

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

1001 Casino Creek Road
Lewistown, Montana 59457

MONDAY, May 13, 2019

Page One of Two

OATH OF OFFICE (6:00 P.M.)

Rhonda Long, Fergus County Superintendent of Schools, will Administer the
Oath of Office to Phil Koterba and Jennifer Thompson

ORGANIZATION MEETING

1. Call to Order
2. Roll Call
3. Call for Nominations and Election of Chair
4. Call for Nominations and Election of Vice-Chair
5. Appointment of the District Clerk

ADJOURNMENT

REGULAR BOARD MEETING

CALL TO ORDER (Following the Organizational Meeting)

1. Roll Call
2. Pledge of Allegiance
3. Motion to Set Agenda
4. Recognition of FHS Boys Basketball Team and Coaches
5. Recognition of FHS Girls Basketball Team and Coaches
6. Recognition of FHS Wrestling Team and Coaches
7. Report—Student Representative
8. Report—LEA
9. Report—Committees of the Board
10. Calendar Items, Concerns, Correspondence, Etc.
11. Report—Budget Update
12. Report—Investment
13. Report—Superintendent

PUBLIC PARTICIPATION

14. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on
Non-Agenda Items

ACTION ITEMS

MINUTES

15. Minutes of the April 8, 2019, Regular Board Meeting

APPROVAL OF CLAIMS

16. Claims

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

1001 Casino Creek Road
Lewistown, Montana 59457

MONDAY, May 13, 2019

Page Two of Two

INDIVIDUAL ITEMS

17. Approve KinderSteps at Central Montana Head Start
18. Second Reading---Board Policy 6121F District Organization—Organizational Chart
19. Approve Resolution to Submit Broadband for Montana Schools Application
20. Canvass of Election Results—Elementary General Fund Levy
21. Approve Contracting with the Fergus County Clerk and Recorder's Office to Act as Election Administrator for School Elections
22. Approve Principal Salary Matrix
23. Approve changes to the Maintenance IV/FHS Head Custodian Salary Matrix
24. Approve Issuing Contracts for the Classified Staff for the 2019-2020 School Year
25. Approve Issuing Contracts for the Certified and Classified Administrators for the 2019-2020 School Year
26. Approve Fergus County Investment Resolution
27. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
28. Approve Additions to the Substitute List for the 2018-2019 School Year
29. Approve Personnel Report

ADJOURNMENT

***A hard copy of the complete Agenda is available at the LPS Central Office or on the
Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/266>***

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: OATH OF OFFICE

Requested By: Board of Trustees **Prepared By:** Rhonda Long – County Superintendent

SUMMARY:

Rhonda Long, Fergus County Superintendent of Schools, will administer the Oath of Office to Phil Koterba and Jennifer Thompson who were elected by acclamation as Trustees of Lewistown School District Number One.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

CERTIFICATE OF ELECTION OF TRUSTEE BY ACCLAMATION

THIS IS TO CERTIFY that the candidate Phillip R. Koterba was duly elected by acclamation to fill the office of Trustee for the Lewistown School District No. 1 of Fergus County, State of Montana, for a term of three (3) years, beginning on the 14th day of May, 2018 and ending at the trustee organizational meeting in May 2021, or until a successor has been elected or appointed and has been qualified.

ISSUED this 13th day of May, 2019:

Board Chair: Phillip Koterba

Board Chair Signature: _____

District Clerk: Rebekah Rhoades

District Clerk Signature: _____

School District No. 1, Fergus County, State of Montana

File the following oath with the county superintendent within fifteen (15) days of your receipt of this Certificate of Election. Upon completion of taking and filing the oath of office, you will have the rights and obligations of a Trustee of the School Board pursuant to Montana law and in accordance with [20-3-324, MCA](#). You will hold this position until your successor has been qualified.

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the state of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Signature of Candidate: _____

Signed and sworn to before me this ____ day of _____, 20____, by _____
Printed Name of Candidate

Signature of Notary or Public Official

Printed name of Notary or Public Official

Notary Public for the State of Montana (include stamp/seal)

Residing at: _____

My Commission Expires: _____, 20____

Canvassed results must be published once in a newspaper that will give notice to the largest number of people of the district. [20-20-416](#), MCA

Received by county superintendent: _____

CERTIFICATE OF ELECTION OF TRUSTEE BY ACCLAMATION

THIS IS TO CERTIFY that the candidate Jennifer Thompson was duly elected by acclamation to fill the office of Trustee for the Lewistown School District No. 1 of Fergus County, State of Montana, for a term of three (3) years, beginning on the 14th day of May, 2018 and ending at the trustee organizational meeting in May 2021, or until a successor has been elected or appointed and has been qualified.

ISSUED this 13th day of May, 2019:

Board Chair: Phillip Koterba

Board Chair Signature: _____

District Clerk: Rebekah Rhoades

District Clerk Signature: _____

School District No. 1, Fergus County, State of Montana

File the following oath with the county superintendent within fifteen (15) days of your receipt of this Certificate of Election. Upon completion of taking and filing the oath of office, you will have the rights and obligations of a Trustee of the School Board pursuant to Montana law and in accordance with [20-3-324, MCA](#). You will hold this position until your successor has been qualified.

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the state of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Signature of Candidate: _____

Signed and sworn to before me this ____ day of _____, 20____, by _____
Printed Name of Candidate

Signature of Notary or Public Official

Printed name of Notary or Public Official

Notary Public for the State of Montana (include stamp/seal)

Residing at: _____

My Commission Expires: _____, 20____

Canvassed results must be published once in a newspaper that will give notice to the largest number of people of the district. [20-20-416](#), MCA

Received by county superintendent: _____
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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

1 - 5

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: ORGANIZATION MEETING

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

The following will take place for the organizational meeting:

- Call to Order
- Roll Call
- Call for Nominations and Election of the Chair
- Call for Nominations and Election of the Vice-Chair
- Appointment of the District Clerk

SUGGESTED ACTION: Informational

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

REPORT OF ORGANIZATION OF BOARD OF TRUSTEES
ELEMENTARY SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA

This is to certify that at the annual organizational meeting of the Board of Trustees held May 13, 2019, a
Board Chair and Board Vice-Chair were appointed as follows:

Board Chair

Board Vice-Chair

Address

Address

Phone

Phone

<p>BOARD OF TRUSTEES</p>

Dated: May 13, 2019

DISTRICT CLERK CERTIFICATE OF APPOINTMENT

**LEWISTOWN PUBLIC SCHOOLS
SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA**

THIS IS TO CERTIFY THAT, the Trustees of Lewistown Public Schools, School District Number One, have duly appointed _____ as Clerk of the District on the 13th day of May 2019 .

School Laws of Montana:

Section 20-3-321

Organization and Officers: (1) the Trustees of each district shall employ and appoint a competent person, who is not a member of the Trustees, as the Clerk of the District.

Clerk of the District: As provided in 20-3-321, the Trustees shall employ and appoint a Clerk of the District. The Clerk of the District shall attend all meetings of the Trustees to keep an accurate and permanent record of all the proceedings of each meeting. If the Clerk is not present at a meeting, the Trustees shall have one of their members or a district employee act as Clerk for the meeting and such person shall supply the Clerk with a certified copy of the proceedings. The Clerk of the District also shall be the custodian of all documents, records, and reports of the Trustees. Unless the Trustees provide otherwise, the Clerk shall;

- (1) Keep an accurate and detailed accounting record of all receipts and expenditures of the district in accordance with the financial administration provisions of this title; and
- (2) Prepare the annual Trustees' report required under the provisions of 20-9-213(6).

BOARD OF TRUSTEES

REGULAR BOARD MEETING

Lewistown Public Schools

Board of Trustees

May 13, 2019

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

4

ITEM TITLE: RECOGNITION OF FHS BOYS BASKETBALL TEAM AND COACHES

Requested By: Board of Trustees **Prepared By:** Scott Sparks

SUMMARY:

Scott Sparks, Head Coach and the Fergus High School Boys Basketball team will be recognized.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

5

ITEM TITLE: RECOGNITION OF FHS GIRLS BASKETBALL TEAM AND COACHES

Requested By: Board of Trustees **Prepared By:** Nycole LaRowe

SUMMARY:

Nycole LaRowe, Head Coach and the Fergus High School Girls Basketball team will be recognized.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

6

ITEM TITLE: RECOGNITION OF FHS WRESTLING TEAM AND COACHES

Requested By: Board of Trustees **Prepared By:** Brendon DeCock

SUMMARY:

Brendon DeCock, Head Coach and the Fergus High School wrestling team will be recognized.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

7

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Libbey Fried-Jenness

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☒ Additional Information Attached

NOTES:

FHS Club Report

1. BPA: June LePage, Marla Villaruel, and Sean competed at Nationals in Anaheim, California on April 31-May 6.
2. FCCLA: New officers were announced on the 8th. President: Tylee Barnes Vice President: Maddison Nason Secretary/Treasurer: Logan Errecart Reporter: Brooklyn Nason Chapter and Community Relations: Jayda Barnes & Mollie Meredith
3. FFA: N/A
4. HOW Club: N/A
5. YPR Club: N/A
6. Key Club: N/A
7. Art Club: N/A
8. Outdoors Club: N/A
9. Spanish Club: Had a Cinco de Mayo party on Monday 6th.
10. Science Olympiad: N/A
11. Robotics: N/A
12. Graduation Matters: N/A
13. National Honor Society: New members were inducted in on Wednesday 8th. Voted on new officers. President: Sam Fulbright Vice President: Libbey Jenness Secretary: Macy Mangold & Jacy Ayers Treasurer: Shelby Long
14. F Club: N/A
15. Speech and Drama: N/A
16. Student Council: N/A
17. Central Montana Youth Mentoring: N/A
18. Astronomy Club: N/A
19. Youth Alive: Meeting every Wednesday
20. Ducks Unlimited: N/A
21. Skills USA: N/A
22. Gay-Straight Alliance: N/A
23. Model UN: N/A
24. Film Club: N/A
25. Tech Club: Meeting every Friday and working to make the library a better place for students.
26. Book Club: ""

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

8

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees **Prepared By:** LEA Representative

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

9

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees Prepared By: Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2018-2019 School Year.

SUGGESTED ACTION: Informational

☒ Additional Information Attached

NOTES:

STANDING COMMITTEES OF THE BOARD
2018-2019 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Phil Koterba	Jeff Southworth	Jennifer Thompson	Stephen Vantassel	Monte Weeden
Building & Grounds	3	X		X				X
Insurance Risk Committee	2		X			X		
Transportation	3		X		X			X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2018-2019 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Phil Koterba	Jeff Southworth	Jennifer Thompson	Stephen Vantassel	Monte Weeden
Activities	2	X			X			
Curriculum Committees:								
Fine Arts, Library, Technology, Guidance, Health Enhancement	2		X			X		
Health Insurance Program	2			X		X		
School Calendar	1	X						
Vocational Advisory Council	1						X	
Gaining	3		X			X	X	
Policy Review	3	X	X			X		

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

10

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

FFA Banquet Invitation

Legislative Update

CTA Timeline and Meeting Notes

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

11

ITEM TITLE: REPORT—BUDGET UPDATE

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, would like to update the Board of Trustees regarding some preliminary information regarding the 2019-2020 General Fund Budgets.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

2019-2020 BUDGET PROJECTIONS

As of 5/13/2019

ELEMENTARY

2018-2019 Final Budget	\$6,281,294.57	
2019-2020 Projected Budgets	\$6,510,845.45	w/a vote
2019-2020 Projected Expenses	\$6,508,873.06	
Over/Under Budget	\$1,972.39	w/a vote
FY19 Budget vs FY20 Budget	\$229,550.88	increase w/a vote

HIGH SCHOOL

2018-2019 Final Budget	\$3,273,592.13	
2019-2020 Projected Budgets	\$3,261,895.32	w/out a vote
2019-2020 Projected Expenses	\$3,309,671.74	
Over/Under Budget	(\$47,776.42)	w/out a vote
(deficit will be covered by use of interlocal fund)		
FY19 Budget vs FY20 Budget	(\$11,696.81)	increase w/out a vote

The numbers above include the following:
 2% increase to salaries for all staff
 7.5% health insurance increase
 Additional Pre-ETS Funding (approx. \$15,000) at FHS
 Final ANB/Enrollment sent to OPI
 Retirements (approx. \$34,000 elem and \$11,000 hs)
 Addition of .5fte Social Studies at JHS
 Legislative Bills Signed into Law

Unknowns: Staff Resignations* and Title I Funding

*Resignations could save up to \$9,000 more in High School and \$18,000 more in Elementary

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

12

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Interest earned and distributed for April 2019 was not available at the time of posting.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

13

ITEM TITLE: REPORT—SUPERINTENDENT

Requested By: Superintendent **Prepared By:** Superintendent

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing Update
- ❖ Only 35 Windows 7 Computers left in District (No support by Jan. 2020) – Thanks, Mahlmstrom
- ❖ Building & Grounds Update – Self-Contained, Grade Configurations, Space, Staffing and Bond in 2020
- ❖ Retirement Dinner (9 Staff Members) – May 29th at 6:00 p.m.
- ❖ Graduation Week Schedule
 - Senior Picnic – Monday, May 20, 2019 – 12:30 p.m. to 4:00 p.m.
 - Kiwanis Awards—Monday, May 20, 2019—6:00 p.m.—FCPA
 - FHS Academic Awards Ceremony—Tuesday, May 21, 2019—6:00 p.m.—FCPA
 - Graduation Practice – Wednesday, May 22, 2019 - 11:30 -12:15
 - Eagle Walk – Wednesday, May 22, 2019 – 12:15 p.m.
 - Baccalaureate – Wednesday, May 22, 2019 - 7:00 p.m.
 - GRADUATION – Sunday, May 26, 2:00 p.m.
- ❖ Summer Schedule—Lincoln Building hours are 8 a.m. – 5 p.m. closed on Fridays
- ❖ Concerts/Talent Shows:

L&C Concert	Tuesday	May 14	6:00 p.m.
HP 2 nd Gr. Talent Show	Tuesday	May 21	1:30 p.m.
LJH Winter/Spring Sports	Tuesday	May 21	
HP 4thGr. Talent Show	Thursday	May 23	1:30 p.m.
HP 3 rd Gr. Talent Show	Friday	May 24	1:30 p.m.
L&C Talent Show	Friday	May 24	1:00 p.m.
L&C Awards Ceremony	Tuesday	May 28	1:00

p.m.

Garfield Awards Ceremony	Wednesday	May 29	9:00 a.m.
HP Awards Ceremony	Thursday	May 30	10:30 a.m.
LJHS Awards & Talent Show	Thursday	May 31	8:15/10:50 a.m.
- ❖ Divisional Tournaments:

Softball	May 18, 2019	Lewistown
Tennis	May 16-17, 2019	Lewistown
Track	May 17-18, 2019	Belgrade
- ❖ State Tournaments:

Softball	May 23-25, 2019	Polson
Tennis	May 23-25, 2019	Whitefish/Kalispell
Track	May 24-25, 2019	Laurel

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

14

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

SUGGESTED ACTION:

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

15

ITEM TITLE: MINUTES

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the April 8, 2019, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ Additional Information Attached

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457**

MONDAY, April 8, 2019

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL

TRUSTEES PRESENT:

CJ Bailey, Kris Birdwell, Jennifer Thompson, Phil Koterba

TRUSTEES ABSENT:

Jeff Southworth, Monte Weeden, Stephen Vantassel

STAFF PRESENT:

Superintendent Thom Peck, Business Manager/District Clerk Rebekah

Rhoades, Luke Brandon—LEA President, Bobbie Atchison, Tim Majerus

OTHERS PRESENT:

Miriam Campan – Lewistown News Argus, Robert Pfund – KXLO Radio,
Libbey Fried-Jenness – Student Representative to the Board, and other
interested parties.

2. PLEDGE OF ALLEGIANCE

Motion to Set Agenda – approved unanimously (Bailey/Thompson)

3. RECOGNITION – FERGUS HIGH SCHOOL FCCLA

Sue Nefzger, Advisor, introduced members of FCCLA that competed at State
FCCLA recently.

4. Report—Student Representative

Libbey Fried-Jenness, Student Representative, updated the Board on
activities at Fergus High School.

5. Report—LEA

Luke Brandon, LEA President, updated the Board on activities and
happenings with the Lewistown Education Association.

6. Report—Committees of the Board

The Health Insurance Committee met on March 20, 2019 to consider allowing
New York Life to offer their life insurance product to employees in the
District.

The Building and Grounds Committee met on April 2, 2019 to discuss space
issues in the elementary schools and the need for the addition of self-
contained classrooms for Special Education students.

7. Calendar Items, Concerns, Correspondence, Etc.
Mr. Peck shared the following with the Board:
 - 2019 OPI Accreditation Status Reports
 - Legislative Updates
 - MTSBA Policy Notes
 - Administrator 20 Day Plans

Kris Birdwell requested that MTSBA come to provide a training in Lewistown for the Board as a whole.

SUPERINTENDENT'S REPORT

8. Report—Election Information
Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the 2019 School Election Calendar and advised them of the Trustee seats that will be up for election in 2019 – Phil Koterba and Jennifer Thompson. The Board was also notified that the Trustee Election had been cancelled and both candidates will be elected by acclamation at the May Board Meeting.
9. Report—Budget Update
Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the budget outlook for 2019-2020 school year.
10. Report—Investment
Interest for March 2019 was \$2,430.52 in the Elementary and \$2,067.99 in the High School for a total of \$4,498.51.
11. Report—Superintendent
Superintendent Peck informed the Board that Rebekah Rhoades was chosen as the Region 5 MASBO Director position. TalentEd, an online job application software, implementation has begun. Fergus High placed 4th at the Principal's Cup. Spring sports participation numbers were shared with the Board. The Fergus High Wrestling team was awarded Academic Excellence for Winter sports. Mr. Peck updated the Board on staffing throughout the District, including attending a Job Fair at MSU in April. FHS will be bidding on the 2020 and 2021 State B-C Softball Tournament. Mr. Peck shared information about the OPI Accreditation Report. The Board was updated on various dates and events throughout the District.

PUBLIC PARTICIPATION

12. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items
There was no public participation.

ACTION ITEMS

MINUTES

13. Minutes of the March 11, 2019, Regular Board Meeting
Minutes of the March 25, 2019, Special Board Meeting
– Approved Unanimously (Birdwell/Bailey)

APPROVAL OF CLAIMS

14. Claims – The claims referenced in the 2018-2019 Bill Schedule and submitted through April 5, 2019, were approved unanimously (Thompson/Birdwell). The Finance Committee for April – June 2019 is Board Chair Phillip Koterba, Jennifer Thompson, Kris Birdwell, Jeff Southworth.

INDIVIDUAL ITEMS

15. Second Reading---Board Policy 1000 ---Legal Status and Operation – Approved Unanimously (Bailey/Thompson)27

16. Second Reading---Eliminate Board Policy ---1100--- Organization – Approved Unanimously (Thompson/Bailey)
17. Second Reading---Board Policy 1310—Adoption and Amendment of Policies – Approved Unanimously (Bailey/Thompson)
18. Second Reading---Board Policy 3226---Bullying/Harassment/Hazing/Intimidation/ Menacing – Approved Unanimously (Bailey/Thompson)
19. Second Reading---Board Policy 6121F District Organization--Organizational Chart – Motion Postponed (Birdwell/Thompson)
20. Second Reading ---Board Policy 6110F Formal Superintendent Evaluation Form – Approved Unanimously (Thompson/Birdwell)
21. Approve Inter-local Agreement between Lewistown Public Schools and Central Montana Learning Center Cooperative – Approved Unanimously (Bailey/Thompson)
22. Approve Certification for Indirect Cost Rates for FY 2019-2020 – Approved Unanimously (Bailey/Thompson)
23. Approve 2019-2020 Classified Salary Matrix – Approved Unanimously (Bailey/Thompson)
24. Approve Additions to the Substitute List for the 2018-2019 School Year – Approved Unanimously (Birdwell/Thompson)
25. Approve Personnel Report – See Exhibit A – Approved Unanimously (Bailey/Thompson)

ADJOURNMENT

The meeting was adjourned at 7:12 p.m. (Bailey). The next regular meeting will be held at 6:00 p.m. on Monday, May 13, 2019, at the Lincoln Board Room.

PHILLIP KOTERBA
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

EXHIBIT 'A'

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday April 8, 2019

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
CASALE, Nikki	Elementary Teacher	Garfield School	Accept Letter of Resignation	5/31/2019	Matt Lewis	
EIKE, Mandy	Family and Consumer Science Teacher	Jr. High School	Accept Letter of Resignation	5/31/2019	Scott Dubbs	
RAMEY, Thomas	Custodian	Garfield School	Accept Letter of Resignation	4/5/2019	Jason Fry	
TOBIN, Stephanie	Paraprofessional	Garfield School	Accept Verbal Resignation	3/14/2019	Matt Lewis	
WICHMAN, Nicole	English Teacher	Jr. High School	Approve appointment on schedule-BA+20 Step 9 1.0 FTE	7/1/2019	Scott Dubbs	Replace Kim Miller

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

16

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** LuAnn Schrauth

SUMMARY:

Approve claims paid through May 10, 2019, as approved by the Finance Committee.

Members of the Finance Committee for April-June 2019 include: Board Chair Phil Koterba,
Jennifer Thompson, Jeff Southworth, and Kris Birdwell

SUGGESTED ACTION: Approve Claims as Presented

☐ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

17

ITEM TITLE: APPROVE KINDER STEPS PROGRAM AT CENTRAL MONTANA HEADSTART

Requested By: Board of Trustees **Prepared By:** Matt Lewis/Thom Peck

SUMMARY:

Matt Lewis will be presenting on and requesting the addition of a KinderSteps class located at Central Montana Headstart, but staffed by Lewistown Public Schools.

SUGGESTED ACTION: Approve Kinder Steps Program at Central Montana Headstart

☒ **Additional Information Attached**

NOTES:

<i>Board Action</i>	<i>Motion</i>	<i>Second</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Other</i>
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						



Garfield Elementary School

415 East Boulevard Street

Lewistown, Montana 59457

Phone: (406)535-2366 • Fax: (406)535-2367



Matthew Lewis, Principal

Lanna Schoenfelder, Secretary

KinderSteps

This is an idea that is being used in a variety of school districts around the state to give students a better opportunity to succeed. The idea is to target our younger kindergarten age eligible students, those student who have lacked the educational opportunities, and those who lack the social emotional readiness for kindergarten. The goal is to give these students the foundational skills in all of those areas to be successful in school. Students and Parent who agree to participate in the KinderSteps class would agree to a two year kindergarten program. Students in KinderSteps would move into a regular kindergarten classroom the following year.

Purpose:

To give our younger students the gift of time. Many times we have students who enter kindergarten that lack the social maturity or academic readiness but meet the age requirement for kindergarten. This 2 year kindergarten program that is designed to give students a solid foundation academic and social skills to be successful in kindergarten.

Class size and structure:

The KinderSteps program will be focused on social/emotional readiness and academic readiness, so with that in mind, our class size will be limited, with an optimal class size of 12-15 students. Students will attend school from 8:30am - 2:45pm Monday through Friday. Students will have the opportunity to participate in PE and Library classes as well as having lunch at Garfield during the week.

Criteria:

- KinderSteps program will target students who have their 5th birthday between April 1st and September 10th.
- A student who needs more support with social/emotional development. This may include a student who has not had the opportunity to participate in a preschool program. A child who needs more time to develop appropriate peer interactions and learn how to interact and socialize with other students. We will administer the Brigance self-help and social/emotional scale as a measure of social/emotional development.
- A student who needs more academic support. This may include student who did not attend preschool or has had limited exposure or success with preschool learning foundations. We will administer the Brigance kindergarten core screening scores as a measure of academic readiness.

Kindergarten Readiness/Curriculum:

- “Zones of Regulation” - A strong focus on social/emotional development – This program helps with emotional regulation, social knowledge, and social skills.
- STAR program - The ABA (Applied Behavior Analysis) instructional methods of discrete trial training, pivotal response training and teaching functional routines form the instructional base of this comprehensive program for children.
- Phonemic Awareness - The ability to hear and manipulate the sounds in spoken words, and the understanding that spoken words and syllables are made up of sequences of speech sounds (Yopp, 1992; see [References](#)).
- Opening the World to Learning (OWL) - Develops language and early literacy skills in the context of research-based and field-tested content, including math, science, and social studies.
- Hand Writing without Tears – multi-sensory program that teaches proper letter formation.
- Language for Learning – This program is designed to teach student the basic vocabulary, concepts and sentence forms used in typical classroom instruction.

Cost:

- 1 FTE Teacher - \$50,000 – switch from self-contained teacher to KinderSteps
- 1 FTE paraprofessional - \$25,000 – movement of staff we already have
- Opening the World to Learning Curriculum - \$3,100
- Hand Writing without Tears – Transitional classroom kit - \$319
- General classroom set up materials - \$1,000
- Furniture – in Storage
- Cost allocation for classroom – \$4,300.35 (12 months)

Week of:		KinderSteps			
Lesson Plan	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-8:45 beginning of the Day Centers					
8:50-9:10 Calendar OWL Morning meeting					
9:15-9:40 Phonemic Awareness					
9:45 - 10:15 Recess/Snack					
10:20-10:40 OWL Songs, Word Play, and Letters					
10:45-11:10 Language for Learning					
11-20 - 12:10 Lunch/Recess	Lunch at Garfield				
12:10-12:20 Zones of Regulations	Zones of Regulation w/ Mr. Lewis				
12:30 - 1:00 Speicals Classes	Library	PE	Library	PE	PE
1:00-1:20 Rest time					
1:20-1:50 Math					
1:50-2:10 Recess					
2:10-2:30 End of the Day Centers					
2:30-2:45 OWL Let's Find Out About It					
2:45 Dismissal					



Garfield Elementary School

415 East Boulevard Street

Lewistown, Montana 59457

Phone: (406)535-2366 • Fax: (406)535-2367



Matthew Lewis, Principal

Lanna Schoenfelder, Secretary

KinderSteps

The KinderSteps program is geared to target our younger kindergarten age eligible students, those student who have lacked the educational opportunities, and those who lack the social emotional readiness for kindergarten. The goal is to give these students the foundational skills in all of those areas to be successful in school. Students and Parent who agree to participate in this KinderSteps class would agree to a two year kindergarten program. Students in KinderSteps would move into a regular kindergarten classroom the following year.

Students who fall into one of the following areas may be considered:

- KinderSteps program will target students who have their 5th birthday between April 1st and September 10th.
- A student who needs more support with social/emotional development. This may include a student who has not had the opportunity to participate in a preschool program. A child who needs more time to develop appropriate peer interactions and learn how to interact and socialize with other students. We will administer the Brigance self-help and social/emotional scale as a measure of social/emotional development.
- A student who needs more academic support. This may include student who did not attend preschool or has had limited exposure or success with preschool learning foundations. We will administer the Brigance kindergarten core screening scores as a measure of academic readiness.

Parental Acknowledgement

As the parent of _____, I acknowledge the KinderSteps program is the first part of a two year Kindergarten program. My son/daughter, after the completion of Kindersteps the first year, will move into a Kindergarten classroom the following year. This program is not designed to replace the school districts regular Kindergarten program but is meant to enhance learning opportunities for students.

Parent/Guardian Signature _____ Date _____

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

18

ITEM TITLE: SECOND READING---BOARD POLICY 6121F DISTRICT ORGANIZATION---
ORGANIZATIONAL CHART

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the second reading of Board Policy # 6121F – District Organization/Organizational Chart and consider adoption of said policy.

Information being deleted from this policy has been marked with a ~~striketrough~~; information being added has been highlighted.

SUGGESTED ACTION: Approve Adoption of Board Policy

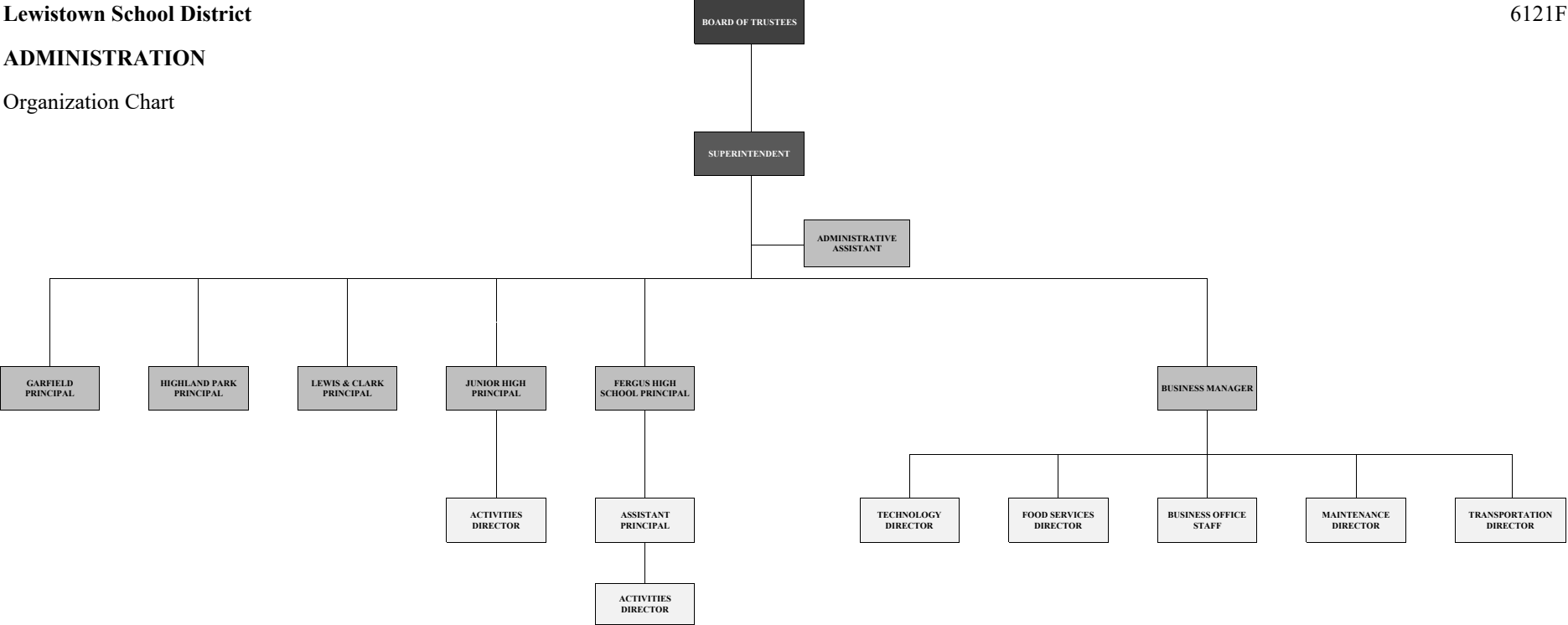
☒ **Additional Information Attached**

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

ADMINISTRATION

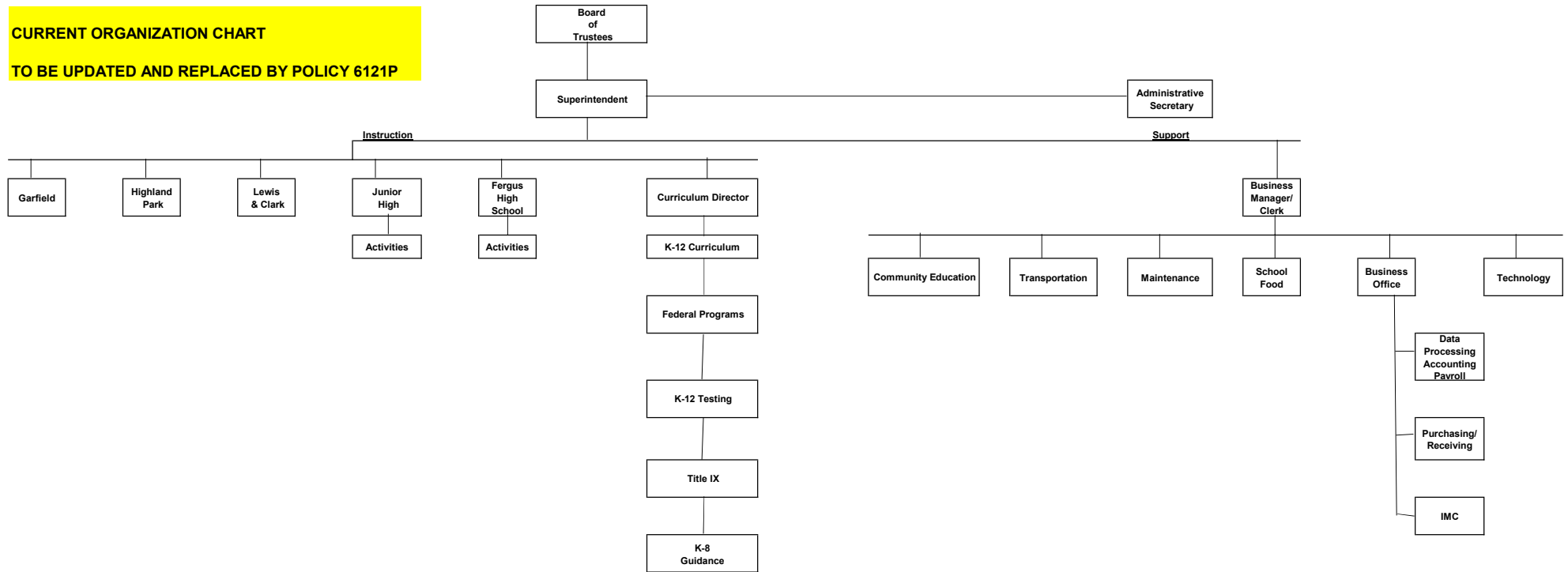
Organization Chart



Adopted On:

CURRENT ORGANIZATION CHART

TO BE UPDATED AND REPLACED BY POLICY 6121P



LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

19

ITEM TITLE: APPROVE RESOLUTION TO SUBMIT BROADBAND FOR MONTANA SCHOOLS APPLICATION

Requested By: Thom Peck **Prepared By:** Thom Peck

SUMMARY:

Lewistown Public Schools has the opportunity to apply for funding through the Broadband for Montana Schools initiative. This will supplement the funding provided by e-Rate.

SUGGESTED ACTION: Approve Resolution to Submit Broadband for Montana Schools Application

☒ **Additional Information Attached**

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

**Resolution to authorize submission of
Broadband for Montana Schools Program Application**

WHEREAS, the Lewistown School District is applying to the Montana Department of Commerce for financial assistance from the Broadband for Montana Schools Program to increase bandwidth to the District through upgrades to Fiber WAN connections from 100 Mb up to 500 Mb;

WHEREAS, the Lewistown School District has the legal jurisdiction and authority to construct, finance, operate, and maintain all the land and buildings owned by the Lewistown School District;

That the Lewistown School District agrees to comply with all State laws and regulations and the requirements described in the Broadband for Montana Schools Program Application Guidelines and Administration Manual; and

That Thom Peck, Superintendent, is authorized to submit this application to the Montana Department of Commerce, on behalf of Lewistown Public Schools, to act on its behalf and to provide such additional information as may be required.

Signed: _____

Name: Phillip R. Koterba

Title: Board Chair

Date: May 13, 2019

Attested: _____

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

20

ITEM TITLE: CANVAS OF ELECTION RESULTS---ELEMENTARY GENERAL FUND LEVY

Requested By: Thom Peck **Prepared By:** Thom Peck

SUMMARY:

In accordance with 20-20-415, MCA, the Board of Trustees will canvass the certified tally sheets from the May 7, 2019, School District Number One Election.

SUGGESTED ACTION:

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

***Fergus County Clerk & Recorder
Fergus County Election Administrator***

**Rana J. Wichman
712 W Main St., Suite 204
Lewistown, MT 59457
clerkrecorder@co.fergus.mt.us
Phone: 406-535-5242 Fax: 406-535-9023**

Date: May 9, 2019

**To: Lewistown School District #1 School Board
Lewistown School District #1 Superintendent
Lewistown School District #1 Clerk**

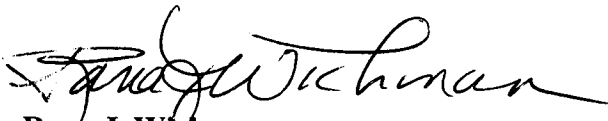
From: Rana J. Wichman, Fergus County Election Administrator

**Re: May 7, 2019 – School District #1 Elementary Levy Election
Unofficial Results**

The unofficial results for the May 7, 2019 Lewistown School District #1 Elementary General Fund Levy Election are as follows:

For the additional levy	1295
Against the additional levy	1039
Spoiled ballots	<u>1</u>

Total Ballots Cast 2335



**Rana J. Wichman
Fergus County Election Administrator**

May 7, 2019 - Lewistown Elementary Levy Election - SD #1								
		Circle					Balance	Total
#1	Yes	(50)	(50)	50	50	50	46	146
	No	(50)	(50)	50	50	50	4	104
	Blank	50	50	50	50	50		
								250
							Must equal 250	
#2	Yes	(50)	(50)	50	50	50	41	141
	No	(50)	(50)	50	50	50	9	109
	Blank	50	50	50	50	50		
								250
							Must equal 250	
#3	Yes	(50)	(50)	50	50	50	49	149
	No	(50)	(50)	50	50	50	1	101
	Blank	50	50	50	50	50		
								250
							Must equal 250	
#4	Yes	(50)	(50)	50	50	50	33	133
	No	(50)	(50)	50	50	50	14	114
	Spotted						1	1
	Blank	50	50	50	50	50		
								250
							Must equal 250	

May 7, 2019 - Lewistown Elementary Levy Election - SD #1								
		Circle					Balance	Total
#5	Yes	50	50	50	50	50	4	154
	No	50	50	50	50	50	46	94
	Blank	50	50	50	50	50		
								250
							Must equal 250	
#6	Yes	50	50	50	50	50	33	133
	No	50	50	50	50	50	17	117
	Blank	50	50	50	50	50		
								250
							Must equal 250	
#7	Yes	50	50	50	50	50	42	142
	No	50	50	50	50	50	8	108
	Blank	50	50	50	50	50		
								250
							Must equal 250	
#8	Yes	50	50	50	50	50	19	119
	No	50	50	50	50	50	31	131
	Blank	50	50	50	50	50		
								250
							Must equal 250	

May 7, 2019 - Lewistown Elementary Levy Election - SD #1								
		Circle					Balance	Total
#9	Yes	50	50	50	50	50	36	136
	No	50	50	50	50	50	14	114
	Blank	50	50	50	50	50		
								250
							Must equal 250	
		Circle					Balance	Total
#10	Yes	50	50	50	50	50	42	42
							43	43
	No	50	50	50	50	50		
	Blank	50	50	50	50	50		
								85
	Yes	No	Blank	Totals				
#1	146	104		250				
#2	141	109		250				
#3	149	101		250				
#4	133	116	1 sp	250				
#5	154	96		250				
#6	133	117		250				
#7	142	108		250				
#8	119	131		250				
#9	136	114		250				
#10	42	43		85				
Totals	1295	1039	1	2335				

47%

County: Fergus
User Name : Wichman, Rana

Ballot Statistics By Ballot Style

Date : 05/09/2019
Report No. : BP-004

Election : 2019 LEWISTOWN ELEMENTARY LEVY - 05/07/2019

Ballot Style	Issued	Not Returned	Prepared	Not Verified	Accepted	Rejected	Voided	Undel	Reissued/ Replaced
1	5016	2198	0	0	2335	44	23	416	2
	5016	2198	0	0	2335	44	23	416	2



Oath of Office for Election Judges with Affirmation Regarding Early Counting of Votes

OATH TO BE FILED WITH COUNTY ELECTION ADMINISTRATOR

State of Montana)
) ss
County of Fergus)

I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the State of Montana, that I will discharge the duties of my office with fidelity (so help me God).

