

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

TUESDAY, August 23, 2011

REGULAR BOARD MEETING

CALL TO ORDER (7:00 p.m.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Report—Committees of the Board
4. Discussion—Facilities
5. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

6. Other Items

PUBLIC PARTICIPATION

7. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

8. Minutes of the August 8, 2011, Regular Board Meeting

APPROVAL OF CLAIMS

9. Claims

CONSENT GROUP ITEMS

10. Approve Additions to Substitute List for the 2011-2012 School Year
11. Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools
12. Approve Out-of-District Student Attendance Agreement Requests for Placement in the Moore Public Schools

INDIVIDUAL ITEMS

13. Approve Personnel Report
14. Approve Issuing Contract for the Construction Academy Instructor
15. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
16. Approve Head Start Transportation Agreement

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 0/823/2011

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: DISCUSSION—FACILITIES

Requested By: Board of Trustees **Prepared By:** Board of Trustees **Date:** 0/823/2011

SUMMARY:

The Board of Trustees would like to continue the discussion on facilities. At this time projects in process are installing an elevator at the junior high school and replacing the roof on the Lincoln Building. Work is currently being done on the practice football field at Fergus High School due to flood damage. A temporary storage shed may need to be rented to store items from the junior high school during construction of the elevator.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 0/823/2011

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

6

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 0/823/2011

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Recap from Staff Orientation
- ❖ Roundtable Schedule
- ❖ MTSBA's "Back to School" Legal Primer—Wednesday, September 7, 2011—9:30 a.m.
- ❖ MCEL—October 19-21, 2011—Great Falls

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE**2011-2012**

Date	Group	Time	Meeting Site
November 7, 2011	Garfield Elementary	6:00-7:00 p.m.	Garfield Elementary School
November 21, 2011	Lewis & Clark Elementary	6:00-7:00 p.m.	Lewis & Clark Elementary School
December 12, 2011	Highland Park Elementary	6:00-7:00 p.m.	Highland Park Elementary School
January 9, 2012	FHS Staff	6:00-7:00 p.m.	Fergus High School
January 23, 2012	Junior High School	6:00-7:00 p.m.	Junior High School
February 13, 2012	Classified Staff	6:00-7:00 p.m.	Lincoln Board Room
February 27, 2012	LEA	6:00-7:00 p.m.	Lincoln Board Room
March 12, 2012	FHS Students	6:00-7:00 p.m.	Fergus High School
March 26, 2012	Admin Council	6:00-7:00 p.m.	Lincoln Board Room

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

7

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 0/823/2011

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

8

Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 0/823/2011

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the August 8, 2011, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

Monday, August 8, 2011

REGULAR BOARD MEETING

CALL TO ORDER (5:30 p.m.)

1. ROLL CALL

TRUSTEES PRESENT:

Jeremy Bristol, Mary Schelle, Stan Monger, Lisa Pierce, Joe Irish

TRUSTEES ABSENT:

Barb Thomas, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/District Clerk Mike Waterman, Sandi Chamberlain, Andrea Payne, Scott Dubbs, Michelle Trafton

OTHERS PRESENT:

Joe Zahler-KXLO/KLCM Radio; David Murray-Lewistown News-Argus, and other interested parties.

2. PLEDGE OF ALLEGIANCE

The group recited the Pledge of Allegiance.

BOARD OF TRUSTEES

3. REPORT—COMMITTEES OF THE BOARD

The Lewistown Transportation Committee meeting scheduled for Friday, July 29, 2011, at 7:00 a.m. was cancelled.

4. DISCUSSION—SCOTT DUBBS, AYP DETERMINATIONS

Scott Dubbs, Curriculum Director, presented additional information to the Board of Trustees regarding the Adequate Yearly Progress (AYP) determinations. The District failed to make AYP as required by the No Child Left Behind Act. District staff will perform an in-depth review of the information in the coming months, and use the information to develop plans for increasing student achievement.

5. DISCUSSION—FACILITIES

The Board of Trustees continued the discussion on facilities. At this time projects in process are installing an elevator at the junior high school and replacing the roof on the Lincoln Building. Work is currently being done on the practice football field at Fergus High School to correct the damage caused by the spring flooding. The Board discussed the possible need to rent a temporary storage shed to store items from the junior high school during construction of the elevator.

6. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

No items were discussed.

SUPERINTENDENT'S REPORT

7. REPORT—INVESTMENT

Interest earned and distributed for July 2011, was reported with \$3,574.52 in the elementary funds and \$2,159.34 in the high school funds for a total of \$5,733.86.

8. OTHER ITEMS

Jason Butcher, Superintendent, updated the Board on staffing positions with the school district: Elementary School Secretary, School Food positions, FHS Custodian, and Coaches. He also noted that the District will contract with the Community Health Center for school nurse services. On behalf of the school district, the Trustees wished to thank Pete Ruddy and Frank Ross for the paint and labor that they donated to paint the storage shed at the Lewistown Junior High School. The Board also reviewed the back-to-school schedule and other dates for upcoming District events. The Construction Academy house has not sold. The Board discussed the future of the program and indicated that it would like to offer an employment contract to the Construction Academy Instructor for the first semester of the 2011-2012. It was noted that the District would likely have to supplement the cost of the one-semester contract out of one-time or District funds.

PUBLIC PARTICIPATION

9. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

MINUTES

10. MINUTES OF THE JULY 25, 2011, REGULAR BOARD MEETING – approved unanimously (Irish/Bristol).

APPROVAL OF CLAIMS

11. CLAIMS – The claims referenced in the 2011-12 Bill Schedule and submitted through August 4, 2011, were approved unanimously (Bristol/Irish).

CONSENT GROUP ITEMS

12. APPROVE SUBSTITUTE LIST FOR THE 2011-2012 SCHOOL YEAR approved unanimously (Pierce/Irish). – see Exhibit A

INDIVIDUAL ITEMS

13. APPROVE PERSONNEL REPORT – see Exhibit B – approved unanimously (Bristol/Schelle).
14. APPROVE LEWISTOWN PUBLIC SCHOOLS 2010-2011 ANNUAL REPORT – approved unanimously (Bristol/Irish). The Board discussed the appropriateness of including student names in the annual report and decided to continue with the past practice of including names as appropriate.
15. SECOND READING AND ADOPTION—BOARD POLICY #7515—FUND BALANCES – approved unanimously (Bristol/Schelle).
16. APPROVE CALLING FOR BIDS FOR OVER-THE-ROAD PASSENGER COACH – approved unanimously (Bristol/Pierce).
17. APPROVE ELEMENTARY BUDGET FOR THE 2011-2012 SCHOOL YEAR – unanimously approved as presented (Pierce/Schelle).
18. APPROVE HIGH SCHOOL BUDGET FOR THE 2011-2012 SCHOOL YEAR – unanimously approved as presented (Bristol/Irish).

ADJOURNMENT

The meeting was adjourned at 7:05 p.m. The next Board meeting will be held at 7:00 p.m. on Tuesday, August 23, 2011, at the Lincoln Board Room (Bristol – unanimous).

STAN MONGER
BOARD CHAIR

MIKE WATERMAN
BUSINESS MANAGER/CLERK

"EXHIBIT A"

Lewistown Public Schools 2011-2012 SUBSTITUTE LIST			
<u>SUBSTITUTE TEACHER/AIDE:</u>		<u>SUBSTITUTE SCHOOL FOOD:</u>	<u>SUBSTITUTE BUS DRIVERS:</u>
<u>NAME</u>	<u>NAME</u>	<u>NAME</u>	<u>NAME</u>
BENTON, Stacy	LUND, Chelsey	BUTLER, Marilyn	LANTZER, Lee
BERG, Heather	MAXWELL, Linda	BYE, Danielle	LEAP, Leslie (Bud)
BORGREEN, LaVonne	MILLER, Whitney	HAYES, Terri	SAIN, JR, Michael Dean
BYRNE, Judy	NELSON, Folly		
BYE, Danielle	OLSON, Elizabeth		
CARR, Tia	OSBURN-CAUFFMAN, Nancy		
CROMWELL, Priscilla	PAGE, Richard		<u>SUBSTITUTE CUSTODIANS:</u>
DONALDSON, Brenda	RAPKOCH, Ann		<u>NAME</u>
FOSTER, Dustin	RUMMANS, Dave		BUSSEY, Nathanael
FOSTER, Faith	SANOFSKY, Renee		
FOSTER, Gayle	SHAMMEL, Elsie		
FOSTER, Susan	TUSS, Anika		
GOLIK, Marjorie	WAHL, Gloria		
GRUNA, Suzanna	WAHL, Michael		
HAMLING, Mary Jo	WALKER, Laurel		
HENDERSON, Jodi	WEIDNER, Austin		
JENSEN, John	WIER, Linda		
KUHFUS, Dennis	WOOD, Mickey		
KYNETT, Mary	WOLTERMANN, Becky		
LELEK, JoNette			
LOMBARD, Carol			

“EXHIBIT B”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 8, 2011

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
RECOMMENDATIONS FOR EXTRA-DUTY CONTRACTS	Activity Bus Drivers	School District #1	Approve appointment on schedule as recommended on the attachment	August 8, 2011	See attached list.
RECOMMENDATIONS FOR EXTRA-DUTY CONTRACTS	In-Town Bus Drivers	School District #1	Approve appointment on schedule as recommended on the attachment	August 8, 2011	See attached list.
RECOMMENDATIONS FOR ACTIVITIES AND ATHLETICS	Extracurricular Assignments	Lewistown Junior High School	Approve appointment on schedule as recommended on the attachment	August 8, 2011	See attached list.
MARTIN, Justin	Head Custodian	Fergus High School	Accept letter of resignation	August 4, 2011	See attached letter.

LEWISTOWN PUBLIC SCHOOLS**EXTRA DUTY CONTRACTS**

August 8, 2011

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Baszczuk	Rebecca	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Burns	Frank	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Cox	Courtney	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Distad	Gary	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Lantzer	Lee	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Lelek	Wayne	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Moore	Robert	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Murray	Ted	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Odermann	Rob	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Otto	Josh	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Pearson	Jim	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Sain, Jr.	Michael "Dean"	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Schaeffer	Kathleen	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Tresch	Daniel	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Tucek	Paul	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)
Wood	Fred	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)

LEWISTOWN PUBLIC SCHOOLS**EXTRA DUTY CONTRACTS**

August 8, 2011

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Baszczuk	Rebecca	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Burns	Frank	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Cox	Courtney	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Lantzer	Lee	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Leap	Leslie (Bud)	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Lelek	Wayne	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Moore	Robert	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Murray	Ted	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Odermann	Rob	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Otto	Josh	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Pearson	Jim	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Sain, Jr.	Michael "Dean"	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Tresch	Daniel	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis
Wood	Fred	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis

2011-2012 School Year

Starting Salary \$30,093.00

JUNIOR HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS

Activity	Name	Positions	Index	Stipend	Date Approved
COORDINATOR	<i>Tim Majerus</i>	Co-Coordinator	0.0525	\$ 1,579.88	
	<i>Jim Daniels</i>	Co-Coordinator	0.0525	\$ 1,579.88	
BASKETBALL	<i>Brad Breidenbach</i>	Boys Head Coach	0.070	\$ 2,106.51	
	<i>Justin Jenness</i>	Boys First Assistant	0.062	\$ 1,865.77	
	<i>Kyle Trafton</i>	Boys Assistant - 1	0.055	\$ 1,655.12	
		Boys Assistant - 2	0.055	\$ 1,655.12	
	<i>Sherry Breidenbach</i>	Girls Head Coach	0.070	\$ 2,106.51	
	<i>Kar Conner</i>	Girls First Assistant	0.062	\$ 1,865.77	
	<i>Shay Conroy</i>	Girls Assistant - 1	0.055	\$ 1,655.12	
		Girls Assistant - 2	0.055	\$ 1,655.12	
CHEERLEADERS		Advisor	0.030	\$ 902.79	
		Assistant Advisor	0.018	\$ 541.67	
BUILDERS CLUB	<i>Terri Daniels</i>	Co-Advisor	0.0075	\$ 225.70	
	<i>Kim Miller</i>	Co-Advisor	0.0075	\$ 225.70	
CROSS COUNTRY	<i>Mary Kepler</i>	Head Coach	0.065	\$ 1,956.05	
FOOTBALL	<i>Brad Breidenbach</i>	Head Coach	0.065	\$ 1,956.05	
	<i>Dean Ashley</i>	First Assistant	0.057	\$ 1,715.30	
	<i>Matt Woody</i>	Assistant - 1	0.050	\$ 1,504.65	
		Assistant - 2	0.050	\$ 1,504.65	
INTRAMURALS			0.030	\$ 902.79	
MATHCOUNTS	<i>Katherine Spraggins</i>	Advisor	0.015	\$ 451.40	

2011-2012 School Year

Starting Salary \$30,093.00

JUNIOR HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS

Activity	Name	Positions	Index	Stipend	Date Approved
MUSIC	<i>Bethany Rogers</i>	Instrumental Activities	0.034	\$ 1,023.16	
	<i>Bethany Rogers</i>	Vocal Activities	0.034	\$ 1,023.16	
	<i>Bethany Rogers</i>	Jazz Band	0.040	\$ 1,203.72	
	<i>Bethany Rogers</i>	Select Choir Director	0.040	\$ 1,203.72	
PHOTO CLUB		Advisor	0.015	\$ 451.40	
SKI CLUB		Advisor	0.015	\$ 451.40	
STUDENT COUNCIL	<i>Mandy Eike</i>	Advisor	0.0250	\$ 752.33	
TRACK & FIELD	<i>Mary Kepler</i>	Head Coach	0.065	\$ 1,956.05	
	<i>Teresa Majerus</i>	First Assistant	0.057	\$ 1,715.30	
	<i>Brad Breidenbach</i>	Assistant - 1	0.050	\$ 1,504.65	
		Assistant - 2	0.050	\$ 1,504.65	
VOLLEYBALL	<i>Tara Taylor</i>	Head Coach	0.065	\$ 1,956.05	
	<i>Patti Petersen</i>	First Assistant	0.057	\$ 1,715.30	
	<i>Ashley Jenness</i>	Assistant	0.050	\$ 1,504.65	
		Assistant	0.050	\$ 1,504.65	
WRESTLING	<i>Chad Armstrong</i>	Head Coach	0.065	\$ 1,956.05	
	<i>Mark Malone</i>	Assistant	0.050	\$ 1,504.65	

ELEMENTARY SCHOOLS ACTIVITY & ATHLETIC RECOMMENDATIONS

COORDINATOR	<i>Jim Daniels</i>	Coordinator	0.065	\$ 1,956.05	
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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 0/823/2011

SUMMARY:

Approve claims paid through August 18, 2011, as approved by the Finance Committee.

Members of the Finance Committee for July-September 2011 include: Stan Monger, Jeremy Bristol, Joe Irish, and Barb Thomas.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

10 - 12

<u>Agenda Items</u>	<u>Additional Information</u>
<p>10. Approve Additions to the Substitute List for the 2011-2012 School Year</p> <p>11. Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools</p> <p>12. Approve Out-of-District Student Attendance Agreement Requests for Placement in the Moore Public Schools</p>	

SUGGESTED ACTION: Approve All Items

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

10

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2011-2012 SCHOOL YEAR
Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 0/823/2011

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2011-2012 School Year as presented on the attached list.

SUGGESTED ACTION: Approve Substitute List for the 2011-2012 School Year

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

Lewistown Public Schools
2011-2012 SUBSTITUTE LIST

<u>SUBSTITUTE TEACHER/AIDE:</u>		<u>SUBSTITUTE SCHOOL FOOD:</u>	<u>SUBSTITUTE BUS DRIVERS:</u>
<u>NAME</u>	<u>NAME</u>	<u>NAME</u>	<u>NAME</u>
BARBER, Nancy	TRESCH, Debra	RENCH, Christine	
BEAUDRY, Darlene	WORKMAN, Kayce		
BYERLY, Cassie	YERMAN, Mary Lou		
FANYAK, Chuck			
GODDARD, Kimberly			
LEININGER, Dana			
MEADER, Patti			
MELTON, Shanna			<u>SUBSTITUTE CUSTODIANS:</u>
POPPENGA, Carol			<u>NAME</u>
SMITH, Margaret R.			

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN THE MOORE PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 0/823/2011

SUMMARY:

The Board of Trustees needs to approve the requests for out-of-district students to attend the Moore Public Schools as indicated on attachment.

SUGGESTED ACTION: Approve Out-of-District Student Attendance Agreement Requests for Placement in the Moore Public Schools

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

Student Attendance Agreements
Moore School District
2011-2012 School Year

	<u>Name</u>	<u>Address</u>	<u>Grade</u>
1	Bass, Gage	801 Horseshoe Bend, Lewistown, Montana	9
2	Bevis, Moriah	614 W. Washington Street, Lewistown, Montana	9
3	Bristol, Whitney	511 St. Joseph Drive #2C, Lewistown, Montana	8
4	Butcher, Gracia	2470 Wolverine Creek, Lewistown, Montana	6
5	Cundiff, Adysen	295 Buttermilk Curv, Lewistown, Montana	Pre K
6	Gaines, Grant	522 West Watson, Lewistown, Montana	Pre K
7	Gaines, Katheryn	522 West Watson, Lewistown, Montana	2
8	Hofer, Anthony	PO Box 25, Moore, Montana	11
9	Hofer, Bradley	PO Box 858, Moore, Montana	9
10	Hofer, Carver	PO Box 858, Lewistown, Montana	11
11	Hofer, Lori	PO Box 484, Lewistown, Montana	12
12	Hofer, Tammy	2360 King Colony Road, Lewistown, Montana	11
13	Klaus, Morgan	138 14th Avenue South, Lewistown, Montana	9
14	Kleinsasser, Colby	1216 5th Avenue South, Lewistown, Montana	11
15	Kleinsasser, Eljah	1216 5th Avenue South, Lewistown, Montana	7
16	Kleinsasser, Emalie	1216 5th Avenue South, Lewistown, Montana	9
17	McAllister, Chance	221 Bach Avenue C, Lewistown, Montana	8
18	McAllister, Jacob	221 Bach Avenue C, Lewistown, Montana	5
19	McAllister, Taylen	221 Bach Avenue C, Lewistown, Montana	10
20	Olson, Aaron	1117 West Broadway, Lewistown, Montana	11
21	Patnode, Hayden	180 Reservoir, Lewistown, Montana	5
22	Patnode, Rhett	180 Reservoir, Lewistown, Montana	2
23	Petzak, Tegan	367 Castle Ridge Drive, Lewistown, Montana	Pre K
24	Sloan, Aiden	101 Arrowhead Drive, Lewistown, Montana	Pre K
25	Stewart, Alivia	511 St. Joseph Drive #2C, Lewistown, Montana	11
26	Walter, Bradley	PO Box 518, Lewistown, Montana	11
27	Walter, Jessica	PO Box 361, Lewistown, Montana	6
28	Walter, Jordan	8992 Hanover Road, Lewistown, Montana	11
29	Walter, Melissa	8992 Hanover Road, Lewistown, Montana	12
30	Walter, Micaela	PO Box 361, Lewistown, Montana	12
31	Walter, Nicole	PO Box 518, Lewistown, Montana	12
32	Wilder, Wren	304 Hawthorne Avenue, Lewistown, Montana	9
33	Wollman, Mark	P. O. Box 21, Moore, Montana	9
34	Wollman, Melissa	PO Box 21, Moore, Montana	11
35	Workswright, Alice	207 Fluorite Drive, Lewistown, Montana	K

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 0/823/2011

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 23, 2011

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
OTTO, Josh	Route Bus Driver	School District #1	Approve appointment on schedule— TRANSP II Step 0 for up to 5.00 hours per day for up to 179 days	August 23, 2011	See attached memo.
LANTZER, Lee	Route Bus Driver	School District #1	Approve appointment on schedule— TRANSP II Step 0 for up to 2.00 hours per day for up to 179 days	August 23, 2011	See attached memo.
MILLER, Mary	Food Server, Resource Paraprofessional, Playground Aide	Lewis & Clark Elementary	Approve revision of contract to reflect actual hours worked for duties being performed—FS Step 3+45 for up to 2 hours per day; AIDE II Step 2+45 for up to 4.00 hours per day; AIDE III Step 2+45 for up to 1.25 hours per day.	August 23, 2011	See attached memo.
THAYNE, Melinda	Food Server	Lewis & Clark Elementary	Approve revision of contract to reflect actual hours worked for duties being performed—FS Step 2 for up to 4.00 hours per day.	August 23, 2011	See attached memo.
LITTLE, Jean	Food Server/Cashier	Fergus High School	Approve appointment on schedule— FS Step 0 for up to 3.75 hours per day for up to 181 days	August 23, 2011	See attached hiring recommendation.
STAHL, Angie	Food Server	Highland Park Elementary	Approve appointment on schedule— FS Step 0 for up to 3.50 hours per day for up to 181 days	August 23, 2011	See attached hiring recommendation.
BERG, Kelly	1 st Assistant Girls Basketball Coach	Lewistown Junior High School	Approve appointment on schedule— (0.055)	August 23, 2011	See attached memo.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 23, 2011

