

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Tuesday, April 27, 2021

SPECIAL BOARD MEETING

Meeting ID

meet.google.com/feh-whyt-mfg

Phone Numbers

[\(US\)+1 302-364-6834](tel:+13023646834)

PIN: 819 914 067#

CALL TO ORDER (6:00 p.m.)

BOARD OF TRUSTEES

1. Roll Call
2. Pledge of Allegiance

PUBLIC PARTICIPATION

3. Recognition of Parents, Patrons, and Others Who Wish to Address the Board
4. Presentations:
 - Tony Houtz – Cushing-Terrell Architecture
 - Bridget Ekstrom – D.A. Davidson
 - Dan Semmens – Dorsey-Whitney

ACTION ITEMS

INDIVIDUAL ITEMS

5. Approve a 20 Year or 25 Year Facilities Bond Proposal for November 2021
6. Approve Personnel Report

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/27/2021

Agenda Item No.

3

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/27/2021

Agenda Item No.

4

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: PRESENTATION – TONY HOUTZ-CUSHING-TERRELL ARCHITECTURE, BRIDGET EKSTROM-D.A. DAVIDSON, DAN SEMMENS-DORSEY-WHITNEY

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

Tony Houtz of Cushing-Terrell Architecture, Bridget Ekstrom of D.A. Davidson and Dan Semmens of Dorsey-Whitney will present to the Board of Trustees information pertaining to facility planning and preliminary bond estimates.

Attached are PRELIMINARY architectural plans and bond amounts. Please note that the final plans will likely not include renovations/upgrades to the Lincoln Building.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

Lewistown Schools

MILL LEVY IMPACT ANALYSIS

\$29,000,000 General Obligation Bonds

| | <u>20-Year Term</u> \$20.4 million Elem/\$8.6 million HS | | | <u>25-Year Term</u> \$20.4 million Elem/\$8.6 million HS | | |
|---|---|---------------------|---------------------|---|---------------------|---------------------|
| Mill Levy Computation: | <i>ELEM</i> | <i>HS</i> | <i>TOTAL</i> | <i>ELEM</i> | <i>HS</i> | <i>TOTAL</i> |
| Par Amount of the Bonds: | <u>\$20,400,000</u> | <u>\$8,600,000</u> | <u>\$29,000,000</u> | <u>\$20,400,000</u> | <u>\$8,600,000</u> | <u>\$29,000,000</u> |
| Total Estimated Interest Over Life of Bond (1): | \$10,101,000 | \$4,028,442 | \$14,129,442 | \$12,766,800 | \$5,204,963 | \$17,971,763 |
| Est. Annual Bond Payment Over 20 and 25 Year Terms: | \$1,525,050 | \$631,422 | \$2,156,472 | \$1,326,672 | \$552,199 | \$1,878,871 |
| DIVIDED BY: District's 2020/21 Mill Values: | <u>\$13,659.591</u> | <u>\$14,905.031</u> | = | <u>\$13,659.591</u> | <u>\$14,905.031</u> | = |
| EQUALS: Est. Number of Annual Mills Required: | 111.65 | 42.36 | 154.01 | 97.12 | 37.05 | 134.17 |

Estimated Tax Increase for Individual RESIDENTIAL TAXPAYER:

| 2020/21 Tax Year "ASSESSED VALUE" of Residential Property (2) | 2020/21 Tax Year "TAXABLE VALUE" of Residential Property (2) | Estimated "ANNUAL" Tax (3) | Estimated "ANNUAL" Tax (3) | Estimated Total "ANNUAL" Tax (3) | Est. Total "Monthly" Tax (3) | Estimated "ANNUAL" Tax (3) | Estimated "ANNUAL" Tax (3) | Estimated Total "ANNUAL" Tax (3) | Est. Total "Monthly" Tax (3) |
|---|--|----------------------------------|----------------------------------|--|------------------------------------|----------------------------------|----------------------------------|--|------------------------------------|
| \$100,000 | \$1,350 | \$150.72 | \$57.19 | \$207.91 | \$17.33 | \$131.12 | \$50.01 | \$181.13 | \$15.09 |
| \$200,000 | \$2,700 | \$301.45 | \$114.38 | \$415.83 | \$34.65 | \$262.23 | \$100.03 | \$362.26 | \$30.19 |

* All property owners (including farming and ranching operations, commercial businesses, home owners etc...) should use the following formula to calculate the estimated tax impact of the Bond issue. Look up the Property's "Taxable Value" from Personal Tax Statement or the following State website (<http://svc.mt.gov/dor/property/prc>) and use the following formula: **"Taxable Value" X Mills/1,000 = Estimated Annual Tax Impact of the Bonds**

- (1) Based on an estimated combined Elementary and HS true interest cost rates of 2.94% over the 20-year term and 3.19% over the 25-year term (with additional premium generated for the Projects for costs).
- (2) Based upon Class 4 residential property. The "Market Valuation" for tax purposes will be different than the valuation of most residential real property for resale purposes. To better calculate the estimated tax impact of the bond issue, property owners should look up their exact taxable value as shown on their personal tax statement and use the formula shown above in grey.
- (3) Tax Impacts are based on property tax legislation adopted at the 2015 Legislative Session and the 2019 Department of Revenue reappraisal effective for the 2019/20 and 2020/21 tax years. Tax impact information varies every year depending on such factors as District Mill Value, State reimbursement (if any), method of calculating taxable valuation and actual debt service.

hello.

Lewistown Public Schools

Charting the Future

Anthony Houtz, AIA
Architect | Associate Principal

**Cushing
Terrell**

MISSION:

Chart the future of our schools and
develop responsible strategies for
achievement, innovation, and security.

Priorities

As defined in discussion sessions with the public, parents, educators, and staff.

1. Learning Capacities

1. Quality, Adaptive Space
2. Provide enough space per student for required education
3. Technology Support and Curriculum diversity

2. Infrastructure

1. Provide support for better learning environments
 1. Fresh Air Systems, Upgraded Electrical, Roofing, etc.
2. Upgrade for ADA accessibility.
3. Reduce energy use and increase efficiencies.
4. Protect our community assets for the future.

3. Safety and Security Needs

1. Three layers of security at each school.
2. Active Camera and Alarm security systems
3. Controlled Access points

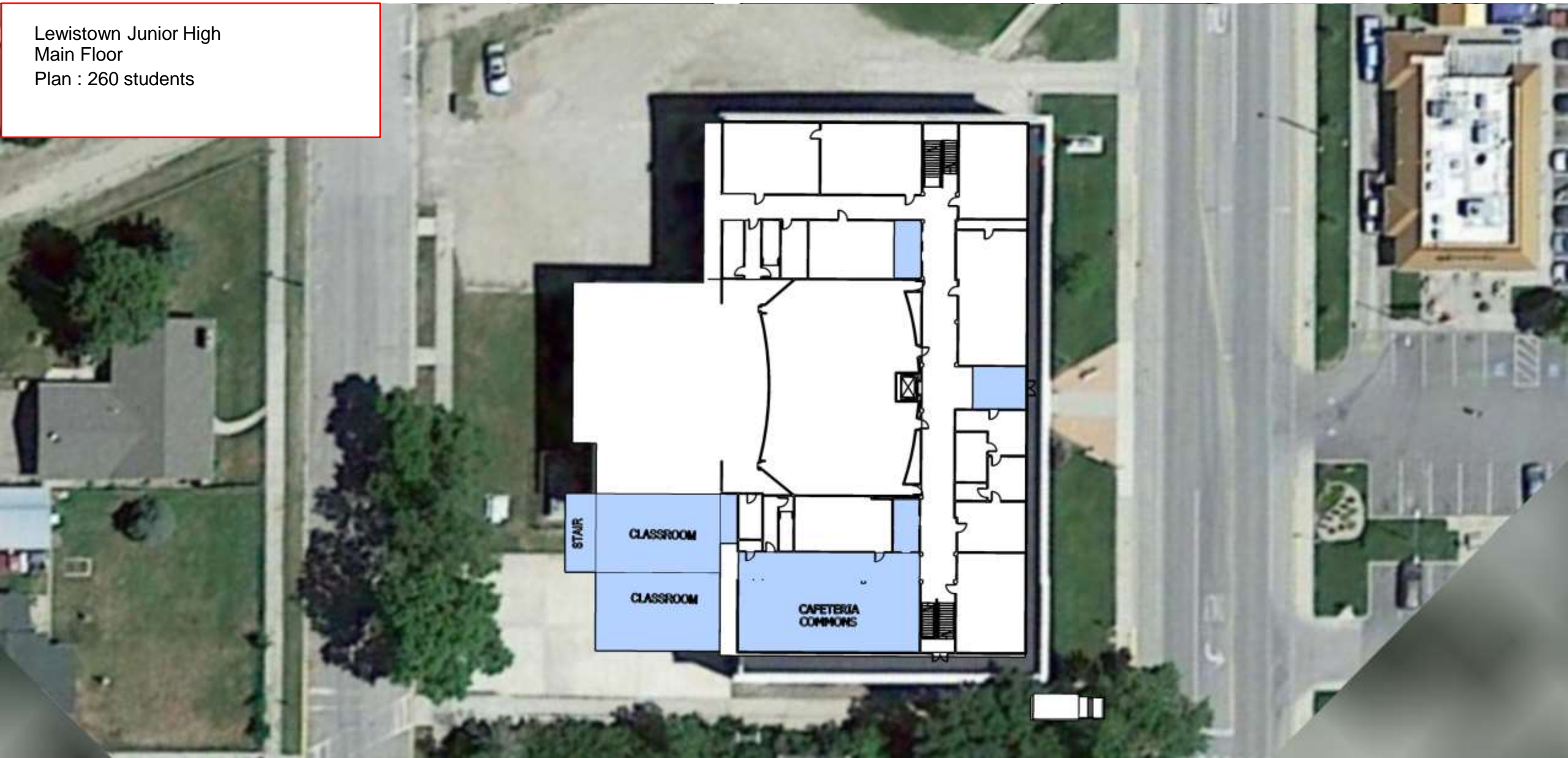
Lewis and Clark
plan : 300 students



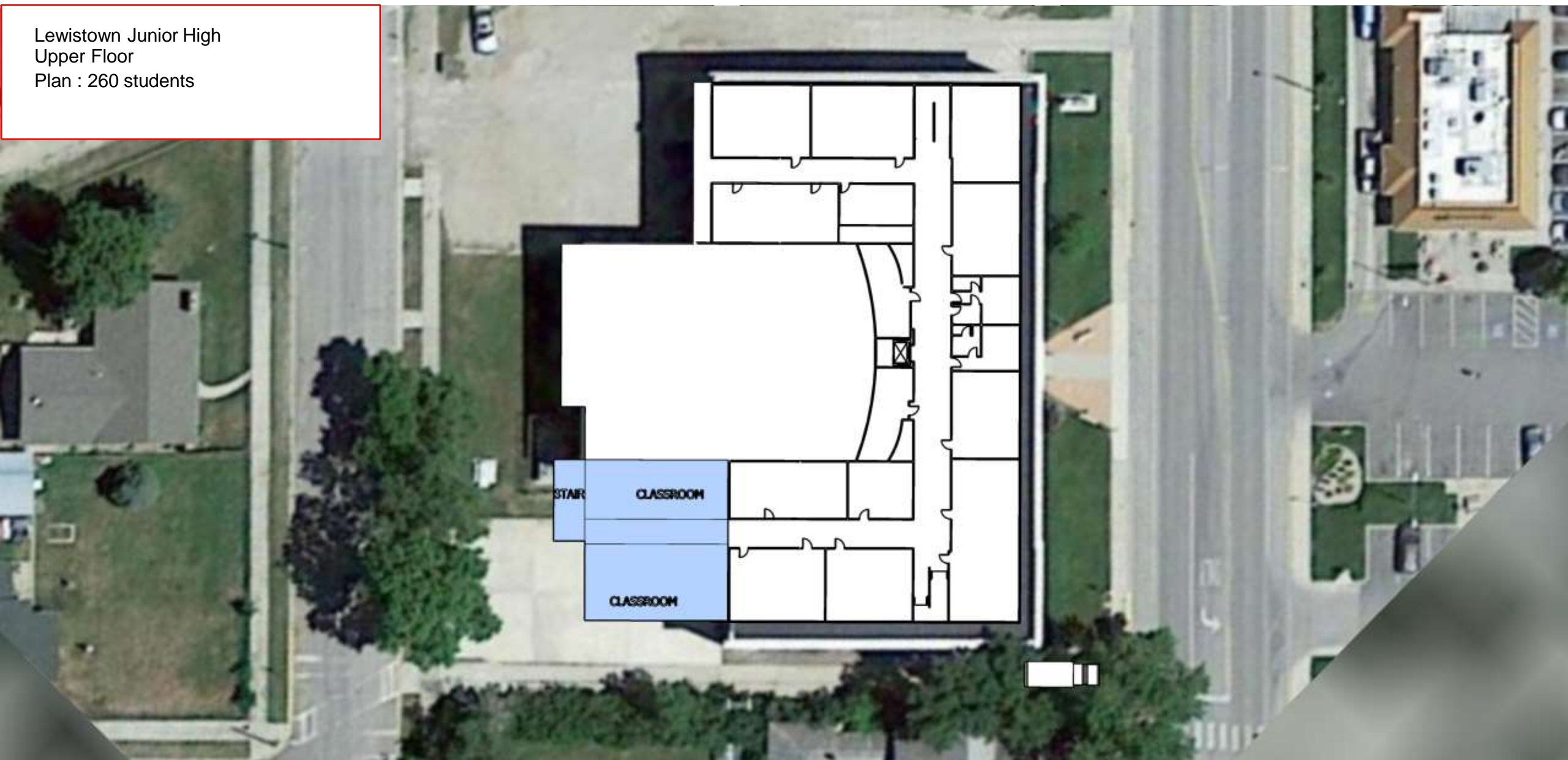
Highland Park
plan : 200 students



Lewistown Junior High
Main Floor
Plan : 260 students



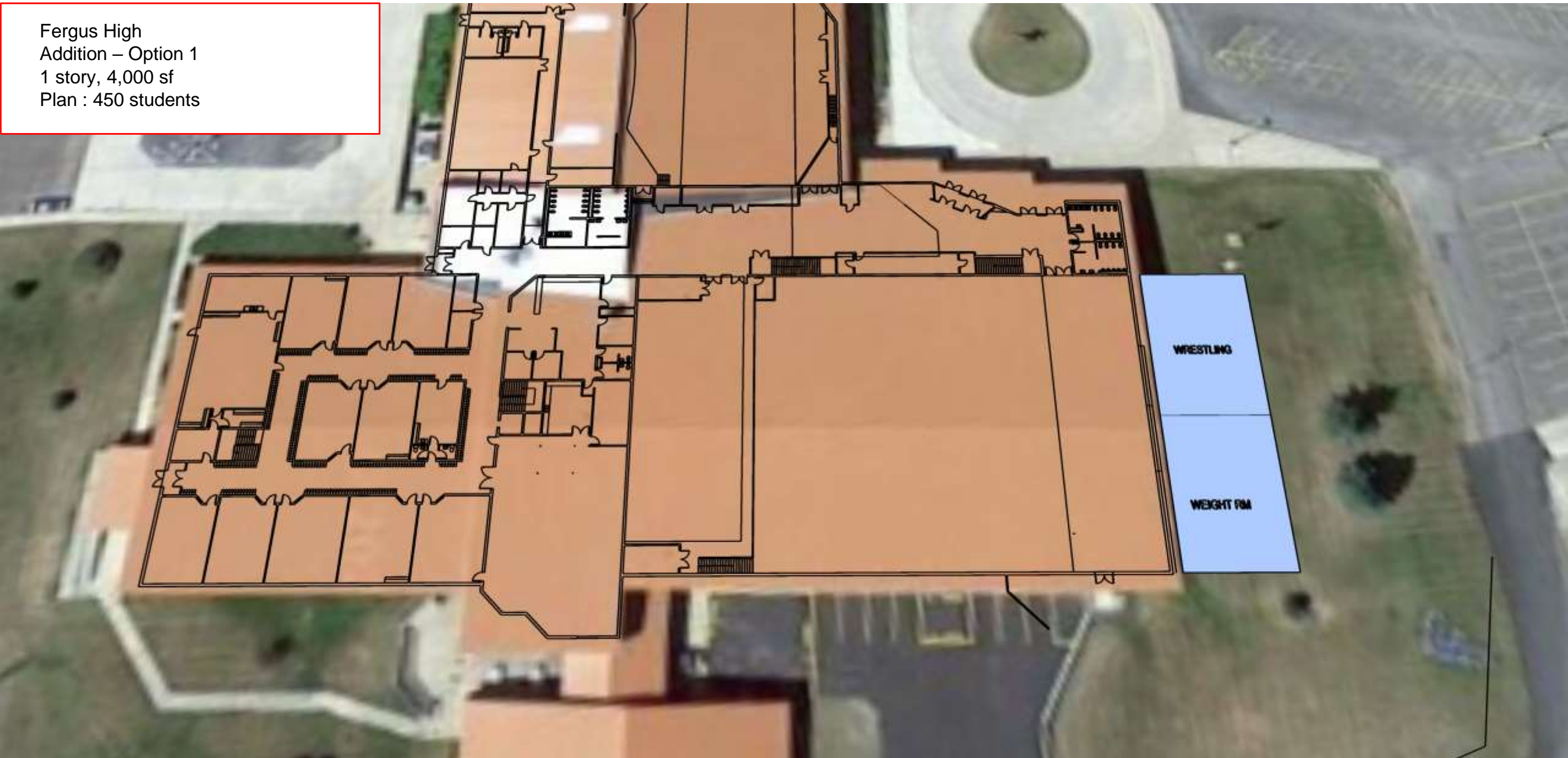
Lewistown Junior High
Upper Floor
Plan : 260 students



