

Lewistown School District

THE BOARD OF TRUSTEES

1120

Annual Organization Meeting

After issuance of election certificates to newly elected trustees, but no later than twenty-five (25) days after the election, the Board shall elect from among its members a Chairperson and a Vice Chairperson to serve until the next annual organizational meeting. If a Board member is unable to continue to serve as an officer, a replacement shall be elected at the earliest opportunity to serve the remainder of the term. In the absence of both the Chairman and the Vice-Chairman, the Board shall elect a Chairman *pro tempore*, who shall perform the functions of the Chairman during the latter's absence. The Clerk shall act as Board secretary.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

1. Welcome and introduction of newly-elected Board members by the current Superintendent
2. Swearing in of newly-elected trustees
3. Call for nominations for Chairman to serve during the ensuing year
4. Election of a Chairman
5. Assumption of office by the new Chairman
6. Call for nominations for Vice-Chairman to serve during the ensuing year
7. Election of a Vice-Chairman
8. Appointment of a Clerk

Policies and Bylaws shall continue from year to year until and unless the Board changes them.

Legal Reference: § 20-3-321, MCA Organization and officers
 § 20-3-322(a), MCA Meetings and quorum
 Title 1, Chapter 5, Part 6, MCA Notarial Acts

Policy History:

Adopted on: June 28, 2004

Revised on: June 8, 2020