

## Lewistown School District

### ADMINISTRATION

6210

#### Principals

Principals are the chief administrators of their assigned schools. The primary responsibility of Principals is the development and improvement of instruction. The majority of the Principals' time shall be spent on curriculum and staff development through formal and informal activities, establishing clear lines of communication regarding the school rules, accomplishments, practices, and policies with parents and teachers. Principals are responsible for evaluation and management of their staff, maintenance of the facility and equipment, administration of the educational program, control of the students attending the school, management of the school's budget, and communication between the school and the community. Principals will be evaluated on their instructional leadership ability and their ability to maintain a positive education and learning environment.

Legal Reference:      20-4-403, MCA              Powers and duties of principal  
                                 10.55.701, ARM                      Board of Trustees

#### Policy History:

Adopted on:    June 28, 2004

Revised on: