

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Monday, October 26, 2009

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Report—Student Representative
4. Report—Committees of the Board
5. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

6. Other Items

PUBLIC PARTICIPATION

7. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

8. Minutes of the October 12, 2009, Board Work/Study Session
9. Minutes of the October 12, 2009, Regular Board Meeting

APPROVAL OF CLAIMS

10. Claims

CONSENT GROUP ITEMS

11. Substitute(s)

INDIVIDUAL ITEMS

12. Approve Personnel Report
13. Approve Head Start Transportation Agreement

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** Taylor Machler **Date:** 10/26/2009

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 10/26/2009

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 10/26/2009

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 10/26/2009

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Food Allergy Committee
- ❖ MCEL Recap
- ❖ Board Roundtable—Monday, November 9, 2009—5:00-7:00 p.m.—Garfield Elementary
- ❖ Board Tours—Tuesday, November 17, 2009
- ❖ Red Ribbon Week—October 26-30, 2009
- ❖ FHS Choir Concert—Tuesday, October 27, 2009—7:00 p.m.—FCPA
- ❖ Early Release—Wednesday, October 28, 2009—Curriculum Teams/Departmental
- ❖ Eagle Booster Meeting—Monday, November 2, 2009—7:00 p.m.—Yogo
- ❖ District 8 Honor Band/Choir—Monday, November 2, 2009—Geraldine
- ❖ No School—October 15-16, 2009—Fall Vacation/Teachers Convention
- ❖ Early Release—Wednesday, November 4, 2009—Parent/Teacher Conferences
- ❖ Parent/Teacher Conferences—November 4-5, 2009—Evening only on November 4
- ❖ No School—Friday, November 6, 2009—Vacation Day
- ❖ Home Athletic Games/Meets:
 - VB vs. Havre—Thursday, October 29, 2009—4:00/4:00/5:30 p.m.
 - FB – First Round Class A Football Playoffs—Saturday, October 31, 2009
 - VB – Central A Divisionals—November 6-7, 2009—Browning
 - FB – Second Round Class A Football Playoffs—Saturday, November 7, 2009

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE
2009-2010

Date	Group	Time	Meeting Site
November 9, 2009	Garfield Elementary	5:00-7:00 p.m.	Garfield Elementary School
November 23, 2009	Lewis & Clark Elementary	5:00-7:00 p.m.	Lewis & Clark Elementary School
December 14, 2009	Highland Park Elementary	5:00-7:00 p.m.	Highland Park Elementary School
January 11, 2010	FHS Staff	5:00-7:00 p.m.	Fergus High School
January 25, 2010	Junior High School	5:00-7:00 p.m.	Junior High School
February 8, 2010	Classified Staff	5:00-7:00 p.m.	Lincoln Board Room
February 22, 2010	LEA	5:00-7:00 p.m.	Lincoln Board Room
March 8, 2010	FHS Students	5:00-7:00 p.m.	Fergus High School
March 22, 2010	Admin Council	5:00-7:00 p.m.	Lincoln Board Room

SCHOOL BOARD TOURS

November 17, 2009

7:45 – 8:05		FHS - Meet with Scott Dubbs
8:10 – 9:03		Classroom Visitations
9:03 – 9:10		Travel to Highland Park
9:10 – 9:20		Highland Park - Meet with Sharon Redfern
9:20 – 10:20		Classroom Visitations
10:20 – 10:30		Travel to Garfield
10:30 – 10:40		Garfield - Meet with John Moffatt
10:40 – 11:35		Classroom Visitations
11:40 – 12:00		Lunch with Students
12:00 – 12:10		Travel to Lewis & Clark
12:10 – 12:20		Lewis & Clark – Meet with Matt Lewis
12:20 – 1:20		Classroom Visitations
1:20 – 1:30		Travel to Junior High
1:30 – 1:40		Junior High - Meet with Jerry Feller
1:40 – 2:40		Classroom Visitations

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 10/26/2009

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 10/26/2009

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the October 12, 2009, Board Work/Study Session
- Minutes of the October 12, 2009, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

MINUTES
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
OCTOBER 12, 2009

The Board of Trustees of School District Number One and High School District Number One held a Board Work/Study Session Monday, October 12, 2009, at 6:00 p.m. in the Lincoln Building Board Room, Lewistown, Montana.

TRUSTEES PRESENT: Chairman Dave Byerly, Monte Weeden,
Jennifer Granot, Stan Monger, Mary
Schelle, Jeremy Bristol

ROLL CALL

STAFF PRESENT: Superintendent Jason Butcher,
Business Manager/Clerk Mike Waterman,
Paul Stengel, Andrea Payne, Sandi
Chamberlain, Pat Weichel

OTHERS PRESENT: Dale Lambert

TRUSTEES ABSENT: Becky Jackson

There was no public input.

PUBLIC
PARTICIPATION

The Board examined the completed survey results regarding the Facilities Master Plan and recommendations made by the Facility Steering Committee. No consensus was reached, but several of the trustees were in favor of a new building. The advantages and disadvantages of exploring a renovation as an alternative to building was discussed as was community feedback. It was noted that a good deal of misinformation exists and would need to be addressed in order for a possible election to pass. The Board also acknowledged the reality of the economy, and recognized that this makes it impossible for some community members to support additional financing for the schools.

DISCUSSION -
FACILITIES
REVIEW

The meeting was adjourned at 6:55 p.m. (Bristol - unanimous).

ADJOURNMENT

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

MINUTES
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
OCTOBER 12, 2009

The Board of Trustees of School District Number One and High School District Number One held a regular meeting Monday, October 12, 2009, at 7:00 p.m. in the Lincoln Building Board Room, Lewistown, Montana.

TRUSTEES PRESENT: Chairman Dave Byerly, Monte Weeden, Jennifer Granot, Stan Monger, Mary Schelle, Jeremy Bristol

ROLL CALL

STAFF PRESENT: Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman, Sandi Chamberlain, Sharon Redfern, Jim Daniels, John Moffatt, Brenda Gruener, Aaryn Bell, Laura Gilskey, Bridget Sparks, Margee Smith, Scott Dubbs, Beth Kirsch, Tracy Conner, Andrea Payne, Pat Weichel, Paul Stengel, Cindy Giese

OTHERS PRESENT: Brooklyn Nason, Travis Sura, Student Representative Taylor Machler, Dale Lambert, Scott Kirsch, Jamie Sura, Kevin Myhre, Debbie Parsons, David Murray-Lewistown News-Argus, Joe Zahler-KXLO/KLCM Radio, and other interested parties

TRUSTEES ABSENT: Becky Jackson

Brooklyn Nason and Travis Sura led the group in the Pledge of Allegiance.

PLEDGE

Kindergarten staff, principals, and students provided a presentation on the National Kindergarten Conference held last July in Las Vegas, Nevada.

PRESENTATION -
NATIONAL
KINDERGARTEN
CONFERENCE

The Board discussed information received at the last regular meeting concerning peanut and nut allergies in children. Taylor Machler, student representative to the Board, noted that members of the Fergus High School Family, Career, and Community Leaders of America were interested in using this issue as one of their projects. It was decided that parents and staff would meet on the topic and bring their recommendations back at a later time.

DISCUSSION -
PEANUTS/NUTS
IN OUR SCHOOLS

Completed survey results examined at the work/study session held earlier in the evening regarding the Facilities Master Plan and recommendations made by the Facility Steering Committee were reviewed by the trustees. The Board generally indicated support of proposing a new building to the voters. Other potential building alternatives were also discussed.

DISCUSSION -
FACILITIES
REVIEW

A work/study session to further review building alternatives was tentatively scheduled for 7:00 p.m. on October 22, 2009. Architect John Eisen will be invited to attend.

DISCUSSION
CONTINUED -
FACILITIES
REVIEW

Taylor Machler reported on current events at Fergus High School.

REPORT -
STUDENT
REPRESENTATIVE

There was no report.

REPORT -
COMMITTEES OF
THE BOARD

Superintendent Jason Butcher and Business Manager/Clerk Mike Waterman spoke to the Board about a Montana Quality Education Coalition Meeting they recently attended. Mr. Waterman also mentioned several upcoming meetings which will be held to review the school district's financial picture.

CALENDAR ITEMS

Investment earning for September was reported with \$841.89 in the elementary funds and \$442.64 in the high school funds for a total of \$1,284.53.

REPORT -
INVESTMENT

It was noted that the October enrollment count has been submitted to the Office of Public Instruction with numbers continuing to drop. Schedules for the roundtables and school tours were also reviewed.

OTHER ITEMS

Debbie Parsons referenced a sign in the room that reads, "Learn from the past, live in the present, plan for the future." She encouraged the members of the Board to use that advice as they consider building projects.

PUBLIC
PARTICIPATION

Minutes of the Regular Board Meeting of September 28, 2009, were approved unanimously (Monger/Weeden).

APPROVAL OF
MINUTES

The claims referenced in the 2009-10 Bill Schedule and submitted through October 8, 2009, were approved unanimously (Granot/Schelle).

APPROVAL OF
CLAIMS

A motion to approve consent group items 14-16 was approved unanimously (Bristol/Granot).

CONSENT GROUP
ITEMS

14. Approve adding Anthony Brown, Amie Friesen, Joni Hartford, Mary Jenni, and Lorna Kolar to the Substitute Teachers/Assistants List.

APPROVE
SUBSTITUTES

15. Approve the Lewistown Junior High School General Ledger Report for student activity accounts during August, 2009.

APPROVE
LEWISTOWN
JUNIOR HIGH
SCHOOL GENERAL
LEDGER REPORT

16. Approve the Fergus High School General Ledger Report for student activity accounts during August and September, 2009.

APPROVE FERGUS
HIGH SCHOOL
GENERAL LEDGER
REPORTS

- | | |
|--|---|
| 17. Approve the Personnel Report - see Exhibit A (Monger/Schelle - unanimous). | APPROVE
PERSONNEL
REPORT |
| 18. Approve a request from the City of Lewistown to modify an easement that was granted in 1986 (Monger/Granot - unanimous). | APPROVE REQUEST
BY CITY OF
LEWISTOWN TO
MODIFY EASEMENT |
| 19. Approve revisions to the Transportation Policy and Procedures Handbook (Bristol/Weeden - unanimous). | APPROVE
REVISIONS TO
TRANSPORTATION
POLICY AND
PROCEDURES
HANDBOOK |
| 20. Approve ARRA Part B Federal Flow-Through Application to the Central Montana Learning Resource Center Cooperative in the amount of \$15,000.00 (Granot/Schelle - unanimous). | APPROVE ARRA
PART B FEDERAL
FLOW-THROUGH
APPLICATION |
| 21. Approve ARRA Part B Federal Flow-Through Application to the Central Montana Learning Resource Center Cooperative in the amount of \$65,000.00 (Bristol/Schelle - unanimous). | APPROVE ARRA
PART B FEDERAL
FLOW-THROUGH
APPLICATION |

The meeting was adjourned at 9:05 p.m. The next regular meeting will be held on October 26, 2009, at 7:00 p.m. in the Garfield Elementary School Gymnasium (Bristol - unanimous).