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
KAMP, DERREE	Library Aide Resource Aide Study Hall	Lewistown Junior High School	Approve revision in contract to reflect duties as assigned—AIDE I Step 6+45 for up to 1.50 hours per day; AIDE II Step 6+45 for up to 2.50 hours per day; CAR-Study Hall for up to 3.50 hours per day	August 23, 2011	See attached memo.
SAUBY, Barb	Resource paraprofessional	Lewistown Junior High School	Approve appointment on schedule— AIDE II Step	August 23, 2011	See attached memo.
DANIELS, Terry	Assistant Cross Country Coach	Fergus High School	Approve appointment on schedule— (0.085)	August 23, 2011	See attached memo.
BRISTOL, Jenni	School Secretary	Garfield Elementary School	Approve appointment on schedule— SEC II Step 0 for up to 8 hours per day for up to 220 days	August 23, 2011	See attached hiring recommendation.
BENNETT, Joel	Head Custodian	Fergus High School	Approve appointment on schedule— MAINT IV Step 0 for up to 8.00 hours per day for 260 days per year	August 23, 2011	See attached hiring rcommendation.

August 1, 2011

To: Sandi Chamberlain

From: Steve Klippenes

Re: Open route assignments

Sandi,

We have filled the following open routes, and made some adjustments to who is being assigned to which routes. In filling the open the routes, we have assigned drivers from our substitute pool as has been previously discussed with Jason and Mike.

Route #10 – Lee Lantzer (up to 2.00 hrs per day)

Route # 9 – Becky Baszczuk - (has already signed contract)

Route # 7 – Rob Odermann - (has already signed contract)

Route # 5 – Josh Otto (up to 5.00 hrs per day)

Will you please see that contracts are issued for both Josh Otto and Lee Lantzer as route drivers? Also as a reminder, we will need to get Activity and In-town contracts ready to sign by Orientation on August 22 that would be wonderful.

Thank you.



Steve

Memorandum

To: Jason Butcher, Superintendent
From: Michelle Trafton, Lewis & Clark Principal
Date: August 17, 2011
Re: Contract Revisions

Following is a recommendation for a contract revision for Mary Miller and Melinda Thayne to reflect duties assigned at Lewis & Clark Elementary:

Mary Miller:

AIDE II Step 2+45	Up to 4.00 hours per day	Up to 180 days
AIDE III Step 2+45	Up to 1.25 hours per day	Up to 180 days
FS Step 3+45	Up to 2.00 hours per day	Up to 181 days

Mary will no longer be working during the breakfast time as a Food Server at Lewis & Clark Elementary so that position was reduced by one hour per day. This will allow Mary to assist on the playground and in the CARE room, therefore 2.75 hours were added to the resource position (AIDE II) and .25 hours for playground (AIDE III).

Melinda Thayne:

FS Step 2	Up to 4.00 hours per day	Up to 181 days
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Melinda shared the breakfast duties with Mary but will now be serving breakfast everyday so her hours as Food Server at Lewis & Clark will increase by one hour per day.

Thank you.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Jean Little

For:

Job Title

Food Server/Cashier

Classification

FOOD SERVER

Step

0

Work location

Fergus High School

Date to begin work

August 23, 2011

Days per yr/Hrs per day

181 days per year / up to 3.75 hours per day

SELECTION COMMITTEE:

Cindy Giese

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on August 23, 2011.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Angie Stahl

For:

Job Title

Food Server

Classification

FOOD SERVER

Step

0

Work location

Highland Park Elementary

Date to begin work

August 23, 2011

Days per yr/Hrs per day

181 days per year / up to 3.50 hours per day

SELECTION COMMITTEE:

Cindy Giese

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on August 23, 2011.



LEWISTOWN JUNIOR HIGH SCHOOL
Jim Daniels, Co-Activities Coordinator
Mary Kynett, Co-Activities Coordinator
(406) 535-5419 Fax: (406) 535-2300

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, A. D. / Tim Majerus, Principal
DATE: August 17, 2011
RE: Extracurricular

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2011-2012 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Lewistown Junior High School:

Girls Basketball

Kelly Berg	Assistant Coach	(0.055)	\$1,655.12
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Shay Conroy's name was submitted in error for this coaching position on the August 8, 2011, agenda. Shay will be the Assistant Coach for Girls Basketball at Fergus High School and Kelly will coach at the Junior High.

Memorandum

To: Jason Butcher, Superintendent
From: Tim Majerus, Principal
Date: August 18, 2011
Re: Contract Recommendations

Following is a recommendation for a contract revision for Derree Kamp to reflect new duties assigned and a hiring recommendation to re-hire Barb Sauby:

Contract Revision:

Derree Kamp	AIDE I – Library	Up to 1.50 hours per day
	AIDE II – Resource	Up to 2.50 hours per day
	CAR – Study Hall	Up to 3.50 hours per day

Hiring Recommendation:

Barb Sauby	AIDE II – Resource	Up to 7.50 hours per day
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Due to resignations over the summer a resource position became available allowing the District to re-hire Barb for the 2011-2012 School Year.

Thank you for your consideration of this request.

Tim Majerus
Principal



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, Athletic Director
DATE: August 17, 2011
RE: Extracurricular Contract(s)

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2011-2012 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School:

Cross Country

Terri Daniels	Assistant Coach	(0.085)	\$2,557.91
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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Jenni Bristol

For:

Job Title

Elementary Secretary

Classification

SEC II

Step

0

Work location

Garfield Elementary School

Date to begin work

Fall 2011

Hrs per day/Days per yr

up to 8 hours/day for up to 220 days/year

SELECTION COMMITTEE:

Matt Lewis

Rebekah Rhoades

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at a Special Board meeting on August 8, 2011.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Joel Bennett, III

For:

Job Title

Head Custodian

Classification

MAINT IV

Step

0

Work location

Fergus High School

Date Effective

August 23, 2011

Days per yr/Hrs per day

260 days per year / 8 hours per day

SELECTION COMMITTEE:

Jerry Feller

Paul Stengel

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on August 23, 2011.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

14

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACT FOR THE CONSTRUCTION ACADEMY INSTRUCTOR

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 0/823/2011

SUMMARY:

The Board of Trustees needs to approve issuing a contract for Ron Peevey, Construction Academy Instructor at \$26.52 per hour for up to 8 hours per day for the 2011-2012 School Year, pending anticipated receipt of construction project contract.

SUGGESTED ACTION: Approve Issuing Contract to Ron Peevey, Construction Academy Instructor

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 0/823/2011

SUMMARY:

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

SUGGESTED ACTION: Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

***** SEE ATTACHED LIST OF SURPLUS PROPERTY *****

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 23rd day of August, 2011.

**STAN MONGER, CHAIR
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

ATTEST:

**MIKE WATERMAN
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

To be published in the News Argus on August 27, 2011

SURPLUS PROPERTY LIST

Building	Contact	Item	Quantity
LJHS	M Eike	Microwaves	5
LJHS	M Eike	Ranges	2
FHS	R Kuntzelman	Sousaphones	2
LINC	N Mattheis	Laminator	1
Storage Shed	M Waterman	Student Chairs	8
Storage Shed	M Waterman	Wooden Desk Chairs	1
Storage Shed	M Waterman	4-Drawer Filing Cabinet	1
Storage Shed	M Waterman	2-Drawer Filing Cabinet	2
Storage Shed	M Waterman	4-Shelf Rolling Unit	2
Storage Shed	M Waterman	Assorted Floor Tiles	8 boxes
Storage Shed	M Waterman	Projection Screen	1
Storage Shed	M Waterman	Galvanized Post	1
Storage Shed	M Waterman	Dryer	1
Storage Shed	M Waterman	Sinks with Faucets	3
Storage Shed	M Waterman	Student Desks Without Chairs	3
Storage Shed	M Waterman	Wood Desks	9
Storage Shed	M Waterman	5-ft Oak Wood Table	1
Storage Shed	M Waterman	Luxor Table	1
Storage Shed	M Waterman	Steel Monkey Bars	2
Storage Shed	M Waterman	Computer Cart with Wheels	1
Storage Shed	M Waterman	Bookshelf with Wheels	1
Storage Shed	M Waterman	2-Door Steel Cabinet with Wheels	1
Storage Shed	M Waterman	Merry-Go-Round Saucer	1
Storage Shed	M Waterman	6-foot Table	1
Storage Shed	M Waterman	Office Desk	1
Storage Shed	M Waterman	Corner Metal Table	1
Storage Shed	M Waterman	Pink/Blue Metal Office Desk	1
Storage Shed	M Waterman	5-foot Table	1
Storage Shed	M Waterman	Wooden Coffee Table	1
Storage Shed	M Waterman	Assorted Windows	8 boxes
Storage Shed	M Waterman	Student Desks with Lift Lid	6
Storage Shed	M Waterman	Metal and Glass Exterior Doors	7
Storage Shed	M Waterman	Interior Doors with Windows	4
Storage Shed	M Waterman	Wooden Door	1
Storage Shed	M Waterman	Assorted Bathroom Stall Dividers	4
Storage Shed	M Waterman	Metal Folding Chairs	2
FHS Track Building	M Waterman	Track Hurdles	20
FHS Track Building	M Waterman	Computer Carts	3
FHS Track Building	M Waterman	Green Metal Office Desks	12
FHS Track Building	M Waterman	Student Desks With Gold Chairs	10
FHS Track Building	M Waterman	Student Desks with Chairs	20
FHS Track Building	M Waterman	Blue Wooden Tables	2
FHS	Custodian	Desks	30

SURPLUS PROPERTY LIST

FHS	Custodian	Card Catalog	1
FHS	Custodian	Antique Bookshelves	2
JH	Custodian	Vertical Shelving	2
JH	Custodian	Folding Tray	1
JH	Custodian	Folding Lunch Table	2
JH	Custodian	Vertical Stacker	1
JH	Custodian	Magazine Rack	3
JH	Custodian	4-Drawer Filing Cabinet	4
JH	Custodian	Tuba Cases	2
JH	Custodian	6x4 Drawer Cabinet with Hutch	1
JH	Custodian	Overhead Cabinets	1
JH	Custodian	Wood Table	1
JH	Custodian	DJ Stand	1
JH	Custodian	Wooden Dumbells	50
JH	Tmajerus	Printer tables	2
GAR	Custodian	Magazine Rack	1
GAR	Custodian	AV Cart	1
GAR	Custodian	Right Connection	1
HP	Custodian	Overhead and Cart	1
HP	Custodian	Computer Stand	1
LINC	S Martin	10-Button Phones	15
LINC	S Martin	5-Button Phones	3
LINC	S Martin	6-Shelf Wooden Shelf	1
LINC	S Martin	7-Shelf Wooden Shelf	1
LINC	S Martin	Metal Student Desk	1
LINC	S Martin	4-Door Wooden Cabinet	1
LINC	S Martin	36-Slot Mail Sorter	1
LINC	S Martin	Dell Monitor	1
LINC	S Martin	Hitachi Sound Projector	1
LINC	S Martin	Signer Study Mate	1
LINC	S Martin	Beacon FS-100	1
LINC	S Martin	34-Button Phones	5
LINC	S Martin	ATT Model 5700 Phone	1
FHS	L Rinaldi	Typewriters	3
FHS	L Rinaldi	Overhead Projector	1
Gar	M Lewis	Multi Laser Disk Player	1
Gar	M Lewis	HP scanner	1
Gar	M Lewis	Magnavox VHS video camera	1

Surplus Equipment List - Summer 2011

*** Many PC's are PIII or older, have No RAM, and some no Hard Drive or Po

Quantity	Description	Location	Date Added
30	DVI Cables	FHS	26-Jul
2	HP Injet Printers	FHS	26-Jul
2	Flatbed Scanners	FHS	26-Jul
1	Dell Latitude C540/640 laptop		
1	Dell Latitude C840 laptop		
38	Dell Latitude C500/600 laptop		
23	Toshiba Satellite M20		
1	Dell PowerEdge 1850		
1	Dell PowerEdge 1600C		
1	Dell PowerEdge 600SC		
1	Dell PowerEdge 1300		
11	Apple Ile (disk drives, power adapters, monitors, etc.)	Garfield	
11	Dell Monitors		
4	ADC Monitors		
1	NEC Monitor		
1	ProVista Monitor		
1	Nobleview Monitor		
2	Power Macintosh 5200		
25	Keyboards		
12	Mice		
1	Dell PowerEdge 4200		
1	Leviton panel switch rack		
1	NCR Computer		
1	Kensington power adapter		
2	Boffin LTD CD-ROM server		
1	Maxtet CD-ROM tower server		
1	Dell PowerEdge 2400		
2	APC Smart UPS battery backups		
2	Dell Optiplex GX110		
1	Dell non-descript CPU		
21	Dell GX260		
9	Dell GX270		
1	Dell GX150		
2	Dell Optiplex 400		
1	HP "Kayak" CPU		
2	Panasonic dot matrix printers		
1	Panasonic LD30 laserdisc player		
1	IBM electric typewriter		
1	Panasonic KX-E400 electric typewriter		
2	HP Deskjet 710c		
1	HP Deskjet 692c		
2	HP Deskjet 694c		
1	Apple Imagewriter printer		

1	HP Scanjet 5100c scanner		
3	Linksys 24 port hub		
1	3Com 24 port hub		
1	Lucent wireless hub		
1	Okidata dot matrix pritner		
23	computer speakers		
1	Belkin 4 port KVM switch		
1	Linksys 16 port hub		
2	HP Deskjet 340 Mobile Printer		

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

0/823/2011

Agenda Item No.

16

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE HEAD START TRANSPORTATION AGREEMENT

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 0/823/2011

SUMMARY:

Lewistown Public Schools has contracted with Head Start for several years to provide transportation services for their students during the school year.

The Board of Trustees needs to approve this transportation agreement contract, which is renewed annually.

SUGGESTED ACTION: Approve Head Start Transportation Agreement

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Irish						
Monger						
Pierce						
Schelle						
Thomas						
Weeden						

AGREEMENT BETWEEN
LEWISTOWN SCHOOL DISTRICT #1
AND
CENTRAL MONTANA HEAD START, INC.

Agreement contract for transporting Head Start children in Lewistown School Districts bus. The following is an agreement and/or contract between Central Montana Head Start, Inc., hereinafter referred to as Head Start, and the Lewistown School District #1, hereinafter referred to as School District.

1. Head Start agrees to pay \$28.00 per route to the School District for use of the bus as delineated below.
2. School District will supply driver at all times for trips within the county. Driver must have Commercial license and First Aid/CPR certification. School District will be responsible for all insurance and liability coverage.
3. School district will supply one bus monitor on each bus at a rate of \$10.91 per hour up to a maximum of twenty hours per week. The bus monitor must have First Aid/CPR certification and be trained in Child abuse reporting procedures, confidentiality and other bus transportation safety measures.
4. School District will pay for all gas and oil along with maintenance.
5. School District will pick up and deliver children to Head Start on the following schedule: A.M. – deliver children to the Center by 8:30 a.m. and at 12:00; delivers children to drop off locations for the 12:00 and at 3:30 p.m. classes.
6. The School District will provide transportation for special education students who are dually enrolled. When only special education students are transported, Head Start will not be billed.
7. Records will be kept by drivers of miles driven and passengers carried. A copy of the log will be included with the monthly billing.
8. It is further understood Head Start will provide one weeks notice in advance for any special trip for which the bus would be utilized.
9. The Secretary position that dispatches for Head Start will fall under School Districts drug and alcohol policy for random testing. Head Start will be billed for the testing through the School District.
10. Billing will be sent to Head Start monthly. Send bill to 25 Meadowlark Lane, Lewistown, MT 59457.
11. Drivers and bus monitors providing services to Head Start will abide by the Head Start Standards of Conduct regarding respect for the unique identity of children and families, confidentiality, supervision of children and the use of positive methods of child guidance.
12. The School District bus used to transport Head Start children will meet all minimum federal, state and Head Start standards for the transportation of preschool children.
13. This agreement will be open for renegotiations or cancellation by either of the two parties on (30) days written notice or by mutual agreement at any time.

This agreement shall be in effect from September 1, 2011, through May 31, 2012, at which time it may be extended or renegotiated.

In agreement, hereto, are affixed the signatures of the duty authorized officials of CMHS, Inc. and the Lewistown School District #1.

Dated this ____ day of _____, 2011.

Director
Central Montana Head Start, Inc.

Jason Butcher, Superintendent
Lewistown School District #1

Board Representative, Central Montana Head Start, Inc.

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2011, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Stan Monger, Board Chair
 Jeremy Bristol
 Joe Irish
 Lisa Pierce
 Mary Schelle
 Barbara Thomas
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS
 2011-2012 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester					90 Days	Second Semester					89 Days
FIRST QUARTER					DAYS	THIRD QUARTER					DAYS
First Week	Aug	24 --	Aug	26	3	First Week	Jan	23 --	Jan	27	5
Second Week	Aug	29 --	Sept	2	5	Second Week	Jan	30 --	Feb	3	5
Third Week	Sept	6 --	Sept	9	4	Third Week	Feb	6 --	Feb	10	5
Fourth Week	Sept	12 --	Sept	16	5	Fourth Week	Feb	13 --	Feb	17	5
Fifth Week	Sept	19 --	Sept	23	5	Fifth Week	Feb	20 --	Feb	23	4
Sixth Week	Sept	26 --	Sept	30	5	Sixth Week	Feb	28 --	Mar	2	4
Seventh Week	Oct	3 --	Oct	7	5	Seventh Week	Mar	5 --	Mar	9	5
Eighth Week	Oct	10 --	Oct	14	5	Eighth Week	Mar	12 --	Mar	16	5
Ninth Week	Oct	17 --	Oct	19	3	Ninth Week	Mar	19 --	Mar	23	5
Tenth Week	Oct	24 --	Oct	28	5						43
					45						

SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Oct	31 --	Nov	2	3	First Week	Mar	26 --	Mar	30	5
Second Week	Nov	7 --	Nov	11	5	Second Week	Apr	2 --	Apr	4	3
Third Week	Nov	14 --	Nov	18	5	Third Week	Apr	10 --	Apr	13	4
Fourth Week	Nov	21 --	Nov	22	2	Fourth Week	Apr	16 --	Apr	20	5
Fifth Week	Nov	28 --	Dec	2	5	Fifth Week	Apr	23 --	Apr	27	5
Sixth Week	Dec	5 --	Dec	9	5	Sixth Week	Apr	30 --	May	4	5
Seventh Week	Dec	12 --	Dec	16	5	Seventh Week	May	7 --	May	11	5
Eighth Week	Dec	19 --	Dec	20	2	Eighth Week	May	14 --	May	18	5
Ninth Week	Jan	3 --	Jan	6	4	Ninth Week	May	21 --	May	25	5
Tenth Week	Jan	9 --	Jan	13	5	Tenth Week	May	29 --	Jun	1	4
Eleventh Week	Jan	17 --	Jan	20	4						46
					45						

B. Pupil Instruction Related Days (No School for Students)

		Totals
August 22	All Staff Orientation/PIR	1.0
August 23	PIR	1.0
October 20-21	Staff Development Days - Teachers Convention	2.0
November 2-3	Parent Teacher Conferences (Evening Only on 2nd, All Day on 3rd)	1.5
January 16	PIR	1.0
February 27	PIR	1.0
April 7	Parent Teacher Conference Evening <u>ONLY</u> (Regular School Day for Students)	0.5
		8.0

2011-2012 Regular Board Meetings		
July	25	5:30 p.m.
Aug	8	5:30 p.m.
Aug**	23	7:00 p.m.
Sept	12	7:00 p.m.
Sept	26	7:00 p.m.
Oct	10	7:00 p.m.
Oct	24	7:00 p.m.
Nov	14	7:00 p.m.
Nov	28	7:00 p.m.
Dec	12	7:00 p.m.
Jan	9	7:00 p.m.
Jan	23	7:00 p.m.
Feb	13	7:00 p.m.
Feb	27	7:00 p.m.
Mar	12	7:00 p.m.
Mar	26	7:00 p.m.
Apr	9	7:00 p.m.
Apr	23	7:00 p.m.
May	14	7:00 p.m.
May**	29	5:30 p.m.
June	11	5:30 p.m.
June	25	5:30 p.m.

C. Holidays (Dates Inclusive)

September 5	Labor Day
October 20-21	Fall Vacation (Teachers -- Convention)
November 3	Parent Teacher Conferences (Vacation Day for Students)
November 4	Vacation Day
November 23-25	Thanksgiving Vacation
December 21 - January 2	Christmas Vacation
January 16	PIR (Vacation Day for Students)
February 24	Vacation Day
February 27	PIR (Vacation Day for Students)
April 5-9	Spring Break
May 28	Memorial Day

** TUESDAY