

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Thursday, May 27, 2021

SPECIAL BOARD MEETING

Meeting ID

meet.google.com/gbm-dkze-nrr

Phone Numbers

[\(US\)+1 405-433-4110](tel:+14054334110)

PIN: 633 554 981#

CALL TO ORDER (5:00 P.M.)

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

4. Approve Call for Bids for the Refinishing of the Gym Floor in the Fergus High School located at 1001 Casino Creek Drive
5. Approve Personnel Report

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/27/2021

Agenda Item No.

3

- Minutes/Claims Board of Trustees Superintendent's Report Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/27/2021

Agenda Item No.

4

ITEM TITLE: APPROVE CALL FOR BIDS FOR THE REFINISHING OF THE GYM FLOOR AT FERGUS HIGH SCHOOL LOCATED AT 1001 CASINO CREEK DRIVE

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the Call for Bids to refinish the gym floor in the Fergus High School Building located at 1001 Casino Creek Drive. The *Call for Bids* is attached for your review.

SUGGESTED ACTION: Approve Call for Bids for Refinishing of the Gym Floor at the Fergus High School Building located at 1001 Casino Creek Drive

Additional Information Attached

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Heintz						
Thompson						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

**CALL FOR BIDS FOR REFINISHING THE GYMNASIUM FLOOR AT THE FERGUS HIGH SCHOOL BUILDING
LOCATED AT 1001 CASINO CREEK IN LEWISTOWN, MT**

Notice is hereby given that the Board of Trustees of Lewistown School District No. 1, Fergus County, Lewistown, Montana, will receive sealed bids at the office of the Business Manager/Clerk in the Lincoln Administrative Building, 215 7th Avenue South, for the refinishing of the gymnasium floor of the Fergus High School Building located at 1001 Casino Creek in Lewistown, MT, according to the specifications that will be on file in the office of the Business Manager/Clerk. Bids will be opened for consideration on Monday, June 14, 2021 at 12:00pm at which time they will be opened and publicly read aloud. Bidders shall clearly mark the envelope "SEALED BID - THE FERGUS HIGH SCHOOL GYMNASIUM REFINISHING PROJECT." Bids will only be accepted on the Bid Form provided within the Contract Documents provided by Lewistown School District No. 1.

The Lewistown School District No. 1 reserves the right to reject any and/or all bids, to waive any and/or all informalities or technicalities, and to act in the best interest of the Lewistown School District No. 1.

Jennifer Thompson, Board Chair

Rebekah Rhoades, Business Manager/Clerk

To Be Published: 5/29/21, 6/2/21 and 6/5/21

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/27/2021

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Christy Rogers

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

Additional Information Attached

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nav	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Heintz						
Thompson						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Thursday May 27, 2021

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
BAWDEN, Cassidy	Elementary Teacher	Highland Park Elementary School	Approve appointment on schedule -- BA Step 0, 1.0 FTE	7/1/2021	Matthew Ventresca	Replacing Molly Ward
BLACKADAR, Lesley	School Food Server	Garfield Elementary School	Accept Letter of Resignation	6/4/2021	Amie Friesen	See Attached Letter
CROUSE, Lee	Counselor	Fergus High School	Approve appointment on schedule --BA Step 9 , 1.0 FTE	7/1/2021	Tim Majerus	Replacing Teresa Majerus
FREEMYER, Virginia	Title 1 Elementary Teacher	Highland Park Elementary School	Approve appointment on schedule -- BA Step 4 actual Step 3, 1.0 FTE	7/1/2021	Matthew Ventresca	Replacing Jodi Henderson who transferred to Sp Ed Teacher
HENDERSON, Jodi	Special Ed Teacher	Highland Park Elementary School	Internal Transfer - previously Title 1 Teacher	7/1/2021	Matthew Ventresca	Replacing Ashley Hankins
WILSON, Shalon	Elementary Counselor	Highland Park Elementary School and Garfield Elementary School	Internal Transfer - 4-12-21 approved as Sp Ed Teacher, will now be Counselor	7/1/2021	Matthew Ventresca and Matt Lewis	Replacing Nycole LaRowe

To: Amie Friesen
Food Service Director
Lewistown Public School District


From: Lesley Blackadar
Food Server
Lewistown Public School District

May 25, 2021

Mrs. Friesen,

This letter is to inform you that I am resigning my position as food service worker at Lewis and Clark Elementary School as of June 4th, 2021. The reason that I am resigning is due to health and personal reasons. I have enjoyed my 6 years of working for you and the school district serving the children of this community. I would like the opportunity to be substitute food service worker.

Respectfully Submitted By,

A handwritten signature in black ink, appearing to read 'Lesley Blackadar', is written over a faint horizontal line. The signature is cursive and somewhat stylized.

Lesley Blackadar

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

PUPIL INSTRUCTION	First Semester				89 days	Second Semester				90 days
	FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
	First Week	Aug 26	to	Aug 28	3	First Week	Jan 19	to	Jan 22	4
	Second Week	Aug 31	to	Sept 4	5	Second Week	Jan 25	to	Jan 29	5
	Third Week	Sept 8	to	Sept 11	4	Third Week	Feb 1	to	Feb 5	5
	Fourth Week	Sept 14	to	Sept 18	5	Fourth Week	Feb 8	to	Feb 12	5
	Fifth Week	Sept 21	to	Sept 25	5	Fifth Week	Feb 15	to	Feb 19	5
	Sixth Week	Sept 28	to	Oct 2	5	Sixth Week	Feb 22	to	Feb 25	4
	Seventh Week	Oct 5	to	Oct 9	5	Seventh Week	March 1	to	March 5	5
	Eighth Week	Oct 12	to	Oct 14	3	Eighth Week	March 8	to	March 12	5
Ninth Week	Oct 19	to	Oct 23	5	Ninth Week	March 15	to	March 19	5	
Tenth Week	Oct 26	to	Oct 30	5						
				45					43	
	SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
First Week	Nov 2	to	Nov 4	3	First Week	March 22	to	March 26	5	
Second Week	Nov 9	to	Nov 13	5	Second Week	March 29	to	April 1	4	
Third Week	Nov 16	to	Nov 20	5	Third Week	April 6	to	April 9	4	
Fourth Week	Nov 23	to	Nov 25	3	Fourth Week	April 12	to	April 16	5	
Fifth Week	Nov 30	to	Dec 4	5	Fifth Week	April 19	to	April 23	5	
Sixth Week	Dec 7	to	Dec 11	5	Sixth Week	April 26	to	April 30	5	
Seventh Week	Dec 14	to	Dec 18	5	Seventh Week	May 3	to	May 7	5	
Eighth Week	Dec 21	to	Dec 23	3	Eighth Week	May 10	to	May 14	5	
Ninth Week	Jan 4	to	Jan 8	5	Ninth Week	May 17	to	May 21	5	
Tenth Week	Jan 11	to	Jan 15	5	Tenth Week	May 25	to	May 28	4	
				44					47	
									Total Days 179	

PUPIL INSTRUCTION-RELATED DAYS (PIR)	August 17	New Staff Orientation	
	August 24-25	All Staff Orientation/PIR	2.0
	October 15-16	Staff Development Days <i>Teachers Convention</i>	2.0
	November 4-5	Parent-Teacher Conferences <i>Evening Nov. 4, All Day Nov. 5</i>	1.5
	March 25	Parent-Teacher Conferences <i>Conferences Evening Only Full School Day for Students</i>	.5
	May 24	PIR Day	1.0
	Floating PIR Day	<u>1.0</u>	
		8.0	

HOLIDAYS & VACATIONS	<i>Dates Inclusive</i>	September 7	Labor Day
	November 6	Vacation Day	
	November 26-27	Thanksgiving Vacation	
	Dec 24-Jan 3	Winter Break	
	January 18	Vacation Day	
	February 26	Vacation Day	
	April 2-5	Spring Break	
	May 31	Memorial Day	
July 5	Vacation Day (12-mo employees)		