I, (state your name), will not discuss the results of the early counting of votes at any time prior to the closing of the polls on election day. (State for judges that the polls will be closing at 8pm.)

A copy of the penalty for releasing votes before the close of polls is printed below.

Joey Reelma _____
Marilyn Stake _____
Rita Hofer _____

The signed affirmations above are hereby witnessed by me this 7 day of May 2019.

Terrell Wickman
Election Administrator or Chief Election Judge

Release of vote tally -- penalty.

(1) A person may not make public the results of a vote tally from a precinct until after the polls close as provided in 13-1-106.

(2) (a) A person who knowingly violates subsection (1) shall be imprisoned in the state prison for a term not to exceed 2 years or be fined an amount not less than \$100,000 and not more than \$500,000, or both.

(b) For the purposes of this section "knowingly" has the meaning specified in 45-2-101.

CERTIFICATE OF ELECTION FOR PROPOSITION

(Proposition Title)

To the _____ County Superintendent:

We, the undersigned trustees, certify that the taxpayers of School District No. _____ of _____ County, State of Montana, on _____ day of _____, 20____, voted on the following proposition:

Number of votes FOR: _____

Number of votes AGAINST: _____

* _____ (Print Trustee's name)	_____ (Trustee's signature)
* _____ (Print Trustee's name)	_____ (Trustee's signature)
* _____ (Print Trustee's name)	_____ (Trustee's signature)
* _____ (Print Trustee's name)	_____ (Trustee's signature)
* _____ (Print Trustee's name)	_____ (Trustee's signature)
* _____ (Print Trustee's name)	_____ (Trustee's signature)
* _____ (Print Trustee's name)	_____ (Trustee's signature)

The proposition was thereby _____ approved or _____ disapproved.

*Signatures of Trustees of _____ School District No. _____

DATED this _____ day of _____, 20_____.

Canvassed results must be published once in a newspaper that will give notice to the largest number of people of the district. Send the certificate to the entity ordering the election within 15 days of the election, [20-20-416](#), MCA.

**LEWISTOWN PUBLIC SCHOOLS
ELECTION HISTORY**

ELEMENTARY										
	1997	1998	1999	2000	2001	2002	2003	2004	2005	
AMOUNT	\$268,571.05	\$169,267.06	\$165,301.94	\$27,075.62	NONE	\$29,997.63	\$46,533.25	\$15,336.91	\$31,500.00	\$98,000.00
MILLS	28.25	17.49	14.71	2.05			4.65	1.52		
FOR	560	569	497	510			786	661		
AGAINST	324	291	17	166			287	249		
PASS/FAIL	PASS	PASS	PASS	PASS		PASS	PASS	PASS	PASS	PASS
MAIL/POLL	POLL	POLL	POLL	POLL			POLL	POLL		
TYPE	GF LEVY	GF LEVY	GF LEVY	GF LEVY		TECH	GF LEVY	GF LEVY	TECH	BR LEVY (10YR)

ELEMENTARY										
	2006	2007	2008	2009	SPRING 2010	FALL 2010	2011	2012	2013	2014
AMOUNT	\$24,110.65	\$77,903.95	NONE	\$123,863.99	\$111,435.00	NONE	\$211,108.25	NONE	NONE	\$0.00
MILLS	2.09	7.23		10.88	9.48		17.49			0.00
FOR	703	689		478	958		923			991
AGAINST	287	392		521	726		1165			155
PASS/FAIL	PASS	PASS		FAIL	PASS		FAIL			PASS
MAIL/POLL	POLL	POLL		POLL	POLL		MAIL			POLL
TYPE	GF LEVY	GF LEVY		GF LEVY	GF LEVY		GF LEVY			BUS BARN LAND

ELEMENTARY										
	2015	2016	2017	2018	2019					
AMOUNT	\$98,000.00	\$79,449.41	\$98,000.00	\$68,606.20	NONE	\$44,638.12				
MILLS	8.33	6.58	8.17	5.54		3.46				
FOR	1126	1157	845	966		1295				
AGAINST	1173	1146	542	703		1039				
PASS/FAIL	FAIL	PASS	PASS	PASS		PASS				
MAIL/POLL	MAIL	MAIL	POLL	POLL		MAIL				
TYPE	BR LEVY (10 YR)	GF LEVY	BR LEVY (10 YR)	GF LEVY		GF LEVY				

HIGH SCHOOL										
	1997	1998	1999	2000	2001	2002	2003	2004	2005	
AMOUNT	\$32,867.01	\$107,066.90	\$69,582.16	NONE	NONE	\$51,165.05	\$87,613.29	\$55,318.87	\$101.00	\$98,000.00
MILLS	2.62	8.59	5.70				8.09	5.07	9.37	
FOR	696	673	517				758	641	514	
AGAINST	449	490	18				325	272	289	
PASS/FAIL	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
MAIL/POLL	POLL	POLL	POLL	POLL	POLL		POLL	POLL	POLL	
TYPE	GF LEVY	GF LEVY	GF LEVY	GF LEVY	GF LEVY	TECH	GF LEVY	GF LEVY	GF LEVY	BR LEVY (10YR)

HIGH SCHOOL										
	2006	2007	2008	2009	SPRING 2010	FALL 2010	2011	2012	2013	2014
AMOUNT	\$227,354.04	\$28,399.56	NONE	\$34,998.00	NONE	\$10,715,000.00	\$137,765.21	NONE	\$130,492.06	NONE
MILLS	19.93	2.44		2.85		???	10.58		9.68	
FOR	669	718		531		1421	919		1486	
AGAINST	332	390		483		2143	1201		1337	
PASS/FAIL	PASS	PASS		PASS		FAIL	FAIL		PASS	
MAIL/POLL	POLL	POLL		POLL		MAIL	MAIL		MAIL	
TYPE	GF LEVY	GF LEVY		GF LEVY		BOND	GF LEVY		GF LEVY	

HIGH SCHOOL										
	2015	2016	2017	2018	2019					
AMOUNT	\$98,000.00	\$98,000.00	NONE	NONE	NONE					
MILLS	7.71	7.54								
FOR	1150	875								
AGAINST	1256	593								
PASS/FAIL	FAIL	PASS								
MAIL/POLL	MAIL	POLL								
TYPE	BR LEVY (10 YR)	BR LEVY (10 YR)								

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

21

ITEM TITLE: APPROVE CONTRACTING WITH THE FERGUS COUNTY CLERK AND RECORDER'S OFFICE TO ACT AS ELECTION ADMINISTRATOR FOR SCHOOL ELECTIONS

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve Lewistown Public Schools contracting with the Fergus County Clerk and Recorder's Office to act as Election Administrator for the school elections and conduct all aspects of the election process for the 2019-2020 Fiscal Year in accordance with 20-20-417 MCA.

SUGGESTED ACTION: Approve Contracting with the Fergus County Clerk and Recorder's Office to act as Election Administrator for School Elections

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

TRUSTEE RESOLUTION REQUESTING COUNTY CONDUCT ELECTION(S)

BE IT RESOLVED, the Board of Trustees for School District No. 1, Fergus County, State of Montana, requests that Fergus County, State of Montana, conduct the following school elections for School District No. 1, Fergus County for fiscal year 2020:

☐ All Elections

☒ Specific Elections

1. Regular Election, if by mail ballot
2. Special Election, if by mail ballot

In accordance with 20-20-417, MCA, the county will perform the duties imposed on the trustees and the clerk of the district for school elections in 20-20-203, 20-20-313, and 20-20-401, and deliver to the trustees, for the purpose of canvassing the vote, the certified tally sheets and other items as provided in 13-15-301.

Other election duties not specified will be conducted by mutual agreement between the district clerk and the county election administrator.

Print Name of Board Chair

Signature of Board Chair

Print Name of Clerk

Signature of Clerk

DATED this _____ day of _____, 20____.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

22

ITEM TITLE: APPROVE ADDITION OF PRINCIPAL SALARY MATRIX

Requested By: Thom Peck **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees is being requested to approve the attached Principal Salary Matrix. Without the matrix, Principals do not move lanes and are only given an increase based on the negotiated percent which has caused their salaries to fall behind.

SUGGESTED ACTION: Approve Addition of Principal Salary Matrix

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

Principal Salary Matrix 2019-2020									
Admin Base Pay		74,573	Elementary & Asst Principal			Admin Base Pay		76,332	JH Principal
	MA	MA + 10	MA +20				MA	MA + 10	MA +20
Base -Yr1	74,573	76,810	79,114			Base -Yr1	76,332	78,622	80,980
2	75,692	77,962	80,301			2	77,477	79,801	82,195
3	76,827	79,132	81,506			3	78,639	80,998	83,428
4	77,979	80,319	82,728			4	79,819	82,213	84,679
5	79,149	81,524	83,969			5	81,016	83,446	85,950
6	80,336	82,746	85,229			6	82,231	84,698	87,239
7	81,541	83,988	86,507			7	83,464	85,968	88,547
8	82,764	85,247	87,805			8	84,716	87,258	89,876
9	84,006	86,526	89,122			9	85,987	88,567	91,224
10	85,266	87,824	90,459			10	87,277	89,895	92,592
11	86,545	89,141	91,816			11	88,586	91,244	93,981
12	87,843	90,478	93,193			12	89,915	92,612	95,391
13	89,161	91,836	94,591			13	91,264	94,002	96,822
14	90,498	93,213	96,010			14	92,633	95,412	98,274
15	91,856	94,611	97,450			15	94,022	96,843	99,748
Admin Base Pay		78,091	HS Principal						
	MA	MA + 10	MA +20						
Base -Yr1	78,091	80,433	82,846						
2	79,262	81,640	84,089						
3	80,451	82,864	85,350						
4	81,658	84,107	86,631						
5	82,883	85,369	87,930						
6	84,126	86,650	89,249						
7	85,388	87,949	90,588						
8	86,668	89,269	91,947						
9	87,968	90,608	93,326						
10	89,288	91,967	94,726						
11	90,627	93,346	96,147						
12	91,987	94,746	97,589						
13	93,367	96,168	99,053						
14	94,767	97,610	100,538						
15	96,189	99,074	102,046						
Elementary and Assistant Principal Base Pay = Highest Daily Rate of Teacher x 212									
Junior High Principal Base Pay = Highest Daily Rate of Teacher x 217									
High School Base Pay = Highest Daily Rate of Teacher x 222									
* Stipend for Scott Dubbs of \$1,082 in FY2020 only									
** Stipend for Matt Lewis of \$634 in FY2020 only									
*** Board Approval for past and future credits past MA by September 1st of each year (official transcripts required)									

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

23

ITEM TITLE: APPROVE CHANGES TO THE MAINTENANCE IV/FHS HEAD CUSTODIAN SALARY MATRIX

Requested By: Thom Peck **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees is being asked to approve the attached Salary Matrix change from the current Maintenance IV to proposed FHS Head Custodian salary matrix. Currently, the FHS Head Custodian starting wage is not competitive and the job responsibilities for this position is not reflected in that wage, making recruitment and retention difficult.

SUGGESTED ACTION: Approve Changes to the Salary Matrix for Maintenance IV/FHS Head Custodian Salary

☒ **Additional Information Attached**

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
FY2018-19 CLASSIFIED PAY MATRIX
April 30, 2018

PROPOSED CHANGES HIGHLIGHTED

FY19 NEGOTIATED INCREASE: 1.5%

	0	1	2	3	4	5	6	7	8	9	10	11+
MAINT IV	13.52	13.85	14.19	14.54	14.87	15.21	15.54	16.22	16.22	16.22	16.22	16.90
MAINT IV+15	13.85	14.19	14.54	14.87	15.21	15.54	15.88	16.56	16.56	16.56	16.56	17.23
MAINT IV+30	14.19	14.54	14.87	15.21	15.54	15.88	16.22	16.90	16.90	16.90	16.90	17.57
MAINT IV+45	14.87	15.21	15.54	15.88	16.22	16.56	16.90	17.57	17.57	17.57	17.57	18.25

****PROPOSED 2018-19 MATRIX****

	0	1	2	3	4	5	6	7	8	9	10	11+
FHS HEAD CUSTODIAN	14.87	15.21	15.54	15.88	16.22	16.56	16.90	17.57	17.57	17.57	17.57	18.25

LEWISTOWN PUBLIC SCHOOLS
FY2019-20 CLASSIFIED PAY MATRIX
April 8, 2019

PROPOSED CHANGES HIGHLIGHTED

FY20 NEGOTIATED INCREASE: 2.0%

	0	1	2	3	4	5	6	7	8	9	10	11+
MAINT IV	13.79	14.13	14.48	14.83	15.17	15.51	15.85	16.54	16.54	16.54	16.54	17.23
MAINT IV+15	14.13	14.48	14.83	15.17	15.51	15.85	16.20	16.89	16.89	16.89	16.89	17.58
MAINT IV+30	14.48	14.83	15.17	15.51	15.85	16.20	16.54	17.23	17.23	17.23	17.23	17.92
MAINT IV+45	15.17	15.51	15.85	16.20	16.54	16.89	17.23	17.92	17.92	17.92	17.92	18.62

****PROPOSED 2019-20 MATRIX****

	0	1	2	3	4	5	6	7	8	9	10	11+
FHS HEAD CUSTODIAN	15.17	15.51	15.85	16.20	16.54	16.89	17.23	17.92	17.92	17.92	17.92	18.62

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

24

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR THE CLASSIFIED STAFF FOR THE 2019-2020 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Classified Staff for the 2019-2020 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Issuing Contracts for the Classified Staff

☒ **Additional Information Attached**

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

CLASSIFIED CONTRACTS 2019-2020 SCHOOL YEAR

Last Name	First Name	Description	Hours Per Day	Position Days
ARMSTRONG	LEISHA	SCHOOL NURSE	7	200
ARNTZEN	AMBER	PARAPROFESSIONAL	7.5	186
ATCHISON	ROBERTA	PAYROLL SPECIALIST	8	260
BIGLEN	SHELLY	FIRST BAKER	7	193
BIRDWELL	MISTI	PARAPROFESSIONAL	7.5	186
BLACKADAR	LESLEY	FOOD SERVER	3.5	187
BLAZICEVICH	JENIFER	PARAPROFESSIONAL	7.5	186
BLAZICEVICH	MISHAELA	FOOD SERVER	3.75	187
BLAZICEVICH	MISHAELA	KITCHEN AIDE	3	187
BOWEN	CONNIE	PARAPROFESSIONAL	7.5	186
BOWEN	KC	PARAPROFESSIONAL	7.5	186
BRISTOL	JENNIFER	SCHOOL SECRETARY	8	215
BROWN	CLAUDIA	PARAPROFESSIONAL	7.5	186
CARTER, JR	FLOYD	BUS DRIVER	4.5	185
CHARBONNEAU	LISA	PARAPROFESSIONAL	7.5	186
CLARK	BRADLEY	CUSTODIAN	8	260
CONNER	TRACY	PARAPROFESSIONAL	7.5	186
CONRAD	CASSIDY	FOOD SERVER/CASHIER	3	187
CONRAD	GRETCHEN	PARAPROFESSIONAL	7.5	186
D'AUTREMONT	JODY	SCHOOL SECRETARY	8	215
DAVIS	BETH	FOOD SERVER/CASHIER	3.75	187
DAVIS	BETH	KITCHEN AIDE	3	186
DEFFINBAUGH	GARY	CUSTODIAN	8	260
D'HOOGHE	JOAN	BUS AIDE	7.5	185
DISTAD	GARY	MECHANIC	8	260
FIGUEROA	RAYMOND	CUSTODIAN	8	260
FISCUS	ZABREA	TECH SUPPORT SPECIALIST	8	260
FISK	DALE	GROUNDKEEPER	8	260
FOSTER	GAYLE	PARAPROFESSIONAL	7.5	186
FRY	JUDY	PARAPROFESSIONAL	7.5	186
GERTGE	JENNY	PARAPROFESSIONAL	7.5	186
GOBBLE	CHRISTINE	RECEIVING/AP CLERK	5	260
GOSSACK	ANITA	FOOD SERVER	2.5	187
GOSSACK	ANITA	KITCHEN AIDE	3	187
HENSLEY	DANIEL	MAINTENANCE	8	260
HERSEL	ROBERTA	PRINCIPAL'S SECRETARY	8	225
HODGE	EMILY	PARAPROFESSIONAL	7.5	186
HORNTVEDT	AMBER	PARAPROFESSIONAL	7.5	186
HUTCHINS	MANDIE	PARAPROFESSIONAL	7.5	186
JENSEN	JOHN	REGIONAL TECH COORDINATOR	8	260
JOHNSON	JENNIFER	PARAPROFESSIONAL	7.5	186
KARHI	ALYSANN	PARAPROFESSIONAL	7.5	186

Last Name	First Name	Description	Hours Per Day	Position Days
KELLY	STEVEN	HEAD CUSTODIAN	8	260
KINGSFORD	MANDI	FOOD SERVER/CASHIER	2.5	187
KINGSFORD	MANDI	SECOND BAKER	4	193
KOLAR	DARLA	PARAPROFESSIONAL	7	186
KOLAR	DARLA	SUB CALL IN	0.75	186
KOLAR	LORNA	PARAPROFESSIONAL	7.5	186
KONERT	DANIEL	MAINTENANCE	8	260
KONERT	SHAWNA	PARAPROFESSIONAL	7.5	186
LARSON	DARLA	FOOD SERVER	2.5	187
LELEK	JONETTE	FOOD SERVER	3.5	187
LELEK	WAYNE	BUS DRIVER	4.5	185
MAXWELL	SHANNON	PARAPROFESSIONAL	7.5	186
MCKINNEY	NORINE	PARAPROFESSIONAL	7.5	186
MCLENDON	DARCY	PARAPROFESSIONAL	7.5	186
MCRAE	SANDY	PARAPROFESSIONAL	7.5	186
MIKAT	GREGORY	BUS DRIVER	4	185
MILLER	JEANETTE	BUS AIDE	2	185
MILLER	JEANETTE	SWEEPER	6	185
NOEL	CINDY	BUS DRIVER	8	185
O'DELL	FLEETA	BUS AIDE	1	186
O'DELL	FLEETA	OFFICE/SUB CALL IN	2.5	186
O'DELL	FLEETA	PLAYGROUND AIDE	2.5	186
ODERMANN	ROBERT	BUS DRIVER/TRAINER/ASSISTANT	8	260
OLSON	TARA	PARAPROFESSIONAL	7.5	186
O'NEAL	JASON	PARAPROFESSIONAL	7.5	186
PAULSON	DONNA	SECOND COOK	7	193
PECK	ANGELA	PARAPROFESSIONAL	7.5	186
PERKINS	DAWN	PARAPROFESSIONAL	7.5	186
PERRINE	MICHAEL	BUS DRIVER	4	185
PETERSON	SARA	SCHOOL SECRETARY	8	225
PFAU	WENDY	ACTIVITIES SECRETARY	8	225
PHILLIPS	JENAYE	PARAPROFESSIONAL	7.5	186
PIERCE	LORRI	FOOD SERVER	3.5	187
PIERCE	LORRI	KITCHEN AIDE	1.5	187
PRINDLE	LYNNE	PARAPROFESSIONAL	7.5	186
RASMUSSEN	KAMI	FOOD SERVER/CASHIER	4.5	187
RHYNER	MISTI	PARAPROFESSIONAL	7.5	186
ROGERS	CHRISTINE	ADMINISTRATIVE SECRETARY	8	260
ROGERS	JACK	CUSTODIAN	8	260
RUMMANS	DAVID	PARAPROFESSIONAL	7.5	186
SAVINELLI	CHERYL	PARAPROFESSIONAL	7.5	186
SCHOENFELDER	LANNA	SCHOOL SECRETARY	8	215
SCHRAUTH	LUANN	PURCHASING/ACCOUNTS PAYABLE	8	260
SCHUCHARD	SHAWN	CUSTODIAN	8	260
SEBEK	SHERRI	FOOD SERVER	3.5	187
SNYDER	SUWAPHIT	CUSTODIAN	8	260

Last Name	First Name	Description	Hours Per Day	Position Days
THAYNE	MELINDA	SECOND COOK	7	186
TOMBARGE	JODI	BUS DRIVER	4.5	185
TRAFELET	JEFFREY	PARAPROFESSIONAL	7.5	186
UHLER	CALEB	PARAPROFESSIONAL	7.5	186
VANDERBEEK	CHIARA	PARAPROFESSIONAL	7.5	186
WALKER	DEBORAH	BUS DRIVER	5	185
WATSON	JADE	MECHANIC	8	260
WHITE	ALBERT	BUS DRIVER	4	185
WICHMAN	TAHAN	TECH SUPPORT SPECIALIST	8	260
WIEGERT	KIM	RECORDS/TECH SUPPORT	7	210
WILLEMS	LAURIE	PARAPROFESSIONAL	7.5	186
WILLIAMS	DEBRA	FIRST COOK	7	193
WOJTOWICK	JOHN	ACCOMPANIST	3	186
WOOD, JR	FRED	DELIVERY VAN DRIVER	6	186
WYMAN	MICHAEL	CUSTODIAN	8	260

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

25

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR CERTIFIED AND CLASSIFIED ADMINISTRATORS FOR THE 2019-2020 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Certified and Classified Administrators for the 2019-2020 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Issuing Contracts for the Certified and Classified Administrators

☒ **Additional Information Attached**

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

RECOMMENDED 2019-2020 SALARIES

CERTIFIED ADMINISTRATORS			
Name	Position	FTE	Salary
DUBBS, SCOTT	JHS PRINCIPAL	1.00	As per new LJHS Principal Salary Matrix
FRIESEN, JEFFREY	HS ASST PRINCIPAL	1.00	As per new Elementary/Asst Principal Salary Matrix
LEWIS, MATTHEW	PRINCIPAL	1.00	As per new Elementary/Asst Principal Salary Matrix
MAJERUS, TIMOTHY	HS PRINCIPAL	1.00	As per new FHS Principal Salary Matrix
VENTRESCA, MATTHEW	PRINCIPAL	1.00	As per new Elementary/Asst Principal Salary Matrix
WIRTZBERGER, DANIEL	PRINCIPAL	1.00	As per new Elementary/Asst Principal Salary Matrix

CLASSIFIED ADMINISTRATORS			
FRY, JASON	MAINTENANCE DIRECTOR	1.00	2018-2019 Level + Percentage Increase (2%)
FRIESEN, AMIE	SCHOOL FOOD DIRECTOR	1.00	2018-2019 Level + Percentage Increase (2%)
BALDWIN, WILLIAM SCOTT	TECHNOLOGY DIRECTOR	1.00	2018-2019 Level + Percentage Increase (2%)
KLIPPENES, STEPHEN	TRANSPORTATION DIRECTOR	1.00	2018-2019 Level + Percentage Increase (2%)
RHOADES, REBEKAH	BUSINESS MGR/CLERK	1.00	2018-2019 Level + \$4000

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

26

ITEM TITLE: APPROVE FERGUS COUNTY INVESTMENT RESOLUTION

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the attached resolution for the 2019-2020 Investment Program for the Lewistown Public Schools as presented by the Fergus County Commissioners.

SUGGESTED ACTION: Approve Fergus County Investment Resolution

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

FERGUS COUNTY INVESTMENT RESOLUTION

WHEREAS, the Fergus County Commissioners have established an investment program incorporating all county and school districts' cash on deposit with the County Treasurer, which will be administered through the County Treasurer's Office;

WHEREAS, all research indicates that Lewistown School District No. 1 interest revenue will be increased appreciably by participation in the County Investment Program;

WHEREAS, Subsection (4) of Section 20-9-213, MCA, places the authority to invest any monies of the School District with the Board of Trustees and Subsection (10) of Section 20-9-212, MCA, prescribes a duty for the County Treasurer to invest money of the School District as directed by the Board of Trustees of the School District.

WHEREAS, while participating in the Fergus County Investment Pool, all monies will be invested as directed by the County Treasurer, under the guidelines of the Fergus County Investment Committee's Bylaws, and there will be no individual investments for any one entity.

NOW, THEREFORE, BE IT RESOLVED, that Lewistown School District Number 1, Fergus County, will participate in the Fergus County Investment Program from July 1, 2019, through June 30, 2020, and pay the 2 % investment program administrative fee from the resultant interest revenue;

BE IT FURTHER RESOLVED that the Board of Trustees appoints Rebekah Rhoades, Business Manager/District Clerk (By-laws Article 11, Section Id) as our representative to the Fergus County Investment Committee, and,

BE IT FURTHER RESOLVED, that the Fergus County Treasurer is hereby designated the agent of Lewistown School District No. 1, Fergus County, for the purpose of investing all available cash of the School District.

DATED this 13th day of May 2019.

CHAIR, BOARD OF TRUSTEES
SCHOOL DISTRICT NO. 1

ATTEST:

SCHOOL DISTRICT CLERK
SCHOOL DISTRICT NO. 1

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

27

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

SUGGESTED ACTION: Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

***** SEE ATTACHED LIST OF SURPLUS PROPERTY *****

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 13th day of May 2019.

ATTEST:

**CHAIR
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

**REBEKAH RHOADES
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

To be published in the News Argus on May 15, 2019

P.O. #

BIDDING INFORMATION

Any person's interested in purchasing any of the surplus items listed may submit a sealed bid for said purchase. Bids should be submitted to: Lewistown Public Schools, Attn: Rebekah Rhoades, 215 7th Ave South, Lewistown, MT 59457. Bidding will close on Wednesday, May 29th, at 12:00 p.m. Bidders will be notified of the results. For general questions, please contact Rebekah Rhoades at 535-8777 x 116.

**SURPLUS LIST
Spring 2019**

Highland Park:

Transparency Projector

Lewis & Clark:

SMALL PAPER CUTTER 12 x 12

Rolling Metal Cart

Overhead projector – no bulb

VCR/DVD combo player with remote

Amplifier – does not work

Junior High School:

4 - Hand held mixers - 2 do not hold beaters

40 - Misc silverware

5 - Frying pans – poor condition

2 sets - Misc mixing bowls

12 – 21” Magnavox TV’s with Wall Mounts

1 – 25” Sharp TV

Technology

6 - Access Point

Camera

Chargers

5 - Chromebook

22 - Desktop

11 - Injector

20 - Laptop

Miscellaneous cords

Monitor

Multi-Function Laser Color Printer

15 - NCompute Thinclient

4 - Networking Hub

2 - Printer

8 - Projector

3 - Server Rack Plug

4 - Tablets

Tower Computer

Webcam

****No bids will be accepted on Technology Department items****

Maintenance:

15- 6 T5 bulb fixtures 24" x 48"

4 - 6 T5 bulb fixtures 13 3/8" x 47 3/4"

36 - 8 T5 bulb fixtures 18 3/4" x 48"

22 - 1 R360 bulb fixtures 22 1/2" x 22 1/2"

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

28

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2018-2019 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Christy Rogers

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list, pending clear background check, for the 2018-2019 School Year as listed below:

Substitute Teacher/Aide List:

Sean Kepler

Linda Rinaldi

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2018-2019 School Year

☐ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/13/2019

Agenda Item No.

29

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Christy Rogers

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Vantassel						
Koterba						
Southworth						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday May 13, 2019

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
ARMSTRONG, Chad	Summer Session Driver Education Instructor	Lewistown Public Schools	Approve appointment for 72 hours at \$25.00 per hour for a total of \$1,800.00 for behind-the-wheel instruction	June 3 -July 2, 2019	Thom Peck	See attached memo
AUCK, Staci	Summer Session Driver Education Instructor	Lewistown Public Schools	Approve appointment for 90 hours at \$25.00 per hour for a total of \$2,250.00 for behind-the-wheel instruction	June 3 - July 2, 2019	Thom Peck	See attached memo
BENTLEY, Emmylyn	Assistant Cross Country Coach	Fergus High School	Approve appointment on schedule - (.085 X \$34,404.00) \$2,924.34	8/1/2019	Jim Daniels	Replacing Michael Kelsey
BLACKADAR, Thomas	Head-Custodian	Fergus High School	Accept Letter of Resignation	4/19/2019	Jason Fry	See attached letter
CLARK, Bradley	Custodian	Fergus High School	Approve appointment on schedule - MAINT 2 Step 0 up to 8 hours per day for up to 35 days for the 2018-19 school year	5/13/2019	Tim Majerus	Replacing Sandra Logan
ELNESS, Mauri	Summer Session Driver Education Instructor	Lewistown Public Schools	Approve appointment for 138 hours at \$25.00 per hour for a total of \$3,450.00 for behind-the-wheel and classroom instruction	June 3 -July 2, 2019	Thom Peck	See attached memo
KEPLER, Sean	Elementary Teacher	Jr. High School	Approve appointment on schedule --BA Step 4 (Actual Step 0) 0.5 FTE	7/1/2019	Scott Dubbs	New Position
KLIPPENES, Steve	Transportation Director	Bus Barn	Accept Letter of Resignation	7/31/2019	Thom Peck	See attached letter
KROGSTAD, Jocelyn	Elementary Teacher	Jr. High School	Approve appointment on schedule --BA Step 9- 1.0 FTE	7/1/2019	Scott Dubbs	Replacing Mandy Eike
LAFEVER, James	Custodian	Central Office & Jr. High	Accept Letter of Resignation	5/31/2019	Jason Fry	See attached letter
LAFEVER, Rosemary	Food Server	Lewis & Clark School	Accept Letter of Resignation	5/31/2019	Amie Friesen	See attached letter

