

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Monday, May 10, 2010

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Recognition—Fergus High School FCCLA
4. Recognition—Fergus High School SkillsUSA Team
5. Presentation—Classified Council
6. Report—Student Representative
7. Discussion—Facilities
8. Report—Committees of the Board
9. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

10. Other Items

PUBLIC PARTICIPATION

11. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

INDIVIDUAL ITEMS

12. Canvas of Election Results—School District Number One Levy
13. Canvas of Election Results—Trustees

MINUTES

14. Minutes of the April 26, 2010, Regular Board Meeting
15. Minutes of the May 5, 2010, Board Work/Study Session

APPROVAL OF CLAIMS

16. Claims

CONSENT GROUP ITEMS

17. Approve Substitute(s)

INDIVIDUAL ITEMS

18. Approve Personnel Report
19. Approve Issuing Contracts for Certified Staff
20. Approve Issuing Contracts for Certified and Classified Administrators
21. Approve Invitation to Bidders for the Asbestos Abatement
22. Approve Memorandum of Understanding between the State of Montana and the Lewistown Public Schools
23. Approve Agreement between School District Number One and the City of Lewistown
24. Approve Extended Leave of Absence
25. Second Reading—Board Policy #2111—Response to Intervention

BOARD RE-ORGANIZATION

26. Call for Nominations and Election of Chair
27. Call for Nominations and Election of Vice-Chair
28. Appointment of the District Clerk

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: PRESENTATION—FERGUS HIGH SCHOOL FCCLA

Requested By: Board of Trustees **Prepared By:** Karen Durbin **Date:** 05/10/2010

SUMMARY:

The Board of Trustees would like to recognize and congratulate the members of Fergus High School FCCLA for their success throughout the season and at the State Competition.

Karen Durbin, FCCLA Advisor, will introduce Ali Fox who competed in Job Interview and took second place at the State competition and also Julie Spika, who was elected as Secretary for the State FCCLA Organization. The National Convention will be held in Chicago.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: PRESENTATION—FERGUS HIGH SCHOOL SKILLS USA TEAM

Requested By: Board of Trustees **Prepared By:** Loren Drivdahl **Date:** 05/10/2010

SUMMARY:

The Board of Trustees would like to recognize and congratulate the members of Fergus High School SkillsUSA Team for their success throughout the season and at the State Competition.

Loren Drivdahl, SkillsUSA Advisor, will introduce the members of the team and their placements at the State competition.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action – Consent
 Action – Indiv.

ITEM TITLE: PRESENTATION—CLASSIFIED COUNCIL

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 05/10/2010

SUMMARY:

The Classified Council for the Lewistown Public Schools would like to present the Classified Staff of the Year Award. The nominations for this award are submitted by both certified and classified staff members.

Nominations for this year's award include: Bobbie Atchison, Becky Baszczuk, Darlene Beaudry, Jenifer Blazicevich, Connie Bowen, Mary Burns, Natalie Butler, Sandi Chamberlain, Gary Distad, Mary Gertge, Sherry Hanley, Tiffany Hemsath, Sheryl Hodges, Debra Johnson, Lynn Wise-Klippenes, Terry Lankutis, Todd Lark, Ken Martin, Bette McPherson, Fleeta O'Dell, Jeannie Rogan, Christy Rogers, Betty Sanders, Karmen Tesarek, Deb Walker, and Mike Waterman.

The 2009-2010 Classified Council members include: Mike Waterman, Business Manager/Clerk; Robin Moline, Fergus High; Derree Kamp, Junior High; Norine McKinney and Jody d'Autremont, Lewis & Clark; Sherry Hanley, Garfield; Darla Quinlan, Highland Park; Debbie Walker, Transportation; Laurie Fowler, School Food; Dan Konert, Maintenance, and Nancy Mattheis, Central Office.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

6

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** Taylor Machler **Date:** 05/10/2010

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

7

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: DISCUSSION—FACILITIES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 05/10/2010

SUMMARY:

The Board of Trustees would like to continue the discussion on facilities following the Board Work/Study Session that was held on Wednesday, May 5, 2010.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

8

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee **Date:** 05/10/2010

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Jason Butcher, Superintendent and/or Mike Waterman, Business Manager/District Clerk will give the Board an update on the status of the new insurance policies.

SUGGESTED ACTION: Informational Report

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

9

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 05/10/2010

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

10

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 05/10/2010

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing
- ❖ Summer Schedule—Central Office
- ❖ Retirement Party—Wednesday, June 2, 2010—6:00 p.m.—Harry's on the Hill
- ❖ Lewis & Clark Band/Choir Concert—Tuesday, May 11, 2010—7:00 p.m.—FCPA
- ❖ Fergus High School Band Concert—Thursday, May 13, 2010—7:00 p.m.—FCPA
- ❖ Fergus High School Choir Concert—Tuesday, May 18, 2010—7:00 p.m.—FCPA
- ❖ LJHS Band & Choir Concert—Thursday, May 20, 2010—7:00 p.m.—FCPA
- ❖ Central A Divisional Track Meet—May 21-22, 2010—Lewistown
- ❖ Central A Divisional Tennis Meet—May 21-22, 2010—Livingston
- ❖ Blue-Gold Leadership Breakfast—Tuesday, May 25, 2010—6:45 a.m.—FHS Cafeteria

SUGGESTED ACTION: Informational

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

11

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____ **Date:** 05/10/2010

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

12

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CANVASS OF ELECTION RESULTS—SCHOOL DISTRICT NUMBER ONE LEVY

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 05/10/2010

SUMMARY:

Mike Waterman, Business Manager/Clerk, will report on the May 4, 2010, results from the School District Number One Elementary General Fund Levy Election.

SUGGESTED ACTION: Approve Election Results

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**GENERAL FUND ELECTION - ELEMENTARY
RECONCILIATION FORM**

SCHOOL DISTRICT NUMBER ONE

<i>Actual Number of Valid Voted Ballots Used</i>	<u>1684</u>
<i>Number of Spoiled Ballots</i>	<u>2</u>
<i>Absentee Ballots Not Returned</i>	<u>205</u>
<i>Number of Invalid Ballots</i>	<u>2</u>
<i>TOTAL Ballots Issued</i>	<u>1893</u>

Numbers on stubs of the unused ballots are 1915

through 3500

Dated the 4th day of May, 2010

[Signature]

Chief Election Judge

JUDGES' CERTIFICATE - SCHOOL DISTRICT LEVY ELECTION

PROPOSITION: ELEMENTARY SCHOOL DISTRICT ONE GENERAL FUND LEVY
TO RAISE THE SUM OF

\$111,435 OR APPROXIMATELY 9.48 MILLS

FOR THE PROPOSITION

958
Written in Figures

Nine hundred fifty-eight
Written in Word Form

AGAINST THE PROPOSITION

726
Written in Figures

Seven hundred twenty-six
Written in Word Form

We the Judges of Election held in High School District Number One, in the County of Fergus, State of Montana, on May 4, 2010 having been severally sworn, according to law, hereby certify correct statement of the proposition voted on at said election. The number of Voters in this election was 1893.

JUDGES

[Signature]
[Signature]
[Signature]

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

13

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CANVASS OF ELECTION RESULTS—TRUSTEES

Requested By: Board of Trustees
Prepared By: Mike Waterman
Date: 05/10/2010

SUMMARY:

Mike Waterman, Business Manager/Clerk, will report on the May 4, 2010, results from the Trustee Election.

SUGGESTED ACTION: Approve Election Results

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**TRUSTEE ELECTION
RECONCILIATION FORM**

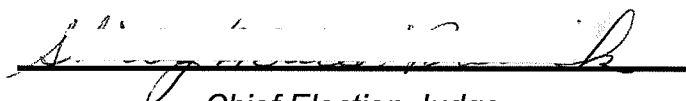
SCHOOL DISTRICT NUMBER ONE

Actual Number of Valid Voted Ballots Used	<u>1661</u>
Number of Spoiled Ballots	<u>7</u>
Absentee Ballots Not Returned	<u>305</u>
Number of Invalid Ballots	<u>20</u>
TOTAL Ballots Issued	<u>1893</u>

Numbers on stubs of the unused ballots are 1915

through 3500

Dated the 4th day of May, 2010



Chief Election Judge

JUDGES' CERTIFICATE - SCHOOL DISTRICT TRUSTEE ELECTION 4-May-10

FOR JEREMY R BRISTOL

1202
Written in Figures

One thousand two hundred two
Written in Word Form

FOR JIMMY GRAHAM

826
Written in Figures

Eight hundred twenty-six
Written in Word Form

FOR LISA PIERCE

827
Written in Figures

Eight hundred twenty-seven
Written in Word Form

We the Judges of Election held in High School District Number One, in the County of Fergus, State of Montana, on May 4, 2010 having been severally sworn, according to law, hereby certify correct statement of the proposition voted on at said election. The number of Voters in this election was 1893.

JUDGES

[Signature]
[Signature]

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

14 - 15

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 05/10/2010

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the April 26, 2010, Regular Board Meeting
- Minutes of the May 5, 2010 Board Work/Study Session

SUGGESTED ACTION: Approve Minutes as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457**

Monday, April 26, 2010

REGULAR BOARD MEETING

CALL TO ORDER (7:00 P.M.)

1. **ROLL CALL**

TRUSTEES PRESENT:

Chairman Dave Byerly, Becky Jackson, Mary Schelle, Stan Monger,
Jeremy Bristol, Jennifer Granot, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman,
Sandi Chamberlain, Andrea Payne, Steve & Lynn Wise-Klippenes, Vic
Feller, Diane Lewis, Bobbie Atchison, Michelle Trafton, Paul Stengel, Scott
Dubbs

OTHERS PRESENT:

Fergus High School Business Professionals of America Members, Joe Zahler-
KXLO/KLCM Radio, David Murray-Lewistown News-Argus, Student
Representative Taylor Machler, Donna Byerly, Debbie Parsons, and other
interested parties

2. **PLEDGE OF ALLEGIANCE**

Diane Lewis led the group in the Pledge of Allegiance.

BOARD OF TRUSTEES

3. **RECOGNITION—FERGUS HIGH SCHOOL BUSINESS PROFESSIONALS OF AMERICA**

The Board recognized members of the Fergus High School Business Professionals of America for their success throughout the season and at the state competition.

4. **REPORT—STUDENT REPRESENTATIVE**

Taylor Machler, student representative to the Board, reported on upcoming activities at Fergus High School.

5. **PRESENTATION—INSURANCE COMMITTEE**

The Insurance Committee provided the Board with a presentation on a recommendation to change the school district health insurance coverage from Montana Unified School Trust to Blue Cross and Blue Shield of Montana for the 2010-11 school year.

6. DISCUSSION—FACILITIES

The initial drawings and estimates from JGA Architects for the addition of a new middle school to Fergus High School have been posted on the school district website. Consensus was to hold a work/study session at Fergus High School to walk the property and provide feedback to the architects beginning at 3:00 p.m. on May 5, 2010.

7. REPORT—COMMITTEES OF THE BOARD

There was no report.

8. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

No items were discussed.

SUPERINTENDENT'S REPORT

9. REPORT—ELECTION UPDATE

Mike Waterman provided a report on the upcoming election. Voters have returned roughly half of the 900 absentee ballots sent out.

10. OTHER ITEMS

Candidates have been interviewed for the Foreign Language and Special Education vacancies. Recommendations will be brought to the next regular meeting of the Board. The State of Montana is applying for Race to the Top federal funds. The trustees will need to decide if Lewistown will pursue available program funding. The school district retirement dinner has been scheduled for Wednesday, June 2, 2010.

PUBLIC PARTICIPATION

11. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

MINUTES

12. Minutes of the Regular Board Meeting of April 12, 2010, were approved unanimously (Bristol/Weeden).

APPROVAL OF CLAIMS

13. The claims referenced in the 2009-10 Bill Schedule and submitted through April 22, 2010, were approved unanimously (Jackson/Weeden).

CONSENT GROUP ITEMS – approved unanimously (Monger/Schelle).

14. APPROVE SUBSTITUTE(S)

Substitute Teachers/Assistants List: Linda Wier

15. APPROVE LEWISTOWN JUNIOR HIGH SCHOOL ACTIVITY FUND REPORT FOR MARCH 2010.

INDIVIDUAL ITEMS

16. APPROVE PERSONNEL REPORT – see Exhibit A (Monger/Schelle – unanimous).

17. APPROVE FIRST READING—RESPONSE TO INTERVENTION BOARD POLICY - #2111 (Jackson/Monger – unanimous).

18. APPROVE EXTENSION OF DENTON BUS ROUTE INTO THE LEWISTOWN SCHOOL DISTRICT (Bristol/Jackson – unanimous).

19. APPROVE EXTENSION OF MOORE BUS ROUTE INTO THE LEWISTOWN SCHOOL DISTRICT (Bristol/Weeden – unanimous).

20. APPROVE EXTENSION OF MOORE BUS ROUTE TO THE ENTRANCE OF SPRING CREEK COLONY (Jackson/Granot – unanimous).

21. APPROVE HEALTH INSURANCE PROVIDER FOR THE 2010-2011 SCHOOL YEAR (Schelle/Granot – unanimous).

22. APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY (Monger/Weeden – unanimous).

23. APPROVE PROPOSAL FROM WALSWORTH FOR THE FERGUS HIGH SCHOOL
2011 YEARBOOK (Bristol/Jackson – unanimous).

The Board acknowledged the contributions made by Chairman Dave Byerly.

ADJOURNMENT

The meeting was adjourned at 9:20 p.m. The next regular meeting will be held on
May 10, 2010, at 7:00 p.m. in the Lincoln Building Board Room (Jackson – unanimous).

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 26, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
FRIESEN, Jeff	Summer Computer Maintenance	School District #1	Approve appointment on schedule—MAINT II Step 3 for up to 40 hours per week for 10 weeks	April 26, 2010	See attached memo.
MCKEE, Brett	Health Enhancement Instructor	Lewistown Junior High School	Accept letter of resignation	June 30, 2010	See attached letter.
WATERMAN, Mike	Business Manager/District Clerk	School District #1	Approve Out-of-State Travel to attend the National ASBO Convention in Orlando, Florida	September 23-27, 2010	See attached memo and travel request.
BUTCHER, Jason	Superintendent	School District #1	Approve Out-of State Travel to attend the AASA Leadership Conference in Denver, Colorado	April 29 – May 1, 2010	See attached travel request. Jason is the President Elect for the Montana Association of School Superintendents and all expenses will be paid by the School Administrators of Montana.
NORDLUND, Shonny 6 Students	BPA Chaperone	Fergus High School	Approve Out-of-State Travel to attend the National BPA Leadership Conference in Anaheim, California	May 3-10, 2010	See attached memo, letter and cost estimates.
RULAND, Kate 1 Student	SkillsUSA Chaperone	Fergus High School	Approve Out-of-State Travel to attend the SkillsUSA National Leadership and Skills Conference in Kansas City, MO	June 20-25, 2010	See attached letter and memo.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 26, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
SCHNITZMEIER, KC	Playground/Resource Aide	Lewis & Clark Elementary	Approve revision of contract to reflect additional hours needed— increase from 2.5 hours per day to 3.5 hours per day	April 26, 2010	See attached memo.
SAUBY, Barb	Resource Aide	Lewistown Junior High School	Approve revision of contract to reflect additional hours needed— increase from 37.5 hours per week to 39.5 hours per week	April 26, 2010	See attached memo.

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**Fergus High School - Library
1001 Casino Creek Drive
Lewistown, Montana 59457**

Wednesday, May 5, 2010

BOARD WORK/STUDY SESSION

CALL TO ORDER (3:00 P.M.)

1. ROLL CALL

TRUSTEES PRESENT:

Chairman Dave Byerly, Becky Jackson, Mary Schelle, Stan Monger,
Jennifer Granot, Jeremy Bristol, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/Clerk Mike Waterman,
Sandi Chamberlain, Jim Daniels, Tim Majerus, Paul Stengel, DeeAnn
Buehler, Sandy Fox, Barb Fradley, Linda Rinaldi, Jill Reed, Gretchen
Conrad, Matt Lewis, Denise Nelson, Debra Slagel, Karen Durbin, Justin
Guyer, Pat Weichel, Jeff Friesen, Sheryl Hodges, Terry Lankutis, Brandon
O'Halloran, Jerry Feller, Cindy Giese

OTHERS PRESENT:

Lisa Pierce, John Eisen, Terry Sukut, David Murray-Lewistown News-
Argus

PUBLIC PARTICIPATION

2. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO
ADDRESS THE BOARD

There was no public input.

Mike Waterman spoke to the Board regarding an issue that arose at the election held May 4, 2010. The sample ballots in the poll booths were marked in an attempt to show voters the proper voting procedure. The ballots were marked at random for the various election issues, but should have been left blank. Voters reported the error to the Fergus County Clerk and Recorder's Office and threatened to challenge the election because of the sample ballots. Upon being notified of the issue, the marked sample ballots were immediately removed and were replaced with new, unmarked sample ballots.

BOARD OF TRUSTEES

3. DISCUSSION - FACILITIES

John Eisen and Terry Sukut from JGA Architects outlined design concepts for a middle school addition to Fergus High School. Several staff members commented on the need to keep the two schools separate. The architects recommended that the members of the Board not spend too much time on the specific plan at this point; rather, the focus should be solely on ensuring that they are comfortable with the idea of adding a 6-8 middle school to the high school.

ADJOURNMENT

The meeting was adjourned at 5:05 p.m. (Jackson – unanimous).

DAVE BYERLY
BOARD CHAIRMAN

MIKE WATERMAN
BUSINESS MANAGER/CLERK

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

16

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** Sherry Martin **Date:** 05/10/2010

SUMMARY:

Approve claims paid through May 6, 2010, as approved by the Finance Committee.

SUGGESTED ACTION: Approve Claims as Presented

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

17

<u>Agenda Items</u>	<u>Additional Information</u>
17. Approve Substitute(s)	

SUGGESTED ACTION: No Items to Approve

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

17

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE SUBSTITUTE(S)

Requested By: Board of Trustees **Prepared By:** Sandi Chamberlain **Date:** 05/10/2010

SUMMARY:

The following individual(s) need Board approval in order to be placed on the:

Substitute Teacher/Aide List:

Thomas Balek	B.S. Business Education
Denise Williams	Current School Food Employee

Substitute School Food:

LaVonne Wilson

SUGGESTED ACTION: Approve Substitute(s)

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

18

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/10/2010

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: April 26, 2010

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
THACKERAY, Brett	Foreign Language Teacher	Fergus High School	Approve appointment on schedule— BA Step 4 (Actual)	July 1, 2010	See attached hiring recommendation.
HODIK, Magdalen	Special Education Teacher	Garfield Elementary	Approve appointment on schedule— BA Step 4 (Actual Step 2)	July 1, 2010	See attached hiring recommendation.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Brett Thackeray

For:

Job Title Foreign Language Teacher

Classification BA

Step Step 4 (Actual)

Work location Fergus High School

Date to begin work August 23, 2010

Days per yr/Hrs per day 187 days per year

SELECTION COMMITTEE: Sandy Armstad

Dave Byerly

Scott Dubbs

Jerry Feller

Ella Goodwyn (Non-Voting)

Tina Yaeger

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their special meeting on May 10, 2010.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Magdalen Hodik

For:

Job Title Elementary Special Education Teacher

Classification BA

Step Step 4 (Actual Step 2)

Work location Garfield Elementary School

Date to begin work August 23, 2010

Days per yr/Hrs per day 187 days per year

SELECTION COMMITTEE: Becky Jackson

Tami Kaufman

Beth Kirsch

Dale Lambert

Matt Lewis

Tim Majerus

Jackie Rickl

RECOMMENDATION APPROVED

RECOMMENDATION NOT APPROVED

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at their regular meeting on May 10, 2010.

**LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana**

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

19

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR THE CERTIFIED STAFF

Requested By: Board of Trustees
Prepared By: Jason Butcher
Date: 05/10/2010

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Certified Staff for the 2010-2011 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Issuing Contracts for the Certified Staff

Additional Information Attached
Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

2009-2010 CERTIFIED STAFF					
			LANE	Step	FTE
SANDRA	J	ARMSTAD	MA3	15	1.000
CHAD		ARMSTRONG	MA	13	1.000
GINA		ARMSTRONG	BA1	10	1.000
AARYN		BELL	BA	10	1.000
ANNETTE	L	BJELLAND	BA	13	0.714
TARA		BOHN (MURNION)	MA	9	1.000
LUKE		BRANDON	BA	9	1.000
DOUGLAS		BRAULICK	BA	5	1.000
BRAD		BREIDENBACH	BA2	10	1.000
SHERRY		BREIDENBACH	BA1	8	1.000
DEEANN	J	BUEHLER	MA1	15	0.807
KYLE	L	CARLISLE	MA3	15	1.000
MARY ELIZABETH		CHAMBERLIN	BA3	13	1.000
JENNIFER		COLLINS	BA	7	1.000
JULIE		COMES	MA3	11	1.000
JAMES	M	DANIELS	BA	13	0.519
TERRI		DANIELS	BA3	8	1.000
PAULA	L	DRISSELL	MA	15	1.000
LOREN		DRIVDAHL	BA3	14	1.000
CANDICE		DUNN	BA2	15	1.000
KAREN		DURBIN	MA	15	1.000
MIRANDA		EIKE	BA	4	1.000
VICTOR	J	FELLER	MA1	15	1.000
SUSAN		FLENTIE	MA3	15	1.000
SANDRA		FOX	MA	4	1.000
BARBARA	A	FRADLEY	MA2	15	1.000
JEFF		FRIESEN	MA1	5	1.000
VALERIE		FRISBIE	BA	13	1.000
GARY	S	GEBERT	MA2	15	1.000
AMANDA		GEE	MA	7	1.000
PATRICIA	A	GIEDD	MA2	15	1.000
LAURA		GILSKEY	BA3	12	1.000
CINDY	R	GREMAUX	BA3	15	1.000
BRENDA		GRUENER	MA	5	1.000
JUSTIN		GUYER	MA3	11	1.000
HOLLY	J	HESER	BA1	14	1.000
NANCY	A	HUDSON	BA	13	1.000
TROY	D	HUDSON	BA	13	1.000
ASHLEY		JENNESS	MA	4	1.000
JUANITA		KAJKOWSKI	MA	14	1.000
CHARLEY	L	KARINEN	MA3	15	1.000
MARY		KEPLER	BA1	14	1.000
ELIZABETH		KIRSCH	BA	7	1.000
FAWNA		KUNTZELMAN	MA	6	1.000
RICHARD		KUNTZELMAN	MA	10	1.000
MARY		KYNETT	MA	12	1.000

2009-2010 CERTIFIED STAFF					
			LANE	Step	FTE
LYNN		LENSING	MA1	14	1.000
DIANE		LEWIS	BA	13	1.000
JARED		LONG	MA	4	1.222
LESLIE		LONG	MA	6	1.000
GREGORY	J	LUCOTCH	FIFTH	15	1.000
SUSAN	M	LUTKE	BA3	15	1.000
TERESA		MAJERUS	MA	13	1.000
MIKE		MANGOLD	MA	13	1.000
BRUCE	J	MARSDEN	MA3	15	1.000
BEVERLY	K	MILLER	MA3	15	1.000
LINDA		MITCHELL	BA3	11	1.000
DENISE	M	NELSON	BA	13	1.000
KANDIS	L	NIELSEN	MA3	15	1.000
BRANDON		O'HALLORAN	BA2	8	1.000
STEVE	J	OLSON	BA	13	1.000
STEPHEN	J	PAULSON	MA3	15	1.000
ANDREA	L	PAYNE	MA3	15	1.000
JERRY		PLOVANIC	BA	13	1.000
JACALYN	L	RICKL	BA3	15	1.000
LINDA		RINALDI	MA3	12	1.000
NEWELL		ROCHE	FIFTH	15	1.000
BETHANY		ROGERS	BA	4	1.000
KATHERINE		RULAND	MA1	7	1.000
ROBERT	W	RUTLEDGE	MA3	15	1.038
CAROLYN	R	SHIELDS	MA3	15	1.000
DEBRA	L	SLAGEL	MA2	15	1.038
MARGARET		SMITH	BA2	15	1.000
MELANIE	K	SMITH	MA	15	1.000
VALORIE	J	SNAPP	BA1	14	1.000
BRIDGET		SPARKS	MA	10	1.000
KATHERINE	A	SPRAGGINS	MA	15	1.000
RHONDA		STENSETH	MA	11	1.000
GERMAINE		STIVERS	BA1	14	1.000
TERESA	A	STOKKEN	MA3	15	1.000
MICHELLE	S	TRAFTON	MA3	15	1.000
POLLY		WEICHEL	BA1	7	1.000
LEEANNE		WEINHEIMER	MA1	12	1.000
JILL		WHITNEY-REED	MA	12	1.000
BEAU		WRIGHT	BA2	8	1.000
DARCY	C	ZANTO	MA3	15	1.000

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

20

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR CERTIFIED AND CLASSIFIED ADMINISTRATORS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/10/2010

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Certified and Classified Administrators for the 2010-2011 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Issuing Contracts for the Certified and Classified Administrators

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

RECOMMENDED 2010-2011 SALARIES

CERTIFIED ADMINISTRATORS

Scott Dubbs	2009-2010 Level + Negotiated Percentage (0%)
Jerry Feller	2009-2010 Level + Negotiated Percentage (0%)
Matt Lewis	2009-2010 Level + Negotiated Percentage (0%) + \$1,500 yearly increase (2 of 3)
Tim Majerus	2009-2010 Level + Negotiated Percentage (0%) + \$2,500 yearly increase (3 of 3)

RECOMMENDED 2010-2011 SALARIES

CLASSIFIED ADMINISTRATORS

Cindy Giese	2009-2010 Level + Negotiated Percentage (0%)
Steve Klippenes	2009-2010 Level + Negotiated Percentage (0%)
Diane Oldenburg	2009-2010 Level + Negotiated Percentage (0%)
Paul Stengel	2009-2010 Level + Negotiated Percentage (0%)
Mike Waterman	2009-2010 Level + Negotiated Percentage (0%) + \$1,500 yearly increase (3 of 4)
Patrick Weichel	2009-2010 Level + Negotiated Percentage (0%)

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

21

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE INVITATION TO BIDDERS FOR THE ASBESTOS ABATEMENT

Requested By: Board of Trustees **Prepared By:** Paul Stengel **Date:** 05/10/2010

SUMMARY:

The Board of Trustees needs to approve the Invitation to Bidders for the Asbestos Abatement in conjunction with the HVAC Revisions Project at Garfield Elementary, Highland Park Elementary, and Lewis & Clark Elementary.

SUGGESTED ACTION: Approve Invitation to Bidders for the Asbestos Abatement

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

SECTION 00050 - INVITATION TO BID

PROJECT: Asbestos Abatement
HVAC Revisions Project
Garfield, Highland Park and
Lewis and Clark Elementary Schools
Lewistown, Montana

OWNER: Lewistown Public Schools
215 7th Avenue South
Lewistown, Montana 59457
Telephone: 406/535-8777 x114
Contact: Mr. Paul Stengel

ENGINEER: Northern Industrial Hygiene, Inc.
201 South 30th Street
Billings, Montana 59101
Phone: (406) 245-7766
Fax: (406) 254-1428
E-mail: koliver@northernih.com

Sealed bids will be received until **2:00 PM, (local time)** May 24, 2010 at 215 7th Avenue South, in Lewistown, Montana 59457, for **Asbestos Abatement, HVAC Revisions Project, Garfield, Highland Park and Lewis and Clark Elementary Schools, Lewistown, Montana.**

Independent bids will be received for each of the three schools and evaluated by the Owner. The Owner shall have the right to reject any or all bids as described in Section 00100, Instructions to Bidders.

In general the work consists of the following:

Base Bid – Garfield Elementary School:

Remove and disposal of asbestos: Straight run pipe insulation, mudded pipe fitting insulation and contaminated soil from select areas of the building. Re-insulation of removed is also required.

Base Bid – Highland Park Elementary School:

Removal and dispose of asbestos: Straight run pipe insulation, mudded pipe fitting insulation and contaminated soil from select areas of the building.

Base Bid – Lewis and Clark Elementary School:

Remove and disposal of asbestos: Boiler insulation, breaching insulation, mudded pipe fitting insulation, expansion tank insulation, vibration joint collars, duct insulation and

transite soffit materials from select areas of the building. Re-insulation of some fitting insulation is also required.

Work on this project is scheduled to begin on Tuesday, June 8, 2010. Bids will be received for each school building, which could result in three separate contracts. Work in all three school buildings shall be completed, including clearance testing and containment tear down, by June 25, 2010. Soffit materials scheduled for removal at Lewis and Clark Elementary must be removed as soon as possible after notice to proceed is received.

Each school building is a lump sum bid and the bidder must visit the sites to familiarize himself with site conditions and verify the quantities of materials to be removed. A pre-bid walk-through will be conducted by the School District. Contact Paul Stengel to coordinate.

Bids shall be submitted on the form provided with the contract documents.

Contractors may obtain the Project Manual from the Engineer or School District. The documents may also be reviewed at the Billings Builders Exchange.

Each bid must be accompanied by Bid Security made payable to the Owner in an amount of ten percent (10%) of the Bidder's maximum Bid price and in the form of cash, a cashier's, certified check, bank order, or bank draft.

In accordance with State law governing Gross Receipt Withholding, the Owner will withhold 1% of the amount due on each payment and transmit such amount to the State Department of Revenue.

Successful bidders will be required to provide a Performance Bond, Labor and Material Payment Bond in the amount of 100 percent of the Contract(s).

Each bidder and subcontractor must have a valid Montana Public Contractor's License in the proper classification.

No bidder may withdraw his bid for at least 30 days after the scheduled time for receipt of bids except as noted in the Instruction to Bidders. The Owner reserves the right to reject any or all bids and to waive any irregularities or informalities.

End of Invitation to Bid

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

22

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE STATE OF MONTANA AND THE LEWISTOWN PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 05/10/2010

SUMMARY:

The Board of Trustees needs to approve the Memorandum of Understanding between the State of Montana and the Lewistown Public Schools to satisfy the requirements of the Race to the Top Application. A copy of the Memorandum is attached for your review.

SUGGESTED ACTION: Approve Memorandum of Understanding for the Race to the Top Application

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

OFFICE OF THE GOVERNOR
STATE OF MONTANA

BRIAN SCHWEITZER
GOVERNOR



JOHN BOHLINGER
LT. GOVERNOR

Memorandum of Understanding between the State of Montana and Participating Local Education Association ("LEA")

This Memorandum of Understanding ("MOU") is between the State of Montana by and through the Montana Board of Public Education, Office of Public Instruction, and Office of the Governor ("State") and _____ ("Participating LEA"). The purpose of this MOU is to establish a framework of collaboration between the State and Montana LEAs to satisfy the requirements of the Race to the Top application and to articulate specific roles and responsibilities of the State and the LEAS that support the State's application and the implementation of an approved Race to the Top grant project.

I. SCOPE OF WORK

Exhibit I, the Preliminary Scope of Work, indicates which portions of the State's proposed innovation and reform plans ("State Plan") contained in the State's Race to the Top application the Participating LEA is agreeing to implement as part of this MOU.

II. PROJECT ADMINISTRATION

A. PARTICIPATING LEA RESPONSIBILITIES

In assisting the State in implementing the innovation and reform plans described in Montana's Race to the Top application (the State Plan), the Participating LEA will:

- 1) Implement the Preliminary Scope of Work, as identified in Exhibit I of this MOU, through the adoption of a Final Scope of Work and an LEA Plan, as further described below in III.3, Assurances;
- 2) Endeavor to participate in, to the maximum extent practicable, all relevant meetings or other practice-sharing events that are organized or sponsored by the State or the U.S. Department of Education ("ED");
- 3) Post to a website, in a timely manner, all non-proprietary products and lessons learned or developed using Montana Race to the Top grant funds, as required by the grantor and implemented by the State or the ED;
- 4) Participate, as requested, in any evaluations of the grant required by the grantor and conducted by the State or the ED;
- 5) Be responsive to State or ED requests for information including requests as to the status of the project, project implementation, outcomes, and any problems anticipated or encountered;
- 6) Participate in meetings and telephone conferences with the State to discuss (a) progress of the project, (b) potential dissemination of resulting non-proprietary products and lessons learned, (c) plans for subsequent years following the Race to the Top grant period, and (d) other matters related to the Race to the Top grant and associated plans.

B. STATE RESPONSIBILITIES

In assisting the Participating LEA in implementing its tasks and activities described in Montana's Race to the Top application, the State will:

- 1) Work collaboratively with, and support the Participating LEA in implementing the Preliminary Scope of Work, as identified in Exhibit I of this MOU, through its adoption of a Final Scope of Work and an LEA Plan, as further described below in III.3, Assurances;
- 2) Timely distribute the LEA's portion of Race to the Top grant funds during the course of the project period and in accordance with the LEA Plan;
- 3) Provide feedback on the LEA's status updates, annual reports, any interim reports, and project plans and products; and
- 4) Identify sources of technical assistance for the project.

C. JOINT RESPONSIBILITIES

- 1) The State and the Participating LEA will each maintain a key contact person for the Race to the Top grant. For the purposes of the State's initial point of contact with a Participating LEA, all contacts should be submitted in writing to racetothetop@mt.gov. For the purposes of the Participating LEA, the State shall contact the LEA Authorized Representative.
- 2) These key contacts from the State and the Participating LEA will maintain frequent communication to facilitate cooperation and assist in fulfilling their respective responsibilities under this MOU.
- 3) State and Participating LEA will require any grant personnel to work together to determine appropriate timelines for project updates and status reports throughout the grant period.
- 4) State and Participating LEA will require any grant personnel to negotiate in good faith to continue to achieve the overall goals of Montana's Race to the Top grant.

D. STATE RECOURSE FOR LEA NON-PERFORMANCE

If the State determines that the LEA is not meeting its goals, timelines, budget, or annual targets or is not fulfilling other applicable requirements, the State will take appropriate enforcement action, which could include a collaborative process between the State and the LEA or any of the enforcement measures that are detailed in [34 CFR section 80.43](#), including putting the LEA on grant reimbursement payment status, temporarily withholding funds, or disallowing costs.

III. ASSURANCES

The Participating LEA hereby certifies and represents that it:

- 1) Has all requisite power and authority to execute this MOU;
- 2) Is generally familiar with the State's Race to the Top grant application and is committed to working on all or significant portions of the State Plan, including provisions related to turning around the lowest-achieving schools;
- 3) Agrees to be a Participating LEA; will implement those portions of the State Plan indicated in Exhibit I, Preliminary Scope of Work; will provide a Final Scope of Work no later than 90 days after the grant is awarded to the State; and will describe the LEA's specific goals, activities, timelines,

budgets, key personnel, and annual targets for key performance measures (“LEA Plan”) in a manner that is consistent with the Preliminary Scope of Work and the State Plan;

5) Will comply with all of the terms of the grant, the State’s subgrant to the LEA, and all applicable Federal and State laws and regulations, including laws and regulations applicable to the program, and the applicable provisions of the Education Department General Administrative Regulations (“EDGAR”), 34 CFR Parts 75, 77, 79, 80, 82, 84, 85, 86, 97, 98 and 99).

IV. MODIFICATIONS

This MOU may be amended only by written agreement signed by each signatory to the MOU, and in consultation with the ED.

V. DURATION/TERMINATION

This Memorandum of Understanding shall be effective beginning with the date of the last signature hereon and, if a grant is received, ending upon the expiration of the grant project period.

VI. SIGNATURES

LEA Superintendent (or equivalent authorized representative) – (required):

Signature/Date

Print Name/Title

LEA Board of Trustees Chairperson: (required):

Signature/Date

Print Name/Title

LEA Teachers' Union Leader (required, if applicable):

Signature/Date

Print Name/Title

Authorized Representative: Office of the Governor – (required):

By signature below, the State hereby accepts the LEA as a Participating LEA.

Signature/Date

Dan Villa, Education Policy Advisor

Print Name/Title

Authorized Representative: Office of Public Instruction – (required):

Signature/Date

Dennis Parman, Deputy Superintendent

Print Name/Title

EXHIBIT I – PRELIMINARY SCOPE OF WORK

LEA hereby agrees to participate in implementing the State Plan in each of the areas identified below:

Elements of State Innovation and Reform Plans	LEA Participation (Y/N)	Comments from LEA (optional)
1. Standards and Assessments		
Support the transition to enhanced standards and high-quality assessments through alignment to accreditation standards.		
2. Data Systems to Support Instruction – use data to improve instruction		
Use local data driven instructional improvement processes		
Provide professional development on use of data to improve instruction		
3. Great Teachers and Leaders – improving teacher and principal effectiveness based on performance		
Implement evaluation systems that are aligned with state standards		
Conduct regular evaluations		
4. Great Teachers and Leaders - providing effective support to teachers and principals		
Provide quality and purposeful professional development		
Measure effectiveness of professional development		

Please return via email to racetothetop@mt.gov by 5:00pm Wednesday, May 19, 2010.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

23

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE AGREEMENT BETWEEN SCHOOL DISTRICT NUMBER ONE AND THE CITY OF LEWISTOWN

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 05/10/2010

SUMMARY:

The Board of Trustees needs to approve the agreement between School District Number One and the City of Lewistown to define and describe the rights and obligations of the parties with respect to the operation of a recreational program for the 2009-2010 School Year.

The term of the Agreement shall be for one year, commencing on July 1, 2009, and ending on June 30, 2010.

SUGGESTED ACTION: Approve Agreement between School District Number One and the City of Lewistown

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**AGREEMENT BETWEEN THE CITY OF LEWISTOWN AND SCHOOL
DISTRICT NUMBER ONE FOR USE OF RECREATION FACILITIES
AND EQUIPMENT**

WHEREAS THIS AGREEMENT is made and entered into the date of the last signature hereto, by and between the CITY OF LEWISTOWN, hereinafter referred to as the CITY, and SCHOOL DISTRICT NO. ONE of Lewistown, Fergus County, Montana, hereinafter referred to as the SCHOOL, and is meant to define and describe the rights and obligations of the parties with respect to the operation of a recreational program for the **2009-10** School Year.

FACILITIES

The program may include, but shall not be limited to, the following kinds of recreational activities: basketball, volleyball, softball, soccer, floor hockey, superstars, badminton, snowshoeing, roller skating, cross country skiing and table tennis. Activities to take place at the Lewistown Civic Center or at any of the various outdoor city parks. The CITY hereby agrees that such facilities will be made available for use by the program participants and other school extracurricular activities, subject to scheduling parameters. In addition, activities may take place upon any property owned by the SCHOOL, provided, however, that such property or facilities are available for use and any such use is approved by the school.

SUPERVISION/OPERATION

Supervision and operation of the program shall include the following individuals and/or groups:

1. Activity Director. The Activity Director shall be an employee of the SCHOOL, and such person shall be responsible for overall program supervision.

2. Recreation Director. The Recreation Director shall be an employee of the CITY, and shall be responsible for supervision of the day-to-day operation of the program. The Recreation Director shall become involved in scheduling, budgeting and direct supervision of the Buildings and Grounds Supervisor.

3. Buildings & Grounds Supervisor. The Buildings & Grounds Supervisor shall be responsible for scheduling and supervision of SCHOOL maintenance equipment.

BUDGET

The SCHOOL will be responsible for paying the sum of \$4,451.24 for the following items:

Rent	\$3,392.40
Recreation Director	\$ 431.76
Honorarium for Professional Assistance	\$ 257.00
Equipment	<u>\$ 370.08</u>
Total	\$4,451.24

The total amount shall be payable by the SCHOOL to the CITY upon execution of this Agreement. Thereupon, the CITY shall be responsible for administering payment of such funds in accordance with the items indicated above. The foregoing budget may be changed or modified by the parties in writing. In addition, the SCHOOL will provide maintenance equipment and operators as needed by the Recreational Director and approved by the Buildings and grounds Supervisor at a charge of \$26.00 per hour.

TERM

The term of this Agreement shall be for one year, commencing on July 1, 2009 and ending on June 30, 2010.

RELEASE/INDEMNIFICATION

Each party expressly agrees to release, hold harmless and indemnify the other party from any liability, claims, losses, or demands arising out of the acts or omissions of their own employees or agents, provided, however, that such released party or their employees or agents have not contributed to such claims, loss or demand.

Dated this 10 day of May, 2010.

ATTEST:

CITY OF LEWISTOWN

NIKKI BRUMMOND, City Clerk

KEVIN MYHRE, City Manager

ATTEST:

SCHOOL DISTRICT NO. ONE

MIKE WATERMAN, District Clerk

Board Chair

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

24

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE EXTENDED LEAVE OF ABSENCE

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 05/10/2010

SUMMARY:

The Board of Trustees needs to approve an extension of leave beyond the standard 30 days for maternity leave as requested by Miranda Eike in the attached letter.

According to the 2009-2010 Collective Bargaining Agreement, extended leave of absence without salary shall be provided for such reasons as family illness, involuntary military service, and maternity. Requests shall be made in writing, stating the desired length of time of the leave. The teaching employee shall be informed in writing as to the action taken by the Board of Trustees on the request for leave.

SUGGESTED ACTION: Approve Extended Leave of Absence

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

Miranda D. Eike
PO Box 112
Moore, MT 59464
May 5, 2010

Lewistown School Board Trustees
Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457

Dear Board Members:

My husband and I are pleased to announce the birth of our first child, Hannah Jo, on April 15th. I am requesting to be allowed to have 33 days of leave. I was glad to be able to work up until the day before I delivered. I am currently nursing and we feel that it is important that I spend as much time with her now to help her get the best start possible.

Since this is only my second year teaching, I have only 9 discretionary days, 6 sick leave days, and 2 business leave days. I am also hoping to request assistance from LEA to cover a portion of my maternity leave. Jerry has requested that I attend the last two days of school to assist with final grades and picking up my room for the summer, which I am more than happy to do.

Thank you for your assistance in considering my request for additional time with Hannah.

Sincerely,

Miranda D. Eike
LJHS FaCS Teacher

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

25

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: SECOND READING—BOARD POLICY #2111—RESPONSE TO INTERVENTION

Requested By: Board of Trustees **Prepared By:** Mike Waterman **Date:** 05/10/2010

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #2111—Response to Intervention and consider the adoption of said policy.

This is a new policy being added to the Lewistown Public Schools Board Policy Manual.

SUGGESTED ACTION: Approve Adoption of Board Policy #2111—Response to Intervention

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

SECOND READING

Lewistown School District

INSTRUCTION

2111

Response to Intervention

It is the District's policy to ensure that all students receive high quality, scientific, research-based general education core instruction and, as appropriate, strategic and intensive intervention supports matched to student needs. The District utilizes the core principles of the Response to Intervention (RTI) process which combines systematic assessment, decision-making and a multi-tiered services delivery model to improve educational and behavioral outcomes for all students.

The District's process identifies students' challenges early and provides appropriate instruction by ensuring students are successful in the general education classroom. In implementing the RTI process, the district shall apply:

- A. Scientific, research-based interventions in the general education setting;
- B. Measure the student's response to intervention; and
- C. Use RTI data to inform instruction.

The Administrator shall develop procedures to implement student interventions; and use teacher observations, and classroom, school, or district assessments to identify students who are at risk of academic or behavioral problems and thereby in need of scientific, research-based interventions, as required by State and federal law.

Legal Reference: Individuals with Disabilities Education Act §§ 1413(f); 1414(b)(6)(B)
34 CFR §§ 300.226; 300.307(a)(2)

Policy History:

Adopted on:

Reviewed on:

Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2010

Agenda Item No.

26 - 28

Minutes/Claims Board of Trustees Superintendent's Report

Action - Consent
 Action - Indiv.

ITEM TITLE: BOARD RE-ORGANIZATION

Requested By: Board of Trustees **Prepared By:** Superintendent **Date:** 05/10/2010

SUMMARY:

The following will take place for the re-organization of the Board of Trustees:

- 26. Call for Nominations and Election of Board Chair
- 27. Call for Nominations and Election of Board Vice-Chair
- 28. Appointment of District Clerk

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bristol						
Granot						
Jackson						
Monger						
Pierce						
Schelle						
Weeden						

**REPORT OF ORGANIZATION OF BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA**

This is to certify that at the annual organizational meeting of the Board of Trustees held May 10, 2010, a Board Chair and Board Vice-Chair were appointed as follows:

Board Chair

Board Vice-Chair

Address

Address

Phone

Phone

BOARD
OF
TRUSTEES

Dated: May 10, 2010

DISTRICT CLERK CERTIFICATE OF APPOINTMENT

**SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA**

THIS IS TO CERTIFY THAT, the Trustees of School District Number One have duly appointed MIKE WATERMAN as Clerk of the District on the 10 day of May, 2010.

School Laws of Montana:

Section 20-3-321

Organization and Officers: (1) the Trustees of each district shall employ and appoint a competent person, who is not a member of the trustees, as the Clerk of the District.

Clerk of the District: As provided in 20-3-321, the trustees shall employ and appoint a clerk of the district. The clerk of the district shall attend all meetings of the trustees to keep an accurate and permanent record of all the proceedings of each meeting. If the clerk is not present at a meeting, the trustees shall have one of their members or a district employee act as clerk for the meeting and such person shall supply the clerk with a certified copy of the proceedings. The clerk of the district also shall be the custodian of all documents, records, and reports of the trustees. Unless the trustees provide otherwise, the clerk shall;

- (1) Keep an accurate and detailed accounting record of all receipts and expenditures of the district in accordance with the financial administration provisions of this title; and
- (2) Prepare the annual trustees' report required under the provisions of 20-9-213(6).

BOARD OF TRUSTEES

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2009-2010 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Support staff as they find ways to motivate students in the required testing process.
2. Implement (maximize the positives, minimize and/or alleviate the negatives) whatever recommendations are approved by the Board during 2008-2009 regarding full-time kindergarten.

Goal Area 2: Facilities

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Complete the process to develop, with staff and community, a 10-year facilities plan. Research financing options, and develop and implement a plan to secure community understanding and approval of it.
2. Conclude by February 28, 2010, a feasibility study about how to get out of the Lincoln Building, secondary to results of the Facility Study and Plan.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Obtain data on parent use of Infinite Campus portal and utilize data to increase usage.
2. Implement steps to reach out to the community (don't wait for people to come to us), such as: visiting local coffee clubs, radio programs, newspaper articles and columns/opinions (from staff, administrators and trustees).
3. Assess our efforts to reach out to the community – including steps taken during 2008-2009 – and fine tune and improve for 2009-2010.

Goal Area 4: Technology

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Develop a plan to insure that we are investigating and, wherever necessary and affordable, implementing new technologies for cost-efficient delivery of technology for students and staff (such as expanding terminal services, implementing virtualization, proven open-source software solutions).
3. Encourage and support the expanded use of instructional aids for the classroom (projectors, interactive white boards, document cameras).
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Insure that, beginning in 2009-10, the technology staff is consulted and included in textbook/publisher decisions as these decisions increasingly have technology components and impacts.
6. Develop and implement a plan to address the technology generational gap (between staff and students).
7. Determine if and how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).
8. Develop a timeline on researching, understanding and implementing a plan to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Seek input from staff on non-financial ways to make jobs more rewarding.
2. Seek to remain competitive with classified, certified and administrative wages and benefits.
3. By September 30, 2009, assess and implement efforts to improve communication with our staff (including roundtables, regular building visits by administrators and suggestions from staff).

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2009-2010: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways, prior to January 1, 2010, to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2011).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to August 15, 2010, a review of the Strategic Plan with the adoption of new one-year goals and objectives (2010-2011) and two-year goals and objectives (2011-2012). Revisit our five-year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.
6. Need to have budget talks with projections early in the fall with an idea for retirement incentives, etc. by November 2009.
7. Have budget projections and potential cuts presented to the public before the School Election held in May of 2010.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Jeremy Bristol
Jennifer Granot
Becky Jackson
Stan Monger
Lisa Pierce
Mary Schelle
Monte Weeden

**LEWISTOWN PUBLIC SCHOOLS
2009-2010 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester	89 Days	Second Semester	91 Days
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FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
First Week	Aug 25 -- Aug	28	4		First Week	Jan 25 -- Jan	29	5	
Second Week	Aug 31 -- Sept	4	5		Second Week	Feb 1 -- Feb	5	5	
Third Week	Sept 8 -- Sept	11	4		Third Week	Feb 8 -- Feb	12	5	
Fourth Week	Sept 14 -- Sept	18	5		Fourth Week	Feb 15 -- Feb	19	5	
Fifth Week	Sept 22 -- Sept	25	4		Fifth Week	Feb 22 -- Feb	25	4	
Sixth Week	Sept 28 -- Oct	2	5		Sixth Week	Mar 1 -- Mar	5	5	
Seventh Week	Oct 5 -- Oct	9	5		Seventh Week	Mar 8 -- Mar	12	5	
Eighth Week	Oct 12 -- Oct	14	3		Eighth Week	Mar 15 -- Mar	19	5	
Ninth Week	Oct 19 -- Oct	23	5		Ninth Week	Mar 22 -- Mar	26	5	
Tenth Week	Oct 26 -- Oct	30	5		Tenth Week	Mar 29 -- Mar	30	2	
			45					46	

SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
First Week	Nov 2 -- Nov	4	3		First Week	Mar 31 -- Apr	1	2	
Second Week	Nov 9 -- Nov	13	5		Second Week	Apr 6 -- Apr	9	4	
Third Week	Nov 16 -- Nov	20	5		Third Week	Apr 12 -- Apr	16	5	
Fourth Week	Nov 23 -- Nov	24	2		Fourth Week	Apr 19 -- Apr	23	5	
Fifth Week	Nov 30 -- Dec	4	5		Fifth Week	Apr 26 -- Apr	30	5	
Sixth Week	Dec 7 -- Dec	11	5		Sixth Week	May 3 -- May	7	5	
Seventh Week	Dec 14 -- Dec	18	5		Seventh Week	May 10 -- May	14	5	
Eighth Week	Jan 4 -- Jan	8	5		Eighth Week	May 17 -- May	21	5	
Ninth Week	Jan 11 -- Jan	15	5		Ninth Week	May 24 -- May	28	5	
Tenth Week	Jan 19 -- Jan	22	4		Tenth Week	Jun 1 -- Jun	4	4	
			44					45	

B. Pupil Instruction Related Days (No School for Students)

August 21	All Staff Orientation/PIR	1.0
August 24	PIR	1.0
September 21	PIR	1.0
October 15-16	Staff Development Days - Teachers Convention	2.0
November 4-5	Parent Teacher Conferences (Evening on 4th, All Day on 5th)	1.5
January 18	PIR	1.0
April 8	Parent Teacher Conference (Evening ONLY--Regular School Day for Students)	0.5
Floating	One Day PIR (or Two 1/2 Days)	0.5
		9.0

Totals

2009-2010 Regular Board Meetings		
July	27	5:30 p.m.
Aug.	10	5:30 p.m.
Aug.	24	7:00 p.m.
Sept.	14	7:00 p.m.
Sept.	28	7:00 p.m.
Oct.	12	7:00 p.m.
Oct.	26	7:00 p.m.
Nov.	9	7:00 p.m.
Nov.	23	7:00 p.m.
Dec.	14	7:00 p.m.
Jan.	11	7:00 p.m.
Jan.	25	7:00 p.m.
Feb.	8	7:00 p.m.
Feb.	22	7:00 p.m.
Mar.	8	7:00 p.m.
Mar.	22	7:00 p.m.
Apr.	12	7:00 p.m.
Apr.	26	7:00 p.m.
May	10	7:00 p.m.
May	24	7:00 p.m.
June	14	5:30 p.m.
June	28	5:30 p.m.

C. Holidays (Dates Inclusive)

September 7	Labor Day
September 21	PIR (Vacation Day for Students)
October 15-16	Fall Vacation (Teachers -- Convention)
November 5	Parent Teacher Conferences (Vacation Day for Students)
November 6	Vacation Day
November 25-27	Thanksgiving Vacation
December 21-January 1	Christmas Vacation
January 18	PIR (Vacation Day for Students)
February 26	Vacation Day
April 2-5	Spring Break
May 31	Memorial Day