

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM

215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, December 14, 2020

REGULAR BOARD MEETING

Meeting ID

meet.google.com/kzo-djco-fkx

Phone Numbers

[\(US\)+1 321-529-7576](tel:+13215297576)

PIN: 507 327 775#

CALL TO ORDER (6:00 p.m.)

1. Roll Call
2. Pledge of Allegiance
3. Motion to Set Agenda
4. Presentation –Tim Majerus and Jeff Friesen –Fergus High School/Jr. High School A/B Schedule
5. Report—Student Representative
6. Report—LEA Luke Brandon and Amanda Bateman
LEA Proposal/Stipends and K – 6 Prep/One Friday per Month
7. Report—Committees of the Board
8. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

9. Report—Election Information
10. Report--Budget
11. Report—Investment
12. Report—Superintendent

PUBLIC PARTICIPATION

13. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

14. Minutes of the November 9, 2020 Regular Board Meeting

APPROVAL OF CLAIMS

15. Claims

INDIVIDUAL ITEMS

16. Approve First Reading of Policy 1910 – COVID-19 Emergency Measures Personnel Use of Leave
17. Approve Memorandum of Understanding with Lewistown Education Association
18. Approve MTSBA FY22 Dues Revenue Estimate
19. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
20. Approve Out-Of-District Student Attendance Agreement Request for Placement Inside/Outside of the Lewistown Public Schools

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REGULAR BOARD MEETING

Page 2

- 21. Approve Additions to the Substitute List for the 2020-2021 School Year
- 22. Approve Personnel Report

EXECUTIVE SESSION

- 23. Superintendent's Evaluation

ADJOURNMENT

*A hard copy of the complete Agenda is available at the LPS Central Office
or on the Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/266>*

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

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☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION --- TIM MAJERUS AND JEFF FRIESEN –FERGUS HIGH SCHOOL AND JR. HIGH SCHOOL PRINCIPALS –A /B SCHEDULE

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

Tim Majerus, Fergus High School Principal and Jeff Friesen, Jr. High School Principal will present information regarding the A/ B schedule.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Cooper Birdwell

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

6

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees **Prepared By:** LEA Representatives

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

Discussion of LEA Proposal/Stipends and K – 6 prep time/one Friday per month

- \$250 a day x 5 days = \$1250 for the certified K-12 teachers \$113,750 total and,
- One working day (Friday) a month for K-6 to plan instruction, work with students (DL, quarantine learners, IEP students) starting in January. Teachers would work their normal Friday schedule (8-3:30). Teachers who would be gone would need to use a discretionary day.

SUGGESTED ACTION: Informational Report

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

7

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2020-2021 School Year.

Calendar Committee Meeting – January?

Certified Salary Matrix Interim Committee

Activities Committee Meeting met on Thursday, December 3rd at 7:00 a.m.

SUGGESTED ACTION: Informational Report

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

STANDING COMMITTEES OF THE BOARD
2020-2021 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson	Monte Weeden
Building & Grounds	3	X			X			X
Insurance Risk Committee	2		X				X	
Transportation	3			X		X		X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2020-2021 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson	Monte Weeden
Activities	2			X		X		X
Curriculum Committees:								
English Language Arts	1				X			
Math	1			X				
Health Insurance Program	2					X	X	
School Calendar	1	X						
Vocational Advisory Council	1					X		
Gaining	3		X	X			X	
Policy Review	3	X			X		X	
Assessment	1			X				
Classified Salary/Benefit Review	2					X		X

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

8

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

- OPI letter regarding postponement of the NAEP Test
- LPS letter to the Tax Increment Funds (TIF) Board of Directors
- MHSA letter on Executive Board Action for November
- SAM/MTSBA Legislative Platform
House: Dan Bartel and Wylie Galt
Senate: Ryan Osmundson
- 20 Day Plans

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

9

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—ELECTION INFORMATION

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, will report on the election calendar and procedures for 2021.

Attached are the Terms of Office Listing and the 2021 School Election Calendar.

Board members terms of office that are due to expire in 2021 include: CJ Bailey and Monte Weeden

SUGGESTED ACTION: Informational


☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

SCHOOL ELECTION CALENDAR 2021

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
No earlier than 145 days, or later than 40 days before	Thursday, December 10 through Thursday, March 25	Trustee candidates file for election. A Declaration of Intent and Oath of Candidacy must be filed with district clerk (regardless of who is running the election). NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS THE CANDIDATE MEETS THIS DEADLINE. <i>Candidate should be registered to vote at the time the Oath is filed.</i>	13-10-201 20-3-305
At least 70 days before	Tuesday, February 23	Trustees call for an election. The trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) whether the election will be by mail or poll; 4) the voting locations and boundaries for each location, if there are multiple locations within a district (if changed from a previous school election the new locations must be specifically noted); and 5) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot (not less than 30 days before the election). The resolution must be delivered to the county election administrator within 3 days of passage, but it need NOT be posted. The trustees must also appoint three election judges per precinct. <ul style="list-style-type: none">• Bond Elections are subject to additional requirements (see 20-9-422, MCA).• Request for a mail ballot election must be sent from trustees to the election administrator. Exception: Even if no request is received, the election administrator could decide to request a mail ballot election.	13-19-202 13-19-203 20-9-422 20-20-201 20-20-203
At least 67 days before (within 3 days of passage of the election resolution)	Friday, February 26	Last day to file resolutions for school election with county election administrator. To assist with the provisions of late registration, include the name and best contact number for the district's election administrator with the resolution.	20-20-201(2)(a)
At least 60 days before	Friday, March 5	Election administrator sends mail ballot election plan/timetable/sample instructions to the Secretary of State's Office so that it is received by this deadline (e.g., fax, mail, or e-mail to SOS office (not post marked)). One plan must be submitted for each election. As soon as the plan (and any amendments are approved), forward a copy of the mail ballot plan to the county election administrator. Link to instructions: Mail Ballot Plan Timetable and Instructions	13-19-205
4 weeks preceding the close of regular registration	Monday, March 8	Notice of close of regular registration. The county election administrator publishes the notice of close of regular registration for school districts at least 3 times in the 4 weeks preceding the close of regular registration. Contact the county election administrator to coordinate that publication.	13-2-301
Not later than 5pm the day before ballot certification	Thursday, April 1 (by 5 p.m.)	Last day trustee candidates may withdraw from the election. Any candidate that has already filed for election, but wishes to withdraw their name, may do so by sending a statement of withdrawal to the election administrator.	20-3-305(3)(a)
Not later than 5pm the day before ballot certification	Thursday, April 1 (by 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file Declaration of Intent (must be filed with the district clerk, regardless of who is running the election).	20-3-305(2)(b)
No later than the 30th day before	Friday, April 2	Deadline to notify election judges of appointment.	13-4-101

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not less than 30 days before	Friday, April 2	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. <i>Trustees must pass a resolution stating exact levy amounts by this date for the clerk to certify the ballot.</i> This resolution must include the durational limit, if any, on the levy.	20-20-401 15-10-425
Not less than 30 days before	Friday, April 2	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees may cancel the election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed. Send a copy to the county election administrator to aid with the provisions of late registration. <i>**A trustee election held in single-member or trustee nominating district is considered a separate trustee election for declaring the election by acclamation.</i>	20-3-313
30 days before any election	Monday, April 5	Close of regular voter registration. Registration forms postmarked by this date and received within 3 days are accepted for regular registration. Late registration must be completed at the county election office.	13-2-301
Not more than 30 days before	Monday, April 5	Contact your county election administrator for the absentee ballot list.	13-13-212 20-20-312
Day after Close of Regular Registration	Tuesday, April 6	Start of Late Registration. Late voter registration starts and continues through the close of polls on election day, except that late registration is closed from noon to 5 pm on the day before the election. Late registration must be completed at the office of the county election administrator.	13-2-304
Not less than 10 days, or more than 40 days before	Thursday March 25 Through Saturday, April 24	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district, if available, posted in at least three public places in the district AND posted on the district's website for the 10 days prior to the election, if the district has an active website. Notice using any other recognized media may be used to supplement the posting. The notice must include: 1) the date and voting locations for the election; 2) voting location hours; 3) each proposition to be considered by the electorate; 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions; 5) where and how absentee ballots may be obtained; and 6) where and how late registrants may obtain a ballot on election day. <ul style="list-style-type: none">• If the polling place has changed from the previous school election, that change must be referred to in the notice.• If more than one proposition will be considered in the same district, each proposition must be set apart and identified, or placed in separate notices.	20-20-204
At least 20 days before	Wednesday, April 14	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <ul style="list-style-type: none">• The ballot (with stubs removed);• Instructions for voting and returning the ballot;• A secrecy envelope, free of marks that would identify the voter; and• A self-addressed, return envelope with affirmation printed on the back.	13-13-214 20-20-401
Not before the 20 th day nor later than the 15 th day	Wednesday, April 14 through Monday, April 19	Mail ballots mailed. If mail ballot election is used, all ballots must be mailed on the same day (the day noted in the district's mail ballot plan), except that if an inactive elector reactivates after the ballots are mailed, the elector should be provided with or mailed a ballot. If the elector reactivates after noon on the day before election day, the elector must come in on election day to receive a ballot.	13-19-207

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not more than 10 days or less than 2 days before	Saturday, April 24 through Sunday, May 2	Absentee/Mail Ballot Counting Notice. Districts must publish in a newspaper of general circulation in the county a notice indicating the method that will be used for counting absentee/mail ballots and the place and time that the absentee/mail ballots will be counted on election day. <i>If the district publishes their notice of election on the 10th day prior to the election, in a newspaper of general circulation in the county, this information may be included in that notice.</i>	13-15-105
Day before (By Noon)	Monday, May 3	Deadline for absentee ballot requests. Voters who wish to vote absentee may request an absentee ballot in writing or in person until noon the day before the election.	13-13-211 13-13-214
Day before	Monday, May 3	Deliver certified copy of the lists of registered electors. Before the day of election, the county election administrator shall deliver a certified copy of the lists of registered electors for each voting location to the district. The district shall deliver them to the election judges prior to the opening of a voting location.	20-20-313
Day before (between noon and 5pm)	Monday, May 3	Late registration closed. Late registration is closed between noon and 5pm the day before the election. Electors may late register on election day at the office of the county election administrator.	13-2-304
Election Day 	Tuesday, May 4	ELECTION DAY. The election administrator must prepare the polling places, printed ballots, ensure election judges are present, and conduct a fair and unbiased election. Notify election judges of the names of write-in candidates	Title 13 20-20-105 20-20-401 20-20-411
No sooner than 3pm on the 6 th day after the election	Monday, May 10	The first date that provisional ballots may be counted. Following the election, unresolved provisional ballots are sealed. These ballots may not be opened until after 3pm on the 6 th day after election. The election judges convene, and a determination is made as to whether the ballots are counted. If there are provisional ballots in a school election, the canvass may not occur until after all provisional ballots are resolved.	13-15-107
Following receipt of the tally sheets from all polls and within 25 days after the election	By Friday, May 28	Trustees canvass the votes, issue certificates of election, and publish results. Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. <i>If the election was called by acclamation the trustees should still canvass results and issues certificates of election at this time.</i>	20-20-415 20-20-416
Within 5 days after the official canvass	Monday, May 10 through Wednesday, June 2	Deadline for filing a petition for recount. When a question submitted to a vote of the people is decided by a margin not exceeding $\frac{1}{4}$ of 1% of the total votes cast for and against the question, a petition for recount must be filed within 5 days after the official canvass.	13-16-201
Within 5 days of receipt of notice from the election administrator	Monday, May 10 through Monday, June 7	Deadline for convening the School Recount Board. When a tie vote has been certified to the election administrator or conditions have been met for filing a recount petition, the board shall convene at its usual meeting place to perform a recount. The recount must be completed within 5 days of receipt of official canvass or recount petition.	13-16-204 20-20-420
Within 25 days of election	By Friday, May 28	Deadline for trustees to hold organizational meeting to elect chair and appoint clerk.	20-3-321

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
June 1	Tuesday, June 1	Deadline for trustees to request county election administrator to conduct school elections for next year. The school district clerk/election administrator is designated the election administrator for school elections. However, the trustees of any district may request the county election administrator to become the election administrator for school elections. The request must be made by a resolution of the board of trustees. If the county accepts, then the county must perform all the duties the school clerk would have. The school district must assume all costs of the election.	20-20-417
Within 15 days after receipt of certificate of election	By Friday, June 11	Candidate completes and files Oath of Office with the County Superintendent. <i>*Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting but must be completed within 15 days of issuance.</i> <i>**In the event of a recount, the deadline for a candidate to complete and file the oath is 15 days from receipt of the certificate of election.</i>	20-3-307 20-1-202 1-6-101

[1-1-307](#), MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.

If the deadline, as read in statute, is phrased "not later than..." the deadline does not move to a later date but an earlier one.

Additional References:

Sample forms can be found at this address: [School Finance Election Webpage](#)

Election Manual: [School Election Handbook](#)

MT Secretary of State's Office: [Secretary of State's Election Webpage](#)

NOTE: Candidates for trustee positions in (1) a first-class district located in a county with populations of 15,000 or more, OR (2) a county high school district with an enrollment of 2,000 or more are required to file a C-1-A Statement of Candidate within 5 days of becoming a candidate. For reporting dates and instructions contact the Montana Commissioner of Political Practices at: [Commissioner of Political Practices Webpage](#).

**LEWISTOWN PUBLIC SCHOOLS
ELECTION HISTORY**

ELEMENTARY										
	1997	1998	1999	2000	2001	2002	2003	2004	2005	
AMOUNT	\$268,571.05	\$169,267.06	\$165,301.94	\$27,075.62	NONE	\$29,997.63	\$46,533.25	\$15,336.91	\$31,500.00	\$98,000.00
MILLS	28.25	17.49	14.71	2.05			4.65	1.52		
FOR	560	569	497	510			786	661		
AGAINST	324	291	17	166			287	249		
PASS/FAIL	PASS	PASS	PASS	PASS		PASS	PASS	PASS		PASS
MAIL/POLL	POLL	POLL	POLL	POLL			POLL	POLL		
TYPE	GF LEVY	GF LEVY	GF LEVY	GF LEVY		TECH	GF LEVY	GF LEVY	TECH	BR LEVY (10YR)

ELEMENTARY										
	2006	2007	2008	2009	SPRING 2010	FALL 2010	2011	2012	2013	2014
AMOUNT	\$24,110.65	\$77,903.95	NONE	\$123,863.99	\$111,435.00	\$10,715,000.00	\$211,108.25	NONE	NONE	\$0.00
MILLS	2.09	7.23		10.88	9.48	???	17.49			0.00
FOR	703	689		478	958	1421	923			991
AGAINST	287	392		521	726	2143	1165			155
PASS/FAIL	PASS	PASS		FAIL	PASS	FAIL	FAIL			PASS
MAIL/POLL	POLL	POLL		POLL	POLL	MAIL	MAIL			POLL
TYPE	GF LEVY	GF LEVY		GF LEVY	GF LEVY	BOND	GF LEVY			BUS BARN LAND

ELEMENTARY										
	2015	2016	2017	2018	2019	2020				
AMOUNT	\$98,000.00	\$79,449.41	\$98,000.00	\$68,606.20	NONE	\$44,638.12	\$51,646.08			
MILLS	8.33	6.58	8.17	5.54		3.46	3.82			
FOR	1126	1157	845	966		1295	1576			
AGAINST	1173	1146	542	703		1039	1052			
PASS/FAIL	FAIL	PASS	PASS	PASS		PASS	PASS			
MAIL/POLL	MAIL	MAIL	POLL	POLL		MAIL	MAIL			
TYPE	BR LEVY (10 YR)	GF LEVY	BR LEVY (10 YR)	GF LEVY		GF LEVY	GF LEVY			

HIGH SCHOOL										
	1997	1998	1999	2000	2001	2002	2003	2004	2005	
AMOUNT	\$32,867.01	\$107,066.90	\$69,582.16	NONE	NONE	\$51,165.05	\$87,613.29	\$55,318.87	\$101.00	\$98,000.00
MILLS	2.62	8.59	5.70				8.09	5.07	9.37	
FOR	696	673	517				758	641	514	
AGAINST	449	490	18				325	272	289	
PASS/FAIL	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
MAIL/POLL	POLL	POLL	POLL	POLL	POLL	POLL	POLL	POLL	POLL	
TYPE	GF LEVY	GF LEVY	GF LEVY	GF LEVY	GF LEVY	TECH	GF LEVY	GF LEVY	GF LEVY	BR LEVY (10YR)

HIGH SCHOOL										
	2006	2007	2008	2009	SPRING 2010	FALL 2010	2011	2012	2013	2014
AMOUNT	\$227,354.04	\$28,399.56	NONE	\$34,998.00	NONE	NONE	\$137,765.21	NONE	\$130,492.06	NONE
MILLS	19.93	2.44		2.85			10.58		9.68	
FOR	669	718		531			919		1486	
AGAINST	332	390		483			1201		1337	
PASS/FAIL	PASS	PASS		PASS			FAIL		PASS	
MAIL/POLL	POLL	POLL		POLL			MAIL		MAIL	
TYPE	GF LEVY	GF LEVY		GF LEVY			GF LEVY		GF LEVY	

HIGH SCHOOL										
	2015	2016	2017	2018	2019	2020				
AMOUNT	\$98,000.00	\$98,000.00	NONE	NONE	NONE	\$44,713.54				
MILLS	7.71	7.54				3.03				
FOR	1150	875				1589				
AGAINST	1256	593				1168				
PASS/FAIL	FAIL	PASS				PASS				
MAIL/POLL	MAIL	POLL				MAIL				
TYPE	BR LEVY (10 YR)	BR LEVY (10 YR)				GF LEVY				

AS OF DECEMBER 2020:

# ABSENTEE VOTERS IN ELEMENTARY DISTRICT	4149	72%
# POLL VOTERS IN THE ELEMENTARY DISTRICT	1605	28%
TOTAL # OF VOTERS IN ELEMENTARY DISTRICT	5754	

# ABSENTEE VOTERS IN THE HS DISTRICT	173	66%
# POLL VOTERS IN THE HS DISTRICT	88	34%
# OF VOTERS IN THE HS DISTRICT	261	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2021	Expire 2022	Expire 2023
SCHOOL DISTRICT #1	CJ Bailey Monte Weeden	Phillip R. Koterba Jennifer Thompson	Kris Birdwell Jeff Southworth Doreen Heintz

School District #1 One -- Two (2) Year Terms:

_____ 3-year term (to expire in 2023)

_____ 3-year term (to expire in 2023)

Declaration of Intents Filed for Nomination of School Board Trustee:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/9/20199

Agenda Item No.

10

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—BUDGET INFORMATION

Requested By: Superintendent Prepared By: Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, will report on Fiscal Year 2021-2022 budget projections along with a summary of the Governor's CRF and OPI ESSER Funds.

SUGGESTED ACTION:

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

2021-2022 PRELIMINARY BUDGET PROJECTIONS

As of 12/14/2020

ELEMENTARY

Current Year (2020-2021) Budget	\$6,743,983.89	
2021-2022 Projected Budgets	\$6,742,375.61	without a vote
	\$6,827,544.06	with a vote
FY21 Budget vs FY22 Budget	(\$1,608.28)	higher without a vote
	\$83,560.17	higher with a vote
<u>Preliminary</u> Budget Shortfall	(\$185,776.39)	without a vote
	(\$100,607.94)	with a vote

HIGH SCHOOL

Current Year (2020-2021) Budget	\$3,270,188.03	
2021-2022 Projected Budgets	\$3,283,730.47	without a vote
	\$3,283,730.47	with a vote
FY21 Budget vs FY22 Budget	\$13,542.44	lower without a vote
	\$13,542.44	higher with a vote
<u>Preliminary</u> Budget Shortfall	(\$151,391.53)	without a vote
	(\$151,391.53)	with a vote

Unknowns: LEGISLATURE, Health Insurance, Spring Enrollment, Retirements/Staff Resignations, Kindergarten Enrollment, SRSA Grant, Title I Funding

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

11

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent Prepared By: Rebekah Rhoades

SUMMARY:

Interest earned and distributed for October 2020 will be reported as follows:

Elementary	\$2,379.26
<u>High School</u>	<u>\$2,163.08</u>
Total	\$4,542.34

Interest earned and distributed for November 2020 will be reported as follows:.

Elementary	\$2,082.52
<u>High School</u>	<u>\$2,042.80</u>
Total	\$4,125.32

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

12

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—SUPERINTENDENT

Requested By: Superintendent **Prepared By:** Superintendent

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Maintenance – New Air Handlers will be done before Christmas (evenings & weekends), Required Lead Maintenance Plan (DEQ), and Christmas – Floors, LED, and FHS Cooling Tower
- ❖ New District Wide Phone System
- ❖ Chromebooks
- ❖ COVID Team Town Hall/Community Forum Feedback
- ❖ Elementary Music Concert – Facebook Live L&C – December 16
- ❖ FHS Blood Drive sponsored by NHS –December 9, 2020
- ❖ FHS National Honor Society – Peer Tutors on Friday's
- ❖ No School—December 24, 2020 January 3, 2021—Winter Break
- ❖ LJHS BBB— Practice Begins —Monday, January 4, 2021
- ❖ Home Athletic Games/Meets:
 - FHS JV Girls & Boys Basketball v. Lockwood – January 4, 3/4:30 pm
 - FHS Boys Basketball v. Dawson Co. – January 8
 - FHS Boys Basketball v. Custer Co. – January 9

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

13

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

14

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the November 9, 2020 Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM and via Google Meet

215 Seventh Avenue South

Lewistown, Montana 59457

MONDAY, November 9, 2020

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL

TRUSTEES PRESENT:

Kris Birdwell, Jennifer Thompson, Phil Koterba, Monte Weeden, Doreen Heintz, CJ Bailey, Jeff Southworth

TRUSTEES ABSENT:

STAFF PRESENT:

Superintendent Thom Peck, Business Manager Rebekah Rhoades, Lisa Robinson, Tim Majerus, Jeff Friesen and others via Google Meet

OTHERS PRESENT:

Heidi Weber – KXLO Radio, Cooper Birdwell – Student Representative, Tony Houtz – Cushing-Terrell and others via Google Meet

3. MOTION TO SET AGENDA – Approved Unanimously (Birdwell/Bailey)
4. Presentation – Cushing-Terrell Architect Firm
Tony Houtz with Cushing-Terrell (formerly CTA) presented information for the purposes of facility planning and continuing discussion regarding a potential bond initiative, taking into consideration possible changes due to Covid-19. There was discussion that followed in regards to the timeline for a potential bond and it was determined to tentatively plan for an election in Fall 2021. Tony will attend the Board Meeting in January 2021.
5. Report—Student Representative
Cooper Birdwell, Student Representative to the Board, updated the Board on various activities throughout Fergus High School.
6. Report – LEA
Luke Brandon, President of the Lewistown Education Association (LEA), was not at the meeting to report.
7. Report—Committees of the Board
The Building and Grounds Committee met on Monday, October 26th. It was decided to move forward with an air filtration system for each school building to improve air quality. The system will be purchased with Covid Funds.
8. Calendar Items, Concerns, Correspondence, Etc.
Superintendent Peck handed out the following:
 - MHSA Winter Sports Requirements/Considerations – Wrestling, Basketball, Speech, Debate & Drama and Spirit
 - Thank you from Lewistown Art Center
 - 20 Day Plans
9. Report—Investment
Interest earned and distributed for September was \$2,971.61 in the

Elementary and \$2,851.24 in the High School for a total of \$5,822.85. October's interest was not available and will be reported in December.

10. Report—Superintendent

Superintendent Thom Peck reported on the parent teacher conferences held virtually last week. Mr. Peck reported that ELA and Math Curriculum is on pause to alleviate an additional duty for staff. Fall Assessments were completed and results were better than anticipated. The Covid Team, which included members of the healthcare/public health community, met Friday, November 6th and it was determined to have Lisa Robinson, School Nurse, be the primary contact for the District contact tracing. The A/B schedule recently adopted by the JHS/FHS should help to limit the number of close contacts. Discussion took place at that meeting in regards to essential workers and quarantine. Mr. Peck updated the Board on election results affecting education and how that may influence the upcoming State Legislative session. Mr. Peck shared the Superintendent Evaluation Form with the Board for the December Board Meeting. The Board was updated on various dates and events taking place throughout the District.

PUBLIC PARTICIPATION

11. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

There was no public participation.

ACTION ITEMS

MINUTES

12. Minutes of the October 12, 2020, Regular Board Meeting
Minutes of the November 2, 2020, Special Board Meeting
-- Approved unanimously (Weeden/Southworth)

APPROVAL OF CLAIMS

13. Claims –Approved unanimously (Birdwell/Thompson)
Claims Committee for October through December 2020 will be Board Chair Phil Koterba, Kris Birdwell, Jeff Southworth, and Monte Weeden.

INDIVIDUAL ITEMS

14. Approve Out-of-District Student Attendance Agreement Requests for Placement in and out of the Lewistown Public Schools – Approved unanimously (Thompson/Bailey)
15. Approve Additions to the Substitute List for the 2020-2021 School Year – Approved unanimously (Bailey/Weeden)
16. Approve Personnel Report -- See Exhibit A – Approved unanimously (Bailey/Weeden)

ADJOURNMENT

The meeting was adjourned at 7:13 p.m (Thompson). The next regular meeting will be held at 6:00 p.m. on Monday, December 14, 2020, at the Lincoln Board Room.

PHILLIP R. KOTERBA
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

EXHIBIT 'A'

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

Monday November 9, 2020

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
BURNHAM, Sean	Special Ed Paraprofessional	Highland Park Elementary School	Approve appointment on schedule --SP ED AIDE Step 0 for up to 7.5 hours per day for up to 134 days	11/10/2020	Matthew Ventresca	Raplacing Mandie Hitchins-Gaffney
LEAR, Derek	Elementary Activities Coordinator	Lewis and Clark Elementary School	Student Activity Extra-Curricular Contract .065 - \$2,258.62	11/10/2020	Danny Wirtzberger	Replacing Jim Daniels
SAUNDERS, Benjamin	Paraprofessional	Jr. High School and Fergus High School	Accept Letter of Resignation	11/4/2020	Tim Majerus and Jeff Freisen	See Attached Letter

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

15

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees Prepared By: LuAnn Schrauth

SUMMARY:

Approve claims paid through December 11, 2020, as approved by the Finance Committee.

Members of the Finance Committee for October-December 2020 include: Board Chair Phil Koterba, Kris Birdwell, Jeff Southworth and Monte Weeden.

****Need to select new Finance Committee members for January–March 2021**

SUGGESTED ACTION: Approve Claims as Presented

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

16

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE FIRST READING OF BOARD POLICY 1910 – COVID-19 EMERGENCY MEASURES PERSONNEL USE OF LEAVE

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of Board Policy 1910 –COVID-19 Emergency Measures Personnel Use of Leave due to the impending expiration of the Families First Coronavirus Response Act (FFCRA).

The changes made to this policy will extend the current FFCRA leave through 3/31/21 or until other Federal Legislation is passed, whichever comes first. Leave balances will be carried over from December 30, 2020.

SUGGESTED ACTION: Approve First Reading of District Policy 1910

☒ **Additional Information Attached**

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						

Lewistown School District

COVID-19 Emergency Measures

1910

Personnel Use of Leave

The School District has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to inform School District staff about leave options. The supervising teacher, principal, superintendent or designated personnel are authorized to implement this policy.

District Leave

School District staff may utilize accumulated leave granted in accordance with Montana law, District policy, a Collective Bargaining Agreement, or applicable Memorandum of Understanding through the regular procedures governing the type of leave requested.

Staff members not covered by a memorandum of understanding are eligible for emergency paid sick leave in accordance with this paragraph. In addition to the District leave noted above, employees may also utilize 80 hours of additional leave during the 2020-2021 school year in the event the employee satisfies the criteria for established for Emergency Paid Sick Leave under the terms of the Families First Coronavirus Response Act (FFCRA) and as outlined in this policy. Employees may also are utilize one week of paid sick leave capped at 40 hours in addition to the 80 hours previously established by FFCRA.

Federal Law Controls Federal Leave Provisions

The Board of Trustees has adopted this policy and related forms on the referenced date based on the law and available federal and state guidance as of the date of such adoption. Federal and state guidance can change following adoption of this policy and forms. To the extent that any subsequently adopted guidance or federal regulation or other controlling interpretation of the law results in a conflict between such guidance, regulation or controlling interpretation and this policy or forms, the provisions of the guidance, regulation or controlling interpretation controls to the extent of any such conflict. The School District shall take reasonable steps to ensure that staff are notified of any change in guidance or federal regulation or other controlling interpretation of the law that creates a conflict with any provision of this policy of forms.

Emergency Paid Sick Leave

In accordance with Federal law, employees may be eligible for two weeks of paid sick leave capped at 80 hours paid at the employee's regular rate of pay when the employee is unable to work because the employee is quarantined in accordance with a Federal, State, or local government order or advice of a health care provider, and/or experiencing COVID-19 symptoms and seeking a medical diagnosis.

Employees may be eligible for two weeks of paid sick leave capped at 80 hours paid at two-thirds the employee's regular rate of pay because the employee is unable to work because of a bona fide need to care for an individual subject to quarantine in accordance with a Federal,

State, or local government order or advice of a health care provider, or to care for a child under 18 years of age whose school or child care provider is closed or unavailable for reasons related to COVID-19, and/or the employee is experiencing a substantially similar condition as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of the Treasury and Labor.

Eligible employees may request leave available under the Families First Coronavirus Response Act by completing Policy 1910F1 – Emergency Paid Sick Leave
Emergency Family Medical Leave

Employees may be eligible for up to an additional 10 weeks of paid expanded family and medical leave at two-thirds the employee's regular rate of pay when the employee, who has been employed for at least 30 calendar days, is unable to work due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to COVID-19.

Eligible employees may request leave available under the Families First Coronavirus Response Act by completing Policy 1910F2 – Emergency Family Medical Leave.

Legal Reference: Families First Coronavirus Response Act

Cross Reference: Policy 1910F1 – Emergency Paid Sick Leave Form
Policy 1910F2 - Emergency Family Medical Leave Form
Policy 1909 – Human Resources and Personnel
Policy 5321 – Leaves of Absence
Policy 5328 – Family Medical Leave Act
Policy 5329 – Long Term Illness
Policy 5330 – Maternity and Paternity Leave
Policy 5334 - Vacations

Policy History:

Adopted on: 5/11/2020

Reviewed on:

Revised on:

Terminated on: 6/30/2020

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

17

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE MEMORANDUM OF UNDERSTANDING – LEWISTOWN EDUCATION ASSOCIATION

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the following Memorandum of Understanding.

The changes made to this MOU will extend the current FFCRA leave through 3/31/21 or until other Federal Legislation is passed, whichever comes first. Leave balances will be carried over from December 30, 2020.

Information highlighted refers to the additions and information with ~~strikethrough~~ shows information being removed.

SUGGESTED ACTION: Approve Memorandum of Understanding – Lewistown Education Association

☒ Additional Information Attached

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						

K-12 Certified Bargaining Unit
MODEL MEMORANDUM OF AGREEMENT BETWEEN
LEWISTOWN SCHOOL DISTRICT #1 (“District”)
AND THE
LEWISTOWN EDUCATION ASSOCIATION (“Association”)

Given the extraordinary circumstances and challenges presented by the COVID-19 pandemic, the District and Association are entering into this Memorandum of Agreement (MOA), pursuant to which the parties agree as follows:

1. Term of Agreement: This MOA shall take effect immediately upon the signature of both parties below, and shall remain in effect until **March 31, 2020**, unless revoked earlier by joint written agreement of the parties. Upon expiration of the term of the agreement, or upon joint written revocation by the parties, this MOA shall be of no further force and effect, and shall be removed from the CBA in the event that it has been attached thereto.

2. Effect on CBA and Conditions of Employment: During the term of this MOA, this MOA modifies only those working conditions addressed herein. All provisions of the bargaining agreement not modified herein shall remain in full force and effect.

3. Health and Safety Plan: In accordance with the Governor’s School Reopening Guidelines and/or the District’s policies and procedures, the District will provide training on the district’s health and safety plan. Any/all training outside the adopted school year calendar will be compensated at the teachers’ daily pay rate.

4. The Worksite: The District and all teachers shall follow CDC recommendations and comply with all state and county health directives for maintaining workplace safety and the safety of students (e.g., social distancing, etc.) as set forth in District policy or procedure. The District shall provide Personal Protective Equipment (PPE) necessary to conform to CDC guidelines, adequate cleaning supplies, including cleaning solutions that are shown to kill the virus, hand soap, and if available, hand sanitizer.

5. The Workday: A teacher’s workday shall be of a similar length to that which is considered a normal duty day for that teacher and prorated for those working part time.

6. Compensation and Benefits: The District shall compensate and shall also maintain all health and other benefits for all teachers performing designated job duties through teleworking approved by the District, as if those teachers are on site attending to their normal and regular duties.

7. Leave:

A. Teachers satisfying any of the below conditions who are unable to perform their regular teaching duties remotely may, at the discretion of the District, be temporarily assigned to other duties which may be performed remotely.

- (a) Is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
- (b) Has been advised by a health care provider to self-quarantine related to COVID-19;
- (c) Is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
- (d) Is caring for an individual subject to an order described in (a) or self-quarantine as described in (b); or
- (e) Has been advised by a health care provider to work from home because they are at higher than normal risk for contracting COVID-19 due to age or an underlying medical condition;

The District shall be entitled to request medical documentation of any of the above circumstances. Approved leave taken for any reason other than the above circumstances shall be deducted from the appropriate type of leave accrued by the bargaining unit member.

Teachers who are unable to perform their regular teaching duties remotely and to whom the District does not assign alternate duties shall be provided paid leave in accordance with **terms previously established by the** Families First Coronavirus Response Act (FFCRA). An additional 5 days (not to exceed 40 hours) of paid leave through the FFCRA shall be granted to Teachers that meet the criteria laid out in section 7a through 7e. Teachers will also have access to any and all accrued sick or other leave provided under the applicable Collective Bargaining Agreement in no less 0.33 day increments, pertaining to condition 7(d) above.

B. A teacher whose child's school or childcare provider is closed or unavailable for reasons related to COVID-19 and is unable to obtain alternative childcare may, at the discretion of the District, be entitled to work remotely. Teachers satisfying the above conditions who are unable to perform their regular teaching duties remotely may, at the discretion of the District, be temporarily assigned to other duties which may be performed remotely.

Teachers who are unable to perform their regular teaching duties remotely and to whom the District does not assign alternate duties shall be provided paid leave in accordance with **terms previously established by the** Families First Coronavirus Response Act (FFCRA). Teachers will also have access to any and all accrued sick or other leave provided under the applicable Collective Bargaining Agreement in no less than 0.33 day increments for the reasons in this section.

The District shall be entitled to request documentation of any of the above circumstances. Approved leave taken for any reason other than the above circumstances shall be deducted from the appropriate type of leave accrued by the bargaining unit member.

C. This section reflects the parties' agreement that the District will continue to offer the same two categories of leave addressed in the FFCRA. ~~Should the FFCRA expire with no successor legislation providing for COVID-related leave in effect, the District agrees to continue to offer the same two categories of leave addressed in the FFCRA,~~ under the same conditions, restraints, and qualifications set forth in the FFCRA, until expiration of the term of this agreement, or until such time as the FFCRA is renewed or similar legislation providing for COVID-related leave is enacted, whichever occurs first. Teachers that have already exhausted all or portions of the FFCRA leave options under the previous Agreement will not be entitled to access to additional leave created by this paragraph. Should successor legislation be enacted prior to the expiration of this Agreement, the parties agree the leave provisions of the MOA will be superseded by that successor legislation and the provision will be considered void. ~~Teachers that have already exhausted FFCRA leave options will not be entitled to access the leave created by this paragraph. Should successor legislation be enacted providing for less leave than is provided by the FFCRA, the parties agree to reopen and bargain the leave provisions of this MOA.~~

D. Any teacher who falls under one or more of the circumstances set forth in A or B above and exhausts all FFCRA leave, the additional 5 days (not to exceed 40 hours) of District Emergency Sick Leave, and accrued paid leave shall have access to a sick leave bank established through the collective bargaining agreement, District policy.

8. Performance of Duties:

A. Any teacher working remotely due to quarantine, providing childcare for his/her children, caring for a member of the teacher's family, or if the teacher is at higher than normal risk of contracting COVID-19 due to age or underlying medical condition(s) (such as heart disease, lung disease, or diabetes), shall stay in contact with their immediate supervisor during this period of time through email and phone.

B. Whether working remotely or on site and adhering to the workday language in section 2 above, bargaining unit members are expected to work cooperatively with their grade level and/or department members to create materials for students. Teachers may be asked to plan for and implement ongoing on-line or other digital learning and services for their students. Additionally, teachers shall work with the District to maintain connectivity to students and parents from a remote work location or from their classrooms.

9. Extra-duty/Extra-Curricular: The District and teachers holding Extra Curricular contracts will determine the number of weeks for each extracurricular activity from the starting date to the conclusion of the duty. Salaries assigned to these positions will be divided by the number of weeks determined and teachers will be paid for each week of the activity during which job duties are performed at the end of that particular activity season. If the District or any local, state or federal

official determines the extra-curricular activity must stop, the District may stop paying the extra-curricular salary attached to that/those positions.

For Co-Curricular Activities, i.e. FFA, BPA, FCCLA, Science Olympiad, etc. stipends will be prorated according the number of pupil instruction days or 179 days in the 2020-21 school calendar in the case of any activity event cancelations.

The parties agree that in the event a season is cancelled and the employee has received compensation that exceeds that amount owed for number of days worked, the parties will implement a repayment plan for the employee to return any amount of overpayment.

10. Making up lost instructional time: The District shall follow state and federal guidelines for waivers related to COVID-19. Should the State of Montana direct school closures and/or that the District make up student instructional time, the parties shall bargain over such changes to the school calendar and/or workday.

11. State and Federal laws: All state and federal laws, rules and regulations shall apply during this time unless specifically waived by the governing authority.

12. Precedent: This Agreement shall not be used as precedent or cited as practice by either the Board or the Association in any proceeding whatsoever except to enforce the terms of this Memorandum of Agreement.

THIS AGREEMENT is signed and dated this _____ day of _____ 2020.

FOR THE LEWISTOWN SCHOOL DISTRICT #1:

Board Chair

Superintendent

*FOR THE LEWISTOWN EDUCATION
ASSOCIATION:*

President

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

18

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE MTSBA FY22 DUES REVENUE ESTIMATE

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

The Board of Trustees needs to approve the MTSBA FY22 Dues Revenue Estimate

SUGGESTED ACTION: Approve MTSBA FY22 Dues Revenue Estimate

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						



FY22 DUES REVENUE ESTIMATE

TO: MTSBA Member School Boards
 FROM: Lance Melton, Executive Director
 RE: Dues Revenue Estimate for FY2022
 DATE: November 11, 2020

Pursuant to the MTSBA Bylaws, below is a dues revenue estimate for the fiscal year beginning July 1, 2021. The MTSBA Board of Directors has voted on this issue and recommends the membership's approval of the FY22 dues revenue estimate as presented.

Refresher Regarding How MTSBA Dues are Calculated:

The MTSBA bylaws include a dues formula that is based on total current spending by each member three years preceding the year to which the dues apply. The lag between the year of spending vs. the year of dues to which such spending applies is to ensure that we are relying on audited data submitted by OPI to the National Center for Education Statistics.

The dues formula is largely sensitive to each member's local funding, providing a decrease in dues when a member's expenditures drop from year to year and providing an increase in each year when a member's expenditures rise. If a member's spending places them in one of the floors, caps or flat rates, the dues for such member change according to the total percentage change in expenditures by all members in the applicable year.

The percentage by which total current spending of all members increased from FY18 to FY19 was 3.42%. That inflation factor has been applied to all floors, caps and flat rates as well as to spending thresholds as required by the Bylaws.

The following is a chart that identifies the various assessment rates, floors, caps and flat rates as specified in the Bylaws. The chart below is in an adjusted form as specified in the Bylaws and is presented for your approval.