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday May 13, 2019

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
MATTHEIS, Nancy	IMC Technician	Central Office	Accept Letter of Resignation	6/13/2019	Rebekah Rhoades	See attached letter
NASH, Paige	Assistant Volleyball Coach	Fergus High School	Approve appointment on schedule - (.085 X \$34,404.00) \$2,924.34	8/1/2019	Jim Daniels	Replacing Jean Irish
RECOMMENDATIONS FOR EXTENDED SCHOOL YEAR (ESY) STAFF	Special Education Summer School Teachers/Aides	Lewistown Public Schools	Approve appointment on schedule as per attached recommendation.	August 5-16, 2019	Chris Rice	See attached memo.
ROGERS, Jack	Custodian	Fergus High School	Approve appointment on schedule - MAINT 2 Step 0 up to 8 hours per day for up to 45 days for the 2018- 19 school year	4/29/2019	Jason Fry	Replacing Mike Wyman who is temporary covering Tom Blackadar position
SNYDER, Suwaphit	Custodian	Garfield School	Approve appointment on schedule -MAINT 2 Step 0 up to 8 hours per day for up to 20 days for the 2018- 19 school year	6/3/2019	Jason Fry	Replacing Tom Ramey

3-27-19

James Lafever

To whom it may concern:

I will retire from my custodial job with the school district on May 31st of 2019. That will be my last day of work. I feel blessed to have been able to work with such outstanding people during this past five and one half years and appreciate all the friendships I've made during this time, but I also feel that at age seventy four I'm ready to begin this new chapter in my life. My thanks to all my co-workers and friends and I will hopefully be able to visit once in a while.

Sincerely,

May 9, 2019

Dear Rebekah & Lewistown Public School Board Members:

I will be retiring at the end of my contract for this school year.

My last day will be on June 13, 2019.

My 18 years here have been interesting, some good and some frustrating, but I am glad to have had the experience and to have learned so much.

I am truly looking forward to my days ahead and have lots planned to do in my next adventure.

Thank You,

Nancy Mattheis

Dear Lewistown Public Schools,

5/06/19

I am writing this resignation letter in regards to my position as Food Server at Lewis and Clark Schools. I am retiring, but would like to continue with Lewistown Public Schools as a substitute Food Server. I realize I have a 90 day period wherein I can't work after I retire. Please let me know if there is any more information you need from me.

Sincerely

Rosemary Ann Lafever

May 2, 2019

Stephen Klippenes
6060 Stoddard Street
Lewistown, MT 59457

Dear Rebekah Rhoades:

Please accept this letter as my formal notice of my retirement, from Transportation Director on July 31, 2019.

It has been my privilege to work for Lewistown Public Schools for 34 + years. I have had the opportunity to work with some great people. It has been a pleasure to work with you,

I would like to thank the staff, board members, and the Administration for the support over the years, It has been a privilege to represent Lewistown Public Schools.

Sincerely

Stephen Klippenes

Thomas Blackadar

324 Cottonwood St. Lewistown, Mt. 59457

E: tom_blackadar@yahoo.com P: (406) 366-2301

04/05/2019

Lewistown Public Schools

Lincoln Building

215 7th Avenue South Lewistown, Mt. 59457

To Whom It May Concern:

It is with mixed emotions that I am turning in my letter of resignation as the Lead Custodian at Fergus High School. It has been a pleasure and great learning opportunity for me working with the Lewistown Public School District, and I carry wonderful experiences from this. But due to personal reasons, I find it necessary to step down from this position with my last day of employment being 19 April 2019.

Respectfully,

Thomas Blackadar



LEWISTOWN PUBLIC SCHOOLS

SCHOOL DISTRICT NUMBER ONE
215 7TH AVENUE SOUTH • LEWISTOWN, MONTANA 59457
PHONE: (406) 535-8777 • FAX: (406) 535-7292

Memorandum

From: Thom Peck, Superintendent
Date: May 13, 2019
Re: Summer Driver Education

I am requesting the Board of Trustees approval to hire Chad Armstrong, Mauri Elness and Staci Auck to instruct the Driver Education summer session for 2019. They have each received the appropriate Traffic Education Endorsement from the Office of Public Instruction to teach Driver Education.

Approximate dates of employment and approximate contract amounts:

Chad Armstrong	June 3-July 2, 2019	\$1,800.00 (BTW only-72 hours)
Mauri Elness	June 3-July 2, 2019	\$3,450.00 (Classroom & BTW-138 hours)
Staci Auck	June 3-July 2, 2019	\$2,250.00 (BTW only-90 hours)

The rate of pay will be \$25.00 per hour for classroom time and behind-the-wheel (BTW) driving time. Thank you for your consideration.

215 7th Avenue South
Lewistown, MT 59457

Chris Rice, Director
(406) 535-9012

TO: Lewistown Board of Trustees

DATE: May 8, 2019

FROM: Chris Rice

RE: Extended School Year

Please note the following recommendations for Special Education Extended School Year (ESY) staffing. ESY is required under the Individuals with Disabilities Education Act (IDEA) for those students with disabilities who show severe regression over non-instructional periods and require a prolonged period of time to recoup the skills. The need for ESY is an Individual Education Plan (IEP) Team decision, documented on the IEP.

The district's ESY program will be held August 5th through 16th, with current preschoolers and kindergarteners served at Garfield, students currently in Grades 1-4 served at Highland Park, and students currently in Grades 5-8 served at the Junior High. Students needing speech therapy will be served concurrently by a therapist from the Central Montana Learning Resource Center Cooperative.

Additional recommendations for staffing may be made at the June Board meeting, contingent upon confirmed student enrollment.

Staffing Recommendations for ESY

Leslie Long, special education teacher, \$17.50/hour, up to 140 hours
Lisa Shelagowski, special education teacher, \$17.50/hour, up to 70 hours
Leah Strouf, special education teacher, \$17.50/hour, up to 70 hours

Jenifer Blazicevich, paraprofessional, \$15.00/hour, up to 70 hours
Dawn Perkins, paraprofessional, \$15.00/hour, up to 70 hours

Thank you.

SERVING SPECIAL STUDENTS IN
FERGUS, WHEATLAND, GOLDEN VALLEY, PETROLEUM, MUSSELSHELL AND
JUDITH BASIN COUNTIES

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

LEWISTOWN PUBLIC SCHOOLS 2018-2019 SCHOOL CALENDAR

A. Pupil Instruction

First Semester						90 Days	Second Semester						89 Days
FIRST QUARTER						DAYS	THIRD QUARTER						DAYS
First Week	Aug	23	--	Aug	24	2	First Week	Jan	24	--	Jan	25	4
Second Week	Aug	27	--	Aug	31	5	Second Week	Jan	28	--	Feb	1	5
Third Week	Sept	4	--	Sept	7	4	Third Week	Feb	4	--	Feb	8	5
Fourth Week	Sept	10	--	Sept	14	5	Fourth Week	Feb	11	--	Feb	15	5
Fifth Week	Sept	17	--	Sept	21	5	Fifth Week	Feb	18	--	Feb	21	4
Sixth Week	Sept	24	--	Sept	28	5	Sixth Week	Feb	25	--	Mar	1	5
Seventh Week	Oct	1	--	Oct	5	5	Seventh Week	Mar	4	--	Mar	8	5
Eighth Week	Oct	8	--	Oct	12	5	Eighth Week	Mar	11	--	Mar	15	5
Ninth Week	Oct	15	--	Oct	17	3	Ninth Week	Mar	18	--	Mar	22	5
Tenth Week	Oct	22	--	Oct	26	5							43
						44							
SECOND QUARTER						DAYS	FOURTH QUARTER						DAYS
First Week	Oct	29	--	Nov	2	5	First Week	Mar	25	--	Mar	28	4
Second Week	Nov	5	--	Nov	7	3	Second Week	Apr	1	--	Apr	5	5
Third Week	Nov	12	--	Nov	16	5	Third Week	Apr	8	--	Apr	12	5
Fourth Week	Nov	19	--	Nov	20	2	Fourth Week	Apr	15	--	Apr	17	3
Fifth Week	Nov	26	--	Nov	30	5	Fifth Week	Apr	23	--	Apr	26	4
Sixth Week	Dec	3	--	Dec	7	5	Sixth Week	Apr	29	--	May	3	5
Seventh Week	Dec	10	--	Dec	14	5	Seventh Week	May	6	--	May	10	5
Eighth Week	Dec	17	--	Dec	21	5	Eighth Week	May	13	--	May	17	5
Ninth Week	Jan	3	--	Jan	4	2	Ninth Week	May	20	--	May	24	5
Tenth Week	Jan	7	--	Jan	11	5	Tenth Week	May	28	--	May	31	4
Eleventh Week	Jan	14	--	Jan	18	5							45
						47							
													Totals
													179

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

August 21-22	PIR	2.00
October 18-19	Staff Development Days - Teachers Convention	2.00
November 7-8	Parent Teacher Conferences <i>(Evening on Nov. 7 from 4:00-7:00 pm; All Day Nov. 8)</i>	1.50
January 21	PIR	1.00
March 26	Parent Teacher Conferences - Evening <u>ONLY</u> (Regular Day for Students)	0.50
1 Floating PIR		1.00
		8.00

C. Holidays / Vacations (Dates Inclusive)

September 3	Labor Day
October 18-19	Fall Vacation (Teachers - Convention)
November 9	Vacation Day
November 21-23	Thanksgiving Vacation
December 24 - January 2	Winter Break
January 21	PIR (Vacation day for Students)
February 22	Vacation Day
March 29	Vacation Day
April 18, 19 & 22	Spring Break
May 27	Memorial Day