

**LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**Lincoln Board Room  
215 Seventh Avenue South  
Lewistown, Montana 59457**

**Monday, March 22, 2010**

**BOARD ROUNDTABLE DISCUSSION—ADMINISTRATIVE COUNCIL**

**6:00 P.M. TO 7:00 P.M.**

**REGULAR BOARD MEETING**

**CALL TO ORDER (7:00 P.M.)**

1. Roll Call
2. Pledge of Allegiance

**BOARD OF TRUSTEES**

3. Report—Student Representative
4. Discussion—Facilities
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.

**SUPERINTENDENT'S REPORT**

7. Report—Election Update
8. Other Items

**PUBLIC PARTICIPATION**

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

**ACTION ITEMS**

**MINUTES**

10. Minutes of the March 8, 2010, Regular Board Meeting

**APPROVAL OF CLAIMS**

11. Claims

**CONSENT GROUP ITEMS**

12. Approve Lewistown Junior High School Activity Fund Report for February 2010

**INDIVIDUAL ITEMS**

13. Approve Personnel Report
14. Approve Trustee Resolution Calling for an Election
15. Approve Decision on the Direction Regarding Facilities
16. Approve Non-Renewal of Contract

**ADJOURNMENT**

### **PUBLIC PARTICIPATION**

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

### **CONSENT GROUP ITEMS**

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

3

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** REPORT—STUDENT REPRESENTATIVE

**Requested By:** Board of Trustees    **Prepared By:** Taylor Machler    **Date:** 03/22/2010

**SUMMARY:**

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

**SUGGESTED ACTION:** Informational Report

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

4

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** DISCUSSION—FACILITIES

**Requested By:** Board of Trustees    **Prepared By:** Mike Waterman    **Date:** 03/22/2010

**SUMMARY:**

The Board of Trustees would like to continue the discussion on facilities.

Attached is the grid showing the rankings of the options for facilities as submitted by the Trustees.

**SUGGESTED ACTION:** Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

## LEWISTOWN PUBLIC SCHOOLS

BUILDING OPTIONS GRID (5 Trustees Responding)

March 22, 2010

1 = Best; 4 = Worst

Decision Criteria/Improvements Desired/Issues to Address	Add on to Lewis and Clark School	Add 6-8 middle school to FHS	Build new middle school	Remodel LJHS and high-priority improvements at elementaries
Cost Estimate	\$3,821,500	\$12,433,800	\$12,570,250	\$12,187,500
Alleviate space, safety, and functionality concerns at elementary buildings?	1.8	2.2	2.2	3.8
Alleviate space, safety, and functionality concerns at Lewistown Junior High School?	3.8	1.5	1.5	3.2
Efficient use of resources to better educate kids (money, staff, time)?	2.8	1.1	2.5	3.6
<b>Overall Option Average</b>	<b>2.8</b>	<b>1.6</b>	<b>2.1</b>	<b>3.5</b>

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

5

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** REPORT—COMMITTEES OF THE BOARD

**Requested By:** Board of Trustees    **Prepared By:** Committee    **Date:** 03/22/2010

**SUMMARY:**

The Board of Trustees has the opportunity to provide updates on their various committees.

**SUGGESTED ACTION:** Informational Report

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

6

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

**Requested By:** Board of Trustees    **Prepared By:** \_\_\_\_\_    **Date:** 03/22/2010

**SUMMARY:**

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

**SUGGESTED ACTION:**

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

7

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** REPORT—ELECTION UPDATE

**Requested By:** Superintendent    **Prepared By:** Mike Waterman    **Date:** 03/22/2010

**SUMMARY:**

Mike Waterman, Business Manager/Clerk, will report on the election calendar and procedures for 2010.

Attached are the Terms of Office Listing and the 2010 School Election Calendar.

**SUGGESTED ACTION:** Informational

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						



LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**BOARD MEMBERS TERMS OF OFFICE**

As currently exists, Board members terms of office are as follows:

	<b>Expire 2010</b>	<b>Expire 2011</b>	<b>Expire 2012</b>
<b>SCHOOL DISTRICT #1</b>	Jeremy Bristol Dave Byerly	Jennifer Granot Becky Jackson Stan Monger	Mary Schelle Monte Weeden

**School District #1 Two (2) - Three (3) Year Terms:**

\_\_\_\_\_ 3 year term (to expire in 2013)

\_\_\_\_\_ 3 year term (to expire in 2013)

**Petitions Filed for Nomination of School Board Trustee:**

Jeremy Bristol

**MAY 4, 2010**  
**SCHOOL ELECTION CALENDAR**

<p style="text-align: center;">December 20, 2009 through March 25, 2010</p>	<p><b>Trustee candidates file for election.</b> Nomination petition and Oath of Candidacy must be filed with election administrator. No person signing a petition may sign more nomination petitions than there are trustee positions open. <b>NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS HE OR SHE MEETS THIS DEADLINE.</b></p> <p>Candidates from county high school districts with enrollments of 2,000 or more or first-class districts in counties with populations of 15,000 or more must file a form C-1-A, and if desired, a form C-3 with the district clerk and Montana Commissioner of Political Practices within 5 days of filing for office. (13-10-201(6), 13-37-201, 20-3-305 and 20-3-344, MCA) [No earlier than 135 days, or no later than 40 days before election.]</p>
<p style="text-align: center;">End of January</p>	<p>Contact the Montana Commissioner of Political Practices (MCP) office at (406) 444-2942 if you are in  (1) a first-class district located in a county with populations of 15,000 or more, <b>OR</b>  (2) a county high school district with an enrollment of 2,000 or more and did NOT receive a notice and a packet of information from the MCP.  (13-37-206, MCA )</p>
<p style="text-align: center;">**Updated in 2009** (SB 276) Changes</p>	<p><b>County election administrator mails address confirmation forms to electors who have requested absentee ballots for subsequent elections.</b>  The county election administrator will mail the address confirmation forms in January. You still must contact your county election administrator for the permanent absentee ballot list.</p>
<p style="text-align: center;">February 18, 2010</p>	<p><b>First day elector can request an absentee ballot.</b> Voters who wish to vote absentee may request an absentee ballot in writing or in person starting at this date until noon the day before the election. Remember to include the following on the application for absentee ballot:</p> <ul style="list-style-type: none"> <li>● A section on the form allowing the voter to become part of the permanent absentee list</li> </ul> <p>(13-13-211 and 13-13-214, MCA) [75 days before election]</p>
<p style="text-align: center;">March 25, 2010</p>	<p><b>Trustees call for an election.</b> At least 40 days before the election, the trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) the polling site(s) (if changed from previous school election); and 4) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot. The resolution must be delivered to the county election administrator at least 35 days before the election, but it need NOT be posted. The trustees must also appoint three election judges per precinct. The resolution should appear in the board minutes. An election may also be called by the county superintendent, county commissioners, board of public education or the trustees of a community college. 20-20-401, 20-20-201, and 20-20-203, MCA</p>
<p style="text-align: center;">March 30, 2010</p>	<p><b>Last day to file resolutions for school election with county election administrator.</b>  (20-20-201(2), MCA) [no later than 35 days before election]</p>
<p style="text-align: center;">April 4, 2010 (Next Business Day is April 5, 2010)</p>	<p><b>Voter registration closes.</b> A voter must register by this deadline to vote in the school election. County election administrator prepares registration list. It is not necessary to publish any notice of closing of voter registration. (20-20-311 and 20-20-312, MCA) [30 days before election]</p>

<p>April 4 – April 14, 2010</p>	<p><b>Notice of election is posted.</b> The election notice must be published in a newspaper of general circulation in the district AND posted in at least three public places in the district, provided that in incorporated cities and towns at least one notice must be posted in each ward or precinct. Radio or television notice may supplement the notice. The notice must include 1) the date and polling places of the election, 2) polling place hours, 3) each proposition to be considered by the electorate, 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions and 5) where and how absentee ballots may be obtained. (20-20-204, MCA) [not less than 20 days or more than 30 days before election]</p>
<p>April 8, 2010 (By 5 p.m.)</p>	<p><b>Deadline for write-in candidate for a trustee position on a school board to file declaration of intent.</b> (13-10-211(3), MCA) [not less than 26 days before the election]</p>
<p>April 8, 2010 (After 5 p.m.)</p>	<p><b>Election by Acclamation and Cancellation of Election - Notice.</b> If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees cancel the trustee election. They must then give notice that a trustee election will not be held. (20-3-313, MCA)</p>
<p>By April 9, 2010</p>	<p><b>Election administrator certifies ballot.</b> The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. See School Election Handbook for more information. <b>Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot.</b> This resolution must include the durational limit, if any, on the levy.</p> <p>[not less than 25 days before election] 13-12-201, 20-20-401, and 15-10-425, MCA</p>
<p>April 14, 2010</p>	<p><b>Absentee ballots available.</b> The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package.</p> <ul style="list-style-type: none"> <li>● The ballot</li> <li>● Instructions for voting and returning the ballot</li> <li>● A secrecy envelope, free of any marks that would identify the voter</li> <li>● A self-addressed, return envelope with affirmation printed on the back of the envelope</li> </ul> <p>(20-20-401, MCA) [at least 20 days prior to election]</p>
<p>April 22-May 24, 2010</p>	<p>Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commission of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]</p>
<p>April 24, 2010</p>	<p><b>Last day to notify election judges of appointment.</b> (20-20-203, MCA) [not less than 10 days before election]</p>
<p>February 18 until noon May 3, 2010</p>	<p><b>Deadline for absentee requests.</b> Absentee ballots may be requested 75 days before the election but no later than noon the day before the election.</p> <p>*If the voter has a health emergency between 5 p.m. the Friday before the election (April 30) and noon on the election day (May 4), an emergency request for an absentee ballot may be made by noon on the election day (May 4.) (13-13-211, MCA)</p>
<p>May 3, 2010 (By 5 p.m.)</p>	<p><b>Absolute last day for write in candidates to file a declaration of intent</b> (13-10-211, MCA) A declaration of intent may be filed after the deadline and until 5 pm the day before the election only if a candidate for the office that the write in candidate is seeking: dies, withdraws from the election or is charged with a felony offense.</p>

May 3, 2010	<b>Deliver certified copy of the lists of registered electors</b> for each polling place to the district by election administrator before the election day. District then delivers list(s) to election judges prior to opening of polls. (20-20-313, MCA)
May 4, 2010	<b>Notify election judges of the names of write-in candidates</b>
May 4, 2010	<b>ELECTION DAY.</b> (20-20-105, MCA) The election administrator must prepare polling places, print ballots, ensure election judges are present and conduct a fair and unbiased election. (Title 13, Chapter 13, and 20-20-203, 20-20-401, and 20-20-411, MCA)
April 22-May 24, 2010	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commissioned of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]
Following receipt of the tally sheets from all polls <b>AND By May 19, 2010</b> (Next regular or special board meeting following the election)	<b>Trustees canvass votes, issue certificates of election and publish results.</b> The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. (20-20-415 and 416, MCA) [within 15 days after the election]
Within 15 days after receipt of certificate of election. (20-20-416 MCA)	<b>Candidate completes and files oath of office</b> with the County Superintendent. Newly elected trustees may not be seated until the oath is filed. (20-3-307, 20-1-202, 1-6-101, MCA)
May 15, 2010	<b>Deadline for trustees to hold organizational meeting.</b> (20-3-321, MCA)[not later than the third Saturday in May]
June 1, 2010	<b>Deadline for trustees to request county election administrator to conduct school election for next year.</b> (20-20-417, MCA)
<b>Additional References:</b>	
Sample forms can be found at this address. <a href="http://www.opi.mt.gov/SchoolFinance/ElecHB.html">http://www.opi.mt.gov/SchoolFinance/ElecHB.html</a>	
1-1-307, MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.	
20-3-205, MCA. The county superintendent has general supervision of the schools of the county within the limitations prescribed by this title and shall perform the following duties or acts: (2) administer and file the oaths of members of the boards of trustees of the districts in the county in accordance with the provisions of 20-3-307.	
1-6-101, MCA. Every court, judge, clerk of any court, justice, notary public, and officer or person authorized to take testimony in any action or proceeding or to decide upon evidence has power to administer oaths or affirmations.	
(MASBO takes special care in preparation of the annual election calendar however, if you find a mistake or oversight, please notify the MASBO office so corrections can be noted in future newsletters and in future calendars. Thank You.)	



Distributed by:  
**Montana**  
**Office of Public Instruction**  
Denise Juneau, State Superintendent

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

8

Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** OTHER ITEMS

**Requested By:** Superintendent    **Prepared By:** Superintendent    **Date:** 03/22/2010

**SUMMARY:**

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing
- ❖ Retirement Party
- ❖ Scholarship Reading
- ❖ Glazier Clinic Recap
- ❖ Third Grade Music Program—Tuesday, March 23, 2010—7:00 p.m.—FCPA
- ❖ Early Release—Wednesday, March 24, 2010—Building Level Issues
- ❖ FFA State Convention—March 25-27, 2010—Billings
- ❖ FHS Junior/Senior Prom—Saturday, March 27, 2010
- ❖ Skill USA State Leadership Conference—March 29-31, 2010—Havre
- ❖ Spring Break—No School—Friday, April 2, 2010 & Monday, April 5, 2010
- ❖ FHS Solo and Ensemble Recital—Tuesday, April 6, 2010—7:00 p.m.—FCPA
- ❖ Parent/Teacher Conference—Thursday, April 8, 2010—Evening Only
- ❖ District 8 Music Festival—April 9-10, 2010—Lewistown

**SUGGESTED ACTION:** Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

9

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

**Requested By:** Board of Trustees    **Prepared By:** \_\_\_\_\_    **Date:** 03/22/2010

**SUMMARY:**

Time is provided on the agenda for anyone who wishes to address the Board.

**SUGGESTED ACTION:**

\_\_\_\_\_

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

10

**Minutes/Claims**   
  **Board of Trustees**   
  **Superintendent's Report**   
  **Action - Consent**  
 **Action - Indiv.**

**ITEM TITLE:** MINUTES

**Requested By:** Board of Trustees   
**Prepared By:** Mike Waterman   
**Date:** 03/22/2010

**SUMMARY:**

The following minutes are attached for your approval:

- Minutes of the March 8, 2010, Regular Board Meeting

**SUGGESTED ACTION:** Approve Minutes as Presented

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**MINUTES  
LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**Fergus High School – Library**  
1001 Casino Creek Drive  
Lewistown, MT 59457

**Monday, March 8, 2010**

**BOARD ROUNDTABLE DISCUSSION—FHS STUDENTS**

**5:00 P.M. TO 7:00 P.M.**

**REGULAR BOARD MEETING**

**CALL TO ORDER (7:00 P.M.)**

1. Roll Call

**TRUSTEES PRESENT:**

Becky Jackson, Monte Weeden, Mary Schelle, Stan Monger,  
Jeremy Bristol

**TRUSTEES ABSENT:**

Chairman Dave Byerly, Jennifer Granot

**STAFF PRESENT:**

Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman,  
Sandi Chamberlain, Andrea Payne, Vic Feller, Chad Armstrong, Karen  
Durbin, Germaine Stivers, Jerry Feller, Scott Dubbs

**OTHERS PRESENT:**

Student Representative Taylor Machler, Fergus High School Golden  
Eagle Wrestling Team, Fergus High School Family, Career, and  
Community Leaders of America Members, Paul Strom, Joe Zahler-  
KXLO/KLCM Radio, David Murray-Lewistown News-Argus, and other  
interested parties

Becky Jackson acted as Chairman.

2. Pledge of Allegiance

Connor Malone led the group in the Pledge of Allegiance.

**BOARD OF TRUSTEES**

3. **RECOGNITION—FERGUS HIGH SCHOOL GOLDEN EAGLE WRESTLING TEAM**

The Board of Trustees recognized and congratulated the Fergus High  
School Golden Eagle Wrestling Team and coaches on their successful  
season.



4. PRESENTATION—FERGUS HIGH SCHOOL FCCLA  
Gena Bass, Taylor Machler, and Taylor Scott, members of the Fergus High School Family, Career, and Community Leaders of America, shared a shortened version of an allergy presentation they will provide to the elementary schools with the Board.
5. PRESENTATION—PAUL STROM, AUDIT RESULTS  
Paul Strom, representing Strom & Associates, PC, reviewed the results of the audit conducted for the year ending June 30, 2009.
6. DISCUSSION—FACILITIES  
The Board continued examination of the criteria list which was developed to aid in evaluating construction options. Ranking of the options discussed will be completed prior to the regular meeting on March 22, 2010.
7. DISCUSSION—2010-2011 GENERAL FUND BUDGETS  
The preliminary FY11 General Fund elementary and high school budgets were reviewed by the trustees. The maximum levy amounts that can be voted on are set at \$111,435.00 for the elementary and \$2,223.00 for the high school. Resolutions calling for an election will be included in the next agenda.
8. REPORT—STUDENT REPRESENTATIVE  
Taylor Machler, student representative to the Board, reported on current events taking place at Fergus High School
9. REPORT—COMMITTEES OF THE BOARD  
There was no report.
10. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.  
No items were discussed.

#### **SUPERINTENDENT'S REPORT**

11. REPORT—INVESTMENT  
Interest earned and distributed for February, 2010, was reported with \$1,605.12 in the elementary funds and \$799.70 in the high school funds for a total of \$2,404.82.
12. REPORT—ELECTION UPDATE  
Three Petitions for Nomination of School Board Trustee have been given out but not returned for the two open positions. The deadline for accepting petitions is March 25, 2010.
13. OTHER ITEMS  
Superintendent Jason Butcher reviewed school presentations and roundtables, hiring and staffing progress, and also noted other school district activities. The final roundtable will begin at 6:00 p.m. on Monday, March 22, 2010. Members of the Board were informed that the Office of Public Instruction has revised budget reduction proposals. The new cuts do not include the block grant reductions previously discussed; the difference will be made up in facility reimbursements.

#### **PUBLIC PARTICIPATION**

14. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD  
There was no public input.

#### **ACTION ITEMS**

15. Minutes of the Regular Board Meeting of February 22, 2010, were approved unanimously (Weeden/Schelle).

#### **APPROVAL OF CLAIMS**

16. The claims referenced in the 2009-10 Bill Schedule and submitted through March 4, 2010, were approved unanimously (Monger/Bristol).

#### **CONSENT GROUP ITEMS – approved unanimously (Schelle/Bristol).**

17. APPROVE SUBSTITUTE(S)  
Substitute Teachers/Assistants List: Melissa Zachariasen  
Substitute Bus Drivers List: Michael Sain, Jr.  
Substitute Custodians List: Nathanael Bussey

**INDIVIDUAL ITEMS**

18. APPROVE PERSONNEL REPORT – see Exhibit A (Weeden/Monger – unanimous).
19. APPROVE SCHOOL IMPROVEMENT PLAN FOR ELEMENTARY LIBRARY DEFICIENCY MARCH 2010 (Schelle/Monger – unanimous).
20. APPROVE ARRA PART B FEDERAL FLOW-THROUGH APPLICATION TO THE CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE IN THE AMOUNT OF \$5,447.00 (Bristol/Weeden – unanimous).

**ADJOURNMENT**

The meeting was adjourned at 9:15 p.m. The next regular meeting will be held on March 22, 2010, at 7:00 p.m. in the Lincoln Building Board Room (Weeden – unanimous).

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**BECKY JACKSON**  
**BOARD CHAIRMAN**

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**MIKE WATERMAN**  
**BUSINESS MANAGER/CLERK**

**“EXHIBIT A”**

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** March 8, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
<b>NEARHOOF, Rich</b>	Volunteer Wrestling Coach	Lewistown Junior High School	Approve appointment on a volunteer basis	March 8, 2010	See attached memo.

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

11

- Minutes/Claims  
  Board of Trustees  
  Superintendent's Report  
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** CLAIMS

**Requested By:** Board of Trustees   **Prepared By:** Sherry Martin   **Date:** 03/22/2010

**SUMMARY:**

Approve claims paid through March 18, 2010, as approved by the Finance Committee.

Need to select a new Finance Committee for April-June 2010. Current members of the Finance Committee include: Dave Byerly, Jeremy Bristol, Becky Jackson, and Stan Monger.

**SUGGESTED ACTION:** Approve Claims as Presented

**Additional Information Attached**   Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
**Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

12

<u>Agenda Items</u>	<u>Additional Information</u>
<p>12. Approve Lewistown Junior High School Activity Fund Report for February 2010</p>	

**SUGGESTED ACTION:** No Items to Approve

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<b><i>Board Action</i></b>						
<b>Bristol</b>						
<b>Byerly</b>						
<b>Granot</b>						
<b>Jackson</b>						
<b>Monger</b>						
<b>Schelle</b>						
<b>Weeden</b>						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

12

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE LEWISTOWN JUNIOR HIGH SCHOOL ACTIVITY FUND REPORT FOR FEBRUARY 2010

**Requested By:** Board of Trustees    **Prepared By:** Christy Rogers    **Date:** 03/22/2010

**SUMMARY:**

The Board of Trustees needs to approve the Lewistown Junior High School Activity Fund report for February 2010.

**SUGGESTED ACTION:** Approve Lewistown Junior High School Activity Fund Report(s) as Presented

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

From: 02/01/2010  
To : 02/28/2010

General Ledger Report

From Account: 1  
To Account: 190

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000100 General Activities	1846.88	0.05	0.00	0.00	1846.93	0.00	1846.93
000105 Builder's Club	106.36	0.04	0.00	0.00	106.40	0.00	106.40
000115 Cheerleaders	2411.61	0.04	-630.00	0.00	1781.65	0.00	1781.65
000120 Consumer Tech	459.88	0.04	0.00	0.00	459.92	0.00	459.92
000125 FACS	281.65	502.24	0.00	0.00	783.89	0.00	783.89
000130 BC,SC Store	604.40	393.10	-142.31	0.00	855.19	0.00	855.19
000135 Music	99.80	0.04	0.00	0.00	99.84	0.00	99.84
000140 Photo Club	2960.23	7.54	-99.17	0.00	2868.60	0.00	2868.60
000145 H.E.L.P.S.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000150 Service Learning	287.55	50.04	0.00	0.00	337.59	0.00	337.59
000155 Ski Club	3581.42	2819.78	-4602.12	0.00	1799.08	0.00	1799.08
000160 Student Council	1317.79	466.94	-125.04	0.00	1659.69	0.00	1659.69
000180 NEWS	32.09	0.04	0.00	0.00	32.13	0.00	32.13
000190 COMPUTER SERV LEARNING	129.13	0.04	0.00	0.00	129.17	0.00	129.17
Group Total	14118.79	4239.93	-5598.64	0.00	12760.08	0.00	12760.08
Grand Total	14118.79	4239.93	-5598.64	0.00	12760.08	0.00	12760.08

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_/\_\_/\_\_  
Principal: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

13

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE PERSONNEL REPORT

**Requested By:** Board of Trustees    **Prepared By:** Jason Butcher    **Date:** 03/22/2010

**SUMMARY:**

Attached is the Personnel Report for your review.

**SUGGESTED ACTION:** Approve All Items

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						



**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**PERSONNEL REPORT FOR BOARD ACTION**

**DATE:** March 22, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
<b>ARMSTRONG, Chad</b>	Wrestling Coach	Fergus High School	Approve Out-of-State travel to attend the NCAA D1 Wrestling Clinic & Tournament in Omaha, NE	March 22, 2010	See attached travel request. Chad has attended this wrestling clinic for several years at no cost to the School District.
<b>WOOLETT, Angela</b>	Attendance Secretary	Fergus High School	Approve appointment on schedule—SEC II Step 0 for up to 184 days per year—up to 53 days for the remainder of this school year	March 22, 2010	See attached hiring recommendation.
<b>SAIN, JR., Michael Dean</b>	In-Town Bus Driver	School District #1	Approve appointment on schedule as presented on attachment	March 22, 2010	Michael “Dean” is a new substitute bus driver for the school district. He needs to have a contract in order to be placed on the rotation list for extracurricular driving.
<b>SAIN, JR., Michael Dean</b>	Activity Bus Driver	School District #1	Approve appointment on schedule as presented on attachment	March 22, 2010	Michael “Dean” is a new substitute bus driver for the school district. He needs to have a contract in order to be placed on the rotation list for extracurricular driving.

IN-STATE/OUT-OF-STATE TRAVEL REQUEST
and
REQUEST FOR USE OF SCHOOL VEHICLE

MAR 1 2010

NAME Chad Armstrong ADDRESS 220 Cedar St. TODAY'S DATE 3/24/2010 School District One Business Office

Part A
Pre-Travel:

ITEMS 1-6 MUST BE COMPLETED. Use purchase orders if you want the district to pay items 2-5.
Please attach purchase orders to this form.

