LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES

LINCOLN BOARD ROOM

215 7th Avenue South
Lewistown, Montana 59457

MONDAY, August 9, 2021

REGULAR BOARD MEETING
PAGE 1

Meeting ID
meet.google.com/mna-eczk-ceb
Phone Numbers
(US)+1 415-604-0319
PIN: 444 857 194#

CALL TO ORDER (6:00 p.m.)

1. Roll Call
2. Pledge of Allegiance
3. Motion to Set Agenda
4. Discussion – PIR Committee – Flex Friday Recommendation
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.
7. Report—Investment
8. Report—Superintendent

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

ACTION ITEMS

MINUTES

10. Minutes of the July 12, 2021, Regular Board Meeting

APPROVAL OF CLAIMS

11. Claims

INDIVIDUAL ITEMS

12. Approve Elementary Resolution Calling for a Bond Election
13. Approve High School Resolution Calling for a Bond Election
14. Approve Addition to the Classified Salary Matrix
15. Review ESSER Reopening Plan
16. Approve OPI ARP ESSER Plan
17. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
18. Approve First Reading -Board Policy 3510 –School-Sponsored Student Activities
19. Approve First Reading –Board Policy 3150 – Part Time Attendance
20. Approve First Reading –Board Policy 3121 –Enrollment and Attendance Records
21. Approve First Reading –Board Policy 3210 –Equal Education, Non-discrimination, and Sex Equity
22. Approve First Reading –Board Policy 3311 –Firearms and Other Weapons
23. Approve First Reading –Board Policy 3413 – Student Immunization
24. Approve First Reading –Board Policy 2600 - Work Based Learning Program
25. Approve First Reading –Board Policy 2600P –Work Based Learning Program-Insurance

LEWISTOWN PUBLIC SCHOOLS
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MONDAY, August 9, 2021

REGULAR BOARD MEETING
PAGE 2

26. Approve First Reading –Board Policy 2600F –Work Based Learning Affiliation Agreement
27. Approve First Reading –Board Policy 3413F1 –Medical Exemption Statement
28. Consideration of Declaration of Unforeseen Emergency in accordance with Title 20, chapter 9, part 8, MCA
29. Approve Second Reading of 1900 Series Policies
30. Approve Lewistown Public Schools 2020-2021 Annual Report
31. Approve Elementary Trustees' Financial Summary for the 2020-2021 Fiscal Year
32. Approve High School Trustees' Financial Summary for the 2020-2021 Fiscal Year
33. Approve Elementary Budget for the 2021-2022 Fiscal Year
34. Approve High School Budget for the 2021-2022 Fiscal Year
35. Approve IDEA Part B Federal Flow-Through Application to CMLRCC for Special Education Expenses
36. Approve Out-Of-District Student Attendance Agreement Request for Placement outside/inside of Lewistown Public Schools
37. Approve Substitute List for the 2021-2022 School Year
38. Approve Personnel Report

ADJOURNMENT

A hard copy of the complete Agenda is available at the LPS Central Office or on the Lewistown Public Schools Website:

http://www.lewistown.k12.mt.us/content/266

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited .to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	4

ITEM TITLE: DISCUSSION – PIR COMMITTEE – FLEX FRIDAY RECOMMENDATION

Requested By: Board of Trustees **Prepared By:** Thom Peck/PIR Committee

SUMMARY:

The PIR Committee, comprised of Danny Wirtzberger, Megan Hicks, Amanda Bateman, Lisa Shelagowski,, Sandy Fox, Rachael Grensten, Katherine Spraggins, Lora Poser-Brown, Michelle Trafton, Megan Cirrincione and Thom Peck, would like to recommend three "Flex Friday's" – February 11, March 11 and April 8 for Board approval in the 2021-22 school year. These dates would not have students in attendance and therefore would not affect bussing for food services. These particular dates were picked as to have the least impact on students while providing staff with more collaboration time together and provide activities that benefit staff mental and emotional health. All schools would still meet accreditation standards and the Collective Bargaining Agreement requirements are still met.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	5

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2021-2022 School Year.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

STANDING COMMITTEES OF THE BOARD
2021-2022 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Zane Fulbright	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson
Building & Grounds	3	X				X	X	
Insurance Risk Committee	2			X				X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2021-2022 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Zane Fulbright	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson
Activities	3		X		X		X	
Curriculum Committees:								
English Language Arts	1					X		
Math	1				X			
Health Enhancement	1							X
Business Education	1			X				
Health Insurance Program	2						X	X
School Calendar	1	X						
Vocational Advisory Council	1						X	
Gaining	3		X	X				X
Policy Review	3	X			X	X		
Assessment	2			X	X			
Classified Salary/Benefit Review	2	X					X	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	6

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:**

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

--New Teacher Orientation – August 16 at Fergus High Library
--All Staff PIR – August 23rd – School Board Pictures and Brad Montgomery, Motivational Speaker
--All Family BBQ Food Event Plan – August 24th from 11:30 – 1 pm
--Summer School Student Feedback
--Duel Enrollment MOU from Dawson CC
--Montana Job Corps MOU with FHS
--My Options Report

SUGGESTED ACTION:

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	7

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Interest earned for July 2021 was not available at the time of this posting

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	8

ITEM TITLE: REPORT—SUPERINTENDENT

Requested By: Superintendent **Prepared By:** Thom Peck

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- Staffing
- Preliminary Enrollment
- Substitute Training – August 23
- Recent Conferences and Training – SAM Administrator Institute & Matt Lewis October 5-9, 2021 & February 25-March 3, 2022 as part of NAESP Zone 7 Board of Directors
-
- **Back-to-School Schedule**—

  Monday, August 16, 2021 – New Teacher & Mentor Orientation
  Monday, August 23, 2021
  8:15 a.m. – All Staff Orientation & Brad Montgomery
  10:00 a.m. – **Board & Staff School Pictures**
  Substitute Discussion/Orientation
  School Building and Department Meetings/Orientation
  1:00 p.m. – Brad Montgomery meets with Classified Staff
  2:00 p.m. – Paraprofessional Orientation/Training
  Tuesday, August 24, 2021—Classroom and School Buildings/Department Meetings
  11:30 a.m. – 1 p.m. - All Staff & Family BBQ – FHS Cafeteria
  Wednesday, August 25, 2021
  First Day of School for 5th-12th Grade Students
- Ministerial Breakfast—Thursday, September 9, 2021—8:30 a.m.
- MCEL—October 20-22 2021 – Please let Thom know your plans by Monday, August 30, 2021 so we can get Motel Rooms and Registration
- COVID Update from the Fergus County Nurse
- Board Presentations – August 11, Port Authority
  August 25, Council of Aging
  October 18, Rotary
  Kiwanis??
  Chamber??
  Business Leaders??

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	9

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

SUGGESTED ACTION:

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	10

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the July 12, 2021, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES

LINCOLN BOARD ROOM and via Google Meet

215 7th Avenue South
Lewistown, Montana 59457

MONDAY, July 12, 2021

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL

TRUSTEES PRESENT:

Kris Birdwell, Jennifer Thompson, Zane Fulbright, Doreen Heintz, Jeff Southworth, Phil Koterba

TRUSTEES ABSENT:

CJ Bailey,

STAFF PRESENT:

Superintendent Thom Peck, Business Manager/District Clerk Rebekah Rhoades and others via Google Meet

OTHERS PRESENT:

Heidi Weber—KXLO Radio, James Aldrich, John Carlson, Christine Solheim and other interested parties both in person and via Google Meet.

2. PLEDGE OF ALLEGIANCE

The group recited the Pledge of Allegiance.

3. MOTION TO SET THE AGENDA MOVING ACTION ITEM #16 TO DISCUSSION ITEM #11 – Approved Unanimously (Koterba/Birdwell)

4. DISCUSSION OF DRAFT BOND RESOLUTION LANGUAGE

The Board reviewed the Bond Language that will be approved in August at the Regular Board Meeting and did not note any changes.

John Carlson requested clarification that there will be a bond in both the elementary and high school districts for a combined total of $29 million. He asked about the student capacity numbers listed in the architect plans and how it relates to enrollment. He also asked how the dollar amounts and impact to taxpayers will be shared with the public, so that voters will be educated. Information he was provided is not clear and Trustee Southworth explained that the information provided to him was part of a feasibility study, not necessarily all part of the bond. Trustee Southworth will meet with Mr. Carlson to go over the entire bond in the coming weeks. Mr. Carlson also asked a few questions regarding financing that Rebekah Rhoades will follow up on. Mr. Carlson also asked about the use of the CMEC building with the departure of Dawson Community College.

James Aldrich asked about the amount of the bond for the elementary and suggested that the bond be broken up by building. He also asked about the marketing plan behind the bond. Trustee Southworth explained that the

breakdown by building will be shared with the community during the marketing sessions.

5. DISCUSSION—2020-2021 ANNUAL REPORT

The Lewistown Public Schools 2020-2021 Annual Report was presented to the Board of Trustees to review. This report will be placed on the next agenda as an action item for approval.

6. REPORT—COMMITTEES OF THE BOARD

Building and Grounds Committee met with Dan Bartel to ensure that we are taking advantage of all available ARPA funds.

7. CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Mr. Peck shared the following:

- August 24, 2021 ESSER Allocation – ARP ESSER Plan Template
- YRBS Results – LJH and FHS
- OPI Letter on ARP-ESSER funds and CDC Guidelines
- MHSA Executive Board Action for Class "A' Schools
- Karen Durbin Thank You

8. REPORT—INVESTMENT

Interest earned and distributed for June 2021 was not available, so will be reported at the next Meeting.

9. REPORT—END OF YEAR TRANSFERS AND RECAP

Rebekah Rhoades, Business Manager/District Clerk, updated the Board on the various end of year transfers for the 2020-2021 School Year and the amount of reserves.

Trustee Southworth was excused at 7:00pm

10. REPORT—SUPERINTENDENT

Thom Peck, Superintendent, reported that Rebekah Rhoades was awarded the MASBO School Business Official of the Year award and both Jessica Vallincourt and Rachael Grensten were awarded the Central Montana Rising Star Awards. Mr. Peck updated the Board on staffing throughout the District. He reported on several maintenance projects throughout the District. The Summer School program was very successful. The PIR Committee is meeting to discuss PIR for the upcoming year. Dawson Community College has not contacted the District regarding use of the CMEC Building although it was noted in the news that they will no longer be in Lewistown. Trustee Fulbright asked about dual credits and Mr. Peck responded that he is not aware that there will be any changes. Montana Digital Academy is now a cost share program that will be paid for out of ESSER Funds. Several Policies will be updated in the coming months due to Legislative decisions. Mr. Peck has been presenting bond information at various community events. Mr. Peck would like Board Members to work on the Strategic Plan. The Board was updated on various events taking place at the district.

11. DISCUSS AND POST LEGISLATIVE HOUSE BILL # 102 –CONCEALED WEAPONS CARRIED INSIDE BUILDINGS

Mr. Peck presented to the Board changes that were made at the Legislative Session in regards to concealed weapons. Our current policies are still valid and it is his recommendation to keep those policies in place and post notice of those policies. Christine Solheim asked about events held outside of school property and Mr. Peck stated that these events are covered by our current policy.

PUBLIC PARTICIPATION

12. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

There was no public participation.

ACTION ITEMS

MINUTES

13. MINUTES OF THE JUNE 14, 2021, REGULAR BOARD MEETING – approved unanimously (Birdwell/Fulbright).

APPROVAL OF CLAIMS

14. CLAIMS – the claims referenced in the 2020-2021 Bill Schedule and submitted through June 30, 2021, were approved unanimously (Birdwell/Koterba). The Finance Committee for July-September 2021 will be Board Chair Jennifer Thompson, CJ Bailey, Doreen Heintz and Zane Fulbright.

INDIVIDUAL ITEMS

15. APPROVE CHANGES FOR THE 2021-2022 HIGH SCHOOL HANDBOOK – approved (Birdwell/Fulbright). Koterba - against
16. APPROVE REOPENING PLAN – approved unanimously (Birdwell/Heintz). AMEND MOTION TO STRIKE OUT ALL INFORMATION AFTER PUBLIC INPUT ON PAGE 12 – approved unanimously (Birdwell/Heintz)
17. MOVE THAT THE BOARD OF TRUSTEES DECLARE AN UNFORESEEN EMERGENCY WITHIN THE MEANING OF THAT TERM AS SET FORTH IN TITLE 20, CHAPTER 9, PART 8, TO BECOME IMMEDIATELY EFFECTIVE AND TO CONTINUE THROUGH JUNE 30, 2022, OR UNTIL TERMINATED BY A VOTE OF THE BOARD OF TRUSTEES. THE DECLARATION IS NECESSARY DUE TO COMMUNITY AND SCHOOL HEALTH CONCERNS RELATED TO COVID-19. THE BOARD OF TRUSTEES AUTHORIZES THE DISTRICT TO TAKE NECESSARY STEPS TO EXECUTE THIS DECLARATION AND INFORM THE PUBLIC AND GOVERNMENT AGENCIES OF THIS DECLARATION – (Koterba/Heintz). Board Chair Jennifer Thompson stated that the vote on the motion will be postponed until the August 2021 Regular Board Meeting
18. SECOND READING OF 1900 SERIES POLICIES - Board Chair Jennifer Thompson stated that the vote one the motion will be postponed until the August 2021 Regular Board Meeting
19. APPROVE SECOND READING OF POLICY 7515 – FUND BALANCES – approved unanimously (Fulbright/Birdwell).
20. APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2021-2022 SCHOOL YEAR – approved unanimously (Heintz/Fulbright).
21. APPROVE PERSONNEL REPORT – See Exhibit A – approved unanimously (Fulbright/Koterba).

ADJOURNMENT

The meeting was adjourned at 8:10p.m. The next regular meeting will be held at 6:00 p.m. on Monday, August 9, 2021, at the Lincoln Board Room.

_____ _____

JENNIFER THOMPSON
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

EXHIBIT 'A'

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

Monday July 12, 2021

EMPLOYEE NAME	*POSITION*	*LOCATION*	*RECOMMENDED ACTION*	*EFFECTIVE DATE*	*RECOMMENDED BY*	*COMMENTS*
BOWEN, KC	Paraprofessional	Lewis and Clark Elementary School	Accept letter of resignation	7.1.2021	Danny Wirtzberger	See Attached Letter
FISK, Shannon	Teacher	Fergus High School	Approve appointment - Summer Credit Recovery Program for up to 32 hours at her daily rate/8 hours	July 1 - 31, 2021	Tim Majerus	
FLETCHER, Evelyn (Cheryl)	Bus Driver	Transportation	Approve appointment on schedule --TRANSPORTATION Step 0 for up to 4 hours per day for 186 days	8/1/2021	Robert Odermann	Replacing Floyd Carter
JAMES, Teela	School Food Service	Fergus High School	Accept letter of resignation	7/1/2021	Amie Friesen	See Attached Letter
PARIS-KEMPKES, Michelle	Paraprofessional	Lewis & Clark Elementary School	Approve appointment on schedule --PARA EDUCATOR. Step 0 for up to 7.5 hours per day for up to 187 days	8/23/2021	Danny Wirtzberger	Replacing Tracy Conner
PERRY-WALKER, Paula	Hi-Set Examiner	Central Montana Education Center	Approve appointment on schedule --HI SET EXAMINER for up to 312 hours per year at $20.00 per hour	8/1/2021	Rebekah Rhoades	
RECOMMENDATIONS FOR ACTVITIES AND ATHLETICS	EXTRA CURRICULAR ASSIGNMENTS	Lewistown Jr. High School	Approve appointment on schedule as recommended		Jeff Friesen	See Attached List
RECOMMENDATIONS FOR CURRICULUM MEETING PIR COMMITTEE PLANNING			Approve appointment on schedule as recommended		Thom Peck	See Attached Memo
RECOMMENDATIONS FOR EXTENDED SCHOOL YEAR (ESY) STAFF	Special Education Summer School Aides	Lewistown Public Schools	Approve appointment on schedule as per attached recommendation	August 2 -13, 2021	Chelsey Rogers	See Attached Memo
RICHARDS, Benjamin	Technology Support Specialist	Central Office	Approve appointment on schedule --COMPUTER TECH/PAYROLL Step 0 for up to 8 hours per day for 248 days	7/19/2021	Scott Baldwin	New Position - COVID
SIBBETT, Curtis	Technology Support Specialist	Central Office	Approve appointment on schedule --COMPUTER TECH/PAYROLL Step 0 for up to 8 hours per day for 252 days	7/13/2021	Scott Baldwin	Replacing Tahan Wichman
SULLIVAN Joy	Food Server	Fergus High School	Approve appointment on schedule --FOOD SERVER/KITCHEN AIDE Step 0 for up to 7 hours per day for up to 186 days	8/23/2021	Amie Friesen	Replacing Teela James
TATUM, Cheryl Lynn	Special Education Teacher	Jr. High School	Approve appointment on schedule -- BA+30, Step 9, 1.0 FTE for 187 days	7/13/2021	Jeff Friesen	Replacing Lee Crouse - CMLRCC Employee

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	11

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** LuAnn Schrauth

SUMMARY:

Approve claims paid through August 6, 2021, as approved by the Finance Committee.

Members of the Finance Committee for July-September 2021 include: Board Chair Jennifer Thompson, CJ Bailey, Doreen Heintz, and Zane Fulbright.

SUGGESTED ACTION: Approve Claims as Presented

☐ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	12

ITEM TITLE: APPROVE ELEMENTARY RESOLUTION CALLING FOR A BOND ELECTION

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the Bond Election Resolution as presented by Dan Semmens with Dorsey-Whitney. Bridget Ekstrom will also be updating the Board on updated Taxpayer impact information.

SUGGESTED ACTION: Approve Elementary Resolution Calling For a Bond Election

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown Schools

MILL LEVY IMPACT ANALYSIS

$29,000,000 General Obligation Bonds

	20-Year Term $20.4 million Elem/$8.6 million HS		
Mill Levy Computation:	***ELEM***	***HS***	***TOTAL***
Par Amount of the Bonds:	**$20,400,000**	**$8,600,000**	**$29,000,000**
Total Estimated Interest Over Life of Bond (1):	$10,101,000	$4,028,442	$14,129,442
Est. Annual Bond Payment Over 20 Year Term:	$1,525,050	$631,422	$2,156,472
DIVIDED BY: Districts' 2021/22 Mill Values:	$13,945.767	$15,214.879	-
EQUALS: Est. Number of Annual Mills Required:	**109.36**	**41.50**	**150.86**

Estimated Tax Increase for Individual RESIDENTIAL TAXPAYER:

2021/22 Tax Year "ASSESSED VALUE" of Residential Property (2)	2021/22 Tax Year "TAXABLE VALUE" of Residential Property (2)	Estimated "ANNUAL" Tax (3)	Estimated "Monthly" Tax (3)	Estimated "ANNUAL" Tax (3)	Estimated "Monthly" Tax (3)	Estimated Total "ANNUAL" Tax (3)	Estimated Total "Monthly" Tax (3)
$100,000	$1,350	$147.63	$12.30	$56.03	$4.67	$203.66	$16.97
$200,000	$2,700	$295.26	$24.61	$112.05	$9.34	$407.31	$33.94

* *All property owners (including farming and ranching operations, commercial businesses, home owners etc…) should use the following formula to calculate the estimated tax impact of the Bond issue. Look up the Property's "Taxable Value" from Personal Tax Statement or the following State website* ***(http://svc.mt.gov/dor/property/prc)*** *and use the following formula:* ***"Taxable Value" X Mills/1,000 = Estimated Annual Tax Impact of the Bonds***

(1) Based on an estimated combined Elementary and HS true interest cost rates of 2.66% over the 20-year term, 2.94% over the 25-year term and 3.12% over the 30-year term (with additional premium generated for the Projects for costs).

(2) Based upon Class 4 residential property. The "Market Valuation" for tax purposes will be different than the valuation of most residential real property for resale purposes. To better calculate the estimated tax impact of the bond issue, property owners should look up their exact taxable value as shown on their personal tax statement and use the formula shown above in grey.

(3) Tax Impacts are based on property tax legislation adopted at the 2015 Legislative Session and the 2021 Department of Revenue reappraisal effective for the 2021/22 and 2022/23 tax years. Tax impact information varies every year depending on such factors as District Mill Value, State reimbursement (if any), method of calculating taxable valuation and actual debt service.

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of Elementary School District No. 1 (Lewistown), Fergus County, Montana (the "District"), hereby certify that the attached resolution is a true copy of a Resolution entitled: "A RESOLUTION OF ELEMENTARY SCHOOL DISTRICT NO. 1 (LEWISTOWN), FERGUS COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE ELEMENTARY DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO TWENTY MILLION FOUR HUNDRED THOUSAND AND NO/100 DOLLARS ($20,400,000.00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING SCHOOLS IN THE ELEMENTARY DISTRICT TO ADDRESS SAFETY AND ENVIRONMENTAL CONCERNS, ENHANCE LEARNING ENVIRONMENTS, UPGRADE INFRASTRUCTURE, INCREASE ENERGY EFFICIENCY, AND ADDRESS SHIFTING ENROLLMENT CONSIDERATIONS; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS" (the "Resolution"), on file in the original records of the District in my legal custody; that the Resolution was duly adopted by the Board of Trustees of the District at a meeting on August 9, 2021, and that the meeting was duly held by the Board of Trustees and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Trustees voted in favor thereof: _____ _____; voted against the same: _____ _____; abstained from voting thereon: _____; or were absent: _____.

WITNESS my hand and seal officially this _____ day of August, 2021.

_____
School District Clerk

A RESOLUTION OF ELEMENTARY SCHOOL DISTRICT NO. 1 (LEWISTOWN), FERGUS COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE ELEMENTARY DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO TWENTY MILLION FOUR HUNDRED THOUSAND AND NO/100 DOLLARS ($20,400,000.00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING SCHOOLS IN THE ELEMENTARY DISTRICT TO ADDRESS SAFETY AND ENVIRONMENTAL CONCERNS, ENHANCE LEARNING ENVIRONMENTS, UPGRADE INFRASTRUCTURE, INCREASE ENERGY EFFICIENCY, AND ADDRESS SHIFTING ENROLLMENT CONSIDERATIONS; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS

RECITALS

WHEREAS, the board of trustees of a school district may issue bonds on the credit of the school district for the purpose of building, altering, repairing, buying, furnishing, equipping, purchasing lands for, and/or obtaining a water supply for a school, teacherage, dormitory, gymnasium, other building, or combination of said buildings for school purposes, upon approval of the electorate of the district; and

WHEREAS, a board is authorized pursuant to Section 20-9-421, M.C.A., to call a bond election by adopting a resolution to that effect; and

WHEREAS, the Board of Trustees (the "Board") of Elementary School District No. 1 (Lewistown), Fergus County, Montana (the "District") has determined that there should be submitted to the electors of the District qualified to vote at bond elections the question of whether the Board shall be authorized to sell and issue bonds of the District in one or more series in the aggregate principal amount of up to Twenty Million Four Hundred Thousand and No/100 Dollars ($20,400,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing schools in the Elementary District to address safety and environmental concerns, enhance learning environments, upgrade infrastructure, increase energy efficiency, and address shifting enrollment considerations; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds; and

WHEREAS, pursuant to Section 13-19-104, M.C.A., a school district bond election can be conducted by a mail ballot election; and

WHEREAS, the Board has determined that a mail ballot election conducted in accordance with the provisions of Title 13, Chapter 19, Parts 1-3, M.C.A. (the "Mail Ballot Act"), is in the best interests of the District and the electors thereof, and notified the County Election Administrator of Fergus County of its intent to cause the County Election Administrator

to conduct a mail ballot election, which notification was not less than seventy days prior to the date of the proposed election; and

WHEREAS, the County Election Administrator will prepare a mail ballot election plan in accordance with the provisions of Section 13-19-205, M.C.A. (the "Mail Ballot Plan"); and

WHEREAS, it is the judgment of the Board that the sum of up to Twenty Million Four Hundred Thousand and No/100 Dollars ($20,400,000.00) will be necessary to carry out the purpose set forth above; and

WHEREAS, the indebtedness to be evidenced by the proposed bonds and all other indebtedness of the District does not exceed the limitation as set forth in Section 20-9-406, M.C.A.; and

WHEREAS, it is the judgment and determination of the Board that each series of bonds issued pursuant to the bond election called for below will be payable during a term of not more than twenty (20) years.

NOW, THEREFORE, BE IT RESOLVED by the Board of the District as follows:

1. Calling of the Election. The Board of the District hereby calls and directs a special election to be held on the question of issuing general obligation bonds of the District at the general election on November 2, 2021, which date is not less than 70 days after the passage of this resolution, such election to be conducted by mail ballot pursuant to the provisions of the Mail Ballot Act, for the purpose of voting on the question of whether the Board may sell and issue general obligation school building bonds of the District in one or more series in the aggregate principal amount of up to Twenty Million Four Hundred Thousand and No/100 Dollars ($20,400,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing schools in the Elementary District to address safety and environmental concerns, enhance learning environments, upgrade infrastructure, increase energy efficiency, and address shifting enrollment considerations; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds. Each series of the bonds shall be payable semiannually during a term of not more than twenty (20) years, subject to redemption as required by law, and shall bear interest at a rate or rates to be determined at the time of the sale.

2. Estimate of State Advance for School Facilities. Pursuant to Section 20-9-422, M.C.A., the Elementary District has requested from the Superintendent of Public Instruction a statement of the estimated amount of state debt service assistance that the Elementary District may receive under Sections 20-9-367 and 20-9-371, M.C.A., for debt service payments on the bonds in the first fiscal year in which a debt service payment is due. The current estimate of debt service assistance received from the Superintendent of Public Instruction is $0.00 for the Elementary District, unless the availability of funding should change. For fiscal year 2020/21, the Montana legislature appropriated $2,500,000 for debt service assistance for schools, but the appropriation is from revenues derived from timber sales and rental income from lands and

riverbeds and is subject to amounts being available. Currently, funds for debt service assistance are not available.

3. Conduct of Election. All qualified electors of the District shall be entitled to vote at the bond election. Pursuant to Section 20-20-201, M.C.A., the District Clerk is hereby authorized and directed to give notice of the call and details of this election and to provide this resolution to the Fergus County Election Administrator no less than three (3) days after this resolution is passed. The District Clerk is directed to instruct the Fergus County Election Administrator to close registration and thereafter prepare printed lists of the electors in the District entitled to vote in the election in the District in the form and manner prescribed by law and consistent with the Mail Ballot Plan. The County Election Administrator shall prepare the ballot and arrange for the printing of the ballot and conduct the election in accordance with all legal requirements.

4. Notice of Election. The County Election Administrator is hereby authorized and requested to cause notice of the call and holding of the election to be given at least three times no earlier than 40 days and no later than 10 days before the election, in the *Lewistown News-Argus*, a newspaper of general circulation in the District, and the District Clerk is hereby authorized and directed to cause the notice to be posted at three public places in the District, with at least one notice being posted in each ward or precinct in the District, and, if the District has a website, is directed to post notice on the District's website for 10 days prior to the election. The notice of election as published and posted shall read substantially as follows with such completions and additions as may be required by the Mail Ballot Plan or otherwise:

NOTICE OF ELEMENTARY SCHOOL DISTRICT BOND ELECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees (the "Board") of Elementary School District No. 1 (Lewistown), Fergus County, Montana (the "Elementary District"), that pursuant to a resolution duly adopted at a meeting of the Board on August 9, 2021, a special election of the registered voters of the Elementary District will be held by mail ballot election at the general election on November 2, 2021 for the purpose of voting on the question of whether the Board may sell and issue general obligation school building bonds of the Elementary District in one or more series in the aggregate principal amount of up to Twenty Million Four Hundred Thousand and No/100 Dollars ($20,400,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing schools in the Elementary District to address safety and environmental concerns, enhance learning environments, upgrade infrastructure, increase energy efficiency, and address shifting enrollment considerations, to include improving:

Lewis and Clark School by constructing a controlled access entranceway, a new classroom wing, multipurpose space, and central kitchen; renovating administration spaces and breakout classroom spaces; installing Americans with Disability Act ("ADA") compliant restrooms and a new fire sprinkler system; upgrading boiler and electrical systems; replacing the roof and in some areas replacing flooring, ceilings, and doors; and making site improvements;

Garfield School by constructing a controlled access entranceway and an addition to provide additional classroom and flexible learning space; installing ADA compliant restrooms and a new fire sprinkler system; upgrading boiler and electrical systems; replacing the roof and in some areas flooring, ceilings, and doors; repairing siding and exterior brickwork; and making site improvements;

Highland Park School by constructing a controlled access entranceway and an addition to increase flexible use spaces and relocate the administration areas; installing ADA compliant restrooms and a new fire sprinkler system; upgrading boiler and electrical systems; replacing the roof and in some areas replacing flooring, ceilings, and doors; and making site improvements;

Lewistown Junior High School by constructing a controlled access entranceway and new classrooms; installing ADA compliant restrooms and a new fire sprinkler system; upgrading boiler and electrical systems; replacing the roof and in some areas replacing flooring, ceilings, and doors; and making site improvements; and

associated amenities and features at the schools identified above and paying related costs; and paying costs associated with the sale and issuance of the bonds.

Each series of the bonds shall bear interest at a rate or rates to be determined at the time of sale and be payable semiannually during a term of not more than twenty (20) years.

The election will be conducted by the County Election Administrator solely by mail ballot. Ballots will be mailed to all eligible registered voters in the Elementary District on October 15, 2021, and must be returned by each voter, by mail or in person to the County Election Administrator's Office, 712 W. Main, Suite 204, Lewistown, Montana 59457, during

regular business hours (8:00 a.m. to 5:00 p.m.), weekdays (exclusive of holidays), October 18, 2021 through November 1, 2021.

On Election Day, November 2, 2021, the only place for deposit of voted ballots will be the County Elections Office, 712 W. Main, Suite 204, Lewistown, Montana, which will be open from 7:00 a.m. to 8:00 p.m., and all ballots must be in the County Elections Office by 8:00 p.m. in order to be counted. All ballots will be tabulated in accordance with Montana law with the results, if known, expected to be released after 8:00 p.m. on that day.

A qualified voter who will be absent from the Elementary District during the time the election is being conducted may:

(a) vote in person in the office of the County Election Administrator as soon as the ballots are available and until 8:00 p.m. on Election Day; or

(b) make a written request prior to noon on November 1, 2021, signed by the applicant and addressed to the office of the County Election Administrator requesting the ballot be mailed to an address other than that which appears on the registration records.

An elector may obtain a replacement ballot if his or her ballot is destroyed, spoiled, lost, or not received by the elector, by filling out and mailing, emailing, or faxing back a completed replacement ballot request form or by personally appearing at the office of the Fergus County Election Administrator at 712 W. Main, Suite 204, in Lewistown, Montana.

Ballots may be returned in person at the place of deposit listed above, or returned by mail. If returning by mail, please use the then-prevailing first-class-postage price or one Forever Stamp. Postmark date does not apply; ballots returned by mail must be received by the 8:00 p.m. Election Day deadline to be counted.

Please note, all electors, as defined in MCA 20-20-301, are those who reside within the Elementary District and are registered to vote by the close of registration on October 4, 2021.

For electors who miss the close of registration deadline, such electors may register late and vote in the election if the County Election Administrator receives and verifies the electors voter registration information prior to noon on November 1, 2021.

DATED this _____ day of _____, 2021.

_____
Fergus County Election Administrator

Publication Dates: October 6, October 13, and October 20, 2021

5. Form of Ballot. The ballot shall be printed in substantially the following form with such completions and additions or deletions as may be required or desired:

OFFICIAL BALLOT

ELEMENTARY SCHOOL DISTRICT NO. 1 (LEWISTOWN)
FERGUS COUNTY, MONTANA

SCHOOL BOND ELECTION
TO BE CONDUCTED BY MAIL BALLOT
ON NOVEMBER 2, 2021

INSTRUCTIONS TO VOTERS: Completely fill in the oval using a blue or black ink pen before the words "BONDS —YES" if you wish to vote for the bond issue; if you are opposed to the bond issue, completely fill in the oval using a blue or black ink pen before the words "BONDS —NO."

Shall the Board of Trustees (the "Board") of Elementary School District No. 1 (Lewistown), Fergus County, Montana (the "Elementary District"), be authorized to sell and issue general obligation bonds of the Elementary District in one or more series in the aggregate principal amount of up to Twenty Million Four Hundred Thousand and No/100 Dollars ($20,400,000.00), bearing interest at rates to be determined at the time of the sale, payable semiannually, during a term as to each series of bonds of not more than twenty (20) years, for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing schools in the Elementary District to address safety and environmental concerns, enhance learning environments, upgrade infrastructure, increase energy efficiency, and address shifting enrollment considerations, to include improving:

Lewis and Clark School by constructing a controlled access entranceway, a new classroom wing, multipurpose space, and central kitchen; renovating administration spaces and breakout classroom spaces; installing Americans with Disability Act ("ADA") compliant restrooms and a new fire sprinkler system; upgrading boiler and electrical systems; replacing the roof and in some areas replacing flooring, ceilings, and doors; and making site improvements;

Garfield School by constructing a controlled access entranceway and an addition to provide additional classroom and flexible learning space; installing ADA compliant restrooms and a new fire sprinkler system; upgrading boiler and electrical systems; replacing the roof and in some areas flooring, ceilings, and doors; repairing siding and exterior brickwork; and making site improvements;

Highland Park School by constructing a controlled access entranceway and an addition to increase flexible use spaces and relocate the administration areas; installing ADA compliant restrooms and a new fire sprinkler system; upgrading boiler and electrical systems; replacing the roof and in some areas replacing flooring, ceilings, and doors; and making site improvements;

Lewistown Junior High School by constructing a controlled access entranceway and new classrooms; installing ADA compliant restrooms and a new fire sprinkler system; upgrading boiler and electrical systems; replacing the roof and in some areas replacing flooring, ceilings, and doors; and making site improvements; and

associated amenities and features at the schools identified above and paying related costs; and paying costs associated with the sale and issuance of the bonds?

⬭ BONDS – YES

⬭ BONDS – NO

Passed and approved this 9th day of August, 2021.

_____
Chair, Board of Trustees

Attest:

_____
District Clerk,
Elementary School District No. 1 (Lewistown)

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	13

ITEM TITLE: APPROVE HIGH SCHOOL RESOLUTION CALLING FOR A BOND ELECTION

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the Bond Election Resolution as presented by Dan Semmens with Dorsey-Whitney. Bridget Ekstrom will also be updating the Board on updated Taxpayer impact information.

SUGGESTED ACTION: Approve Elementary Resolution Calling For a Bond Election

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of High School District No. 1 (Fergus), Fergus County, Montana (the "District"), hereby certify that the attached resolution is a true copy of a Resolution entitled: "A RESOLUTION OF HIGH SCHOOL DISTRICT NO. 1, FERGUS COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE HIGH SCHOOL DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO EIGHT MILLION SIX HUNDRED THOUSAND AND NO/100 DOLLARS ($8,600,000.00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING IMPROVEMENTS TO FERGUS HIGH SCHOOL; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS" (the "Resolution"), on file in the original records of the District in my legal custody; that the Resolution was duly adopted by the Board of Trustees of the District at a meeting on August 9, 2021, and that the meeting was duly held by the Board of Trustees and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Trustees voted in favor thereof: _____ _____; voted against the same: _____ _____; abstained from voting thereon: _____; or were absent: _____.

WITNESS my hand and seal officially this _____ day of August, 2021.

_____
School District Clerk

A RESOLUTION OF HIGH SCHOOL DISTRICT NO. 1, FERGUS COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE HIGH SCHOOL DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO EIGHT MILLION SIX HUNDRED THOUSAND AND NO/100 DOLLARS ($8,600,000.00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING IMPROVEMENTS TO FERGUS HIGH SCHOOL; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS

RECITALS

WHEREAS, the board of trustees of a school district may issue bonds on the credit of the school district for the purpose of building, altering, repairing, buying, furnishing, equipping, purchasing lands for, and/or obtaining a water supply for a school, teacherage, dormitory, gymnasium, other building, or combination of said buildings for school purposes, upon approval of the electorate of the district; and

WHEREAS, a board is authorized pursuant to Section 20-9-421, M.C.A., to call a bond election by adopting a resolution to that effect; and

WHEREAS, the Board of Trustees (the "Board") of High School District No. 1, Fergus County, Montana (the "District") has determined that there should be submitted to the electors of the District qualified to vote at bond elections the question of whether the Board shall be authorized to issue and sell bonds of the District in one or more series in the aggregate principal amount of up to Eight Million Six Hundred Thousand and No/100 Dollars ($8,600,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Fergus High School; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds; and

WHEREAS, pursuant to Section 13-19-104, M.C.A., such election can be conducted by a mail ballot election; and

WHEREAS, the Board has determined that a mail ballot election conducted in accordance with the provisions of Title 13, Chapter 19, Parts 1-3, M.C.A. (the "Mail Ballot Act"), is in the best interests of the District and the electors thereof, and notified the County Election Administrator of Fergus County of its intent to cause the County Election Administrator to conduct a mail ballot election, which notification was not less than seventy days prior to the date of the proposed election; and

WHEREAS, the County Election Administrator will prepare a mail ballot election plan in accordance with the provisions of Section 13-19-205, M.C.A. (the "Mail Ballot Plan"); and

WHEREAS, it is the judgment of the Board that the sum of up to Eight Million Six Hundred Thousand and No/100 Dollars ($8,600,000.00) will be necessary to carry out the purpose set forth above; and

WHEREAS, the indebtedness to be evidenced by the proposed bonds and all other indebtedness of the District does not exceed the limitation as set forth in Section 20-9-406, M.C.A.; and

WHEREAS, it is the judgment and determination of the Board that each series of bonds issued pursuant to the bond election called for below will be payable during a term of not more than twenty (20) years.

NOW, THEREFORE, BE IT RESOLVED by the Board of the District as follows:

1. Calling of the Election. The Board of the District hereby calls and directs a special election to be held in the District in conjunction with the general election on November 2, 2021, which date is not less than 70 days after the passage of this resolution, to be conducted by mail ballot pursuant to the provisions of the Mail Ballot Act, for the purpose of voting on the question of whether the Board may issue and sell general obligation school building bonds of the District in one or more series in the aggregate principal amount of up to Eight Million Six Hundred Thousand and No/100 Dollars ($8,600,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Fergus High School; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds. Each series of the bonds shall be payable semiannually during a term of not more than twenty (20) years, subject to redemption as required by law, and shall bear interest at a rate or rates to be determined at the time of the sale.

2. Estimate of State Advance for School Facilities. Pursuant to Section 20-9-422, M.C.A., the District has requested from the Superintendent of Public Instruction a statement of the estimated amount of state debt service assistance that the District may receive under Sections 20-9-367 and 20-9-371, M.C.A., for debt service payments on the bonds in the first fiscal year in which a debt service payment is due. The current estimate of debt service assistance received from the Superintendent of Public Instruction is $0.00 for the District, unless the availability of funding should change. For fiscal year 2020/21, the Montana legislature appropriated $2,500,000 for debt service assistance for schools, but the appropriation is from revenues derived from timber sales and rental income from lands and riverbeds and is subject to amounts being available. Currently, funds for debt service assistance are not available.

3. Conduct of Election. All qualified electors of the District shall be entitled to vote at the bond election. Pursuant to Section 20-20-201, M.C.A., the District Clerk is hereby authorized and directed to give notice of the call and details of this election and to provide this resolution to the Fergus County Election Administrator no less than three (3) days after this resolution is passed. The District Clerk is directed to instruct the Fergus County Election Administrator to close registration and thereafter prepare printed lists of the electors in the District entitled to vote in the election in the District in the form and manner prescribed by law and consistent with the Mail Ballot Plan. The County Election Administrator shall prepare the

ballot and arrange for the printing of the ballot and conduct the election in accordance with all legal requirements.

4. Notice of Election. The County Election Administrator is hereby authorized and requested to cause notice of the call and holding of the election to be given at least three times no earlier than 40 days and no later than 10 days before the election, in the *Lewistown News-Argus*, a newspaper of general circulation in the District, and the District Clerk is hereby authorized and directed to cause the notice to be posted at three public places in the District, with at least one notice being posted in each ward or precinct in the District, and, if the District has a website, is directed to post notice on the District's website for 10 days prior to the election. The notice of election as published and posted shall read substantially as follows with such completions and additions as may be required by the Mail Ballot Plan or otherwise:

NOTICE OF HIGH SCHOOL DISTRICT BOND ELECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees (the "Board") of High School District No. 1 (Fergus), Fergus County, Montana (the "High School District"), that pursuant to a certain resolution duly adopted at a meeting of the Board on August 9, 2021, a special election of the registered voters of the High School District will be held by mail ballot election in conjunction with the general election on November 2, 2021 for the purpose of voting on the question of whether the Board may issue and sell general obligation school building bonds of the High School District in one or more series in the aggregate principal amount of up to Eight Million Six Hundred Thousand and No/100 Dollars ($8,600,000.00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Fergus High School, to include constructing a controlled access entranceway; installing Americans with Disability Act (ADA) compliant restrooms and a new fire sprinkler system; upgrading the boiler system to include mechanical enhancements for the welding center and upgrading the electrical system; replacing all or most of the roof; constructing additional locker rooms and an addition to house weight/cardio and wrestling rooms; related improvements and costs; and paying costs associated with the sale and issuance of the bonds. Each series of the bonds shall bear interest at a rate or rates to be determined at the time of sale and be payable semiannually during a term of not more than twenty (20) years.

The election will be conducted by the County Election Administrator solely by mail ballot. Ballots will be mailed to all eligible registered voters in the High School District on October 15, 2021, and must be returned by each voter, by mail or in person to the County Election Administrator's Office, 712 W. Main, Suite 204, Lewistown, Montana 59457, during regular business hours (8:00 a.m. to 5:00 p.m.), weekdays (exclusive of holidays), October 18, 2021 through November 1, 2021.

On Election Day, November 2, 2021, the only place for deposit of voted ballots will be the County Elections Office, 712 W. Main, Suite 204, Lewistown, Montana, which will be open from 7:00 a.m. to 8:00 p.m., and all ballots must be in the County Elections Office by 8:00 p.m. in order to be counted. All ballots will be tabulated in accordance with Montana law with the results, if known, expected to be released after 8:00 p.m. on that day.

A qualified voter who will be absent from the High School District during the time the election is being conducted may:

(a) vote in person in the office of the County Election Administrator as soon as the ballots are available and until 8:00 p.m. on Election Day; or

(b) make a written request prior to noon on November 1, 2021, signed by the applicant and addressed to the office of the County Election Administrator requesting the ballot be mailed to an address other than that which appears on the registration records.

An elector may obtain a replacement ballot if his or her ballot is destroyed, spoiled, lost, or not received by the elector, by filling out and mailing, emailing, or faxing back a completed

replacement ballot request form or by personally appearing at the office of the Fergus County Election Administrator at 712 W. Main, Suite 204, in Lewistown, Montana.

Ballots may be returned in person at the place of deposit listed above, or returned by mail. If returning by mail, please use the then-prevailing first-class-postage price or one Forever Stamp. Postmark date does not apply; ballots returned by mail must be received by the 8:00 p.m. Election Day deadline to be counted.

Please note, all electors, as defined in MCA 20-20-301, are those who reside within the High School District and are registered to vote by the close of registration on October 4, 2021.

For electors who miss the close of registration deadline, such electors may register late and vote in the election if the County Election Administrator receives and verifies the electors voter registration information prior to noon on November 1, 2021.

DATED this _____ day of _____, 2021.

_____
Fergus County Election Administrator

Publication Dates: October 6, October 13, and October 20, 2021

5. Form of Ballot. The ballot shall be printed in substantially the following form with such completions and additions as may be required or desired:

OFFICIAL BALLOT

HIGH SCHOOL DISTRICT NO. 1
FERGUS COUNTY, MONTANA

SCHOOL BOND ELECTION
TO BE CONDUCTED BY MAIL BALLOT
ON NOVEMBER 2, 2021

INSTRUCTIONS TO VOTERS: Completely fill in the oval using a blue or black ink pen before the words "BONDS —YES" if you wish to vote for the bond issue; if you are opposed to the bond issue, completely fill in the oval using a blue or black ink pen before the words "BONDS —NO."

Shall the Board of Trustees (the "Board") of High School District No. 1, Fergus County, Montana (the "High School District"), be authorized to sell and issue general obligation bonds of the High School District in one or more series in the aggregate principal amount of up to Eight Million Six Hundred Thousand and No/100 Dollars ($8,600,000.00), bearing interest at rates to be determined at the time of the sale, payable semiannually, during a term as to each series of bonds of not more than twenty (20) years, for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Fergus High School, to include constructing a controlled access entranceway; installing Americans with Disability Act (ADA) compliant restrooms and a new fire sprinkler system; upgrading the boiler system to include mechanical enhancements for the welding center and upgrading the electrical system; replacing all or most of the roof; constructing additional locker rooms and an addition to house weight/cardio and wrestling rooms; related improvements and costs; and paying costs associated with the sale and issuance of the bonds?

⬭ BONDS – YES

⬭ BONDS – NO

Passed and approved this 9th day of August, 2021.

_____
Chair, Board of Trustees

Attest:

_____
Clerk, High School District No. 1

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/09/2021

Agenda Item No.

14

ITEM TITLE: APPROVE ADDITION TO THE CLASSIFIED SALARY MATRIX

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the following addition of a Lead STAR Room Para to the classified salary matrix in the absence of the ability to hire a certified teacher.

	0	1	2	3	4	5	6	7	8	9	10	11+
STAR LEAD PARA	15.50	16.00	16.49	16.99	17.48	17.98	18.48	18.48	18.48	18.48	18.48	18.48

SUGGESTED ACTION: Approve Addition to the Classified Salary Matrix

☐ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
07/12/2021	15

☐ **Minutes/Claims** ☒ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE ESSER RE-OPENING PLAN

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees will have this on the agenda monthly FY22 through FY24 in order to review the school re-opening plan on an ongoing basis. It is required to be reviewed at least every 6 months.

This plan is required to be posted on the District's website as of June 24, 2021 in order to be eligible for ESSER funding.

Policies referred to in the Plan can be found on the District website at:
http://w.w.w.lewistown.k12.mt.us/Content2/134

SUGGESTED ACTION: Approve ESSER School Re-opening Plan

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown School District #1
Safe Return to School and Continuity of Services Plan

Date of Original Adoption: July 13, 2020
Date Plan was Last Revised: July 12, 2021
Next Regularly Scheduled Month for Consideration August 9, 2021
Dates Reviewed: August 25, 2020; September 14, 2020; December 21, 2020; January 11, 2021; April 12, 2021, June 14, 2021, July 12, 2021

March 2020 - June 2021.

1. The Lewistown School District #1 was ordered to close to in person instruction on March 15, 2020, under an executive order issued by then-Governor Bullock. Districts were provided a two week period of time during which they could remain fully closed to instruction of any kind while developing a plan for remote instruction required by the Governor.
    a. Although our district was authorized to remain closed, we quickly mobilized and began remote instruction during the timeframe when we were authorized to remain closed. Thereafter, our district continued pursuant to a reopening plan approved by the Governor beginning March 23, 2020.
2. On April 22, 2020, then-Governor Bullock lifted his Stay at Home Order, and Announced a Plan to Begin Phased Reopening of Montana. As part of that plan, effective May 7, 2020, all schools were provided the option to return to in-classroom teaching at the discretion of local school boards.
    a. Our school district reopened to in classroom teaching on May 14, 2020, and has remained open throughout the remainder of the 2019-20 school year while targeting those students who struggled with remote learning or for students who chose to come to school in-person and during the entirety of the 2020-21 school year. The only exception during this timeframe was for temporary closures of part or all of in classroom teaching pursuant to quarantine or isolation orders issued by our county department of health. In addition, Lewistown Junior High and Fergus High School went to a “Modified” Hybrid Schedule in which approximately 15% of all students came to school every day for in-person instruction and the rest of the student body either came Mondays and Wednesdays or Tuesdays and Thursdays with Friday being a Flex Friday” for those students who were struggling, were required to come to school in-person. The “Modified” Hybrid Schedule at LJH and FHS continued until February 1, 2021. Families were offered complete distance learning but that number dwindled from 26 students in September to 9 students, K-12 in May, less than 3%.
3. Our district developed a plan for reopening to in person instruction, with contingencies, and we implemented that plan for the 2020-21 school year. The reopening plan, details regarding which are provided below, included adoption of

various model policies provided by the Montana School Boards Association under its 1900 Series, including model policies aligned with CDC guidance regarding mitigation strategies to limit exposure to and transmission of COVID-19 in school settings.

4. Our district is finishing the 2020-21 school year strong, having provided high quality learning opportunities to the students in our community in safe and effective learning environments.
5. We embraced a fundamental principle of providing extensive transparency to our community throughout the above timeframe. We publicly noticed, held meetings regarding, and provided extensive opportunities for our community to provide us with feedback regarding the School District's plans and we carefully considered such feedback in developing and refining the School District's plans throughout the last 14-15 months.

Safe Return to Schools and Continuity of Services Plan Contents:

March 2020-June 2021

Part I: Documentation of Meaningful Consultation in Developing and Refining the School District's plan from March 2020 Through June 2021:

We noticed, held, and invited public comment on our evolving plans for a safe return to school and continuity of services on the following dates since March 2020:

1. Leadership Team Meetings, 2020-21 Year: March 16; March 17; March 19; March 20; March 24; March 26; April 3; April 7; April 22; April 24; May 5; May 13; May 20; June 2; June 11; August 4; September 15; October 6; October 20; November 3; November 17; December 1; January 5; January 19; February 2; March 2; March 16; April 6; April 20; May 4; May 18; June 1;
2. School Board Meetings 2020-21 Year: March 18; March 26; April 13; April 28; May 11; June 11; July 13; August 12; August 19; August 25; September 14; October 12; November 2; November 9; December 14; January 11; February 8; March 8; March 23; April 12; April 27; May 10; June 14
3. Town Hall/Community Forums 2020-21 Year: April 16; May 14, December 8; January 25;
4. Food, Transportation, Building & Grounds Meeting, 2020-21 Year: April 29; July 22; September 22; October 5; February 5; February 17; April 15, May 12;
5. Staff Meetings 2020-21 Year: April 29; May 11; May 13; May 18; October 5; October 29; November 9; December 7; December 9; January 4; January 20; February 8; March 1; April 5; April 12; May 3;
6. Re-Opening District Team, Summer 2020-21: June 4; June 11; June 17; July 8; July 14; July 30; August 4;
7. Community COVID Team Meetings 2020-21 Year: (Public Health Officials, Daycare, Head Start and LPS): November 13; November 20; December 4; December 11; December 18; January 8; January 22; February 12; March 19; April 9; April 23; May 14.

Our invitation for public input included a general opportunity for the public to provide input and was provided to everyone interested, including:

1. Students; families; school and district administrators (including special education administrators); teachers, principals, school leaders, other educators, school staff, and their unions; and
2. Stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.

Part II: Contents of The School District's plan for Safe Return to In-Person Instruction and Continuity of Services:

1. A description of how the district will maintain the health and safety of students, educators, and other staff:

Following the lifting of the Stay-at-Home Order and subsequent reopening of the state on April 22, 2020, Lewistown School District #1 utilized the Montana Public Education Center *Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies* and accompanying MTSBA Model Emergency Policies. Utilizing these resources supported our district's continued service to students with transparency and accountability while ensuring the operations of the school district reflected the circumstances in our community.

The policies ensured our Board of Trustees and school leaders honored the following priorities: quality instruction to students; a healthy and safe setting for students, staff, and the community; needed support of teachers and staff; and responsible financial and operational procedures. The policies provided an actionable plan for completing the 2020-2021 school fiscal year in a manner that met these priorities and secured district funding while providing an operational platform for considering long term innovations in the delivery of education services.

Lewistown School District #1 implemented policy options that facilitated collaboration between the Board of Trustees, administrative team, employees, parents, students, health officials, and community as we established protocols aligned with CDC guidance addressing how instruction was to be delivered to students; how gatherings and events would take place on school property; how the health and safety of staff and students would be protected and preserved while schools were open; and how financial and operational functions of the school district would continue during the period of public health emergency.

Lewistown School District #1 reviewed, considered, and addressed numerous areas of operation in our reopening process. On the topic of school district policy and procedures, the district considered emergency policies and procedures, adoption and

amendment of policies, suspension of policies, and administrative procedures. To support students' academic, mental, social and emotional success, the district considered alternative grading, counseling, extended school year, student instruction proficiency determinations and declarations, support for particularly vulnerable students, transportation services, access to internet for students, food preparation and service, summer school and additional student instruction resources. To ensure the health and safety of students, teachers, and staff, the district considered cleaning and disinfection, community use of facilities, county board of health orders, diagnosis and confidentiality, hand washing and related hygiene protocols, telework, school closure orders, stay at home orders, symptom monitoring and isolation, travel quarantines, visitors, volunteers, vulnerable individuals, masks and personal protective equipment, and physical distancing.

Following the *Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies* ensured Lewistown School District #1 has remained in compliance with guidance and best practices provided by federal, state, or local health officials. Our school district has continued to adapt and adjust our policies as new and updated guidance and best practices have become available.

Further, the policies provide options for consideration through input from our board of trustees, administrative team, employees, parents, students health officials, and community as collaborative partners as we have worked our way through ever evolving changes due to the pandemic. By considering all possible perspectives and factors when making the decisions to adopt or adjust a policy, or to implement a policy, we focused on the health and safety of our students, staff, and community for delivery of learning and services to our students. The policies have enabled us to adjust our procedures and practices during different phases in compliance with guidance and best practices provided by federal, state, and local agencies.

Lewistown School District #1 will continue to follow the policies noted below while engaging in a quarterly reevaluation process to continue to ensure the health, safety and wellbeing of our students, teachers, staff, and community through 2024.

2. The extent to which the district has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC:

Topic	**School District Policy Reference**	**Description of Policy** (All referenced polices can be found at the end of this document.)	**Policy Adopted and Revised Date(s)**
Universal and correct wearing of masks.	1905	**1905:** The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe	1. 7/13/20 2. 8/25/20 3. 9/14/20 4. 12/21/20 5. 1/11/21

		workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations making optional face coverings as personal protective equipment.	6. 4/12/21 7. 6/14/21
Modifying facilities to allow for physical distancing (e.g., use of cohorts/pods).	1905; 1905P	**1905:** The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding physical distancing by requiring students, staff, volunteers, and visitors will maintain a three-foot distance between themselves and their colleagues and peers throughout the school day inside any school building, on school provided transportation, and on school property before and after school. Staff members will arrange classrooms and restructure courses, transportation services, and food service to meet this standard. **1905P**: The administrative team of the School District has adopted these procedures regarding symptoms of illness, physical distancing and work areas, physical barriers and guides, and ventilation in accordance with Policy 1310 in order to implement Policy 1905 during the term of the declared public health emergency to ensure a safe and healthy work and instructional setting. These procedures were developed in accordance with the latest available guidance from the Centers for Disease Control and in coordination with applicable state, tribal, and local health officials. These procedures supplement Policy 1905.	1. 7/13/20 2. 8/25/20 3. 9/14/20 4. 12/21/20 5. 1/11/21 6. 4/12/21 7. 6/14/21
Handwashing and respiratory etiquette.	1905; 1905P	**1905:** The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher,	1. 7/13/20 2. 8/25/20 3. 9/14/20 4. 12/21/20 5. 1/11/21 6. 4/12/21 7. 6/14/21

		principal, superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding healthy hand hygiene behavior and symptoms of illness. **1905P**: The administrative team of the School District has adopted these procedures regarding personnel cleaning and disinfecting, symptoms of illness, and water systems in accordance with Policy 1310 in order to implement Policy 1905 during the term of the declared public health emergency to ensure a safe and healthy work and instructional setting. These procedures were developed in accordance with the latest available guidance from the Centers for Disease Control and in coordination with applicable state, tribal, and local health officials. These procedures supplement Policy 1905.	
Cleaning and maintaining healthy facilities, including improving ventilation.	1905; 1905P	**1905:** The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, cleaning and disinfecting, temperature screening, vulnerable individuals, food preparation and meal service, and transportation services. **1905P**: The administrative team of the School District has adopted these procedures regarding personnel cleaning and disinfecting, symptoms of illness, and ventilation in accordance with Policy 1310 in order to implement Policy 1905 during the term of the declared public health emergency to ensure a safe and healthy work and instructional setting. These procedures were developed in accordance with the latest available guidance from the Centers for Disease Control and in coordination with applicable state, tribal, and local health officials. These procedures supplement Policy 1905.	
Contact tracing in combination with isolation and quarantine, in	1905; 3417	**1905:** The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services	1. 7/13/2020 2. 8/25/2020 3. 9/14/2020 4. 12/21/2020

collaboration with the State, local, territorial, or Tribal health departments.		provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, temperature screening, public awareness, and confidentiality. **3417:** In all proceedings related to this policy, the District will respect a student's right to privacy. Although the District is required to provide educational services to all school-age children who reside within its boundaries, it may deny attendance at school to any child diagnosed as having a communicable disease that could make a child's attendance harmful to the welfare of other students. The District will rely on advice of the public health and medical communities in assessing the risk of transmission of various communicable diseases to determine how best to protect the health of both students and staff. The District will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. The District may temporarily exclude from school attendance a student who exhibits symptoms of a communicable disease that is readily transmitted in a school setting. The District may notify parents of other children attending a school that their children have been exposed to a communicable disease without identifying the particular student who has the disease.	5. 1/11/2021 6. 4/12/2021 7. 6/14/2021
Diagnostic and screening testing.	1905	**1905:** The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, and temperature screening.	1. 7/13/20 2. 8/25/20 3. 9/14/20 4. 12/21/20 5. 1/11/2021 6. 4/12/2021 7. 6/14/2021
Efforts to provide vaccinations to	3413	Please note that House Bill 702 passed the 2021 Legislature and was signed into law effective May	1. 6/14/2021

school communities		14, 2021. New Section 1 of that law provides that it is an unlawful discriminatory practice for a governmental entity to refuse, withhold from, or deny to a person any local or state services, goods, facilities, advantages, privileges, licensing, educational opportunities, health care access, or employment opportunities based on the person's vaccination status. The law also provides it is unlawful for an employer to refuse employment to a person, to bar a person from employment, or to discriminate against a person in compensation or in a term, condition, or privilege of employment based on the person's vaccination status. Finally, House Bill 702 provides it is unlawful for a public accommodation to exclude, limit, segregate, refuse to serve, or otherwise discriminate against a person based on the person's vaccination status. **3413:** Upon initial enrollment, an immunization status form shall be completed by the student's parent or guardian. The certificate shall be made a part of the student's permanent record.	
Appropriate accommodations for children with disabilities with respect to health and safety policies.	1908; 2162; 2162P	**1908:** The Board of Trustees authorizes the supervising teacher or district administrator to provide Policy 1908F to families requesting to opt-out of onsite instruction at the school facility for the duration of the declared public health emergency. Students of families opting out of onsite instruction at the school facility shall receive offsite, online, and proficiency-based instruction, or any combination of the foregoing at the discretion of the School District in accordance with District Policy 1906. Students of families opting out of onsite delivery shall be treated the same as students instructed at the school facility for purposes of grading, discipline, and other educational rights. **2162:** It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. For those students who need or are believed to need special instruction and/or related services under Section 504 of the Rehabilitation Act of 1973, the District shall establish and implement a system of procedural safeguards. **2162P:** If the parent or legal guardian of a student who qualifies under Section 504 for special instruction or related services disagrees with a decision of the District with respect to: (1) the identification of the child as qualifying for Section 504; (2) the District's evaluation of the child; and/or (3) the educational placement of the child, the	1. 7/13/20 2. 8/25/20 3. 9/14/20 4. 12/21/20 5. 1/11/20 6. 4/12/21 7. 6/14/21

		parents of the student are entitled to certain procedural safeguards. The student shall remain in his/her current placement until the matter has been resolved through the process set in the policy.	
Coordination with State and local health officials.	1900; 1905; 1907; 3417	**1900:** In light of the COVID-19 pandemic, the Board of Trustees has found it necessary to adopt temporary policies related to emergency school closures, the ongoing provision of educational services to students, meetings of the Board, gatherings on school property, health and safety of students, staff and community members, human resource matters and budgetary matters. To ensure clarity and transparency, the board has organized all emergency school policies into a temporary chapter. School District Policies Numbered 1900-1999 are intended to govern during any emergency related to COVID-19 declared by the President, Congress, Montana Legislature, Governor, Montana Department of Public Health and Human Services, County Health Department or the Board of Trustees. **1905:** The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. **1907:** The Board of Trustees is authorized to declare that a state of emergency exists within the community. A declaration issued by the Board of Trustees is distinct from any declaration in effect or previously issued by local, state or federal authorities. **3417:** The District will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. When information is received by a staff member or a volunteer that a student is afflicted with a serious communicable disease, the staff member or volunteer will promptly notify a school nurse or other responsible person designated by the Board to determine appropriate measures to be taken to protect student and staff health and safety. A school nurse or other responsible person designated by the Board, after	1. 7/13/20 2. 8/25/20 3. 9/14/20 4. 12/21/20 5. 1/11/21 6. 4/12/21 7. 6/14/21

		consultation with and on advice of public health officials, will determine which additional staff members, if any, have need to know of the affected student's condition.	
How the district will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.	1906; 1906P; 2050	**1906:** The School District has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to ensure the delivery of education services to students onsite at the school, offsite at other locations using available resources including but not limited to online methods. The supervising teacher, principal, superintendent or designated personnel are authorized to implement this policy. The Board of Trustees may revise the school calendar to adjust the completion of the school year for particular grade levels and groups once students have satisfied the required number of applicable aggregate hours. The Board of Trustees authorizes instruction of students at the school facility in a manner that satisfies the aggregate number of instructional hours outlined in the School District's adopted or revised calendar for a school year affected by a public health emergency. The Board of Trustees authorizes proficiency-based ANB calculation in situations when a student demonstrates proficiency in a course area as determined by the Board of Trustees using district assessments consistent with the School District's adopted Plan of Action, District Policy 1005FE, or other measures approved by the Board of Trustees during the course of a school year affected by a public health emergency. The Board of Trustees authorizes a summer program of instructional offerings for the purpose of remediation of credit, maintenance of skills, and enrichment. All classes offered for credit must meet minimum state requirements for accreditation and may be delivered at the school or at another offsite location. Remediation credit courses shall be offered, grades 9-12, in accordance with District advancement requirements. Credit course offerings must be approved by the Board of Trustees Students shall receive services in accordance with the applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the applicable team to meet the student's needs and goals. Students shall have access to regular school counseling services whether their instruction is provided in an onsite, offsite or online setting.	1. 7/13/20 2. 9/14/20 3. 12/21/20 4. 1/11/21 5. 4/12/21 6. 6/14/21

		Staff shall promptly report any suspected student distress or concern to their supervisor for review and referral. Students receiving instruction in an offsite setting are governed by the staff obligation to report suspected child abuse or neglect. This policy in no way limits or adjusts the School District's obligations to homeless students or students in foster care. Applicable District policies serving these students, or this population of students remain in full effect. **1906P:** Proficiency or satisfying aggregate hours of instruction can be achieved through an on-site, off-site, or blended learning model as outlined in Policy 1906. Best practices will assist districts in facilitating quality learning for each student regardless of background or circumstance. Best practices include but are not limited to, planning and communication, clear expectations, differentiated instruction and learning models, and flexible demonstrations of learning. **2050:** The School District has adopted the protocols outlined in this policy to ensure the delivery of education services to students onsite at the school, offsite at other locations using available resources. The District administration or designated personnel are authorized to implement this policy	

June 2021

Part III – Updated Compliance for the District's Previously Adopted Plan for the Safe Return to In-person Instruction and Continuity of Services:

Section 2001(i)(3) of the ARP Act states that a school district that developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act will be deemed to have met the requirement to develop a plan under section 2001(i)(1) as long as the plan meets the statutory requirements (*i.e.,* is publicly available on the LEA's website and was developed after the LEA sought and took into account public comment).

The School District's plan meets the requirements of Section 2001(i)(1) and (i)(2) of the ARP Act. The School District's plan is available on our website and, as noted above, was developed through a process that included extensive public comment. Further, we have, as part of the organization of the School District's plan for purposes of the ARP Act, revised the School District's plan at a meeting held on 7/12/2021 that included not just a notice of opportunity for public input but which specifically invited meaningful consultation with and input from:

1. Students; families; school and district administrators (including special education administrators); teachers, principals, school leaders, other educators, school staff, and their unions; and
2. To the extent present in or served by LPS, tribes; civil rights organizations (including disability rights organizations); stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.

We have considered the input of all affected parties and have carefully deliberated regarding the best possible means by which our district can provide safe effective learning environments for each of our students.

June 2021 - September 30, 2024

Part IV – Schedule for Future Review and Updates:

Consideration of this Safe Return to Schools and Continuity of Services Plan shall be added as a standing agenda item on each regular and special meeting of the board of trustees throughout the 2021-24 school years. The agenda item shall, at a minimum, include notice of any changes to the plan recommended by the administration with an invitation for input, notice of opportunity for public input.

Appendix – 1900 Policy Series can be found on the Lewistown Public School's website at https://www.lewistown.k12.mt.us/Content/136.

MT-PEC A *Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies.*

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	16

ITEM TITLE: APPROVE ARP ESSER PLAN

Requested By: Board of Trustees **Prepared By:** **Thom Peck**

SUMMARY:

The Board of Trustees needs to approve the American Rescue Plan ESSER Plan required by OPI and must be submitted to OPI by August 24. Amendments to the Plan are anticipated.

The Plan was not complete at the time of posting, so a hard copy will be presented at the meeting.

SUGGESTED ACTION: Approve ARP ESSER Plan

☐ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	17

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

SUGGESTED ACTION: Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

1999 MCI 102DL MOTORCOACH
SERIES 60 DETROIT DIESEL ENGINE
ALLISON B500 AUTOMATIC TRANSMISSION
890,000+ MILES

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the attached listed property**.**

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 9th day of August 2021.

_____
CHAIR
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE

ATTEST:

_____
REBEKAH RHOADES
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE

To be published in the News Argus on August 9, 2021 **P.O. #**

PURCHASING INFORMATION

Any person's interested in purchasing the surplus item listed may contact Rob Odermann at 535-8777 x 1287. The advertised purchase price is set at $15,000. Purchase will not become effective until 14 days after initial publication (Wednesday, August 25, 2021). For general questions, please contact: Lewistown Public Schools,Rebekah Rhoades, 215 7th Ave South, Lewistown, MT 59457 or 535-8777 x1116.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	18

ITEM TITLE: APPROVE FIRST READING – BOARD POLICY 3510 – SCHOOL-SPONSORED STUDENT ACTIVITIES

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of revision to the referenced policy.

Information being deleted from these policies has been marked with a ~~strikethrough~~; information being added has been highlighted.

SUGGESTED ACTION: Approve First Reading – Board Policy 3510 – School-Sponsored Student Activities

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown School District

STUDENTS 3510

School-Sponsored Student Activities

1. Student Organizations:

    a. All student organizations must be approved by the administration. Secret or clandestine organizations or groups will not be permitted.
    b. Bylaws and rules of student organizations must not be contrary to Board policy or to administrative rules and regulations.
    c. Procedures in student organizations must follow generally accepted democratic practices in the acceptance of members and nomination and election of officers.
    d. Student led and initiated non-curricular student groups may meet at school in accordance with District Policy without sponsorship of the School District.

2. Dances And Other Social Events

    a. Social events must have prior approval of the administration.
    b. Social events must be held in school facilities unless approved by the Board.
    c. Social events must be chaperoned at all times.
    d. Attendance at high school social events and dances shall be limited to high school students, and middle school social events shall be limited to middle school students, unless prior permission is received from the principal.
    e. If the Board of Trustees decides to open school-sponsored dances to other than currently enrolled high school students, it shall make provision for adequate police supervision. Adequate police supervision shall consist of at least one policeman present at the dance.

3. Extracurricular Activities

    a. Academic and behavior eligibility rules are established by MHSA rules and District policy.
    b. Any student convicted of a criminal offense may, at the discretion of school officials, become ineligible for such a period of time as the school officials may decide.
    c. In establishing an interscholastic program, the Board directs the administration to:
        i. Open all sports to all students enrolled in the District, with an equal opportunity for participation.
        ii. Open all sports to residents of the school district and who is at least 5 years of age and not more than 19 on or before September 10 of the year in which participation in extracurricular activities is sought by such child in accordance with the provisions of this policy.
        iii. Recommend sports activities based on interest inventories completed by

the students.

4. Participation in District Extracurricular Activities by Unenrolled Children

a. Any child identified in Section 3.c.ii of this policy who is attending a nonpublic or home school meeting the requirements of section 20-5-109:

i. is eligible to seek to participate in any extracurricular of the District that is offered to pupils of the district who are of the same age.

ii. Is subject to the same standards for participation as those required of full-time pupils enrolled in the school and the same rules of any interscholastic organization of which the school of participation is a member as specified in Section 3.a. and 3.b. of this policy and any related student or activity handbook provisions

iii. Will be assessed for purposes of placement, team formation and cuts using the same criteria as used for full-time pupils enrolled in the District.

b. In cases where there is more than one school serving the same age group within District boundaries, a child under Section 4 of this policy shall be subject to the same school zone rules applicable to full-time pupils of the District. Participation for one school for one sport and another for another sport is prohibited.

c. The academic eligibility for extracurricular participation for a student attending a non-public school is specified under Section 4.a.ii of this policy shall be attested by the head administrator of the nonpublic school. No further verification shall be required.

d. The academic eligibility for extracurricular participation for a student attending a home school as specified under Section 4.a.ii shall be attested in writing by the educator providing the student instruction with verification by the school principal for the school of participation. The verification may not include any form of student assessment.

e. Students participating in extracurricular activities under Section 4 of this policy may be considered part-time enrollees for purposes of ANB in accordance with Policy 3150, 3121,1and 3121P

5. Designation of Athletic Teams

Unless otherwise prohibited by Policy 3210 or federal law, District sponsored athletic teams or sports designated for females, women, or girls may not be open to students who are biologically of the male sex. District sponsored athletic teams or events may be designated as one of the following based on biological sex in accordance with applicable MHSA rules, this Policy, federal law, Policy 3210, or the provisions of Section 6 of the Chapter 405 (2021):

a. Males, men or boys;

b. Females, women or girls; or

c. Coed or mixed.

This section of this Policy is void 21 days after the date the United States Secretary of Education files a written report with the proper committees of the United States House of Representatives and the United States Senate as required by CFR 100.8© due to the enforcement of Chapter 5 405 (2021).

Cross Reference: Policy 3150 Part Time Attendance; Policy 3121-3121P Enrollment and Attendance Policy; 3233 Student use of Buildings-Equal Access Policy; 3550 Student Clubs Policy 2332; Religion and Religious Activities; Policy 3222 Distribution and Posting Materials; Policy 3233 Student Use of Buildings – Equal Access; Policy 4331 Use of School Property for Posting Notices

Legal Reference: Chapter 297 2021 General Legislative Session
Chapter 269 2021 General Legislative Session
Chapter 405 2021 General Legislative Session
34 CFR 100.8© Procedure for Effecting Compliance Bostock v. Clayton County Georgia, 140 S. Ct. 1731 (2020)

Policy History:
Adopted on: June 28, 2004
Reviewed on:
Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	19

ITEM TITLE: APPROVE FIRST READING – BOARD POLICY 3150 –PART-TIME ATTENDANCE

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of revision to the referenced policy.

Information being deleted from these policies has been marked with a ~~strikethrough~~; information being added has been highlighted.

SUGGESTED ACTION: Approve First Reading – Board Policy 3150 –Part-Time Attendance

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown School District

STUDENTS – PART TIME ATTENDANCE 3150

The District will review requests for part-time enrollment of students for purposes of academic courses on a case-by-case basis, with a building principal making a preliminary decision pursuant to the criteria set forth in this Policy. Denial of part-time enrollment may be appealed pursuant to policy 1700. Criteria for accepting students for part-time enrollment are the following:

1. Accepting a student will not create excess student enrollment in a requested class;
2. Accepting a student will not create a need for an additional staff member;
3. Accepting a student will not cause a new section of a course to be created.

The District will accept on a first-come, first-served basis students wishing to enroll in the same course. Whenever the enrollment position of a part-time student is needed for a regular, full-time student during the year, a full-time student has priority for the position beginning with the next semester.

Participation in District Extracurricular Activities by Unenrolled Children

This policy does not restrict or limit the ability of unenrolled children to seek to participate in extracurricular activities in accordance with Policy 3510. The District may secure ANB for unenrolled children participating in identified extracurricular activities in accordance with Policy 3121.

~~Although it is the desire of the Board to accommodate the educational needs of all students residing within the District boundaries who are not otherwise enrolled in an educational program, it shall be the policy of the District to not allow such students to enroll on a part-time basis for academic classes. However, the District may allow fifth year students to enroll on a part-time basis.~~

Cross Reference: Policy 3510 School Sponsored Activities
Policy 3121 Enrollment and Attendance

Legal Reference: 20-9-311(a), MCA Calculation of average number belonging (ANB)
3 year averaging
Chapter 297 2021 General Legislative Session Chapter 259 2021 General Legislative Session

Policy History:
Adopted on: June 28, 2004
Reviewed on:
Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	20

ITEM TITLE: APPROVE FIRST READING – BOARD POLICY 3121 – ENROLLMENT AND ATTENDANCE RECORDS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of revision to the referenced policy.

Information being deleted from these policies has been marked with a ~~strikethrough~~; information being added has been highlighted.

SUGGESTED ACTION: Approve First Reading – Board Policy 3121 – Enrollment and Attendance Records

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Enrollment and Attendance Records

Since accurate and enrollment and attendance records are essential both to obtain state financial reimbursement and to fulfill the District's responsibilities under the attendance laws, staff shall be diligent in maintaining such records.

Lewistown School District may only include, for ANB purposes, any student who participates in pupil instruction as defined in Section20-1-101(17), MCA and for whom ANB may be claimed under Title 20, including but not limited to an enrolled student who is:

- A resident of the District or a nonresident student admitted by trustees under a student attendance agreement and who is attending a school of the district;
- Unable to attend school due to a medical reason certified by a medical doctor and receiving individualized educational services supervised by the District, at District expense, at a home or facility that does not offer an educational program;
- Unable to attend school due to the student's incarceration in a facility, other than a youth detention center, and who is receiving individualized educational services supervised by the District, at District expense, at a home or facility that does not offer an educational program;
- Living with a caretaker relative under 1-1-215, MCA;
- Receiving special education and related services, other than day treatment, under a placement by the trustees at a private nonsectarian school or private program if the student's services are provided at the district's expense under an approved individual education plan supervised by the District;
- Participating in the Running Start program at district expense under 20-9-706, MCA;
- Receiving education services, provided by the District using appropriately licensed District staff at a private residential program or private residential facility licensed by the Department of Health and Human Services;
- Enrolled in an educational program or course provided at district expense using electronic or offsite delivery methods, including but not limited to tutoring, distance learning programs, online programs, and technology delivered learning programs, while attending a school of the district or any other nonsectarian offsite instructional setting with the approval of the trustees of the district; or
- A student of the district completing work on a proficiency basis in accordance with Sections 20-9-311(4)(d) and 20-9-324(18)(b), MCA;
- A student gaining credit for participating in a work-based learning program pursuant to Section 8 of Chapter 247, Laws of 2021 and Policy 2600
- A student participating in an "innovative educational program; as defined in Section 15-11-30-3102, MCA
- A resident of the district attending a Montana Job Corps program under an interlocal agreement with the District under 20-9-707, MCA.
- A resident of the district attending a Montana Youth Challenge Program under an interlocal agreement with the District under 20-9-707, MCA.

In order for a student who is served through distance learning or offsite delivery methods pursuant to Section 20-9-707, MCA

Enrollment for Purposes of Participation in Extracurricular Activities by an Unenrolled Child or Part Time Enrolled Student

The District shall include for ANB purposes a child who during the prior school year:

a. Resided in the District
b. Was not enrolled in the District or was not enrolled full-time; and
c. Completed an extracurricular activity with a duration of at least 6 weeks in accordance with Policy 3510.

Each completed extracurricular activity that, inclusive of practices and post-season tournaments lasts 6 weeks or longer shall be counted as one-sixteenth enrollment. Each completed extracurricular activity lasting longer than 18 weeks may be counted as one-eighth enrollment. A child many not be counted as more one full-time enrollment for ANB purposes.

For purposes of calculating ANB under this section, "extracurricular activity" means:

a. A sport or activity sanctioned by an organization having jurisdiction over interscholastic activities, contests, and tournaments;
b. An approved career and technical student organization pursuant to Section 20-7-306; or
c. A school theater production

Homeless Youth and Foster Children

Assignment to schools shall be subject to modification when federal law applicable to students placed in foster care or students who are homeless requires that such students be educated in a "school of origin" that differs from the assigned school.

Cross References:	Policy 3510 School Sponsored Activities	
	Policy 2600 Work Based Learning	
Legal Reference:	1-1-215, MCA	Residence – rules for determining
	20-9-311, MCA	Calculation of average number belonging (ANB) – three year averaging.
	20-9-706, MCA	Running Start Program – authorizing class credits at postsecondary institution – eligibility – payment for credits
	20-9-707, MCA	Agreement with Montana Youth Challenge Program or accredited Montana Job Corp Program
	29 U.S.C. 794	Nondiscrimination under Federal grants and programs 34 CFR 300.1, et seq.Assistance to states for the education of children with disabilities.
	Chapter 297 2021 General Legislative Session 26 Chapter 269 2021 Generla Legislative Session 27 Chapter 247 2021 General Legislative Session	

Policy History:
Adopted on: June 28, 2004
Reviewed on: November 13, 2017
Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	21

ITEM TITLE: APPROVE FIRST READING – BOARD POLICY 3210 – EQUAL EDUCATION, NON-DISCRIMINATION AND SEX EQUITY

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of revision to the referenced policy.

Information being deleted from these policies has been marked with a ~~strikethrough~~; information being added has been highlighted.

SUGGESTED ACTION: Approve First Reading – Board Policy 3210 – Equal Education Opportunity, Non-Discrimination and Sex Equity

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Equal Educational Opportunity, Nondiscrimination, and Sex Equity

The District will make equal educational opportunities available for all students without regard to race, color, national origin, ancestry, sex, ethnicity, language barrier, religious belief, physical or mental handicap or disability, economic or social condition, actual or potential marital or parental status. No student will be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, or advantage, or denied equal access to educational and extracurricular programs and activities.

Inquiries regarding sexual harassment, sex discrimination, or sexual intimidation should be directed to the District Title IX Coordinator, to the Assistant Secretary for Civil Rights of the Department of Education, or both. The Board designates the following individual to serve as the District's Title IX Coordinator:

Title: Fergus High School Principal, Tim Majerus
Office Address: 1001 Casino Creek Drive, Lewistown, MT 59457
Email: tmajerus@lewistown.k12.mt.us.
Phone number: 406 535-2321

Inquiries regarding discrimination on the basis of disability or requests for accommodation should be directed to the District Section 504 Coordinator. The Board designates the following individual to serve as the District's Section 504 Coordinator:

Title: CMLRCC Director, Chelsey Rogers
Office address:215 7th Avenue South, Lewistown, MT 59457
Email: Chelsey.rogers@lewistown.k12.mt.us
Phone number: 406 535-7454

Any individual may file a complaint alleging violation of this policy, Policy 3200-Student Rights and Responsibilities, Policy 3225/3225P-Sexual Harassment, or Policy 3226-Bullying/Harassment/Intimidation/Hazing by following those policies or Policy 1700-Uniform Complaint Procedure.

The District, in compliance with federal regulations, will notify annually all students, parents, staff, and community members of this policy and the designated coordinator to receive inquiries. This annual notification will include the name and location of the coordinator and will be included in all handbooks.

The District will not tolerate hostile or abusive treatment, derogatory remarks, or acts of violence against students, staff, or volunteers with disabilities. The District will consider such

behavior as constituting discrimination on the basis of disability, in violation of state and federal law.

Cross Reference:	1700	Uniform Complaint Procedure
	3200	Student Rights and Responsibilities
	3225	Sexual Harassment/Intimidation of Students
	3226	Bullying/Harassment/Intimidation/Hazing

Legal Reference:	Art. X, Sec. 7, Montana Constitution- Nondiscrimination in education	
	§ 49-2-307, MCA	Discrimination in education
	24.9.1001, et seq., ARM	Sex Discrimination in Education
	Title IX of the Educational Amendments, 20 U.S.C. § 1681, et seq.	
	34 CFR Part 106	Nondiscrimination on the basis of sex in education programs or activities receiving Federal financial assistance

Policy History:
Adopted on: June 28, 2004
Revised on: February 9, 2015
Reviewed on: September 14, 2020
Revised on: October 12, 2020

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	22

ITEM TITLE: APPROVE FIRST READING – BOARD POLICY 3311 – FIREARMS AND OTHER WEAPONS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of revision to the referenced policy.

Information being deleted from these policies has been marked with a ~~strikethrough~~; information being added has been highlighted.

SUGGESTED ACTION: Approve First Reading – Board Policy 3311 – Firearms and Other Weapons

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

FIREARMS AND OTHER WEAPONS

Firearms

For the purposes of the firearms section of this policy, the term "firearm" means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device pursuant to 18 U.S.C. 921 (4). Such term does not include an antique firearm pursuant to 18 U.S.C. 921 (16).

It is the policy of the Lewistown Public Schools to comply with the federal Gun Free Schools Act of 1994 and state law 20-5-202 (2), MCA, pertaining to students who bring a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district. In accordance with 20-5-202 (3), MCA, a teacher, superintendent, or a principal shall suspend immediately for good cause a student who is determined to have brought a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district. The Policy does not govern conduct in a student's home, a locked vehicle, a parking lot or a commercial business when the student is participating in an online, remote, or distance-learning setting. In accordance with Montana law, a student who is determined to have brought a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district must be expelled from school for a period of not less than 1 year.

However, the Board of Trustees through this policy authorizes the Superintendent, or principal of a school without a Superintendent, to use his/her discretion on a case-by-case basis and modify the requirement of expulsion of a student if he/she deems such modification to be warranted under the circumstances.

A decision to change the placement of a student with a disability who has been expelled pursuant to this section must be made in accordance with the Individuals with Disabilities Education Act.

Before holding a hearing to determine if a student has violated this Policy, the Board shall, in a clear and timely manner, notify the student, if the student is an adult or notify the parent or guardian of a student if the student is a minor that the student may waive the student's privacy interest by requesting the hearing be held in public and invite other individuals to attend the hearing.

Before expelling a student under this Policy, the Board shall hold a due process hearing that includes presentation of a summary of the information leading to the allegations and an opportunity for the student to respond to the allegations. The student may not be expelled unless the trustees find that the student knowingly, as defined in Section 1-1-204, MCA, brought a firearm to school or possessed a firearm at school.

When a student subject to a hearing is found to have not violated this Policy, the student's school record must be expunged of the incident.

The provisions of this Policy do not require the Board to expel a student who has brought a firearm to school or possesses a firearm at school if the firearm secured in a locked container approved by the school district or in a locked motor vehicle the entire time the firearm is at school, except while the firearm is in use for a school-sanctioned instructional activity.

Possession of Weapons other than Firearms

The District does not allow weapons on school property. Any student found to have possessed, used or transferred a weapon on school property will be subject to discipline in accordance with the District's discipline policy. For purposes of this section, "weapon" means any object, device, or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury, including but not limited to air guns; pellet guns; BB guns; fake (facsimile) weapons; all knives; blades; clubs; metal knuckles; numchucks (also known as nunchucks); throwing stars; explosives; fireworks; mace or other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.

No person shall possess, use, or distribute any object, device, or instrument having the appearance of a weapon, and such objects, devices, or instruments shall be treated as weapons, including but not limited to weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.) to inflict bodily harm and/or intimidate, and such use will be treated as the possession and use of a weapon.

The District will refer to law enforcement for immediate prosecution any person who possesses, carries, or stores a weapon **in a school building**, as specified in Section 45-8-361, MCA, and the District may take disciplinary action as well in the case of a student. In addition the District will refer for possible prosecution a parent or guardian of any minor violating this policy on grounds of allowing a minor to possess, carry, or store a weapon in a school building. (45-8-361 (1) (2))

For the purposes of this section only, "school property" means within all buildings, in vehicles used for school purposes or on owned or leased land or grounds by a local school district that are used for instruction or for student activities. "Building" specifically means a combination of any materials, whether mobile, portable, or fixed, to form a structure and the related facilities for the use or occupancy by persons or property owned or leased by a local school district that are used instruction or for student activities as specified in Section 50-60-101(2), MCA and Section 45-8-361 MCA.

The term is construed as though followed by the words "or par or pars of a building" and is considered to include all stadiums, bleachers, and other similar outdoor facilities, whether temporary or permanently fixed.

The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building. (45-8-361 (3b))

This policy does not apply to law enforcement officers acting in his or her official capacity or an individual previously authorized by the Board of Trustees to possess a firearm or weapon in a school building. (45-8-361 (3a))

The trustees shall annually review this policy and update this policy as determined necessary by the trustees based on changing circumstances pertaining to school safety.

Cross Reference:	Policy 3310	Student Discipline
	Policy 4332	Conduct of School Property
Legal Reference:	20-5-202, MCA	Suspension and expulsion
	45-8-361, MCA	Possession or allowing possession of a weapon in a school building
	20 U.S.C. 7151, et seq.	Gun Free Schools Act of 1994
	18 U.S.C. 921	Definitions
	NCLB, Section 4141	Gun Free Requirements

Policy History:
Adopted on: January 12, 2015
Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	23

ITEM TITLE: APPROVE FIRST READING – BOARD POLICY 3413 – STUDENT IMMUNIZATION

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of revision to the referenced policy.

Information being deleted from these policies has been marked with a ~~strikethrough~~; information being added has been highlighted.

SUGGESTED ACTION: Approve First Reading – Board Policy 3413 – Student Immunization

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown School District

STUDENTS 3413

Student Immunization

The Board requires all students to present evidence of their having been immunized against the following diseases: diphtheria, pertussis (whooping cough), poliomyelitis, measles (rubeola), mumps, rubella, tetanus, and varicella (chickenpox) in the manner and with immunizing agents approved by the department. Haemophilus influenzae type "b" immunization is required for students under age five (5), before enrolling in preschool. Proof of immunization must be in compliance with the school rules for attendance through the Montana Department of Health and Human Services.

Upon initial enrollment, an immunization records form for each student will be provided. The certificate shall be made a part of the student's permanent record.

A pupil who transfers into the District may photocopy immunization records in the possession of the school of origin. The District will accept the photocopy as evidence of immunization. Within thirty (30) days after a transferring pupil ceases attendance at the school of origin, the school shall retain a certified copy for the permanent record and send the original immunization records for the pupil to the school district to which the pupil transfers. Exemptions from one or more vaccines shall be granted for medical reasons upon certification by a physician indicating the specific nature and probable duration of the medical condition for not administering the vaccine(s) provided by Section 20-5-405, MCA. Exemptions for religious reasons must be filed in a manner provided by Section 20-5-405, MCA annually. The statement for an exemption shall be maintained as part of the student's immunization record in accordance with FERPA as specified in Policy 3600P. The permanent file of students with exemptions shall be marked for easy identification should the Department of Health order that exempted students be excluded from school temporarily when the risk of contracting or transmitting a disease exists. Exclusion shall not exceed thirty (30) calendar days.

All students who are enrolled under an exemption and have a disease listed in this Policy, have been exposed to a disease listed in the Policy or may be exposed to a disease listed in this Policy while attending school may be excluded from the school by the local health officer or the DPHHS until the excluding authority is satisfied that the student no longer risks contracting or transmitting that disease.

The ~~Superintendent~~ administrator may allow the commencement of attendance in school by a student who has not been immunized against each disease listed in 20-5-403, MCA, if that student has received one or more doses of varicella, polio, measles (rubeola), mumps, rubella, diphtheria, pertussis, and tetanus vaccine, except Haemophilus Influenza Type "b" vaccine is required only for children under age 5 years of age.

The District shall exclude a student for noncompliance with the immunization laws and properly notify the parent or guardian. The local health department may seek an injunction requiring the parent to submit an immunization status form, take action to fully immunize the student, or file an exemption for personal or medical reasons.

This Policy does not apply to or govern vaccinations against COVID-19. The Board does not require immunization against COVID-19 in order to enroll in the District in accordance with Montana Law. District officials shall not inquire about the COVID-19 vaccination status of students, employees, or visitors. District officials shall not make decisions regarding access to MTSBA 2021 3413

District services for students, employees, or visitors based upon an individual's COVID-19 vaccination status. Student enrolled in dual credit courses in accordance with District policies may be subject to distinct immunization requirements of the applicable post-secondary institution.

Legal Reference:	20-3-324 (20), MCA	Powers and duties
	20-5-402 - 410, MCA	Health
	20-5-403, MCA	Immunization required – release and acceptance of immunization records
	20-5-405, MCA	Exemptions

Chapter 418 2021 General Legislative Session

Policy History:
Adopted on: June 28, 2004
Revised on: September 26, 2005
Revised on: May 11, 2015
Revised on: July 13, 2015

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	24

ITEM TITLE: APPROVE FIRST READING – NEW BOARD POLICY 2600 – WORK BASED LEARNING PROGRAM

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of the referenced NEW policy.

SUGGESTED ACTION: Approve First Reading – New Board Policy 2600 – Work Based Learning Program

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown School District

INSTRUCTION 2600

Work Based Learning Program

The Board recognizes that education should be making classroom experiences a meaningful process of learning about all practical aspects of life. The Board believes that the inclusion of career education in the basic curriculum will provide students with information about the many career opportunities available and will establish a relationship between what is taught in the classroom and the world of work.

Work-based learning must provide all participating students with on-the-job experiences must be planned and supervised by the school and the employer to ensure that both activities contribute to the student's employability. Students enrolled in a work-based learning program must receive credit for related classroom instruction and on-the-job training. In the absence of a proficiency model, the time requirement for student in work-based learning must be converted and is equivalent to the time requirement for credit to be earned.

Students may submit a proposal for a tailored Work Based Learning program that divides their time between instruction in school and specific learning at a job. Each proposed program will be planned by Work based Learning coordinators and the employer (or employer groups) and shall be in accordance with state and federal laws and regulations governing employment of students under age 18. The Work Based Learning coordinators will communicate with employers on a monthly basis and will visit work sites to determine if the placement is appropriate for student employment.

The particular program designed for each student shall be set forth in a written protocol approved by the student, his or her parents or guardians, the work-experience coordinator and the employer. This shall stipulate the terms of employment and the provision for academic credit.

The Work Based Learning coordinator shall make such arrangements as necessary with employers for evaluating the student's on-the-job performance and for keeping records of job attendance.

The employer or supervisor shall complete the District volunteer agreement form and satisfy a name-based and finger print criminal background check in accordance with District Policies 5120 and 5122. The employee and District shall also complete workers compensation insurance and general liability insurance requirements in accordance with the attached procedure in a manner consistent with Work Based Learning opportunity provide to students.

Cross Reference:	2600P Work Based Learning Procedures 2600F Work Based Learning Affiliation Agreement and Consent Form MTSBA 2021
Legal Reference:	Title 41, Chapter 2, MCA Fair Labor Standards Act U.S.C. 212 and 213, et seq. 3 Chapter 247 2021 General Legislative Session Section 29-71-0118(7), MCA Employee, worker, volunteer, volunteer firefighter and volunteer emergency care provider defined—election

Policy History:
Adopted on:
Reviewed on:
Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	25

ITEM TITLE: APPROVE FIRST READING – NEW BOARD POLICY 2600P – WORK BASED LEARNING PROGRAM INSURANCE

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of the referenced NEW policy.

SUGGESTED ACTION: Approve First Reading – New Board Policy 2600P – Work Based Learning Program Insurance

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Work Based Learning Program - Insurance

The School District Work Based Learning coordinator will work with School District administration to identify the appropriate insurance coverage for a student's tailored work experience opportunity. A student will not commence a Work Based Learning opportunity until the appropriate insurance option has been identified and implemented by all parties. The option selected will be noted as part of the student's Work Based Learning plan.

Option 1

Employer pays the student to work for them in a paid capacity. Student learns from the employer like a newly hired employee and skill sets are acquired through doing actual work for the employer. Student earns school credit for employment as documented in the Work Based Learning plan. Employer is required to show proof of workers compensation coverage for the student via a copy of a current workers compensation policy if the Work Based Learning plan shows the student will receive school credit for the employment. Medical costs and other related workers compensation claim expenses for accepted workers compensation claims due to injury to the student while working in the course and scope as part of the Work Based Learning opportunity shall be covered by the employer's workers compensation coverage.

Option 2

Employer does not pay the student. Student earns school credit as part of a Work Based Learning plan but student may be assigned credit as part of another course. Employer has a volunteer endorsement added to their workers compensation policy and pays that premium to their carrier. School District requires the employer to show proof of workers compensation coverage with the volunteer endorsement added via a copy of a current workers compensation policy. Medical costs and other related workers compensation claim expenses for accepted workers compensation claims due to injury to the student while working in the course and scope as part of the Work Based Learning opportunity shall be covered by the employer's workers compensation coverage.

Option 3

Employer does not pay student. Student earns school credit for the Work Based Learning opportunity as outlined the Work Based Learning plan. School district adds a school to work endorsement onto the school workers' compensation policy. School District pays the workers compensation premium costs for the endorsement and other required insurance coverage. Parent liability risk forms should be signed in advance to recognize the inherent risks present with this learning opportunity and to clearly state the student has personal medical insurance coverage in place. Medical costs and other related workers compensation claim expenses for accepted workers compensation claims due to injury to the student while working in the course and scope as part of the Work Based Learning opportunity shall be covered by the School District's workers compensation coverage.

Option 4

School District provides a work-based learning opportunity off school grounds. The learning opportunity takes place during school period hours, awards school credit hours toward graduation requirements, and is led by a teacher of the school district and/or co-taught by a trade person or general contractor. No workers compensation coverage being provided. School District is responsible for general liability coverage for the students and parent liability risk forms should be signed in advance to recognize the inherent risks present with this learning opportunity and to clearly state the student has personal medical insurance coverage in place.

Policy History:

Adopted on:

Reviewed on:

Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	26

ITEM TITLE: APPROVE FIRST READING – NEW BOARD POLICY 2600F – WORK BASED LEARNING AFFILIATION AGREEMENT

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of the referenced NEW policy.

SUGGESTED ACTION: Approve First Reading – NEW Board Policy 2600F – Work Based Learning Program Affiliation Agreement

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

WORK BASED LEARNING AFFILIATION AGREEMENT 2600F

This Affiliation Agreement is entered into between _____(high school) and _____(workplace learning site).

WHEREAS High School has established a _____Work Based Learning program for students interested in career exploration opportunities; and

WHEREAS High School wishes to affiliate with _____ (workplace learning site) for the purpose of providing Career Exploration and Assessment experiences for students enrolled in the _____Work Based Learning Program; and

WHEREAS the Workplace Learning Site is willing to permit the Career Exploration experience on its premises with the terms set forth in this Affiliation Agreement;

NOW THEREFORE, the parties agree as follows:

1. The High School shall assume full responsibility for planning and execution of the student program of instruction including curriculum content, Work Based Learning orientation, emergency contact information, and parent/guardian consent.
2. The High School shall ensure participating students have completed safety instruction specific to the work site prior to participation in the Work Based Learning experience.
3. The High School shall provide a Work Based Learning Coordinator responsible for instruction and coordination with appropriate Workplace Learning Site personnel for the planning, selecting, and evaluating of students' experiences.
4. The Work Based Learning Coordinator, Workplace Supervisor, and student will work collaboratively to determine the career readiness, employability skills, and proficiency guidelines set forth in the personalized work based learning program.
5. The Workplace Learning Site agrees to designate a Workplace Supervisor, who has completed the Volunteer Agreement Form, and whose responsibility it shall be to assist the Work Based Learning Coordinator in selection and coordination of student experiences appropriate to the level of learning.
6. The Workplace Learning Site professional practitioners shall be responsible for overseeing the students' experience and training activities. They shall orient the students to their activities, direct their activities and supervise their activities to assure safe and satisfactory experiences and performance.
7. The High School shall be responsible for assigning students to the Workplace Learning Site for experience. The High School shall notify the Workplace Learning Site at least one (1) month in advance of its planned schedule of students and types of experiences to be provided. This schedule shall be subject to approval of the Workplace Learning Site.
8. The Workplace Learning Site shall make available the necessary equipment and supplies as determined by the Workplace Learning Site in conjunction with the High School.
9. The Workplace Learning Site shall provide the Work Based Learning Coordinator with frequent student performance evaluations in the manner and frequency so designated by the High School.
10. The High School shall work with the Workplace Learning Site regarding the removal of any student from the Workplace Learning Site whenever the student is not performing or meeting the workplace requirements. Responsibility for student disciplinary measures, if any, shall be with High School and not with the Workplace Learning Site.

Workplace Supervisor initials the selection specific to this Work Based Learning placement:

_____ Employer pays the student to work for them in a paid capacity. Student learns from the employer like a newly hired employee and skill sets are acquired through doing actual work for the employer. Student earns school credit for employment as documented in the Work Based Learning plan. Employer is required to show proof of workers compensation coverage for the student via a copy of a current workers compensation policy if the Work Based Learning plan shows the student will receive school credit for the employment. Medical costs and other related workers compensation claim expenses for accepted workers compensation claims due to injury to the student while working in the course and scope as part of the Work Based Learning opportunity shall be covered by the employer's workers compensation coverage.

_____ Employer does not pay the student. Student earns school credit as part of a Work Based Learning plan but student may be assigned credit as part of another course. Employer has a volunteer endorsement added to their workers compensation policy and pays that premium to their carrier. School District requires the employer to show proof of workers compensation coverage with the volunteer endorsement added via a copy of a current workers compensation policy. Medical costs and other related workers compensation claim expenses for accepted workers compensation claims due to injury to the student while working in the course and scope as part of the Work Based Learning opportunity shall be covered by the employer's workers compensation coverage.

_____ Employer does not pay student. Student earns school credit for the Work Based Learning opportunity as outlined the Work Based Learning plan. School district adds a school to work endorsement onto the school workers' compensation policy. School District pays the workers compensation premium costs for the endorsement and other required insurance coverage. Parent liability risk forms should be signed in advance to recognize the inherent risks present with this learning opportunity and to clearly state the student has personal medical insurance coverage in place. Medical costs and other related workers compensation claim expenses for accepted workers compensation claims due to injury to the student while working in the course and scope as part of the Work Based Learning opportunity shall be covered by the School District's workers compensation coverage.

_____ School District provides a work-based learning opportunity off school grounds. The learning opportunity takes place during school period hours, awards school credit hours toward graduation requirements, and is led by a teacher of the school district and/or co-taught by a trade person or general contractor. No workers compensation coverage being provided. School District is responsible for general liability coverage for the students and parent liability risk forms should be signed in advance to recognize the inherent risks present with this learning opportunity and to clearly state the student has personal medical insurance coverage in place.

_____ _____

Workplace Supervisor Date

_____ _____

Work Based Learning Coordinator Date

PARENT/GUARDIAN CONSENT FOR WORK BASED LEARNING EXPERIENCE

I, (full name)_____ as legal guardian of _____ (child's full name) a student enrolled in the _____High School acknowledge the following:

The program of study includes opportunities for my child to participate in an off-campus Work Based Learning opportunity, and I give my consent to my child participating in the offsite Work Based Learning component, and I agree to support and assist with enforcement of the content included in the Work Based Learning placement

I agree to accept responsibility for my student's participation in the above-referenced activity. I understand any negligence arising out of the student's participation in the program shall be attributed to me as comparative negligence within the meaning of Section 27-1-702, MCA. I agree to counsel my child to abide by the rules and regulations set forth by the workplace learning site.

I have signed the Parent/Guardian Consent and agree to the stated conditions.

_____ _____

Parent/Guardian signature Date

_____ _____

Parent/Guardian printed name Phone number

_____ _____

Address City/State/Zip code

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	27

ITEM TITLE: APPROVE FIRST READING – NEW BOARD POLICY 3413F1 – MEDICAL EXEMPTION STATUS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of the referenced NEW policy.

SUGGESTED ACTION: Approve First Reading – NEW Board Policy 3413F1 – Medical Exemption Status

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Medical Exemption Statement 3413F1

Physician: Please mark the contraindications/precautions that apply to this patient, then sign and date the back of the form. The signed Medical Exemption Statement verifying true contraindications/precautions is submitted to and accepted by schools, childcare facilities, and other agencies that require proof of immunization. For medical exemptions for conditions not listed below, please note the vaccine(s) that is contraindicated and a description of the medical condition in the space provided at the end of the form. The State Medical Officer may request to review medical exemptions.

Attach a copy of the most current immunization record

Name of patient_____ DOB_____

Name of parent/guardian_____

Address (patient/parent)_____

School/child care facility_____

For official use only:

☐ *Check if reviewed by public health* *Name/credentials of reviewer*:_____ *Date of review*:_____

Medical contraindications for immunizations are determined by the most recent General Recommendations of the Advisory Committee on Immunization Practices (ACIP), U.S. Department of Health and Human Services, published in the Centers for Disease Control and Prevention's publication, the Morbidity and Mortality Weekly Report.

A **contraindication** is a condition in a recipient that increases the risk for a serious adverse reaction. A vaccine will not be administered when a contraindication exists.
A **precaution** is a condition in a recipient that might increase the risk for a serious adverse reaction or that might compromise the ability of the vaccine to produce immunity. Under normal conditions, vaccinations should be deferred when a precaution is present.

Contraindications and Precautions

Vaccine	X	
Hepatitis B (not currently required by Administrative Rule of Montana [ARM])	☐	**Contraindications** • Serious allergic reaction (e.g., anaphylaxis) after a previous vaccine dose or vaccine component
	☐	**Precautions** • Moderate or severe acute illness with or without fever
DTaP	☐	**Contraindications** • Severe allergic reaction (e.g., anaphylaxis) after a previous dose or to a vaccine component
	☐	• Encephalopathy within 7 days after receiving previous dose of DTP or DTaP
		Precautions
DT, Td	☐	• Progressive neurologic disorder, including infantile spasms, uncontrolled epilepsy, progressive encephalopathy; defer DTaP until neurological status has clarified and stabilized
	☐	• Fever ≥40.5°C (105°F) within 48 hours after vaccination with previous dose of DTP or DTaP
	☐	• Guillain-Barre' syndrome ≤6 weeks after a previous dose of tetanus toxoid-containing vaccine
Tdap	☐	• Seizure ≤3 days after vaccination with previous dose of DTP or DTaP
	☐	• Persistent, inconsolable crying lasting ≥3 hours within 48 hours after vaccination with previous dose of DTP/ DTaP
	☐	• History of arthus-type hypersensitivity reactions after a previous dose of tetanus toxoid-containing vaccine
	☐	• Moderate or severe acute illness with or without fever
IPV	☐	**Contraindications** • Severe allergic reaction (e.g., anaphylaxis) after a previous dose or to a vaccine component
	☐	**Precautions** • Pregnancy
	☐	• Moderate or severe acute illness with or without fever

Vaccine	X	
PCV (not currently required by ARM)	☐	**Contraindications** • Severe allergic reaction (e.g., anaphylaxis) after a previous dose (of PCV7, PCV13, or any diphtheria toxoid--contain vaccine) or to a component of a vaccine (PCV7, PCV13, or any diphtheria toxoid-containing vaccine)
	☐	**Precautions** • Moderate or severe acute illness with or without fever
Hib	☐	**Contraindications** • Severe allergic reaction (e.g., anaphylaxis) after a previous dose or to a vaccine component
	☐	• Age <6 weeks
	☐	**Precautions** • Moderate or severe acute illness with or without fever
MMR	☐	**Contraindications** • Severe allergic reaction (e.g., anaphylaxis) after a previous dose or to a vaccine component
	☐	• Known severe immunodeficiency (e.g., hematologic and solid tumors, chemotherapy, congenital immunodeficiency, long-term immunosuppressive therapy, or patients with HIV infection who are severely immunocompromised)
	☐	• Pregnancy
	☐	**Precautions** • Recent (<11 months) receipt of antibody-containing blood product (specific interval depends on the product)
	☐	• History of thrombocytopenia or thrombocytopenic purpura
	☐	• Need for tuberculin skin testing
	☐	• Moderate or severe acute illness with or without fever
Varicella	☐	**Contraindications** • Severe allergic reaction (e.g., anaphylaxis) after a previous dose or to a vaccine component
	☐	• Known severe immunodeficiency (e.g., hematologic and solid tumors, chemotherapy, congenital immunodeficiency, long-term immunosuppressive therapy, or patients with HIV infection who are severely immunocompromised)
	☐	• Pregnancy
	☐	**Precautions** • Recent (<11 months) receipt of antibody-containing blood products (interval depends on product)
	☐	• Moderate or severe acute illness with or without fever

For medical conditions not listed, please note the vaccine(s) that is contraindicated and a description of the condition

_____

_____

Name of Student_____

Date Exemption Ends_____

_____

Completing physician's name (please print)

Address_____

Phone_____

_____

Completing physician's signature (only licensed physicians may sign)

Instructions

Purpose: To provide Montana physicians with a mechanism to document true medical exemptions to vaccinations

Preparation:
1. Complete patient information (name, DOB, address, and school/childcare facility)
2. Check applicable vaccine(s) and exemption(s)
3. Complete date exemption ends and physician information
4. Attach a copy of the most current immunization record
5. Retain a copy for file
6. **Return original to person requesting form**

Reorder: Immunization Program
1400 Broadway, Room C-211
Helena, MT 59620
(406) 444-5580
http://www.dphhs.mt.gov/publichealth/immunization/

Questions? Call (406)444-5580

Montana Code Annotated

20-5-101-410: Montana Immunization Law

52-2-735: Daycare certification

Administrative Rules of Montana

37.114.701-721: Immunization of K-12, Preschool, and Post-secondary schools

37.95.140: Daycare Center Immunizations, Group Daycare Homes, Family Day Care Homes

AFFIDAVIT OF EXEMPTION ON RELIGIOUS GROUNDS FROM MONTANA SCHOOL IMMUNIZATION LAW AND RULES 3413F2

Student's Full Name	**Birth Date**	**Age**	**Sex**

School: _____

If student is under 18, name f parent, guardian, or other person responsible for student's care and custody:

Street Address and city: _____

Telephone: _____

I, undersigned, swear or affirm that immunization against

- ☐ *Diphtheria, Pertussis, Tetanus (DTaP, DT, Tdap)*
- ☐ *Polio*
- ☐ *Measles, Mumps and Rubella (MMR)*
- ☐ *Varicella (chickenpox)*
- ☐ *Haemophilus Influenzae Type b (Hib)*

is contrary to my religious tenets and practices.

I also understand that:

(1) I am subject to the penalty for false swearing if I falsely claim a religious exemption for the above-named student [i.e. a fine of up to $500, up to 6 months in jail, or both (45-7/202, MCA)];

(2) In the event of an outbreak of one of the diseases listed above, the above-exempted student may be excluded from school by the local health officer or the Department of Public Health and Human Services until the student is no longer at risk for contracting or transmitting that disease; and

(3) **A new affidavit of exemption for the above-named student must be signed, sworn to, and notarized yearly, before the start of the school year and kept together with the State of Montana Certificate of Immunization (HES-101) in the school's records.**

_____

Signature of parent, guardian, or other person responsible for the above student's care and custody; or of the student, if 18 or older. Date

Subscribed and sworn to before me this _____ day of _____, _____

_____

Signature: Notary Public for the State of Montana

_____

Print Name: Notary Public for the State of Montana

Seal

Residing in _____

My commission expires _____

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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	28

☐ **Minutes/Claims** ☒ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: CONSIDERATION OF DECLARATION OF UNFORESEEN EMERGENCY IN ACCORDANCE WITH TITLE 20, CHAPTER 9, PART 8, MCA

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

MTSBA has issued advice for districts to adopt a new declaration of emergency specifically for the school district if a board of trustees has declared a state of emergency that expired on June 30, 2021. A district operating under an emergency has greater flexibility to better preserve funding if it falls short of the minimum aggregate hours of instruction while also preserving the board's authority under the emergency policies. The authorization for a declaration of emergency is found in Model Emergency Policy 1907 as outlined in Title 20, chapter 9, part 8, MCA.

**The vote on this item was postponed at the July 12, 2021 Board Meeting **

SUGGESTED ACTION: *Consideration of Declaration of Unforeseen Emergency in accordance with Title 20, chapter 9, part 8, MCA*

☐ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	29

ITEM TITLE: APPROVE SECOND READING OF 1900 SERIES POLICIES

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the second reading of revision and policies of the 1900 series. .These policies work in conjunction with the District's Re-opening Plan due to the COVID-19 Pandemic.

Information being deleted from these policies has been marked with a ~~strikethrough~~; information being added has been highlighted.

**The vote on this item was postponed at the July 12, 2021 Board Meeting **

SUGGESTED ACTION: **A**pprove Second Reading of 1900 Board Policies

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN SCHOOL DISTRICT

1900 SERIES
COVID-19 EMERGENCY POLICIES

TABLE OF CONTENTS

1900	Introduction
1901	School District Policy and Procedures
1902	Alternative Grading
1903	School District Meetings and Gatherings
1904	Use of Transportation Funds
1905	Student, Staff, and Community Health and Safety
1906	Student Instruction and Services
1906P	Student Instruction Resources and Best Practices
1907	School District Declaration of Emergency
1908	Family Engagement
1908F	Family Onsite Opt-Out Form
1909	Human Resources and Personnel
1910	Personnel Use of Leave
~~1910F1~~	~~Emergency Paid Sick Leave Employee Request Form~~
~~1910F2~~	~~EFMLA Employee Request Form~~
1911	School District Budget Adoption and Amendment and Audit
1912	School District Elections During Emergency

Lewistown School District

COVID-19 Emergency Policies 1900

The board of trustees and its staff are operating under unusual, even unprecedented circumstances by virtue of the declaration of a statewide emergency by the Governor and the executive orders related to school closure to address concerns from the COVID-19 Virus and/or the declaration of an unforeseen emergency (community disaster) made by the Board of Trustees. In light of the COVID-19 pandemic, the Board of Trustees has found it necessary to adopt temporary policies related to emergency school closures, the ongoing provision of educational services to students, meetings of the Board, gatherings on school property, health and safety of students, staff and community members, human resource matters and budgetary matters. To ensure clarity and transparency, the board has organized all emergency school policies into a temporary chapter. The Board has also included this introductory section as a heading for each policy to ensure understanding of the purpose and duration of each policy adopted pursuant to this chapter.

Purpose(s) of Policies

1. Ensuring that locally-elected trustees charged with the supervision and control of their local public schools, in collaboration with their staff leadership teams, make decisions that are in the best interests of students, staff and the community served.
2. Ensuring measures to protect the health and safety of students, staff and community members.
3. Addressing issues relating to student instruction and family engagement.
4. Addressing barriers to learning presented by distance.
5. Improvement of instruction in on-site, offsite, and/or on-line settings
6. Ensuring continuity of employment of school district staff and/or continuity of services provided by contract transportation providers.
7. Ensuring accountability to families with children.

Term of COVID-19 Emergency Measures Policies

School District Policies Numbered 1900-1999 are intended to govern during any emergency related to COVID-19 declared by the President, Congress, Montana Legislature, Governor, Montana Department of Public Health and Human Services, County Health Department or the Board of Trustees. The term of School District Policies Numbered 1900-1999 shall run until terminated by a vote of the board of trustees. ~~or June 30, 2020, whichever comes first~~.

Cross Reference: Policy 2221 – 2221P – School Closure
Policy 1400 – Board Meetings
Policy 1310 – Policy and Procedure
Policy 1420 – Meeting Procedure

Legal Reference: ~~Executive Orders 2-2020 and 3-2020 Office of the Governor and accompanying Directives~~

Policy History:
Adopted on: July 13, 2020
Reviewed on: April 12, 2021
Revised on: June 14, 2021
Terminated on:

Lewistown School District **R**

COVID-19 Emergency Measures 1901

Emergency Policy and Procedures

Applicability of Emergency Policy Series

During a state of emergency declared by the Board of Trustees or other local, state or federal agency, official, or legislative body, the provisions in the emergency policies adopted by the Board of Trustees as codified at 1900-1999 in the district policy manual will govern in the event of any conflict or inconsistency between an emergency policy and other provision in the district policy manual. All other aspects of the district policy manual not affected by the provisions in the emergency policy series continue to be in full effect.

Legal References

In the absence of a legal reference on an emergency policy adopted by the Board of Trustees, the policy is specifically based on the Board of Trustees authority to supervise and control the schools within the District in accordance with Article X, section 8 of the Montana Constitution.

Adoption and Amendment of Policies

New or revised policies that are required or have required language changes based on State or Federal law or directive, required by administrative rule, or are required due to a declaration of emergency issued by the Board of Trustees or other state or federal agency official or legislative body may be adopted after the first (1st) reading if notice has been given through the board agenda provided to the trustees and public. All new or amended policies adopted as part of the emergency policy series shall become effective immediately upon adoption; unless a specific effective date is stated in the motion for adoption.

Suspension of Policies

Under circumstances that require waiver of a policy, the policy may be suspended by a majority vote of the trustees present. To suspend a policy, however, all trustees must have received written notice of the meeting, which includes the proposal to suspend a policy and an explanation of the purpose of such proposed suspension.

Administrative Procedures

The Superintendent shall develop such administrative procedures as are necessary to ensure consistent implementation of policies adopted by the Board of Trustees.

Legal References:	§ 20-3-323, MCA	District policy and record of acts
	10.55.701, ARM	Board of Trustees
	Title 20, Chapter 9 Part 8, MCA	

Policy History:
Adopted on: July 13, 2020
Reviewed on: April 12, 2021
Revised on: June 14, 2021
Terminated on:

Lewistown School District

COVID-19 Emergency Measures 1902

Alternative Grading

This policy is adopted as a temporary policy in accordance with the framework set by District Policy 1900 – Temporary COVID-19 Policies and is intended to govern School District operations for the period affected by the COVID-19 health and safety measures implemented by the School District in response to federal, state or local authorities.

Each individual school may choose to modify their grading system to fit the needs of their staff and students during the COVID-19 Emergency. Any modified grading system will be submitted to the School Board of Trustees for approval.

Cross Reference: Policy 1005FE – Proficiency Based Learning
Policy 2410-2410P – Graduation Requirements
Policy 2420 – Grading and Progress Reports
Policy 2168 – Distance Learning
Policy 2421 - Promotion and Retention

Legal Reference:

Section 20-1-301, MCA	School fiscal year
Section 20-9-311(4)(a)(b)(d), MCA	Calculation of average number belonging
Section 20-3-324, MCA	Powers and duties
Section 20-7-1601.	Transformational learning
10.55.906 ARM	High School Credit

Policy History:
Adopted on: July 13, 2020
Reviewed on: April 12, 2021
Revised on: June 14, 2021
Terminated on:

Lewistown School District

COVID-19 Emergency Measures 1903

School District Meetings, Gatherings, Events, and Visitors

The School District has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to ensure individuals present at a school facility for events or other operationally related reasons honor safety protocols. The supervising teacher, principal, superintendent or designated personnel are authorized to implement this policy in coordination with state and local health officials.

School District Events

The Board of Trustees may authorize School District physical meetings, gatherings, and events when the event is deemed essential to district operations. Physical meetings, gatherings, and events shall not be held without prior authorization of the Board of Trustees.

All attendees at physical meetings, gatherings, and events held on school property in an outdoor area including the stadium, field, or other open area designated by the Board of Trustees shall be required to honor the applicable health and safety protocols outlined in District Policy 1905 including, but not limited to, physical distancing. The School District shall provide suitable space for physical distancing to occur and, if practicable, markings and walking routes in the area where the event shall be held to preserve a safe event setting.

Physical meetings, gatherings, and events shall ~~be limited to 50 people~~ meet Central Montana Health District and Montana Department of Health and Human Services mandates when held inside a school building. All attendees at a meeting, gathering, or event authorized by the Board of Trustees held inside the school facility are required to honor the health and safety protocols outlined in District Policy 1905.

Vulnerable individuals (defined by the Centers for Disease Control at the time of this policy's adoption as those age 65 or older or those with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy) must not attend School District meetings, gatherings, or events held in accordance with this policy. Precautions must be taken to isolate from vulnerable residents. The School District shall accommodate vulnerable individuals so they may participate in the meeting gathering or event via electronic means.

Visitors to Schools

Visitors to the interior of any school building shall not be permitted without the express approval of the supervising teacher, principal, superintendent or designated. Visitors that are authorized to be present in any school building must adhere to all health and safety guidelines outlined in District Policy 1905.

Volunteers

Volunteers utilized by the School District that have been approved in accordance with District Policy 5430 may enter the school building in accordance with the protocols outlined in District Policy 1905.

Facilities Use Agreements

The Board of Trustees suspends community use of District facilities. Unless an event is specifically identified as necessary by the Board of Trustees, Facilities Use Agreements and other similar requests

submitted in accordance with District Policy 4330 shall not be considered while this policy governs the period of a public health emergency.

Enforcement

Visitors to any school building or any attendee at a meeting, gathering, or event authorized by the Board of Trustees in accordance with this policy who fail to honor the requirements of District Policy or the directives of School District officials shall be asked to correct their conduct or leave the meeting, gathering, or event in accordance District Policy 4315.

Cross Reference: Policy 1901 – School District Policy and Procedures
Policy 1905 – Student, Staff, and Community Health and Safety
Policy 1400 – Board Meetings
Policy 5430 – Volunteers
Policy 4301 – Visitors to Schools
Policy 4332 – Conduct on School Property
Policy 4315 – Visitor and Spectator Conduct
Policy 4330 – Community Use of School Facilities

Policy History:
Adopted on: July 13, 2020
Reviewed on: April 12, 2021
Revised on: June 14, 2021
Terminated on:

Use of Transportation Funds During Periods of Emergency Declaration

Pursuant to guidance issued from the Office of Public Instruction, the board of trustees authorizes the following expenditures of its ~~FY20~~ budgeted transportation funds that are in addition to traditionally authorized expenditures. The expenditures below are, as noted in OPI guidance, transportation services which provide instructional services to students.

- Transportation of food and meals used in nutritional programs.
- Purchase of equipment to ensure food safety.
- Providing accessibility to student services for remote learning.
- Providing instructional materials to students, including but not limited to internet service adequate to allow students to effectively access curriculum during periods of school closure.
- Cost of instructional materials, supplies, and software licenses.
- Costs of technological equipment needed for offsite instruction/correspondence study purchased by the school district and loaned to students without such equipment.
- Cost of correspondence study.
- Costs of providing services to students with an IEP or a plan adopted pursuant to section 504 of the 1973 Rehabilitation Act.
- Costs of time off or repurposed time for staff normally paid from the transportation fund.

Cost Guidelines

The board of trustees authorizes the Superintendent to exercise his/her professional judgment and discretion as to the necessity, quality and amount of all expenses referenced below. Aggregate costs of items below are to remain within the budget limits adopted by the board of trustees for the ~~FY20~~ transportation budget, including any budget amendments adopted by the board of trustees prior to the completion of each fiscal year ~~FY20~~.

- Any costs consistent with costs under normal operation, including costs referenced in any contract to which the district is a party.
- Actual costs of delivering meals to students at locations authorized by any and all waivers of regular rules for school nutrition programs that have been adopted by the United States Department of Agriculture or the Office of Public Instruction.
- Any costs consistent with and necessary to comply with an IEP or section 504 plan.
- Actual costs of equipment, software and service necessary to bridge digital divides or provide a quality learning environment for students, including:
    - Equipment necessary to provide wi-fi in a student's home, including any equipment qualifying for discount under the federal E-Rate program;
    - Equipment necessary to allow students to effectively participate in offsite instruction with an emphasis on ensuring opportunities for real time interactions, collaboration, and effective engagement in the learning process by students.
        - Equipment purchased under this section may include any combination deemed necessary and appropriate by the Superintendent, including but not limited to mobile devices, tablets and laptops.
        - Equipment purchased under this section shall become and remain the property of the district and shall be provided to students through a loan/checkout service developed by the Superintendent.
    - Software to ensure a safe and appropriate online learning experience by students of the district.

- Internet service at an adequate bandwidth to ensure full and effective use of instruction delivery and interaction methods employed by the district as part of its offsite learning program.
    - If there are multiple internet service providers in the community, the board authorizes the superintendent to choose either a single provider or to allocate/rotate selection from among all providers in the community meeting minimum bandwidth and other safety and quality standards deemed necessary and appropriate by the superintendent.

Cross Reference: Policy 3612 – District-Provided Access to Electronic Information, Services, and Networks
Policy 3612P - District-Provided Access to Electronic Information, Services, and Networks Procedure
Policy 3612F – Internet Access Agreement
Policy 3650 – Montana Pupil Online Personal Information Protection Act
Policy 3650F – Montana Model Data Privacy Agreement
Policy 2168.- Distance Learning
Policy 2170 – Montana Digital Academy
Policy 2170P – Montana Digital Academy Procedures

Legal Reference: Section 20-10-101(5), MCA – Transportation

Policy History:
Adopted on: July 13, 2020
Reviewed on: April 12, 2021
Revised on: June 14, 2021
Terminated on:

Lewistown School District

COVID-19 Emergency Measures 1905

Student, Staff, and Community Health and Safety

The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials.

Symptoms of Illness

Students and staff who are ill, feeling ill, diagnosed as ill, or otherwise demonstrating symptoms of illness must not come to school or work. Students who have a fever or are exhibiting other signs of illness must be isolated in a designated area until such time as parents or caregiver may arrive at the school to retrieve the ill student. All surfaces and areas should be thoroughly cleaned and disinfected once the student has vacated the area by staff utilizing safety measures in accordance with state and/or local health standards as applicable. Students may engage in alternative delivery of education services during the period of illness or be permitted to make up work in accordance with District Policy 1906. Staff members will be provided access to leave in accordance with District Policy 1911 or the applicable Master Contract or Memorandum of Understanding.

Parents, guardians, or caregivers of students who are ill, feeling ill, diagnosed as ill, or otherwise demonstrating symptoms of illness must not be present at the school for any reason including but not limited events or gatherings or to drop off or pick up students excepted as provided by this policy. To avoid exposing others to illness, parents or caregivers who are ill must make arrangements with others to transport students to school or events, if at all practicable. If not practicable, parents, guardians or caregivers must not leave their vehicle during pickup or drop off and must arrange with District staff to supervise students in accordance with physical distancing guidelines in this Policy.

Physical Distancing

Students, staff, volunteers, and visitors will maintain a ~~six~~ three-foot distance between themselves and their colleagues and peers throughout the school day inside any school building, on school provided transportation and on school property before and after school, whenever practically possible. Staff members will arrange classrooms and restructure courses, transportation services, and food service to meet this standard.

Recess will continue as scheduled in accordance with physical distancing guidance ~~without the use of playground equipment~~. ~~Any other use of school playgrounds is strictly prohibited.~~

Drop off and pick up of students will be completed in a manner that limits direct contact between parents and staff members and adheres to social distancing expectations around the exterior of the school building while on school property.

Masks as Personal Protective Equipment

Staff and students may wear a mask while present in any school building. The School District does not require the use of masks and will not provide masks except in cases required by this policy or at the discretion of the administration. The Board of Trustees' decision to not require or provide masks is based on a review of the circumstances in the community and consultation with local

health officials on issues including but not limited to the possibility of exposure and availability of masks.

Cleaning and Disinfecting

School district personnel will routinely both clean by removing germs, dirt and impurities and disinfect by using chemicals to kill germs on all surfaces and objects in any school building and on school property that are frequently touched. This process shall include cleaning objects/surfaces not ordinarily cleaned daily.

Personnel will clean with the cleaners typically used and will use all cleaning products according to the directions on the label. Personnel will disinfect with common EPA-registered household disinfectants. A list of products that are EPA-approved for use against the virus that causes COVID-19 is available from the supervising teacher or administrator. Personnel will follow the manufacturer's instructions for all cleaning and disinfection products.

The District will provide EPA-registered disposable wipes to teachers, staff, and secondary students so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use. Supervising teacher or administrators are required to ensure adequate supplies to support cleaning and disinfection practices.

Student Arrival

Hand hygiene stations will be available at the entrance of any school building, so that children can clean their hands before they enter. If a sink with soap and water is not available, the School District will provide hand sanitizer with at least 60% alcohol. Hand sanitizer will be kept out of elementary students' reach and student use will be supervised by staff.

A District employee will greet children outside the school as they arrive to ensure orderly compliance with the provisions of this policy.

Temperature Screening

Designated School District staff are authorized to test the temperature of students with an approved non-contact or touchless temperature reader. Students who have a fever or are exhibiting other signs of illness must be isolated in a designated area until such time as parents or caregiver may arrive at the school to retrieve the ill student. All surfaces and areas should be thoroughly cleaned and disinfected once the student has vacated the area.

When administering a temperature check on a possibly ill student, designated staff members will utilize available physical barriers and personal protective equipment to eliminate or minimize exposures due to close contact to a child who has symptoms during screening.

Healthy Hand Hygiene Behavior

All students, staff, and others present in the any school building will engage in hand hygiene at the following times, which include but are not limited to:

- Arrival to the facility and after breaks
- Before and after preparing, eating, or handling food or drinks
- Before and after administering medication or screening temperature
- After coming in contact with bodily fluid

- After recess
- After handling garbage
- After assisting students with handwashing
- After use of the restroom

Hand hygiene includes but is not limited to washing hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.

Staff members will supervise children when they use hand sanitizer and soap to prevent ingestion.

Staff members will place grade level appropriate posters describing handwashing steps near sinks.

Vulnerable Individuals

Vulnerable individuals (defined by the Centers for Disease Control at the time of this policy's adoption as those age 65 or older or those with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy) are authorized to talk to their healthcare provider to assess their risk and to determine if they should telework during the period of declared public health emergency.

Employees who have documented high risk designation from a medical provider are entitled to reasonable accommodation within the meaning of that term in accordance with the Americans with Disabilities Act and Section 504 as outlined in District Policy 5002. These accommodations may include but are not limited to teleworking in accordance with a work plan developed in coordination with and authorized by the supervising teacher, administrator or other designated supervisor. Such employees may also be eligible for available leave in accordance with the applicable policy or master agreement provision.

Food Preparation and Meal Service

Facilities must comply with all applicable federal, state, and local regulations and guidance related to safe preparation of food.

Sinks used for food preparation must not be used for any other purposes.

Staff and students will wash their hands in accordance with this policy.

Transportation Services

The Board of Trustees authorizes the transportation of eligible transportees to and from the school facility in a manner consistent with the protocols established in this policy. The transportation director and school bus drivers will clean and disinfect regularly ~~each seat on each bus after each use~~.

Public Awareness

The School District will communicate with parents, citizens, and other necessary stakeholders about the protocols established in this policy and the steps taken to implement the protocols through all available and reasonable means.

Confidentiality

This policy in no way limits or adjusts the School District's obligations to honor staff and student privacy rights. All applicable district policies and handbook provision governing confidentiality of student and staff medical information remain in full effect.

Transfer of Funds for Safety Purposes

The Board of Trustees may transfer state or local revenue from any budgeted or non-budgeted fund, other than the debt service fund or retirement fund, to its building reserve fund in an amount not to exceed the school district's estimated costs of improvements to school and student safety and security to implement this policy in accordance with District Policy 1006FE.

Cross Reference:
Policy 1901 – School District Policy and Procedures
Policy 1906 - Student Services and Instructional Delivery
Policy 1907 – Transportation Services
Policy 1006FE – Transfer of Funds for Safety Purposes
Policy 3410 – Student examination and screenings
Policy 3417 – Communicable Diseases
Policy 3431 – Emergency Treatment
Policy 1911 - Personnel Use of Leave
Policy 1910 – Human Resources and Personnel
Policy 4120 - Public Relations
Policy 5002 – Accommodating Individuals with Disabilities
Policy 5130 – Staff Health
Policy 5230 - Prevention of Disease Transmission
Policy 6110 – Superintendent Authority
Policy 6122 - Delegation of Authority

Policy History:
Adopted on: July 13, 2020
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Terminated on:

Lewistown School District

COVID-19 Emergency Measures 1906

Student Instruction and Services

The School District has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to ensure the delivery of education services to students onsite at the school, offsite at other locations using available resources including but limited to online methods. The supervising teacher, principal, superintendent or designated personnel are authorized to implement this policy.

As outlined in District Policy 2100, and except for students determined by the School District to be proficient using School District assessments, the adopted calendar has a minimum number of 720 aggregate instructional hours for students in kindergarten through third grade; 1,080 hours for students in fourth through eleventh grade and 1,050 hours for students in twelfth grade.

The School District may satisfy the aggregate number of hours through any combination of onsite, offsite, and online instruction. The District administration is directed to ensure that all students are offered access to the complete range of educational programs and services for the education program required by the accreditation standards adopted by the Montana Board of Public Education.

For the purposes of this policy and the School District's calculation of ANB and "aggregate hours of instruction" within the meaning of that term in Montana law, the term "instruction" shall be construed as being synonymous with and in support of the broader goals of "learning" and full development of educational potential as set forth in Article X, Section 1 of the Montana Constitution. Instruction that includes innovative teaching strategies that focus on student engagement for the purposes of developing a students' interests, passions, and strengths, The term "instruction" shall include any directed, distributive, collaborative and/or experiential learning activity provided, supervised, guided, facilitated or coordinated by the teacher of record in a given course that is done purposely to achieve content proficiency and facilitate the learning of, acquisition of knowledge, skills and abilities by, and to otherwise fulfill the full educational potential of each child.

Staff shall calculate the number of hours students have received instruction as defined in this policy through a combined calculation of services received onsite at the school or services provided or accessed at offsite or online instructional settings including, but not limited to, any combination of physical instructional packets, virtual or electronic based course meetings and assignments, self-directed or parent-assisted learning opportunities, and other educational efforts undertaken by the staff and students that can be given for grade or credit. Staff shall report completed hours of instruction as defined in this policy to the supervising teacher, building principal, or district administrator for final calculation.

Students shall receive grades for completed coursework in accordance with the grading scale for the individual staff member or the alternative grading procedures outlined in District Policy 1902.

The Board of Trustees may revise the school calendar to adjust the completion of the school year for particular grade levels and groups once students have satisfied the required number of applicable aggregate hours.

In order to comply with the requirements of the calendar, District Policy and Section 20-1-301, MCA, the District shall implement the instructional schedules and methods identified in this policy.

School Facility as Instructional Setting

The Board of Trustees authorizes instruction of students at the school facility in a manner that satisfies the aggregate number of instructional hours outlined in the School District's adopted or revised calendar for the ~~2019-2020~~ school year.

All educational and related services provided at the school facility shall be completed in accordance with the health and safety protocols outlined in District Policy 1905.

Offsite and Online Instructional Setting

The Board of Trustees may authorizes offsite and online instruction of students in a manner that satisfies the aggregate number of instructional hours outlined in the School District's adopted or revised calendar for the 2021-2022 school year. Offsite and online delivery methods shall include a complete range of educational services offered by the School District and shall comply with the requirements of applicable statutes. Students completing course work through an offsite or online instructional setting shall be treated in and have their hours of instruction calculated in the same manner as students attending an onsite institutional setting.

The Board of Trustees authorizes the supervising teacher or district administrator to permit students to utilize an offsite or online instructional setting, on a case by case scenario, at parental request if onsite instruction is offered in the School District in accordance with Policy 1908.

Students receiving offsite delivery of education services may be eligible for assistance with accessibility to offsite or remote learning opportunities in accordance with District Policy 1904.

Proficiency-Based Learning

The Board of Trustees authorizes proficiency-based ANB calculation in situations when a student demonstrates proficiency in a course area as determined by the Board of Trustees using district assessments consistent with the School District's adopted Plan of Action, District Policy 1005FE, or other measures approved by the Board of Trustees during the course of the 2021-2022 school year.

The Board of Trustees waives the minimum number of instructional hours for students who demonstrate proficiency in a course area using district assessments that include, but are not limited to, the course or class teacher's determination of proficiency as defined by the Board of Trustees. This determination shall be based on a review of the student's completed coursework, participation in course delivery, and other methods applicable to the specific course or class. The Board of Trustees authorizes the use of the proficiency determination process for students who have selected this method of delivery, students for whom the School District is unable to document satisfaction of the required minimum aggregate number of hours through the offsite or onsite methods outlined in this policy, or other students whom School District personnel determine satisfy the definition of proficient or meeting proficiency.

This provision is based in the declaration by the Montana Legislature that any regulation discriminating against a student who has participated in proficiency-based learning is inconsistent with the Montana Constitution.

Special Education and Accommodation of Disabilities or Diagnoses

Students shall receive services in accordance with the applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the applicable team to meet the student's needs and goals. The supervising teacher or building administrator shall

coordinate with parents and the special education staff or cooperative to ensure all applicable statutes are followed in accordance with U.S. Department of Education guidelines.

Student Attendance

The Board of Trustees authorizes the supervising teacher, building principal or district administration to set an attendance policy for students that takes into account the location of instructional services, the applicability of proficiency-based instruction, the student's grade level, and the health and safety of the student and their household. Students are expected to complete assigned work. If a student is not present for the instructional day, the student shall be permitted to complete all work assigned by the teacher if not present for instruction within a reasonable period of time determined by the teacher. Students shall not lose credit or incur a grade reduction for reasons related to attendance without good reason as determined by the Board of Trustees.

Student Safety and Counseling

Students shall have access to regular school counseling services whether their instruction is provided in an onsite, offsite or online setting. Staff shall promptly report any suspected student distress or concern to their supervisor for review and referral. Students receiving instruction in an offsite setting are governed by the staff obligation to report suspected child abuse or neglect.

Homeless Students and Students in Foster Care

This policy in no way limits or adjusts the School Districts obligations to homeless students or students in foster care. Applicable District policies serving these students or this population of students remain in full effect.

Student Discipline

This policy in no way limits or adjusts the School District's expectations for student conduct. All applicable district policies and handbook provisions governing student conduct remain in full effect.

Legal Reference:
Section 20-1-101, MCA – Definitions
Section 20-1-301, MCA – School Fiscal Year
Section 20-9-311, MCA – Calculation of Average Number Belonging
Section 20-7-118, MCA - Offsite Provision of Educational Services
Section 20-7-1601, MCA – Transformational Learning –Legislative Intent
ARM 10.55.906(4)) – High School Credit

Cross Reference:
Policy 1005FE – Proficiency-Based Learning
Policy 1902 – Alternative Grading
Policy 1905 - Staff, Student, and Community Health and Safety
Policy 2100 – School Calendar
Policy 2140 – Guidance and Counseling

Policy 2161 – Special Education
Policy 2168 – Distance Learning
Policy 2410 – Graduation
Policy 2420 – Grading and Progress Reports
Policy 2421 – Promotion and Retention

Policy 2150 – Suicide Training and Awareness
Policy 3125 – Homeless Students
Policy 3122 - Attendance Policy
Policy 3310 - Student Discipline

Policy History:
Adopted on: July 13, 2020
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Lewistown School District

COVID-19 Emergency Measures 1906P

Student Instruction Resources and Best Practices

In accordance with Policy 1005FE – Proficiency Based Learning and Section 20-9-311(4)(d), MCA, "a school district may include in its calculation of ANB a pupil who is enrolled in a program providing fewer than the required aggregate hours of pupil instruction under subsection (4)(a) or (4)(b) if the pupil has demonstrated proficiency in the content ordinarily covered by the instruction as determined by the school board using district assessments. The ANB of a pupil under this subsection (4)(d) must be converted to an hourly equivalent based on the hours of instruction ordinarily provided for the content over which the student has demonstrated proficiency."

Proficiency or satisfying aggregate hours of instruction can be achieved through an on-site, off-site, or blended learning model as outlined in Policy 1906.

Best practices, including but not limited to those outlined below, will assist districts in facilitating quality learning for each student regardless of background or circumstance.

Planning & Communication

- Providing tools for virtual learning will help ensure equity in access to learning opportunities. With Policy 1904, districts may utilize transportation funds to facilitate internet and device access to students currently without.
- Provide weekly learning agendas communicated to students and parents.
- Set student meetings, teacher office hours, assignment expectations, and grades available on an established schedule. Districts may consider Policy 1902 – Alternative Grading.
- Establish whole group virtual "class time" and/or opportunities for small group learning
    - Post assignments online early and for the entire week.
        - During this time of challenge, providing structure and certainty will support academic, mental and emotional health.
    - Students should receive some form of communication from the school community at least once per day.

Set Expectations

- With students and parents/guardians set expectations and acknowledgment of the importance for ownership of student learning.
- Expectations can outline due dates for assessments.
- Outline how much online participation is required of students.
- Include expectation for daily submission of work or review of accomplishments toward goals.
- Survey students and parents/guardians to make adjustments to lessons. Remember to be flexible—time learning software, apps, etc. should be considered part of learning.

Differentiated Instruction & Learning Models

- Embed experiential learning that fosters a learning environment that promotes connections. Districts participating in Transformational Learning funding can utilize their Strategic Plan as a guiding document and adapt to a virtual environment.
- Social Emotional Learning and connections.
    - Begin the day by connecting with students—a Brain Teaser or an exercise for students to share a topic of interest or something from home with others.
- Record lessons
    - Lessons should come with visual substance and multiple types of instruction to facilitate learning—downloads, PowerPoints, videos, readings, audio recordings, etc.

- Honor students' interests and passions through experiential learning opportunities.
- Project based learning.
    - Engage the students to do the work through research, developing, and creating a product which encompasses a variety of subject areas.
    - Encourage creativity.
    - Consider pointing students to the right resources (videos, websites, files) and allow them to be contributors to their own learning-- Creation of a science project—writing, demonstration of items needed, YouTube video with the end result being submitted to the teacher and classmates.
        - Wax Museum example: reading about character, writing about individual, dress up and record via YouTube or creation of a Power Point with pictures
    - Project based learning present opportunities for cross-subject collaboration and flexibility in ways to show student learning.

Demonstrating Learning

- Provide video meeting and messaging capabilities to engage students in multiple mediums to show learning.
- Provide daily feedback to address academic growth and monitor and improve social emotional wellness.
    - Clearly communicate to ensure students and parents are aware of the importance of this mutual feedback.
- Opportunity for MAP testing/Unit testing for subject areas
- Formative assessments can guide instruction and provide multiple opportunities for feedback and identifying gaps in student learning and instruction through a low-stress medium.

Legal Reference:
Section 20-1-101, MCA – Definitions
Section 20-1-301, MCA – School Fiscal Year
Section 20-9-311, MCA – Calculation of Average Number Belonging
Section 20-7-118, MCA - Offsite Provision of Educational Services
Section 20-7-1601, MCA – Transformational Learning –Legislative Intent
ARM 10.55.906(4)) – High School Credit

Cross Reference:
Policy 1005FE – Proficiency-Based Learning
Policy 1902 – Alternative Grading
Policy 1905 - Staff, Student, and Community Health and Safety
Policy 2100 – School Calendar
Policy 2140 – Guidance and Counseling
Policy 2161 – Special Education
Policy 2168 – Distance Learning
Policy 2410 – Graduation
Policy 2420 – Grading and Progress Reports
Policy 2421 – Promotion and Retention
Policy 2150 – Suicide Training and Awareness
Policy 3125 – Homeless Students
Policy 3122 - Attendance Policy
Policy 3310 - Student Discipline

Policy History:
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Lewistown School District

COVID-19 Emergency Measures 1907

School District Declaration of Emergency

The Board of Trustees is authorized to declare that a state of emergency exists within the community. A declaration issued by the Board of Trustees is distinct from any declaration in effect or previously issued by local, state or federal authorities. An emergency declaration issued by the Board of Trustees authorizes the School District to take extraordinary measures to protect students and staff while delivering education services in a manner authorized by law. The method and location of instruction and related educational services shall be implemented in a manner that serves the needs of students, their families, and staff and preserves the School Districts full entitlement of funding.

Legal Reference:	Section 20-9-801 - 802, MCA	Emergency School Closure
	Section 20-9-806, MCA	School closure by declaration of emergency
	Section 20-9-805.	Rate of reduction in annual apportionment entitlement.

Policy History:
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Lewistown School District

COVID-19 Emergency Measures 1908

Family Engagement

The Board of Trustees authorizes the supervising teacher or district administrator to provide Policy 1908F to families requesting to opt-out of onsite instruction at the school facility for the duration of the declared public health emergency, on a case-by-case scenario.

Students of families opting out of onsite instruction at the school facility ~~for the remainder of the 2019-2020 school fiscal year~~ shall receive offsite, online, and proficiency-based instruction, or any combination of the foregoing at the discretion of the School District in accordance with District Policy 1906. School District staff shall arrange for any combination of physical instructional packets, virtual or electronic based course meetings and assignments, self-directed or parent/guardian-assisted learning opportunities, and other educational efforts available to staff and students that can be relied upon for grade or credit in order to satisfy the minimum aggregate number of hours or determination of proficiency for the requesting student. Students determined to be proficient in one or more courses of the district shall be incorporated in the School District's calculation of ANB, with such ANB fraction to be converted to an hourly equivalent based on the hours of instruction ordinarily provided for the content over which the student has demonstrated proficiency.

Students of families opting out of onsite delivery shall be treated the same as students instructed at the school facility for purposes of grading, discipline, and other educational rights.

Legal Reference: Section 20-1-101, MCA – Definitions
Section 20-1-301, MCA – School Fiscal Year
Section 20-9-311, MCA – Calculation of Average Number Belonging
Section 20-7-118, MCA - Offsite Provision of Educational Services
Section 20-7-1601, MCA – Transformational Learning –Legislative Intent
ARM 10.55.906(4)) – High School Credit

Cross Reference: Policy 1906 – Student Instruction and Services
Policy 1908F – Family Onsite Opt-Out Form

Policy History:
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Terminated on:

Lewistown School District

COVID-19 Emergency Measures 1908F

Family Onsite Instruction Opt-Out Form

A family who does not want their student to receive instruction and educational services onsite at the school may request to have instruction completed offsite and/or online by completing this form.

Students of families opting out of onsite instruction at the school facility ~~for the remainder of the 2019-2020 school fiscal year~~ shall receive offsite, online, and proficiency-based instruction, or any combination of the foregoing at the discretion of the School District in accordance with District Policy 1906. School District staff shall arrange for any combination of physical instructional packets, virtual or electronic based course meetings and assignments, self-directed or parent/guardian-assisted learning opportunities, and other educational efforts available to staff and students that can be relied upon for grade or credit in order to satisfy the minimum aggregate number of hours or determination of proficiency for the requesting student. Students determined to be proficient in one or more courses of the district shall be incorporated in the School District's calculation of ANB, with such ANB fraction to be converted to an hourly equivalent based on the hours of instruction ordinarily provided for the content over which the student has demonstrated proficiency.

I, _____, Parent or Guardian of, _____ a student enrolled at _____School District, requests my student receive educational services and instruction at an offsite location and/or for the duration of the declared public health emergency in a manner consistent with the methods identified by the School District.

I understand my student is expected to complete all assigned work and return it to the teacher in order to receive credit toward a grade to be considered for promotion or credit and in accordance with Policy 1902, if applicable. I further understand that failure to complete work assigned may result in a determination that my student will be retained or otherwise not earn credit.

_____ _____

Parent Date

Legal Reference: Section 20-1-101, MCA – Definitions
Section 20-1-301, MCA – School Fiscal Year
Section 20-9-311, MCA – Calculation of Average Number Belonging
Section 20-7-118, MCA - Offsite Provision of Educational Services
Section 20-7-1601, MCA – Transformational Learning –Legislative Intent
ARM 10.55.906(4)) – High School Credit

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Lewistown School District

COVID-19 Emergency Measures 1909

Human Resources and Personnel

The School District has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to ensure clear expectations for District staff while completing their duties in a safe and healthy workplace. The supervising teacher, principal, superintendent or designated personnel are authorized to implement this policy.

Work Schedule and Assignment for Certified Staff

The working conditions for the certified staff shall be governed by a Collective Bargaining Agreement and any applicable Memorandum of Understanding between the Unit and the School District or the individual employment contracts between the employee and the School District. Certified staff shall comply with the emergency policies adopted by the Board of Trustees and related directives from the administration unless there is a provision of a Collective Bargaining Agreement or an applicable Memorandum of Understanding that specifically governs instead of the policy.

Work Schedule and Assignment of Duties for Classified Staff

In accordance with the individual employment contracts issued to classified staff, the District reserves the right to change employment conditions affecting an employee's duties, schedule, assignment, or supervisor. The District shall notify the employee in writing of any change in their workday or duties. Classified staff shall comply with the emergency policies adopted by the Board of Trustees and related directives from the administration.

Personal Conduct

This policy in no way limits or adjusts the School District's expectations for staff conduct. All applicable district policies and handbook provision governing staff conduct remain in full effect

Student Services

Students shall have access to regular instructional services whether their instruction is provided in an onsite, offsite, or online setting. Staff shall promptly report any suspected violation of School District Policy or concern about student health, well-being, or safety to their supervisor for review and referral. Students receiving instruction in an offsite or online setting are governed by all applicable laws, including the staff obligation to report suspected child abuse or neglect.

Compensation and Benefits

Staff shall continue to earn regular compensation and benefits during the period of declared public health emergency. Payroll dates and schedules are not affected by an applicable public health emergency.

Evaluation of Staff

The Board of Trustees authorizes the administration to adjust or waive the schedule for evaluation of staff to accommodate the changes to the school calendar ~~for the remainder of the 2020-2021 school year~~ unless there is a Collective Bargaining Agreement or Memorandum of Understanding specifying the evaluation process of a member of a bargaining unit.

Cross Reference:
Policy 1905 - Student, Staff and Community Health and Safety
Policy 1906 – Student Instruction
Policy 5140 – Classified Assignment
Policy 5210 – Assignments and Transfers
Policy 5221 – Work Day
Policy 5232 – Abused and Neglected Child Reporting
Policy 5255 – Disciplinary Action
Policy 5223 – Personal Conduct
Policy 5012 – Sexual Harassment
Policy 5015- Bullying and Intimidation
Policy 5130 – Staff Health
Policy 5230 – Prevention of Disease Transmission
Policy 5222 – Evaluation of Certified and Classified Staff

Policy History:
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Lewistown School District

COVID-19 Emergency Measures 1910

Personnel Use of Leave

The School District has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to inform School District staff about leave options. The supervising teacher, principal, superintendent or designated personnel are authorized to implement this policy.

District Leave

School District staff may utilize accumulated leave granted in accordance with Montana law, District policy, a Collective Bargaining Agreement, or applicable Memorandum of Understanding through the regular procedures governing the type of leave requested.

~~Staff members not covered by a memorandum of understanding are eligible for one week of paid sick leave capped at 40 hours in addition to that leave provided by federal law, district policy, or employment contract. The employee may utilize the 40 hours of additional leave during the 2020-2021 school year in the event the employee satisfies the criteria for Emergency Paid Sick Leave under the Families First Coronavirus Response Act and as outlined in this policy.~~

Federal Law Controls Federal Leave Provisions

The Board of Trustees has adopted this policy and related forms on the referenced date based on the law and available federal and state guidance as of the date of such adoption. Federal and state guidance can change following adoption of this policy and forms. To the extent that any subsequently adopted guidance or federal regulation or other controlling interpretation of the law results in a conflict between such guidance, regulation or controlling interpretation and this policy or forms, the provisions of the guidance, regulation or controlling interpretation controls to the extent of any such conflict. The School District shall take reasonable steps to ensure that staff are notified of any change in guidance or federal regulation or other controlling interpretation of the law that creates a conflict with any provision of this policy of forms.

~~Emergency Paid Sick Leave~~

~~In accordance with Federal law, employees may be eligible for two weeks of paid sick leave capped at 80 hours paid at the employee's regular rate of pay when the employee is unable to work because the employee is quarantined in accordance with a Federal, State, or local government order or advice of a health care provider, and/or experiencing COVID-19 symptoms and seeking a medical diagnosis or, after April 1, 2021, has received a first or second dose of COVID-19 vaccine and is experiencing side effects resulting from the vaccination that prevent the employee from working.~~

~~Employees may be eligible for two weeks of paid sick leave capped at 80 hours paid at two-thirds the employee's regular rate of pay because the employee is unable to work because of a bona fide need to care for an individual subject to quarantine in accordance with a Federal, State, or local government order or advice of a health care provider, or to care for a child under 18 years of age whose school or child care provider is closed or unavailable for reasons related to COVID-19, and/or the employee is experiencing a substantially similar condition as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of the Treasury and Labor.~~

~~Eligible employees may request leave available under the Families First Coronavirus Response Act by completing Policy 1910F1 – Emergency Paid Sick Leave~~

~~Emergency Family Medical Leave~~

~~Employees may be eligible for up to an additional 10 weeks of paid expanded family and medical leave at two-thirds the employee's regular rate of pay when the employee, who has been employed for at least 30 calendar days, is unable to work due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to COVID-19.~~

~~Eligible employees may request leave available under the Families First Coronavirus Response Act by completing Policy 1910F2 – Emergency Family Medical Leave.~~

~~Legal Reference: Families First Coronavirus Response Act~~

Cross Reference: ~~Policy 1910F1 – Emergency Paid Sick Leave Form~~
~~Policy 1910F2 - Emergency Family Medical Leave Form~~
Policy 1909 – Human Resources and Personnel
Policy 5321 – Leaves of Absence
Policy 5328 – Family Medical Leave Act
Policy 5329 – Long Term Illness
Policy 5330 – Maternity and Paternity Leave
Policy 5334 - Vacations

Policy History:
Adopted on: 5/11/2020
Revised on: 7/13/2020
Revised on: 9/14/2020
Revised on: 4/12/2021
Terminated on:

Lewistown School District

COVID-19 Emergency Measures 1911

School District Budget Adoption, Amendment and Audit

The period of the school fiscal year affected by the declared public health emergency shall be the longer of the portion of the school fiscal year covered by an emergency declared by the President, Congress, Governor, Montana Legislature, State or County Health Department or the portion of the school fiscal year identified in the board's declaration of an emergency. The School District shall avail itself of all flexibilities allowed by law, rule, or regulation and shall be otherwise governed by the school finance laws and rules of the state of Montana. The School District shall comply with auditing requirements and reserves the authority to assert its rights to manage school district funds or seek state and federal funds in a manner consistent with the full flexibility available under all applicable laws.

Legal Reference: Article X, section 8 Montana Constitution
Title 20, Chapter 9, Part 8, Montana Code Annotated

Policy History:
Adopted on: July 13, 2020
Reviewed on: April 12, 2021
Revised on: June 14, 2021
Terminated on:

School District Elections Rescheduled Due to Emergency

The County Superintendent may cancel the School District's election due to an emergency declared by the Governor. As soon as convenient after the declaration of a state of emergency or disaster is terminated, the trustees of the district shall set a new date for the election. Notice of such election shall be published for 7 consecutive days in a newspaper of general circulation in the district and posted for 7 days at district polling places. All applicable deadlines governing school election procedures in Montana law shall be reset and calculated based on the date of rescheduled election.

Legal Reference: Section 20-20-108, MCA - Rescheduling Of School Election Canceled Due To Declaration Of State Of Emergency Or Disaster
Title 20, Chapter 20, MCA

Policy History:
Adopted on: July 13, 2020
Reviewed on: April 12, 2021
Revised on: June 14, 2021
Terminated on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	30

ITEM TITLE: APPROVE LEWISTOWN PUBLIC SCHOOLS 2020-2021 ANNUAL REPORT

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the Lewistown Public Schools Annual Report as presented at the July 12, 2021 Regular Board Meeting.

SUGGESTED ACTION: Approve Lewistown Public Schools 2020-2021 Annual Report

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown Public Schools



2020-2021 Annual Report

ANNUAL REPORT

In following Board Policy, staff members will again be required to compile a brief report on their area of responsibility for an annual school report. Reports will include an overall summary along with concerns and areas to be improved. This information will provide the Board with relevant data about the status of the District. Hopefully this will again prove to be useful and lend to an enhanced report in the future.

REPORT / ASSIGNMENT

Garfield Elementary School	Matt Lewis
Highland Park Elementary School	Matt Ventresca
Lewis & Clark Elementary School	Danny Wirtzberger
Lewistown Junior High School	Jeff Friesen
Fergus High School	Tim Majerus
Activities - Fergus High School	Paul Bartos
Assessment	Thom Peck
Business Office	Rebekah Rhoades
Curriculum	Thom Peck
Maintenance	Jason Fry
School Food Service	Amie Friesen
Special Education	Chelsey Rogers
Technology	Scott Baldwin
Title I	Thom Peck
Transportation	Rob Odermann

GARFIELD ELEMENTARY SCHOOL

Matt Lewis

Garfield Elementary School
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Phone: (406)535-2366 • Fax: (406)535-2367
Matthew Lewis, Principal
Lanna Schoenfelder, Secretary

Garfield Elementary Annual Report 2020-2021

Goal Area 1: Measurable Student Achievement

Multi-Tiered Systems of Support (MTSS)
This year the Garfield MTSS team continued to work as a member of the Project Real Grant. This year the team consisted on Tace Patten, Maria Henderson, Emily Louis, Rachael Swimley, Pam Roberts, Jack Baldwin, Nycole LaRowe, Leah Strouf, Audrey Boling, and myself. Miss Patten and Miss Louis co-chaired this committee and need to be commended for their leadership. Our year was full of change with some successes and some missed opportunities.

The use of our "Tier Tracker." This is an excel spread sheet that allows us to track all student data and interventions, essentially going paperless. This information was used by all of the staff at some point during the school year. The MTSS team used this information for student placement into intervention groups along with teacher input. It was very useful in streamlining our data collection and it acted as a fidelity check for all staff members. This process also allows us to transfer student data to Highland Park very easily.

This year saw the implementation of the Dibels 8th addition Reading Assessment. At the Kindergarten and 1st grade level this assessment measures, non-sense word fluency, word segmentation, letter sound recognition, letter identification, sight words and a fluency assessment at the end of 1st grade. As we began the school year our benchmark scores were a little trouble some with a large portion of our students falling into the intensive academic category. It seemed to be a really eye opener for our staff and as I will show later in this report a challenge they accepted and made some great gains as a whole.

Curriculum
Curriculum work took a much different look this year in comparison to a typical year. Much of the curriculum work done by our teams focused on how deliver curriculum in a distance learning format. Team worked hard to focus on the core components of reading and math to ensure if the need arose a transition to distance learning could be accomplished in a seamless manner.

One key component of our reading/language arts curriculum that we identified as a vital component was the Haggerty Phonemic Awareness program. This program focuses on 8 phonemic awareness skills: Rhyming, Onset Fluency, Blending, Isolating final or medial

phonemes, segmenting, adding phonemes, deleting phonemes, and substituting phonemes. We will continue to emphasize the importance of students practicing these phonemic awareness skills to ensure we build the foundation for fluent readers.

The special education teachers did meet to talk about new ELA curriculum this spring. The K-6 special education staff identified their needs and new materials were purchased. The K-4 special education staff choose to adopt the Sonday System, which is a multi-sensory approach to reading. It uses many of the techniques use by the Orton-Gillingham program which is the gold standard for teaching students with dyslexia and reading disabilities. The 7-12 team will be meeting again in the fall to finalize their needs and purchase materials to update aging materials.

Interventions

This year we continued our skill based school wide interventions for our Kindergarten and 1st grade students. The classroom teachers, Mrs. Boling, and our paras were able to create targeted, skill specific intervention groups this year. Mrs. Boling use a comprehensive reading and math skills assessment to identify the need along with the classroom teachers' observation and classroom based assessments. This allowed us to really focus on the phonemic awareness and phonics skill students were lacking and are the foundations of reading. Along with identifying number sense skills that are needed to ensure a sold math foundation. These targeted interventions were relatively short in duration and allowed the students to stay in the classroom for the core reading instruction. It also allowed us to service far more students which over time will begin to show in our future reading and math scores. Overall we had 75 kindergarten student and 55 1st grade students receive some kind of targeted intervention, in comparison to our 10 to 12 tier 1.5 Title groups in past years.

KinderSteps

This was the 2nd year for our KinderSteps program. This program was designed to assist students who are age eligible but not quite ready for school on a social/emotional and academic level. This year we had 12 students enrolled in the class, which was a lot of fun to watch.

While much of the social/emotional data is more anecdotal in nature the growth shown by the students was quite noticeable. Those on the move teachable moment allowed Mrs. Chauvet and Miss Aly to work on social interactions, such as, sharing, peer assistance, manners, how to ask for something, how to apologize, and taking responsibility. While we take many of these things for garnet, Mrs. Chauvet and Miss Aly really help the students understand why these social interactions are so important.

Distance Learning/School Closure

As we entered this school year with a lot of unknowns and worries. From my perspective, our staff did an amazing job adapting to all of the health restricts placed on our schools at the beginning of the school year. Looking back we distance learners we served during the school year we had 5 distance learners this year. All but 2 of those students returned to the classroom at some point in time during the school year and finish as in-person learners. The protocols we had put in place help us limit the number of classroom quarantines we had to experience this year as well. Overall we only had 5 classrooms get quarantined this school year. Two of those classrooms actually only missed 2 or 3 days of school because of regularly occurring breaks during the 1st semester.

Dibels 8th Edition Benchmark Assessments

We used Reading Benchmark Assessment to identify Intensive, Strategic and Core students in Early Reading concepts. Below are a list of the benchmark assessments.

Kindergarten Early Reading Benchmarks

	Beginning	Middle	End
Letter Naming Fluency (LNF)	Goal: 25	Goal: 37	Goal: 42
Students Tested	107	112	110
Mean (Standard Deviation)	13.9 (10.9)	33.5 (16.1)	45 (15.8)
	16% Core	38% Core	56% Core
	23% Strategic	19% Strategic	21% Strategic
	61% Intensive	43% Intensive	23% Intensive
Phoneme Segmentation (PSF)	Goal: 5	Goal: 29	Goal: 44
Students Tested	107	112	110
Mean (Standard Deviation)	8 (11.3)	30.6 (17.7)	41.4 (16)
	19% Core^	28% Core^	24% Core^
	26% Core	36% Core	25% Core
	5% Strategic	6% Strategic	24% Strategic
	50% Intensive	30% Intensive	27% Intensive
Non-Sense Word Fluency (NWF-CLS)	Goal: 9	Goal: 25	Goal: 31
Students Tested	55	112	110
Mean (Standard Deviation)	9 (17.9)	22.3 (19.3)	36.5 (21.8)
	11% Core^	15% Core^	21% Core^
	24% Core	20% Core	41% Core
	11% Strategic	31% Strategic	15% Strategic
	55% Intensive	34% Intensive	23% Intensive
Non-Sense Word Fluency (NWF-WRC)	Goal: 1	Goal: 3	Goal: 7
Students Tested	55	112	110
Mean (Standard Deviation)	1.9 (5.7)	3.5 (6.2)	8.5 (8.1)
		9% Core^	24% Core^
	33% Core	31% Core	32% Core
	67% Strategic	16% Strategic	15% Strategic
		44% Intensive	30% Intensive
Word Reading Fluency (WRF)	Goal: 1	Goal: 4	Goal: 10
Students Tested	50	112	110
Mean (Standard Deviation)	2.5 (6.9)	5.2 (8.2)	10.7 (10.7)
		15% Core^	15% Core^
	24% Core	28% Core	34% Core
	76% Strategic	28% Strategic	18% Strategic
		29% Intensive	34% Intensive
Composite	Goal: 306	Goal: 371	Goal: 420
Students Tested	104	112	110
Mean (Standard Deviation)	281.4 (37.1)	368.4 (31.4)	428.3 (34.8)
	8% Core^	16% Core^	20% Core^
	13% Core	23% Core	39% Core
	21% Strategic	29% Strategic	19% Strategic
	59% Intensive	32% Intensive	22% Intensive

Frist Grade Early Reading Benchmarks

	Beginning	Middle	End
Letter Naming Fluency (LNF)	Goal: 25	Goal: 37	Goal: 42
Students Tested	107	112	110
Mean (Standard Deviation)	13.9 (10.9)	33.5 (16.1)	45 (15.8)
	16% Core	38% Core	56% Core
	23% Strategic	19% Strategic	21% Strategic
	61% Intensive	43% Intensive	23% Intensive
Phoneme Segmentation (PSF)	Goal: 5	Goal: 29	Goal: 44
Students Tested	107	112	110
Mean (Standard Deviation)	8 (11.3)	30.6 (17.7)	41.4 (16)
	19% Core^	28% Core^	24% Core^
	26% Core	36% Core	25% Core
	5% Strategic	6% Strategic	24% Strategic
	50% Intensive	30% Intensive	27% Intensive
Non-Sense Word Fluency (NWF-CLS)	Goal: 9	Goal: 25	Goal: 31
Students Tested	55	112	110
Mean (Standard Deviation)	9 (17.9)	22.3 (19.3)	36.5 (21.8)
	11% Core^	15% Core^	21% Core^
	24% Core	20% Core	41% Core
	11% Strategic	31% Strategic	15% Strategic
	55% Intensive	34% Intensive	23% Intensive
Non-Sense Word Fluency (NWF-WRC)	Goal: 1	Goal: 3	Goal: 7
Students Tested	55	112	110
Mean (Standard Deviation)	1.9 (5.7)	3.5 (6.2)	8.5 (8.1)
		9% Core^	24% Core^
	33% Core	31% Core	32% Core
	67% Strategic	16% Strategic	15% Strategic
		44% Intensive	30% Intensive
Word Reading Fluency (WRF)	Goal: 1	Goal: 4	Goal: 10
Students Tested	50	112	110
Mean (Standard Deviation)	2.5 (6.9)	5.2 (8.2)	10.7 (10.7)
		15% Core^	15% Core^
	24% Core	28% Core	34% Core
	76% Strategic	28% Strategic	18% Strategic
		29% Intensive	34% Intensive
Composite	Goal: 306	Goal: 371	Goal: 420
Students Tested	104	112	110
Mean (Standard Deviation)	281.4 (37.1)	368.4 (31.4)	428.3 (34.8)
	8% Core^	16% Core^	20% Core^
	13% Core	23% Core	39% Core
	21% Strategic	29% Strategic	19% Strategic
	59% Intensive	32% Intensive	22% Intensive

In reviewing our scores this year there are some very nice gains across both grade levels. As shown above the beginning of the year scores were not good at all. The staff did a great job of focusing on those core phonemic awareness reading skills to improve scores across the board. While we did see good growth, it highlighted the need to be more diligent in how we are preparing our young readers. The key component is an even more concerted effort to ensure the core phonemic awareness skills are taught with fidelity.

As mentioned before we have four teachers pilot the eSpark math and reading assessment program. This will be an additional data point for our school in the upcoming school year. The program is standards based and is age appropriate for our beginning learnings. This program also correlates with the MAP program being used in 2-8th grade so we will now have an additional tool to measure our Kindergarten and 1st grade students in reading and math.

Goal Area 2: Facilities

Utilizing space at Garfield is never a problem. We have done our best to ensure students have appropriate learning spaces. Unfortunately we do have several intervention groups and resource groups happening in one classroom. At times there are 5 different instructional groups happening at one time. This equates to just about 20 students working in different skill groups at one time.

One big concern at Garfield is our leaky roof. We have a big hole in our office ceiling where ceiling tiles have fallen down because of water damage. Our maintenance crew does a great job trying to stay ahead of the problems but it seems as though we may have reached a tipping point. In addition, we have several classrooms where water is leaking down the seam of the walls.

Mr. Clark has been a great addition to our building. He has done a great job keeping the building clean and ready to go. He works amazingly well with the other staff members and has great interactions with our students. It has been very refreshing to have him in the building.

Goal Area 3: Community/Parent Engagement

Community and parent engagement has been a challenge this year. The restrictions we have in place has limited the number of people we have had in our building this year. The Garfield staff did reach out to parent through Google meets, social media and class dojo to accomplish some form of engagement.

This is the fourth year we began our year with "meet and greets" spending the first three days with parents and students talking about what the year will hold for everyone. This has proven to be a great way to get the parents in to the building at the beginning of the year. Our meetings were Wednesday, from 12pm to 6pm, Thursday and Friday from 8am to 4pm. Our staff has felt these meetings are very beneficial not only for the families but for our students as well. It is a great way to get families into the building and help make student comfortable as we begin the school year.

"Watch Us SOAR!"

We were able to invite families and our community members to the high school for our Kindergarten and 1st grade music programs. Our music programs put on by Ms. Wright were well done. She has done a good job engaging kids and getting them to enjoy music.

Goal Area 4: Technology

Technology is always a challenge with kindergarten and 1st grade students. While during the majority of the year we use our tech tool in the classroom in what we considered a normal manner, teachers did utilize some of the things they learned from last year's closure to enhance our instructional delivery. We had four staff members pilot an online assessment tool called eSpark. This program is a standards based program that measure students reading and math skills and knowledge. Students found the program engaging and it gave teacher some great data regarding mastery of standards. We will be using the program school-wide in the upcoming school year.

