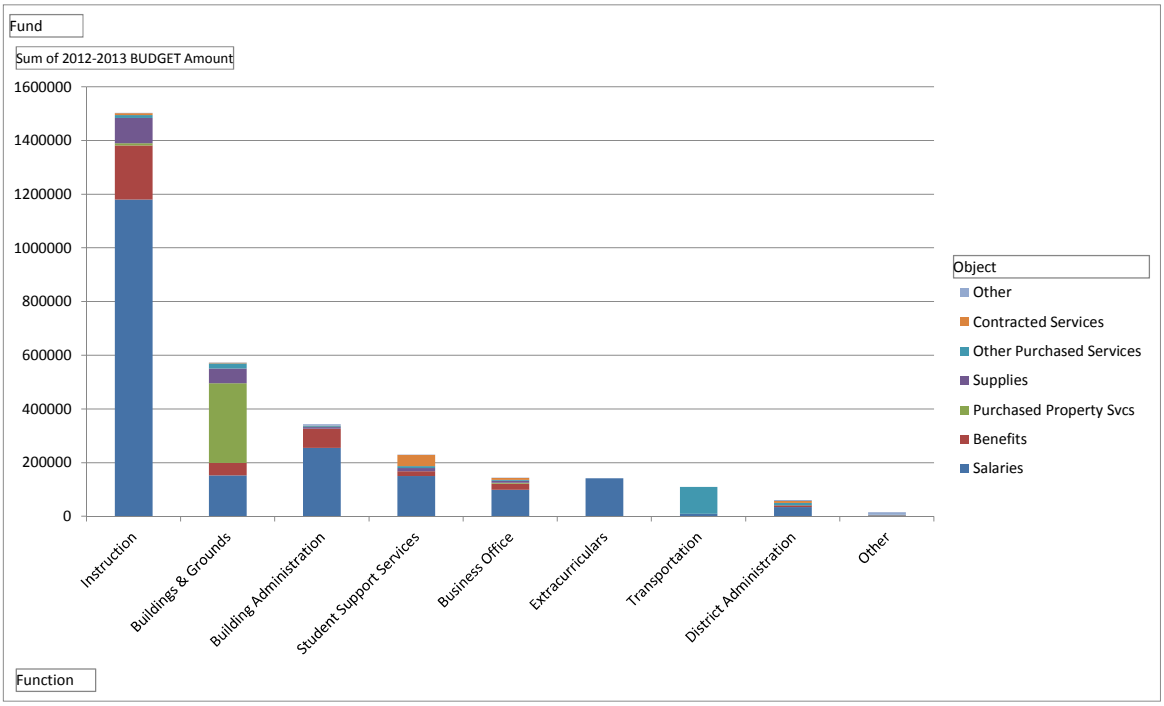


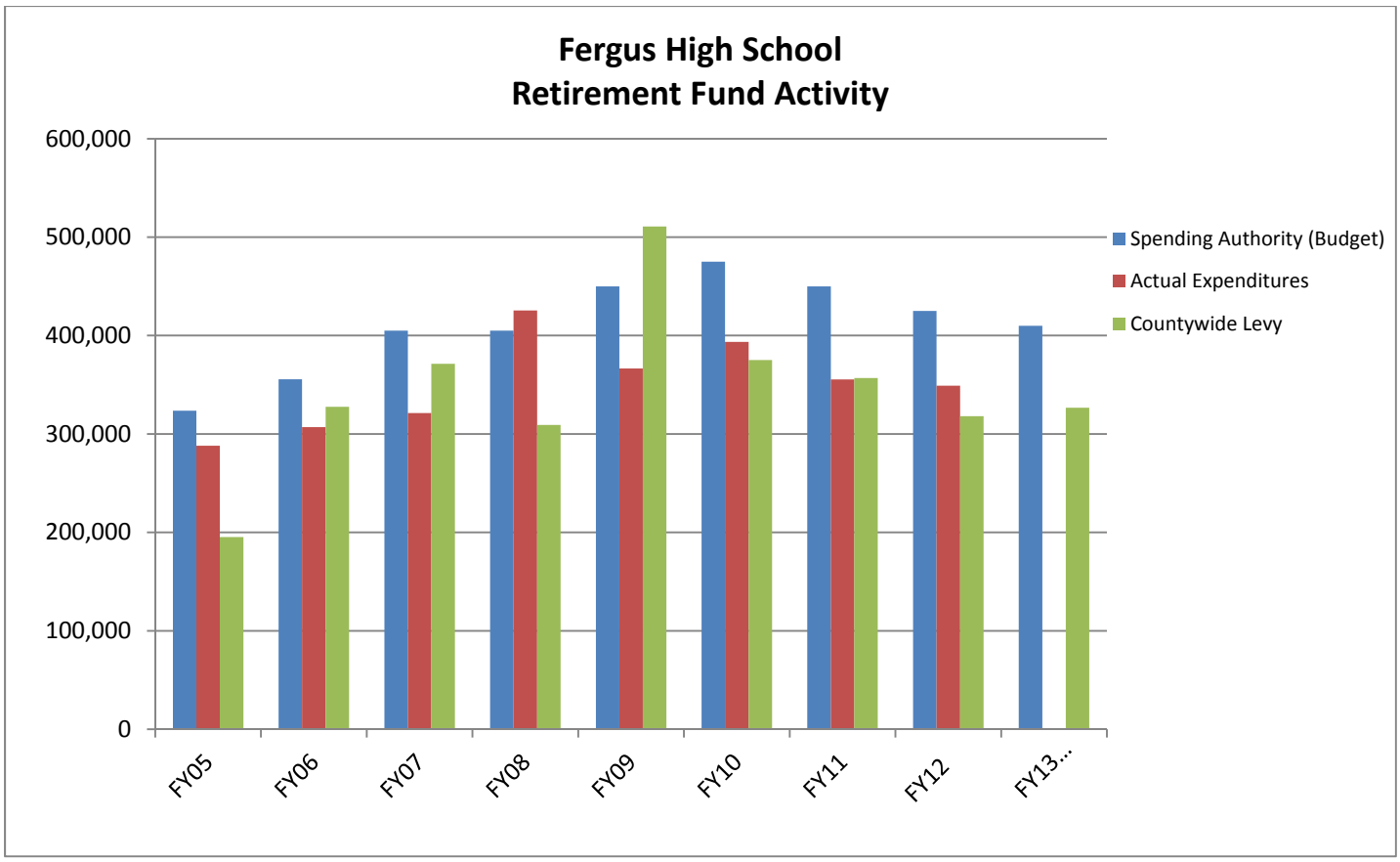
APPENDIX 2

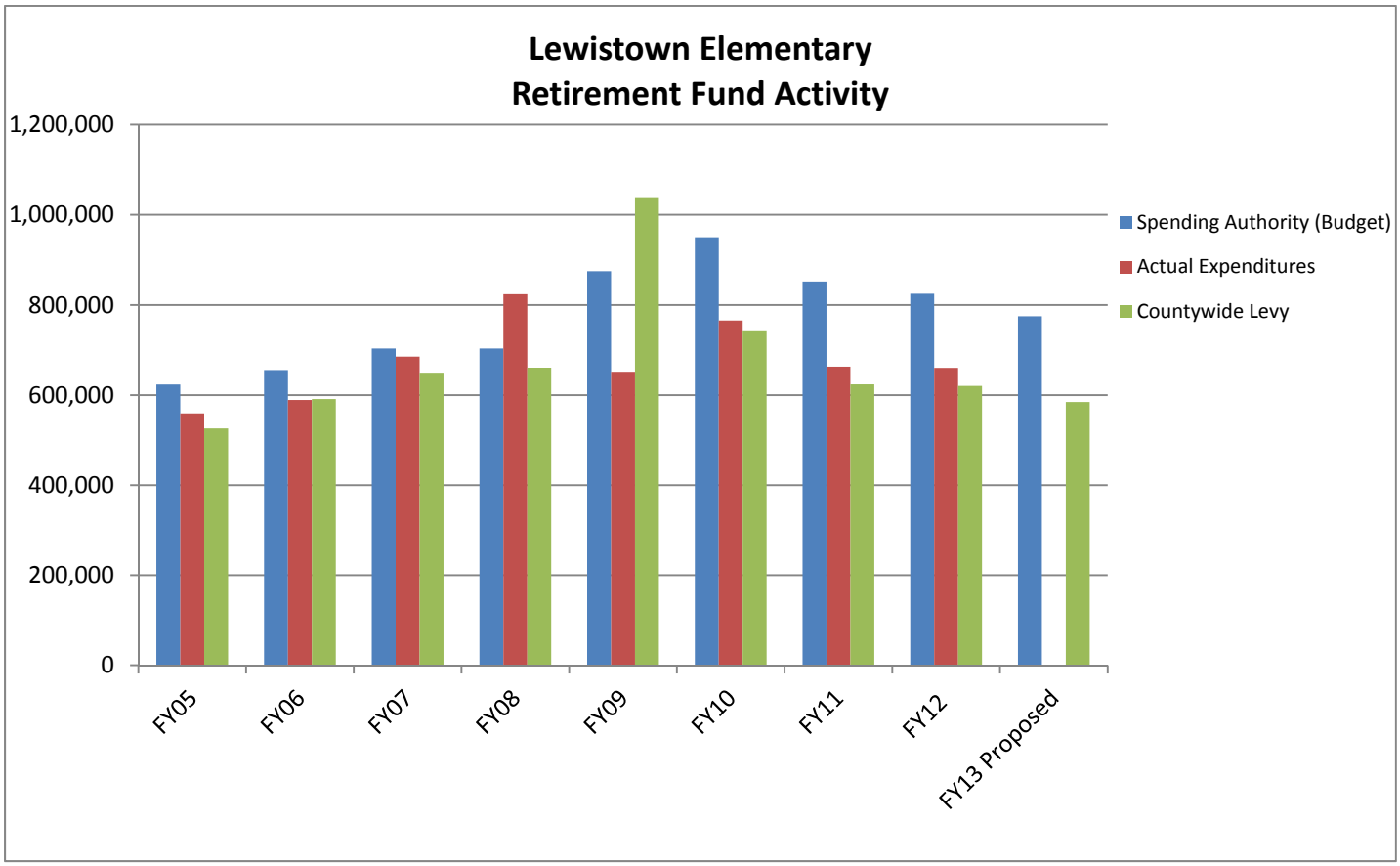
LEWISTOWN HIGH SCHOOL

FY13 General Fund Expenditure Budget Summary

Location	Function	Benefits	Contracted Services	Other	Other Purchased Services	Purchased Property Svcs	Salaries	Supplies	Grand Total
Fergus High	Building Administration	$68,853.50	$750.00	$5,924.00	$4,600.00		$233,881.06	$5,000.00	$319,008.56
	Buildings & Grounds	$31,847.00			$4,000.00	$217,000.00	$75,473.13		$328,320.13
	Extracurriculars						$141,931.00		$141,931.00
	Instruction	$176,699.66	$7,833.00	$1,150.00	$10,290.00	$8,600.00	$1,125,881.52	$89,135.00	$1,419,589.18
	Other				$2,000.00				$2,000.00
	Student Support Services	$17,937.00	$33,700.00		$3,155.00		$150,684.65	$11,025.00	$216,501.65
	Transportation				$100,000.00				$100,000.00
Fergus High Total		**$295,337.16**	**$42,283.00**	**$7,074.00**	**$124,045.00**	**$225,600.00**	**$1,727,851.36**	**$105,160.00**	**$2,527,350.52**
Undistributed	Buildings & Grounds	$9,635.15	$2,000.00	$200.00	$14,500.00	$61,500.00	$49,992.95	$54,600.00	$192,428.10
	Business Office		$1,933.00				$1,693.33	$3,000.00	$6,626.33
	District Administration		$2,750.00	$3,430.99	$6,740.00			$200.00	$13,120.99
	Instruction	$24,572.50					$55,000.00	$5,000.00	$84,572.50
	Other	$4,336.50		$9,500.00					$13,836.50
	Student Support Services		$8,500.00		$3,000.00				$11,500.00
	Transportation						$10,000.00		$10,000.00
Undistributed Total		**$38,544.15**	**$15,183.00**	**$13,130.99**	**$24,240.00**	**$61,500.00**	**$116,686.28**	**$62,800.00**	**$332,084.42**
Lincoln	Building Administration	$3,708.75					$21,006.23		$24,714.98
	Buildings & Grounds	$4,895.55			$1,000.00	$18,600.00	$27,065.26		$51,560.81
	Business Office	$22,376.60	$4,500.00	$1,375.00	$3,550.00	$3,300.00	$97,565.65	$5,160.00	$137,827.25
	District Administration	$6,823.88	$4,720.00	$222.00	$1,240.00	$125.00	$34,408.22	$660.00	$48,199.10
	Student Support Services			$222.00	$750.00			$500.00	$1,472.00
Lincoln Total		**$37,804.78**	**$9,220.00**	**$1,819.00**	**$6,540.00**	**$22,025.00**	**$180,045.36**	**$6,320.00**	**$263,774.14**
Grand Total		**$371,686.09**	**$66,686.00**	**$22,023.99**	**$154,825.00**	**$309,125.00**	**$2,024,583.00**	**$174,280.00**	**$3,123,209.08**




Fergus High School
Retirement Fund Activity
600,000
500,000
400,000
300,000
200,000
100,000
0
FY05
FY06
FY07
FY08
FY09
FY10
FY11
FY12
FY13...
Spending Authority (Budget)
Actual Expenditures
Countywide Levy


Lewistown Elementary
Retirement Fund Activity
1,200,000
1,000,000
800,000
600,000
400,000
200,000
0
FY05
FY06
FY07
FY08
FY09
FY10
FY11
FY12
FY13 Proposed
Spending Authority (Budget)
Actual Expenditures
Countywide Levy

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date 08/13/2012

Agenda Item No. 20

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE HIGH SCHOOL BUDGET FOR THE 2012-2013 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 08/13/2012

SUMMARY:

The Board of Trustees needs to approve the High School Budget for the 2012-2013 Fiscal Year.

SUGGESTED ACTION: Approve High School Budget for the 2012-2013 Fiscal Year

☐ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date 08/13/2012

Agenda Item No. 22

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE APPOINTMENT OF NEW DISTRICT CLERK

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 08/13/2012

SUMMARY:

The Board of Trustees needs to approve the appointment of Rebekah Rhoades as District Clerk for the Lewistown Public Schools.

SUGGESTED ACTION: Approve Rebekah Rhoades as the New District Clerk

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

DISTRICT CLERK CERTIFICATE OF APPOINTMENT

SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA

THIS IS TO CERTIFY THAT, the Trustees of School District Number One have duly appointed REBEKAH RHOADES as Clerk of the District on the 13 day of August, 2012.

School Laws of Montana:

Section 20-3-321

Organization and Officers: (1) the Trustees of each district shall employ and appoint a competent person, who is not a member of the trustees, as the Clerk of the District.

Clerk of the District: As provided in 20-3-321, the trustees shall employ and appoint a clerk of the district. The clerk of the district shall attend all meetings of the trustees to keep an accurate and permanent record of all the proceedings of each meeting. If the clerk is not present at a meeting, the trustees shall have one of their members or a district employee act as clerk for the meeting and such person shall supply the clerk with a certified copy of the proceedings. The clerk of the district also shall be the custodian of all documents, records, and reports of the trustees. Unless the trustees provide otherwise, the clerk shall;

(1) Keep an accurate and detailed accounting record of all receipts and expenditures of the district in accordance with the financial administration provisions of this title; and
(2) Prepare the annual trustees' report required under the provisions of 20-9-213(6).

BOARD OF TRUSTEES

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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date 08/13/2012

Agenda Item No. 21

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 08/13/2012

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Balek						
Bristol						
Irish						
Monger						
Pierce						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 13, 2012

EMPLOYEE NAME	*POSITION*	*LOCATION*	*RECOMMENDED ACTION*	*EFFECTIVE DATE*	*COMMENTS*
DONALDSON, Brenda	Paraprofessional	Highland Park Elementary	Accept letter of resignation	July 18, 2012	See attached letter.
KYNETT, Mary	Head Golf Coach	Fergus High School	Accept letter of resignation	August 6, 2012	See attached letter.
BERG, Stephanie	Food Server	Highland Park Elementary	Approve appointment on schedule—FS Step 0 for up to 1.5 hours per day for up to 181 days	August 23, 2012	See attached hiring recommendation.
LUND, Chelsey	Paraprofessional	Highland Park Elementary	Approve appointment on schedule—PARA Step 0+CERT for up to 7.0 hours per day for up to 180 days	August 23, 2012	See attached hiring recommendation.
ORTMAN, Karl	Instrumental Band Director	Fergus High School / Lewis & Clark Elementary	Approve appointment on schedule—MA 3 Step 4 (Actual Step 1)	August 23, 2012	See attached hiring recommendation.
RHOADES, Rebekah	Business Manager	School District #1	Approve appointment—$63,000 for the 2012-2013 Fiscal Year	July 31, 2012	See attached hiring recommendation.
SCHOENFELDER, Lanna	School Secretary	Highland Park Elementary	Approve appointment on schedule—SEC Step 0 for up to 8.0 hours per day for up to 220 days	August 13, 2012	See attached hiring recommendation.
RECOMMENDATIONS FOR ACTIVITIES AND ATHLETICS	Extracurricular Assignments	Lewistown Junior High School	Approve appointment on schedule as recommended	August 13, 2012	See attached list.

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 13, 2012

EMPLOYEE NAME	*POSITION*	*LOCATION*	*RECOMMENDED ACTION*	*EFFECTIVE DATE*	*COMMENTS*
FINUCANE, Kristen	Food Server	Lewis & Clark Elementary	Approve revision of contract to reflect actual duties performed—increase hours from 3.00 to 3.25 hours per day	August 13, 2013	See attached memo.
FOLDA, Regina	Food Server	Garfield Elementary	Approve revision of contract to reflect actual duties performed—increase hours from 3.00 to 3.25 hours per day	August 13, 2012	See attached memo.
RICKL, Lindsey	Food Server / Kitchen Aide	Garfield Elementary	Approve revision of contract to reflect actual duties performed—decrease Food Server hours from 3.00 to 2.75 hours and increase Kitchen Aide hours from 3.00 to 4.75 hours per day	August 13, 2012	See attached memo.
THAYNE, Melinda	Food Server / Kitchen Aide	Lewis & Clark Elementary	Approve revision of contract to reflect actual duties performed—decrease Food Server hours from 3.00 to 2.75 hours and increase Kitchen Aide hours from 3.00 to 4.75 hours per day	August 13, 2012	See attached memo.
FEIST, Bob	Adult Basic Education Instructor	Central Montana Education Center	Approve appointment at $15.00 per hour for up to 740 hours	August 30-June 13, 2013	See attached memo.
REA, Mike	Adult Basic Education Instructor	Central Montana Education Center	Approve appointment at $15.00 per hour for up to 740 hours	August 30-June 13, 2013	See attached memo.
PERRY-WALKER, Paula	Adult Basic Education Instructor	Central Montana Education Center	Approve appointment at $15.00 per hour for up to 420 hours	August 30-June 13, 2013	See attached memo.

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 13, 2012

EMPLOYEE NAME	*POSITION*	*LOCATION*	*RECOMMENDED ACTION*	*EFFECTIVE DATE*	*COMMENTS*
FRIESEN, Jeff	Head Golf Coach	Fergus High School	Approve appointment on schedule—(0.090)	August 13, 2013	See attached memo.
THACKERAY, Brett	Assistant Golf Coach	Fergus High School	Approve appointment on schedule—(0.055)	August 13, 2012	See attached memo.
KYNETT, Mary	Volunteer Golf Coach	Fergus High School	Approve appointment on a volunteer basis	August 13, 2012	See attached memo.
WOOLETT, Angela	CMY Mentor Program Co-Advisor	Fergus High School	Approve appointment on schedule—(0.0175)	August 13, 2012	See attached memo.
ORTMAN, Karl	Instrumental Activities	Fergus High School	Approve appointment on schedule—(0.110)	August 13, 2012	See attached memo.
ORTMAN, Karl	Jazz Band Director	Fergus High School	Approve appointment on schedule—(0.040)	August 13, 2012	See attached memo.
JENSEN, John	Bus Driver	School District #1	Approve revision of contract to adjust hours due to route change—TRANS Step 0 for up to 2.0 hours per day	August 13, 2012	See attached memo.
LANTZER, Lee	Bus Driver	School District #1	Approve revision of contract to adjust hours due to route change—TRANS Step 1 for up to 5.0 hours per day	August 13, 2012	See attached memo.
MORING, Tom	Bus Driver	School District #1	Approve appointment on schedule—TRANS Step 0 for up to 5.0 hours per day	August 13, 2012	See attached memo.
RECOMMENDATION FOR EXTRA-DUTY CONTRACTS	Activity Bus Drivers	School District #1	Approve appointment on schedule as recommended on the attachment	August 13, 2012	See attached list.
RECOMMENDATION FOR EXTRA-DUTY CONTRACTS	In-Town Bus Drivers	School District #1	Approve appointment on schedule as recommended on the attachment	August 13, 2012	See attached list.

July 18, 2012

To Whom It May Concern,

I am writing this letter to inform the Board of my intention of not accepting the offered position of paraprofessional in the Title 1 room at Highland Park Elementary. Since the time the job was offered I have had the opportunity to interview for a teaching position at Spring Creek Colony School. The position was presented to me and I have accepted.

Although I regret having to turn down the opportunity to work with the fine staff at Highland Park, I am excited to learn and grow as a certified teacher. Perhaps I will be given the chance in the future of working in the Lewistown School District once again.

Sincerely,

Brenda Donaldson

August 6th, 2012

Dear Jim Daniels, Jason Butcher and School Board,

I regret to inform you that due to my son's illnesses I feel that I cannot fulfill my duties as head golf coach for Fergus High School. I would like to remain part of the program as a volunteer assistant and help out whenever possible.

Thank you for your understanding in this difficult decision.

Sincerely,

Mary Kynett

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Stephanie Berg

For:

Job Title: Food Server

Classification: FOOD SERVER

Step: 0

Work location: Highland Park Elementary

Date to begin work: Fall 2012

Days per yr/Hrs per day: 181 days per year / up to 1.50 hours per day

SELECTION COMMITTEE: Cindy Giese

Karmen Tesarek

RECOMMENDATION APPROVED ☒ RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on August 13, 2012.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Chelsey Lund

For:

Job Title: Paraprofessional

Classification: PARA

Step: Step 0 + CERT

Work location: Highland Park

Date to begin work: August 23, 2012

Days per yr/Hrs per day: 180 days per year / 7.0 hours per day

SELECTION COMMITTEE: Matt Lewis

Darcy Zanto

RECOMMENDATION APPROVED ☒ RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular Board meeting on August 13, 2012.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Karl Ortman

For:

Job Title: Instrumental Music Director

Classification: MA 3

Step: Step 4 (Actual Step 1)

Work location: Fergus High School

Date to begin work: Fall 2012

Days per yr/Hrs per day: 187 days per year

SELECTION COMMITTEE: Tom Balek

Jeff Elliott

Jerry Feller

Brandon O'Halloran

Michelle Trafton

RECOMMENDATION APPROVED ☒ RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular Board meeting on August 13, 2012.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Rebekah Rhoades

For:

Job Title: Business Manager

Classification: Administrator

Step: N/A

Work location: Lincoln – Central Office

Date to begin work: July 31, 2012

Days per yr/Hrs per day: 260 days per year / 8 hours per day

SELECTION COMMITTEE: Jeremy Bristol

Jason Butcher

Jerry Feller

Stan Monger

Michelle Trafton

Pat Weichel

RECOMMENDATION APPROVED ☒ RECOMMENDATION NOT APPROVED ☐

_____
Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on August 13, 2012.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Lanna Schoenfelder

For:

Job Title: Elementary Secretary

Classification: SEC

Step: 0

Work location: Highland Park Elementary School

Date to begin work: Fall 2012

Hrs per day/Days per yr: up to 8 hours/day for up to 220 days/year

SELECTION COMMITTEE: Gina Armstrong

Matt Lewis

Rebekah Rhoades

RECOMMENDATION APPROVED ☒ RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Special Board meeting on August 13, 2012.

2012-2013 School Year

Starting Salary	**$30,394.00**

JUNIOR HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS

Activity	Name	Positions	Index	Stipend	Date Approved
COORDINATOR	*Jim Daniels*	Co-Coordinator	0.0525	$ 1,595.69	
	Troy Henderson	Co-Coordinator	0.0525	$ 1,595.69	
BASKETBALL	*Brad Breidenbach*	Boys Head Coach	0.070	$ 2,127.58	
	Sam Helmer	Boys First Assistant	0.062	$ 1,884.43	
		Boys Assistant - 1	0.055	$ 1,671.67	
		Boys Assistant - 2	0.055	$ 1,671.67	
	Sherry Breidenbach	Girls Head Coach	0.070	$ 2,127.58	
	Kar Conner	Girls First Assistant	0.062	$ 1,884.43	
	Dani Phillips	Girls Assistant - 1	0.055	$ 1,671.67	
		Girls Assistant - 2	0.055	$ 1,671.67	
BUILDERS CLUB		Co-Advisor	0.0075	$ 227.96	
		Co-Advisor	0.0075	$ 227.96	
CHEERLEADERS		Advisor	0.030	$ 911.82	
		Assistant Advisor	0.018	$ 547.09	
CROSS COUNTRY	*Mary Kepler*	Head Coach	0.065	$ 1,975.61	
FOOTBALL	*Brad Breidenbach*	Head Coach	0.065	$ 1,975.61	
	Dean Ashley	First Assistant	0.057	$ 1,732.46	
	Matt Woody	Assistant - 1	0.050	$ 1,519.70	
	Nolan Porter	Assistant - 2	0.050	$ 1,519.70	
INTRAMURALS			0.030	$ 911.82	
MATHCOUNTS	*Katherine Spraggins*	Advisor	0.015	$ 455.91	

2012-2013 School Year

Starting Salary	**$30,394.00**

JUNIOR HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS

Activity	Name	Positions	Index	Stipend	Date Approved
MUSIC	*Bethany Rogers*	Instrumental Activities	0.034	$ 1,033.40	
	Bethany Rogers	Vocal Activities	0.034	$ 1,033.40	
	Bethany Rogers	Jazz Band	0.040	$ 1,215.76	
	Bethany Rogers	Select Choir Director	0.040	$ 1,215.76	
PHOTO CLUB		Advisor	0.015	$ 455.91	
SKI CLUB	*Liz Pettit*	Advisor	0.015	$ 455.91	
STUDENT COUNCIL	*Mandy Eike*	Advisor	0.025	$ 759.85	
TRACK & FIELD	*Mary Kepler*	Head Coach	0.065	$ 1,975.61	
	Teresa Majerus	First Assistant	0.057	$ 1,732.46	
	Brad Breidenbach	Assistant - 1	0.050	$ 1,519.70	
		Assistant - 2	0.050	$ 1,519.70	
VOLLEYBALL	*Tara Taylor*	Head Coach	0.065	$ 1,975.61	
	Patti Petersen	First Assistant	0.057	$ 1,732.46	
	Ashley Jenness	Assistant	0.050	$ 1,519.70	
		Assistant	0.050	$ 1,519.70	
WRESTLING	*Chad Armstrong*	Head Coach	0.065	$ 1,975.61	
	Mark Malone	Assistant	0.050	$ 1,519.70	

ELEMENTARY SCHOOLS ACTIVITY & ATHLETIC RECOMMENDATIONS

COORDINATOR	*Jim Daniels*	Coordinator	0.065	$ 1,975.61	

School Food Service
Lewistown Public Schools
215 7th Avenue S
Lewistown MT 59457
406 535-5261

TO: Rebekah Rhoades
FROM: Cindy Giese
RE: Staff Work Agreement Changes
DATE: 08/07/12

I am submitting to the Board the following changes for four employee work agreements. These changes are due to the resignation of Sherri Sebek from her morning kitchen aide position at the Central Kitchen. I am filling the position from within using existing staff. Lindsey Rickl and Melinda Thayne will share this position and this also alters the breakfast serving schedule at each of their schools so involves their school partners, Kristen Finucane and Regina Folda.