(TYPE OR WRITE THROUGH ALL COPIES—PRESS FIRMLY)

\*\*\*\*SEE BACK FOR INSTRUCTIONS\*\*\*\*

1. CONFERENCE/MEETING: NCAA D1 Wrestling Clinic / Tournament LOCATION: Omaha, Nebraska
Conference Starts: Date: 3/17/2010 Time: All Day (A.M./P.M.)
Conference Ends: Date: 3/20/2010 Time: " " (A.M./P.M.)
Departure: Date: Time: (A.M./P.M.)
Return: Date: Time: (A.M./P.M.)
2. Transportation: (check one) Is a school vehicle available on district website?
3. Lodging: (Receipts Required) Requisition #/P. O. # (attach proof of cost)
4. Meals: In-State: Out-of-State: Total Meals \$
5. Registration Fee: Requisition #/P. O. # (attach copy of registration forms) OR Registration \$
6. Other Expenses: (Receipts required for \$5.00 or more) Other Expenses \$
TOTAL TRIP EXPENSE \$
MAXIMUM EMPLOYEE REIMBURSEMENT, INCLUDING ALL FEDERAL GRANTS \$

APPROVED MODIFIED DISAPPROVED
ADMINISTRATOR: PLEASE SEND ENTIRE FORM TO SUPERINTENDENT'S OFFICE
Building Administrator Recommendation Date 02/25/10
Superintendent and/or Board of Trustees Date 9 May 10

Part B
Post-Travel:

Complete all information below after your trip and return the WHITE copy (the original signed copy) to ACCTS PAYABLE at the Lincoln Building within 10 working days.

\*\*\*\*SEE BACK FOR INSTRUCTIONS\*\*\*\*

Actual Travel Costs:
1. Meals:
2. Travel: (Attach airline ticket if applicable)
Date/Time of Departure Date/Time of Return
School Vehicle Ending Odometer Reading: Credit Card Used? Yes No
School Vehicle Beginning Odometer Reading: (If YES, attach receipts)
Total Miles Traveled: =
3. Lodging: (Attach receipts)
4. Registration: (Attach receipts)
5. Other Local Transportation (taxi, bus, etc.): (Attach receipts)
TOTAL PAYMENT DUE EMPLOYEE \$ 250.00
Claimant's Signature Position Teacher / Coach
Payment to You (Booster Club) \$ 250.00

ADMINISTRATORS USE ONLY

CENTRAL OFFICE USE ONLY
Travel Request Number: Date:
Budget Code for Travel:
Budget Code for Fuel Expense:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**HIRING RECOMMENDATION**

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Angela Woolett

For:

Job Title

Attendance Secretary

Classification

SEC II

Step

0

Work location

Fergus High School

Date to begin work

March 22, 2010

Hrs per day/Days per yr

8 hours per day for up to 184 days per year

SELECTION COMMITTEE:

Jerry Feller

Tim Majerus

Robin Moline

Wendy Pfau

Newell Roche

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

\_\_\_\_\_  
Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on March 22, 2010.

**LEWISTOWN PUBLIC SCHOOLS**

**EXTRA DUTY CONTRACTS**

March 22, 2010

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Sain, Jr.	Michael "Dean"	In-Town Driving/Fueling	\$8.16 per hour on an as-needed basis

**LEWISTOWN PUBLIC SCHOOLS**

**EXTRA DUTY CONTRACTS**

March 22, 2010

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Sain, Jr.	Michael "Dean"	Activity Bus Driver	\$16.81/hr drive time; \$10.00 per hour wait time (2 hours per day maximum)

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

14

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE TRUSTEE RESOLUTION CALLING FOR AN ELECTION

**Requested By:** Board of Trustees    **Prepared By:** Mike Waterman    **Date:** 03/22/2010

**SUMMARY:**

The Board of Trustees needs to approve the Trustee Resolution Calling for an Election.

Attached is the Trustee Resolution Calling for an Election, an action the Board must take by March 25, 2010.

Please note the language calling for a levy election. At this time, you essentially have two choices as it relates to a General Fund Levy:

1. At the March 22 meeting, the Board may choose not to run a levy. To do so, the Board should move to strike the levy language from resolution and then approve the resolution as amended.
2. The Board may also choose to run a levy or postpone the decision. In either case, the Board should pass this resolution as presented and then schedule a Special Board meeting on or before April 8 to set the final levy amount(s). At the Special Board meeting, the Board could choose not to run the levy simply by setting the levy amount at zero.

Please contact Jason or me if you have any questions.

**SUGGESTED ACTION:** Approve Trustee Resolution Calling for an Election

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

## TRUSTEE RESOLUTION CALLING FOR AN ELECTION

BE IT RESOLVED, the Board of Trustees for School District No. One, Fergus County, State of Montana, will hold the Annual Regular School Election on Tuesday, the fourth day of May, 2010, which date is not less than forty (40) days after the passage of this resolution.

The polls will be open from 8:00 a.m. until 8:00 p.m.

The purpose of the election is to elect two (2) trustees for a three-year term. Approval of an additional levy to operate and maintain the Elementary District for the 2010-2011 school year will also be requested. If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Mike Waterman, election administrator, to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

The board hereby appoints the attached list of electors of this district who are qualified to vote at such election to act as judges at the election.

BE IT FURTHER RESOLVED, that the clerk of this school district is hereby directed to notify the above named election judges of their appointment and to notify the county election administrator of the date of holding said election, and request him/her to close registration and to prepare and furnish election materials as required by law. If any of these judges should not be able to serve, the election administrator will choose a replacement from certified judges.

No further proceedings were conducted relating to the election.

\_\_\_\_\_  
Dave Byerly  
Print Name of Board Chair

\_\_\_\_\_  
Signature of Board Chair

\_\_\_\_\_  
Mike Waterman  
Print Name of District Clerk

\_\_\_\_\_  
Signature of District Clerk

DATED this 22<sup>th</sup> day of March, 2010.

20-20-201, MCA

## ELECTION JUDGES

May 4, 2010

Mary Althoff  
Marlene Berres  
Phyllis Cloyd  
Shirley Cooper  
Dorothy Diekman  
Rita Hofer  
Wes Hofer  
Esther Walter  
Ruth Farrar  
Susie Pfau  
Carol Woolsey  
Shirley Barrick  
Jean Cecil  
Joan Feller  
Dodie Kamp  
Donna Larson  
Lorraine Schell  
Anna Koncilya  
Frank Kamp  
Helen Shipman  
Rita Hofer  
Wes Hofer  
Esther Walter  
Alta Pallett



# LEWISTOWN PUBLIC SCHOOLS

FY2011 Preliminary General Fund Budget Analysis

March 19, 2010

	Elementary FY2011	High School FY2011
Total Projected Expenditures	5,701,936	3,378,928
Highest Budget Without a Vote	5,494,399	3,283,795
Highest Budget With a Vote	5,605,834	3,286,018
Maximum Voted Amount	111,435	2,223
Estimated Additional Mills	9.48	0.18
Tax Increase on \$100,000 home	16.17	0.31
Tax Increase on \$200,000 home	32.35	0.61
Surplus/(Shortfall) Without a Vote	(207,538)	(95,132)
Surplus/(Shortfall) With a Vote	(96,102)	(92,909)

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

15

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE DECISION ON THE DIRECTION REGARDING FACILITIES

**Requested By:** Board of Trustees   
**Prepared By:** Mike Waterman   
**Date:** 03/22/2010

**SUMMARY:**

The Board of Trustees needs to discuss the results of the ranking from the facility discussion conducted earlier in the agenda and vote on the direction the Board would like to take regarding facilities.

**SUGGESTED ACTION:** Approve Decision on Direction the Board will Pursue Regarding Facilities

Additional Information Attached   
 Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

03/22/2010

**Agenda Item No.**

16

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE NON-RENEWAL OF CONTRACT

**Requested By:** Board of Trustees   
**Prepared By:** Jason Butcher   
**Date:** 03/22/2010

**SUMMARY:**

The Board of Trustees needs to approve recommendation for non-renewal of contract without cause for non-tenured teacher, pursuant to section 20-4-206 MCA.

**SUGGESTED ACTION:** Approve Recommendation for Non-Renewal of Contract without Cause for Non-Tenured Teacher, Pursuant to Section 20-4-206 MCA

**Additional Information Attached**   
**Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

**2009-2010 GOALS AND STRATEGIC OBJECTIVES**

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

**Goal Area 1: Measurable Student Achievement**

**Statement of Intended Outcome, 2009-2010:** *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

**Strategic Objectives:**

1. Support staff as they find ways to motivate students in the required testing process.
2. Implement (maximize the positives, minimize and/or alleviate the negatives) whatever recommendations are approved by the Board during 2008-2009 regarding full-time kindergarten.

**Goal Area 2: Facilities**

**Statement of Intended Outcome, 2009-2010:** *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

**Strategic Objectives:**

1. Complete the process to develop, with staff and community, a 10-year facilities plan. Research financing options, and develop and implement a plan to secure community understanding and approval of it.
2. Conclude by February 28, 2010, a feasibility study about how to get out of the Lincoln Building, secondary to results of the Facility Study and Plan.

**Goal Area 3: Community / Parental Engagement**

**Statement of Intended Outcome, 2009-2010:** *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

**Strategic Objectives:**

1. Obtain data on parent use of Infinite Campus portal and utilize data to increase usage.
2. Implement steps to reach out to the community (don't wait for people to come to us), such as: visiting local coffee clubs, radio programs, newspaper articles and columns/opinions (from staff, administrators and trustees).
3. Assess our efforts to reach out to the community – including steps taken during 2008-2009 – and fine tune and improve for 2009-2010.

## **Goal Area 4: Technology**

**Statement of Intended Outcome, 2009-2010:** *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

### **Strategic Objectives:**

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Develop a plan to insure that we are investigating and, wherever necessary and affordable, implementing new technologies for cost-efficient delivery of technology for students and staff (such as expanding terminal services, implementing virtualization, proven open-source software solutions).
3. Encourage and support the expanded use of instructional aids for the classroom (projectors, interactive white boards, document cameras).
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Insure that, beginning in 2009-10, the technology staff is consulted and included in textbook/publisher decisions as these decisions increasingly have technology components and impacts.
6. Develop and implement a plan to address the technology generational gap (between staff and students).
7. Determine if and how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).
8. Develop a timeline on researching, understanding and implementing a plan to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.

## **Goal Area 5: Highly Qualified Staff**

**Statement of Intended Outcome, 2009-2010:** *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

### **Strategic Objectives:**

1. Seek input from staff on non-financial ways to make jobs more rewarding.
2. Seek to remain competitive with classified, certified and administrative wages and benefits.
3. By September 30, 2009, assess and implement efforts to improve communication with our staff (including roundtables, regular building visits by administrators and suggestions from staff).

## **Goal Area 6: Fiscal Management/Responsibility**

**Statement of Intended Outcome, 2009-2010:** *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

**Strategic Objectives:**

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways, prior to January 1, 2010, to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2010, a review of the Strategic Plan with the adoption of new one-year goals and objectives (2010-2011) and two-year goals and objectives (2011-2012). Revisit our five-year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.
6. Need to have budget talks with projections early in the fall with an idea for retirement incentives, etc. by November 2009.
7. Have budget projections and potential cuts presented to the public before the School Election held in May of 2010.

## School District #1 Mission Statement:

*Excellence Today, Success Tomorrow*

### Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

**BOARD OF TRUSTEES**

Dave Byerly, Chairman  
 Jeremy Bristol  
 Jennifer Granot  
 Becky Jackson  
 Stan Monger  
 Mary Schelle  
 Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS  
 2009-2010 SCHOOL CALENDAR**

**A. Pupil Instruction**

First Semester				89 Days	Second Semester				91 Days
FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
First Week	Aug	25 --	Aug 28	4	First Week	Jan	25 --	Jan 29	5
Second Week	Aug	31 --	Sept 4	5	Second Week	Feb	1 --	Feb 5	5
Third Week	Sept	8 --	Sept 11	4	Third Week	Feb	8 --	Feb 12	5
Fourth Week	Sept	14 --	Sept 18	5	Fourth Week	Feb	15 --	Feb 19	5
Fifth Week	Sept	22 --	Sept 25	4	Fifth Week	Feb	22 --	Feb 25	4
Sixth Week	Sept	28 --	Oct 2	5	Sixth Week	Mar	1 --	Mar 5	5
Seventh Week	Oct	5 --	Oct 9	5	Seventh Week	Mar	8 --	Mar 12	5
Eighth Week	Oct	12 --	Oct 14	3	Eighth Week	Mar	15 --	Mar 19	5
Ninth Week	Oct	19 --	Oct 23	5	Ninth Week	Mar	22 --	Mar 26	5
Tenth Week	Oct	26 --	Oct 30	5	Tenth Week	Mar	29 --	Mar 30	2
				<b>45</b>					<b>46</b>

SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
First Week	Nov	2 --	Nov 4	3	First Week	Mar	31 --	Apr 1	2
Second Week	Nov	9 --	Nov 13	5	Second Week	Apr	6 --	Apr 9	4
Third Week	Nov	16 --	Nov 20	5	Third Week	Apr	12 --	Apr 16	5
Fourth Week	Nov	23 --	Nov 24	2	Fourth Week	Apr	19 --	Apr 23	5
Fifth Week	Nov	30 --	Dec 4	5	Fifth Week	Apr	26 --	Apr 30	5
Sixth Week	Dec	7 --	Dec 11	5	Sixth Week	May	3 --	May 7	5
Seventh Week	Dec	14 --	Dec 18	5	Seventh Week	May	10 --	May 14	5
Eighth Week	Jan	4 --	Jan 8	5	Eighth Week	May	17 --	May 21	5
Ninth Week	Jan	11 --	Jan 15	5	Ninth Week	May	24 --	May 28	5
Tenth Week	Jan	19 --	Jan 22	4	Tenth Week	Jun	1 --	Jun 4	4
				<b>44</b>					<b>45</b>

**B. Pupil Instruction Related Days (No School for Students)**

		Totals
August 21	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
September 21	PIR	1.0
October 15-16	Staff Development Days - Teachers Convention	2.0
November 4-5	Parent Teacher Conferences (Evening on 4th, All Day on 5th)	1.5
January 18	PIR	1.0
April 8	Parent Teacher Conference (Evening ONLY--Regular School Day for Students)	0.5
Floating	One Day PIR (or Two 1/2 Days)	0.5
		<b>9.0</b>

2009-2010 Regular Board Meetings		
July	27	5:30 p.m.
Aug.	10	5:30 p.m.
Aug.	24	7:00 p.m.
Sept.	14	7:00 p.m.
Sept.	28	7:00 p.m.
Oct.	12	7:00 p.m.
Oct.	26	7:00 p.m.
Nov.	9	7:00 p.m.
Nov.	23	7:00 p.m.
Dec.	14	7:00 p.m.
Jan.	11	7:00 p.m.
Jan.	25	7:00 p.m.
Feb.	8	7:00 p.m.
Feb.	22	7:00 p.m.
Mar.	8	7:00 p.m.
Mar.	22	7:00 p.m.
Apr.	12	7:00 p.m.
Apr.	26	7:00 p.m.
May	10	7:00 p.m.
May	24	7:00 p.m.
June	14	5:30 p.m.
June	28	5:30 p.m.

**C. Holidays (Dates Inclusive)**

September 7	Labor Day
September 21	PIR (Vacation Day for Students)
October 15-16	Fall Vacation (Teachers -- Convention)
November 5	Parent Teacher Conferences (Vacation Day for Students)
November 6	Vacation Day
November 25-27	Thanksgiving Vacation
December 21-January 1	Christmas Vacation
January 18	PIR (Vacation Day for Students)
February 26	Vacation Day
April 2-5	Spring Break
May 31	Memorial Day