

Lewistown School District

STUDENTS

3600

Student Records

School student records are confidential, and information from them shall not be released other than as provided by law. State and federal laws grant students and parents certain rights, including the right to inspect, copy, and challenge school records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parents shall have the right to object to the release of information regarding their child. Military recruiters and institutions of higher education may request and receive the names, addresses, and telephone numbers of all high school students, unless the parent(s) notifies the school not to release this information.

The Superintendent shall implement this policy and state and federal law with administrative procedures. The Superintendent or a designee shall inform staff members of this policy, and shall inform students and their parents of it, as well as their rights regarding student school records.

Legal Reference: Family Education Rights and Privacy Act, 20 U.S.C. 1232g; 34 C.F.R. 99
 20 5 201, MCA Duties and sanctions
 40 4 225, MCA Access to records by parent
 10.55.909, ARM Student Records
 No Child Left Behind Act of 2001, P.L. 107-334

Policy History:

Adopted on: June 28, 2004

Revised on: