

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457**

Monday, April 12, 2010

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Recognition—Fergus High School FFA Mechanics Team
4. Presentation—Jean Rogan, Central Montana Career Fair
5. Report—Student Representative
6. Discussion—2010-2011 General Fund Budgets
7. Discussion—Facilities
8. Report—Committees of the Board
9. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

10. Report—Investment
11. Report—Election Update
12. Other Items

PUBLIC PARTICIPATION

13. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

14. Minutes of the March 22, 2010, Regular Board Meeting
15. Minutes of the March 26, 2010, Special Board Meeting

APPROVAL OF CLAIMS

16. Claims

CONSENT GROUP ITEMS

17. Approve Substitute(s)

INDIVIDUAL ITEMS

18. Approve Personnel Report
19. Approve Extended Leave of Absence
20. Approve Accepting "Pep Talk" Grant from the Office of Public Instruction for the Adult Education Program
21. First Reading—Board Policy #7215—Funding Proposals and Applications

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

3

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL FFA MECHANICS TEAM

Requested By: Board of Trustees **Prepared By:** Jared Long **Date:** 04/12/2010

SUMMARY:

The Board of Trustees would like to recognize and congratulate the Fergus High School FFA Mechanics Team, consisting of Austin Butcher, Justin Hartman, Robbie Jackson, and Tyler Moline. This team, under the leadership of Jared Long, took 1st place out of 55 teams during the State competition. Robbie Jackson was a State winner with his Proficiency, which is part of his Supervised Agricultural Experience.

The Board would also like to congratulate and recognize Lane Nordlund for being elected as the State FFA President.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION—JEAN ROGAN, CENTRAL MONTANA CAREER FAIR

Requested By: Board of Trustees Prepared By: Jean Rogan Date: 04/12/2010

SUMMARY:

Jean Rogan, Job Coach at Fergus High School, would like to talk to the Board of Trustees regarding the upcoming Central Montana Career Fair scheduled for Wednesday, April 14, 2010. Jean would also like to extend a formal invitation to each of the Board members to attend the career fair. Attached is a copy of the program.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

Acknowledgements

Superintendent	Jason Butcher
Principal	Scott Dubbs
Vice Principal	Tim Majerus
Counselor	Robert Rutledge
Counselor	Debra Slagel
Principals Secretary	Robin Moline
Attendance Secretary	Angela Woolett
Records Secretary	Terry Lankutis

Board of Trustees

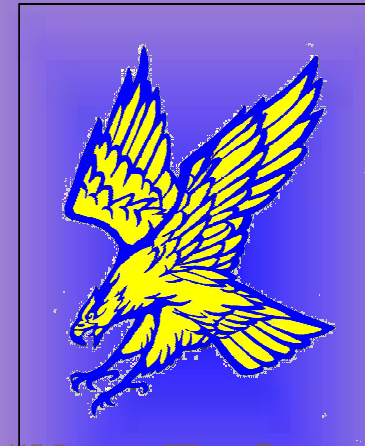
Dave Byerly	Jeremy Bristol
Stan Monger	Becky Jackson
Jennifer Granot	Monte Weeden
Mary Schelle	

Career Fair Committee

Scott Dubbs	Jeff Friesen
Tim Majerus	Linda Rinaldi
Robert Rutledge	Newell Roche
Debra Slagel	Steve Klippenes
	Jean Rogan

**Thank you for
participating in
the 2010
Central Montana
Career Fair!**

central Montana Career Fair April 14, 2010 Fergus High School



**"How To Spend
The Rest Of Your Life
Getting Anything You Want"
Guest Speaker: James Kane**



James Kane

James Kane is an international business consultant and considered one of the world's leading authorities on building and maintaining loyal business relationships. The author of two upcoming books, *The Loyalty Switch* and *Virtually Loyal*, Kane is a frequent speaker to major business forums, senior executive groups, education, civic and non-profit organizations worldwide. As one of the most quoted and profiled authorities on loyalty in the traditional mainstream media, as well as niche publications, industry newsletters, and the blogosphere, Jim has been profiled and quoted in The New York Times, The Wall Street Journal, Business Week, the BBC, and numerous other global and industry publications. He appears frequently on CNN and CNBC and is a regular guest on the FOX Business channel, which credits him as being "one of the best experts in the business."

Kane is a graduate of the University of Notre Dame, and has served as a guest instructor at Harvard University, and a faculty member of the Pennsylvania State University.

Armed Services

US Air Force.....	Sgt. McMahon
Air Force Academy.....	Lt.Col.Gillespie
Air National Guard	Sgt.Roth
US Army.....	Sgt.Yeoman
Marine Corp.....	Sgt. RL Smith
Montana National Guard	Sgt. Irish
US Navy	Petty Officer McCellan

Exploratory Presenters

Agriculture	MSU Extension	Darren Crawford
Archaeology	BLM	Zane Fulbright
Automotive technology	Billings COT	Vern Gagnon
Helicopter	Army National Guard	Sgt. Irish
Art		Steve Lilligard
Auto Body Repair	Billings- COT	Duane Alexander
Aviation	Helena – COT	Don Newton
Bio-Diesel	MSUN	John Soriano
Construction	FHS	Ron Peevey
Cosmetology	Academy of Nail, Skin & Hair, Inc.	Jason Priest
Culinary Arts	Yogo Inn	Alicia Lipke
Dental Hygiene	Dr Moen's Office	Mary Derheim
Drafting	Northwest College	Robert Townsend
Diesel Technology	Billings – COT	Pete Bushman
Environmental Engineering	MT Tech	Raj Kasinth
EMT	CMMT	Dan Bent
Fire/Rescue	LFD	Jason Manley
Gold Rush in Geology	Geologist	Scott Close
Graphic/Web Design	Fergus High School	Brad Breidenbach
Highway Patrol	MHP	Scott Fox
Homeland Security	Dept. of Homeland Security	Jeff Dennen
Massage Therapy	Comfort Zone	Nyla Bush
Music Tech	Dawson Community College	Lisa Shields
Northwestern Energy	NWE	Trace Sweeney
Nursing	MSUN/Nursing Careers	Sarah Smith
Occupational Therapy	CMMC	Jed Myers
Office Technology Instructor	MSUN	Lanny Wilke
Pharmacy Technology	Missoula COT	Mary McHugh
Photography	Northwest College	Craig Satterlee
Physical Therapy	CMMC	Rebecca McDaniel
Respiratory Therapy	CMMC	Dan Bent
Robotics	MT Tech	Dan Trudnowski
Veterinary	Horizon Vet	Greg Carlson
Video Production	FHS	Mike Keating/Terry Lankutis
Welding	Billings COT	Bob Blackwell
Wildlands Firefighting	BLM	Dennis Crawford
CMR National Wildlife Refuge	CM Russell Refuge	Jackie Fox

Career Clusters

Art & Communication (Pink) – Communication/Research, Communication/Media, Fine Arts & Humanities, Arts & Entertainment

Business & Marketing (Blue) – Administrative, Clerical, Stock Control, Sales, Business and Marketing Occupations, Bookkeeping/Accounting

Health Services (Purple) – Nursing, Technical/Labs, Dietary/Nutrition, Physicians

Manufacturing, Engineering & Technology (Green) – Engineering & Design, Mechanical, Building Maintenance, Construction, Manufacturing, Transportation Occupations, Communications Technology, Computer Services

Scientific, Natural Resources & Agriculture (Yellow) – Mathematics/Science, Agriculture, Natural Resources, Environment

Social & Human Services (Orange) – Food Processing, Textile and Apparel, Public Service, Personal Service Occupations, Hospitality, Military Personnel

Armed Services (red, white, & blue) Air Force, Air Force Academy, Air National Guard, Army, Marine Corp, Montana National Guard, and the Navy.

Community Hosts & Table Presenters

Arts & Communications

All Awards..... Carrie Mantooth
Dawson Community College Visual Arts DeptGretchen Bederman
Jackie Jensen Photography Jackie Jensen
KXLO..... Ken Bergren
Lewistown Art Center.....Nadine Robertson
Lewistown News Argus.....Jacques Rutten
Prairie Portraits.....Lois Sheldon

Business & Marketing

6th Ave Apparel..... Jamie Cataraha
Bank of the Rockies.....Sandra Westhoff
Basin State Bank..... Bret Capenter
Bon Ton Delci Ferdinand
Chamber of Commerce.....Connie Fry
Calvert Hotel.....Eric Gerlinger
Country Junction.....Ruth Hertel
Fergus County Fairgrounds Dave Donaldson
Fergus County Federal Credit Union..... Jayme Durbin
Laborer Local 1686..... Brain Boland
Snowy Lanes.....Rex Coleman
Snowy Mountain Meats.....Derek Manseau
Sassy's Salon Sally Wright
Wells Fargo Kimberly Rust
Yogo Inn..... Kathy Ayers

Manufacturing, Engineering & Technology

Edgewood Building Supplies..... Dwayne Bakkadahl
HCR, Inc.Mel Jackson
Hi Heat..... Tammy Kolstad
MSU Northern Kaylee Shaw
Montana DOT Highway Dept..... Dee Dee Kane
Montana Fiberglass.....Ken Bridgeford
NorthWestern Energy Pat Rogan
Spika Drafting and Manufacturing Tom Spika
UM-HelenaKendall May
WGMGroup..... Eric Iverson

Health Services

Air Medical TransportKate Elam
Complete Eye Care.Dr. Turk
CMMC/Skilled Nursing(CNA).....Julie Raymond
CMMC/Home Medical & Oxygen David Pena
Eyecare Associates.Dr. Hoch & Dr. Ricks
Montana Family Denistry Sunshine Welton
Nursing Skills, Central MT Ed CenterSarah Smith
Norslien Chiropractic.....Dr. Norslien

Scientific, Natural Resources & Agriculture

Big Dry Saddlery Riger Howell
BLM/ Natural Resources Vinita Shea
Central Agricultural Research CenterDave Wichman
Central Montana Co-op Greg Smith
Central Electric Inc Greg Smith
CM Russell Wildlife Refuge..... Jackie Fox
Krings Greenhouse & Nursery.....Scott Kirsch
Moodie Implement..... Jim Moodie
Torgerson Tractor Arlen Gobble
US Forest Service Matt Plagenz

Social & Human Services

Lewistown Job Service Roy Jones
City/County Attorney Tom Meissner/Monty Boettger
Cloyd's Funeral Home Dick Brown
Education as a CareerMary Jo Hamling
Fergus County Sheriff..... Rick Vaughn
Garfield Elementary School..... John Moffatt
Highland Park ElementarySharon Redfern
HRDC-6..... Cherilee Martin
Job Corp..... Shawn Swan
Justice of the Peace Jack Shields
Lewis & Clark Elementary School Matt Lewis
Lewistown Fire DepartmentJason Manley
Student Assistance Foundation Liz Foster
Dawson CC Criminal Justice/Law Enforcement Holly Dershem-Bruce
Occupations in Education Rhonda Long
AmericorpsJan Lombardi
CMMC..... Lisa Guevara

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Taylor Machler Date: 04/12/2010

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational Report

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

6

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: DISCUSSION—2010-2011 GENERAL FUND BUDGETS

Requested By: Board of Trustees Prepared By: Mike Waterman Date: 04/12/2010

SUMMARY:

The Board of Trustees will continue to discuss the General Fund Budgets for the 2010-2011 School Year. The proposed budget reductions are attached.

SUGGESTED ACTION: Discussion

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

Possible Budget Reductions
2010-2011 School Year

Projected Elem Savings	Projected HS Savings	Description	Notes
40,000	0	Eliminate One Certified FTE from JH and Re-assign Position to Elementary	Will cause increased class sizes at LJHS
80,000	45,000	Eliminate Curriculum Updates	No textbook purchases for coming year
18,000	3,000	Eliminate One FTE from Central Office	
1,400	0	Eliminate JH Extracurricular Activity/Athletic Positions	\$1,400 is average stipend - actual savings will vary depending on particular activity
36,500	0	Eliminate Junior High Activities	Reduction may be scaled back - \$36,500 represents entire Elementary General Fund Activity Budget
1,200	0	Eliminate Keyboarding Instructor	District will likely need to purchase keyboarding software (one-time cost) and increase duties of certified staff
0	40,000	Eliminate One Certified FTE from FHS and Reassign to LJHS	
13,700	13,700	Eliminate Paraprofessional Position(s)	\$13,700 is average para pay - actual savings will vary depending on position and individual's benefits
16,000	0	Eliminate Portions of School Nurse Position	\$16,000 is maximum savings, less any services for which the District would need to contract
TBD	TBD	Eliminate/Reduce Staff in Music Department	
TBD	TBD	Eliminate/Reduce Staff in PE Department	
7,500	2,500	Eliminate Summer School for 2010-2011 School Year	Program supports approximately 60 students district wide
TBD	TBD	Obtain New Health Insurance Provider	
TBD	TBD	Reduce Supply Budgets	Elementary classroom budgets stand at \$250 per teacher, down from \$300 per teacher in FY09
0	15,000	Reduction in HS Activities -- Travel	
7,133	3,567	Do Not Purchase Copier for IMC	Current copier has almost 3 million copies, IMC placed at least 1 service call for each of the last 9 weeks

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

7

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: DISCUSSION—FACILITIES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 04/12/2010

SUMMARY:

The Board of Trustees would like to continue the discussion on facilities.

The new drawings and estimates from JGA for the addition of the new middle school to FHS are posted on the school website using the following link:

http://joomla.lewistown.k12.mt.us/index.php?option=com_docman&task=cat_view&gid=64&Itemid=169

Scroll down the page to the Documents ~ Click on “March 2010 Estimates from JGA”. You can also log on to the school website and get to it from General Resources > Documents, then the Administration and Planning Folder.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						



Montana
Office of Public Instruction
Denise Juneau, State Superintendent

Office of Public Instruction
P.O. Box 202501
Helena, MT, 59620-2501
(406) 444-3095
(888) 231-9393
(406) 444-0169 (TTY)
opi.mt.gov

March 25, 2010

Jason Butcher, Superintendent
Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457

Dear Superintendent Butcher,

2010 Qualified School Construction Bond (QSCB) allocations have been published by the Federal government. As you know, during the application period held in July 2009, total QSCB requests exceeded the total QSCB authority available to Montana. As a result, the Office of Public Instruction (OPI) approved allocations to those districts with the earliest scheduled elections. Although OPI was not able to approve your request then, the OPI is pleased to inform you that the Lewistown School District may now utilize the requested allocation of \$10,000,000.

As you will recall from our e-mail exchange in January (copy attached), the approved QSCB request is contingent upon holding an election and receiving voter approval to issue bonds. This election must be held **within 6 months**, or no later than September 25, 2010. If your district cannot meet this timeline, the QSCB allocation must be forfeited, and OPI will reallocate your district's QSCB allocation to another district. If there are any changes in the election date, you must notify OPI immediately. Please indicate the district's acceptance and agreement to the terms of this authorization by signing on the next page and mailing back to my attention at OPI by April 8, 2010.

After your election results are known, please inform OPI of whether the proposition passed or failed. If the proposition fails, OPI will reallocate your district's QSCB allocation to another district.

Finally, please be aware that compliance with the federal rules and regulations pertaining to the QSCB program are the responsibility of the local education agency (LEA). OPI encourages your district to work closely with your bond counsel and financial advisor to ensure all QSCB regulations are followed.

If you have any questions, please contact me at (406) 444-4524 or via e-mail at aanfinson@mt.gov.

Sincerely,

Adam Anfinson
OPI School Finance

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

8

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees Prepared By: Committee Date: 04/12/2010

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

SUGGESTED ACTION: Informational Report

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

9

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees Prepared By: _____ Date: 04/12/2010

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

10

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent Prepared By: Mike Waterman Date: 04/12/2010

SUMMARY:

Attached is the report on the interest earned and distributed for March 2010.

The first column of the report reflects the cash balance in various funds as of March 1, 2010.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

INVESTMENT INCOME DISTRIBUTION REPORT
SCHOOL DISTRICT NO.1, FERGUS COUNTY
 March 31, 2010

Following is a distribution report of the income from the investment of school funds for the current reporting period.
 Distribution is prorated on the cash balance of each fund at the beginning of the period.

REPORTING PERIOD: 3/1/2010 - 3/31/2010
ELEM INVESTMENT INCOME: \$11,382.07
HS INVESTMENT INCOME: \$5,601.46

FUND	CASH BALANCE	%	CURRENT INTEREST	YTD INTEREST
ELEMENTARY DISTRICT:				
101 GENERAL	669,882.62	13.42%	1,528.05	6,691.29
110 TRANSPORTATION	350,162.13	7.02%	798.74	3,239.23
111 BUS DEPRECIATION	885,331.45	17.74%	2,019.49	7,866.12
112 FOOD SERVICE	172,874.97	3.46%	394.34	1,359.57
113 TUITION	0.00	0.00%	0.00	0.00
114 RETIREMENT	641,615.78	12.86%	1,463.56	5,856.97
120 RENTAL	7,881.89	0.16%	17.98	69.23
121 COMPENSATED ABSENCES	50,329.51	1.01%	114.80	447.39
124 METAL MINES	83,579.48	1.68%	190.65	742.96
128 TECHNOLOGY	77,629.76	1.56%	177.08	640.91
129 FLEXIBILITY	70,226.94	1.41%	160.19	596.91
150 DEBT SERVICE	57,569.62	1.15%	131.32	333.40
160 BUILDING	1,551,461.87	31.09%	3,538.98	14,304.87
161 BUILDING RESERVE	330,990.50	6.63%	755.01	2,779.78
184 STUDENT ACTIVITIES	40,278.35	0.81%	91.88	330.34
ELEMENTARY TOTAL	4,989,814.87	100.00%	11,382.07	45,258.97
HIGH SCHOOL DISTRICT:				
201 GENERAL	477,390.46	18.12%	1,014.94	4,232.83
210 TRANSPORTATION	235,122.64	8.92%	499.88	1,981.01
211 BUS DEPRECIATION	473,519.64	17.97%	1,006.71	3,928.18
213 TUITION	206.71	0.01%	0.44	1.09
214 RETIREMENT	293,361.90	11.13%	623.69	2,637.07
217 ADULT EDUCATION	22,773.35	0.86%	48.42	230.92
218 DRIVERS EDUCATION	23,080.43	0.88%	49.07	231.80
220 RENTAL	11,624.14	0.44%	24.71	92.84
221 COMPENSATED ABSENCES	24,766.00	0.94%	52.65	205.65
224 METAL MINES	159,966.39	6.07%	340.09	1,328.27
228 TECHNOLOGY	72,767.83	2.76%	154.71	563.88
229 FLEXIBILITY	69,416.55	2.63%	147.58	541.77
260 BUILDING	64,349.31	2.44%	136.81	534.33
261 BUILDING RESERVE	464,914.30	17.65%	988.42	3,710.14
281 ENDOWMENT FUNDS	88,370.96	3.35%	187.88	725.67
282 INTERLOCAL AGREEMENT	111,940.46	4.25%	237.99	1,271.98
284 STUDENT ACTIVITIES	41,142.99	1.56%	87.47	459.12
HIGH SCHOOL TOTALS	2,634,714.06	100.00%	5,601.46	22,676.55
GRAND TOTALS	7,624,528.93		16,983.53	67,935.52

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

11

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—ELECTION UPDATE

Requested By: Superintendent Prepared By: Mike Waterman Date: 04/12/2010

SUMMARY:

Mike Waterman, Business Manager/Clerk, will report on the election calendar and procedures for 2010.

Attached are the Terms of Office Listing and the 2010 School Election Calendar.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2010	Expire 2011	Expire 2012
SCHOOL DISTRICT #1	Jeremy Bristol Dave Byerly	Jennifer Granot Becky Jackson Stan Monger	Mary Schelle Monte Weeden

School District #1 Two (2) - Three (3) Year Terms:

_____ 3 year term (to expire in 2013)
_____ 3 year term (to expire in 2013)

Petitions Filed for Nomination of School Board Trustee:

Jeremy R. Bristol
Jimmy Graham
Lisa Pierce

MAY 4, 2010
SCHOOL ELECTION CALENDAR

December 20, 2009 through March 25, 2010	<p>Trustee candidates file for election. Nomination petition and Oath of Candidacy must be filed with election administrator. No person signing a petition may sign more nomination petitions than there are trustee positions open. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS HE OR SHE MEETS THIS DEADLINE.</p> <p>Candidates from county high school districts with enrollments of 2,000 or more or first-class districts in counties with populations of 15,000 or more must file a form C-1-A, and if desired, a form C-3 with the district clerk and Montana Commissioner of Political Practices within 5 days of filing for office. (13-10-201(6), 13-37-201, 20-3-305 and 20-3-344, MCA) [No earlier than 135 days, or no later than 40 days before election.]</p>
End of January	<p>Contact the Montana Commissioner of Political Practices (MCP) office at (406) 444-2942 if you are in</p> <p>(1) a first-class district located in a county with populations of 15,000 or more, OR</p> <p>(2) a county high school district with an enrollment of 2,000 or more and did NOT receive a notice and a packet of information from the MCP.</p> <p>(13-37-206, MCA)</p>
Updated in 2009 (SB 276) Changes	<p>County election administrator mails address confirmation forms to electors who have requested absentee ballots for subsequent elections.</p> <p>The county election administrator will mail the address confirmation forms in January. You still must contact your county election administrator for the permanent absentee ballot list.</p>
February 18, 2010	<p>First day elector can request an absentee ballot. Voters who wish to vote absentee may request an absentee ballot in writing or in person starting at this date until noon the day before the election. Remember to include the following on the application for absentee ballot:</p> <ul style="list-style-type: none"> ● A section on the form allowing the voter to become part of the permanent absentee list <p>(13-13-211 and 13-13-214, MCA) [75 days before election]</p>
March 25, 2010	<p>Trustees call for an election. At least 40 days before the election, the trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) the polling site(s) (if changed from previous school election); and 4) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot. The resolution must be delivered to the county election administrator at least 35 days before the election, but it need NOT be posted. The trustees must also appoint three election judges per precinct. The resolution should appear in the board minutes. An election may also be called by the county superintendent, county commissioners, board of public education or the trustees of a community college. 20-20-401, 20-20-201, and 20-20-203, MCA</p>
March 30, 2010	<p>Last day to file resolutions for school election with county election administrator.</p> <p>(20-20-201(2), MCA) [no later than 35 days before election]</p>
April 4, 2010 (Next Business Day is April 5, 2010)	<p>Voter registration closes. A voter must register by this deadline to vote in the school election. County election administrator prepares registration list. It is not necessary to publish any notice of closing of voter registration. (20-20-311 and 20-20-312, MCA) [30 days before election]</p>

April 4 – April 14, 2010	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district AND posted in at least three public places in the district, provided that in incorporated cities and towns at least one notice must be posted in each ward or precinct. Radio or television notice may supplement the notice. The notice must include 1) the date and polling places of the election, 2) polling place hours, 3) each proposition to be considered by the electorate, 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions and 5) where and how absentee ballots may be obtained. (20-20-204, MCA) [not less than 20 days or more than 30 days before election]
April 8, 2010 (By 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file declaration of intent. (13-10-211(3), MCA) [not less than 26 days before the election]
April 8, 2010 (After 5 p.m.)	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees cancel the trustee election. They must then give notice that a trustee election will not be held. (20-3-313, MCA)
By April 9, 2010	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. See School Election Handbook for more information. Trustees must pass a resolution stating exact levy amounts by this date in order for the clerk to certify the ballot. This resolution must include the durational limit, if any, on the levy. [not less than 25 days before election] 13-12-201, 20-20-401, and 15-10-425, MCA
April 14, 2010	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <ul style="list-style-type: none"> • The ballot • Instructions for voting and returning the ballot • A secrecy envelope, free of any marks that would identify the voter • A self-addressed, return envelope with affirmation printed on the back of the envelope (20-20-401, MCA) [at least 20 days prior to election]
April 22-May 24, 2010	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commission of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]
April 24, 2010	Last day to notify election judges of appointment. (20-20-203, MCA) [not less than 10 days before election]
February 18 until noon May 3, 2010	Deadline for absentee requests. Absentee ballots may be requested 75 days before the election but no later than noon the day before the election. *If the voter has a health emergency between 5 p.m. the Friday before the election (April 30) and noon on the election day (May 4), an emergency request for an absentee ballot may be made by noon on the election day (May 4.) (13-13-211, MCA)
May 3, 2010 (By 5 p.m.)	Absolute last day for write in candidates to file a declaration of intent (13-10-211, MCA) A declaration of intent may be filed after the deadline and until 5 pm the day before the election only if a candidate for the office that the write in candidate is seeking: dies, withdraws from the election or is charged with a felony offense.

May 3, 2010	Deliver certified copy of the lists of registered electors for each polling place to the district by election administrator before the election day. District then delivers list(s) to election judges prior to opening of polls. (20-20-313, MCA)
May 4, 2010	Notify election judges of the names of write-in candidates
May 4, 2010	ELECTION DAY. (20-20-105, MCA) The election administrator must prepare polling places, print ballots, ensure election judges are present and conduct a fair and unbiased election. (Title 13, Chapter 13, and 20-20-203, 20-20-401, and 20-20-411, MCA)
April 22-May 24, 2010	Candidates who marked Box "C" on their form C-1-A must file form C-5 with the district clerk and Montana Commissioned of Political Practices. (13-37-226 (4), MCA) [12 days before and 20 days after the school election]
Following receipt of the tally sheets from all polls <u>AND By May 19, 2010</u> (Next regular or special board meeting following the election)	Trustees canvass votes, issue certificates of election and publish results. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. (20-20-415 and 416, MCA) [within 15 days after the election]
Within 15 days after receipt of certificate of election. (20-20-416 MCA)	Candidate completes and files oath of office with the County Superintendent. Newly elected trustees may not be seated until the oath is filed. (20-3-307, 20-1-202, 1-6-101, MCA)
May 15, 2010	Deadline for trustees to hold organizational meeting. (20-3-321, MCA)[not later than the third Saturday in May]
June 1, 2010	Deadline for trustees to request county election administrator to conduct school election for next year. (20-20-417, MCA)
Additional References: Sample forms can be found at this address. http://www.opi.mt.gov/SchoolFinance/ElecHB.html 1-1-307, MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed. 20-3-205, MCA. The county superintendent has general supervision of the schools of the county within the limitations prescribed by this title and shall perform the following duties or acts: (2) administer and file the oaths of members of the boards of trustees of the districts in the county in accordance with the provisions of 20-3-307. 1-6-101, MCA. Every court, judge, clerk of any court, justice, notary public, and officer or person authorized to take testimony in any action or proceeding or to decide upon evidence has power to administer oaths or affirmations. (MASBO takes special care in preparation of the annual election calendar however, if you find a mistake or oversight, please notify the MASBO office so corrections can be noted in future newsletters and in future calendars. Thank You.)	



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Montana
Office of Public Instruction
Denise Juneau, State Superintendent

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

12

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 04/12/2010

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing
- ❖ Retirement Party—Possible Date of Monday, May 17, 2010.
- ❖ FHS School Play—Friday, April 16, 2010—FCPA—TBA
- ❖ Youth Mentoring Spring dessert Social—Sunday, April 18, 2010—2:00 p.m.—FHS Cafeteria
- ❖ MT State Envirothon—April 19-20, 2010—Lewistown
- ❖ Home Athletic Games/Meets:
 - SB vs. Hardin – Varsity – Saturday, April 17, 2010 – 10:00 a.m./2:00 p.m.
 - SB vs. Hardin – Junior Varsity – Saturday, April 17, 2010 – 12:00 p.m./4:00 p.m.
 - SB vs. Browning – Varsity – Tuesday, April 20, 2010 – 2:00 p.m./4:00 p.m.
 - TR – Fergus Quad+ – Tuesday, April 20, 2010 – 3:00 p.m.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

13

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD

Requested By: Board of Trustees Prepared By: _____ Date: 04/12/2010

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

14 - 15

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent**
☐ **Action - Indiv.**

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 04/12/2010

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the March 22, 2010, Regular Board Meeting
- Minutes of the March 26, 2010, Special Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457**

Monday, March 22, 2010

BOARD ROUNDTABLE DISCUSSION—ADMINISTRATIVE COUNCIL

6:00 P.M. TO 7:00 P.M.

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. ROLL CALL

TRUSTEES PRESENT:

Chairman Dave Byerly, Becky Jackson, Mary Schelle, Stan Monger,
Jeremy Bristol, Jennifer Granot

TRUSTEES ABSENT:

Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman,
Sandi Chamberlain, Andrea Payne, Matt Lewis, Scott Dubbs, Paul Stengel,
Bobbie Atchison, Michelle Hartman

OTHERS PRESENT:

Student Representative Taylor Machler, Eric Mickelsen, Joe Zahler-
KXLO/KLCM Radio, David Murray-Lewistown News-Argus, and other interested
parties

2. PLEDGE OF ALLEGIANCE

Bobbie Atchison led the group in the Pledge of Allegiance.

BOARD OF TRUSTEES

3. REPORT—STUDENT REPRESENTATIVE

Taylor Machler, student representative to the Board, reported on upcoming
activities at Fergus High School.

4. DISCUSSION—FACILITIES

Members of the Board continued discussion on facilities. As part of public
comment, Eric Mickelsen advocated placing a new middle school building at
Lewis & Clark Elementary School and offered his services as part of the process.

Trustees Bristol, Schelle, Monger, Byerly, and Granot favored adding a 6-8 middle
school to Fergus High School. Trustee Monger preferred a new, free-standing
middle school. Trustee Jackson advocated adding a grade to Lewis & Clark
Elementary School while making some repairs and upgrades at the other
buildings. Trustee Byerly also noted that if the voters reject a building levy
consistent with the 20-year plan, the elementary space issues will not be resolved.

DISCUSSION CONTINUED—FACILITIES

Several of the Board members felt that a smaller bond issue does not have any better chance of passing than a large one.

5. REPORT—COMMITTEES OF THE BOARD

The Insurance Committee met to discuss the 52% increase to health insurance premiums recently proposed by Montana Unified School Trust. The committee has scheduled meetings with different providers to listen to other opportunities in the market.

6. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Representatives of the Montana School Boards Association recently reviewed their strategic plan and will be conducting several workshops in the coming months.

SUPERINTENDENT'S REPORT

7. REPORT—ELECTION UPDATE

Mike Waterman reported on the election calendar and procedures. To date, incumbent Jeremy Bristol and Jimmy Graham have submitted nomination petitions. The deadline for returning petitions is March 25, 2010.

8. OTHER ITEMS

Superintendent Jason Butcher noted that applications are being accepted for various vacancies in the school district. Trustee Stan Monger volunteered to help review scholarship materials.

PUBLIC PARTICIPATION

9. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

MINUTES

10. Minutes of the Regular Board Meeting of March 8, 2010, were approved unanimously (Bristol/Monger).

APPROVAL OF CLAIMS

11. The claims referenced in the 2009-10 Bill Schedule and submitted through March 18, 2010, were approved unanimously (Jackson/Monger). Members of the Finance Committee for the months of April through June will be Becky Jackson, Mary Schelle, and Jennifer Granot.

CONSENT GROUP ITEMS – approved unanimously (Granot/Schelle).

12. APPROVE LEWISTOWN JUNIOR HIGH SCHOOL ACTIVITY FUND REPORT FOR FEBRUARY 2010.

INDIVIDUAL ITEMS

13. APPROVE PERSONNEL REPORT – see Exhibit A (Schelle/Jackson - unanimous).
14. APPROVE TRUSTEE RESOLUTION CALLING FOR AN ELECTION – see Exhibit B (Granot/Monger - unanimous).
15. APPROVE DECISION ON THE DIRECTION REGARDING FACILITIES. A motion was made to add a middle school to the existing Fergus High School and bring a resolution calling for an election to the Regular Board Meeting of April 12, 2010 (Monger/Bristol). The motion passed by a vote of 4 to 2 (Monger – aye, Schelle – aye, Granot – aye, Bristol – aye, Byerly – nay, Jackson – nay).
16. APPROVE NON-RENEWAL OF MICHELLE HARTMAN, A NON-TENURED TEACHER, WITHOUT CAUSE (Schelle/Monger).

Chairman Dave Byerly called for an Executive Session at 8:15 p.m. stating that the individual's right to privacy clearly exceeds the public's right to know.

The meeting was called back into regular session at 8:30 p.m.

The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:30 p.m. The next regular meeting will be held on April 12, 2010, at 7:00 p.m. in the Lincoln Building Board Room (Jackson – unanimous).

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: March 22, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
ARMSTRONG, Chad	Wrestling Coach	Fergus High School	Approve Out-of-State travel to attend the NCAA D1 Wrestling Clinic & Tournament in Omaha, NE	March 22, 2010	See attached travel request. Chad has attended this wrestling clinic for several years at no cost to the School District.
WOOLETT, Angela	Attendance Secretary	Fergus High School	Approve appointment on schedule—SEC II Step 0 for up to 184 days per year—up to 53 days for the remainder of this school year	March 22, 2010	See attached hiring recommendation.
SAIN, JR., Michael Dean	In-Town Bus Driver	School District #1	Approve appointment on schedule as presented on attachment	March 22, 2010	Michael “Dean” is a new substitute bus driver for the school district. He needs to have a contract in order to be placed on the rotation list for extracurricular driving.
SAIN, JR., Michael Dean	Activity Bus Driver	School District #1	Approve appointment on schedule as presented on attachment	March 22, 2010	Michael “Dean” is a new substitute bus driver for the school district. He needs to have a contract in order to be placed on the rotation list for extracurricular driving.

“EXHIBIT B”

TRUSTEE RESOLUTION CALLING FOR AN ELECTION

BE IT RESOLVED, the Board of Trustees for School District No. One, Fergus County, State of Montana, will hold the Annual Regular School Election on Tuesday, the fourth day of May, 2010, which date is not less than forty (40) days after the passage of this resolution.

The polls will be open from 8:00 a.m. until 8:00 p.m.

The purpose of the election is to elect two (2) trustees for a three-year term. Approval of an additional levy to operate and maintain the Elementary District for the 2010-2011 school year will also be requested. If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Mike Waterman, election administrator, to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

The board hereby appoints the attached list of electors of this district who are qualified to vote at such election to act as judges at the election.

BE IT FURTHER RESOLVED, that the clerk of this school district is hereby directed to notify the above named election judges of their appointment and to notify the county election administrator of the date of holding said election, and request him/her to close registration and to prepare and furnish election materials as required by law. If any of these judges should not be able to serve, the election administrator will choose a replacement from certified judges.

No further proceedings were conducted relating to the election.

Dave Byerly
Print Name of Board Chair

Signature of Board Chair

Mike Waterman
Print Name of District Clerk

Signature of District Clerk

DATED this 22th day of March, 2010.

20-20-201, MCA

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457**

Friday, March 26, 2010

SPECIAL BOARD MEETING

CALL TO ORDER (6:45 A.M.)