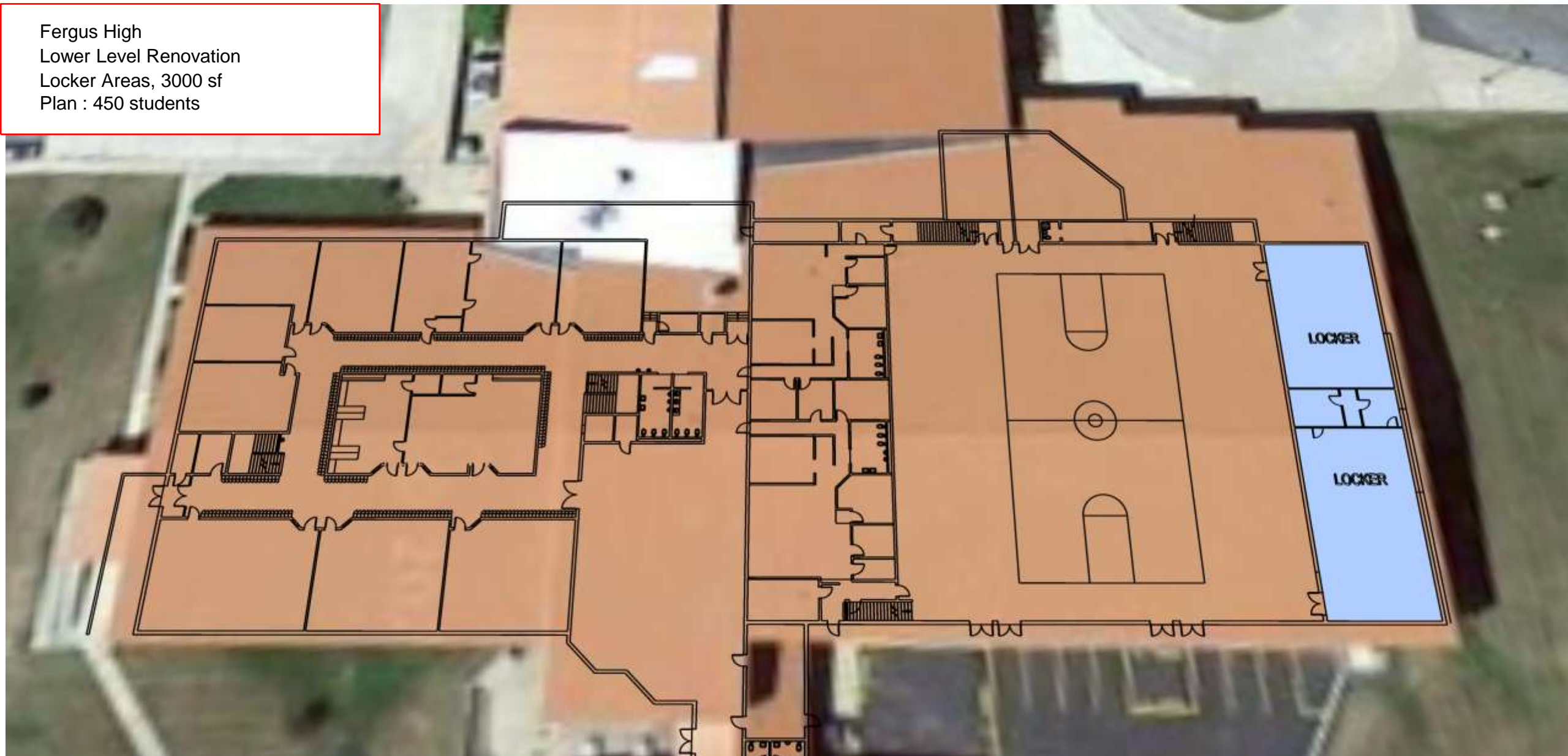
Garfield
plan : 200 students



Fergus High
Addition – Option 1
1 story, 4,000 sf
Plan : 450 students



Fergus High
Lower Level Renovation
Locker Areas, 3000 sf
Plan : 450 students



Fergus High
Addition – Option 2
2-stories, 6000 total sq ft.
Plan : 450 students



Fergus High

| | | quantity | unit \$ | Total |
|------------|-------------------------------------|------------|----------|-----------------|
| SITE | | | | |
| new | Asphalt | 0 sf | 15 | 0 |
| | Sidewalk (new) | 0 sf | 11 | 0 |
| | Curb/Gutter | 0 lf | 18 | 0 |
| | Sod | 0 sf | 1200 msf | 0 |
| | Playground Relocation | 0 sf | 6 | 0 |
| | Fence | | | 0 |
| reno | Site Guardrails | 1 LS | | 32000 |
| | Landings - Concrete | 1 LS | | 50000 |
| | Sidewalks | 3000 sf | 7 | 0 |
| BUILDING | | | | |
| new | Stair | 500 sf | 120 | 60000 |
| | Weight Room Addition 1 | 4000 | 280 | 1120000 |
| | Weight Room Addition 2 | 6000 | 280 | 0 |
| reno | Secure Vestibules, adjacent Offices | 1000 sf | 175 | 175000 |
| | Locker Rooms | 3000 sf | 200 | 600000 |
| | overall reno square footage | 100713 sf | | |
| | Doors | 55 ea | 2000 | 110000 |
| | Misc Maintenance Items | 1 LS | | 30000 |
| | Ceilings | 0 sf | 4.5 | 50000 |
| | Floors | 0 sf | 6 | 0 |
| | Abatement | | | |
| | Exterior Windows | 0 sf | 65 | 0 |
| | Lighting | 100000 sf | 7 | 0 |
| | Mechanical | 1 LS | | 1400000 |
| | Electrical | 1 LS | | 90000 |
| | Fire Sprinkler | 0 sf | 5 | 0 |
| | ADA Restrooms | 1 LS | | 60000 |
| | Stairwells - guardrail | 1 LS | | 30000 |
| | Roof | 1 LS | | 2900000 |
| ADDITIONAL | | | | |
| | Furniture | 0 students | 700 | 0 |
| | Design/Engineering | | | 737770 |
| | Contingency | | 10% | 744477 |
| | Bond Administration | | | 111671.55 |
| | General Conditions | 1 LS | 8% | 380160 |
| | | | total | \$ 8,681,078.55 |

Lewis and Clark

| | | quantity | unit \$ | Total |
|------------|--------------------------------------|--------------|--------------|-------------------------|
| SITE | | | | |
| new | Asphalt | 6000 sf | 12 | 72000 |
| | Sidewalk (new) | 1800 sf | 11 | 19800 |
| | Curb/Gutter | 400 lf | 18 | 7200 |
| | Sod | 9500 sf | 1200 msf | 11400 |
| | Playground Relocation | 0 sf | 6 | 55000 |
| | Fence | 1 LS | | 0 |
| reno | Sidewalk Repair | 6750 sf | 7 | 0 |
| | Mow Strip Repair | 1 LS | | 0 |
| | Brick, Planter, Exterior Maintenance | 1 LS | | 0 |
| BUILDING | | | | |
| new | Classroom Wing | 10000 sf | 240 | 2160000 |
| | MultiPurpose Wing | 9000 sf | 240 | 3120000 |
| | Central Kitchen | | 300 | 900000 |
| reno | Admin and Interior Breakout Space | 1100 sf | 150 | 165000 |
| | overall reno square footage | 25000 sf | | |
| | Doors | 32 ea | 1400 | 44800 |
| | Paint | 43000 sf | 1.35 | 58050 |
| | Ceilings | 7000 sf | 4.5 | 31500 |
| | Floors | 15000 sf | 6 | 90000 |
| | Abatement | 1 LS | | 75000 |
| | Exterior Windows | 420 sf | 65 | 0 |
| | Lighting | 22000 sf | 7 | 0 |
| | Mechanical | 1 LS | | 280000 |
| | Electrical | 1 LS | | 105000 |
| | Access Control | 1 LS | | 45000 |
| | Fire Sprinkler | 22000 sf | 6 | 132000 |
| | ADA Restrooms | 1 LS | | 54000 |
| | Cabinetry | 1 LS | | 80000 |
| | Roof | 1 LS | | 500000 |
| ADDITIONAL | | | | |
| | Furniture | 100 students | 600 | 60000 |
| | Design/Engineering | | | 887232.5 |
| | Contingency | | 10% | 895298.25 |
| | Bond Administration | | | 120986.25 |
| | General Conditions | 1 LS | 8% | 132860 |
| | | | total | \$ 10,102,127.00 |

