

**Lewistown School District**

**NON-INSTRUCTIONAL OPERATIONS**

8300

Risk Management

The Board believes the District must identify and measure risks of loss due to the damage or destruction of District property or to claims against the District by others claiming to have been harmed by the action or inaction of the District, its officers or staff. A risk management program shall be implemented to reduce or eliminate risks where possible and to determine which risks the District can afford to assume. Such program shall consider the benefits, if any, of joining with other units of local government for joint purchasing of insurance, joint self-insuring, or joint employment of a risk manager. The trustees shall assign the primary responsibility for the administration and supervision of the risk management program to a single person. The Board shall review the status of the risk management program each year.

The District shall purchase and pay for surety bonds for the Superintendent, Clerk, and such other staff and in such amounts as the Board shall from time to time determine to be necessary for honest performance of the staff in the conduct of the District's financial operations.

Liability Insurance

The District will protect administrative staff, including the Superintendent, principals, vice principals, program administrators, and members of the Board, through a comprehensive liability insurance program.

The District will hold harmless and defend any District administrator or Board member from claims for damages caused or alleged to have been caused, in whole or in part, by that person while performing assigned duties as an employee or Board member of the District.

Such person may or may not be employed by the District at the time the claim is made. The District will not be obligated to assume any costs or judgments held against the administrator or Board member, when such damages are proven to be due to the administrator's or Board member's willful negligence, violation of law, or criminal act as determined by a court of law.

Legal Reference:	20-6-608, MCA	Authority and duty of trustees to insure district property
	20-3-331, MCA	Purchase of insurance - self-insurance plan
	2-9-101, et seq., MCA	Liability Exposure
	2-9-211, MCA	Political subdivision insurance
	2-9-501, MCA	General Provisions Related to Official Bonds

Policy History:

Adopted on: June 28, 2004

Revised on: