

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 7th Ave South
Lewistown, Montana 59457

MONDAY, May 10, 2021

Meeting ID

meet.google.com/obs-okyn-jso

Phone Numbers

(US)+1 402-396-5210

PIN: 349 330 581#

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REGULAR BOARD MEETING

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to Set Agenda
4. Presentation and Discussion of Draft Bond Resolution Language – Dan Semmens, Dorsey-Whitney
5. Report—Student Representative
6. Report—LEA
7. Report—Committees of the Board
8. Calendar Items, Concerns, Correspondence, Etc.
9. Report—Budget Update & ESSER Grants
10. Report—Investment
11. Report—Superintendent

PUBLIC PARTICIPATION

12. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

ACTION ITEMS

MINUTES

13. Minutes of the April 12, 2021, Regular Board Meeting
Minutes of the April 27, 2021 Special Board Meeting

APPROVAL OF CLAIMS

14. Claims

INDIVIDUAL ITEMS

15. Approve Second Reading – New Board Policy 1010FE – Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils
16. Canvass of Election Results—Trustee Election

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17. Approve Contracting with the Fergus County Clerk and Recorder's Office to Act as Election Administrator for School Elections
18. Approve Issuing Contracts for the Classified Staff for the 2021-2022 School Year
19. Approve Inter-local Agreement between Lewistown Public Schools and Central Montana Learning Resource Center Cooperative
20. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
21. Approve Fergus County Investment Resolution
22. Approve Additions to the Substitute List for the 2020-2021 School Year
23. Approve Personnel Report

ADJOURNMENT

*A hard copy of the complete Agenda is available at the LPS Central Office or on the
Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/266>*

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

REGULAR BOARD MEETING

Lewistown Public Schools

Board of Trustees

May 10, 2021

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION AND DISCUSSION OF DRAFT BOND RESOLUTION LANGUAGE – DAN SEMMENS, DORSEY-WHITNEY

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

Dan Semmens, representing Dorsey-Whitney will present to the Board of Trustees Draft Bond Resolution Language options. Discussion by the Board of Trustees will follow the presentation.

SUGGESTED ACTION: Informational

☒ Additional Information Attached

NOTES:

Lewistown Schools

MILL LEVY IMPACT ANALYSIS

\$29,000,000 General Obligation Bonds

	20-Year Term \$20.4 million Elem/\$8.6 million HS				25-Year Term \$20.4 million Elem/\$8.6 million HS				30-Year Term \$20.4 million Elem/\$8.6 million HS			
Mill Levy Computation:	ELEM	HS	TOTAL		ELEM	HS	TOTAL		ELEM	HS	TOTAL	
Par Amount of the Bonds:	\$20,400,000	\$8,600,000	\$29,000,000		\$20,400,000	\$8,600,000	\$29,000,000		\$20,400,000	\$8,600,000	\$29,000,000	
Total Estimated Interest Over Life of Bond (1):	\$10,101,000	\$4,028,442	\$14,129,442		\$12,766,800	\$5,204,963	\$17,971,763		\$15,557,400	\$6,380,771	\$21,938,171	
Est. Annual Bond Payment Over 20 and 25 Year Terms:	\$1,525,050	\$631,422	\$2,156,472		\$1,326,672	\$552,199	\$1,878,871		\$1,198,580	\$499,359	\$1,697,939	
DIVIDED BY: District's 2020/21 Mill Values:	<u>\$13,659.591</u>	<u>\$14,905.031</u>	-		<u>\$13,659.591</u>	<u>\$14,905.031</u>	-		<u>\$13,659.591</u>	<u>\$14,905.031</u>	-	
EQUALS: Est. Number of Annual Mills Required:	111.65	42.36	154.01		97.12	37.05	134.17		87.75	33.50	121.25	

Estimated Tax Increase for Individual RESIDENTIAL TAXPAYER:

2020/21 Tax Year	2020/21 Tax Year	Estimated	Estimated	Estimated Total	Est. Total	Estimated	Estimated	Estimated Total	Est. Total	Estimated	Estimated	Estimated Total	Est. Total
"ASSESSED VALUE" of	"TAXABLE VALUE" of	"ANNUAL"	"ANNUAL"	"ANNUAL"	"Monthly"	"ANNUAL"	"ANNUAL"	"ANNUAL"	"Monthly"	"ANNUAL"	"ANNUAL"	"ANNUAL"	"Monthly"
Residential Property (2)	Residential Property (2)	Tax (3)	Tax (3)	Tax (3)	Tax (3)	Tax (3)	Tax (3)	Tax (3)	Tax (3)	Tax (3)	Tax (3)	Tax (3)	Tax (3)
\$100,000	\$1,350	\$150.72	\$57.19	\$207.91	\$17.33	\$131.12	\$50.01	\$181.13	\$15.09	\$118.46	\$50.01	\$163.69	\$13.64
\$200,000	\$2,700	\$301.45	\$114.38	\$415.83	\$34.65	\$262.23	\$100.03	\$362.26	\$30.19	\$236.92	\$100.03	\$327.37	\$27.28

* All property owners (including farming and ranching operations, commercial businesses, home owners etc...) should use the following formula to calculate the estimated tax impact of the Bond issue. Look up the Property's "Taxable Value" from Personal Tax Statement or the following State website (<http://svc.mt.gov/dor/property/prc>) and use the following formula: **"Taxable Value" X Mills/1,000 = Estimated Annual Tax Impact of the Bonds**

- (1) Based on an estimated combined Elementary and HS true interest cost rates of 2.66% over the 20-year term, 2.94% over the 25-year term and 3.12% over the 30-year term (with additional premium generated for the Projects for costs).
- (2) Based upon Class 4 residential property. The "Market Valuation" for tax purposes will be different than the valuation of most residential real property for resale purposes. To better calculate the estimated tax impact of the bond issue, property owners should look up their exact taxable value as shown on their personal tax statement and use the formula shown above in grey.
- (3) Tax Impacts are based on property tax legislation adopted at the 2015 Legislative Session and the 2019 Department of Revenue reappraisal effective for the 2019/20 and 2020/21 tax years. Tax impact information varies every year depending on such factors as District Mill Value, State reimbursement (if any), method of calculating taxable valuation and actual debt service.

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of **High School District No. 1 (Fergus)**, Fergus County, Montana (the "District"), hereby certify that the attached resolution is a true copy of a Resolution entitled: "A RESOLUTION OF HIGH SCHOOL DISTRICT NO. 1, FERGUS COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE HIGH SCHOOL DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO EIGHT MILLION SIX HUNDRED THOUSAND AND NO/100 DOLLARS (\$8,600,000.00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING IMPROVEMENTS TO FERGUS HIGH SCHOOL; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS" (the "Resolution"), on file in the original records of the District in my legal custody; that the Resolution was duly adopted by the Board of Trustees of the District at a meeting on [June 14] [July 12], 2021, and that the meeting was duly held by the Board of Trustees and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Trustees voted in favor thereof: _____
_____; voted against the same: _____
_____; abstained from voting thereon: _____;
or were absent: _____.

WITNESS my hand and seal officially this _____ day of [June][July], 2021.

School District Clerk

A RESOLUTION OF HIGH SCHOOL DISTRICT NO. 1, FERGUS COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE HIGH SCHOOL DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO EIGHT MILLION SIX HUNDRED THOUSAND AND NO/100 DOLLARS (\$8,600,000.00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING IMPROVEMENTS TO FERGUS HIGH SCHOOL; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS

RECITALS

WHEREAS, the board of trustees of a school district may issue bonds on the credit of the school district for the purpose of building, altering, repairing, buying, furnishing, equipping, purchasing lands for, and/or obtaining a water supply for a school, teacherage, dormitory, gymnasium, other building, or combination of said buildings for school purposes, upon approval of the electorate of the district; and

WHEREAS, a board is authorized pursuant to Section 20-9-421, M.C.A., to call a bond election by adopting a resolution to that effect; and

WHEREAS, the Board of Trustees (the “Board”) of High School District No. 1, Fergus County, Montana (the “District”) has determined that there should be submitted to the electors of the District qualified to vote at bond elections the question of whether the Board shall be authorized to issue and sell bonds of the District in one or more series in the aggregate principal amount of up to Eight Million Six Hundred Thousand and No/100 Dollars (\$8,600,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Fergus High School; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds; and

WHEREAS, pursuant to Section 13-19-104, M.C.A., such election can be conducted by a mail ballot election; and

WHEREAS, the Board has determined that a mail ballot election conducted in accordance with the provisions of Title 13, Chapter 19, Parts 1-3, M.C.A. (the “Mail Ballot Act”), is in the best interests of the District and the electors thereof, and notified the County Election Administrator of Fergus County of its intent to cause the County Election Administrator to conduct a mail ballot election, which notification was not less than seventy days prior to the date of the proposed election; and

WHEREAS, the County Election Administrator will prepare a mail ballot election plan in accordance with the provisions of Section 13-19-205, M.C.A. (the “Mail Ballot Plan”); and

WHEREAS, it is the judgment of the Board that the sum of up to Eight Million Six Hundred Thousand and No/100 Dollars (\$8,600,000.00) will be necessary to carry out the purpose set forth above; and

WHEREAS, the indebtedness to be evidenced by the proposed bonds and all other indebtedness of the District does not exceed the limitation as set forth in Section 20-9-406, M.C.A.; and

WHEREAS, it is the judgment and determination of the Board that each series of bonds issued pursuant to the bond election called for below will be payable during a term of not more than [twenty (20)] years.

NOW, THEREFORE, BE IT RESOLVED by the Board of the District as follows:

1. Calling of the Election. The Board of the District hereby calls and directs a special election to be held in the District in conjunction with the general election on November 2, 2021, which date is not less than 70 days after the passage of this resolution, to be conducted by mail ballot pursuant to the provisions of the Mail Ballot Act, for the purpose of voting on the question of whether the Board may issue and sell general obligation school building bonds of the District in one or more series in the aggregate principal amount of up to Eight Million Six Hundred Thousand and No/100 Dollars (\$8,600,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Fergus High School; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds. Each series of the bonds shall be payable semiannually during a term of not more than [twenty (20)] years, subject to redemption as required by law, and shall bear interest at a rate or rates to be determined at the time of the sale.

2. Estimate of State Advance for School Facilities. Pursuant to Section 20-9-422, M.C.A., the District has requested from the Superintendent of Public Instruction a statement of the estimated amount of state debt service assistance that the District may receive under Sections 20-9-367 and 20-9-371, M.C.A., for debt service payments on the bonds in the first fiscal year in which a debt service payment is due. The current estimate of debt service assistance received from the Superintendent of Public Instruction is \$0.00 for the District, unless the availability of funding should change. For fiscal year 2020/21, the Montana legislature appropriated \$2,500,000 for debt service assistance for schools, but the appropriation is from revenues derived from timber sales and rental income from lands and riverbeds and is subject to amounts being available. Currently, funds for debt service assistance are not available.

3. Conduct of Election. All qualified electors of the District shall be entitled to vote at the bond election. Pursuant to Section 20-20-201, M.C.A., the District Clerk is hereby authorized and directed to give notice of the call and details of this election and to provide this resolution to the Fergus County Election Administrator no less than three (3) days after this resolution is passed. The District Clerk is directed to instruct the Fergus County Election Administrator to close registration and thereafter prepare printed lists of the electors in the District entitled to vote in the election in the District in the form and manner prescribed by law and consistent with the Mail Ballot Plan. The County Election Administrator shall prepare the

ballot and arrange for the printing of the ballot and conduct the election in accordance with all legal requirements.

4. Notice of Election. The County Election Administrator is hereby authorized and requested to cause notice of the call and holding of the election to be given at least three times no earlier than 40 days and no later than 10 days before the election, in the *Lewistown News-Argus*, a newspaper of general circulation in the District, and the District Clerk is hereby authorized and directed to cause the notice to be posted at three public places in the District, with at least one notice being posted in each ward or precinct in the District, and, if the District has a website, is directed to post notice on the District's website for 10 days prior to the election. The notice of election as published and posted shall read substantially as follows with such completions and additions as may be required by the Mail Ballot Plan or otherwise:

NOTICE OF HIGH SCHOOL DISTRICT BOND ELECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees (the “Board”) of High School District No. 1 (Fergus), Fergus County, Montana (the “High School District”), that pursuant to a certain resolution duly adopted at a meeting of the Board on [June 14] [July 12], 2021, a special election of the registered voters of the High School District will be held by mail ballot election in conjunction with the general election on November 2, 2021 for the purpose of voting on the question of whether the Board may issue and sell general obligation school building bonds of the High School District in one or more series in the aggregate principal amount of up to Eight Million Six Hundred Thousand and No/100 Dollars (\$8,600,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Fergus High School, to include constructing an addition to house weight rooms; renovating locker rooms; adding secure vestibules and offices; replacing the roof, flooring, ceilings, doors and windows; installing Americans with Disability Act (ADA) compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; and making site improvements; related improvements and costs; and paying costs associated with the sale and issuance of the bonds. Each series of the bonds shall bear interest at a rate or rates to be determined at the time of sale and be payable semiannually during a term of not more than [twenty (20)] years.

The election will be conducted by the County Election Administrator solely by mail ballot. Ballots will be mailed to all eligible registered voters in the High School District on October [13], 2021, and must be returned by each voter, by mail or in person to the County Election Administrator’s Office, 712 W. Main, Suite 204, Lewistown, Montana 59457, during regular business hours (8:00 a.m. to 5:00 p.m.), weekdays (exclusive of holidays), October [14], 2021 through _____, 2021.

On Election Day, November 2, 2021, the only places for deposit of voted ballots will be the office of the County Election Administrator’s Office, 712 W. Main, Suite 204, Lewistown, Montana, which will be open from 7:00 a.m. to 8:00 p.m., and all ballots must be in the County Elections Office by 8:00 p.m. in order to be counted. All ballots will be tabulated in accordance with Montana law with the results, if known, expected to be released after 8:00 p.m. on that day.

A qualified voter who will be absent from the High School District during the time the election is being conducted may:

- (a) vote in person in the office of the County Election Administrator as soon as the ballots are available and until 8:00 p.m. on Election Day; or
- (b) make a written request prior to noon on November 1, 2021, signed by the applicant and addressed to the office of the County Election Administrator requesting the ballot be mailed to an address other than that which appears on the registration records.

An elector may obtain a replacement ballot if his or her ballot is destroyed, spoiled, lost, or not received by the elector, by filling out and mailing, emailing, or faxing back a completed

replacement ballot request form or by personally appearing at the office of the Fergus County Election Administrator at 712 W. Main, Suite 204, in Lewistown, Montana.

Ballots may be returned in person at the place of deposit listed above, or returned by mail. If returning by mail, please use the then-prevailing first-class-postage price or one Forever Stamp. Postmark date does not apply; ballots returned by mail must be received by the 8:00 p.m. Election Day deadline to be counted.

Please note, all electors, as defined in MCA 20-20-301, are those who reside within the High School District and are registered to vote by the close of registration on October 4, 2021.

For electors who miss the close of registration deadline, such electors may register late and vote in the election if the County Election Administrator receives and verifies the electors voter registration information prior to noon on _____, 2021.

DATED this ____ day of _____, 2021.

Fergus County Election Administrator

Publication Dates: October 6, October 13, and October 20, 2021

5. Form of Ballot. The ballot shall be printed in substantially the following form with such completions and additions or deletions as may be required or desired:

OFFICIAL BALLOT

HIGH SCHOOL DISTRICT NO. 1
FERGUS COUNTY, MONTANA

SCHOOL BOND ELECTION
TO BE CONDUCTED BY MAIL BALLOT
ON NOVEMBER 2, 2021

INSTRUCTIONS TO VOTERS: Completely fill in the oval using a blue or black ink pen before the words “BONDS —YES” if you wish to vote for the bond issue; if you are opposed to the bond issue, completely fill in the oval using a blue or black ink pen before the words “BONDS —NO.”

Shall the Board of Trustees (the “Board”) of High School District No. 1, Fergus County, Montana (the “High School District”), be authorized to sell and issue general obligation bonds of the High School District in one or more series in the aggregate principal amount of up to Eight Million Six Hundred Thousand and No/100 Dollars (\$8,600,000.00), bearing interest at rates to be determined at the time of the sale, payable semiannually, during a term as to each series of bonds of not more than [twenty (20)] years, for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Fergus High School, to include constructing an addition to house weight rooms; renovating locker rooms; adding secure vestibules and offices; replacing the roof, flooring, ceilings, doors and windows; installing Americans with Disability Act (ADA) compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; and making site improvements; related improvements and costs; and paying costs associated with the sale and issuance of the bonds?

☐ BONDS – YES

☐ BONDS – NO

Passed and approved this [14th day of June][12th day of July], 2021.

Chair, Board of Trustees

Attest:

Clerk, High School District No. 1

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of **Elementary School District No. 1 (Lewistown)**, Fergus County, Montana (the "District"), hereby certify that the attached resolution is a true copy of a Resolution entitled: "A RESOLUTION OF ELEMENTARY SCHOOL DISTRICT NO. 1 (LEWISTOWN), FERGUS COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE ELEMENTARY DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO TWENTY MILLION FOUR HUNDRED THOUSAND AND NO/100 DOLLARS (\$20,400,000.00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING SCHOOLS IN THE ELEMENTARY DISTRICT TO ENHANCE LEARNING ENVIRONMENTS, ADDRESS SAFETY AND ENVIRONMENTAL CONCERNS, UPGRADE INFRASTRUCTURE, INCREASE ENERGY EFFICIENCY, AND ADDRESS SHIFTING ENROLLMENT CONSIDERATIONS; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS" (the "Resolution"), on file in the original records of the District in my legal custody; that the Resolution was duly adopted by the Board of Trustees of the District at a meeting on [June 14] [July 12], 2021, and that the meeting was duly held by the Board of Trustees and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Trustees voted in favor thereof: _____
_____; voted against the same: _____
_____; abstained from voting thereon: _____;
or were absent: _____.

WITNESS my hand and seal officially this _____ day of [June][July], 2021.

School District Clerk

A RESOLUTION OF ELEMENTARY SCHOOL DISTRICT NO. 1 (LEWISTOWN), FERGUS COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE ELEMENTARY DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO TWENTY MILLION FOUR HUNDRED THOUSAND AND NO/100 DOLLARS (\$20,400,000.00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING SCHOOLS IN THE ELEMENTARY DISTRICT TO ENHANCE LEARNING ENVIRONMENTS, ADDRESS SAFETY AND ENVIRONMENTAL CONCERNS, UPGRADE INFRASTRUCTURE, INCREASE ENERGY EFFICIENCY, AND ADDRESS SHIFTING ENROLLMENT CONSIDERATIONS; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS

RECITALS

WHEREAS, the board of trustees of a school district may issue bonds on the credit of the school district for the purpose of building, altering, repairing, buying, furnishing, equipping, purchasing lands for, and/or obtaining a water supply for a school, teacherage, dormitory, gymnasium, other building, or combination of said buildings for school purposes, upon approval of the electorate of the district; and

WHEREAS, a board is authorized pursuant to Section 20-9-421, M.C.A., to call a bond election by adopting a resolution to that effect; and

WHEREAS, the Board of Trustees (the "Board") of Elementary School District No. 1 (Lewistown), Fergus County, Montana (the "District") has determined that there should be submitted to the electors of the District qualified to vote at bond elections the question of whether the Board shall be authorized to sell and issue bonds of the District in one or more series in the aggregate principal amount of up to Twenty Million Four Hundred Thousand and No/100 Dollars (\$20,400,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing schools in the Elementary District to enhance learning environments, address safety and environmental concerns, upgrade infrastructure, increase energy efficiency, and address shifting enrollment considerations; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds; and

WHEREAS, pursuant to Section 13-19-104, M.C.A., a school district bond election can be conducted by a mail ballot election; and

WHEREAS, the Board has determined that a mail ballot election conducted in accordance with the provisions of Title 13, Chapter 19, Parts 1-3, M.C.A. (the "Mail Ballot Act"), is in the best interests of the District and the electors thereof, and notified the County Election Administrator of Fergus County of its intent to cause the County Election Administrator

to conduct a mail ballot election, which notification was not less than seventy days prior to the date of the proposed election; and

WHEREAS, the County Election Administrator will prepare a mail ballot election plan in accordance with the provisions of Section 13-19-205, M.C.A. (the “Mail Ballot Plan”); and

WHEREAS, it is the judgment of the Board that the sum of up to Twenty Million Four Hundred Thousand and No/100 Dollars (\$20,400,000.00) will be necessary to carry out the purpose set forth above; and

WHEREAS, the indebtedness to be evidenced by the proposed bonds and all other indebtedness of the District does not exceed the limitation as set forth in Section 20-9-406, M.C.A.; and

WHEREAS, it is the judgment and determination of the Board that each series of bonds issued pursuant to the bond election called for below will be payable during a term of not more than [twenty (20)] years.

NOW, THEREFORE, BE IT RESOLVED by the Board of the District as follows:

1. Calling of the Election. The Board of the District hereby calls and directs a special election to be held on the question of issuing general obligation bonds of the District at the general election on November 2, 2021, which date is not less than 70 days after the passage of this resolution, such election to be conducted by mail ballot pursuant to the provisions of the Mail Ballot Act, for the purpose of voting on the question of whether the Board may sell and issue general obligation school building bonds of the District in one or more series in the aggregate principal amount of up to Twenty Million Four Hundred Thousand and No/100 Dollars (\$20,400,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing schools in the Elementary District to enhance learning environments, address safety and environmental concerns, upgrade infrastructure, increase energy efficiency, and address shifting enrollment considerations; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds. Each series of the bonds shall be payable semiannually during a term of not more than [twenty (20)] years, subject to redemption as required by law, and shall bear interest at a rate or rates to be determined at the time of the sale.

2. Estimate of State Advance for School Facilities. Pursuant to Section 20-9-422, M.C.A., the Elementary District has requested from the Superintendent of Public Instruction a statement of the estimated amount of state debt service assistance that the Elementary District may receive under Sections 20-9-367 and 20-9-371, M.C.A., for debt service payments on the bonds in the first fiscal year in which a debt service payment is due. The current estimate of debt service assistance received from the Superintendent of Public Instruction is \$0.00 for the Elementary District, unless the availability of funding should change. For fiscal year 2020/21, the Montana legislature appropriated \$2,500,000 for debt service assistance for schools, but the appropriation is from revenues derived from timber sales and rental income from lands and

riverbeds and is subject to amounts being available. Currently, funds for debt service assistance are not available.

3. Conduct of Election. All qualified electors of the District shall be entitled to vote at the bond election. Pursuant to Section 20-20-201, M.C.A., the District Clerk is hereby authorized and directed to give notice of the call and details of this election and to provide this resolution to the Fergus County Election Administrator no less than three (3) days after this resolution is passed. The District Clerk is directed to instruct the Fergus County Election Administrator to close registration and thereafter prepare printed lists of the electors in the District entitled to vote in the election in the District in the form and manner prescribed by law and consistent with the Mail Ballot Plan. The County Election Administrator shall prepare the ballot and arrange for the printing of the ballot and conduct the election in accordance with all legal requirements.

4. Notice of Election. The County Election Administrator is hereby authorized and requested to cause notice of the call and holding of the election to be given at least three times no earlier than 40 days and no later than 10 days before the election, in the *Lewistown News-Argus*, a newspaper of general circulation in the District, and the District Clerk is hereby authorized and directed to cause the notice to be posted at three public places in the District, with at least one notice being posted in each ward or precinct in the District, and, if the District has a website, is directed to post notice on the District's website for 10 days prior to the election. The notice of election as published and posted shall read substantially as follows with such completions and additions as may be required by the Mail Ballot Plan or otherwise:

NOTICE OF ELEMENTARY SCHOOL DISTRICT BOND ELECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees (the “Board”) of Elementary School District No. 1 (Lewistown), Fergus County, Montana (the “Elementary District”), that pursuant to a resolution duly adopted at a meeting of the Board on [June 14] [July 12], 2021, a special election of the registered voters of the Elementary District will be held by mail ballot election at the general election on November 2, 2021 for the purpose of voting on the question of whether the Board may sell and issue general obligation school building bonds of the Elementary District in one or more series in the aggregate principal amount of up to Twenty Million Four Hundred Thousand and No/100 Dollars (\$20,400,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing schools in the Elementary District to enhance learning environments, address safety and environmental concerns, upgrade infrastructure, increase energy efficiency, and address shifting enrollment considerations, to include improving:

Lewis and Clark School, to include adding a new classroom wing, gymnasium and multipurpose space, and central kitchen; renovating administration spaces and breakout classroom spaces; installing Americans with Disability Act (“ADA”) compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; replacing roof, flooring, ceilings, doors, and windows; relocating and improving the playground and making site improvements;

Garfield School, to include constructing an addition to provide additional classroom and multipurpose space; adding secure vestibules; installing ADA compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; replacing flooring, ceilings, doors, and windows; repairing siding and exterior brickwork; improving the playground and making site improvements;

Highland Park School, to include adding a new wing to include classrooms, multipurpose spaces, and administration areas; installing ADA compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; renovating commons area; replacing roof, flooring, ceilings, doors, and windows; installing a playground and making site improvements;

Lewistown Junior High School, to include constructing new classrooms; installing ADA compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; replacing roof, flooring, ceilings, doors, and windows, and making site improvements; and

associated amenities and features at the schools identified above and paying related costs; and paying costs associated with the sale and issuance of the bonds.

Each series of the bonds shall bear interest at a rate or rates to be determined at the time of sale and be payable semiannually during a term of not more than [twenty (20)] years.

The election will be conducted by the County Election Administrator solely by mail ballot. Ballots will be mailed to all eligible registered voters in the Elementary District on October [13], 2021, and must be returned by each voter, by mail or in person to the County Election Administrator’s Office, 712 W. Main, Suite 204, Lewistown, Montana 59457, during

regular business hours (8:00 a.m. to 5:00 p.m.), weekdays (exclusive of holidays), October [14], 2021 through [____], 2021.

On Election Day, November 2, 2021, the only places for deposit of voted ballots will be the office of the County Election Administrator's Office, 712 W. Main, Suite 204, Lewistown, Montana, which will be open from 7:00 a.m. to 8:00 p.m., and all ballots must be in the County Elections Office by 8:00 p.m. in order to be counted. All ballots will be tabulated in accordance with Montana law with the results, if known, expected to be released after 8:00 p.m. on that day.

A qualified voter who will be absent from the Elementary District during the time the election is being conducted may:

- (a) vote in person in the office of the County Election Administrator as soon as the ballots are available and until 8:00 p.m. on Election Day; or
- (b) make a written request prior to noon on November 1, 2021, signed by the applicant and addressed to the office of the County Election Administrator requesting the ballot be mailed to an address other than that which appears on the registration records.

An elector may obtain a replacement ballot if his or her ballot is destroyed, spoiled, lost, or not received by the elector, by filling out and mailing, emailing, or faxing back a completed replacement ballot request form or by personally appearing at the office of the Fergus County Election Administrator at 712 W. Main, Suite 204, in Lewistown, Montana.

Ballots may be returned in person at the place of deposit listed above, or returned by mail. If returning by mail, please use the then-prevailing first-class-postage price or one Forever Stamp. Postmark date does not apply; ballots returned by mail must be received by the 8:00 p.m. Election Day deadline to be counted.

Please note, all electors, as defined in MCA 20-20-301, are those who reside within the Elementary District and are registered to vote by the close of registration on October 4, 2021.

For electors who miss the close of registration deadline, such electors may register late and vote in the election if the County Election Administrator receives and verifies the electors voter registration information prior to noon on _____, 2021.

DATED this ____ day of _____, 2021.

Fergus County Election Administrator

Publication Dates: October 6, October 13, and October 20, 2021

5. Form of Ballot. The ballot shall be printed in substantially the following form with such completions and additions or deletions as may be required or desired:

OFFICIAL BALLOT

ELEMENTARY SCHOOL DISTRICT NO. 1 (LEWISTOWN)
FERGUS COUNTY, MONTANA

SCHOOL BOND ELECTION
TO BE CONDUCTED BY MAIL BALLOT
ON NOVEMBER 2, 2021

INSTRUCTIONS TO VOTERS: Completely fill in the oval using a blue or black ink pen before the words “BONDS —YES” if you wish to vote for the bond issue; if you are opposed to the bond issue, completely fill in the oval using a blue or black ink pen before the words “BONDS —NO.”

Shall the Board of Trustees (the “Board”) of Elementary School District No. 1 (Lewistown), Fergus County, Montana (the “Elementary District”), be authorized to sell and issue general obligation bonds of the Elementary District in one or more series in the aggregate principal amount of up to Twenty Million Four Hundred Thousand and No/100 Dollars (\$20,400,000.00), bearing interest at rates to be determined at the time of the sale, payable semiannually, during a term as to each series of bonds of not more than [twenty (20)] years, for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing schools in the Elementary District to enhance learning environments, address safety and environmental concerns, upgrade infrastructure, increase energy efficiency, and address shifting enrollment considerations, to include improving:

Lewis and Clark School, to include adding a new classroom wing, gymnasium and multipurpose space, and central kitchen; renovating administration spaces and breakout classroom spaces; installing Americans with Disability Act (“ADA”) compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; replacing roof, flooring, ceilings, doors, and windows; relocating and improving the playground and making site improvements;

Garfield School, to include constructing an addition to provide additional classroom and multipurpose space; adding secure vestibules; installing ADA compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; replacing flooring, ceilings, doors, and windows; repairing siding and exterior brickwork; improving the playground and making site improvements;

Highland Park School, to include adding a new wing to include classrooms, multipurpose spaces, and administration areas; installing ADA compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; renovating commons area; replacing roof, flooring, ceilings, doors, and windows; installing a playground and making site improvements;

Lewistown Junior High School, to include constructing new classrooms; installing ADA compliant restrooms; upgrading mechanical, electrical, access control, and fire sprinkler systems; replacing roof, flooring, ceilings, doors, and windows, and making site improvements; and

associated amenities and features at the schools identified above and paying related costs; and paying costs associated with the sale and issuance of the bonds?

☐ BONDS – YES

☐ BONDS – NO

Passed and approved this [14th day of June][12th day of July], 2021.

Chair, Board of Trustees

Attest:

District Clerk,
Elementary School District No. 1 (Lewistown)

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Malorie Woolett

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

6

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees **Prepared By:** LEA Representative

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

7

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

The Activities Committee met on April 22, 2021 at 7 a.m.

Attached is the list for Standing Committees of the Board for the 2020-2021 School Year.

SUGGESTED ACTION: Informational

☒ Additional Information Attached

NOTES:

STANDING COMMITTEES OF THE BOARD
2020-2021 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson	Monte Weeden
Building & Grounds	3	X			X			X
Insurance Risk Committee	2		X				X	
Transportation	3			X		X		X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2020-2021 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson	Monte Weeden
Activities	3			X		X		X
Curriculum Committees:								
English Language Arts	1				X			
Math	1			X				
Health Insurance Program	2					X	X	
School Calendar	1	X						
Vocational Advisory Council	1					X		
Gaining	3		X	X			X	
Policy Review	3	X			X		X	
Assessment	1			X				
Classified Salary/Benefit Review	2					X		X

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

8

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

DRAFT 2021- 2026 Strategic Plan with Board Goals and Objectives

OPI Accreditation Status Certificates

20 Day Plans

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

9

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—BUDGET UPDATE AND ESSER GRANTS

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, would like to update the Board of Trustees regarding some preliminary information regarding the 2021-2022 General Fund Budgets and ESSER II and III Coronavirus Relief Funds.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

2021-2022 PRELIMINARY BUDGET PROJECTIONS As of 5/10/2021

ELEMENTARY

Current Year (2020-2021) Budget	\$6,743,983.89	
2021-2022 Projected Budgets	\$6,739,462.28	without a vote
FY21 Budget vs FY22 Budget	(\$4,521.61)	lower without a vote
<u>Preliminary</u> Budget Shortfall	(\$51,922.43)	without a vote

HIGH SCHOOL

Current Year (2020-2021) Budget	\$3,270,188.03	
2021-2022 Projected Budgets	\$3,292,572.08	without a vote
FY21 Budget vs FY22 Budget	\$22,384.05	higher without a vote
<u>Preliminary</u> Budget Shortfall	(\$87,041.92)	without a vote

Includes:

- Increase in Tuition Levy for STAR Classroom & FHS Behavior Classroom
- Use of ESSER II & III to fund increase in Counseling fte's, add 1.0 fte to address learning loss, purchase Curriculum, will also cover any budget shortfall projected
- Legislative Session is done, but still waiting for Preliminary Budget Data Sheets
 - Most all Retirements/Staff Resignation positions have been filled
 - Kindergarten Enrollment will take place in June
- Title I Funding will be provided in July - there will be carry over to help next year's budget
 - Health Insurance rates came in under budget at 6.4%

Federal Economic/Education Relief Bill: ESSER I Amounts Elementary - \$192,028 High School - \$64,958

Federal Economic/Education Relief Bill: ESSER II <i>Potential</i> Amounts Elementary - \$819,925 High School - \$259,392
--

Federal Economic/Education Relief Bill: ESSER III <i>Potential</i> Amounts Elementary - \$1,786,510 High School - \$562,647

NOTE: 20% of ESSER III MUST be spent on Learning Loss

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

10

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Interest earned and distributed for April 2021 was not available at the time of posting.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

11

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—SUPERINTENDENT

Requested By: Superintendent **Prepared By:** Superintendent

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing Update
- ❖ Legislative Update & Conclusion
- ❖ LJH 100 Year Celebration
- ❖ Retirement Dinner (10 Staff Members) – May 20th at 6:00 p.m. Elk's Lodge
- ❖ Summer Program
- ❖ Proactive Coaching Presentation – May 5th
- ❖ PIR Committee
- ❖ Bond Presentations
- ❖ LJH – Band & Choir Concert – May 13 @ FCPA – 7 pm
- ❖ Flex Friday – May 14th
- ❖ LJH Tours – May 14th
- ❖ HP Talent Show – May 14th, 1:30 pm and May 18th, 1:30 pm
- ❖ 8th Grade Dance – May 14th @ Megahertz Building (Day Building)
- ❖ PIR Day – Transitions – May 24
- ❖ Graduation Week Schedule (May 17-23)
 - Senior Picnic – May 17
 - Kiwanis and Academic Awards – Tuesday, May 18, 2021
 - Graduation Practice & Checkout plus “Eagle Walk” – May 19th begins LC, 12:30 pm
 - Baccalaureate – Wednesday, May 19, 2021 - 7:00 – 8 p.m.
 - GRADUATION – Sunday, May 23, 2:00 p.m.
- ❖ Summer Schedule—Lincoln Building hours are 8 a.m. – 5 p.m. closed on Fridays (begins June 1, 2021)

Home Athletic Events:

SB v. Billings Central, May 11, 3/5 pm
SB v. Glasgow, May 13, 5 pm
TNS v. Hardin, May 14
SB v. Miles City, May 15, 1/3 pm
TNS Divisionals, Lewistown - May 20-22 State @ Billings, May 27-29
SB Divisionals, @ Havre, May 21-22 State @ Butte, May 27-29
TR Divisionals @ Glendive State @ Billings, May 27-29

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

12

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

SUGGESTED ACTION:

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

13

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action – Consent**
☐ **Action – Indiv.**

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the April 12, 2021, Regular Board Meeting
- Minutes of the April 27, 2021, Special Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM and via Google Meet
215 Seventh Avenue South
Lewistown, Montana 59457**

MONDAY, April 12, 2021

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL

TRUSTEES PRESENT:

CJ Bailey, Kris Birdwell, Jennifer Thompson, Phil Koterba, Jeff Southworth,
Monte Weeden, Doreen Heintz

TRUSTEES ABSENT:

STAFF PRESENT:

Superintendent Thom Peck, Business Manager/District Clerk Rebekah
Rhoades, Tim Majerus, Jeff Friesen, Jessica Vallincourt and others via
Google Meet.

OTHERS PRESENT:

Heidi Weber - KXLO Radio, Malorie Woolett – Student Representative to the
Board, and other interested parties via Google Meet.

2. PLEDGE OF ALLEGIANCE

3. Motion to Set Agenda – approved unanimously (Bailey/Weeden)

4. Honor and Recognize Jessica Vallincourt – National Board Certification

Jessica Vallincourt, FHS English Teacher, was recognized for receiving her
National Board Certification.

5. Presentation – Bridget Ekstrom, D.A. Davidson – Preliminary Bond Estimates

Bridget Ekstrom was not available to present but will be asked to come to the
April 27, 2021 Special Board Meeting.

6. Report—Student Representative

Malorie Woolett, Student Representative, was not available to report.

7. Report—LEA

Luke Brandon, LEA President, updated the Board on activities and
happenings with the Lewistown Education Association. LEA will be hosting
a School Board Trustee candidate forum on Thursday, April 15, 2021.

8. Report—Committees of the Board

Health Insurance Committee was polled regarding rate and renewal options
with JPT. Unanimously, the committee decided to renew at approximately a
6.4% increase and an additional 3 years. Vision insurance through VSP will
still be available and Rebekah will follow up with Lewistown Insurance
regarding prior approval for services as an out of network provider. There
will not be an increase to dental insurance this year.

9. Calendar Items, Concerns, Correspondence, Etc.
Mr. Peck shared the following with the Board:
 - Compliance Monitoring for Special Services Letter
 - Montana Advance Opportunities Letter
 - Central Montana Foundation Scholarships
 - Summer Program to address Learning Loss
 - 20 Day Plans

SUPERINTENDENT'S REPORT

10. Report—Election Information
Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the 2021 School Election Calendar and advised them of the Trustee seats that will be up for election in 2021 – CJ Bailey and Monte Weeden.
11. Report—Budget Update
Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the budget outlook for 2021-2022 school year along with ESSER Funds being given at the Federal level through OPI due to the coronavirus pandemic.
12. Report—Investment
Interest for March 2021 was \$1,197.88 in the Elementary and \$1,192.33 in the High School for a total of \$2,390.21.
13. Report—Superintendent
Superintendent Peck shared that Senator Tester is visiting the High School students. The Board was updated on staffing throughout the district. Mr. Peck updated the Board on Legislative Bills in progress. The State Testing Waiver was denied, so State testing will take place this Spring. A PIR Committee is being developed to work on PIR day scheduling for 2021-22. Mr. Peck updated the Board on various dates and events taking place throughout the District.

PUBLIC PARTICIPATION

14. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items
There was no public participation.

ACTION ITEMS MINUTES

15. Minutes of the March 8, 2021 Regular Board Meeting
Minutes of the March 23, 2021 Special Board Meeting
– Approved Unanimously (Weeden/Bailey)

APPROVAL OF CLAIMS

16. Claims – The claims referenced in the 2020-2021 Bill Schedule and submitted through April 9, 2021, were approved unanimously (Thompson/Southworth). The Finance Committee for April – June 2021 is Board Chair Phillip Koterba, Doreen Heintz, Kris Birdwell and Jeff Southworth.

INDIVIDUAL ITEMS

17. Approve Agreement between Lewistown Public Schools and the City of Lewistown 2020-2021 – Approved Unanimously (Birdwell/Weeden)
18. Approve Second Reading – Board Policy 6413 – Benefits for Classified Administrators – Approved Unanimously (Birdwell/Bailey)
19. Approve Second Reading – Board Policy 6412 – Benefits for Principals – Approved Unanimously (Thompson/Southworth)

20. Approve First Reading – New Board Policy 1010FE – Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils – Approved Unanimously (Thompson/Heintz)
21. Approve STAR Program Multi-District Agreement with CMLRCC – Approved Unanimously (Weeden/Thompson)
22. Approve MOA with Lewistown Education Association Revising Covid Leave Provisions – Approved Unanimously (Birdwell/Southworth)
23. I move to suspend district policy 1310 for the limited purpose of considering adopting/amending policy 1910 after one reading. This motion is exclusive to the consideration of policy 1910 at the meeting held on April 12, 2021, and will not apply to other meetings or topics. – Approved Unanimously (Birdwell/Heintz)
24. Approve Policy 1910 – COVID-19 Emergency Measures – Approved Unanimously (Southworth/Weeden)
25. Approve proposal for Superintendent Contract as Presented – Approved Unanimously (Southworth/Thompson)
26. Approve 2021-2022 Classified Salary Matrix – Approved Unanimously (Birdwell/Weeden)
27. Approve Certification for Indirect Cost Rates for FY 2021-2022 – Approved Unanimously (Thompson/Bailey)
28. Approve Out-Of-District Student Attendance Agreement Requests for Placement In and Out of Lewistown Public Schools – Approved Unanimously (Thompson/Southworth)
29. Approve Issuing Contracts for the Certified and Classified Administrators for the 2021-2022 School Year – Approved Unanimously (Weeden/Heintz)
30. Approve Additions to the Substitute List for the 2020-2021 School Year – Approved Unanimously (Heintz/Southworth)
31. Approve MOA with Lewistown Education Association allowing for clarification of Years of Service for newly hired certified staff as presented at the meeting – See Exhibit A – Approved Unanimously (Birdwell/Bailey)
32. Approve Personnel Report – See Exhibit B – Approved Unanimously (Weeden/Southworth)

DISCIPLINE HEARING – EXECUTIVE SESSION

33. Board Chair Phil Koterba called for an Executive Session at 7:25 p.m. to conduct an employee termination hearing stating that the individual's right to privacy clearly exceeds the public's right to know.

Trustee Southworth was excused at 7:30 pm during Executive Session.

ACTION ITEM (reconvened in open session at 8:01pm)

34. Approve recommendation of the Junior High School Principal for the Board to reconvene in August to make a Determination regarding the student's return to the school – Approved Unanimously (Heintz/Weeden)

ADJOURNMENT

The meeting was adjourned at 8:02 p.m. (Thompson). The next regular meeting will be held at 6:00 p.m. on Monday, May 10, 2021, at the Lincoln Board Room.

PHILLIP KOTERBA
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

EXHIBIT 'A'

MEMORANDUM OF AGREEMENT

THIS AGREEMENT is entered into by and between the Board of Trustees of Lewistown Public Schools and the Lewistown Education Association, pursuant to which the parties agree as follows:

1. **Affected Language:** Article XV(G) of the Collective Gaining Agreement provides as follows:

G. Previous Experience: Teachers will be given credit on the salary schedule for up to nine (9) years teaching experience (step 9 in the schedule below) in any school district accredited by a recognized accrediting agency.

2. **Agreement of the Parties:** The District is in the process of attempting to fill a family and consumer science teaching position which the parties agree is a difficult to fill position. In order to successfully fill this position with a highly qualified candidate, the parties agree that the District may grant nine years teaching experience to Megan Vincent based on her years of experience working for the Montana Office of Public Instruction leading the Family & Consumer Science, Perkins Grant and FCCLA Division.

3. **Limitation of MOA:** The agreement set forth herein shall constitute a one-time only exception to the above-referenced Article XV of the Collective Gaining Agreement. This exception shall not be construed by either party as a precedent or binding practice in the future. The parties agree that this MOA impacts only the conditions of employment specifically referenced herein, and that all other provisions of the Collective Gaining Agreement shall remain in full force and effect.

IN WITNESS WHEREOF:

Board Chair

Date: _____

LEA

Date: _____

EXHIBIT 'B'
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

Monday April 12, 2021

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
ARMSTRONG, Chad	Elementary Teacher	Lewis and Clark Elementary School	Internal Transfer	7/1/2021	Danny Wirtzberger	Replacing Jeff Russell
CHURCH, Westten	Volunteer Tennis Coach	Fergus High School	Approve as Volunteer	4/13/2021	Paul Bartos	
COMER, Kelly	Elementary Teacher	Garfield Elementary School	Approve appointment on schedule --BA Step 0, 1.0 FTE	7/1/2021	Matt Lewis	Replacing Sara Pearson
CONNER, Tracy	Title 1 Paraprofessional	Lewis and Clark Elementary School	Accept letter of resignation	5/28/2021	Danny Wirtzberger	See attached letter
FISCUS, Brady	Mechanic	Transportation	Approve appointment on schedule --MECH I Step 5 for up to 8 hours per day for 57 days	4/13/2021	Robert Odermann	Replacing Gary Distad
HANKINS, Ashley	Elementary Teacher	Highland Park Elementary School	Internal Transfer	7/1/2021	Matthew Ventresca	Replacing Devney Welsh
JOHNSON, Orin	Elementary Teacher	Lewistown Jr. High School	Internal Transfer	7/1/2021	Jeff Friesen	Replacing Chad Armstrong
LAROWE, Nycole	Counselor	Garfield Elementary School and Highland Park Elementary School	Accept letter of resignation	7/1/2021	Matt Lewis and Matthew Ventresca	See attached letter
PECK, Angela	Paraprofessional	Lewistown Jr. High School	Accept letter of resignation	5/28/2021	Jeff Friesen	See attached letter
RUSSELL, Jeffrey	Elementary Teacher	Lewis and Clark Elementary School	Internal Transfer	7/1/2021	Danny Wirtzberger	Replacing Dylan Buehler

EXHIBIT 'B' CONTINUED
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

Monday April 12, 2021

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
SANDERS, Milford (Jeff)	Paraprofessional	Lewis and Clark Elementary School	Accept letter of resignation	5/28/2021	Danny Wirtzberger	See attached letter
STEVENSON, Mara "Beth"	Elementary Teacher	Lewis and Clark Elementary School	Approve appointment on schedule -- BA + 30 Actual Step 9, 1.0 FTE	7/1/2021	Danny Wirtzberger	Replacing Nancy Hudson
VINCENT, Megan	Teacher	Fergus High School	Approve appointment on schedule --BA Actual Step 9, 1.0 FTE	7/1/2021	Tim Majerus	Replacing Teresa Vaughn
WILSON, Shalon	Elementary Teacher	Highland Park Elementary School	Approve appointment on schedule --BA Step 0, 1.0 FTE	7/1/2021	Matthew Ventresca	Replacing Ashley Hankins

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room and via Google Meet
215 Seventh Avenue South
Lewistown, Montana 59457

Tuesday, April 27, 2021

SPECIAL BOARD MEETING

CALL TO ORDER (6:00 P.M.)

1. ROLL CALL

TRUSTEES PRESENT:

Doreen Heintz, Jennifer Thompson, Kris Birdwell, CJ Bailey, Phil Koterba

TRUSTEES ABSENT:

Jeff Southworth, Monte Weeden

STAFF PRESENT:

Superintendent Thom Peck, Business Manager Rebekah Rhoades, Tim Majerus, Jason Fry and others via Google Meet

OTHERS PRESENT:

Tony Houtz – Cushing Terrell Architects, Bridget Ekstrom – D.A. Davidson, Dan Semmens – Dorsey-Whitney and others in person and via Google Meet

2. PLEDGE OF ALLEGIANCE

The group recited the Pledge of Allegiance.

PUBLIC PARTICIPATION

3. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public participation.

DISCUSSION

4. PRESENTATION – SCHOOL BOND

Tony Houtz – Cushing-Terrell Architecture reported that he is working on Word Boards to present to the public. These will be presented at all school events (concerts, sports, etc) this Spring to kick off the bond.

Dan Semmens – Dorsey-Whitney was introduced to the Board as the Attorney that will be writing the Bond Resolutions and Notice language. He explained the process for the bond election taking place on November 2, 2021 and recommended that a discussion draft of the resolutions be presented at the May 10th Board Meeting with actual bond resolution language being adopted in June or July 2021. Tony agrees with this recommendation as changes may be made as community meetings are held.

Bridget Ekstrom – D.A. Davidson provided information on other school bonds that have been voted on in the recent years, Lewistown Public Schools taxable

value trends, estimated impacts to taxes, a list of the top 70 tax payers in the Lewistown School District and municipal bond rate history and projections. The rates provided to the Board are conservative and she estimates that we will have an A or A+ rating. She mentioned that there may be specialty programs that become available with different funding in the coming months.

**BOARD OF TRUSTEES
ACTION ITEMS**

5. POSTPONE THE MOTION OF CHOOSING EITHER A 20 YEAR OR 25 YEAR FACILITIES BOND PROPOSAL FOR NOVEMBER 2021 – Approved Unanimously (Bailey/Thompson)
6. APPROVE PERSONNEL REPORT WITH THE ADDITION OF THOMAS WEBB AS TITLE TEACHER AT FERGUS HIGH SCHOOL AND KARIN WEBB AS SPECIAL ED TEACHER AT LEWISTOWN JUNIOR HIGH SCHOOL– see Exhibit A – Approved Unanimously (Heintz/Bailey)

ADJOURNMENT

The meeting was adjourned at 7:08 p.m. (Thompson – unanimous).

**PHILLIP KOTERBA
BOARD CHAIR**

**REBEKAH RHOADES
BUSINESS MANAGER**

EXHIBIT 'A'
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

Tuesday April 27, 2021

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
CONRAD, Thomas	Food Server/Kitchen Aide	Highland Park Elementary School and Central Kitchen	Approve appointment on schedule --FOOD SERVER Step 0, (16.50 hours per week), KITCHEN AIDE (15 hours per week) for 26 days	4/23/2021	Paul Bartos	Replacing Kathy Gaines
ELLIOT, Sarah	Teacher	Lewistown Jr. High School	Approve recommendation for Re-Hire - Certified Contract.	7/1/2021	Jeff Friesen and Thom Peck	
KOLAR, Darla	Paraprofessional	Highland Park Elementary School	Accept Letter of Resignation	5/30/2021	Matthew Ventresca	See attached letter
NELSON, Sheri	Elementary Teacher	Garfield Elementary School	Approve appointment on schedule --BA Step 9, 1.0 FTE	7/1/2021	Matt Lewis	Replacing Bridget Sparks
RHOADES, Jake	Teacher	Lewistown Jr. High School	Approve appointment on schedule -- BA + 30 Actual Step 9, 1.0 FTE	7/1/2021	Jeff Friesen	Replacing Chad Armstrong
SPARKS, Bridget	Elementary Teacher	Garfield Elementary School	Internal Transfer	7/1/2021	Matt Lewis	Replacing Orin Johnson
WEBB, Karin	Teacher	Lewistown Jr. High School	Approve appointment on schedule -- MA Step 4 (actual Step 0), 1.0 FTE	7/1/2021	Jeff Friesen	Replacing Casey Sanders
WEBB, Thomas	Teacher	Fergus High School	Approve appointment on schedule -- BA Step 4 (actual Step 0), 1.0 FTE	7/1/2021	Tim Majerus	New Position
RECOMMENDATIONS FOR FALL ATHLETICS 2021-2022	COACHING ASSIGNMENTS	Fergus High School	Approve appointment on schedule as recommended	7/1/2021 - 6/30/2022	Paul Bartos	See attached list

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

14

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action – Consent**
☐ **Action – Indiv.**

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** LuAnn Schrauth

SUMMARY:

Approve claims paid through May 7, 2021, as approved by the Finance Committee.

Members of the Finance Committee for April-June 2021 include: Board Chair Phil Koterba,
Doreen Heintz, Kris Birdwell and Jeff Southworth

SUGGESTED ACTION: Approve Claims as Presented

☐ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

15

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE - SECOND READING –NEW BOARD POLICY 1010FE – STUDENT ENROLLMENT, EXCEPTIONAL CIRCUMSTANCES MERITING WAIVER OF AGE REQUIREMENTS FOR PUPILS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the second reading of the New Board Policy 1010FE regarding student enrollment, exceptional circumstances meriting waiver of age requirements for pupils. This policy would allow 3-4 year old with exceptional circumstances to be enrolled in a Kindergarten program with full ANB reimbursement.

SUGGESTED ACTION: Approve Second Reading of New Board Policy 1010FE – Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils.

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

Lewistown School District #1

FLEXIBILITY AND EFFICIENCY

1010FE
Page 1 of 3

Early Enrollment Exceptional Circumstances

It is the policy of the District to provide enhanced educational opportunities to students under the age of 5 when either individual exceptional circumstances exist and/or when Community-Based exceptional circumstances are present.

Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils

The administration shall ensure admission, enrollment and assignment of all qualifying children referenced in this policy. The administration shall place children enrolled pursuant to this policy in either a half-time or full-time kindergarten program as an integral part of the elementary school program. The administration shall also ensure provision of a free appropriate public education in the least restrictive environment possible, pursuant to terms of each student's individualized education program, for all children enrolled under this policy who are qualified for services under the Individuals with Disabilities Education Act.

The administration shall include children enrolled pursuant to this policy in the district's calculation of average number belonging (ANB) as reported to OPI.

Option A, Student-Specific Exceptional Circumstances: To be used when the board of trustees wants to define exceptional circumstances specific to the individual characteristics of each student or sub-group of students.

The Board of Trustees declares the following to be qualifying "exceptional circumstances" within the meaning of that term as used in 20-5-101(3), that merit waiving the age provisions of 20-5-101(1), MCA for qualifying children under 6 years of age:

1. A child at least 3 years of age with a disability qualifying the child for services under the federal Individuals with Disabilities Education Act.
2. A child who is 4 years of age or older on or before September 10 of the school year in which enrollment is to occur who:
 - a. Meets the income eligibility guidelines for free or reduced price meals under the National School Lunch Program;
 - b. Is Limited English Proficient within the meaning of Title III of the federal Elementary and Secondary Education Act;
 - c. Is Gifted and Talented within the meaning of that term as used in 20-7-901, MCA;
 - d. Is an enrolled member of a federally recognized American Indian Tribe;
 - e. Is homeless as defined in 42 U.S. Code § 11302, or, as determined by the administration, exhibits other characteristics or lives in circumstances that are uncommon, unusual, atypical, rare or otherwise distinguished from ordinary or typical which place the child at risk of failing to achieve at adequate levels.

Option B, Exceptional Circumstances Present in the Community: To be used only for in-district students or homeless students under the McKinney Homeless Assistance Act when the board of trustees wants to define exceptional circumstances applicable to the community's characteristics, as opposed to the individual characteristics of a particular student or sub-group of students.

The Board of Trustees declares the following to be qualifying “exceptional circumstances” within the meaning of that term as used in 20-5-101(3), that merit waiving the age provisions of 20-5-101(1), MCA for children under 6 years of age who are either 4 years of age or older on or before September 10 of the school year in which enrollment is to occur or who are at least 3 years of age with a disability qualifying the child for services under Section 504 of the Federal Rehabilitation Act of 1973 or the federal Individuals with Disabilities Education Act.

1. Homeless rates of the district’s pupils in comparison to statewide averages;
2. Percentage of the district’s pupils qualifying for services under The Federal Individuals with Disabilities Education Act in comparison to statewide averages;
3. Percentage of the district’s pupils eligible for free or reduced lunch in comparison to statewide averages;
4. Average performance on standardized tests at the 3rd grade level in comparison to statewide averages;
5. Percentage of the district’s pupils who are enrolled members of a federally recognized American Indian Tribe in comparison to statewide averages.
6. Anticipated learning loss resulting from a public health emergency or other community disaster.

The trustees shall annually review this policy based on changing circumstances pertaining to the criteria used for determination of the program. The administration is authorized to develop procedures to implement this policy.

Legal Reference:	§ 20-5-101, MCA	Admittance of child to school
	§ 20-6-501, MCA	Definition of various schools
	§ 20-7-117, MCA	Kindergarten and preschool programs
	§ 20-9-309, MCA	Basic system of free quality public elementary and secondary schools defined
	Individual with Disabilities Act Federal Rehabilitation Act of 1973	
	National School Lunch Act (Public Law 396, 79 th congress, chapter 281)	
	Title III, ESEA (English language Acquisition, language Enhancement, and Academic Achievement Act)	
	McKinney-Vento Homeless Assistance Act of 1987 (Pub. L. 100-77, July 22, 1987, 101 Stat. 482, U.S.C. § 11301 et seq.	

Policy History:

Adopted on:

Reviewed on:

Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

16

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: CANVASS OF ELECTION RESULTS—TRUSTEE ELECTION

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

In accordance with 20-20-415, MCA, the Board of Trustees will canvass the results of the May 4, 2021, School District Number One Election.

Definitions to note

Overvoted ballot: A voter voted for more than the designated/allotted number of candidates. Ballots clearly state to vote for 2, so if a voter voted for 3 candidates the ballot becomes invalid.

Undervoted ballot: If a voter only voted for 1 of the 2, the vote still counts for the one that they voted for, but subcategorizes the ballot as an undervoted ballot. These ballots are viewed/ reviewed by the judges running the machine to make sure that clearly it is an under/over voted ballot.

SUGGESTED ACTION: Approve Election Results

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

Detail Results

1 of 1

Machine ID: A Machine #: 4519033255

Fergus County, Montana
Special Election
05/04/2021

05/04/2021 20:01:52

First Ballot Date Time: 05/04/2021 14:57:47

Total Sheets Processed: 2091

Last Ballot Date Time: 05/04/2021 19:57:43

Total Ballots Cast: 2091

Blank Sheets Cast: 4

Contest

Votes

SCHOOL TRUSTEE

(Vote For 2)

CJ BAILEY 909

PAUL W BATEMAN 157

WHITNEY (MILLER) BRADY 638

SHAWN COX 158

FORREST E.C. DECKER 83

ZANE FULBRIGHT 879

CHRISTINE GEARY 211

AARON M GOLIK 486

CHRISTINE SOLHEIM 184

Write-in 14

Write-in 0

Over Votes 270

Under Votes 193

Total 4182

CANVASS OF VOTES CAST AT THE SCHOOL DISTRICT # 1 ELECTION HELD IN LEWISTOWN, FERGUS COUNTY ON THE 4TH DAY MAY, 2021.

STATE OF MONTANA)
County of Fergus)

We hereby certify that this constitutes a full, true and complete canvass of the number of votes cast, and declaration of results in each district of said SD # 1 for the offices enumerated and we hereby declare elected the individuals listed receiving the highest number of votes.

Attest my hand and seal of said County, hereto affixed this 1 0th day of May, 2021.

Board of Canvassers:

Signature

Signature

Signature

Signature of Election Administrator

[Seal]



Certificate of Election

TO BE ISSUED TO SUCCESSFUL CANDIDATE BY ELECTION ADMINISTRATOR AFTER OFFICIAL CANVASS OF VOTES

COUNTY OF FERGUS

STATE OF MONTANA

GREETINGS:

I, Janel J. Tucek, Election Administrator of Fergus County, do hereby certify that at a School Trustee Election held in said county, on the 4 day of May 2021,

C. J. BAILEY

was duly elected to the office of School District #1 Trustee in and for said County, having received the highest number of votes for said office as appears from the official canvass of the returns of said County and having complied with state campaign and practice laws pursuant to 13-37-127, Montana Code Annotated,.



IN WITNESS WHEREOF, I have hereunto
set my hand and official seal this 10 day
of May 2021.

Janel J. Tucek
Fergus County Election Administrator



Certificate of Election

TO BE ISSUED TO SUCCESSFUL CANDIDATE BY ELECTION ADMINISTRATOR AFTER OFFICIAL CANVASS OF VOTES

COUNTY OF FERGUS

STATE OF MONTANA

GREETINGS:

I, Janel J. Tucek, Election Administrator of Fergus County, do hereby certify that at a School Trustee Election held in said county, on the 4 day of May 2021,

Zane Fulbright

was duly elected to the office of School District #1 Trustee in and for said County, having received the highest number of votes for said office as appears from the official canvass of the returns of said County and having complied with state campaign and practice laws pursuant to 13-37-127, Montana Code Annotated,.



IN WITNESS WHEREOF, I have hereunto
set my hand and official seal this 10 day
of May 2021.

Janel J. Tucek
Fergus County Election Administrator

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

17

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE CONTRACTING WITH THE FERGUS COUNTY CLERK AND RECORDER'S OFFICE TO ACT AS ELECTION ADMINISTRATOR FOR SCHOOL ELECTIONS IN 2021-2022

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve Lewistown Public Schools contracting with the Fergus County Clerk and Recorder's Office to act as Election Administrator for the school elections and conduct all aspects of the election process for the 2021-2022 Fiscal Year in accordance with 20-20-417 MCA.

If the Board chooses to run a polling place election Rebekah Rhoades will be the Election Administrator and the election will be held by the District.

SUGGESTED ACTION: Approve Contracting with the Fergus County Clerk and Recorder's Office to act as Election Administrator for School Elections in 2021-2022

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Fulbright						

TRUSTEE RESOLUTION REQUESTING COUNTY CONDUCT ELECTION(S)

BE IT RESOLVED, the Board of Trustees for School District No. 1, Fergus County, State of Montana, requests that Fergus County, State of Montana, conduct the following school elections for School District No. 1, Fergus County for fiscal year 2021:

☐ All Elections

☒ Specific Elections

1. Regular Election, if by mail ballot
2. Special or Bond Election, if by mail ballot

In accordance with 20-20-417, MCA, the county will perform the duties imposed on the trustees and the clerk of the district for school elections in 20-20-203, 20-20-313, and 20-20-401, and deliver to the trustees, for the purpose of canvassing the vote, the certified tally sheets and other items as provided in 13-15-301.

Other election duties not specified will be conducted by mutual agreement between the district clerk and the county election administrator.

Print Name of Board Chair

Signature of Board Chair

Print Name of Clerk

Signature of Clerk

DATED this _____ day of _____, 20____.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

18

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR THE CLASSIFIED STAFF FOR THE 2021-2022 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Classified Staff for the 2021-2022 School Year as listed on the attachment.

SUGGESTED ACTION: Approve Issuing Contracts for the Classified Staff

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Fulbright						

CLASSIFIED CONTRACTS 2021-2022 SCHOOL YEAR

Last Name	First Name	Description	Hours Per Day	Position Days
ALEXANDER	POLLY	PAYROLL SPECIALIST	8.0000	260
BIGLEN	SHELLY	FIRST BAKER	7.0000	186
BIRDWELL	MISTI	SP ED AIDE	7.5000	186
BLACKADAR	LESLEY	FOOD SERVER	3.5000	186
BLACKADAR	LESLEY	FOOD SERVER - COVID BREAKFAST	1.0000	186
BLAZICEVICH	JENIFER	SP ED AIDE	7.5000	186
BLAZICEVICH	MISHAELA	KITCHEN AIDE	8.0000	186
BOWEN	CONNIE	SP ED AIDE	7.5000	186
BOWEN	KC	SP ED AIDE	7.5000	186
BRADSHAW	CYNTHIA	FOOD SERVER/CASHIER	3.0000	186
BRISTOL	JENNIFER	SCHOOL SECRETARY	8.0000	215
BROWN	CLAUDIA	SP ED AIDE	7.5000	186
BURNHAM	SEAN	SP ED AIDE	7.5000	186
CHARBONNEAU	LISA	SP ED AIDE	7.5000	186
CLARK	BRADLEY	CUSTODIAN	8.0000	260
CONRAD	GRETCHEN	SP ED AIDE	7.5000	186
D'HOOGHE	JOAN	SP ED BUS AIDE	7.5000	186
DAVIS	BETH	FOOD SERVER/CASHIER	3.7500	186
DAVIS	BETH	KITCHEN AIDE	2.5000	186
DAY	JOSHUA	TECH SUPPORT SPECIALIST	8.0000	260
DERHEIM-SMITHSON	HELEN	FOOD SERVER	2.5000	186
DERHEIM-SMITHSON	HELEN	FOOD SERVER - COVID BREAKFAST	2.0000	186
FISCUS	BRADY	MECHANIC	8.0000	260
FIGUEROA	RAYMOND	CUSTODIAN	8.0000	260
FISCUS	ZABREA	TECH SUPPORT SPECIALIST	8.0000	260
FISK	DALE	GROUNDKEEPER/MAINT	8.0000	260
FLESCHE	DENNIS	CUSTODIAN	8.0000	260
FOSTER	GAYLE	SP ED AIDE	7.5000	186
GOBBLE	CHRISTINE	BUSINESS OFFICE ASST - COVID	1.0000	260
GOBBLE	CHRISTINE	RECEIVING/AP CLERK	5.0000	260
GOSSACK	ANITA	FOOD SERVER	3.5000	186
HENSLEY	DANIEL	MAINTENANCE	8.0000	260
HENSON	MCKAYLA	SP ED AIDE	7.5000	186
HERSEL	ROBERTA	PRINCIPAL'S SECRETARY	8.0000	215
HOGG	TERRY	BUS DRIVER	4.0000	186
JAMES	TEELA	FOOD SERVER/CASHIER	4.0000	186
JAMES	TEELA	KITCHEN AIDE	3.0000	186
JOHNSON	JENNIFER	SP ED AIDE	7.5000	186
KARHI	ALYSANN	SP ED AIDE	7.5000	186
KARHI	NICOLE	SP ED AIDE	7.5000	186
KELLY	STEVEN	HEAD CUSTODIAN	8.0000	260
KINGSFORD	MANDI	FOOD SERVER/CASHIER	2.5000	186
KINGSFORD	MANDI	SECOND BAKER	4.0000	186
KONERT	DANIEL	MAINTENANCE	8.0000	260
KONERT	SHAWNA	SP ED AIDE	7.5000	186

Last Name	First Name	Description	Hours Per Day	Position Days
LEHNER	MICHAEL	BUS DRIVER	4.5000	186
LELEK	JONETTE	FOOD SERVER	3.5000	186
LELEK	JONETTE	FOOD SERVER - COVID BREAKFAST	1.0000	186
MAXWELL	SHANNON	SP ED AIDE	7.5000	186
MCGOWAN	TINA	BUS DRIVER	4.0000	186
MCKINNEY	NORINE	SP ED AIDE	7.5000	186
MCLENDON	DARCY	SP ED AIDE	7.5000	186
MCRAE	SANDY	TITLE 1 AIDE	7.5000	186
MIKAT	GREGORY	BUS DRIVER	4.0000	186
MILLER	JEANETTE	SP ED BUS AIDE	2.0000	186
MILLER	JEANETTE	SWEEPER	6.0000	186
NOEL	CINDY	BUS DRIVER	8.0000	260
O'DELL	FLEETA	BUS AIDE	1.0000	186
O'DELL	FLEETA	OFFICE/SUB CALL IN	3.7500	186
O'DELL	FLEETA	PLAYGROUND AIDE	2.5000	186
O'NEAL	JASON	SP ED AIDE	7.5000	186
OLSON	TARA	SP ED AIDE	7.5000	186
PAULSON	DONNA	SECOND COOK	7.0000	186
PEARSON	KAMERON	SP ED AIDE	7.5000	186
PERKINS	DAWN	SP ED AIDE	7.5000	186
PERRINE	MICHAEL	CUSTODIAN - COVID BUS DISINFECTING	1.0000	186
PERRINE	MICHAEL	BUS DRIVER	4.0000	186
PETERSON	SARA	SCHOOL SECRETARY	8.0000	215
PFAU	WENDY	ACTIVITIES SECRETARY	8.0000	215
PRINDLE	LYNNE	TITLE 1 AIDE	7.5000	186
RAMEY	THOMAS	FHS HEAD CUSTODIAN	8.0000	260
RAMMELT	TANNA	SECOND COOK	8.0000	186
RHYNER	MISTI	SP ED AIDE	7.5000	186
ROBERTSON	FAITH	FOOD SERVER	3.7500	186
ROBINSON	LISA	SCHOOL NURSE	7.0000	215
ROGERS	CHRISTINE	ADMINISTRATIVE SECRETARY	8.0000	260
ROGERS	JACK	CUSTODIAN	8.0000	260
RUMMANS	DAVID	SP ED AIDE	7.5000	186
RUTTEN	KRISTIN	IMC TECHNICIAN	8.0000	215
SAVINELLI	CHERYL	SP ED AIDE	7.5000	186
SCHOENFELDER	LANNA	SCHOOL SECRETARY	8.0000	215
SCHRAUTH	LUANN	PURCHASING/ACCOUNTS PAYABLE	8.0000	260
SCHUCHARD	SHAWN	CUSTODIAN	8.0000	260
SEBEK	SHERRI	FOOD SERVER	3.5000	186
SEE	FAITH	SCHOOL SECRETARY	8.0000	215
SHERRODD-BRANT	JULIE	FOOD SERVER	3.7500	186
SRAMEK	STACEY	BUS DRIVER	8.0000	186
THAYNE	MELINDA	SECOND COOK	7.0000	186
VANDERBEEK	CHIARA	SP ED AIDE	7.5000	186
WATSON	JADE	MECHANIC	8.0000	260
WHITE	ALBERT	BUS DRIVER	4.0000	186
WICHMAN	TAHAN	TECH SUPPORT SPECIALIST	8.0000	260
WIEGERT	KIM	RECORDS/TECH SUPPORT	7.0000	215
WILLEMS	LAURIE	SP ED AIDE	7.5000	186

Last Name	First Name	Description	Hours Per Day	Position Days
WILLIAMS	DEBRA	FIRST COOK	7.0000	186
WILLIAMS	SAMANTHA	FOOD SERVER	2.5000	186
WOJTOWICK	JOHN	ACCOMPANIST	3.0000	186
WOOD	FRED	DELIVERY VAN DRIVER	6.0000	186
WRIGHT	JAMES	CUSTODIAN	8.0000	260
ZIMBELMAN	DEVIN	CUSTODIAN	8.0000	260

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

19

ITEM TITLE: APPROVE INTER-LOCAL AGREEMENT BETWEEN LEWISTOWN PUBLIC SCHOOLS
AND CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the Inter-local Agreement as attached between Lewistown Public Schools and Central Montana Learning Resource Center Cooperative (CMLRCC) to define and describe the relationship of the parties with respect to the services provided.

SUGGESTED ACTION: Approve Inter-local Agreement between Lewistown Public Schools and CMLRCC

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

**CONTRACT
CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE
INTERLOCAL AGREEMENT**

Adopted by the Coop Board on July 1, 2021

INTRODUCTION, PURPOSE, AND RATIONALE

THIS Agreement to become effective the 1st day of July, 2021, is between and among the following list of school districts and any additional school districts incorporated into this Agreement at a future date, all hereinafter referred to as “Participating Districts”.

AYERS COLONY ELEMENTARY SCHOOL DISTRICT
DEERFIELD COLONY ELEMENTARY SCHOOL DISTRICT
DENTON SCHOOL DISTRICT
GEYSER SCHOOL DISTRICT
GRASS RANGE SCHOOL DISTRICT
HARLOWTON SCHOOL DISTRICT
HOBSON SCHOOL DISTRICT
JUDITH GAP SCHOOL DISTRICT
KING COLONY ELEMENTARY SCHOOL DISTRICT
LAVINA SCHOOL DISTRICT
LEWISTOWN SCHOOL DISTRICT
MELSTONE SCHOOL DISTRICT
MOORE SCHOOL DISTRICT
ROUNDUP SCHOOL DISTRICT
ROY SCHOOL DISTRICT
RYEGATE SCHOOL DISTRICT
SPRING CREEK COLONY ELEMENTARY SCHOOL DISTRICT
STANFORD SCHOOL DISTRICT
WINIFRED SCHOOL DISTRICT
WINNETT SCHOOL DISTRICT

WHEREAS, the Participating Districts desire to offer a full spectrum of Special Educational Services, as defined in Title 10, Chapter 16, ARM (Administrative Rules of Montana), State Special Education Rules and Regulations, and Sections, 20-7-401 through 20-7-443 MCA (Montana Code Annotated), to all students with disabilities residing in said districts in compliance with all applicable laws and regulations, state and federal; and,

WHEREAS, Sections 20-7-451 through 20-7-457, MCA (Montana Code Annotated), provide that school districts may contract with one another to establish an interlocal cooperative to perform all special education administrative services, activities and undertakings that the school district entering into this Agreement is authorized by law to perform; and,

WHEREAS, the Participating Districts desire, through the Cooperative, to employ and maintain personnel and facilities to provide those educational services to students with

disabilities who cannot be adequately served by existing programs operated by individual Participating Districts,

NOW, THEREFORE, the parties hereto, hereby establish a special education cooperative pursuant to the following mutual covenants and promises:

NAME OF THE ORGANIZATION

The name of this organization will be the “Central Montana Learning Resource Center Cooperative” hereafter referred to as the “Cooperative”. The Cooperative will be a full-service cooperative and as such may provide any and all services allowable under state and federal law. The Cooperative will be the “Prime Agency” with school districts in the Cooperative’s service area who elect to enter into this agreement referred to hereafter as “Participating Districts”.

SECTION I - COOPERATIVE MANAGEMENT BOARD

The Participating Districts shall create a Cooperative Management Board composed of school officials representing all Districts served under this Agreement.

1. The Management Board shall consist of nine representatives, one representative shall be appointed from the Lewistown School District, one representative shall be appointed from the Harlowton School District, and one representative shall be appointed from the Roundup School District; and, one representative shall be chosen at large from each of the six participating counties by the Superintendent of Schools of each County, said representatives shall be appointed to one-year terms. The person appointed shall be an administrator, or a certified/licensed teacher (general education or special education endorsed).

The Board of Trustees of each Participating District shall, through formal action in the form of a resolution, determine the Participating District’s representative to the Cooperative Management Board. Each participating Cooperative Management Board representative shall have one (1) vote in all matters pertaining to the operation of the Cooperative, with the exception that schools represented by the County Superintendent shall collectively have one (1) vote. The total number of voting members on the Board is nine.

In the event that any Participating District’s appointed Management Board representative is unable to fulfill one or more functions of that office due to a conflict of interest or incapacity, that Participating District’s Board of Trustees may appoint a person to serve on the Management Board during the time in which the conflict or incapacity exists.

The Management Board will meet a minimum of 11 times per year. Meeting will be held at CMLRCC’s home-base office. Additional meetings may be called by the Board Chair, Director, or by any two (2) Participating District’s Representatives.

COOPERATIVE MANAGEMENT BOARD POWERS

The Cooperative Management Board shall have the following powers, consistent with State Statute:

- To recruit, hire, assign, evaluate, and terminate personnel, including, but not limited to directors, assistant directors, school psychologists, speech pathologists, occupational therapists, physical therapists, secretary, clerk, and all others the Management Board determines are necessary to accomplish the responsibilities of the Cooperative.
- To sue and be sued, complain and defend, in its Cooperative name.
- To purchase, take, receive, lease, take by gift, devise or bequest, or otherwise acquire, hold, own, improve, use and otherwise deal in and with real or personal property, or any interest therein, whatever situated.
- To sell, convey, mortgage, pledge, lease, exchange, transfer and otherwise dispose of all or any part of its property and assets.
- To incur liabilities, borrow money at such rates of interest as the Cooperative Board determines reasonable.
- To issue contract(s) for professional services.
- To conduct its affairs, carry on its operations, and have offices in this state.
- To make and alter, by resolution of the Management Board of the Cooperative, by-laws governing the calling and conducting of meetings, and the internal operating procedures of the Management Board.
- To set policy to be implemented by the Director(s).
- To set and approve the fiscal budget of the Cooperative.
- To approve expenditure of Cooperative funds
- To give authority to Director to expend funds up to a \$5,000 limit without board action
- To develop a staff handbook or employment rules, regulations, and conditions.
- The authority to establish by-laws.
- To resolve internal disputes by:
 - A. Consensus
 - B. Majority rule
 - C. Recognizing the potential that voting may result in a tie, the Participating Districts hereby agree that a tie vote means the motion fails at which time discussion will continue until the issue is resolved by either consensus or a subsequent motion which passes by a majority, or the issue under consideration is dropped from consideration.

SECTION II - SERVICES

The Cooperative shall supply related services which are not otherwise available to children with disabilities in the Participating Districts, and that are necessary for the provision of a Free and Appropriate Public Education (FAPE) under IDEA and State Special Education Regulations. Generally, the Cooperative employs individuals who serve children in more than one of the Participating Districts.

The Cooperative shall provide instructional services as contracted and related services defined as speech/language pathology, audiology, occupational therapy, physical therapy, orientation and mobility. The Cooperative shall provide screenings and assessments designed to achieve early identification of disabilities. In addition to activities related to early identification and assessment of disabilities, psychologists may provide supplemental counseling services at the discretion of the psychologist and dependent on time constraints imposed by the psychologist's workload related to IDEA requirements to all School Districts who are party to this Agreement.

Individual districts are responsible for hiring resource teachers, school counselors, deaf and hard of hearing specialists, sign interpreters, behavior specialists, vision impairment specialists, assessment specialists, and academic specialists, sufficient to serve their special education student population. For those districts who need Itinerant Resource services the Coop will hire and provide the service but the service will be paid for entirely by the school district. The Management Board may, as part of the budget adoption process, determine that the Cooperative will hire any specialist that would normally be hired by an individual district. If the Cooperative hires a specialist under this provision, such action must be reviewed annually by the Management Board as part of the budget adoption process. An agreement that the Cooperative fund such a position for 1 year does not establish a precedent or an obligation to continue the position in subsequent years.

Cooperative personnel shall be responsible for conducting annual Child Find efforts in each Participating District and for submitting the annual Child Count report to OPI. Cooperative personnel shall assist districts regarding practices for prereferral, referral, evaluation, and identification procedures; Evaluation Report Team procedures; and development of Individualized Education Programs including Positive Behavior Support Plans and Aversive Treatment Plans. The Cooperative shall assist districts in providing instructional and support services required by the Individualized Education Program when services are not available within the district and to the degree defined by the terms of this agreement. The above-mentioned services shall be provided to all children eligible for special education services as defined in federal and state statute who are legal residents of any of the participating districts.

**I. COOPERATIVE'S POWERS, DUTIES
AND
RESPONSIBILITIES**

1. The Cooperative shall provide all the support or related services specified in I.1 required by the IEP developed under I.4.
2. The Cooperative shall advise School Districts on decisions pertaining to least restrictive alternative settings.
3. The Cooperative shall advise school districts regarding due process for all children with disabilities, including the appointment of surrogate parents, if necessary.
4. The Cooperative shall provide Special Education related services (as referenced in Section II) to all persons with disabilities between the ages of three years and nineteen years inclusive, as defined by school district attendance policy, who reside within the School Districts that are parties to this Agreement.
5. The Cooperative in collaboration with member districts shall at least annually perform the Child Find activities required of participating School Districts by State and Federal statute.

SECTION III - STAFF

The Management Board is responsible for hiring the Cooperative Director. The Director, in consultation with the Management Board, will be responsible for the hiring of staff and contracting for professional services to perform the services described in this agreement. The Cooperative hires all staff to perform services under this Agreement on the basis of merit and qualifications. In addition, there may be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or nation origin by any persons providing services or otherwise performing the terms and conditions of this Agreement.

Cooperative staff hired shall be provided employment benefits in accordance with the policies of the Cooperative.

TEACHER TENURE

Any teacher employed by the Cooperative shall accrue tenure consistent with 20-7-456 (MCA). Tenure will be acquired with the Cooperative and shall not extend to any Participating District. The Director shall be responsible for recommending the termination of a tenured teacher employee under 20-4-204 or 20-4-207 (MCA). The Board shall receive any recommendation for termination, hold a hearing, and resolve to terminate the teacher or reject the recommendation. A tenured teacher may appeal a decision to terminate the teacher's employment pursuant to Montana law.

SECTION IV - PRIME AGENCY

Beginning July 1, 2006, the “Central Montana Learning Resource Center Cooperative” began to act as the “Prime Agency” as that term is defined in Section 20-9-701, MCA, under the terms of this agreement, and is vested with the financial administration of this Agreement, and shall be responsible for approval and payment of all expenditures involved in implementation and administration of this agreement.

The Participating Districts, and each of them, promise and agree to act as “cooperating agencies” as that term is defined in Section 20-9-701, MCA, and agree to transfer funds to the Cooperative as hereinafter provided.

The Cooperative shall establish a budgeted retirement fund, a non-budgeted interlocal cooperative fund, and a miscellaneous programs fund for the purpose of the financial administration of the Interlocal Cooperative Agreement.

All revenues received, including federal, state, or other types of grant payments in direct support of the agreement set forth in **“EXHIBIT A”** shall be deposited in appropriate funds such as fund 382 or 315 (coop misc. fund). All financial support of the Agreement contributed by a participating district may be transferred to the interlocal agreement fund from any fund maintained by such district by resolution of the trustees by district warrant. The Superintendent of Public Instruction may transfer directly to the Cooperative the State and Federal portion of any participating District’s budgeted costs for contracted Special Education services. Any such transfer to the interlocal agreement fund shall be used to finance those expenditures under the Agreement which are comparable to those that are permitted by law to be made out of the fund from which the transfer was made and are within the final budget for the fund from which the transfer was made. No transfer shall be made from the miscellaneous federal programs fund without the express approval of the Superintendent of Public Instruction.

It is agreed that each Participating District will, and hereby does, contract to provide revenue for the Cooperative as set forth in **“EXHIBIT A”** by the date specified in the stated Exhibit. It is agreed that any state monies paid to the Cooperative under this agreement and not obligated or utilized will be deposited in the Cooperative fund balance. Expenditures from the fund balance of more than \$5,000 for a single expenditure or a single contract for service for special education and related services must have prior approval of the Cooperative Management Board. Federal Part B and Preschool monies shall be expended in accord with timelines established in their respective grant applications. Each Participating District will provide, at a minimum, the matching dollars that are necessary for the related services block grant. Should the Management Board determine that matching funds are not needed to support the annual Cooperative budget the Board may waive collection of the required match on an annual basis. If the required match is waived each district shall provide written assurance to the Cooperative that the required match was spent to support special education services in the district.

It is agreed that the Participating Districts, through the Cooperative, extend the authority of this contract to include the authority to apply for the Individuals with Disabilities Education Act, Part B Funds, or other applicable federal funds, as part of the Cooperative. Any project submitted on behalf of all districts in the Cooperative must receive approval, prior to submission, from the Cooperative Management Board. The federal project funds will be expended from the miscellaneous federal program fund (315) with specific consent of the Superintendent of Public Instruction, as per 20-9-704, Montana Code Annotated.

EXHIBIT B provides additional clarification of the relationship between Lewistown School District and the Cooperative.

Annual Audit

A financial audit by an independent Auditor selected by the Management Board shall be ordered annually or bi-annually at the discretion of the Board to assure proper expenditure procedures.

SECTION V - ANNUAL BUDGET

The Director will submit a proposed budget for consideration by the Management Board at the June board meeting. The budget for the Cooperative is to be approved by August 30th for the ensuing school year. The Director is charged with the responsibility to expend funds on behalf of the Cooperative consistent with the adopted budget. The Director may transfer money between line items. Warrants are to be signed by the Clerk and by the Cooperative Board Chair. The Director is hereby authorized by the Board to act as its agent and enter into contracts, single major equipment purchases, and reimbursement to districts for up to \$5,000 per single contract, piece of equipment, or district reimbursement. No such contract shall be for a term in excess of one (1) year.

SECTION VI - ELECTION OF OFFICERS

At the August board meeting the Management Board will elect one of its members to serve a 1 year term as Board Chair and one of its members to serve a 1 year term as Vice Chair. Officers may be re-elected from one year to the next.

SECTION VII - CONTRACT TERMS

TERM OF AGREEMENT

It is agreed that the term of agreement shall be from July 1, 2021 through and including June 30, 2024 and each like term thereafter until such time as the participants herein, by mutual consent, choose to discontinue the agreement or amend said agreement. Participating Districts of this Cooperative must participate for a term of three years encompassing state fiscal years. Districts that elect to participate shall agree to participate for a period consistent with the term of the existing Interlocal Agreement.

TERMINATION OF MEMBERSHIP IN COOPERATIVE

Notification to withdraw from the Cooperative shall be provided to the Management Board no later than October 1st of the third year of the District's participation of the current fiscal school year, the member district's commitment will automatically extend for three (3) fiscal years. Notice of termination shall be in writing and shall be delivered to the Cooperative Director or the Chair of the Management Board personally or by registered or certified mail. Districts electing to withdraw from the Cooperative at any time other than the termination of a three-year cycle may be held accountable for payment of services, which would have been rendered under the terms of the agreement in full satisfaction of any damages caused to the Cooperative by said termination.

Any property in the possession of the Cooperative and owned by the terminated district shall be returned to the terminated district as soon as possible. Likewise, any property in the possession of the terminated district and owned by the Cooperative shall be returned to the Cooperative as soon as possible. Any monies paid to the Cooperative by the district shall be retained by the Cooperative as payment for services already rendered and in full satisfaction of any damages caused to the Cooperative by said termination. The District terminating membership is not entitled to any of the Cooperative's IDEA Part B and PK "carryover", Medicaid Reserves, or Fund 382 Reserves.

Districts may submit a request to the Management Board to withdraw from the Cooperative at any time other than the termination of a three-year cycle. The Management Board shall hear the request at its next scheduled meeting. In the event that the Management Board approves the withdrawal request, the Management Board retains the sole discretion to require such withdrawing district to make payment for services which would have been rendered under the terms of the agreement in full satisfaction of any damages caused to the Cooperative by said termination. In such event, the Management Board shall give notice of this determination and the withdrawing district's responsibility for payment of services as provided herein. Consistent with the provisions of this agreement, any property in possession of the Cooperative and owned by the withdrawing district shall be returned to the withdrawing district. Property in possession of the withdrawing district and owned by the Cooperative shall be returned to the Cooperative. Monies paid to the Cooperative by the withdrawing district prior to the Management Board's approval of a withdrawal request shall be retained by the Cooperative as payment for services already rendered and shall also be considered as damages caused by such withdrawal in addition to any other financial responsibility determined. A district who withdraws from the Cooperative with the approval of the Management Board outside of the three-year cycle are not entitled to any of the Cooperative's IDEA Part B and PK "carryover", Medicaid Reserves, or Fund 382 Reserves

ADDITION OF A DISTRICT TO A COOPERATIVE

Any school district located in the geographic boundary of the Cooperative may elect to participate in the Cooperative for special education purposes and shall agree in the Cooperative contract to participate for a period of at least three years, encompassing state fiscal years, consistent with the term of the existing Interlocal Agreement. Districts joining the Cooperative after a current three year term of agreement has been approved by the

Office of Public Instruction shall commit to a three year term of membership, renewable annually, until the Cooperative applies for a subsequent three state fiscal year agreement, at which time all participating districts shall be on the same three year membership renewal cycle. Notification of opportunity to join the Cooperative shall be provided annually to nonparticipating districts, regardless of enrollment, who are within the geographic boundary of the Cooperative by October 1st of the current fiscal year. Nonparticipating districts shall confirm in writing to the Cooperative Management Board by December 1 of the current fiscal year the district's intention to participate in the Cooperative Interlocal Agreement for the next fiscal year. Application to become a member of the Cooperative shall be made by a letter signed by the Chairperson of the Board of Trustees of the District proposing membership.

IX. TERMINATION OF INSTRUCTIONAL SERVICES

It is further agreed that those member districts receiving instructional services (i.e.. direct teacher support from CMLRCC) will notify CMLRCC by March 1 of the current fiscal year of their intent to continue services and to provide the necessary financial assistance to maintain the instructional staff. If notification is not received by March 1, the member district's commitment to the instructional services will be automatically renewed for the following fiscal year.

If any member district, who is not currently receiving instructional services, wishes in subsequent years to receive instructional services, that member district must notify CMLRCC of the potential need by February 1 and confirm or rescind the request by March 1 of the previous year and have Management Board approval prior to those services being provided. The member district is then obligated for costs for provision of the instructional services consistent with the calculation determined in IV.6 of the Financial Administration of CMLRCC.

TERMINATION OF COOPERATIVE

The Cooperative may be terminated by majority vote of the Management Board. Such vote shall be at a meeting held by October 1st of the year in which the Cooperative Agreement would be terminated. Any member of the Board may propose termination. Notice of intention to propose termination shall be sent to each member by the member proposing termination at least twenty (20) days prior to the meeting at which the Board would consider the proposed termination.

If the Management Board should terminate the Cooperative, the termination shall be effective at the end of the fiscal year in which termination occurs. During the period from the termination of the Cooperative until the end of the fiscal year the Cooperative shall wind-up its affairs. All property in the possession of the Cooperative and owned by any member district shall be returned as soon as reasonably possible to the owner-district. Any property owned by the Cooperative shall be liquidated. All monies in the possession of the Cooperative, including any monies generated from the Cooperative-owned property liquidation, shall be distributed to the member districts on a prorated basis based on the most current October 1st Office of Public Instruction enrollment report.

SECTION VIII - REVIEW BY THE MONTANA OFFICE OF PUBLIC INSTRUCTION

In accordance with Section 20-7-454, MCA, the Superintendent of Public Instruction has final approval authority and this agreement will not be effective until final approval is received and the agreement is filed with the County Clerk and Recorder of the counties involved and with the Secretary of State.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and affixed their seals the day and year above written.

EXHIBIT “A”

COOPERATIVE REVENUE

The Cooperative shall receive the following revenues on behalf of all Participating Districts:

- Federal IDEA Part B
- Federal IDEA Part B Preschool
- State Special Education Related Services Block Grant
- District Related Services Block Grant Match
- District Instructional Block Grant Match
- State Special Education Cooperative Allowable Cost Travel Entitlement and Administrative/Operations and Maintenance Entitlement
- Medicaid Direct Billing reimbursements for occupational, physical, speech therapy and school psychologist service

The recent history of the CMLRCC indicates that expenses to operate the Cooperative may exceed the revenue received from the above referenced sources. Should the revenue from the above referenced sources not be sufficient to operate the Cooperative the Board will implement the following assessment formula:

1. Each Participating District may be assessed the amount needed to balance the budget. Such assessment will be based on the Participating District’s official October ANB count for the previous year compared to the official ANB count of the Cooperative as a whole. (See following example, which presumes a total

assessment of \$100,000.) Such an assessment would be due and payable to the Cooperative on December 1st.

School	Prior Year ANB	Percentage of ANB Total	Assessment Share
Lewistown	1185	0.48	\$48,229.55
Deerfield Elementary	15	0.01	\$610.50
Grass Range	76	0.03	\$3,093.20
King Colony Elementary	9	0.00	\$366.30
Moore	68	0.03	\$2,767.60
Roy	36	0.01	\$1,465.20
Denton	46	0.04	\$3,881.86
Spring Creek Colony	5	0.00	\$203.50
Winifred	16	0.01	\$651.20
Ryegate	49	0.02	\$1,994.30
Lavina	65	0.03	\$2,645.50
Stanford	129	0.05	\$5,250.31
Hobson	117	0.05	\$4,761.90
Geyser	37	0.02	\$1,505.90
Roundup	166	0.07	\$6,756.21
Melstone	69	0.03	\$2,808.30
Winnett	68	0.03	\$2,767.60
Harlowton	275	0.11	\$11,192.51
Judith Gap	21	0.01	\$854.70
Ayers Elementary	5	0.00	\$203.50
Total:	2457	1.02	\$102,009.65

BUDGET BALANCES End of year fund balances (June 30th), will reflect the following: The Cooperative will maintain a minimum of 35% of the annual revenue in the following accounts: Federal/IDEA B and Preschool (315), State and Local (382). The Coop will maintain a minimum of 15% of the adopted budget in the Retirement Fund (314), as a reserve.

Medicaid rules state that districts/coops are subject to audit for up to 7 prior years. Recognizing that a district/coop may have to refund money following an audit, the Coop therefore will retain a minimum reserve equal to a full year's revenue, to avoid having to pay for the refund with a district's general funds.

The balances referenced above are minimum dollar amounts the Coop should try to maintain. When developing the annual operating budget for the Coop, the Director shall present a budget that is "revenue neutral". Recognizing that the current carryover and reserve(s) will exceed the minimum balances referenced above, the Director may recommend using carryover and reserve funds as long as the fund balances do not fall below the minimums referenced above. At the point the Coop needs additional revenue to maintain the minimum carryover and reserve(s), member districts will pay an "assessment" on a prorated basis (prior year's October ANB count) in order to achieve a revenue neutral budget.

In any year in which the Coop does not expend the entire revenue from the Federal IDEA Part B and Preschool (315) allocations, and/or the full revenue from State and Local sources (382) the Board will choose one of the following options for managing the year's excess revenue:

- Leave the excess revenue in the fund to increase the amount of carryover (IDEA) or reserves (382) for future use.
- Refund to each member district a proportionate share of the excess revenue in the form of a reduction in the member district's contribution/assessment for the following year's Coop budget. The proportionate share will be a percentage based on each District's prior year's October ANB count

REVERSION

If, at fiscal year-end, an individual District's special education allowable cost expenditures do not equal or exceed the amount of special education instructional and related services block grant funds plus required local match, the District hereby agrees to contribute their unspent balance to the Cooperative to prevent "reversion". This revenue will be deposited in the Cooperative reserve.

MEDICAID

Direct Billing Reimbursement - Revenue generated from direct billing of occupational, physical, and speech therapy, orientation and mobility services, and school psychologist services will remain with the Cooperative.

Medicaid Administrative Claiming (MAC) – All revenue generated under MAC will be paid directly to the individual district by the State. The Coop will retain the MAC revenue it generates.

Transportation – All revenue generated under the Medicaid Transportation program shall be reimbursed to the individual district that generated the reimbursement. However, a District may elect to have the Cooperative retain their Medicaid Transportation reimbursement.

PRESCHOOL PROGRAM

Federal Part B Preschool revenue for each Participating District shall be received by the Cooperative. The revenue will be used to fund a portion of each districts preschool program. Preschool revenue will be prorated between each district based on the October child count. Each district will serve preschool students within their district. The district is responsible for the full cost of serving the student beyond services for speech, occupational, and physical therapy.

EXTENDED SCHOOL YEAR SERVICES (ESY)

The Cooperative shall pay the costs of occupational, physical, and speech therapy for all districts' ESY programs. The individual district is responsible for the costs of resource teachers, paraeducators, and all other personnel costs beyond OT, PT, and Speech/Language services. Upon request by the Participating District's representative, the Director shall assist the district to design and implement the district's ESY program.

RISK POOL DESCRIBED

During the term of this agreement there will be a limited amount of money in the Risk Pool. A district can apply for financial assistance in only certain scenarios for one year only. The money must be available in a reserve account.

- Purchase of assistive technology equipment for a student who moved into the district after the district's final budget has been adopted in August.
- Teacher and Specialist training for working with children with Autism or other high impact disabilities.

Application to use these funds must be made through the Director. Recognizing that each District may use their "tuition fund" to cover the cost of a high needs student, the Cooperative will not use IDEA Carryover or Reserves to pay for additional district personnel. Expenditures from the Cooperative's Reserves or IDEA Carryover of more than \$5,000 for a single expenditure or a single contract for service must have prior approval of the Cooperative Management Board. The Director may approve expenditures of \$5,000 or less.



EXHIBIT “B”

In exchange for use of office space in the Lewistown School District, the Cooperative agrees to pay a portion of the heating and lighting utilities and custodian wages for the operation of the Lincoln Building. The value of the exchange of services referenced here is subject to review as part of the annual budget adoption process.

Lewistown Public Schools reserves the right to provide an alternative location should they determine that they need to use the Lincoln Building for other purposes. Should Lewistown ask the Cooperative to vacate the Lincoln Building the Cooperative reserves the right to secure appropriate office space at a location other than property owned by the Lewistown School District.

The Undersigned authorized representative of the participating District indicates by his/her signature agreement to the terms of the Central Montana Learning Resource Center Cooperative (CMLRCC) July 1, 2021 Interlocal Agreement.

Board Chairperson

Date

School District

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

20

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

SUGGESTED ACTION: Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Fulbright						

NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

***** SURPLUS PROPERTY LIST CAN BE FOUND ON THE LEWISTOWN PUBLIC SCHOOLS WEBSITE
www.lewistown.k12.mt.us
OR CAN BE PICKED UP AT THE LINCOLN BUILDING at 215 7TH AVENUE SOUTH *****

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 10th day of May 2021.

ATTEST:

**CHAIR
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

**REBEKAH RHOADES
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

To be published in the News Argus on May 12, 2021

P.O. #

BIDDING INFORMATION

Any person's interested in purchasing any of the surplus items listed may submit a sealed bid for said purchase. No bids will be accepted for Technology items. Bids should be submitted to: Lewistown Public Schools, Attn: Rebekah Rhoades, 215 7th Ave South, Lewistown, MT 59457. Bidding will close on Wednesday, May 26th, at 12:00 p.m. Bidders will be notified of the results. For general questions or to set up an appointment to view items, please contact Rebekah Rhoades at 535-8777 x 1116.

SURPLUS LIST

Spring 2021

Garfield:

43 - Harcourt Science Textbook – ISBN: 0-15-322918-7

Junior High School:

5 - 6' tables – very bad condition

Fergus High School:

1 - Dutch Oven, gray base w/lid

1 - Dutch Oven, black, no lid

5 - 2 qt. Saucepan w/lid:

- 1- green
- 1-red
- 1-orange
- 1-gray w/orange handle
- 1-navy

5 – 1 qt. Saucepan w/lid:

- 1-green
- 1-red
- 1-orange
- 1-gray w/orange handle
- 1-navy

1 – Blue plastic measuring spoon set

1 – Yamaha Clavinova CPV-301 – Fair Condition

2 – Yamaha S0112T Speakers – one has broken input jack

Technology*

Aluminum Network Rack

50 – Samsung Chromebooks

3 – Dell Desktops

1 – Bytespeed Desktop

9 – HP Desktops

23 – Bytespeed Laptops

2 – HP Laptops

54 – Lenovo Laptops

3 – Dell Monitors

1 – HP Monitor

7 – NEC Projectors

3 – Toshiba Projectors

15 – Apple Tablets

3 – HP Tower Computers

*Bids will not be accepted on Technology items

School Food:

1- 4 slice toaster - works

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

21

ITEM TITLE: APPROVE FERGUS COUNTY INVESTMENT RESOLUTION

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the attached resolution for the 2021-2022 Investment Program for the Lewistown Public Schools as presented by the Fergus County Commissioners.

SUGGESTED ACTION: Approve Fergus County Investment Resolution

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Fulbright						

FERGUS COUNTY INVESTMENT RESOLUTION

WHEREAS, the Fergus County Commissioners have established an investment program incorporating all county and school districts' cash on deposit with the County Treasurer, which will be administered through the County Treasurer's Office;

WHEREAS, all research indicates that Lewistown School District No. 1 interest revenue will be increased appreciably by participation in the County Investment Program;

WHEREAS, Subsection (4) of Section 20-9-213, MCA, places the authority to invest any monies of the School District with the Board of Trustees and Subsection (10) of Section 20-9-212, MCA, prescribes a duty for the County Treasurer to invest money of the School District as directed by the Board of Trustees of the School District.

WHEREAS, while participating in the Fergus County Investment Pool, all monies will be invested as directed by the County Treasurer, under the guidelines of the Fergus County Investment Committee's Bylaws, and there will be no individual investments for any one entity.

NOW, THEREFORE, BE IT RESOLVED, that Lewistown School District Number 1, Fergus County, will participate in the Fergus County Investment Program from July 1, 2020, through June 30, 2021, and pay the 2 % investment program administrative fee from the resultant interest revenue;

BE IT FURTHER RESOLVED that the Board of Trustees appoints Rebekah Rhoades, Business Manager/District Clerk (By-laws Article 11, Section Id) as our representative to the Fergus County Investment Committee, and,

BE IT FURTHER RESOLVED, that the Fergus County Treasurer is hereby designated the agent of Lewistown School District No. 1, Fergus County, for the purpose of investing all available cash of the School District.

DATED this 10th day of May 2021.

CHAIR, BOARD OF TRUSTEES
SCHOOL DISTRICT NO. 1

ATTEST:

SCHOOL DISTRICT CLERK
SCHOOL DISTRICT NO. 1

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

22

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2020-2021 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Christy Rogers

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2020-2021 School Year as listed below:

Substitute Teacher:

Brooke Seal

Katie Simpson (pending a successful background check)

Substitute School Food:

Helen Derheim Smithson (pending a successful background check)

Kevin Williams

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2020-2021 School Year

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

23

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Christy Rogers

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Thompson						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday May 10, 2021

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
ARMSTRONG, Chad	Summer Session Driver Education Instructor	Lewistown Public Schools	Approve appointment for 72 hours at \$25.00 per hour for a total of \$1,800.00 for behind-the-wheel instruction	5/25/2021 - 6/30/2021	Thom Peck	See Attached Memo
GOBBLE, Chris	Increased Business Office workload due to Covid pandemic, will provide assistance to both Purchasing and Payroll	Central Office	Approve appointment for up to 6 hours per day (was 5 hours per day) - for up to 37 days	5/11/2021	Rebekah Rhoades	
GRUENER, Mark	Volunteer Coach	Fergus High School	Tennis Coach	5/1/2021	Paul Bartos	
GRUENER, Matt	Summer Session Driver Education Instructor	Lewistown Public Schools	Approve appointment for 120 hours at \$25.00 per hour for a total of \$3,000.00 for behind-the-wheel instruction	5/25/2021 - 6/30/2021	Thom Peck	See Attached Memo
RASMUSSEN, Kami	School Food Server	Fergus High School	Accept Letter of Resignation	6/1/2021	Amie Friesen	Verbal Resignation
RECOMMENDATIONS FOR SUMMER SCHOOL PROGRAM STAFF	Summer School Staff	Garfield, Highland Park and Lewis & Clark Elementary Schools	Approve appointment as per attached recommendation	6/7/21-7/1/21 Program Dates	Matt Lewis, Matthew Ventresca and Danny Wirtzberger	See Attached List
RECOMMENDATIONS FOR KINDERGARTEN SCREENING STAFF	Kindergarten Screening Staff	Garfield Elementary School	Approve appointment on schedule as per attached recommendation	June 2 - 4, 2021	Matt Lewis	See Attached Memo
RECOMMENDATIONS FOR FALL ATHLETICS 2021-2022	COACHING AND EXTRACURRICULAR ASSIGNMENTS	Fergus High School	Approve appointment on schedule as recommended	7/1/2021 - 6/30/2022	Paul Bartos	See Attached Schedule
WARD, Molly	Elementary Teacher	Highland Park School	Accept Resignation	6/30/2021	Matthew Ventresca	See Attached Letter

Molly Ward
1302 6th Ave N
Lewistown, MT 59457
April 30, 2021

Mr. Ventresca
Highland Park Principal
1312 7th Ave N
Lewistown, MT 59457

Dear Mr. Ventresca:

It is with regret that I notify you of my resignation from my position at Highland Park Elementary.

Thank you very much for the opportunity you have given me to work at such a wonderful school. I have thoroughly enjoyed my time at Highland Park and am so thankful for all the opportunities to learn and grow as an educator. I wish you all the best and look forward to staying in touch!

Sincerely,

Molly Ward

Memorandum

From: Thom Peck
Date: May 5, 2021
Re: Summer Driver Education

I am requesting the Board of Trustees approval to hire Chad Armstrong, Matt Gruener and an instructor to be determined later to instruct the Driver Education summer session for 2021. They have each received the appropriate Traffic Education Endorsement from the Office of Public Instruction to teach Driver Education.

Approximate dates of employment and approximate contract amounts:

Chad Armstrong	June 1 – June 30, 2021	\$1800.00 (BTW only – 72 hours)
Matt Gruener	June 1 – June 30, 2021	\$3000.00 (Classroom & BTW – 120 hours)
Instructor TBD	June 1 – June 30, 2021	\$2700.00 (BTW only – 108 hours)

The rate of pay is \$25.00 per hour for classroom time and behind-the-wheel (BTW) driving and observation time. Thank you for your consideration.

SUMMER PROGRAM

June 7, 2021 - July 1, 2021

Program will run Monday - Thursday in the a.m. There will be no Summer School on Friday's.

Garfield	
<u>Principal</u>	
6/14/21-7/1/21	Matt Lewis
\$2,800 Stipend	
<u>Teachers</u>	
6/4/21-7/1/21	Emily Louis
Hourly Rate = Daily Rate / 8hrs	Megan Hicks
Up to 76 hours	Lesley Long
	Tace Patten
	Audrey Boling
	Rachael Swimley
<u>ParaProfessionals</u>	
6/4/21-7/1/21	Alysann Karhi
\$17.50/hour	Jennifer Burnham
Up to 76 hours	Chiara Vanderbeek

Highland Park	
<u>Principal</u>	
6/14/21-7/1/21	Matthew Ventresca
\$2,800 Stipend	
<u>Teachers</u>	
6/4/21-7/1/21	Gina Crawford
Hourly Rate = Daily Rate / 8hrs	Cassi Gobble
Up to 76 hours	Molly Ward
	Polly Weichel
	Shalon Wilson
<u>ParaProfessionals</u>	
6/4/21-7/1/21	Dawn Perkins
\$17.50/hour	Sean Burnham
Up to 76 hours	Kam Pearson

Lewis & Clark	
<u>Principal</u>	
6/14/21-7/1/21	Danny Wirtzberger
\$2,800 Stipend	
<u>Teachers</u>	
6/4/21-7/1/21	Cindy Gremaux
Hourly Rate = Daily Rate / 8hrs	Amanda Jenni
Up to 76 hours	Dylan Buehler
<u>ParaProfessionals</u>	
6/4/21-7/1/21	KC Bowen
\$17.50/hour	Dave Rumman
Up to 76 hours	

All Schools - Based at L&C	
<u>Secretary</u>	
6/14/21-7/1/21	Faith See
\$17.50/hour	
Up to 54 hours	

Transportation	
<u>Bus Driver</u>	
6/7/21-7/1/21	Stacey Sramek
\$20.00/hour	
Up to 24 hours	



Garfield Elementary School

415 East Boulevard Street

Lewistown, Montana 59457

Phone: (406)535-2366 Fax: (406)5352367



Matthew Lewis, Principal

Lanna Schoenfelder, Secretary

April 19, 2021

Dear Mr. Peck and School Board Members:

I am writing this request on behalf of the Garfield Elementary Kindergarten Team. I would request that the district pay the following individuals for three days of work at the agreed upon \$22.50 per/hour as negotiated in the Collective Bargaining Agreement. During those three days (June 2nd, 3rd, and 4th) the team would be conducting Kindergarten Screening and creating Kindergarten class lists for the 2021-2022 school year.

Screening Participants:

Tace Patten, Kelly Comer, Dani Birdwell, Megan Hicks, Maria Henderson, Leah Strouf, and Pam Roberts.

I would like to propose the continuation of Kindergarten Screening in June for the years to come. We found that holding the screening after the school year has ended allows us to utilize our own facility and tour students around the building during this time. Making this a much more personal introduction to the Lewistown Public Schools.

Thank you for your consideration,

Matthew Lewis, Principal
Garfield Elementary School

				Starting Salary	\$35,269.00
FERGUS HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS 2021-22					
Activity	Name	Positions	Index	Stipend	Board Approval Date
ANNUAL	<i>Diane Lewis</i>	Advisor	0.050	\$ 1,763.45	5/10/2021
ATHLETIC DIRECTOR	<i>Paul Bartos</i>	Director	0.195	\$ 6,877.46	5/10/2021
BASKETBALL	<i>Jim Daniels</i>	Boys First Assistant	0.110	\$ 3,879.59	5/10/2021
	<i>Matt Plagenz</i>	Boys Assistant - 1	0.090	\$ 3,174.21	5/10/2021
BUSINESS PROFESSIONALS OF AMERICA	<i>Diane Lewis</i>	Advisor	0.0350	\$ 1,234.42	5/10/2021
F CLUB	<i>Vic Feller</i>	Advisor	0.015	\$ 529.04	5/10/2021
FFA	<i>Jondie Rianda</i>	Advisor	0.110	\$ 3,879.59	5/10/2021
	<i>Jared Long</i>	Advisor	0.110	\$ 3,879.59	5/10/2021
FCCLA	<i>Megan Vincent</i>	Advisor	0.035	\$ 1,234.42	5/10/2021
FOOTBALL	<i>Troy Hudson</i>	First Assistant	0.105	\$ 3,703.25	5/10/2021
	<i>Mathew Ventresca</i>	Assistant - 1	0.085	\$ 2,997.87	5/10/2021
	<i>Danny Wirtzberger</i>	Assistant - 2	0.085	\$ 2,997.87	5/10/2021
	<i>Orin Johnson</i>	Assistant - 3	0.085	\$ 2,997.87	5/10/2021
	<i>Vic Feller</i>	Field Preparation		\$ 700.00	5/10/2021
GOLF	<i>Keithon Walter</i>	Assistant	0.055	\$ 1,939.80	5/10/2021
HONOR SOCIETY	<i>Meggan Cirrincione</i>	NHS Advisor	0.035	\$ 1,234.42	5/10/2021
KEY CLUB	<i>Sydney Stivers</i>	Advisor	0.0470	\$ 1,657.64	5/10/2021
JUNIOR CLASS FUNDRAISER	<i>Michelle Trafton</i>	Coordinator	0.020	\$ 705.38	5/10/2021
MUSIC	<i>Chase Auger</i>	Instrumental Activities	0.110	\$ 3,879.59	5/10/2021
	<i>Lauren Wright</i>	Vocal Activities	0.070	\$ 2,468.83	5/10/2021

Activity	Name	Positions	Index	Stipend	Board Approval Date
RENAISSANCE	<i>Adrienna DeCock</i>	Advisor	0.047	\$ 1,657.64	5/10/2021
SCIENCE BOWL/OLYMPIAD	<i>Tim Nefzger</i>	Co-Advisor	0.0275	\$ 969.90	5/10/2021
	<i>Mike Mangold</i>	Co-Advisor	0.0275	\$ 969.90	5/10/2021
SKI CLUB	<i>Chase Auger</i>	Advisor	0.015	\$ 529.04	5/10/2021
STUDENT GOVERNMENT	<i>Michelle Trafton</i>	Advisor	0.047	\$ 1,657.64	5/10/2021
	<i>Meggan Cirrincione</i>	Assistant	0.023	\$ 811.19	5/10/2021
VOLLEYBALL	<i>Paige Nash</i>	First Assistant	0.105	\$ 3,703.25	5/10/2021
	<i>Lesly Kassmier</i>	Assistant	0.085	\$ 2,997.87	5/10/2021
WEIGHT TRAINING COACH	<i>Vic Feller</i>	Advisor	0.040	\$ 1,410.76	5/10/2021
WRESTLING	<i>Mike Mager</i>	First Assistant	0.105	\$ 3,703.25	5/10/2021

ORGANIZATIONAL MEETING

Lewistown Public Schools

Board of Trustees

May 10, 2021

OATH OF OFFICE

Rebekah Rhoades, Business Office Manager of Lewistown Public Schools, will Administer the
Oath of Office to CJ Bailey, Zane Fulbright

ORGANIZATION MEETING (Following the Regular Board Meeting)

1. Call to Order
2. Roll Call
3. Call for Nominations and Election of Chair
4. Call for Nominations and Election of Vice-Chair
5. Appointment of the District Clerk

ADJOURNMENT

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action – Consent

☐ Action – Indiv.

ITEM TITLE: OATH OF OFFICE

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Office Manager of Lewistown Public Schools, will administer the Oath of Office to CJ Bailey and Zane Fulbright who were elected as Trustees of Lewistown School District Number One.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

CERTIFICATE OF ELECTION OF TRUSTEE

THIS IS TO CERTIFY that at the Annual School Election of the Lewistown School District No. 1 of Fergus County, State of Montana, held on the 4th day of May, 2021, the candidate CJ Bailey was duly elected to fill the office of Trustee for the term of Three (3) years, beginning on the 10th day of May, 2021, and ending at the trustee organizational meeting in May 2024, or until a successor has been elected or appointed and has been qualified.

ISSUED this 10th day of May, 2021:

Board Chair: Phillip Koterba

Board Chair Signature: _____

District Clerk: Rebekah Rhoades

District Clerk Signature: _____

School District No. 1, Fergus County, State of Montana

File the following oath with the county superintendent within fifteen (15) days of your receipt of this Certificate of Election. Upon completion of taking and filing the oath of office, you will have the rights and obligations of a Trustee of the School Board pursuant to Montana law and in accordance with [20-3-324, MCA](#). You will hold this position until your successor has been qualified.

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the state of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Signature of Candidate: _____

Signed and sworn to before me this ____ day of _____, 20____, by _____
Printed Name of Candidate

Signature of Notary or Public Official

Printed name of Notary or Public Official

Notary Public for the State of Montana (include stamp/seal)

Residing at: _____

My Commission Expires: _____, 20____

Canvassed results must be published once in a newspaper that will give notice to the largest number of people of the district. [20-20-416](#), MCA

Received by county superintendent: _____

CERTIFICATE OF ELECTION OF TRUSTEE

THIS IS TO CERTIFY that at the Annual School Election of the Lewistown School District No. 1 of Fergus County, State of Montana, held on the 4th day of May, 2021, the candidate Zane Fulbright was duly elected to fill the office of Trustee for the term of Three (3) years, beginning on the 10th day of May, 2021, and ending at the trustee organizational meeting in May 2024, or until a successor has been elected or appointed and has been qualified.

ISSUED this 10th day of May, 2021:

Board Chair: Phillip Koterba

Board Chair Signature: _____

District Clerk: Rebekah Rhoades

District Clerk Signature: _____

School District No. 1, Fergus County, State of Montana

File the following oath with the county superintendent within fifteen (15) days of your receipt of this Certificate of Election. Upon completion of taking and filing the oath of office, you will have the rights and obligations of a Trustee of the School Board pursuant to Montana law and in accordance with [20-3-324, MCA](#). You will hold this position until your successor has been qualified.

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the state of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Signature of Candidate: _____

Signed and sworn to before me this ____ day of _____, 20____, by _____
Printed Name of Candidate

Signature of Notary or Public Official

Printed name of Notary or Public Official

Notary Public for the State of Montana (include stamp/seal)

Residing at: _____

My Commission Expires: _____, 20____

Canvassed results must be published once in a newspaper that will give notice to the largest number of people of the district. [20-20-416](#), MCA

Received by county superintendent: _____
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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/10/2021

Agenda Item No.

1 - 5

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report

☐ Action – Consent

☐ Action – Indiv.

ITEM TITLE: ORGANIZATION MEETING

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

The following will take place for the organizational meeting:

- Call to Order
- Roll Call
- Call for Nominations and Election of the Chair
- Call for Nominations and Election of the Vice-Chair
- Appointment of the District Clerk

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

REPORT OF ORGANIZATION OF BOARD OF TRUSTEES
ELEMENTARY SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA

This is to certify that at the annual organizational meeting of the Board of Trustees held May 10, 2021, a
Board Chair and Board Vice-Chair were appointed as follows:

Board Chair

Board Vice-Chair

Address

Address

Phone

Phone

<p>BOARD OF TRUSTEES</p>

Dated: May 10, 2021

DISTRICT CLERK CERTIFICATE OF APPOINTMENT

LEWISTOWN PUBLIC SCHOOLS SCHOOL DISTRICT NUMBER ONE FERGUS COUNTY, MONTANA

THIS IS TO CERTIFY THAT, the Trustees of Lewistown Public Schools, School District Number One, have duly appointed _____ as Clerk of the District on the 10th day of May 2021 .

School Laws of Montana:

Section 20-3-321

Organization and Officers: (1) the Trustees of each district shall employ and appoint a competent person, who is not a member of the Trustees, as the Clerk of the District.

Clerk of the District: As provided in 20-3-321, the Trustees shall employ and appoint a Clerk of the District. The Clerk of the District shall attend all meetings of the Trustees to keep an accurate and permanent record of all the proceedings of each meeting. If the Clerk is not present at a meeting, the Trustees shall have one of their members or a district employee act as Clerk for the meeting and such person shall supply the Clerk with a certified copy of the proceedings. The Clerk of the District also shall be the custodian of all documents, records, and reports of the Trustees. Unless the Trustees provide otherwise, the Clerk shall;

- (1) Keep an accurate and detailed accounting record of all receipts and expenditures of the district in accordance with the financial administration provisions of this title; and
- (2) Prepare the annual Trustees' report required under the provisions of 20-9-213(6).

BOARD OF TRUSTEES

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

PUPIL INSTRUCTION	First Semester				89 days	Second Semester				90 days
	FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
	First Week	Aug 26	to	Aug 28	3	First Week	Jan 19	to	Jan 22	4
	Second Week	Aug 31	to	Sept 4	5	Second Week	Jan 25	to	Jan 29	5
	Third Week	Sept 8	to	Sept 11	4	Third Week	Feb 1	to	Feb 5	5
	Fourth Week	Sept 14	to	Sept 18	5	Fourth Week	Feb 8	to	Feb 12	5
	Fifth Week	Sept 21	to	Sept 25	5	Fifth Week	Feb 15	to	Feb 19	5
	Sixth Week	Sept 28	to	Oct 2	5	Sixth Week	Feb 22	to	Feb 25	4
	Seventh Week	Oct 5	to	Oct 9	5	Seventh Week	March 1	to	March 5	5
	Eighth Week	Oct 12	to	Oct 14	3	Eighth Week	March 8	to	March 12	5
	Ninth Week	Oct 19	to	Oct 23	5	Ninth Week	March 15	to	March 19	5
	Tenth Week	Oct 26	to	Oct 30	5					
					45					43
	SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
	First Week	Nov 2	to	Nov 4	3	First Week	March 22	to	March 26	5
	Second Week	Nov 9	to	Nov 13	5	Second Week	March 29	to	April 1	4
	Third Week	Nov 16	to	Nov 20	5	Third Week	April 6	to	April 9	4
	Fourth Week	Nov 23	to	Nov 25	3	Fourth Week	April 12	to	April 16	5
	Fifth Week	Nov 30	to	Dec 4	5	Fifth Week	April 19	to	April 23	5
	Sixth Week	Dec 7	to	Dec 11	5	Sixth Week	April 26	to	April 30	5
	Seventh Week	Dec 14	to	Dec 18	5	Seventh Week	May 3	to	May 7	5
	Eighth Week	Dec 21	to	Dec 23	3	Eighth Week	May 10	to	May 14	5
	Ninth Week	Jan 4	to	Jan 8	5	Ninth Week	May 17	to	May 21	5
	Tenth Week	Jan 11	to	Jan 15	5	Tenth Week	May 25	to	May 28	4
					44					47
										Total Days 179

PUPIL INSTRUCTION-RELATED DAYS (PIR)	August 17	New Staff Orientation	
	August 24-25	All Staff Orientation/PIR	2.0
	October 15-16	Staff Development Days <i>Teachers Convention</i>	2.0
	November 4-5	Parent-Teacher Conferences <i>Evening Nov. 4, All Day Nov. 5</i>	1.5
	March 25	Parent-Teacher Conferences <i>Conferences Evening Only Full School Day for Students</i>	.5
	May 24	PIR Day	1.0
		Floating PIR Day	<u>1.0</u>
			8.0

HOLIDAYS & VACATIONS	Dates Inclusive	September 7	Labor Day
		November 6	Vacation Day
		November 26-27	Thanksgiving Vacation
		Dec 24-Jan 3	Winter Break
		January 18	Vacation Day
		February 26	Vacation Day
		April 2-5	Spring Break
		May 31	Memorial Day
		July 5	Vacation Day (12-mo employees)