The changes to their work agreements are as follows:

Kristen Finucane	up to 3.25 hours	Food Server
Regina Folda	up to 3.25 hours	Food Server
(her Kitchen Aide hours remain the same at up to 3.00 hours)		
Lindsey Rickl	up to 2.75 hours	Food Server
	up to 4.75 hours	Kitchen Aide (includes both a.m. and p.m.)
Melinda Thayne	up to 2.75 hours	Food Server
	up to 4.75 hours	Kitchen Aide (includes both a.m. and p.m.)

Work Schedule

Garfield Breakfast	Regina M-T-W	Lindsey Th-F
Garfield Lunch	Regina M-T-W-Th-F	Lindsey M-T-W-Th-F
Lewis & Clark Breakfast	Melinda M-T	Kristen W-Th-F
Lewis & Clark Lunch	Melinda M-T-W-Th-F	Kristen M-T-W-Th-F
Central Kitchen (a.m.)	Lindsey M-T-every other W	Melinda every other W-Th-F
(this position has changed to 3.25 hours per day)		
Central Kitchen (p.m.)	Lindsey M-T-W-Th-F	Melinda M-T-W-Th-F
(this position remains the same at 3.00 hours per day)		

These changes should provide Lindsey and Melinda with enough time to guarantee paid insurance benefits for the school year. I also believe that by insuring employees with more hours provides stability, a better knowledge of the total operation and a better sense of loyalty to our district.

CC: Bobbie Atchison
Sandi Chamberlain

Memorandum

To: Jason Butcher, Superintendent

From: Diane Oldenburg, ABLE Director

Date: August 8, 2012

Re: Adult Basic and Literacy Education Contracts

I am requesting the Board of Trustees approval to hire Bob Feist, Mike Rea, and Paula Perry-Walker as instructors for the Adult Basic and Literacy Education Program in 2012-2013. They each possess the appropriate credentials to hold these positions in the operation of our Adult Learning Centers in Lewistown and Roundup.

The 2012-2013 State/Federal ABLE Grant of $45,151.00 that has been awarded to the Lewistown School District to administer this program requires that we serve Fergus, Judith Basin, Musselshell, Petroleum, Golden Valley, and Wheatland counties. We also provide instruction for the Nexus Treatment Center and the Fergus County Jail inmates.

Approximate dates of employment and approximate contract amounts:

Bob Feist	August 30-June 13, 2013 (740 hours)	$11,730*
Mike Rea	August 30-June 13, 2013 (740 hours)	$11,730*
Paula Perry-Walker	August 30-June 13. 2013 (420 hours)	$ 6,750*

The Adult Learning Centers in Lewistown and Roundup are open Tuesdays, Wednesdays, and Thursdays each week. The rate of pay will be $15.00 per hour (* Total contract amount includes six (6) paid holidays).

Thank you for your consideration.

FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: **Jason Butcher, Superintendent of Schools**

FROM: **Jim Daniels, Athletic Director / Jeff Elliott, Activities Director**

DATE: **August 7, 2012**

RE: **Extracurricular Contract Revisions**

Please recommend to the Board of Trustees the following contract revision for extracurricular activities for the 2012-2013 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School:

Golf

Jeff Friesen	Head Coach	(0.090)	$2,735.46
Brett Thackeray	Assistant Coach	(0.055)	$1,671.67
Mary Kynett	Volunteer Coach		

Mary Kynett has stepped down as Head Golf Coach, but will be staying on as a volunteer coach. Jeff has accepted moving up to the head coach position and Brett Thackeray will be the assistant.

CMY Mentor Advisor

Angela Woolett	Co-Advisor	(0.0175)	$ 531.90

Angela will be replacing Rachel Stansberry, who was approved as the Co-Advisor but has resigned from this position. The other Co-Advisor has not been selected at this time.

Karl Ortman

Instrumental Activities	(0.110)	$3,343.34
Jazz Band Director	(0.040)	$1,215.76

Memorandum

To: Jason Butcher, Superintendent
Board of Trustees

From: Steve Klippenes, Transportation Supervisor

Date: July 30, 2012

Re: Transportation Contract Revisions

Contracts:

Route # 5 - **Lee Lantzer** (up to 5.00 hrs day)

Route #7 - **Tom Moring** (up to 5.00 hrs day)

Route #10 - **John Jensen** (up to 2.00 hrs day)

** All three employees will be driving activity buses and will need the Activity Trip Contracts as well as the In-town Extra Duty Contracts.

LEWISTOWN PUBLIC SCHOOLS

EXTRA DUTY CONTRACTS

August 13, 2012

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Baszczuk	Rebecca	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Burns	Frank	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Distad	Gary	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Jensen	John	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Lantzer	Lee	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Lelek	Wayne	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Lombard	Pieter	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Moring	Tom	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Murray	Ted	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Pearson	Jim	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Sain, Jr.	Michael "Dean"	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Schaeffer	Kathleen	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Tucek	Paul	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)
Wood	Fred	Activity Bus Driver	$16.98/hr drive time; $10.10 per hour wait time (2 hours per day minimum)

LEWISTOWN PUBLIC SCHOOLS

EXTRA DUTY CONTRACTS

August 13, 2012

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Baszczuk	Rebecca	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Burns	Frank	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Jensen	John	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Lantzer	Lee	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Leap	Leslie (Bud)	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Lelek	Wayne	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Lombard	Pieter	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Moring	Tom	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Murray	Ted	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Pearson	Jim	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Sain, Jr.	Michael "Dean"	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Schaeffer	Kathleen	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Walker	Debbie	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis
Wood	Fred	In-Town Driving/Fueling	$8.24 per hour on an as-needed basis

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools continues to strive for a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

<u>Goal Area 6</u>: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2013).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to June 30, 2015, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards**: Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.

2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.

3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.

4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.

5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.

6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Stan Monger, Board Chair
Tom Balek
Jeremy Bristol
Joe Irish
Lisa Pierce
Barbara Thomas
Monte Weeden

LEWISTOWN PUBLIC SCHOOLS

2012-2013 SCHOOL CALENDAR

A. Pupil Instruction

First Semester — **89 Days**

FIRST QUARTER						DAYS
First Week	Aug	28	--	Aug	31	4
Second Week	Sept	4	--	Sept	7	4
Third Week	Sept	10	--	Sept	14	5
Fourth Week	Sept	17	--	Sept	21	5
Fifth Week	Sept	24	--	Sept	28	5
Sixth Week	Oct	1	--	Oct	5	5
Seventh Week	Oct	8	--	Oct	12	5
Eighth Week	Oct	15	--	Oct	17	3
Ninth Week	Oct	22	--	Oct	26	5
Tenth Week	Oct	29	--	Nov	2	5
						46

SECOND QUARTER						DAYS
First Week	Nov	5	--	Nov	7	3
Second Week	Nov	12	--	Nov	16	5
Third Week	Nov	19	--	Nov	20	2
Fourth Week	Nov	26	--	Nov	30	5
Fifth Week	Dec	3	--	Dec	7	5
Sixth Week	Dec	10	--	Dec	14	5
Seventh Week	Dec	17	--	Dec	21	5
Eighth Week	Jan	2	--	Jan	4	3
Ninth Week	Jan	7	--	Jan	11	5
Tenth Week	Jan	14	--	Jan	18	5
						43

Second Semester — **90 Days**

THIRD QUARTER						DAYS
First Week	Jan	22	--	Jan	25	4
Second Week	Jan	28	--	Feb	1	5
Third Week	Feb	4	--	Feb	8	5
Fourth Week	Feb	11	--	Feb	15	5
Fifth Week	Feb	18	--	Feb	21	4
Sixth Week	Feb	25	--	Mar	1	5
Seventh Week	Mar	4	--	Mar	8	5
Eighth Week	Mar	11	--	Mar	15	5
Ninth Week	Mar	18	--	Mar	22	5
Tenth Week	Mar	25	--	Mar	28	4
						47

FOURTH QUARTER						DAYS
First Week	Apr	2	--	Apr	5	4
Second Week	Apr	8	--	Apr	12	5
Third Week	Apr	15	--	Apr	19	5
Fourth Week	Apr	22	--	Apr	26	5
Fifth Week	Apr	29	--	May	3	5
Sixth Week	May	6	--	May	10	5
Seventh Week	May	13	--	May	17	5
Eighth Week	May	20	--	May	24	5
Ninth Week	May	28	--	May	31	4
						43

B. Pupil Instruction Related Days (No School for Students)

		Totals
August 23-24	All Staff Orientation/PIR	2.0
August 27	PIR	1.0
October 18-19	Staff Development Days - Teachers Convention	2.0
November 7-8	Parent Teacher Conferences **(Evening Only on Nov 7, All Day on Nov 8)**	1.5
January 21	PIR	1.0
April 4	Parent Teacher Conference Evening ONLY **(Regular School Day for Students)**	0.5
		8.0

2012-2013 Regular Board Meetings

July	9	5:30 p.m.
Aug	13	5:30 p.m.
Sept	10	7:00 p.m.
Oct	8	7:00 p.m.
Nov	12	7:00 p.m.
Dec	10	7:00 p.m.
Jan	14	7:00 p.m.
Feb	11	7:00 p.m.
Mar	11	7:00 p.m.
Apr	8	7:00 p.m.
May	13	7:00 p.m.
June	10	5:30 p.m.

C. Holidays / Vacations (Dates Inclusive)

September 3	Labor Day
October 18-19	Fall Vacation (Teachers - Convention)
November 8	Parent Teacher Conferences **(Vacation Day for Students)**
November 9	Vacation Day
November 21-23	Thanksgiving Vacation
December 24-January 1	Winter Break
January 21	PIR (**Vacation day for Students**)
February 22	Vacation Day
March 29-April 1	Spring Break
May 27	Memorial Day