

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Fergus High School – Library
1001 Casino Creek Drive
Lewistown MT 59457**

Monday, January 11, 2010

BOARD ROUNDTABLE DISCUSSION

5:00 P.M. TO 7:00 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Presentation—Beau Wright, Fulbright Teacher Exchange
4. Presentation—Rich Kuntzleman, Magic Music Days Competition
5. Discussion—Facilities
6. Report—Student Representative
7. Report—Committees of the Board
8. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

9. Report—Election Update
10. Other Items

PUBLIC PARTICIPATION

11. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

12. Minutes of the December 14, 2009, Regular Board Meeting
13. Minutes of the December 29, 2009, Special Board Meeting

APPROVAL OF CLAIMS

14. Claims

CONSENT GROUP ITEMS

15. Approve Substitute(s)
16. Approve Lewistown Junior High School Activity Fund Report for November 2009
17. Approve Fergus High School Activity Fund Report for November 2009

INDIVIDUAL ITEMS

18. Approve Personnel Report
19. Decision on Early Retirement Incentive

EXECUTIVE SESSION

20. Superintendent's Evaluation

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

3

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION—BEAU WRIGHT, FULBRIGHT TEACHER EXCHANGE PROGRAM

Requested By: Board of Trustees Prepared By: Beau Wright Date: 01/11/2010

SUMMARY:

Beau Wright, FHS Government Teacher, would like to present to the Board of Trustees information regarding the Fulbright Teacher Exchange Program. Beau has made it through the first step of the selection process. The Peer Review Committee reviewed Beau's application and has recommended him for further consideration in the program.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						



THE Fulbright program was established in 1946 under legislation introduced by Senator J. William Fulbright of Arkansas. The Fulbright Program became part of the Fulbright-Hays Act (the Mutual Educational and Cultural Exchange Act) which was signed by President Kennedy in 1961.

The Fulbright Program is the flagship international exchange program sponsored by the U.S. government designed to increase mutual understanding of the people of the United States and people of other countries. The Fulbright Program provides participants—chosen for their academic merit and leadership potential—with the opportunity to study, teach and conduct research, exchange ideas and contribute to finding solutions to shared international concerns.

The Fulbright Classroom Teacher Exchange Program provides opportunities for teachers to participate in direct exchanges of positions with colleagues from other countries for a semester or academic year. By living and working in the cultures of their host countries, Fulbright teachers gain an understanding and appreciation of the similarities and differences in national cultures and education systems. Fulbright teachers enrich their schools and communities with a new awareness of other cultures and of events occurring in different parts of the world, providing students and citizens with new perspectives about the world in which they live.

Fulbright exchanges result in continuing relationships between schools, some of which establish their own student and faculty exchanges and Internet links. In other instances, exchanges benefit local communities by providing them with international resources that are not otherwise available. International collaborations such as these foster enduring relationships and continuously provide students with opportunities to increase their subject knowledge and understand its relevance in the greater context of the world. Participating teachers develop and share their expertise with colleagues abroad, and schools gain from the experience of having an international resource in their communities.

Full-time U.S. teachers are eligible to apply for a year-long or semester-long direct exchange of teaching positions with a counterpart in another country teaching the same subject(s) at the same level. Fulbright program staff in the U.S. and abroad match U.S. and overseas candidates in the spring of each year. Fulbright staff then propose matched-exchanges that each candidate and each school administration must approve before the program takes place.

PROGRAM administration



ADMINISTRATION OF THE PROGRAM IS PERFORMED BY SEVERAL ENTITIES IN THE US AND ABROAD:



The J. William Fulbright Foreign Scholarship Board (FSB), composed of 12 educational and public leaders appointed by the President of the United States, formulates policy for the administration of the program, establishes criteria for the selection of candidates and approves candidates nominated for awards.



The United States Department of State, Bureau of Educational and Cultural Affairs develops policies to assure fulfillment of the purposes of the Program and administers it with the assistance of binational commissions and foundations in 50 countries, United States Embassies in 100 other countries, and a number of cooperating agencies in the United States. The Office of Global Educational Programs is responsible for administering the Fulbright Classroom Teacher Exchange Program.

In collaboration with the Bureau of Educational and Cultural affairs, **binational commissions and foundations** draw up the annual program plan for exchanges, in consultation with participating schools and organizations in the host country. They also screen, interview and recommend to the FSB qualified candidates for grants. In the United Kingdom, the partner organization is the British Council and in Switzerland, ch Youth Exchange. In a country without a commission or foundation, the Public Affairs Section of the U.S. Embassy develops the program and supervises it locally.



The Academy for Educational Development (AED), under a cooperative agreement with the Department of State, administers the Fulbright Classroom Teacher Exchange Program and the Distinguished Fulbright Awards in Teaching.

SEE fulbright.state.gov
FOR MORE INFORMATION

OTHER FULBRIGHT OPPORTUNITIES

The Fulbright Program also offers grant opportunities for students, scholars, and professionals to travel, study, conduct research and work abroad.

The primary source of funding for the Fulbright Program is an annual appropriation made by the United States Congress to the Department of State. Participating governments and host institutions in foreign countries and the United States also contribute financially.

TIMELINE

DATES	DESCRIPTION
October 15, 2009	Deadline for electronic submission of application and reference postmark deadline for 2010-11.
October – November 2009	Applications screened for eligibility and completeness.
November – December 2009	Peer Review Committees conduct phone interviews with eligible applicants.
December 2009 – January 2010	All applicants are notified of their status after completion of all Peer Review interviews.
Spring 2010	Candidate matching process takes place between January and late March. Those applicants proposed for a match are required to submit additional documentation and undergo a physical examination by a physician. Final FSB approval of an exchange assignment or seminar is contingent upon the candidate's submission of a satisfactory medical report. Candidates who are not matched are notified by mid-April.
May 2010	Matched candidates and school administrator participate in a preparatory meeting in Washington, DC or another U.S. city.
August 2010	Orientation in Washington, DC, for selected exchange teachers. Teachers leave for exchange positions.

Following the application deadline in October, the Academy for Educational Development screens all applications for eligibility and completeness. Eligible applications are forwarded to Peer Review Committees, who read the applications and conduct phone interviews with the applicants. The Committees, consisting of program alumni, teachers, and education administrators, evaluate candidates for their professional qualifications, motivation, seriousness of purpose, adaptability, and commitment to the program as evidenced in their written applications and their performance in the interviews. The Committees then recommend the highest quality applications for further consideration. All applicants are notified of their status by January after completion of all Peer Review interviews. Applicants not recommended for participation in the program will not be considered further for an exchange. They may re-apply for any future program cycle.

The months following the interviews are devoted to the matching process, in which the State Department's Bureau of Educational and Cultural Affairs

works together with AED and partners in the participating countries to match recommended U.S. applicants with international applicants. A number of criteria are considered when making matching recommendations, including similarity of teaching assignments, similarity of schools, training and years of experience, location, housing availability, and personal qualities and plans as revealed in the applicant's essay. Before being recommended for a match, applicants to some countries may need to participate in an oral language evaluation.

Preference is given to applicants who have not previously participated in the program, and may be given to applicants who have not previously lived in the host country. Other factors being equal, and to the extent possible, applicants are chosen to represent a broad ethnic and geographic diversity. Where possible, preference is given to veterans. Not all applicants recommended by the Peer Review Committees will be selected for a grant. Regrettably, the number of qualified candidates always exceeds the number of available grants.

International teachers, who must apply in their country of residence, are screened and recommended according to FSB policies by Fulbright Commissions or other educational authorities abroad. Recommended international teachers are then matched with U.S. counterparts, and are proposed for exchange at the same time as their U.S. partners.

Teachers selected for an exchange will be required, at their own expense, to have a physical examination for themselves and all accompanying dependents. Final FSB approval of an exchange is contingent upon the candidate's submission of a satisfactory medical report. Teachers will also be required to attend a day-long spring preparatory meeting in May and a week-long pre-departure orientation in August. These sessions are considered an essential part of the exchange, and therefore applicants should not make travel or vacation plans for the first week of August.

Teachers who are not matched with an international teacher are eligible to apply for future program cycles.



TERMS OF AWARD

The terms of the award for teacher assignments vary from country to country and are described in detail in the Participating Countries section. In general, exchange teachers are granted a leave of absence with pay and benefits and use their regular salary to cover daily expenses while abroad. International teachers are also generally paid by their home schools, and replace their U.S. counterparts at no additional cost to the hosting school. The U.S. Department of State provides supplemental maintenance allowances to teachers from the Czech Republic, Hungary, India, and Mexico to cover living costs in the U.S. (\$33,000 for year-long, \$16,500 for semester). U.S. Teachers receive supplemental allowances as noted in the Participating Countries section.

All teachers should investigate the cost of living for themselves and any accompanying family members in the proposed country of assignment. Teachers must make sure that they have sufficient funds available to support themselves while on the exchange and need to be aware of fluctuating exchange rates.

All Fulbright teachers receive transportation awards. Since all costs for dependents' travel are the participants' responsibility, teachers interested in taking their families abroad must investigate the cost of transportation for their dependents.

Orientation costs, including travel to Washington and food and lodging at the orientation will be paid by the United States Department of State for the exchange teacher only.

Modest supplemental health insurance coverage will be provided to teachers selected for an exchange. Please note that accompanying dependents are not included in this coverage. However, additional coverage for the grantee and/or accompanying dependents may be purchased through the United States Department of State. Passport fees are also the responsibility of the applicant.

EXCHANGE ARRANGEMENTS

The majority of teachers exchange positions directly with international teachers and take over their teaching assignments. A few teachers go abroad for one-way assignments (if available). U.S. teachers of foreign languages typically teach English overseas, while their exchange partners teach their native languages in the United States.

FAQs



CAN I APPLY FOR COUNTRIES NOT LISTED IN THE APPLICATION?

No. Although the list of participating countries may change periodically, you may only apply for countries listed in the application for the year that you apply.

CAN I APPLY FOR SUBJECTS/LEVELS THAT I DON'T CURRENTLY TEACH EVEN IF I'M CERTIFIED TO TEACH OTHER SUBJECTS/LEVELS?

No. Since an international teacher will be assuming your duties while you are on exchange, the placement of the international teacher in your school is based on the subject and level that you currently teach.

DO I HAVE TO SPEAK A FOREIGN LANGUAGE TO PARTICIPATE IN THE PROGRAM?

Yes, if you are applying for France, Mexico, or Switzerland. No if you are applying to any other participating country..

I'M A SPECIAL EDUCATION TEACHER. CAN I APPLY TO THE PROGRAM?

Yes. but special education exchanges are only offered in the United Kingdom.

IF I'M A GUIDANCE COUNSELOR, SCHOOL PSYCHOLOGIST, LIBRARIAN, NURSE, OR MEDIA SPECIALIST AM I ELIGIBLE TO APPLY?

No. Unfortunately, participating countries do not recruit for these positions. These are highly specialized positions, which makes a direct exchange of job responsibilities difficult.

WHO PAYS ME WHILE I'M ON EXCHANGE?

Your school district continues to pay your salary, and the international teacher's home school district continues to pay her/his salary for the duration of the exchange. In addition, U.S. teachers and international teachers from the Czech Republic, Hungary, India, and Mexico will receive a supplemental maintenance allowance.

WHERE WILL I LIVE WHILE I'M ON EXCHANGE?

Housing arrangements are the private responsibility of grantees. Teachers are expected to locate suitable housing for their partner and vice-versa before going on exchange. Most teachers on programs in France, Switzerland, and the U.K. exchange housing with their partners. Fulbright recommends the following options when making housing determinations: 1) finding each other temporary housing for a week to ten days upon arrival in the host country; 2) finding housing on your own in the open market with suggestions from your exchange partner; 3) asking your exchange partner to locate local, in-country rental options that might meet your needs; 4) exchanging housing with your exchange partner if both partners are in agreement.

CAN I TAKE MY FAMILY ON EXCHANGE WITH ME?

Yes. Many exchange teachers take their families on exchange, but at their own expense. See individual country listings for restrictions.

FAQs

CAN I APPLY WITH MY SPOUSE, WHO IS ALSO A TEACHER?

Yes, teaching couples may apply. However, because of the limited number of international candidate couples with similar qualifications, it may not be possible to arrange assignments in the same locality or to place both teachers.

I CAN'T GO ON EXCHANGE FOR A WHOLE YEAR. ARE THERE OTHER POSSIBILITIES?

Yes. India and the United Kingdom also offer semester long exchanges. See specific country listings for more details.

CAN I DO A TEACHER EXCHANGE IN THE SUMMER?

No. Unfortunately, direct exchanges are not available during the summer.

IS THERE AN AGE LIMIT? CAN I APPLY FOR AN EXCHANGE AFTER I RETIRE?

While there is no age limit for participating in the program, you must have a full-time teaching position to apply.

IS THERE A COST TO MY SCHOOL FOR PARTICIPATING IN AN EXCHANGE?

No. U.S. teachers participating in a direct exchange of teaching positions are granted a leave of absence with pay and benefits, and use their regular salaries to cover daily expenses while abroad. International teachers are paid by their home schools, and replace their U.S. counterparts at no additional cost to the hosting school. U.S. schools are asked to cover substitute costs for a number of days while the international teacher attends required Fulbright meetings.

CAN MY ADMINISTRATOR CHOOSE THE INTERNATIONAL TEACHER WHO WILL TAKE MY PLACE?

No, but they do have a chance to review the application of the proposed international teacher and accept or decline the exchange before final selection. All applicants must submit an Administrative Approval form at the time of application. Those applicants applying for a direct exchange of teaching positions must submit the form approved "with salary." The Administrative Approval form does not obligate the school or the district to accept an international teacher, only to approve the U.S. candidate's application to the program for a possible exchange. If an applicant is proposed for a direct exchange of teaching positions, Fulbright forwards the applicant's immediate supervisor and district official the application of the international teacher. The application includes: educational background, professional experience, letters of recommendation, teaching credentials, interview results and other supporting documentation. Once the administration receives the proposal packet, they should review it with the applicant.

If the applicant or the administration finds the proposed exchange in any way unsatisfactory, the applicant or the administration may decline the proposal and Fulbright will search for a more suitable match. Only after all parties have agreed that the exchange is acceptable will the final selection and exchange take place.

ARE INTERNATIONAL TEACHERS CERTIFIED TO TEACH IN THE U.S.?

International teachers undergo a rigorous screening and interview process by U.S. Embassies or Fulbright Commissions in their own countries before their applications are forwarded to the United States. We use the results of these interviews and other supporting documents to find a match for your school's particular needs. All international teachers must be fluent in English and be fully credentialed to teach in their own countries before they can apply to the program. Since the Fulbright teacher will not technically be employed by your district and will remain employed and paid by his/her own international school, the majority of states waive the credential for the teacher. Other states give the teacher an emergency or temporary certification, or they have a specific exemption for exchange teachers. In addition, the U.S. Department of Education recognizes that Fulbright teachers are not directly hired by the U.S. school and are therefore not subject to the qualification provisions delineated by the No Child Left Behind Act (NCLBA).

WHAT HAPPENS IF THE INTERNATIONAL TEACHER HAS PROBLEMS WHILE ON EXCHANGE IN THE U.S.?

U.S. teachers selected for an exchange are required to set up a support network for the incoming international teacher before leaving the United States. To assist the incoming international teacher, schools must also designate an official mentor teacher, who will assist the international teacher on-site. In addition, the U.S. hosting school and international teacher are supported by AED for the duration of the exchange. In the event that problems arise, AED is there to offer assistance.

CAN I DO A ONE-WAY EXCHANGE?

One-way assignments are rare but may be available depending on funding and interest by a particular country. A U.S. applicant may not apply directly for a one-way assignment, however, if you answer "Yes" to Question E in the application, you will be considered for a one-way assignment should a suitable assignment become available. In that case, you would need to take a leave of absence, or your school would need to cover your teaching assignment while you are away.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION—RICH KUNTZELMAN, MAGIC MUSIC DAYS COMPETITION

Requested By: Board of Trustees Prepared By: Rich Kuntzelman Date: 01/11/2010

SUMMARY:

With the blessing of the high school administration the Fergus High School Symphonic Band is undertaking preparations to audition for the Magic Music Days competition in Anaheim, California, March 18-21, 2011. The trip will include a competition performance, several workshops from college professors and professional musicians, a possible performance at the Shriner's Hospital in Los Angeles, and two days of enjoying everything that Disneyland has to offer.

The trip will be paid for by individual students as well as fundraising efforts. The Fergus band does not expect any District funds to be used, but we would gladly accept anything that is offered to us.

Travel arrangements are being made through Educational Discovery Tours with Rich Kuntzelman being the local contact person.

Thank you for your consideration – Rich Kuntzelman, Director of Bands

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: DISCUSSION—FACILITIES

Requested By: Board of Trustees Prepared By: Mike Waterman Date: 01/11/2010

SUMMARY:

The Board of Trustees would like to continue the discussion on facilities and look at the site options being considered for a new middle school building.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

THE STATE OF MONTANA
GRANT DEED TO STATE LAND

KNOW ALL MEN BY THESE PRESENTS that the State of Montana ("Grantor"), acting by and through the State Board of Land Commissioners, whose address is, P.O. Box 201601, Helena, MT, 59620-1601, in consideration of Grantee's promise to use the following lands for public purposes under §77-2-351, MCA, does hereby grant to the City of Lewistown, ("Grantee") whose address is 712 West Main, Lewistown, MT 59457, in trust for the people of the State of Montana, the following described lands:

A tract of land located in the Southeast Quarter and the Southwest Quarter of section 15, Township 15 North, Range 18 East, P.M.M., containing 29.532 acres more or less as more particularly described in Certificate of Survey # 624 on file at the Fergus County Clerk and Recorder's office.

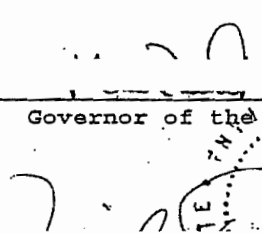
PROVIDED FURTHER, that the public use of the above-described lands by the City of Lewistown is restricted to those uses associated with a public natural park and development of one or more public facilities. There restrictions on the use of the tract are more particularly described in the "Agreement between the Department of Public Health and Human Services and the City of Lewistown" dated March 5, 1999, a copy of which is attached hereto as exhibit "A". However, whenever the above-described lands shall cease to be used for the above-described public purposes, or cease to be owned by the City of Lewistown, title to the above-described lands shall revert to the State of Montana upon written notice to the Grantee. Within 30 days of this notice of reversion, the City of Lewistown may request a contested case hearing before the Board or the Board's designee to determine whether the terms of this Deed have been violated and reversion of these lands is warranted. The Board shall be the trier of fact and its decision shall be reviewable by the local District Court as any other decision under a contested case proceeding under §2-4-701, et seq., MCA.

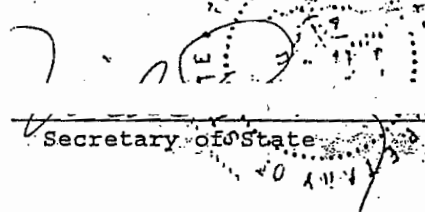
PROVIDED FURTHER, that this conveyance is subject to any and all valid reservations, exceptions, restrictions, limitations, conditions, or provisions, if any, as may be contained in Patents, Deeds, grants, or laws of the United States of America; and EXCEPTING AND RESERVING to the State of Montana all title in and to all coal, oil, oil shale, gas, phosphate, sodium and other mineral deposits, geopressured brine, associated gases and steam in whatever form, and any other geothermal resources having a temperature greater than 40°C in the above described land which have not already been reserved by the United States, except sand, gravel, building stone, and brick clay, whether now known or hereafter found to exist therein, together with the right for itself and its lessees to enter upon the said lands, to prospect for, drill, develop, mine and remove such mineral deposits and utilize the geothermal resources so reserved and to occupy and use so much of the surface of such lands as may be required for all purposes reasonably extending to the exploring for, mining and removal of such minerals and the production of heat, steam, electrical power, and of electrolytic by-products from geothermal resources thereon, but the lessee shall make just payment to the Grantee for all damage done to the premises by reason of such entry upon the land and the use and occupancy of the surface thereof.

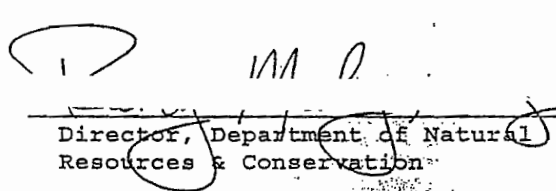
SUBJECT to all exceptions, reservations, easements, rights of way and restrictions of record.

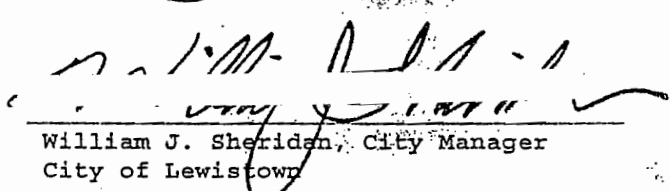
TO HAVE AND TO HOLD the said land with all appurtenances thereto unto the said Grantee, the City of Lewistown, in trust for the people of the state of Montana..

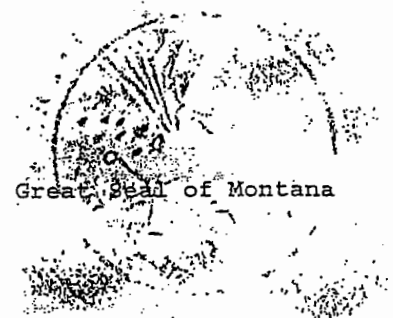
IN TESTIMONY WHEREOF, the state of Montana has caused these presents to be executed by the Governor and to be attested by the Secretary of State and countersigned by the Director of the Montana Department of Natural Resources and Conservation, and the Great Seal of the State and the Seal of the State Board of Land Commissioners to be hereunto affixed this 30th day of December, 1999.



Governor of the State of Montana


Secretary of State


Director, Department of Natural Resources & Conservation


William J. Sheridan, City Manager
City of Lewistown


Great Seal of Montana


Board of Land Commissioners

State of Montana
County of Fergus
Filed for record FEB 15 2000 3:30
o'clock 9 m. and duly recorded in
Volume of page
records of Fergus County, Montana
Kathy A. Schmitz
County Clerk and Recorder
By
Fid Deputy

Mr. W. J. Sheridan
City of Lewistown
305 W. Wilson

54466

(2)

Resolution No. _____

**A RESOLUTION AUTHORIZING THE CITY
MANAGER TO ENTER INTO AN AGREEMENT
ON BEHALF OF THE CITY OF LEWISTOWN
WITH THE DEPARTMENT OF PUBLIC HEALTH
AND HUMAN SERVICES PROVIDING FOR THE
TRANSFER OF STATE LANDS TO THE CITY OF
LEWISTOWN**

WHEREAS, the City of Lewistown desires to obtain approximately 29.532 acres of property belonging to the State of Montana commonly known as the "State Home" or "Home for the Aged", pursuant to the provisions of Section 77-2-351 Montana Code Annotated; and,

WHEREAS, an agreement has been reached with the State of Montana, Department of Public Health and Human Services, concerning the terms and conditions of the transfer which agreement is attached hereto as Exhibit A and by reference incorporated in its entirety herein; and,

WHEREAS, the consideration for the proposed transfer is a binding commitment by the City to use the property to provide a community service or benefit that fulfills a public purpose, as described in the agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEWISTOWN, that the City Manager is hereby authorized to execute the agreement attached as exhibit A, and proceed with all such matters as may be necessary to complete the transfer of the State Land as herein described.

PASSED AND APPROVED this _____ day of March, 1999.

AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES AND THE CITY OF LEWISTOWN FOR THE TRANSFER OF PROPERTY

I. PARTIES

The Parties to this Agreement are the Department of Public Health & Human Services (hereinafter "Department"), an agency of the State of Montana, and the City Of Lewistown (hereinafter "City"), a governmental entity of the State of Montana.

The responsibilities and rights of the Department may be undertaken or asserted by any State entity that is a successor to the Department or to which the Department or other executive entity delegates or assigns those responsibilities and rights.

II. PURPOSE

The purpose of this Agreement is to set the terms and conditions for the transfer of a parcel of real property, from the Department to the City subject, however, to the authority of the Montana State Land Board (hereinafter "State Land Board") as provided by law.

This Agreement is binding upon the Parties to the extent permitted by law and to the extent that the terms are approved by the State Land Board.

III. PROPERTY DESCRIPTION

The property is approximately 29.532 acres and is more particularly described in metes and bounds and by a drawn survey that upon preparation and agreement of the parties is to become Attachment A to this Agreement.

The property description is that prepared by the City and presented to the Department for the purposes of the proposed transaction. The proposed property description is acceptable for the purposes of the City.

The Parties agree that the property description, as proposed, is acceptable to both Parties.

IV. PRIOR AND PROPOSED USES OF THE PROPERTY

The property is a portion of the grounds for the Montana Mental Health Nursing Care Center administered by the Department. The property is not needed for the services provided through the

Center and the State has no other public purposes to which the property could be dedicated.

The property currently provides a significant area of open space with natural amenities within the City and adjacent to the Center.

The City is proposing to dedicate the majority of the property for public park purposes and to use a portion of the site for possible future development of one or more public facilities. The Parties agree that there is significant public need for and value in providing a public natural park for the residents of the Center and the citizens of the City and area.

The City has viewed and studied the property and determined that the property as described is appropriate as a natural park. The City furthermore has the intention of maintaining the site as a public natural park. The City has also identified a portion of the property as a potential site for one or more public facilities such as an educational, institutional or cultural facility.

V. LEGAL PREREQUISITES TO TRANSFER

The Parties agree that the property is state land within the meaning of the definition of "state land" at 77-1-101(6), MCA, is surplus institutional land as described in 77-2-302, MCA and that therefore the disposition of the land is the legal responsibility of the State Land Board and is to be undertaken in accordance with the terms of 77-2-302(1), MCA. Furthermore, the Parties agree that the proposed transfer is subject to the provisions of 77-2-351, MCA which provides for the transfer of state lands to public entities, inclusive of a city.

Both 77-2-302 and 77-2-351, MCA provide that the transaction must be reviewed and approved by the State Land Board, must be done in consultation with the appropriate legislative committee, must be found by the State Land Board to be in the State's best interest, and must be done with a 60 day public notice of the terms of the proposed transfer.

In addition, the Parties agree that the transaction, as is any state land sale or transfer, is subject to the requirements of the Montana Environmental Policy Act and the Montana State Antiquities Act.

In accordance with the Montana Environmental Policy Act, there must be prior to transfer of the property an environmental assessment conducted for the property to note the natural values and to consider those values in the conduct of the transfer and to consider the possible impacts of the proposed uses for the property upon those natural values and society.

In accordance with the Montana State Antiquities Act, there must be prior to transfer of the property a survey to determine if there are any sites or values of historical significance to the property. If there are any sites or values of historical significance, then appropriate measures must be undertaken to document those sites and values and provide, as appropriate and feasible, protection for them.

VI. CONSIDERATION

77-2-351, MCA provides that the consideration in a transfer of state land to another public entity may be in part or whole a binding commitment to use the property to provide a community service or benefit that fulfills a public purpose. The determination as to whether a community service or benefit fulfills a public purpose and may in part or whole be the consideration for a transfer is the responsibility of the State Land Board.

The Parties agree that the consideration for the transfer of the property that is the subject of this Agreement should be the use of the property for the purposes stated in this Agreement. The Parties agree that the proposed consideration must be reviewed and approved by the State Land Board.

In addition, the Parties agree that the lighting district fees assessed by the City for the property and charged to the Department in 1996 and any maintenance district or other fees that may have yet to be assessed up to the date of the transaction are to be waived by the City.

VII. STATUS OF PROPERTY SITE FOR PURPOSES OF ENVIRONMENTAL AND HISTORICAL SURVEYS

The property currently is used as pasture and receives use as an informal open space recreation area.

There have been no prior environmental assessments of the property.

The City has obtained a comprehensive survey of the cultural resources of the property. The survey, dated July 1997, includes, in addition to the assessment of cultural resources, detailed profiles of the geological, physiological, botanical, and floral features and resources of the site. The survey did not identify on the site any historical or archaeological features.

VIII. OBLIGATIONS OF PARTIES

The Department agrees to seek the assistance, review and approval

of the proposed transaction by the State Land Board and other State entities as necessary.

The Department agrees to draft the necessary documents to memorialize the agreement of the Parties as to responsibilities, inform the State Land Board and other State entities of the proposed transaction and to effect the transfer.

The Department is requesting that the Department of Natural Resources & Conservation provide guidance on the purposes and elements of an environmental assessment for the purposes of meeting the requirements of the Montana Environmental Policy Act and that the State Historical Society provide guidance on the purposes and elements of an historical survey for the purposes of meeting the requirements of the Montana State Antiquities Act.

The City agrees to obtain and pay the necessary costs of a land survey for the purpose of legally identifying the property to be transferred.

The City agrees to obtain and pay the necessary costs of any studies that the State Land Board determines is necessary.

IX. CONDITIONS FOR TRANSFER

The Parties agree that the transfer is subject to the review and approval of the State Land Board and must be conducted in accordance with 77-2-302 and 77-2-351, MCA, the Montana Environmental Policy Act, and the Montana State Antiquities Act.

The Parties agree that the transfer is exclusively for providing a public natural park and for the possible future development of one or more public facilities. Any public facility to be developed must be publicly owned and operated and used on a regular basis for public purposes directly benefiting the public such as educational, institutional, cultural, or other similar activities.

The City agrees that it may only use the property for providing a public natural park and for the possible development of one or more public facilities to be used on a regular basis for public purposes directly benefiting the public such as educational, institutional, cultural, or other similar activities. The public facility must be publicly owned. The facility may be leased by the City for the purpose of operation to a private entity subject to its use in accordance with the terms of this agreement. The City further agrees that the deed of transfer is to include a reversionary right for the State that provides for the reversion of the property to the State should the City fail to use the property for the public purposes allowed for by this agreement and by the conditions placed upon the transfer of the property by the State Land Board.

The City agrees that, in consultation with the Montana Department of Natural Resources & Conservation and other appropriate State entities, it will manage the property to appropriately protect any natural resources of significance identified upon the property, if feasible, in relation to the public purposes for which the property is to be transferred the City.

The City agrees that, in consultation with the Montana Historical Society, it will document any historical sites or values identified upon the property and will seek to preserve those sites or values, if feasible, in relation to the public purposes for which the property is to be transferred.

Dated 3-5-99

Laurie Ekanger
Director
Department Of Public Health & Human Services

Mayor
City Of Lewistown

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

6

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Taylor Machler Date: 01/11/2010

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational Report

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

7

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees Prepared By: Committee Date: 01/11/2010

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

8

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees Prepared By: _____ Date: 01/11/2010

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

9

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—ELECTION UPDATE

Requested By: Superintendent Prepared By: Mike Waterman Date: 01/11/2010

SUMMARY:

Mike Waterman, Business Manager/Clerk, will report on the election calendar and procedures for 2010.

Attached are the Terms of Office Listing and the 2010 School Election Calendar.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2010	Expire 2011	Expire 2012
SCHOOL DISTRICT #1	Jeremy Bristol Dave Byerly	Jennifer Granot Becky Jackson Stan Monger	Mary Schelle Monte Weeden

School District #1 Two (2) - Three (3) Year Terms:

_____ 3 year term (to expire in 2013)
_____ 3 year term (to expire in 2013)

Petitions Filed for Nomination of School Board Trustee:

MAY 4, 2010
SCHOOL ELECTION CALENDAR

December 20, 2009 through March 25, 2010	<p>Trustee candidates file for election. Nomination petition and Oath of Candidacy must be filed with election administrator. No person signing a petition may sign more nomination petitions than there are trustee positions open. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS HE OR SHE MEETS THIS DEADLINE.</p> <p>Candidates from county high school districts with enrollments of 2,000 or more or first-class districts in counties with populations of 15,000 or more must file a form C-1-A, and if desired, a form C-3 with the district clerk and Montana Commissioner of Political Practices within 5 days of filing for office. (13-10-201(6), 13-37-201, 20-3-305 and 20-3-344, MCA) [No earlier than 135 days, or no later than 40 days before election.]</p>
End of January	<p>Contact the Montana Commissioner of Political Practices (MCP) office at (406) 444-2942 if you are in</p> <p>(1) a first-class district located in a county with populations of 15,000 or more, OR</p> <p>(2) a county high school district with an enrollment of 2,000 or more and did NOT receive a notice and a packet of information from the MCP.</p> <p>(13-37-206, MCA)</p>
Updated in 2009 (SB 276) Changes	<p>County election administrator mails address confirmation forms to electors who have requested absentee ballots for subsequent elections.</p> <p>The county election administrator will mail the address confirmation forms in January. You still must contact your county election administrator for the permanent absentee ballot list.</p>
February 18, 2010	<p>First day elector can request an absentee ballot. Voters who wish to vote absentee may request an absentee ballot in writing or in person starting at this date until noon the day before the election. Remember to include the following on the application for absentee ballot:</p> <ul style="list-style-type: none"> ● A section on the form allowing the voter to become part of the permanent absentee list <p>(13-13-211 and 13-13-214, MCA) [75 days before election]</p>
March 25, 2010	<p>Trustees call for an election. At least 40 days before the election, the trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) the polling site(s) (if changed from previous school election); and 4) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot. The resolution must be delivered to the county election administrator at least 35 days before the election, but it need NOT be posted. The trustees must also appoint three election judges per precinct. The resolution should appear in the board minutes. An election may also be called by the county superintendent, county commissioners, board of public education or the trustees of a community college. 20-20-401, 20-20-201, and 20-20-203, MCA</p>
March 30, 2010	<p>Last day to file resolutions for school election with county election administrator.</p> <p>(20-20-201(2), MCA) [no later than 35 days before election]</p>
April 4, 2010 (Next Business Day is April 5, 2010)	<p>Voter registration closes. A voter must register by this deadline to vote in the school election. County election administrator prepares registration list. It is not necessary to publish any notice of closing of voter registration. (20-20-311 and 20-20-312, MCA) [30 days before election]</p>