FY22 Dues Formula, Formula Change Per Bylaws				
FY19 Spending Low	FY19 Spending High	Assessment	Floor	Cap
\$0	\$385,976	Flat Rate	\$392	\$392
\$385,977	\$2,324,421	0.14%	\$392	\$2,565
\$2,324,422	\$4,636,603	0.11%	\$2,565	\$4,332
\$4,636,604	\$6,870,365	0.09%	\$4,332	\$5,330
\$6,870,366	\$10,863,305	0.08%	\$5,330	\$7,045
\$10,863,306	Above Floor, not 1 of 7 largest members	0.06%	\$7,045	\$13,776
Seven Largest Members	Flat Rate	Flat Rate	\$19,322	\$19,322
Coop Members	Flat Rate	Flat Rate	\$794	\$794

Estimated Dues Revenue Required by the MTSBA Bylaws:

The MTSBA Bylaws provide that I am to “*estimate the financial impact of the formula above upon projected revenue from regular voting member dues for the Corporation in the subsequent year. In making such estimate, the Executive Director shall adjust the floors, caps and flat rates by the same percentage that spending of the membership overall has changed.*”

Once the revenue estimate is complete, it is subject to approval by the MTSBA Board of Directors. Once approved by the MTSBA Board, the dues revenue estimate is presented to the members for their approval. With our flipped schedule for conducting our Annual Meeting, approval or rejection of the dues revenue estimate by our members is being conducted through an electronic ballot distributed to each member school board per the MTSBA Bylaws.

For purposes of estimating the dues revenue for FY2022, I have used OPI’s data set for total current spending for FY2019, which reflected an increase in total current spending by our members of 3.42% from FY18-19:

- FY18 Total Current Spending = \$1.643 Billion
- FY19 Total Current Spending = \$1.7 Billion
- Growth in Total Current Spending, \$\$, FY18-19 = \$56.3 million
- Growth in Total Current Spending, %, FY18-19 = 3.42%

Pursuant to the Bylaws, I have estimated the impact of this growth on our existing dues formula by adjusting the floors, caps, flat rates and spending classifications by 3.42% and by applying the Bylaws-adjusted formula to total current spending of the members from FY19.

On the basis of these referenced calculations, I estimate that MTSBA dues revenue would increase under the adjusted formula by approximately \$34,010, from \$1,020,565 in FY21 to \$1,054,575 in FY22.

1. The increase in dues represents approximately 0.69% of MTSBA’s budgeted revenues for FY21 and this increase, if approved, will help MTSBA meet the inflationary costs of operation in FY22 and continue to provide expanded dues-based services to our members.
2. This projected increase represents estimated membership dues revenue growth of 3.33% and is based on 100% member retention and no member consolidating, dissolving, or quitting between now and FY22.
3. Provided that we experience average growth in overall revenues from FY21 to FY22, I estimate that the FY22 dues will represent approximately 21% of overall revenues.

If you have any questions, please let me know.

Sincerely,



Lance Melton, Executive Director

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

19

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

SUGGESTED ACTION: Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						

NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

***** SEE BELOW LIST OF SURPLUS PROPERTY *****

22 Cisco and Polycom VOIP Telephones - bids will be accepted
152 Comdial POTS Line Telephones - will be disposed of, no bids accepted due to condition

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 14th day of December 2020.

ATTEST:

**CHAIR
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

**REBEKAH RHOADES
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

To be published in the News Argus on June 9, 2020

P.O. #

BIDDING INFORMATION

Any person's interested in purchasing surplus items listed may submit a sealed bid for said purchase. Bids should be submitted to: Lewistown Public Schools, Attn: Rebekah Rhoades, 215 7th Ave South, Lewistown, MT 59457. Bidding will close on Wednesday, December 30th, at 12:00 p.m. Bidders will be notified of the results. For general questions or to set up an appointment to view items, please contact Rebekah Rhoades at 535-8777 x 116.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

20

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUEST FOR PLACEMENT INSIDE OF LEWISTOWN PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the attached request for out-of-district student attendance.

Student AW 3rd Grade District of Residence: King Colony Schools

SUGGESTED ACTION: Approve Out-of-District Student Attendance Agreement Request of Placement Inside of Lewistown Public Schools.

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

21

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2020-2021 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Christy Rogers

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2019-2020 School Year as listed below:

Substitute Teacher/Aide
Rebecca Schweitzer
Letha Manning

Student Teacher
Danielle Birdwell

Substitute Custodian
Gary Brehm

Substitute Bus Driver/Activity Bus Driver
Nathan Keeney

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2020-2021 School Year

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

22

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Christy Rogers

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve all items

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday December 14, 2020

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
AUGER, Chase	Ski Club Advisor	Fergus High School	Approve appointment on schedule---(0.015 x \$34,748.00) \$521.22	11/30/2020	Tim Majerus	
BRANDON, Luke	Ski Club Advisor	Fergus High School	Accept verbal resignation	11/18/2020	Tim Majerus	
FELLER, Vic	Football Coach	Fergus High School	Accept letter of resignation	12/7/2020	Paul Bartos	See attached letter
OLDENBURG, Diane	HISSET Chief Examiner	Education Center	Accept letter of resignation	12/31/2020	Thom Peck	See attached letter
PAULSON, Donna	Second Cook	Central Kitchen	Accept letter of resignation	12/31/2020	Amie Friesen	See attached letter
PFAU, Jennifer	Cheer Coach	Fergus High School	Accept letter of resignation	11/18/2020	Paul Bartos	See attached letter
PIERCE, Lisa	Assistant Cheer Coach	Fergus High School	Accept letter of resignation	11/18/2020	Paul Bartos	See attached letter
RAMMELT, Tanna	Second Cook	Central Kitchen	Approve appointment on schedule--SECOND COOK/BAKER, Step 1 for up to 8 hours per day for up to 100 days	1/4/2021	Amie Friesen	Replacing Donna Paulson
RECOMMENDATIONS FOR FALL ATHLETICS 2020-2021	COACHING ASSIGNMENTS	Fergus High School	Approve appointment on schedule as recommended	12/14/2020	Paul Barton/Tim Majerus	See attached list
THOMAS, Jonathan	Maintenance II	Covid Custodian - All Schools	Approve appointment on schedule --MAINTENANCE II for up to 8 hours per day for up to 183 days	12/15/2020	Jason Fry	New COVID Position

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday December 14, 2020

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
WALKER, Paula	Hi-Set Examiner	Central Montana Education Center	Approve appointment on schedule---HI SET EXAMINER for up to 312 hours per year for at \$20.00 per hour	1/1/2021	Rebekah Rhoades	Replacing Diane Oldenburg
YERMAN, Mary Lou	Volunteer - Reading in Classroom	Elementary Schools	RSVP America Reads	12/15/2020	Matthew Ventresca	

To: Paul Bartos, Tim Majerus, Lewistown School Board,

December 4, 2020

First of all I would like to thank Paul Bartos, Tim Majerus and the Lewistown School Board for all the support during my tenure as an assistant and as the Head Football Coach at Fergus High School (32 years at Fergus, 5 at Harlowton and 1 at Livingston). After long considerations, at this time I feel that in best interest of the football program and of mine that I resign from the Head Football coaching position. Again thank you for your support and understanding.