1. ROLL CALL

TRUSTEES PRESENT:

Chairman Dave Byerly, Becky Jackson, Mary Schelle, Stan Monger,
Jennifer Granot

TRUSTEES ABSENT:

Jeremy Bristol, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman

OTHERS PRESENT:

Dale Lambert

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was not recited.

PUBLIC PARTICIPATION

3. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO
ADDRESS THE BOARD

There was no public input.

The trustees discussed the school building project. It was noted that a special meeting would be required to hold a bond election in conjunction with the Primary Election on June 8, 2010. Board consensus was not to have that meeting.

Three individuals including incumbent Jeremy Bristol, Jimmy Graham, and Lisa Pierce have filed nominating petitions for the two available Board positions.

It was noted that the school district will be filing applications for stimulus grants available through the Montana Department of Commerce.

Interviews will be conducted for five assistant principal candidates next week. School district patrons are invited to receptions which will be held at Fergus High School.

ACTION ITEMS
INDIVIDUAL ITEMS

4. APPROVE SETTING THE SCHOOL DISTRICT NUMBER ONE LEVY ELECTION
MILL LEVY REQUEST AT \$111,435.00 (Monger/Schelle – unanimous). This is an
estimated 9.48 mills.

ADJOURNMENT

The meeting was adjourned at 7:55 a.m. (Jackson – unanimous).

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

16

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees Prepared By: Sherry Martin Date: 04/12/2010

SUMMARY:

Approve claims paid through April 8, 2010, as approved by the Finance Committee.

SUGGESTED ACTION: Approve Claims as Presented

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

17

<u>Agenda Items</u>	<u>Additional Information</u>
17. Approve Substitute(s)	

SUGGESTED ACTION: No Items to Approve

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

17

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☒ Action - Consent
☐ Action - Indiv.

ITEM TITLE: APPROVE SUBSTITUTE(S)

Requested By: Board of Trustees Prepared By: Sandi Chamberlain Date: 04/12/2010

SUMMARY:

The following individual(s) need Board approval in order to be placed on the:

Substitute Teacher List:

Austin Weidner

JD – Law

SUGGESTED ACTION: Approve Substitute(s)

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	<i>Motion</i>	<i>Second</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Other</i>
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

18

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 04/12/2010

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 12, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
NOEL, Dennis	Activity Bus Driver In-Town Bus Driver	School District #1	Accept letter of resignation	April 12, 2010	See attached letter.
MILLER, Jeanette	Resource Bus Aide Sweeper	School District #1	Approve revision of contract to reflect actual duties performed— AIDE II Step 3+15 for up to 4.00 hours per day and MAINT I Step 0+15 for up to 3.00 hours per day	April 12, 2010	See attached memo.
KNAB, Abby	Assistant Tennis Coach	Fergus High School	Approve appointment on schedule— (0.085)	April 12, 2010	See attached memo.
FLENTIE, Kala	Volunteer Track Coach	Fergus High School	Approve appointment on a volunteer basis	April 12, 2010	See attached memo.
FOY, Steve	Volunteer Track Coach	Fergus High School	Approve appointment on a volunteer basis	April 12, 2010	See attached memo.
ELLIOTT, Jeffrey	Assistant Principal / Activities Director	Fergus High School	Approve appointment per recommendation --\$67,500.00 for the 2010-2011 School Year	April 12, 2010	See attached hiring recommendation.
DURBIN, Karen	FCCLA Advisor	Fergus High School	Approve Out-of-State travel to attend the National FCCLA Leadership Conference in Chicago, Illinois	July 4-8, 2010	See attached memo.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 12, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
FLENTIE, Susan	Head Cross Country Coach	Fergus High School	Approve appointment on schedule— (0.125)	April 12, 2010	See attached memo.
GEBERT, Gary	Head Football Coach	Fergus High School	Approve appointment on schedule— (0.145)	April 12, 2010	See attached memo.
KYNETT, Mary	Head Golf Coach	Fergus High School	Approve appointment on schedule— (0.090)	April 12, 2010	See attached memo.
TAYLOR, Tara	Head Volleyball Coach	Fergus High School	Approve appointment on schedule— (0.145)	April 12, 2010	See attached memo.
ARMSTRONG, Chad	Head Wrestling Coach	Fergus High School	Approve appointment on schedule— (0.145)	April 12, 2010	See attached memo.

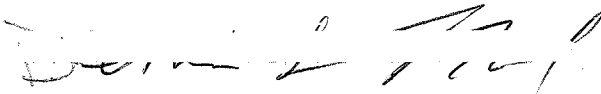
February 22, 2010

To Whom It May Concern:

I am writing this letter with regret to inform you that March 19, 2010 will be my last day of work as a bus driver for the Lewistown School District. I have enjoyed my time as a substitute bus driver and working with the employees for the transportation program. However, due to financial reasons I need to go back to driving truck with my previous employer.

I hope that if & when I decide to get off the road for good you will consider me for rehire as a school bus driver. Thank you again.

Sincerely

A handwritten signature in black ink, appearing to read "Dennis L. Noel", with a stylized flourish at the end.

Dennis L. Noel

Memorandum

To: Mike Waterman, Business Manager/District Clerk
Board of Trustees

From: Steve Klippenes, Transportation Supervisor

Date: April 7, 2010

Re: Contract Revision

Following is a recommendation for a contract revision for Jeanette Miller to reflect her actual duties for the Transportation Department:

Resource Bus Aide	AIDE II Step 3 + 15	Up to 4.00 hours per day
Sweeper	MAINT I Step 0 + 15	Up to 3.00 hours per day

Jeanette was contracted for up to 7.00 hours per day as a Resource Bus Aide. But due to a reduction in the need for a resource aide on the bus routes, Jeanette is helping with the cleaning of the buses.

Thank you for your time and consideration.



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels A.D.
DATE: March 24, 2010
RE: Coaches

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2010-2011 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School:

Tennis

Abby Knab	Assistant Coach	(0.085)	\$2,557.91
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Volunteer Coaches

Track	Kala Flentie Steve Foy
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Thank you!

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Jeffrey Elliott

For:

Job Title _____ Assistant Principal/Activities Director

Classification _____ Administrator

Step _____ N/A

Work location _____ Fergus High School

Date to begin work _____ Fall 2010

Days per yr/Hrs per day _____ 212 days per year

SELECTION COMMITTEE: _____ Jason Butcher

_____ Jerry Feller

_____ Troy Hudson

_____ Jackie McQuinn

_____ Stan Monger

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on April 12, 2010.

Memorandum

To: Board of Trustees, Lewistown Public Schools
CC: Jason Butcher, Supt.; Mike Waterman, Business Manager
From: Scott A. Dubbs, Principal
Date: April 8, 2010
Re: Out-of-State Travel Request

This memo is written in support of an out-of-state request for Karen Durbin and Fergus High School FCCLA member Julie Spika who qualified for the National Family, Career and Community Leaders of America Leadership Conference this July.

This year's Leadership Conference will be held in Chicago, Illinois. It is scheduled to start on July 4th and continue through the July 8th, 2010.

Travel requests are forthcoming and purchase authorizations have been taken care of. Student registration and travel expenses to be covered from the FCCLA student activity fund with many of the expenses to be reimbursed individually by Julie. Mrs. Durbin's expenses are budgeted to primarily come out of her state vocational funds.



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels A.D.
DATE: April 7, 2010
RE: Coaches

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2010-2011 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fall and Winter Athletic Head Coaches:

Fergus High School

Susan Flentie	Cross Country Head Coach	(0.125)	\$3,761.63
Gary Gebert	Football Head Coach	(0.145)	\$4,363.49
Mary Kynett	Golf Head Coach	(0.090)	\$2,708.37
Tara Taylor	Volleyball Head Coach	(0.145)	\$4,363.49
Chad Armstrong	Wrestling Head Coach	(0.145)	\$4,363.49

Head Coaching Positions TBD:

Boys Basketball
Girls Basketball

Thank you!

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

19

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE EXTENDED LEAVE OF ABSENCE

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 04/12/2010

SUMMARY:

The Board of Trustees needs to approve an extension of leave beyond the standard 30 days for maternity leave as requested by Cindy Gremaux in the attached letter.

According to the 2009-2010 Collective Bargaining Agreement, extended leave of absence without salary shall be provided for such reasons as family illness, involuntary military service, and maternity. Requests shall be made in writing, stating the desired length of time of the leave. The teaching employee shall be informed in writing as to the action taken by the Board of Trustees on the request for leave.

SUGGESTED ACTION: Approve Extended Leave of Absence

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

315 Mount Pleasant
Lewistown, MT 59457
March 22, 2010

To the Lewistown School Board:

I am writing to request that I be able to use 38 days of leave when I deliver my baby this spring. I plan to work up until my due date which is the eleventh of April. I have accumulated 28.5 days of sick leave plus I have 9.5 discretionary days left from this year. If my baby arrives when due, 38 days of leave would take me to the end of the school year.

Thank you for considering my request.

Sincerely,

Cindy R. Gremaux
5th/6th Grade Title Teacher

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

20

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: APPROVE ACCEPTING "PEP TALK" GRANT FROM THE OFFICE OF PUBLIC
INSTRUCTION FOR THE ADULT EDUCATION PROGRAM

Requested By: Board of Trustees **Prepared By:** Diane Oldenburg **Date:** 04/12/2010

SUMMARY:

The Board of Trustees needs to approve accepting the "Pep Talk" Grant that was awarded to the Adult Education program by the Office of Public Instruction. The monies from this grant will be used to help in the transition of GED students to employment and post-secondary education.

SUGGESTED ACTION: Approve Accepting "Pep Talk" Grant from the Office of Public Instruction

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						



Montana
Office of Public Instruction
Denise Juneau, State Superintendent

opi.mt.gov

NOTICE OF GRANT AWARD

Prime Applicant/Recipient: Diane Oldenburg
Address: Lewistown ABLE Program
773 Airport Road
Lewistown, MT 59457

Legal Entity Number: 0259

Title of Grant: WIA Incentive Grant (Pep Talk)
Federal #: CFDA#17.267
Agency: Department of Labor

Amount of Award: \$8,004.00
(Total award March 1, 2010 through June 30, 2010)

Project Number: 14 0259 55 10 WIA

Budget Period: March 1, 2010 to June 30, 2010

Approval Date: March 29, 2010

Type of Recipient: School District

Authorization and Implementation:
OPI State and Federal Grants Handbook
Workforce Investment Act

The following reports are required:
WIA Incentive Grant Application – Final Narrative
Program Budget
Annual Cash Advance Request Form
Budget and Program Modification Form (if necessary)
Fiscal Close-Out Form -- Due 8/10/2010

Carryover Provisions: None Allowed

School District Accounting Codes: Fund: 15 Revenue Code: 4650 Expenditure Program: 456

Records Retention Requirement: Retain all records for this grant for at least 3 years following the submission of grant close-out reporting or until all audit questions are resolved, whichever is longer. Retain records of payments related to contracts associated with this grant for at least 8 years in compliance with state law.

Authorized Representative:

Jason Butcher, Superintendent, Lewistown Public Schools, 215 7th Avenue South,
Lewistown, MT 59457; 406-538-8777

Clark/Business Official:

Mike Waterman, Lewistown Public Schools, 215 7th Avenue South, Lewistown,
MT 59457 406-538-8777

Project Contact Person:

Diane Oldenburg, 406-535-9022; doldenburg@lewistown.k12.mt.us

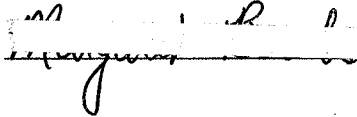
For assistance, please contact:

Office of Public Instruction

Carol Flynn (406) 444-1691; cflynn@mt.gov

Margaret Bowles (406) 444-4443; mbowles@mt.gov

Jurenne Fuchs (406) 444-2560; jfuchs@mt.gov

Authorized by: 

Date: 4-2-10



Denise Juneau, Superintendent
Office of Public Instruction
PO Box 202501
Helena, Montana 59620-2501
www.opi.mt.us

ABLE Incentive Grant - WIA 2010

CFDA 17.267

CONTINGENT UPON AVAILABILITY OF FEDERAL FUNDS

The budget period is March 1, 2010-June 30, 2010. Amendments to this budget may occur at any time prior to June 1, 2010.

Prime Applicant: Lewistown ABLE Program

Legal Entity: 0 2 5 9

BUDGET ITEMS	PROPOSED BUDGET			APPROVED BUDGET		
	Fund (17) Local Funds*	Miscellaneous Programs (15) State Funds	Total Budget	Fund (17) Local Funds*	Miscellaneous Programs (15) State Funds	Total Budget
1. Salaries a. Administrative, Secretarial, Custodial Objects 100, 200 b. Benefits Instructional, Recruiter, Counselor, Objects 112, 113, 117 and Related 200		3,000.				
2. Operating Expenses Objects 300, 400, 500, 600, 800		1,000.				
3. SUB-TOTAL DIRECT COSTS		4,004.				
4. Indirect Costs @ _____ %*** (See back for directions.)						
5. Equipment (\$5,000 or more per unit) Attach Details and Justification Object 700						
6. TOTAL BUDGET		8,004.				
7. OPI Use Only: Approved By/Date						

Project No. 14 0259 55 10 WIA

For assistance, contact Margaret Bowles at (406) 444-4443 or Carol Flynn at (406) 444-1691.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/12/2010

Agenda Item No.

21

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE FIRST READING—BOARD POLICY #7215—FUNDING PROPOSALS AND APPLICATIONS

Requested By: Board of Trustees Prepared By: Mike Waterman Date: 04/12/2010

SUMMARY:

The Board of Trustees needs to approve the first reading of Board Policy #7215—Funding Proposals and Applications.

Information being deleted from this policy has been marked with a ~~striketrough~~; information being added has been highlighted.

SUGGESTED ACTION: Approve First Reading of Board Policy #7215—Funding Proposals and Applications

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Byerly						
Granot						
Jackson						
Monger						
Schelle						
Weeden						

FIRST READING

Lewistown School District

FINANCIAL MANAGEMENT

7215

Funding Proposals and Applications

The ~~Board~~ Superintendent is to be kept informed of the development of proposals and applications for possible sources of state, federal, and other funds outside the regular District budget, for support of the schools and/or for enhancement of educational opportunities in the District. ~~The Superintendent is~~ Staff Members are to apprise the ~~Board~~ Superintendent of eligibility for general or program funds, ~~make recommendations for Board action,~~ and submit proposals for special grants for approval by the ~~Board~~ Superintendent, before any action is taken which commits the District in any way.

Policy History:

Adopted on: June 28, 2004

Revised on:

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2009-2010 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Support staff as they find ways to motivate students in the required testing process.
2. Implement (maximize the positives, minimize and/or alleviate the negatives) whatever recommendations are approved by the Board during 2008-2009 regarding full-time kindergarten.

Goal Area 2: Facilities

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Complete the process to develop, with staff and community, a 10-year facilities plan. Research financing options, and develop and implement a plan to secure community understanding and approval of it.
2. Conclude by February 28, 2010, a feasibility study about how to get out of the Lincoln Building, secondary to results of the Facility Study and Plan.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Obtain data on parent use of Infinite Campus portal and utilize data to increase usage.
2. Implement steps to reach out to the community (don't wait for people to come to us), such as: visiting local coffee clubs, radio programs, newspaper articles and columns/opinions (from staff, administrators and trustees).
3. Assess our efforts to reach out to the community – including steps taken during 2008-2009 – and fine tune and improve for 2009-2010.

Goal Area 4: Technology

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Develop a plan to insure that we are investigating and, wherever necessary and affordable, implementing new technologies for cost-efficient delivery of technology for students and staff (such as expanding terminal services, implementing virtualization, proven open-source software solutions).
3. Encourage and support the expanded use of instructional aids for the classroom (projectors, interactive white boards, document cameras).
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Insure that, beginning in 2009-10, the technology staff is consulted and included in textbook/publisher decisions as these decisions increasingly have technology components and impacts.
6. Develop and implement a plan to address the technology generational gap (between staff and students).
7. Determine if and how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).
8. Develop a timeline on researching, understanding and implementing a plan to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Seek input from staff on non-financial ways to make jobs more rewarding.
2. Seek to remain competitive with classified, certified and administrative wages and benefits.
3. By September 30, 2009, assess and implement efforts to improve communication with our staff (including roundtables, regular building visits by administrators and suggestions from staff).

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways, prior to January 1, 2010, to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2010, a review of the Strategic Plan with the adoption of new one-year goals and objectives (2010-2011) and two-year goals and objectives (2011-2012). Revisit our five-year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.
6. Need to have budget talks with projections early in the fall with an idea for retirement incentives, etc. by November 2009.
7. Have budget projections and potential cuts presented to the public before the School Election held in May of 2010.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Dave Byerly, Chairman
 Jeremy Bristol
 Jennifer Granot
 Becky Jackson
 Stan Monger
 Mary Schelle
 Monte Weeden

LEWISTOWN PUBLIC SCHOOLS
2009-2010 SCHOOL CALENDAR

A. Pupil Instruction

First Semester					89 Days	Second Semester					91 Days
FIRST QUARTER					DAYS	THIRD QUARTER					DAYS
First Week	Aug	25 --	Aug	28	4	First Week	Jan	25 --	Jan	29	5
Second Week	Aug	31 --	Sept	4	5	Second Week	Feb	1 --	Feb	5	5
Third Week	Sept	8 --	Sept	11	4	Third Week	Feb	8 --	Feb	12	5
Fourth Week	Sept	14 --	Sept	18	5	Fourth Week	Feb	15 --	Feb	19	5
Fifth Week	Sept	22 --	Sept	25	4	Fifth Week	Feb	22 --	Feb	25	4
Sixth Week	Sept	28 --	Oct	2	5	Sixth Week	Mar	1 --	Mar	5	5
Seventh Week	Oct	5 --	Oct	9	5	Seventh Week	Mar	8 --	Mar	12	5
Eighth Week	Oct	12 --	Oct	14	3	Eighth Week	Mar	15 --	Mar	19	5
Ninth Week	Oct	19 --	Oct	23	5	Ninth Week	Mar	22 --	Mar	26	5
Tenth Week	Oct	26 --	Oct	30	5	Tenth Week	Mar	29 --	Mar	30	2
					45						46

SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Nov	2 --	Nov	4	3	First Week	Mar	31 --	Apr	1	2
Second Week	Nov	9 --	Nov	13	5	Second Week	Apr	6 --	Apr	9	4
Third Week	Nov	16 --	Nov	20	5	Third Week	Apr	12 --	Apr	16	5
Fourth Week	Nov	23 --	Nov	24	2	Fourth Week	Apr	19 --	Apr	23	5
Fifth Week	Nov	30 --	Dec	4	5	Fifth Week	Apr	26 --	Apr	30	5
Sixth Week	Dec	7 --	Dec	11	5	Sixth Week	May	3 --	May	7	5
Seventh Week	Dec	14 --	Dec	18	5	Seventh Week	May	10 --	May	14	5
Eighth Week	Jan	4 --	Jan	8	5	Eighth Week	May	17 --	May	21	5
Ninth Week	Jan	11 --	Jan	15	5	Ninth Week	May	24 --	May	28	5
Tenth Week	Jan	19 --	Jan	22	4	Tenth Week	Jun	1 --	Jun	4	4
					44						45

B. Pupil Instruction Related Days (No School for Students)

		Totals
August 21	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
September 21	PIR	1.0
October 15-16	Staff Development Days - Teachers Convention	2.0
November 4-5	Parent Teacher Conferences (Evening on 4th, All Day on 5th)	1.5
January 18	PIR	1.0
April 8	Parent Teacher Conference (Evening ONLY-- <u>Regular School Day for Students</u>)	0.5
Floating	One Day PIR (or Two 1/2 Days)	0.5
		9.0

C. Holidays (Dates Inclusive)

September 7	Labor Day
September 21	PIR (Vacation Day for Students)
October 15-16	Fall Vacation (Teachers -- Convention)
November 5	Parent Teacher Conferences (<u>Vacation Day for Students</u>)
November 6	Vacation Day
November 25-27	Thanksgiving Vacation
December 21-January 1	Christmas Vacation
January 18	PIR (Vacation Day for Students)
February 26	Vacation Day
April 2-5	Spring Break
May 31	Memorial Day

2009-2010 Regular Board Meetings		
July	27	5:30 p.m.
Aug.	10	5:30 p.m.
Aug.	24	7:00 p.m.
Sept.	14	7:00 p.m.
Sept.	28	7:00 p.m.
Oct.	12	7:00 p.m.
Oct.	26	7:00 p.m.
Nov.	9	7:00 p.m.
Nov.	23	7:00 p.m.
Dec.	14	7:00 p.m.
Jan.	11	7:00 p.m.
Jan.	25	7:00 p.m.
Feb.	8	7:00 p.m.
Feb.	22	7:00 p.m.
Mar.	8	7:00 p.m.
Mar.	22	7:00 p.m.
Apr.	12	7:00 p.m.
Apr.	26	7:00 p.m.
May	10	7:00 p.m.
May	24	7:00 p.m.
June	14	5:30 p.m.
June	28	5:30 p.m.