April 4 – April 14, 2010	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district AND posted in at least three public places in the district, provided that in incorporated cities and towns at least one notice must be posted in each ward or precinct. Radio or television notice may supplement the notice. The notice must include 1) the date and polling places of the election, 2) polling place hours, 3) each proposition to be considered by the electorate, 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions and 5) where and how absentee ballots may be obtained. (20-20-204, MCA) [not less than 20 days or more than 30 days before election]
April 8, 2010 (By 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file declaration of intent. (13-10-211(3), MCA) [not less than 26 days before the election]
April 8, 2010 (After 5 p.m.)	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees cancel the trustee election. They must then give notice that a trustee election will not be held. (20-3-313, MCA)
By April 9, 2010	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. See School Election Handbook for more information. Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot. This resolution must include the durational limit, if any, on the levy. [not less than 25 days before election] 13-12-201, 20-20-401, and 15-10-425, MCA
April 14, 2010	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <ul style="list-style-type: none"> • The ballot • Instructions for voting and returning the ballot • A secrecy envelope, free of any marks that would identify the voter • A self-addressed, return envelope with affirmation printed on the back of the envelope (20-20-401, MCA) [at least 20 days prior to election]
April 22-May 24, 2010	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commission of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]
April 24, 2010	Last day to notify election judges of appointment. (20-20-203, MCA) [not less than 10 days before election]
February 18 until noon May 3, 2010	Deadline for absentee requests. Absentee ballots may be requested 75 days before the election but no later than noon the day before the election. *If the voter has a health emergency between 5 p.m. the Friday before the election (April 30) and noon on the election day (May 4), an emergency request for an absentee ballot may be made by noon on the election day (May 4.) (13-13-211, MCA)
May 3, 2010 (By 5 p.m.)	Absolute last day for write in candidates to file a declaration of intent (13-10-211, MCA) A declaration of intent may be filed after the deadline and until 5 pm the day before the election only if a candidate for the office that the write in candidate is seeking: dies, withdraws from the election or is charged with a felony offense.

May 3, 2010	Deliver certified copy of the lists of registered electors for each polling place to the district by election administrator before the election day. District then delivers list(s) to election judges prior to opening of polls. (20-20-313, MCA)
May 4, 2010	Notify election judges of the names of write-in candidates
May 4, 2010	ELECTION DAY. (20-20-105, MCA) The election administrator must prepare polling places, print ballots, ensure election judges are present and conduct a fair and unbiased election. (Title 13, Chapter 13, and 20-20-203, 20-20-401, and 20-20-411, MCA)
April 22-May 24, 2010	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commissioned of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]
Following receipt of the tally sheets from all polls AND By May 19, 2010 (Next regular or special board meeting following the election)	Trustees canvass votes, issue certificates of election and publish results. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. (20-20-415 and 416, MCA) [within 15 days after the election]
Within 15 days after receipt of certificate of election. (20-20-416 MCA)	Candidate completes and files oath of office with the County Superintendent. Newly elected trustees may not be seated until the oath is filed. (20-3-307, 20-1-202, 1-6-101, MCA)
May 15, 2010	Deadline for trustees to hold organizational meeting. (20-3-321, MCA)[not later than the third Saturday in May]
June 1, 2010	Deadline for trustees to request county election administrator to conduct school election for next year. (20-20-417, MCA)
Additional References: Sample forms can be found at this address. http://www.opi.mt.gov/SchoolFinance/ElecHB.html 1-1-307, MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed. 20-3-205, MCA. The county superintendent has general supervision of the schools of the county within the limitations prescribed by this title and shall perform the following duties or acts: (2) administer and file the oaths of members of the boards of trustees of the districts in the county in accordance with the provisions of 20-3-307. 1-6-101, MCA. Every court, judge, clerk of any court, justice, notary public, and officer or person authorized to take testimony in any action or proceeding or to decide upon evidence has power to administer oaths or affirmations. (MASBO takes special care in preparation of the annual election calendar however, if you find a mistake or oversight, please notify the MASBO office so corrections can be noted in future newsletters and in future calendars. Thank You.)	



Distributed by:
Montana
Office of Public Instruction
Denise Juneau, State Superintendent

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

10

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 01/11/2010

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ MHSA Annual Meeting
- ❖ Construction Academy
- ❖ Board Roundtable—Monday, January 25, 2010—5:00-7:00 p.m.—JHS
- ❖ FHS BPA Region 3 Conference—Monday, January 18, 2010—Great Falls
- ❖ Eagle Booster Game Feed and Raffle—Monday, January 18, 2010—7:00 p.m.
- ❖ No School—PIR Day—Monday, January 18, 2010—Building Level Issues/CPR & AED
- ❖ Adult Education Registration—Tuesday, January 19, 2010—Noon-5:00 p.m.—CMEC
- ❖ Home Athletic Games/Meets:
 - GBB vs. Park High— Friday, January 15, 2010—4:15/5:30/7:00 p.m.
 - BBB vs. Browning—Saturday, January 16, 2010—2:00/3:30/5:00 p.m.
 - GBB vs. Billings Central—Tuesday, January 19, 2010—5:30/7:00 p.m.
 - WR – Class A Duals—Friday/Saturday, January 22-23, 2010—TBA

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						



MONTANA HIGH SCHOOL ASSOCIATION
2010 ANNUAL MEETING

Monday, January 18, 2010
Red Lion Colonial Inn
Helena, Montana

PROPOSALS

1. Proposal to Amend Eighth Grade Participation Rule----- 1
Presented by: Alberton Public Schools
2. Proposal to Amend Transfer Rule ----- 2
Presented by: Manhattan Public Schools
3. Proposal to Study the Adoption of Competitive Cheer----- 3
Presented by: Flathead and Glacier High Schools
4. Proposal to Study the Adoption of Another Female Sport ----- 3
Presented by: Flathead and Glacier High Schools
5. Proposal to Awards for Football & Class A Soccer ----- 4
Presented by: Frenchtown High School
6. Proposal to Amend Clock Stoppage for Football-----4-5
Presented by: Frenchtown High School

1. PROPOSAL TO AMEND EIGHTH GRADE PARTICIPATION RULE

Alberton Public Schools propose the following amendment to By-Laws, Article II, Section (5) STUDENT BELOW NINTH GRADE, subpart 5.1 on page 20 of the current MHSA Handbook:

- 5.1 ~~No student who is enrolled in a grade below the ninth shall be eligible to participate in an Association contest, except as noted in Part C or eighth grade students meeting the following requirements:~~
- ~~a. Eighth grade student(s) may play on a high school volleyball and basketball team. The number allowed for practice/participation would be those needed to make a scrimmage type situation for the team. This would be twelve (12) for volleyball and ten (10) for basketball. A track team without sufficient numbers for a relay team may use eighth grade students only on their relay teams. (A high school team may have more than one eighth grade student on their team.)~~
 - ~~b. Permission for eighth grade participation must be requested by the school and authorization granted by the Executive Director of the MHSA. All eighth grade player names will be submitted to the MHSA Executive Director prior to their first practice. Those eighth grade practice participants would be eligible to play in the varsity contests upon meeting all eligibility criteria and upon approval granted by the MHSA Executive Director.~~
 - ~~c. Eighth grade students allowed to participate by the Executive Director will have eight semesters of high school eligibility remaining when they enroll in the ninth grade.~~

~~The official MHSA waiver form must be used.~~

- 5.1 ***Eighth grade students are allowed to play in any sanctioned MHSA sport in all classes (AA, A, B, C) if the local school district has approved participation for eighth grade students.***

Eighth grade students who are allowed to participate by their local school district will have eight semesters of high school eligibility remaining when they enroll in the ninth grade.

Rationale:

1. Takes the decision out of the hands of the MHSA Executive Director or Executive Board and places it at the local level. Each and every district would decide whether to allow eighth grade students the opportunity to participate.
2. Would allow smaller schools a chance to fill junior varsity schedules.
3. Would help fill smaller wrestling weights for schools.

As Montana's enrollment numbers shrink, the time has arrived that we allow eighth grade students the chance to participate. The decision would be local control only.

2. PROPOSAL TO AMEND THE TRANSFER RULE

Manhattan Public Schools propose the following addition to By-Laws, Article II, Section (10) TRANSFER RULE, subpart 10.1 on page 23 of the current MHSA Handbook:

10.1 Any student who transfers from one member high school, home school, or non-member school to a member high school is ineligible to participate in a varsity Association Contest for 90 P.I. days or its equivalent in districts with extended school days/four day weeks from the date of enrollment in the school to which he/she transfers. A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 9, 10, 11 and 12, **EXCEPT** the following students may be declared eligible:

- h. A student who is participating as a member of a cooperatively-sponsored activity and transfers, for the first time in his/her high school career, from one school participating in the cooperatively-sponsored activity to another school in the cooperatively-sponsored activity is eligible for that activity for the sport season in which the transfer occurs. The ninety-day period of ineligibility for varsity competition will apply for all other athletic activities, beginning from the date of enrollment at the school to which he/she transfers.***

Rationale:

This proposal allows student athletes who are members of a varsity co-op team to continue to be eligible for participation on their team should they transfer between the cooperative schools. Under the current rule, a varsity athlete who changes schools but stays on the same team is ineligible for varsity competition for 90 pupil instruction days.

The rule will protect school enrollment from drastic changes as the moving athlete must serve the 90 day waiting period before they become eligible to participate in any other MHSA sport outside the season in which they transfer.

3. PROPOSAL TO STUDY THE ADOPTION OF COMPETITIVE CHEER AS AN MHSA SPORT

In accordance with Rules and Regulations, Section (24) Policy on Interschool Activities on page 45 of the MHSA Handbook, Flathead and Glacier High Schools propose the following:

That the membership authorizes the Executive Board to appoint a committee to study the possible adoption of competitive cheerleading for females.

Rationale:

The percentage of boys participating in MHSA athletic competitions continues to exceed that of our girls. The large numbers in football make it nearly impossible to equalize these numbers if we continue to offer an equal number of boys' and girls' athletic activities. This would be a relatively easy competition addition because most of our member schools already have cheerleading programs in place.

Fiscal Note:

Cost for the additional travel associated with competitions. Also a possibility that increased participation may result as the status of being a cheerleader rises as it is included as an athletic competition in our schools. The MHSA would have to consider the cost of running another state level competition. However, from brief research and discussions on the possible addition of cheerleading it appears that other states have found this to be a popular, fiscally positive event.

4. PROPOSAL TO STUDY THE ADOPTION OF AN ADDITIONAL MHSA SPORT FOR FEMALES

In accordance with Rules and Regulations, Section (24) Policy on Interschool Activities on page 45 of the MHSA Handbook, Flathead and Glacier High Schools propose the following:

That the membership authorizes the Executive Board to appoint a committee to study the possible adoption of another sanctioned, competitive sport for females. Sports to be considered for adoption will include: gymnastics, badminton, bowling, skiing and any other the committee deems worthy of exploration.

Rationale:

The percentage of boys participating in MHSA athletic competitions continues to exceed that of our girls. The large numbers in football make it nearly impossible to equalize these numbers if we continue to offer an equal number of boys' and girls' athletic activities. In our district's survey of our student athletes our females expressed the greatest interest in gymnastics, badminton and skiing. Through discussion with MHSA leadership the possibility of bowling was discussed as it is one of the sports being most considered in other states.

Fiscal Note:

The costs incurred with additional travel, coaches and equipment required to add a girls' competitive athletic activity.

5. PROPOSAL TO AMEND THE AWARD RULE FOR FOOTBALL / CLASS A SOCCER

Frenchtown High School proposes the following amendments to Awards, Athletic Awards, Section III. Football, Item C and to Section V. Soccer, item B on pages 82-83 of the current MHSA Handbook:

III. Football

C. State Semi-Finalist

1. Team - A **third place** trophy will be awarded to each semifinalist that fails to qualify for the state championship game.
2. Individual - No individual awards are to be presented.

V. Soccer

B. State Semi-Finalist – Class A

1. Team - A **third place** trophy will be awarded to each semifinalist that fails to qualify for the state championship game.
2. Individual - No individual awards are to be presented.

Rationale:

The MHSA should award a third place trophy to each semifinalist football and soccer (Class A) team that fails to qualify for the state championship game. MHSA already awards a semifinalist trophy to each team, but the wording “semifinalist” on the present trophy is difficult for the casual high school football/soccer observer/fan to understand and truly appreciate the accomplishment of those teams. By giving third place trophies to each semifinalist football and soccer (Class A) team that fails to qualify for the state championship game the MHSA will clearly and concisely recognize the accomplishment of those teams. It is true if this rule is adopted there will be two teams in each classification who will “tie” for third place each year, but both already get the semifinalist trophy. Also, it is a common practice in athletics, most notably done in Olympic sports like boxing and wrestling, where bronze medals are given to both of the semifinalist athletes that fail to qualify for the championship match.

6. PROPOSAL TO AMEND THE CLOCK STOPPAGE RULE FOR FOOTBALL

Frenchtown High School proposes the following amendment to Football, I-General Rules and Regulations, item (16) on pages 120-121 of the current MHSA Handbook:

- (16) Classes A, B and C: In the second half of any Class A, B or C (8 and 6 player) football game, any time the score differential reaches 35 points or more, the clock will not be stopped when:
- A. The ball goes out-of-bounds.
 - B. A forward pass is incomplete.
 - C. A score occurs (unless it reduces the point spread to less than 35 points).
Note: the clock continues to run after a score through the next free kick.
 - D. A fair catch is made or awarded.
 - E. A touchback occurs.
 - F. A first down is declared.

If the score differential falls below 35 points, normal timing procedures will be utilized.

If at any time in the game the score differential reaches 55 points or greater the contest will be terminated with the existing score and the team leading the contest declared the winner.

The clock will continue to be stopped on all other situations as specified by National Federation Rule 3.4.4 (penalty, time out, end of period).

Rationale:

It is time to revisit the issue of the mercy rule for high school football games in Montana. What exactly is being accomplished by some of the stronger high school football teams scoring 80, 90 or even 103 points more than overmatched and overwhelmed opponents? What is accomplished is the potential for bad public relations, unnecessary injuries, poor sportsmanship, accusations of strong teams running up the score on weaker teams (true or false), and demoralizing losses that could ruin the losing team's entire season, hamper its rebuilding efforts, and create hard feelings between neighboring communities that could last for years.

BOARD OF TRUSTEES ROUNDTABLE SCHEDULE**2009-2010**

Date	Group	Time	Meeting Site
November 9, 2009	Garfield Elementary	5:00-7:00 p.m.	Garfield Elementary School
November 23, 2009	Lewis & Clark Elementary	5:00-7:00 p.m.	Lewis & Clark Elementary School
December 14, 2009	Highland Park Elementary	5:00-7:00 p.m.	Highland Park Elementary School
January 11, 2010	FHS Staff	5:00-7:00 p.m.	Fergus High School
January 25, 2010	Junior High School	5:00-7:00 p.m.	Junior High School
February 8, 2010	Classified Staff	5:00-7:00 p.m.	Lincoln Board Room
February 22, 2010	LEA	5:00-7:00 p.m.	Lincoln Board Room
March 8, 2010	FHS Students	5:00-7:00 p.m.	Fergus High School
March 22, 2010	Admin Council	5:00-7:00 p.m.	Lincoln Board Room

Lewistown Public Schools

January 18, 2010

PIR Day-Tentative Agenda

8:30AM--11:30AM

K – 6 Staff—Work in individual buildings on curriculum, MAPS, and building level issues.

7 – 12 Staff—Meet in the cafeteria at Fergus:

- 8:30-9:00--Receive and review updated emergency plan-Michelle Trafton
- 9:00-9:30--Briefing from Sherriff Tom Killham and School Resource Officer Jason Taylor on active intruders in the building.
- 9:30-11:30--Receive training from Mike Davis and Keith Kucera from the Lewistown Fire Department on first aid, CPR, and the use of the automated external defibrillator (AED).

11:30AM-12:30PM—Lunch-On your own

12:30PM-3:30PM

7 – 12 Staff—Work in individual buildings on curriculum, MAPS, and building level issues.

K – 6 Staff—Meet in the cafeteria at Fergus:

- 12:30-1:00--Receive and review updated emergency plan-Michelle Trafton
- 1:00-1:30--Briefing from Sherriff Tom Killham and School Resource Officer Jason Taylor on active intruders in the building.
- 1:30-3:30--Receive training from Mike Davis and Keith Kucera from the Lewistown Fire Department on first aid, CPR, and the use of the automated external defibrillator (AED).

BUS TRIPS TO ALBERTA BAIR THEATER * SIGN UP NOW!

Prime seats on main floor; dinner on your own at arranged stop. Board the bus at Fergus High School. Tour Guide: Mary Mendel. Fee includes bus & show ticket. No discounts.

Cats – What began as a musical about cats has become one of the longest running shows in Broadway’s history. Winner of seven Tony Awards, *CATS* features 20 of Andrew Lloyd Webber’s timeless melodies. Board the bus at 3 PM; show time at 7:30 PM. Tue, March 2 only. Fee: \$65. **Must register and pay by February 1st.**

Cabaret – Welcome! Sings the emcee of the Kit Kat Club through painted lips, as the people of 1929 Berlin join him. Whatever your troubles are, you will forget them at *Cabaret*, winner of 12 Tony Awards including Best Musical and Best Revival. Board the bus at 3 PM; show time at 7:30 PM. Wed, March 31 only. Fee: \$65. **Must register and pay by March 1st.**

WEIGHT TRAINING WITH A PURPOSE

This class will emphasize proper lifting techniques & safety when using free weights & an understanding of how to weight train with a personal purpose & goal in mind. A secondary emphasis will be on core training for improved physical health plus creating your own workout program. Instructor: Mike Mangold. FHS weight room, 2 wks, 7-8:30 pm, Mons & Thurs, Feb 1-Feb 11. Fee: \$30

BASIC MASSAGE TECHNIQUES *

Bring a partner & learn basic massage techniques to relieve backache, stiff neck, fatigue, stress & promote relaxation. Instructor: Linda Anderson. CMEC conference room. Choose one: Tue, Feb 23 or Tue, Mar 23, 6:30-9 PM. Fee: \$15 per couple

SMALL STEPS TO HEALTH & WEALTH

Find financial solutions in these tight economic times plus the added benefit of learning creative ideas to improve your health! You will be given strategies to change both your health & financial situation & realize they are connected. Set goals for health & wealth & take action by identifying steps for achieving personal goals. Instructor: Denise Seilstad. CMEC, Thur & Tue, 6-8 PM, Feb 25 & Mar 2. Fee: \$20 (includes workbook)

YOGA FLOW *

For those with yoga experience & practice. Movement & breath become one in this vinyasa yoga flow class. Standing & heart opening poses, twists, forward bends & restorative poses all flow from the breath. Instructor: Judy Kellogg. Garfield School gym, Thurs, 8 wks, 4:30-6:00 PM, Feb 4-Mar 25. Fee: \$40

FIRST AID / ADULT, INFANT & CHILD CPR *

A certified American Heart Association course with hands-on learning of life-saving techniques, choking & rescue breathing & practical first aid. Instructor: Don Kern. Central MT Education Center on Airport Rd, All classes held on Saturdays. No discounts.

******FIRST AID:** 9-12 noon. Fee: \$30

Choose 1 date: Feb 6 or Feb 20 or Mar 6 or Mar 20

******ADULT, INFANT/CHILD CPR:** 1-4 PM. Fee: \$30

Choose 1 date: Feb 6 or Feb 20 or Mar 6 or Mar 20

******COMBINATION of FIRST AID & CPR:** 9-4 PM, Fee: \$45

******PEDIATRIC FIRST AID:** 9-4 PM, Sat, Feb 13. Fee: \$50

******HEALTHCARE PROVIDERS:** 9-4 PM, Sat, Mar 13. Fee: \$45

PRACTICAL CONCEPTS FOR INVESTING

Help for the novice or seasoned investor to improve their investing experience, whether they are in the accumulation, transitioning or retirement/distribution stage of their investing life. Instructor: John Carlson. FHS 222, Tues, 2 wks, 6:30-8:00 PM, Feb 9 & 16. Fee: \$15

PRIVATE PILOT GROUND SCHOOL

This course will qualify participants to take the FAA private pilot written exam upon successful completion. Instructor: Betty Williams. CMEC, Tues, 10 wks, 6:00-9:00 PM, Feb 2-Apr 6. Fee: \$200 + books. No discounts.

BASIC DOG OBEDIENCE *

Course for beginning dog, six months or older. Teaches foundation commands for a well-behaved companion. Require proof of current rabies & distemper/ parvo vaccines at first class. Instructor: Cheryl Bannes. Junior High gym. 5 wks, 7-8 PM, Weds, Feb 3-Mar 3. Fee: \$35. No discounts.

BASIC WORD *

Learn the fundamentals of Microsoft Word; includes creating file structure; setting up Word the way you like; laying out your documents; tool bar functions & more. Instructor: Todd Lark. FHS rm 106, Mons, 3 wks, 6-9 PM, Feb 8-22. Fee: \$45

*** Limited Enrollment**

ADVANCED WORD *

Covering the advanced features of Word for the professional. In this class we will cover: advanced work flow options, including macros; deploying templates & mail merges; advanced document layouts & much more. Instructor: Todd Lark. FHS rm 106, Mons, 3 wks, 6-9 PM, Mar 8-22. Fee: \$45

NAVIGATING THE INTERNET & EMAIL *

Learn the basics of using email & browsing the internet. Look at internet browsers & their features, compare various email services, & discuss ways to protect you & your computer. Instructor: Todd Lark. FHS rm 106, Mons, 6-9 PM, Mar 1 only. Fee: \$15

GROWING YOUR OWN VEGETABLE GARDEN

Planning & preparing space, starting seeds & planting. Types of gardening: flat, raised beds, containers, lasagna & square foot. Insect & deer controls, diseases & tricks of gardening & information sources. Instructors: Central MT Master Gardeners. CMEC, Mons, 3 wks, 6:30-8:30 PM, Feb 22-Mar 8. Fee: \$25

WATERCOLOR PAINTING-BEGINNERS TO ADVANCED *

For those who have never painted with watercolor or those who want to try a different style. Learn the technique of glazing, using a very limited palette of 3-5 colors to produce a very vibrant detailed product. Instructor: Kate Ruland. FHS rm 216, Mons, 6-9 PM, 6 wks, Feb 1-Mar 15 (skip Feb 15). Fee: \$35 + supplies

BEGINNERS POTTERY *

Learn how to hand build with clay, using pinch, coil & slab methods. You will also have the opportunity to throw on the potter’s wheel & learn how to glaze. Instructors: Kate Ruland & Doug Braulick, FHS rm 216, Tues, 6-9 PM, 6 wks, Feb 2-Mar 16 (skip Feb 16). Fee: \$35 + supplies

BEGINNERS STAINED GLASS *

Learn how to draw a pattern, cut glass & assemble a small stained glass project. Assemble projects using foil & solder, no lead will be used. Instructor: Kate Ruland. FHS rm 216, Tues, 6-9 PM, 5 wks, Mar 23-Apr 27 (skip Mar 30). Fee: \$30 + supplies

CAKE DECORATING FOR THE AMATEUR *

Learn to make fun themed cakes that will be perfect for birthdays or other celebrations. Explore how to decorate cakes using the “piped star” method. Instructor: Kendra Seilstad. FHS rm 117, Thur, 6-8 PM, Mar 4 only. Fee: 15

ARTISAN BREADS IN 5 MINUTES A DAY * Recipes &

Taste-Testing! You can fill your kitchen with the irresistible aromas of a French Bakery every day with just five minutes of active preparation time. Sample some of the wonderful bread that has been baked & prepare your own batch of dough to take home in your new bread bucket as part of your class fee. Instructor: Denise Seilstad. FHS rm 117, Thur, 6-8 PM, Feb 4 only. Fee: \$20

FOOD “SERVSAFE” TRAINING

Safe food handling training for people who work in temporary food service such as fair booths or school concession groups; or those employed in restaurants, day cares, etc. Must attend all 4 hours for certification. Instructors: D Seilstad & D Pomroy. FHS 117, Mon & Tue, 6-8 PM, Feb 22 & 23. Fee: \$15 (includes manual)

BASIC CARPENTRY SKILLS WITH HAND & POWER TOOLS *

This course will cover safety, planning a project, selection of materials, site preparation, & use of hand & power tools to complete the project. Tools include framing & finish hammers, framing square, level, tape measure, table saw, miter saw, circular saw, jig saw, reciprocating saw, drill/screw gun, framing & roofing air nailers, & a sheathing air stapler. Instructor: Ron Peevey. Central MT Education Center Construction Academy on Airport Road. 8 wks, Thurs, 6-8:30 PM, Feb 4-Mar 25. Fee: \$160. No discounts

PRIVATE PESTICIDE APPLICATION TRAINING

Training to obtain or recertify a Private Applicators License for use on your property. Session A includes weed management, sprayer calibration, environmental concerns & safety. Session B covers insects, rodents, pesticide formulations & labels. First time licensee must attend both sessions A & B; three points per session provided for re-certification. Instructor: Darren Crawford, MSU Ext Service. FHS cafeteria. Fee: \$15 per person per session or \$20 for both sessions. No discounts

Session A: Tues, March 9, 5:30-8:30 PM

Session B: Wed, March 10, 5:30-8:30 PM

ADULT BASIC EDUCATION / GED PREPARATION

For adults over 16 years old who are not enrolled in a regular school setting. One-to-one instruction in reading, writing, language skills, math, basic job skills, driver license assistance, computer literacy, & GED exam preparation. Instructors: Bob Feist & Mike Rea. Central MT Education Center. Start anytime. No charge. Tues, Weds & Thurs, 9 AM-noon & 1-4 PM. Evenings by appointment.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

11

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD

Requested By: Board of Trustees Prepared By: _____ Date: 01/11/2010

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

12 - 13

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent**
☐ **Action - Indiv.**

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 01/11/2010

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the December 14, 2009, Regular Board Meeting
- Minutes of the December 29, 2009, Special Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

MINUTES
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
DECEMBER 14, 2009

The Board of Trustees of School District Number One and High School District Number One held a regular meeting Monday, December 14, 2009, at 7:00 p.m. in the Highland Park Elementary School Gymnasium, Lewistown, Montana.

TRUSTEES PRESENT: Chairman Dave Byerly, Monte Weeden,
Jennifer Granot, Becky Jackson, Mary
Schelle, Stan Monger

ROLL CALL

STAFF PRESENT: Superintendent Jason Butcher,
Business Manager/Clerk Mike Waterman,
Sandi Chamberlain, Andrea Payne, Sue
Lutke, Ann Ruddy, Margee Smith, Paul
Stengel, Jerry Feller, Suzy Flentie,
Karen Combs, Sharon Redfern, Bobbie
Atchison, Richard Brosseau, Germaine
Stivers, Cindy Rutherford, LaVonne
Borgreen, Scott Dubbs, Paula Drissell

OTHERS PRESENT: Fergus High School Golden Eagle
Cross-Country Teams, Terry Sukut,
Representative Ed Butcher, Lyle
Gorman, Debbie Parsons, Joe
Zahler-KXLO/KLCM Radio, David
Murray-Lewistown News-Argus, and
other interested parties

TRUSTEES ABSENT: Jeremy Bristol

Margee Smith led the group in the Pledge of Allegiance.

PLEDGE

The coaches and members of both Fergus High School Golden Eagle Cross-Country Teams were recognized for their season successes.

RECOGNITION -
FERGUS HIGH
SCHOOL GOLDEN
EAGLE
CROSS-COUNTRY
TEAMS

Andrea Payne, current president of the Lewistown Education Association, addressed the Board about reconsidering offering a retirement incentive to certified employees. Mrs. Payne requested consideration of a \$500.00 per month incentive for a period of 36 months to be paid toward health insurance. Consensus was to place an incentive on the next agenda as an action item.

PRESENTATION -
ANDREA PAYNE

The Board continued discussion on facilities. Terry Sukut of JGA Architects presented the following cost information for the options being considered:

DISCUSSION -
FACILITIES

<u>Option</u>	<u>Projected Cost</u>
Construct new middle school	\$12,570,250.00
Construct new middle school with central kitchen and administrative offices	\$15,370,500.00
Add middle school to Fergus High School	\$12,433,800.00
Add four classrooms and gym space to Lewis & Clark Elementary School	\$ 3,821,500.00
High priority improvements at elementary buildings	\$ 2,641,630.00
High priority improvements at Lewistown Junior High School	\$ 9,545,870.00

DISCUSSION
CONTINUED -
FACILITIES

The availability of \$2,343,000.00 in low or no-interest Qualified School Construction Bonds was also discussed. Because of the volume of the information received, consensus was to hold a work/study session to consider the issue.

No report was given due to the absence of the student representative to the Board.

REPORT -
STUDENT
REPRESENTATIVE

The Collective Gaining Committee plans to meet again on Monday, December 21, 2009.

REPORT -
COMMITTEES OF
THE BOARD

Copies of the Formal Superintendent Evaluation Form were distributed and will also be sent to each member of the Board. The evaluation is to be conducted at the first regular meeting in January.

CALENDAR ITEMS

Investment earning for November was reported with \$4,057.32 in the elementary funds and \$2,034.09 in the high school funds for a total of \$6,091.41.

REPORT -
INVESTMENT

Superintendent Jason Butcher noted that the regular meeting of January 11, 2010, will be held at Fergus High School and follows the scheduled roundtable. A Special Board Meeting to discuss information on facilities and approve claims will begin at 7:00 a.m. on December 29, 2009.

OTHER ITEMS

Representative Ed Butcher commented that the proposed retirement incentive would add an additional burden to the troubled Montana Teachers' Retirement System. He also advocated giving local school boards complete control of their decisions without interference from the State. Lyle Gorman asked if the existing tennis courts could be moved or altered to accommodate construction at Fergus High School. Debbie Parsons stated that she disagreed with the idea of adding a middle school to the high school facility because of the close proximity of younger and older students.

PUBLIC
PARTICIPATION

Minutes of the Regular Board Meeting of November 23, 2009, were approved unanimously (Monger/Weeden).

APPROVAL OF
MINUTES

The claims referenced in the 2009-10 Bill Schedule and submitted through December 10, 2009, were approved unanimously (Jackson/Granot).

APPROVAL OF
CLAIMS

A motion to approve consent group items 14-16 was approved unanimously (Granot/Schelle).

CONSENT GROUP
ITEMS

14. Approve adding Justine Davis, Samuel Lambert, and Abby Raths to the Substitute Teachers/Assistants List.

APPROVE
SUBSTITUTES

15. Approve the Lewistown Junior High School General Ledger Report for student activity accounts during October, 2009.

APPROVE
LEWISTOWN
JUNIOR HIGH
SCHOOL GENERAL
LEDGER REPORT

16. Approve the Fergus High School General Ledger Report for student activity accounts during October, 2009.

APPROVE FERGUS
HIGH SCHOOL
GENERAL LEDGER
REPORT

17. Approve the Personnel Report - see Exhibit A (Granot/Jackson - unanimous).

APPROVE
PERSONNEL
REPORT

18. Approve a request by Luke Brandon for permission to obtain a master's degree in Educational Leadership (Monger/Schelle - unanimous).

APPROVE
REQUEST FOR
PERMISSION TO
OBTAIN A
MASTER'S
DEGREE

19. Approve ARRA Part B Federal Flow-Through Application to the Central Montana Learning Resource Center Cooperative in the amount of \$16,000.00 to cover special education costs at the elementary schools (Jackson/Schelle - unanimous).

APPROVE ARRA
PART B FEDERAL
FLOW-THROUGH
APPLICATION

20. Approve ARRA Part B Federal Flow-Through Application to the Central Montana Learning Resource Center Cooperative in the amount of \$16,000.00 to cover special education costs at Fergus High School (Granot/Monger - unanimous).

APPROVE ARRA
PART B FEDERAL
FLOW-THROUGH
APPLICATION

21. Approve Trustee Resolution Calling for an Election. No motion was made.

APPROVE
TRUSTEE
RESOLUTION
CALLING FOR AN
ELECTION

22. Approve reissuing lost Payroll Fund warrant #23212 in the amount of \$817.52 payable to Natalie Butler (Monger/Weeden - unanimous).

APPROVE
REISSUING
WARRANT

The meeting was adjourned at 9:20 p.m. The next regular meeting will be held on January 11, 2010, at 7:00 p.m. in the Fergus High School Library (Jackson - unanimous).

ADJOURNMENT

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: December 14, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
GODBEY, Kay	Speech Aide	School District #1	Accept letter of resignation	November 30, 2009	See attached letter.
DURBIN, Casey FRIESEN, Jeff GRAHAM, Jimmy MOEN, Matt WALSH, Spencer WATERMAN, Mike	Volunteer Boys Basketball Coaches	Fergus High School	Approve appointment on a volunteer basis	December 14, 2009	See attached memo.
CONNER, Kelsey (Kar)	Volunteer Girls Basketball Coach	Fergus High School	Approve appointment on a volunteer basis	December 14, 2009	See attached memo.
FELLER, Vic MACK, Loren	Volunteer Wrestling Coaches	Fergus High School	Approve appointment on a volunteer basis	December 14, 2009	See attached memo.
BRANDON, Luke	School Play Advisor	Fergus High School	Approve appointment on schedule— (0.040)	December 14, 2009	See attached memo.
LANTZER, JoAnne	Accompanist	Lewistown Junior High School	Approve appointment on schedule— AIDE I Step 0 for up to 3 hours per day	December 14, 2009	See attached memo.
COMES, Julie GREMAUX, Cindy REDFERN, Sharon SNAPP, Val ZANTO, Darcy	Title I Staff	School District #1	Approve out-of-state travel to attend the National Title I Conference in Washington D.C.	January 21-24, 2010	See attached letter.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: December 14, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
WAHL, Gloria	Title I/Library Aide	Fergus High School	Accept letter of resignation	December 31, 2009	See attached letter.
GEBERT, Gary	Coach	Fergus High School	Approve out-of-state travel to attend the National Organization of Coaches Association Directors (NOCAD) Annual Conference in Oklahoma City, OK	January 15-18, 2010	See attached travel request. Gary is the president elect for the Montana Coaches Association, which will be covering all of the expenses for this trip.

MINUTES
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
DECEMBER 29, 2009

The Board of Trustees of School District Number One and High School District Number One held a Special Board Meeting Tuesday, December 29, 2009, at 7:00 a.m. in the Lincoln Building Board Room, Lewistown, Montana.

TRUSTEES PRESENT: Chairman Dave Byerly, Monte Weeden,
Stan Monger, Jeremy Bristol, Jennifer
Granot, Becky Jackson, Mary Schelle

ROLL CALL

STAFF PRESENT: Superintendent Jason Butcher,
Business Manager/Clerk Mike Waterman,
Paul Stengel, Sandi Chamberlain

Sandi Chamberlain led the group in the Pledge of Allegiance.

PLEDGE

There was no public input.

PUBLIC
PARTICIPATION

4. The claims referenced in the 2009-10 Bill Schedule and submitted through December 28, 2009, were approved unanimously (Granot/Schelle).

APPROVAL OF
CLAIMS

5. Approve the Personnel Report - see Exhibit A (Monger/Weeden - unanimous).

APPROVE
PERSONNEL
REPORT

Members of the Board continued discussion on facilities and possible locations for a new building. School district administration has researched six potential sites and there are others, including the Frog Ponds, which might be available as well.

DISCUSSION -
FACILITIES

The trustees voiced their initial opinions regarding the options being considered. Chairman Dave Byerly, Monte Weeden, Stan Monger, Jennifer Granot, and Jeremy Bristol supported a new middle school at the Frog Ponds. Mary Schelle preferred a new middle school; however, she deferred on the site question. Becky Jackson favored adding a middle school to the high school but questioned whether the voters would support it.

The Board then examined the possibility of passing a large bond issue. It was agreed that parents would likely back any improvements to school district facilities while many retirees would support a new building as well.

Following lengthy discussion, members of the Board reached a consensus to pursue the construction of a new middle school for grades six through eight. Administration was directed to research a possible building site at the Frog Ponds. A location on Casino Creek will also be investigated.

The meeting was adjourned at 8:20 a.m. (Jackson - unanimous).

ADJOURNMENT

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: December 29, 2009

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
HUFF, Miriam	Special Education Paraprofessional	Garfield Elementary	Approve revision of contract to reflect new position assignment—AIDE II Step 0 + Para for up to 4 hours per day for the remainder of the 2009-2010 School Year (105 days)	December 29, 2009	See attached memo. Miriam is a certified teacher with endorsements in Elementary Education and Reading Specialist.
GERLINGER, Anita	Library Aide	Garfield Elementary	Approve revision of contract to reflect change in duties—add AIDE I Step 0 for up to 7 hours per day for 2 days per week for the remainder of the 2009-2010 School Year (41 days)	December 29, 2009	See attached memo. Anita is currently working as a playground aide for the District.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

14

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees Prepared By: Sherry Martin Date: 01/11/2010

SUMMARY:

Approve claims paid through January 7, 2010, as approved by the Finance Committee.

SUGGESTED ACTION: Approve Claims as Presented

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

15 - 17

<u>Agenda Items</u>	<u>Additional Information</u>
15. Approve Substitute(s)	
16. Approve Lewistown Junior High School Activity Fund Report for November 2009	
17. Approve Fergus High School Activity Fund Report for November 2009	

SUGGESTED ACTION: Approve All Items

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

15

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☒ Action - Consent
☐ Action - Indiv.

ITEM TITLE: APPROVE SUBSTITUTE(S)

Requested By: Board of Trustees Prepared By: Sandi Chamberlain Date: 01/11/2010

SUMMARY:

The following individual(s) need Board approval in order to be placed on the:

Substitute Teacher List:

Julia Johnson
Devin Nelson
Ronald Tilzey

Some College – Previous Employee
B.S. Biomedical Science
4-years College – Sub at Moore

SUGGESTED ACTION: Approve Substitute(s)

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

16

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☒ Action - Consent
☐ Action - Indiv.

ITEM TITLE: APPROVE LEWISTOWN JUNIOR HIGH SCHOOL ACTIVITY FUND REPORT FOR
NOVEMBER 2009

Requested By: Board of Trustees Prepared By: Christy Rogers Date: 01/11/2010

SUMMARY:

The Board of Trustees needs to approve the Lewistown Junior High School Activity Fund report for November 2009.

SUGGESTED ACTION: Approve Lewistown Junior High School Activity Fund Report(s) as Presented

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

From: 11/01/2009

General Ledger Report

From Account: 1

To : 11/30/2009

To Account: 190

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000100 General Activities	1846.76	-1.08	0.00	0.00	1845.68	0.00	1845.68
000105 Builder's Club	106.24	-1.08	0.00	0.00	105.16	0.00	105.16
000115 Cheerleaders	1165.75	5106.92	-2837.26	0.00	3435.41	0.00	3435.41
000120 Consumer Tech	459.76	-1.08	0.00	0.00	458.68	0.00	458.68
000125 FACS	221.04	826.17	-7.33	0.00	1039.88	0.00	1039.88
000130 BC,SC Store	987.63	173.49	-279.70	0.00	881.42	0.00	881.42
000135 Music	99.67	-1.08	0.00	0.00	98.59	0.00	98.59
000140 Photo Club	2746.33	92.93	-174.17	0.00	2665.09	0.00	2665.09
000145 H.E.L.P.S.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000150 Service Learning	277.42	-1.07	0.00	0.00	276.35	0.00	276.35
000155 Ski Club	1551.79	-1.07	0.00	0.00	1550.72	0.00	1550.72
000160 Student Council	1007.30	119.93	0.00	0.00	1127.23	0.00	1127.23
000180 NEWS	53.94	-1.07	-37.98	0.00	14.89	0.00	14.89
000190 COMPUTER SERV LEARNING	129.01	-1.08	0.00	0.00	127.93	0.00	127.93
Group Total	10652.64	6310.83	-3336.44	0.00	13627.03	0.00	13627.03
Grand Total	10652.64	6310.83	-3336.44	0.00	13627.03	0.00	13627.03

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: _____ Date: __/__/__

Principal: _____ Date: __/__/__

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

17

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☒ Action - Consent
☐ Action - Indiv.

ITEM TITLE: APPROVE FERGUS HIGH SCHOOL STUDENT ACTIVITY FUND REPORT FOR
NOVEMBER 2009

Requested By: Board of Trustees Prepared By: Robin Moline Date: 01/11/2010

SUMMARY:

The Board of Trustees needs to approve the Fergus High School Activity Fund report for November 2009.

SUGGESTED ACTION: Approve Lewistown Junior High School Activity Fund Report(s) as Presented

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

From: 11/01/2009

General Ledger Report

From Account: 1

To : 11/30/2009

To Account: 999999

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000110 PASS-THROUGH	6774.23	0.00	0.00	0.00	6774.23	0.00	6774.23
002010 CLASS OF 2010 SENIOR	1313.85	0.00	0.00	0.00	1313.85	0.00	1313.85
002011 CLASS OF 2011 JUNIOR	440.00	0.00	0.00	0.00	440.00	0.00	440.00
002012 FCCLA/CULINARY	-49.64	0.00	0.00	0.00	-49.64	0.00	-49.64
002013 CLASS OF 2012 SOPH.	66.06	0.00	-97.43	0.00	-31.37	0.00	-31.37
	-----	-----	-----	-----	-----	-----	-----
Group Total	119727.72	22462.99	-17089.86	0.00	125100.85	0.00	125100.85
	-----	-----	-----	-----	-----	-----	-----
Grand Total	119727.72	22462.99	-17089.86	0.00	125100.85	0.00	125100.85

From: 11/01/2009
To : 11/30/2009

General Ledger Report

From Account: 1
To Account: 999999

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000990 PETTY CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000991 CASH ON HAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000992 CHECK ACCOUNT	79389.20	22462.99	-17089.86	0.00	84762.33	0.00	84762.33
000993 SAVINGS ACCOUNT	1704.99	0.00	0.00	0.00	1704.99	0.00	1704.99
000994 INVESTMENTS	25079.59	0.00	0.00	0.00	25079.59	0.00	25079.59
000996 NSF CHECKS	353.50	0.00	0.00	0.00	353.50	0.00	353.50
000997 TRAVEL ACCOUNT	17586.16	0.00	0.00	0.00	17586.16	0.00	17586.16
000999 EDWARD JONES	1790.05	0.00	0.00	0.00	1790.05	0.00	1790.05
Group Total	125903.49	22462.99	-17089.86	0.00	131276.62	0.00	131276.62
Grand Total	125903.49	22462.99	-17089.86	0.00	131276.62	0.00	131276.62

I have reviewed the above ledger report and attached reports for the
current month. I find them accurate and complete to the best of my
knowledge. Bookkeeper : _____ Date: ____/____/____
Principal : _____ Date: ____/____/____
Board Chairman : _____ Date: ____/____/____

Bank Reconciliation Report

From: 11/02/2009

Checking Account

To : 11/30/2009

CHECK ACCOUNT

Ending Balance on statement dated 11/30/2009 ->	103697.45
Add: Outstanding Deposits (Bank Deposits) -> +	0.00
Less: Outstanding Checks -> -	18935.12

Cash Balance as of 11/30/2009 ->	84762.33

Cash Balance for CHECK ACCOUNT as of 11/02/2009 ->	79390.02
Add: Total Deposits (Bank Deposits) -> +	22462.17
Less: Total Checks and Withdrawls -> -	17089.86

Cash Balance as of 11/30/2009 ->	84762.33

Summary of Asset Accounts

Account	Beg. Bal.	Recpt/JV	Disb/JV	Transfers	End. Bal.
-----	-----	-----	-----	-----	-----
000990 PETTY CASH	0.00	0.00	0.00	0.00	0.00
000991 CASH ON HAND	0.00	0.00	0.00	0.00	0.00
000992 CHECK ACCOUNT	79390.02	22462.17	17089.86	0.00	84762.33
000993 SAVINGS ACCOUNT	1704.99	0.00	0.00	0.00	1704.99
000994 INVESTMENTS	25079.59	0.00	0.00	0.00	25079.59
000996 NSF CHECKS	353.50	0.00	0.00	0.00	353.50
000997 TRAVEL ACCOUNT	17586.16	0.00	0.00	0.00	17586.16
000999 EDWARD JONES INVESTMENT	1790.05	0.00	0.00	0.00	1790.05
	-----	-----	-----	-----	-----
Asset Totals	125904.31	22462.17	17089.86	0.00	131276.62

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge. Bookkeeper : _____ Date: ____/____/____
Principal : _____ Date: ____/____/____
Board Chairman : _____ Date: ____/____/____

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

18

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 01/11/2010

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: January 11, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
REDFERN, Sharon	Principal	Highland Park Elementary	Accept letter of resignation	June 30, 2010	See attached letter.

January 4, 2010

Mr. Dave Byerly
Chair, Board of Trustees
Lewistown Public Schools
Lewistown, MT 59457

Dear Mr. Byerly and Trustees:

Please accept this letter expressing my intent to retire from the Lewistown Public Schools at the conclusion of the 2009-2010 school year.

This has been a decision reached with both anticipation and remorse. I have very much enjoyed my tenure with the Lewistown School District and have been proud to be a part of many exciting improvements in the district. For the past twelve years, I have appreciated the support provided by the district's Superintendents and School Boards, and I have been honored to work with the excellent staffs at Highland Park Elementary and Lewis and Clark School. Staff accomplishments have been many, all to benefit Lewistown's students. I will certainly miss working with Highland Park's awesome children on a daily basis. They are truly the best!

I look forward to several exciting possibilities that will allow me to work with teachers and students in the future and feel that it is time for me to pursue those possibilities. Thank you for allowing me to serve as Highland Park's principal. I have loved my work!

Sincerely,

Sharon M. Redfern
Principal

cc: Jason Butcher, Superintendent

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

19

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: DECISION ON EARLY RETIREMENT INCENTIVE

Requested By: Board of Trustees **Prepared By:** Gaining Committee **Date:** 01/11/2010

SUMMARY:

The Gaining Committee has prepared a proposal for a three (3) year early retirement incentive for the Lewistown Public Schools certified staff. The Board of Trustees needs to consider the early retirement incentive and call for a vote as to whether or not to accept the proposal as presented.

SUGGESTED ACTION: Approve Early Retirement Incentive for the Lewistown Public Schools Certified Staff

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
EARLY RETIREMENT INCENTIVE PLAN

JANUARY 11, 2010

The Board of Trustees for the Lewistown Public Schools is offering a one-time retirement incentive plan to eligible certified personnel. The plan is solely for certified personnel contracted by the Lewistown Public Schools and will be in effect through the 2011-2012 School Year.

I. CRITERIA FOR ELIGIBILITY

- A. The plan benefits are limited solely to certified contracted personnel who will receive a retirement benefit from the Montana Teachers Retirement System during the year of the plan participation.
- B. At the time of retirement, certified personnel who have been employed by the District for the last eight years and are eligible to retire under the Montana Teacher Retirement System as listed below, shall be eligible to participate in the early retirement plan (hereinafter referred to as the Plan).
- C. Eligible personnel planning to retire at the end of the 2009-2010 School Year will have until February 15, 2010, to be a three-year participant. Eligible personnel planning to retire at the end of the 2010-2011 School Year will have until February 1, 2011, to be a two-year participant. And, eligible personnel planning to retire at the end of the 2011-2012 School Year will have until February 1, 2012, to be final year participant. Those who choose not to participate by the respective February 15th or February 1st deadlines are ineligible to be involved in this Plan. This Plan will be in effect only during the 2009 to 2012 school years and will not be available again. The Plan benefits expire on June 30, 2013, regardless of the option chosen.
- D. Certified personnel who elect to participate in the Plan shall submit their irrevocable resignation and acceptance of the Plan to the District Superintendent by the respective deadlines of February 15, 2010; February 1, 2011; and, February 1, 2012.
- E. If any provision of this Plan in application of this agreement to any employee is held to be unenforceable or contrary to law then, in that event, the Board of Trustees shall have the option of voiding the Plan, thereby returning the employee to his or her former employment status, or enforcing the Plan to the extent permitted by law.
- F. The Board may offer as many incentives as it deems financially prudent.
- G. Participants will be considered on a seniority basis.

II. PLAN BENEFITS

A. The School District will contribute a maximum of \$500 per month per retiree toward an insurance benefit through the district's health insurance carrier for up to 34 months.

B. Retirement Options

Plan participants have the following three retirement options.

1. Retire effective the end of the 2009-2010 School Year by February 15, 2010, and receive an incentive of insurance coverage through the District as indicated in section A above through June 30, 2013.
2. Retire effective the end of the 2010-2011 School Year by February 1, 2011, and receive an incentive of insurance coverage through the District as indicated in section A above through June 30, 2013.
3. Retire effective the end of the 2011-2012 School Year by February 1, 2012, and receive an incentive of insurance coverage through the District as indicated in section A above through June 30, 2013.

C. In the event the District receives and accepts a resignation of an employee under the terms of this document, the employee shall not have the right to revoke said resignation after acceptance by the District.

D. ELIGIBILITY FOR A MONTANA TRS RETIREMENT BENEFIT (as of January 11, 2010)

A member who has terminated TRS covered employment may apply for a retirement benefit provided:

1. The member has attained age 60 with at least five full years of creditable service, or;
2. The member has been credited with 25 or more years of creditable service, in which case they are eligible for full retirement regardless of age, or;
3. The member has part-time service in 25 or more fiscal years, in which case they are eligible for a regular retirement regardless of age, or;
4. The member has at least five years of creditable service and has attained the age of 50 (early retirement).

If a member has at least five full years of creditable service but fewer than 25 years, they may retire as early as age 50 with a reduced benefit. The reduction is one-half of one percent (0.5%) for each of the first 60 months the retirement date precedes age 60 or 25 years of service, and three-tenths of one percent (0.3%) for each month in excess of the first 60 months the early retirement precedes age 60 or 25 years of service.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

01/11/2010

Agenda Item No.

20

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: EXECUTIVE SESSION—SUPERINTENDENT'S EVALUATION

Requested By: Board of Trustees Prepared By: _____ Date: 01/11/2010

SUMMARY:

The Board of Trustees will go into Executive Session to conduct the Superintendent's Evaluation.

SUGGESTED ACTION: Discussion

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2009-2010 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Support staff as they find ways to motivate students in the required testing process.
2. Implement (maximize the positives, minimize and/or alleviate the negatives) whatever recommendations are approved by the Board during 2008-2009 regarding full-time kindergarten.

Goal Area 2: Facilities

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Complete the process to develop, with staff and community, a 10-year facilities plan. Research financing options, and develop and implement a plan to secure community understanding and approval of it.
2. Conclude by February 28, 2010, a feasibility study about how to get out of the Lincoln Building, secondary to results of the Facility Study and Plan.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Obtain data on parent use of Infinite Campus portal and utilize data to increase usage.
2. Implement steps to reach out to the community (don't wait for people to come to us), such as: visiting local coffee clubs, radio programs, newspaper articles and columns/opinions (from staff, administrators and trustees).
3. Assess our efforts to reach out to the community – including steps taken during 2008-2009 – and fine tune and improve for 2009-2010.

Goal Area 4: Technology

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Develop a plan to insure that we are investigating and, wherever necessary and affordable, implementing new technologies for cost-efficient delivery of technology for students and staff (such as expanding terminal services, implementing virtualization, proven open-source software solutions).
3. Encourage and support the expanded use of instructional aids for the classroom (projectors, interactive white boards, document cameras).
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Insure that, beginning in 2009-10, the technology staff is consulted and included in textbook/publisher decisions as these decisions increasingly have technology components and impacts.
6. Develop and implement a plan to address the technology generational gap (between staff and students).
7. Determine if and how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).
8. Develop a timeline on researching, understanding and implementing a plan to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Seek input from staff on non-financial ways to make jobs more rewarding.
2. Seek to remain competitive with classified, certified and administrative wages and benefits.
3. By September 30, 2009, assess and implement efforts to improve communication with our staff (including roundtables, regular building visits by administrators and suggestions from staff).

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways, prior to January 1, 2010, to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2010, a review of the Strategic Plan with the adoption of new one-year goals and objectives (2010-2011) and two-year goals and objectives (2011-2012). Revisit our five-year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.
6. Need to have budget talks with projections early in the fall with an idea for retirement incentives, etc. by November 2009.
7. Have budget projections and potential cuts presented to the public before the School Election held in May of 2010.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Dave Byerly, Chairman
 Jeremy Bristol
 Jennifer Granot
 Becky Jackson
 Stan Monger
 Mary Schelle
 Monte Weeden

LEWISTOWN PUBLIC SCHOOLS
2009-2010 SCHOOL CALENDAR

A. Pupil Instruction

First Semester					89 Days	Second Semester					91 Days
FIRST QUARTER					DAYS	THIRD QUARTER					DAYS
First Week	Aug	25 --	Aug	28	4	First Week	Jan	25 --	Jan	29	5
Second Week	Aug	31 --	Sept	4	5	Second Week	Feb	1 --	Feb	5	5
Third Week	Sept	8 --	Sept	11	4	Third Week	Feb	8 --	Feb	12	5
Fourth Week	Sept	14 --	Sept	18	5	Fourth Week	Feb	15 --	Feb	19	5
Fifth Week	Sept	22 --	Sept	25	4	Fifth Week	Feb	22 --	Feb	25	4
Sixth Week	Sept	28 --	Oct	2	5	Sixth Week	Mar	1 --	Mar	5	5
Seventh Week	Oct	5 --	Oct	9	5	Seventh Week	Mar	8 --	Mar	12	5
Eighth Week	Oct	12 --	Oct	14	3	Eighth Week	Mar	15 --	Mar	19	5
Ninth Week	Oct	19 --	Oct	23	5	Ninth Week	Mar	22 --	Mar	26	5
Tenth Week	Oct	26 --	Oct	30	5	Tenth Week	Mar	29 --	Mar	30	2
					45						46
SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Nov	2 --	Nov	4	3	First Week	Mar	31 --	Apr	1	2
Second Week	Nov	9 --	Nov	13	5	Second Week	Apr	6 --	Apr	9	4
Third Week	Nov	16 --	Nov	20	5	Third Week	Apr	12 --	Apr	16	5
Fourth Week	Nov	23 --	Nov	24	2	Fourth Week	Apr	19 --	Apr	23	5
Fifth Week	Nov	30 --	Dec	4	5	Fifth Week	Apr	26 --	Apr	30	5
Sixth Week	Dec	7 --	Dec	11	5	Sixth Week	May	3 --	May	7	5
Seventh Week	Dec	14 --	Dec	18	5	Seventh Week	May	10 --	May	14	5
Eighth Week	Jan	4 --	Jan	8	5	Eighth Week	May	17 --	May	21	5
Ninth Week	Jan	11 --	Jan	15	5	Ninth Week	May	24 --	May	28	5
Tenth Week	Jan	19 --	Jan	22	4	Tenth Week	Jun	1 --	Jun	4	4
					44						45

B. Pupil Instruction Related Days (No School for Students)

		Totals
August 21	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
September 21	PIR	1.0
October 15-16	Staff Development Days - Teachers Convention	2.0
November 4-5	Parent Teacher Conferences (Evening on 4th, All Day on 5th)	1.5
January 18	PIR	1.0
April 8	Parent Teacher Conference (Evening ONLY-- <u>Regular School Day for Students</u>)	0.5
Floating	One Day PIR (or Two 1/2 Days)	0.5
		9.0

C. Holidays (Dates Inclusive)

September 7	Labor Day
September 21	PIR (Vacation Day for Students)
October 15-16	Fall Vacation (Teachers -- Convention)
November 5	Parent Teacher Conferences (<u>Vacation Day for Students</u>)
November 6	Vacation Day
November 25-27	Thanksgiving Vacation
December 21-January 1	Christmas Vacation
January 18	PIR (Vacation Day for Students)
February 26	Vacation Day
April 2-5	Spring Break
May 31	Memorial Day

2009-2010 Regular Board Meetings		
July	27	5:30 p.m.
Aug.	10	5:30 p.m.
Aug.	24	7:00 p.m.
Sept.	14	7:00 p.m.
Sept.	28	7:00 p.m.
Oct.	12	7:00 p.m.
Oct.	26	7:00 p.m.
Nov.	9	7:00 p.m.
Nov.	23	7:00 p.m.
Dec.	14	7:00 p.m.
Jan.	11	7:00 p.m.
Jan.	25	7:00 p.m.
Feb.	8	7:00 p.m.
Feb.	22	7:00 p.m.
Mar.	8	7:00 p.m.
Mar.	22	7:00 p.m.
Apr.	12	7:00 p.m.
Apr.	26	7:00 p.m.
May	10	7:00 p.m.
May	24	7:00 p.m.
June	14	5:30 p.m.
June	28	5:30 p.m.