Sincerely yours,

Vic Feller

December 2, 2020

Thom Peck, Lewistown Public Schools Superintendent
Lewistown Public Schools Board of Trustees

I am hereby submitting my resignation as the HiSET Chief Examiner effective December 31, 2020. Thank you for your support over the 29 years that I provided this much needed service to area adults in order to acquire their high school diplomas.

Sincerely,
Diane Oldenburg

Diane Oldenburg
Central MT Education Center

Donna Paulson
416 Virginia St.
Lewistown, MT 59457
11-22-20

Amie Friesen
School Food Director
School District Number 1
215 7th Ave. S.
Lewistown, MT 59457

Dear Amie:

I am presenting to you my letter of resignation from my position as second cook for the school food service. My physical body has been ready to retire for quite some time but my heart is now ready.

I would like to thank the school district for giving me this opportunity to learn something new. It has also given my husband and me the opportunity to "practice" retirement during the summer months.

Our tenth grandchild will be joining us the middle of December, so I am sure my life will continue to be very full after retirement.

I will be working through the end of December 2020, whatever that looks like in this year of a pandemic.

Donna Paulson

November 18, 2020

Fergus High School
Paul Bartos, Athletic Director
1001 Casino Creek
Lewistown, MT 59457

Dear Paul,

It is with a heavy heart that I notify you that I cannot continue as the Head Cheer Coach for the remainder of the season due to COVID-19 concerns. I have absolutely LOVED my time coaching the FHS Cheer Team and am so proud of the team and individual accomplishments of each student over my 15 years of coaching. I am especially proud that since returning after taking time off to have my son, that in just 1.5 years I was able to help our team reclaim the state title at CheerFest. I would like to remain involved by offering my services to continue organizing CheerFest, knowing that it will be canceled for 2021. I am willing to help make this transition as smooth as possible by offering any help to my replacement as requested. I will always continue to be the number one fan of the cheer program and want to ensure its continued success!

I do plan to work over the next two weeks updating inventory, organizing files, making copies of key documents, and coordinating with the new coach to plan midseason tryouts. As such, my last official day will be December 1, 2020.

Thank you for allowing me to coach the Cheer Team! It has been one of my greatest honors to be involved with the Fergus athletic program and have such a positive impact on so many students over the years!

Sincerely,

Jennifer Pfau

November 19, 2020

Dear Mr. Bartos,

Due to the resignation of Jennifer Pfau as head cheerleading coach and increasing schedule complexities with my primary job, I won't be able to continue the year as the assistant coach for the Fergus High cheer squad. I've loved having this position for the past two years and will miss working with the kids who are committed to cheer, but find myself in a new position of having to put my primary career first. Thank you for understanding.

Warmest regards,

Lisa Pierce

FERGUS HIGH SCHOOL
FALL 2021
HEAD COACHING CONTRACT RECOMMENDATIONS

Cross Country: Susan Flentie – Head Coach - .125 - \$4,408.63

Golf: Brett Thackeray – Head Coach - .09 - \$3,174.21

Volleyball: Adrienna DeCock – Head Coach - .145 - \$5,114.01

Football: TBD

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

PUPIL INSTRUCTION	First Semester				89 days	Second Semester				90 days
	FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
	First Week	Aug 26	to	Aug 28	3	First Week	Jan 19	to	Jan 22	4
	Second Week	Aug 31	to	Sept 4	5	Second Week	Jan 25	to	Jan 29	5
	Third Week	Sept 8	to	Sept 11	4	Third Week	Feb 1	to	Feb 5	5
	Fourth Week	Sept 14	to	Sept 18	5	Fourth Week	Feb 8	to	Feb 12	5
	Fifth Week	Sept 21	to	Sept 25	5	Fifth Week	Feb 15	to	Feb 19	5
	Sixth Week	Sept 28	to	Oct 2	5	Sixth Week	Feb 22	to	Feb 25	4
	Seventh Week	Oct 5	to	Oct 9	5	Seventh Week	March 1	to	March 5	5
	Eighth Week	Oct 12	to	Oct 14	3	Eighth Week	March 8	to	March 12	5
	Ninth Week	Oct 19	to	Oct 23	5	Ninth Week	March 15	to	March 19	5
	Tenth Week	Oct 26	to	Oct 30	5					
					45					43
	SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
	First Week	Nov 2	to	Nov 4	3	First Week	March 22	to	March 26	5
	Second Week	Nov 9	to	Nov 13	5	Second Week	March 29	to	April 1	4
	Third Week	Nov 16	to	Nov 20	5	Third Week	April 6	to	April 9	4
	Fourth Week	Nov 23	to	Nov 25	3	Fourth Week	April 12	to	April 16	5
	Fifth Week	Nov 30	to	Dec 4	5	Fifth Week	April 19	to	April 23	5
	Sixth Week	Dec 7	to	Dec 11	5	Sixth Week	April 26	to	April 30	5
	Seventh Week	Dec 14	to	Dec 18	5	Seventh Week	May 3	to	May 7	5
	Eighth Week	Dec 21	to	Dec 23	3	Eighth Week	May 10	to	May 14	5
	Ninth Week	Jan 4	to	Jan 8	5	Ninth Week	May 17	to	May 21	5
	Tenth Week	Jan 11	to	Jan 15	5	Tenth Week	May 25	to	May 28	4
					44					47
	Total Days 179									

PUPIL INSTRUCTION-RELATED DAYS (PIR)	August 17	New Staff Orientation	
	August 24-25	All Staff Orientation/PIR	2.0
	October 15-16	Staff Development Days <i>Teachers Convention</i>	2.0
	November 4-5	Parent-Teacher Conferences <i>Evening Nov. 4, All Day Nov. 5</i>	1.5
	March 25	Parent-Teacher Conferences <i>Conferences Evening Only Full School Day for Students</i>	.5
	May 24	PIR Day	1.0
		Floating PIR Day	<u>1.0</u>
			8.0

HOLIDAYS & VACATIONS <i>Dates Inclusive</i>	September 7	Labor Day
	November 6	Vacation Day
	November 26-27	Thanksgiving Vacation
	Dec 24-Jan 3	Winter Break
	January 18	Vacation Day
	February 26	Vacation Day
	April 2-5	Spring Break
	May 31	Memorial Day
	July 5	Vacation Day (12-mo employees)

EXECUTIVE SESSION

As per the provisions of 2-3-203
Montana Codes Annotated.

The Board Chair,
will now call for an Executive Session
deeming the demands of individual privacy
clearly exceed the merits of public disclosure.

All parties not involved in the Executive
Session are asked to leave the Board Room
at this time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/14/2020

Agenda Item No.

23

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: EXECUTIVE SESSION---SUPERINTENDENT'S EVALUATION

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

The Board of Trustees will go into Executive Session to conduct the Superintendent's Evaluation

SUGGESTED ACTION: Discussion

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