ADJOURNMENT

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: October 12, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
MALONE, Mark	Assistant Wrestling Coach	Lewistown Junior High School	Approve appointment on schedule—(0.050)	October 12, 2009	See attached memo.
TRAFTON, Kyle	Assistant Boys Basketball Coach	Lewistown Junior High School	Approve appointment on schedule—(0.055)	October 12, 2009	See attached memo.
FEIST, Robert	Adult Basic Education Instructor	Central Montana Education Center	Approve appointment on schedule at \$15.00 per hour for up 6 hours per day for up to 3 days per week	October 13, 2009 through June 30, 2010	See attached hiring recommendation.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

10

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 10/26/2009

SUMMARY:

Approve claims paid through October 22, 2009, as approved by the Finance Committee.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

11

<u>Agenda Items</u>	<u>Additional Information</u>
11. Approve Substitute(s)	

SUGGESTED ACTION: Approve All Items

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE SUBSTITUTE(S)

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 10/26/2009

SUMMARY:

The following individual(s) need Board approval in order to be placed on the:

Substitute School Food List:

Rosemary Lafever

SUGGESTED ACTION: Approve Substitute(s)

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 10/26/2009

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: October 26, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
NETTE-RAU, Lisa	Behavioral Aide	Garfield Elementary	Approve appointment on schedule— BEHAVIORAL AIDE III Step 0 for up to 7.5 hours per day	October 26, 2009	See attached memo.

Central Montana Learning Resource Center Cooperative

215 SEVENTH AVENUE SOUTH, LEWISTOWN, MONTANA 59457
OFFICE (406) 535-9012 FAX (406) 535-7455

M E M O

DT: October 20, 2009

TO: Jason Butcher, Sandi Chamberlain, Lewistown Board of Trustees

FR: Dale Lambert

RE: Aide position

Because of the instructional demands at Garfield I would like to recommend the hiring of an additional aide.

Lisa Nette-Rau

Garfield Elementary

Resource Room Aide: Behavior Aide III Step 0

Up to 7.5 hours/day

Budget #: 115-20-750-1000-117-750 (ARRA funds)

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/26/2009

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE HEAD START TRANSPORTATION AGREEMENT

Requested By: Board of Trustees
Prepared By: Jason Butcher
Date: 10/26/2009

SUMMARY:

Lewistown Public Schools has contracted with Head Start for several years to provide transportation services for their students during the school year.

The Board of Trustees needs to approve this transportation agreement contract, which is renewed annually.

SUGGESTED ACTION: Approve Head Start Transportation Agreement

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

AGREEMENT BETWEEN
LEWISTOWN SCHOOL DISTRICT #1
AND
CENTRAL MONTANA HEAD START, INC.

Agreement contract for transporting Head Start children in Lewistown School Districts bus. The following is an agreement and/or contract between Central Montana Head Start, Inc., hereinafter referred to as Head Start, and the Lewistown School District #1, hereinafter referred to as School District.

1. Head Start agrees to pay \$28.00 per route to the School District for use of the bus as delineated below.
2. School District will supply driver at all times for trips within the county. Driver must have Commercial license and First Aid/CPR certification. School District will be responsible for all insurance and liability coverage.
3. School district will supply one bus monitor on each bus at a rate of \$10.30 per hour up to a maximum of twenty hours per week. The bus monitor must have First Aid/CPR certification and be trained in Child abuse reporting procedures, confidentiality and other bus transportation safety measures.
4. School District will pay for all gas and oil along with maintenance.
5. School District will pick up and deliver children to Head Start on the following schedule: A.M. – deliver children to the Center by 8:30 a.m. and at 12:00; delivers children to drop off locations for the 12:00 and at 3:30 p.m. classes.
6. The School District will provide transportation for special education students who are dually enrolled. When only special education students are transported, Head Start will not be billed.
7. Records will be kept by drivers of miles driven and passengers carried. A copy of the log will be included with the monthly billing.
8. It is further understood Head Start will provide one weeks notice in advance for any special trip for which the bus would be utilized.
9. The Secretary position that dispatches for Head Start will fall under School Districts drug and alcohol policy for random testing. Head Start will be billed for the testing through the School District.
10. Billing will be sent to Head Start monthly. Send bill to 25 Meadowlark Lane, Lewistown, MT 59457.
11. Drivers and bus monitors providing services to Head Start will abide by the Head Start Standards of Conduct regarding respect for the unique identity of children and families, confidentiality, supervision of children and the use of positive methods of child guidance.
12. The School District bus used to transport Head Start children will meet all minimum federal, state and Head Start standards for the transportation of preschool children.
13. This agreement will be open for renegotiations or cancellation by either of the two parties on (30) days written notice or by mutual agreement at any time.

This agreement shall be in effect from September 1, 2009, through May 31, 2010, at which time it may be extended or renegotiated.

In agreement, hereto, are affixed the signatures of the duty authorized officials of CMHS, Inc. and the Lewistown School District #1.

Dated this ____ day of _____, 2009.

Director
Central Montana Head Start, Inc.

Jason Butcher, Superintendent
Lewistown School District #1

Board Representative, Central Montana Head Start, Inc.

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2009-2010 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Support staff as they find ways to motivate students in the required testing process.
2. Implement (maximize the positives, minimize and/or alleviate the negatives) whatever recommendations are approved by the Board during 2008-2009 regarding full-time kindergarten.

Goal Area 2: Facilities

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Complete the process to develop, with staff and community, a 10-year facilities plan. Research financing options, and develop and implement a plan to secure community understanding and approval of it.
2. Conclude by February 28, 2010, a feasibility study about how to get out of the Lincoln Building, secondary to results of the Facility Study and Plan.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Obtain data on parent use of Infinite Campus portal and utilize data to increase usage.
2. Implement steps to reach out to the community (don't wait for people to come to us), such as: visiting local coffee clubs, radio programs, newspaper articles and columns/opinions (from staff, administrators and trustees).
3. Assess our efforts to reach out to the community – including steps taken during 2008-2009 – and fine tune and improve for 2009-2010.

Goal Area 4: Technology

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Develop a plan to insure that we are investigating and, wherever necessary and affordable, implementing new technologies for cost-efficient delivery of technology for students and staff (such as expanding terminal services, implementing virtualization, proven open-source software solutions).
3. Encourage and support the expanded use of instructional aids for the classroom (projectors, interactive white boards, document cameras).
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Insure that, beginning in 2009-10, the technology staff is consulted and included in textbook/publisher decisions as these decisions increasingly have technology components and impacts.
6. Develop and implement a plan to address the technology generational gap (between staff and students).
7. Determine if and how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).
8. Develop a timeline on researching, understanding and implementing a plan to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Seek input from staff on non-financial ways to make jobs more rewarding.
2. Seek to remain competitive with classified, certified and administrative wages and benefits.
3. By September 30, 2009, assess and implement efforts to improve communication with our staff (including roundtables, regular building visits by administrators and suggestions from staff).

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways, prior to January 1, 2010, to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2010, a review of the Strategic Plan with the adoption of new one-year goals and objectives (2010-2011) and two-year goals and objectives (2011-2012). Revisit our five-year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.
6. Need to have budget talks with projections early in the fall with an idea for retirement incentives, etc. by November 2009.
7. Have budget projections and potential cuts presented to the public before the School Election held in May of 2010.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Dave Byerly, Chairman
 Jeremy Bristol
 Jennifer Granot
 Becky Jackson
 Stan Monger
 Mary Schelle
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS
 2009-2010 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester	89 Days	Second Semester	91 Days
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FIRST QUARTER	DAYS	THIRD QUARTER	DAYS
First Week	Aug 25 -- Aug 28 4	First Week	Jan 25 -- Jan 29 5
Second Week	Aug 31 -- Sept 4 5	Second Week	Feb 1 -- Feb 5 5
Third Week	Sept 8 -- Sept 11 4	Third Week	Feb 8 -- Feb 12 5
Fourth Week	Sept 14 -- Sept 18 5	Fourth Week	Feb 15 -- Feb 19 5
Fifth Week	Sept 22 -- Sept 25 4	Fifth Week	Feb 22 -- Feb 25 4
Sixth Week	Sept 28 -- Oct 2 5	Sixth Week	Mar 1 -- Mar 5 5
Seventh Week	Oct 5 -- Oct 9 5	Seventh Week	Mar 8 -- Mar 12 5
Eighth Week	Oct 12 -- Oct 14 3	Eighth Week	Mar 15 -- Mar 19 5
Ninth Week	Oct 19 -- Oct 23 5	Ninth Week	Mar 22 -- Mar 26 5
Tenth Week	Oct 26 -- Oct 30 5	Tenth Week	Mar 29 -- Mar 30 2
	45		46

SECOND QUARTER	DAYS	FOURTH QUARTER	DAYS
First Week	Nov 2 -- Nov 4 3	First Week	Mar 31 -- Apr 1 2
Second Week	Nov 9 -- Nov 13 5	Second Week	Apr 6 -- Apr 9 4
Third Week	Nov 16 -- Nov 20 5	Third Week	Apr 12 -- Apr 16 5
Fourth Week	Nov 23 -- Nov 24 2	Fourth Week	Apr 19 -- Apr 23 5
Fifth Week	Nov 30 -- Dec 4 5	Fifth Week	Apr 26 -- Apr 30 5
Sixth Week	Dec 7 -- Dec 11 5	Sixth Week	May 3 -- May 7 5
Seventh Week	Dec 14 -- Dec 18 5	Seventh Week	May 10 -- May 14 5
Eighth Week	Jan 4 -- Jan 8 5	Eighth Week	May 17 -- May 21 5
Ninth Week	Jan 11 -- Jan 15 5	Ninth Week	May 24 -- May 28 5
Tenth Week	Jan 19 -- Jan 22 4	Tenth Week	Jun 1 -- Jun 4 4
	44		45

B. Pupil Instruction Related Days (No School for Students)

August 21	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
September 21	PIR	1.0
October 15-16	Staff Development Days - Teachers Convention	2.0
November 4-5	Parent Teacher Conferences (Evening on 4th, All Day on 5th)	1.5
January 18	PIR	1.0
April 8	Parent Teacher Conference (Evening ONLY--Regular School Day for Students)	0.5
Floating	One Day PIR (or Two 1/2 Days)	0.5
		9.0

Totals

2009-2010 Regular Board Meetings		
July	27	5:30 p.m.
Aug.	10	5:30 p.m.
Aug.	24	7:00 p.m.
Sept.	14	7:00 p.m.
Sept.	28	7:00 p.m.
Oct.	12	7:00 p.m.
Oct.	26	7:00 p.m.
Nov.	9	7:00 p.m.
Nov.	23	7:00 p.m.
Dec.	14	7:00 p.m.
Jan.	11	7:00 p.m.
Jan.	25	7:00 p.m.
Feb.	8	7:00 p.m.
Feb.	22	7:00 p.m.
Mar.	8	7:00 p.m.
Mar.	22	7:00 p.m.
Apr.	12	7:00 p.m.
Apr.	26	7:00 p.m.
May	10	7:00 p.m.
May	24	7:00 p.m.
June	14	5:30 p.m.
June	28	5:30 p.m.

C. Holidays (Dates Inclusive)

September 7	Labor Day
September 21	PIR (Vacation Day for Students)
October 15-16	Fall Vacation (Teachers -- Convention)
November 5	Parent Teacher Conferences (Vacation Day for Students)
November 6	Vacation Day
November 25-27	Thanksgiving Vacation
December 21-January 1	Christmas Vacation
January 18	PIR (Vacation Day for Students)
February 26	Vacation Day
April 2-5	Spring Break
May 31	Memorial Day