Highland Park

| | | quantity | unit \$ | Total |
|------------|-----------------------------|--------------|----------|----------------|
| SITE | | | | |
| new | Asphalt | sf | 15 | 61500 |
| | Sidewalk (new) | sf | 11 | 20900 |
| | Curb/Gutter | lf | 18 | 0 |
| | Sod | sf | 1200 msf | |
| | Playground Fence | | | 50000 |
| reno | Sidewalk Repair | 1000 sf | 15 | 15000 |
| BUILDING | | | | |
| new | Classroom Wing | 0 sf | 260 | |
| | MultiPurpose Wing | 0 sf | 260 | |
| | Admin Addition | 850 sf | 350 | 297500 |
| reno | Interior Commons | 3500 sf | 135 | 472500 |
| | overall reno square footage | 24000 sf | | |
| | Doors | 32 ea | 1400 | 44800 |
| | Paint | 40000 sf | 1.35 | 54000 |
| | Ceilings | 5500 sf | 4.5 | 24750 |
| | Floors | 15000 sf | 6 | 90000 |
| | Abatement | 1 LS | | 35000 |
| | Exterior Windows | 800 sf | 65 | 0 |
| | Lighting | 18000 sf | 9 | 0 |
| | Mechanical | 1 LS | | 312000 |
| | Electrical | 1 LS | | 80000 |
| | Access Control | 1 LS | | 45000 |
| | Fire Sprinkler | 18000 sf | 6 | 108000 |
| | ADA Restrooms | 1 LS | | 48000 |
| | Cabinetry | 1 LS | | 60000 |
| | Roof | 1 LS | | 500000 |
| ADDITIONAL | | | | |
| | Furniture | 200 students | 350 | 0 |
| | Design/Engineering | | | 255084.5 |
| | Contingency | | 10% | 257403.45 |
| | Bond Administration | | | 36182.25 |
| | General Conditions | 1 LS | 8% | 123916 |
| total | | | | \$2,991,536.20 |

Lewistown Junior High

| | | quantity | unit \$ | Total |
|------------|-----------------------------|--------------|--------------|------------------------|
| SITE | | | | |
| new | Asphalt | 6000 sf | 12 | 72000 |
| | Sidewalk (new) | 2500 sf | 11 | 27500 |
| | Curb/Gutter | 520 lf | 18 | 0 |
| | Sod | 35000 sf | 1200 msf | 0 |
| | Playground Relocation | 0 sf | 6 | 0 |
| | Fence | | | 0 |
| reno | Sidewalk Repair | 0 sf | 7 | |
| BUILDING | | | | |
| new | Lower Level | 0 sf | 240 | |
| | Main Level | 2600 sf | 380 | 988000 |
| | Upper Level | 2600 sf | 360 | 0 |
| reno | Basement Reno | 1900 sf | 180 | 342000 |
| | overall reno square footage | 58000 sf | | 0 |
| | | | | 0 |
| | Doors | 50 ea | 1200 | 0 |
| | Paint | 80000 sf | 0.65 | 52000 |
| | Ceilings | 4500 sf | 8 | 36000 |
| | Floors | 4500 sf | 6 | 27000 |
| | Abatement | 1 LS | | 25000 |
| | Exterior Windows | 150 sf | 65 | 0 |
| | Lighting | 50000 sf | 8 | 0 |
| | Mechanical | 1 LS | | 1000000 |
| | Electrical | 1 LS | | 140000 |
| | Access Control | 1 LS | | 45000 |
| | Fire Sprinkler | 56000 sf | 6 | 336000 |
| | ADA Restrooms | 1 LS | | 60000 |
| | Stairwells - guardrail | 1 LS | | 0 |
| | Roof | 1 LS | | 500000 |
| | | | | 0 |
| | | | | 0 |
| ADDITIONAL | | | | |
| | Furniture | 200 students | 350 | 0 |
| | Design/Engineering | | | 401555 |
| | Contingency | | 10% | 405205.5 |
| | Bond Administration | | | 60780.825 |
| | General Conditions | 1 LS | 8% | 185640 |
| | | | total | \$ 4,703,681.33 |

Garfield

| | | quantity | unit \$ | Total |
|------------|-----------------------------|--------------|--------------|------------------------|
| SITE | | | | |
| new | Asphalt | 0 sf | 15 | 0 |
| | Sidewalk (new) | 0 sf | 11 | 0 |
| | Curb/Gutter | 0 lf | 18 | 0 |
| | Sod | 0 sf | 1200 msf | 0 |
| | Playground Improvement | 0 sf | 6 | 50000 |
| | Fence | | | 0 |
| reno | Site Concrete | 1 LS | | 28000 |
| | Sidewalks | 0 sf | 7 | 0 |
| | Site Steps | | | 0 |
| BUILDING | | | | |
| new | none | 0 sf | 180 | 0 |
| reno | Secure Vestibules | 100 sf | | 35000 |
| | Addition | 3300 sf | 260 | 858000 |
| | overall reno square footage | 21000 sf | | |
| | Siding and Brick Repair | 1 LS | | 107000 |
| | Doors | 15 ea | 1400 | 21000 |
| | Painting | 33000 sf | 1.35 | 44550 |
| | Ceilings | 3500 sf | 4.5 | 15750 |
| | Floors | 5500 sf | 6 | 33000 |
| | Abatement | 1 LS | | 46000 |
| | Exterior Windows | 1200 sf | 65 | 0 |
| | Lighting | 20000 sf | 9 | 0 |
| | Mechanical | 1 LS | | 280000 |
| | Electrical | 1 LS | | 60000 |
| | Access Control | 1 LS | | 45000 |
| | Fire Sprinkler | 20000 sf | 6 | 120000 |
| | ADA Restrooms | 1 LS | | 48000 |
| | Cabinetry | 1 LS | | 40000 |
| | Roof | 1 LS | | 750000 |
| ADDITIONAL | | | | |
| | Furniture | 200 students | 350 | 0 |
| | Design/Engineering | | | 283943 |
| | Contingency | | 10% | 286524.3 |
| | Bond Administration | | | 38719.5 |
| | General Conditions | 1 LS | 8% | 126504 |
| | | | total | \$ 3,316,990.80 |

Lincoln

| | | quantity | unit \$ | Total |
|------------|-----------------------------|------------|----------|-----------|
| SITE | | | | |
| new | Asphalt | 0 sf | 15 | 0 |
| | Sidewalk (new) | 0 sf | 11 | 0 |
| | Curb/Gutter | 0 lf | 18 | 0 |
| | Sod | 0 sf | 1200 msf | 0 |
| | Playground Relocation | 0 sf | 6 | 0 |
| | Fence | | | 0 |
| reno | Site Guardrails | 1 LS | | 0 |
| | Loading Dock | 1 LS | | 0 |
| | Sidewalks | 5000 sf | 7 | 35000 |
| | Site Steps | | | 28000 |
| BUILDING | | | | |
| new | none | 0 sf | 180 | 0 |
| reno | Secure Vestibules | 100 sf | | 35000 |
| | overall reno square footage | 16000 sf | | |
| | Doors | 12 ea | 1200 | 14400 |
| | Misc Maintenance Items | 1 LS | | 30000 |
| | Ceilings | 0 sf | 4.5 | 0 |
| | Floors | 0 sf | 6 | 0 |
| | Abatement | | | |
| | Exterior Windows | 0 sf | 65 | 0 |
| | Lighting | 16000 sf | 9 | 0 |
| | Mechanical | 1 LS | | 520000 |
| | Electrical | 1 LS | | 70000 |
| | Fire Sprinkler | 0 sf | 5 | 0 |
| | ADA Restrooms | 1 LS | | 55000 |
| | Stairwells - guardrail | 1 LS | | 0 |
| | Roof | 1 LS | | 260000 |
| ADDITIONAL | | | | |
| | Furniture | 0 students | 700 | 0 |
| | Design/Engineering | | | 115214 |
| | Contingency | | 10% | 116261.4 |
| | General Conditions | 1 LS | 8% | 78752 |
| | | | total | 1357627.4 |

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/27/2021

Agenda Item No.

5

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE A 20 YEAR OR 25 YEAR FACILITIES BOND PROPOSAL FOR NOVEMBER 2021

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees will approve either a 20 year, or, 25 year facilities bond proposal for November 2021.

SUGGESTED ACTION: Approve a 20 Year or 25 Year Facilities Bond Proposal for November 2021

☐ Additional Information Attached

NOTES:

| | Motion | Second | Aye | Nay | Abstain | Other |
|----------------------------|--------|--------|-----|-----|---------|-------|
| <i>Board Action</i> | | | | | | |
| Bailey | | | | | | |
| Birdwell | | | | | | |
| Koterba | | | | | | |
| Southworth | | | | | | |
| Thompson | | | | | | |
| Heintz | | | | | | |
| Weeden | | | | | | |

LEWISTOWN PUBLIC SCHOOLS

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/27/2021

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Christy Rogers

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached

NOTES:

| | Motion | Second | Aye | Nay | Abstain | Other |
|---------------------|--------|--------|-----|-----|---------|-------|
| <i>Board Action</i> | | | | | | |
| Bailey | | | | | | |
| Birdwell | | | | | | |
| Koterba | | | | | | |
| Southworth | | | | | | |
| Thompson | | | | | | |
| Heintz | | | | | | |
| Weeden | | | | | | |

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Tuesday April 27, 2021

| <i>EMPLOYEE NAME</i> | <i>POSITION</i> | <i>LOCATION</i> | <i>RECOMMENDED ACTION</i> | <i>EFFECTIVE DATE</i> | <i>RECOMMENDED BY</i> | <i>COMMENTS</i> |
|---|--------------------------|---|--|-----------------------|----------------------------|--------------------------|
| CONRAD, Thomas | Food Server/Kitchen Aide | Highland Park Elementary School and Central Kitchen | Approve appointment on schedule --FOOD SERVER Step 0, (16.50 hours per week), KITCHEN AIDE (15 hours per week) for 26 days | 4/23/2021 | Paul Bartos | Replacing Kathy Gaines |
| ELLIOT, Sarah | Teacher | Lewistown Jr. High School | Approve recommendation for Re-Hire - Certified Contract. | 7/1/2021 | Jeff Friesen and Thom Peck | |
| KOLAR, Darla | Paraprofessional | Highland Park Elementary School | Accept Letter of Resignation | 5/30/2021 | Matthew Ventresca | See attached letter |
| NELSON, Sheri | Elementary Teacher | Garfield Elementary School | Approve appointment on schedule --BA Step 9, 1.0 FTE | 7/1/2021 | Matt Lewis | Replacing Bridget Sparks |
| RHOADES, Jake | Teacher | Lewistown Jr. High School | Approve appointment on schedule -- BA + 30 Actual Step 9, 1.0 FTE | 7/1/2021 | Jeff Friesen | Replacing Chad Armstrong |
| SPARKS, Bridget | Elementary Teacher | Garfield Elementary School | Internal Transfer | 7/1/2021 | Matt Lewis | Replacing Orin Johnson |
| RECOMMENDATIONS FOR FALL ATHLETICS 2021-2022 | COACHING ASSIGNMENTS | Fergus High School | Approve appointment on schedule as recommended | 7/1/2021 - 6/30/2022 | Paul Bartos | See attached list |

Darla Kolar
522 Kattle Kompany Lane
Lewistown, MT 59457

April 12, 2021

Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457

Dear Mr. Matt Ventresca, Mr. Thom Peck and School Board Members,

Please accept this letter as my formal resignation from my Paraprofessional position at Highland Park Elementary School effective May 28, 2021.

I have so enjoyed my time at Highland Park! It's hard to remember how many years I've worked here, because my tenure here started with volunteering in my own children's classrooms, occasionally substituting for teachers, paras and secretaries and finally, working as a Para in the Resource and Title classrooms. Every Principal, every teacher, every para and every student that I worked with taught me something valuable and I will miss my daily interaction with them. I have been lucky enough to have a job that I looked forward to every day! My heart is sad to be leaving the best job ever!

Thank you for allowing me to be a part of the Lewistown School District.

Sincerely,

Darla Kolar

FERGUS HIGH SCHOOL
2021-22

HEAD COACHING/ACTIVIITES
CONTRACT RECOMMENDATIONS

Wrestling: Brendon DeCock – Head Coach - .145 - \$5,114.01

Boys Basketball: Scott Sparks – Head Coach - .150 - \$5,290.35

Girls Basketball: Newell Roche – Head Coach - .150 - \$5,290.35

Speech/Drama: Lee Stahl - .110 - \$3,879.59

Cheerleading: Jennifer Pfau - .125 - \$4,408.63

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

| PUPIL INSTRUCTION | First Semester | | | | 89 days | Second Semester | | | | 90 days |
|-------------------|----------------|---------|----|---------|-----------|-----------------|----------|----|----------|-----------------------|
| | FIRST QUARTER | | | | DAYS | THIRD QUARTER | | | | DAYS |
| | First Week | Aug 26 | to | Aug 28 | 3 | First Week | Jan 19 | to | Jan 22 | 4 |
| | Second Week | Aug 31 | to | Sept 4 | 5 | Second Week | Jan 25 | to | Jan 29 | 5 |
| | Third Week | Sept 8 | to | Sept 11 | 4 | Third Week | Feb 1 | to | Feb 5 | 5 |
| | Fourth Week | Sept 14 | to | Sept 18 | 5 | Fourth Week | Feb 8 | to | Feb 12 | 5 |
| | Fifth Week | Sept 21 | to | Sept 25 | 5 | Fifth Week | Feb 15 | to | Feb 19 | 5 |
| | Sixth Week | Sept 28 | to | Oct 2 | 5 | Sixth Week | Feb 22 | to | Feb 25 | 4 |
| | Seventh Week | Oct 5 | to | Oct 9 | 5 | Seventh Week | March 1 | to | March 5 | 5 |
| | Eighth Week | Oct 12 | to | Oct 14 | 3 | Eighth Week | March 8 | to | March 12 | 5 |
| | Ninth Week | Oct 19 | to | Oct 23 | 5 | Ninth Week | March 15 | to | March 19 | 5 |
| | Tenth Week | Oct 26 | to | Oct 30 | 5 | | | | | |
| | | | | | 45 | | | | | 43 |
| | SECOND QUARTER | | | | DAYS | FOURTH QUARTER | | | | DAYS |
| | First Week | Nov 2 | to | Nov 4 | 3 | First Week | March 22 | to | March 26 | 5 |
| | Second Week | Nov 9 | to | Nov 13 | 5 | Second Week | March 29 | to | April 1 | 4 |
| | Third Week | Nov 16 | to | Nov 20 | 5 | Third Week | April 6 | to | April 9 | 4 |
| | Fourth Week | Nov 23 | to | Nov 25 | 3 | Fourth Week | April 12 | to | April 16 | 5 |
| | Fifth Week | Nov 30 | to | Dec 4 | 5 | Fifth Week | April 19 | to | April 23 | 5 |
| | Sixth Week | Dec 7 | to | Dec 11 | 5 | Sixth Week | April 26 | to | April 30 | 5 |
| | Seventh Week | Dec 14 | to | Dec 18 | 5 | Seventh Week | May 3 | to | May 7 | 5 |
| | Eighth Week | Dec 21 | to | Dec 23 | 3 | Eighth Week | May 10 | to | May 14 | 5 |
| | Ninth Week | Jan 4 | to | Jan 8 | 5 | Ninth Week | May 17 | to | May 21 | 5 |
| | Tenth Week | Jan 11 | to | Jan 15 | 5 | Tenth Week | May 25 | to | May 28 | 4 |
| | | | | | 44 | | | | | 47 |
| | | | | | | | | | | Total Days 179 |

| PUPIL INSTRUCTION-RELATED DAYS (PIR) | August 17 | New Staff Orientation | |
|--------------------------------------|---------------|--|------------|
| | August 24-25 | All Staff Orientation/PIR | 2.0 |
| | October 15-16 | Staff Development Days <i>Teachers Convention</i> | 2.0 |
| | November 4-5 | Parent-Teacher Conferences <i>Evening Nov. 4, All Day Nov. 5</i> | 1.5 |
| | March 25 | Parent-Teacher Conferences <i>Conferences Evening Only Full School Day for Students</i> | .5 |
| | May 24 | PIR Day | 1.0 |
| | | Floating PIR Day | <u>1.0</u> |
| | | | 8.0 |

| HOLIDAYS & VACATIONS <i>Dates Inclusive</i> | September 7 | Labor Day |
|--|----------------|--------------------------------|
| | November 6 | Vacation Day |
| | November 26-27 | Thanksgiving Vacation |
| | Dec 24-Jan 3 | Winter Break |
| | January 18 | Vacation Day |
| | February 26 | Vacation Day |
| | April 2-5 | Spring Break |
| | May 31 | Memorial Day |
| | July 5 | Vacation Day (12-mo employees) |