We were also able to add two Chrome Book carts to our school this year. It has been a very nice addition being able to get our students online and utilizing technology for our classrooms.

Goal Area 5: High Qualified Staff

This has been another great year with staff members. As a whole both the kindergarten and 1st grade teams began to really work together and move our school in a very positive direction. This year teachers were paired with one another to help improve our overall communication and learning opportunities. Our goal is to give staff members a chance to see what the other grade level is doing. Our hope is to build on each other's expertise and build more rapport within our staff. This work in an okay fashion this year and I hope we can expand on the little success we had this year, moving into next year.

One big success we had this year was with our floating PIR evenings. The Garfield staff partnered with the Lewis and Clark staff for some staff development. We focused on reading and math interventions during our evening work. This was very productive time and gave everyone a chance to see how things are done at a different grade level. Teams worked together to identify meaningful interventions and share their experience and expertise with the group. Along with some great learning we also had some fun with a cornhole tournament at the end of the night. A little friendly competition made for a great night!!

Having the opportunity to observe and evaluate a large number of staff this year was challenging and rewarding at the same time. I was able see all of the wonderful things our teachers are doing. This year I evaluated 5 non-tenure teachers and 5 tenured teachers. During our goals meeting we were able to sit down with each individual and get a sense of what they would like me to look for during my observations. This allowed for a more focused observation on the things the teacher felt they needed to work on.

HIGHLAND PARK ELEMENTARY SCHOOL

Matt Ventresca

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Matthew Ventresca, Principal
Jenni Bristol, Secretary

2020-2021 HIGHLAND PARK ELEMENTARY ANNUAL REPORT

EXCELLENCE TODAY, SUCCESS TOMORROW!!!

Enrollment:

The following table represents the ending enrollment numbers for 2nd, 3rd & 4th Grade at Highland Park for the 2020-2021 school year. It also shows a continuum of enrollment numbers for prior years of Highland Park since we moved Highland Park to 2nd-4th grade.

Highland Park Elementary	2020-21 HP	2019-20 HP	2018-19 HP	2017-18 HP	2016-17 *HP Move*
2nd Grade	97	104	103	98	91
3rd Grade	107	99	94	98	97
4th Grade	93	100	94	99	92
Total	297	303	291	295	280
Change (+ / -)	-6	+12	-4	+15	N/A due to move

Attendance:

Highland Park's average daily attendance for the 2020-2021 school year was 93.98%. This is a 1.58% Decrease from last years' attendance rate of 95.56%. On the surface, this is our most significant decrease of attendance.

However, with the Covid-19 quarantines and increased attention to health/sick protocols, an attendance rate of nearly 94% is remarkable!

Highland Park/Garfield Elementary	2020-21 HP	2019-20 HP	2018-19 HP	2017-18 HP	2016-17 *HP Move*
Student Count	297	303	291	295	280
Membership Days	50630	51,226	50,515	49,972	47,433
Absent Days	3045	2,272	2,627	2,528	2,358.51
Average Daily Membership (ADM)	282.84	291.06	282.19	279.18	264.99
Average Daily Attendance (ADA)	265.77	278.05	267.48	264.95	251.75
Attendance Rate (%)	**93.98%**	**95.56%**	**94.80%**	**94.94%**	**95.03%**
Change (+ or -)	-1.58%	+.76%	-.14%	-.09%	+ .26%

Goal Area 1: Measurable Student Achievement

Strategic Objectives 1, 2, and 4:

Multi-Tiered Systems of Support (MTSS)

MTSS is an organized, data-driven system of interventions, strategies, and supports that positively impact school-wide and individualized academics and behavior. Highland Park chose to be a part of only 16 schools in the state that are continuing with OPI's Project REAL grant and becoming "Sustaining Schools."

At Highland Park Elementary, MTSS combines Response to Intervention (RtI) and the Montana Behavioral Initiative (MBI) to increase student success. We use an integrated, multi-tiered system of instruction, assessment and intervention designed to meet the achievement and behavioral needs of **ALL** students.

Using the most current best practices, Highland Park Elementary's MTSS team is trained to positively impact academics and behavior at three key tiers: Tier 1 (whole school); Tier 2 (individual child or group of at-risk children); and Tier 3 (children with complex needs and behaviors that severely impact the child, school and/or community functioning). The MTSS team representatives are at least two members of each grade level, all Special Education teachers, Title I teacher, School Counselor, School Psychologist, and the principal.

What is MTSS Made Of?

Response to Intervention (RtI)

RtI is the practice of (1) providing high-quality instruction/intervention matched to student needs and (2) using learning rate over time and level of performance to (3) make important educational decisions (Batsche, et al., 2005).

At Highland Park Elementary, we problem solve with the student's teacher and the MTSS Team to choose the proper Tier placement and develop the most effective instruction/interventions to help each student be as successful as possible.

Montana Behavioral Initiative (MBI)

MBI is a framework for establishing a learning environment that supports social, emotional, and behavioral success for all students.

At Highland Park Elementary, we believe students should be taught all the skills necessary for success academically, socially, emotionally, and behaviorally. We believe schools are places where students should learn and practice positive social behaviors. Ultimately, a caring school climate and positive relationships between students and staff are critical to student success and provide an environment where behavior and academics can flourish.

Student Achievement Data

NWEA MAP Testing

Measure of Adequate Progress (MAP) testing was continued for all students in both 3rd and 4th grade. MAP was used as a benchmark three times during the year (Fall, Winter, Spring) in Reading and Math. The data from these tests help monitor progress of our students; is used to drive instruction; and is used as a predictor of possible achievement on the state tests. The testing also has become an opportunity for students to challenge themselves to make improvements from the fall, winter, and spring benchmarks.

3rd Grade Spring MAP Reading 2-5

3rd Spring MAP Reading	Benchmark	Strategic	Intensive	Mean RIT Score
2020-2021	81% 79 students	14% 14 students	5% 5 students	202.3
****2019-2020 Winter score used due to Closures****	89% 80 Students	11% 10 students	0% 0 students	202.5
2018-2019	76% 69 students	12% 11 students	12% 11 students	203.3
2017-2018	78% 71 students	15% 14 students	7% 6 students	202.9

2016-2017	76% 68 students	15% 13 students	9% 8 students	202.1
2015-2016	85% 71 students	5% 4 students	10% 8 students	
2014-2015	83% 78 students	9% 8 students	9% 8 students	
2013-2014	84% 68 students	10% 8 students	6% 5 students	

MAP Reading 2-5 Common Core 2010 V2 uses the RIT (Rasch Unit) scale to create a grade-independent RIT score, which indicates the level of question difficulty a given student is capable of answering correctly about 50% of the time. RIT scores help educators understand every student's current achievement level based on their zone of proximal development. In order for a student to be considered benchmark for MAP reading they must have a RIT score of **199** or higher by the end of 3rd grade.

4th Grade Spring MAP Reading 2-5 Common Core 2010 V2

4th Spring MAP Reading	Benchmark	Strategic	Intensive	Mean RIT Score
2020-2021	78% 66 students	12% 10 students	11% 9 students	209.5
****2019-2020 Winter score used due to Closures****	70% 69 students	23% 23 students	6% 6 students	206.6
2018-2019	80% 70 students	11% 10 students	8% 7 students	209.8
2017-2018	69% 61 students	21% 19 students	10% 9 students	208.5
2016-2017	71% 61 students	17% 15 students	12% 10 students	209
2015-2016	86% 84 students	7% 7 students	7% 7 students	
2014-2015	82% 62 students	9% 7 students	9% 7 students	
2013-2014	70% 53 students	16% 12 students	14% 11 students	

MAP Reading 2-5 Common Core 2010 V2 uses the RIT (Rasch Unit) scale to create a grade-independent RIT score, which indicates the level of question difficulty a given student is capable of answering correctly about 50% of the time. RIT scores help educators understand every student's current achievement level based on their zone of proximal development. In order for a student to be considered benchmark for MAP reading they must have a RIT score of **206** or higher by the end of 4th grade.

3rd Grade Spring MAP Math 2-5 Common Core 2010 V2

3rd Spring MAP Math	Benchmark	Strategic	Intensive	Mean RIT Score
2020-2021	70% 69 students	22% 22 students	7% 7 students	202.4
****2019-2020 Winter score used due to Closures****	60% 55 students	29% 26 students	11% 10 students	198.3
2018-2019	68% 62 students	21% 19 students	11% 10 students	203.7
2017-2018	54% 49 students	30% 27 students	16% 14 students	200.4
2016-2017	53% 47 students	37% 33 students	10% 9 students	201.8
2015-2016	71% 60 students	13% 11 students	15% 13 students	
2014-2015	71% 67 students	20% 19 students	9% 9 students	
2013-2014	78% 63 students	21% 17 students	1% 1 student	

MAP Math 2-5 Common Core 2010 V2 uses the RIT (Rasch Unit) scale to create a grade-independent RIT score, which indicates the level of question difficulty a given student is capable of answering correctly about 50% of the time. RIT scores help educators understand every student's current achievement level based on their zone of proximal development. In order for a student to be considered benchmark for MAP Math, they must have a RIT score of **203** or higher by the end of 3rd grade.

4th Grade Spring MAP Math 2-5 Common Core 2010 V2

4th Spring MAP Math	Benchmark	Strategic	Intensive	Mean RIT Score
2020-2021	63% 53 students	26% 22 students	11% 9 students	209.2
****2019-2020 Winter score used due to Closures****	56% 55 students	31% 30 students	13% 13 students	206.5
2018-2019	52% 47 students	32% 29 students	16% 14 students	209
2017-2018	60% 53 students	26% 23 students	15% 13 students	212.7
2016-2017	57% 50 students	25% 22 students	17% 15 students	211.8
2015-2016	76% 73 students	16% 16 students	7% 7 students	
2014-2015	68% 52 students	22% 17 students	10% 8 students	
2013-2014	59% 45 students	25% 19 students	15% 11 students	

MAP Math 2-5 Common Core 2010 V2 uses the RIT (Rasch Unit) scale to create a grade-independent RIT score, which indicates the level of question difficulty a given student is capable of answering correctly about 50% of the time. RIT scores help educators understand every student's current achievement level based on their zone of proximal development. In order for a student to be considered benchmark for MAP Math, they must have a RIT score of **214** or higher by the end of 4th grade.

Reading Fluency

The 2020-2021 school year, LPS schools K-6 transitioned to the Dibels Data System. Prior to this, we used FastBridge. The Dibels system uses the **ORF (Oral Reading Fluency)** assessment that is similar to the former FastBridge CBMR (Curriculum Based Measurement for Reading) assessment where words correct in a one minute timing identify intensive, strategic and benchmark students in Oral Reading Fluency for second, third and fourth grades. The charts below give you a look at how 2nd, 3rd, and 4th faired at the end of the year Spring Benchmark with all our different reading fluency assessments over the years.

DIBELS Oral Reading Fluency (ORF) is a standardized, individually administered test of accuracy and fluency with connected text. ORF is a measure that assesses Accuracy and Fluency with Text, the ability to effortlessly translate letters to sounds and sounds to words. Student performance is measured by having students read a

passage aloud for one minute. Words omitted, substituted, and hesitations of more than three seconds are scored as errors. Words self-corrected within three seconds are scored as accurate. The number of correct words per minute is the oral reading fluency score.

2nd Grade Reading Fluency - Dibels ORF (Oral Reading Fluency)

2nd Grade Spring ORF	Benchmark	Strategic	Intensive	Mean ORF
2020-2021 *New Assessment – Dibels ORF*	59%	12%	29%	105.6
****2019-2020 FastBridge CBMR Winter - Covid****	49%	21%	30%	
2018-2019 FastBridge CBMR	73% 68 students	6% 6 students	20% 19 students	
2017-2018 *New Assessment – FastBridge CBMR*	64% 58 students	17% 15 students	19% 17 students	
2016-2017 AIMSweb RCBM	65.4% 55 students	28.5% 24 students	6% 5 students	
2015-2016 AIMSweb RCBM	77% 72 students	18% 17 students	5% 5 students	
2014-2015 AIMSweb RCBM	69.4% 57 students	20.6% 17 students	9.7% 8 students	
2013-2014 AIMSweb RCBM	73% 68 students	25.7% 24 students	1% 1 student	

ORF benchmark goal for 2nd grade is established at **94** words per minute on oral reading fluency by the end of the school year. FastBridge CBMR was 104. AIMSweb RCBM benchmark was **92.**

3rd Grade Reading Fluency - Dibels ORF (Oral Reading Fluency)

3rd Grade Spring ORF	Benchmark	Strategic	Intensive	Mean ORF
2020-2021 *New Assessment – Dibels ORF*	58%	23%	18%	124

****2019-2020 FastBridge CBMR Winter - Covid****	70%	16%	14%	
2018-2019 FastBridge CBMR	72% 65 students	7% 6 students	22% 20 students	
2017-2018 *New Assessment – FastBridge CBMR*	66% 60 students	9% 8 students	25% 23 students	
2016-2017 AIMSweb RCBM	71.2% 62 students	16% 14 students	12.5% 11 students	
2015-2016 AIMSweb RCBM	69.4% 57 students	19.4% 16 students	11% 9 students	
2014-2015 AIMSweb RCBM	69% 65 students	23.3% 22 students	7.3% 7 students	
2013-2014 AIMSweb RCBM	62.4% 50 students	28.8% 8 students	8.7% 7 students	

ORF benchmark goal for 3rd Grade is established at **114** words per minute on oral reading fluency by the end of the school year. FastBridge CBMR was **131**. AIMSweb RCBM benchmark was **119**.

4th Grade Reading Fluency - Dibels ORF (Oral Reading Fluency)

4th Grade CBMR	Benchmark	Strategic	Intensive	Mean ORF
2020-2021 *New Assessment – Dibels ORF*	70%	12%	19%	131
****2019-2020 FastBridge CBMR Winter - Covid****	62%	6%	31%	
2018-2019 FastBridge CBMR	60% 52 students	11% 10 students	29% 25 students	
2017-2018 *New Assessment – FastBridge CBMR*	73% 65 students	7% 6 students	21% 19 students	
2016-2017 AIMSweb RCBM	57% 49 students	24% 21 students	19% 16 students	

2015-2016 AIMSweb RCBM	64.4% 60 students	18.2% 17 students	17.1% 16 students	
2014-2015 AIMSweb RCBM	54.1% 39 students	31.8% 23 students	13.8% 10 students	
2013-2014 AIMSweb RCBM	64% 48 students	25% 19 students	11% 8 students	

ORF benchmark goal for 4th Grade is established at **125** words per minute on oral reading fluency by the end of the school year. FastBridge CBMR was **150**. AIMSweb RCBM benchmark was **136**.

Montana Smarter Balanced Assessment (SBAC)

Students participated in the state's annual criterion referenced test throughout the spring. The state continued using the computerized assessment with the MT Smarter Balanced Assessment Consortium (SBAC). This assessment measures students' mastery of the Montana Common Core State Standards in English Language Arts (ELA)/Literacy and Math.

The 2014-15 data represents the first year of data available from the computerized Smarter Balanced Assessment (SBAC). The 2012-13 data represents the previous paper and pencil MontCAS tests.

3rd Grade SBAC Percentages

3rd Grade MATH	Advanced	Proficient	Nearing Proficient	Novice
2020-2021	**16%**	**31%**	**39%**	**14%**
2019-2020 **None Covid**	N/A	N/A	N/A	N/A
2018-2019	17%	42%	27%	14%
2017-2018	8%	32%	43%	17%
2016-2017	16%	31%	28%	25%
2015-2016	18.1%	37.3%	27.7%	16.9%
2014-2015	16%	41%	31%	12%
2012-2013 MontCAS Math	4%	55%	24%	17%

3rd Grade ELA/LITERACY	Advanced	Proficient	Nearing Proficient	Novice
2020-2021	18%	27%	33%	22%
2019-2020 **None Covid**	N/A	N/A	N/A	N/A
2018-2019	20%	28%	32%	19%
2017-2018	14%	38%	33%	15%
2016-2017	13%	31%	36%	19%
2015-2016	20.5%	38.6%	31.3%	9.6%
2014-2015	13%	38%	34%	15%
2012-2013 MontCAS Rdg	31%	62%	7%	0%

4th Grade SBAC Percentages

4th Grade MATH	Advanced	Proficient	Nearing Proficient	Novice
2020-2021	9%	31%	38%	21%
2019-2020 **None Covid**	N/A	N/A	N/A	N/A
2018-2019	5%	17%	58%	20%
2017-2018	10%	32%	41%	18%
2016-2017	5%	27%	55%	14%
2015-2016	14.7%	28.4%	49.5%	7.4%
2014-2015	22%	33%	34%	11%
2012-2013 MontCAS Math	31%	38%	16%	15%

Due to the Covid-19 school closure, the state of Montana waived the SBAC state test. This year it was unfortunate as the HP staff and myself felt very confident that the interventions we added this school year were going to show a strong improvement in each students' math scores.

4th Grade ELA/LITERACY	Advanced	Proficient	Nearing Proficient	Novice

2020-2021	21%	29%	29%	21%
2019-2020 **None Covid**	N/A	N/A	N/A	N/A
2018-2019	19%	33%	27%	21%
2017-2018	29%	27%	21%	23%
2016-2017	15%	30%	25%	30%
2015-2016	27.4%	25.3%	29.5%	17.9%
2014-2015	21%	22%	40%	17%
2012-2013 MontCAS Math	40%	47%	9%	4%

Due to the Covid-19 school closure, the state of Montana waived the SBAC state test. This year it was unfortunate as the HP staff and myself felt very confident that the interventions we added this school year were going to show a strong improvement in each students' ELA scores.

LONGITUDINAL DATA

Below is longitudinal data following the Class of 2029 (2020-2021 4th graders), Class of 2028 (2019-2020 4th graders), Class of 2027 (2018-2019 4th graders), 2026 (2017-2018 4th graders) and the Class of 2025 (2016-2017 4th graders) from MAP, Reading Fluency, and SBAC assessments that become common and taken every year beginning in 2nd or 3rd grade through their final year at Highland Park in 4th grade.

Class of 2029 MAP Reading (Rdg) and Math Longitudinal Data

Class of 2029 (4th) MAP Longitudinal	Benchmark MAP Rdg	Strategic MAP Rdg	Intensive MAP Rdg		Benchmark MAP Math	Strategic MAP Math	Intensive MAP Math
2019-2020 3rd Grade *Winter Covid	89% 80 Students	11% 10 students	0% 0 students		60% 55 students	29% 26 students	11% 10 students
2020-2021 4th Grade	78% 66 students	12% 10 students	11% 9 students		63% 53 students	26% 22 students	11% 9 students

Class of 2028 MAP Reading (Rdg) and Math Longitudinal Data

Class of 2028 (4th) MAP Longitudinal	Benchmark MAP Rdg	Strategic MAP Rdg	Intensive MAP Rdg		Benchmark MAP Math	Strategic MAP Math	Intensive MAP Math
2018-2019 3rd Grade	76% 69 students	12% 11 students	12% 11 students		68% 62 students	21% 19 students	11% 10 students
2019-2020 4th Grade **Winter Covid**	70% 69 students	23% 23 students	6% 6 students		56% 55 students	31% 30 students	13% 13 students

Class of 2027 MAP Reading (Rdg) and Math Longitudinal Data

Class of 2027 (4th) MAP Longitudinal	Benchmark MAP Rdg	Strategic MAP Rdg	Intensive MAP Rdg		Benchmark MAP Math	Strategic MAP Math	Intensive MAP Math
2017-2018 3rd Grade	78% 71 students	15% 14 students	7% 6 students		54% 49 students	30% 27 students	16% 14 students
2018-2019 4th Grade	80% 70 students	11% 10 students	8% 7 students		52% 47 students	32% 29 students	16% 14 students

Class of 2026 MAP Reading (Rdg) and Math Longitudinal Data

Class of 2026 (4th) MAP Longitudinal	Benchmark MAP Rdg	Strategic MAP Rdg	Intensive MAP Rdg		Benchmark MAP Math	Strategic MAP Math	Intensive MAP Math
2016-2017 3rd Grade	76% 68 students	15% 13 students	9% 8 students		53% 47 students	37% 33 students	10% 9 students
2017-2018 4th Grade	69% 61 students	21% 19 students	10% 9 students		60% 53 students	26% 23 students	15% 13 students

Class of 2025 MAP Reading (Rdg) and Math Longitudinal Data

Class of 2025 (4th) MAP Longitudinal	Benchmark MAP Rdg	Strategic MAP Rdg	Intensive MAP Rdg		Benchmark MAP Math	Strategic MAP Math	Intensive MAP Math

2015-2016 3rd Grade	86% 71 students	5% 4 students	10% 8 students		71% 60 students	13% 11 students	15% 13 students
2016-2017 4th Grade	71% 61 students	17% 15 students	12% 10 students		57% 50 students	25% 22 students	17% 15 students

Class of 2029 Fluency Longitudinal Data (FastBridge CBMR & Dibels ORF)

Class of 2029 (4th) FastBridge CBMR Longitudinal	Benchmark	Strategic	Intensive
2018-2019 2nd Grade *FAST	73% 68 students	6% 6 students	20% 19 students
2019-2020 3rd Grade **Winter FAST Covid**	70%	16%	14%
2020-2021 4th Grade *Dibels	70%	12%	19%

Class of 2028 Fluency Longitudinal Data (FastBridge CBMR)

Class of 2028 (4th) FastBridge CBMR Longitudinal	Benchmark	Strategic	Intensive
2017-2018 2nd Grade *FAST	64% 58 students	17% 15 students	19% 17 students
2018-2019 3rd Grade *FAST	72% 65 students	7% 6 students	22% 20 students
2019-2020 4th Grade **Winter FAST Covid**	62%	6%	31%

Class of 2027 Fluency Longitudinal Data (FastBridge CBMR & AIMSweb RCBM)

Class of 2027 (4th) FastBridge CBMR AIMSweb RCBM Longitudinal	Benchmark	Strategic	Intensive
2016-2017 2nd Grade *AIMS	65.4% 55 students	28.5% 24 students	6% 5 students
2017-2018 3rd Grade *FAST	66% 60 students	9% 8 students	25% 23 students
2018-2019 4th Grade *FAST	60% 52 students	11% 10 students	29% 25 students

Class of 2026 Fluency Longitudinal Data (FastBridge CBMR & AIMSweb RCBM)

Class of 2026 (4th) FastBridge CBMR AIMSweb RCBM Longitudinal	Benchmark	Strategic	Intensive
2015-2016 2nd Grade *AIMS	77% 72 students	18% 17 students	5% 5 students
2016-2017 3rd Grade *AIMS	71.2% 62 students	16% 14 students	12.5% 11 students
2017-2018 4th Grade *FAST	73% 65 students	7% 6 students	21% 19 students

Class of 2025 Fluency Longitudinal Data (AIMSweb RCBM)

Class of 2025 (4th) AIMSweb RCBM Longitudinal	Benchmark AIMSweb RCBM	Strategic AIMSweb RCBM	Intensive AIMSweb RCBM
2014-2015 2nd Grade	69.4% 57 students	20.6% 17 students	9.7% 8 students
2015-2016 3rd Grade	69.4% 57 students	19.4% 16 students	11% 9 students
2016-2017 4th Grade	57% 49 students	24% 21 students	19% 16 students

Class of 2029 SBAC Longitudinal Data

Class of 2029 (4th) SBAC Longitudinal	Benchmark ELA/Literacy	Strategic ELA/Literacy	Intensive ELA/Literacy		Benchmark Math	Strategic Math	Intensive Math
2019-2020 3rd Grade **Covid**	N/A	N/A	N/A		N/A	N/A	N/A
2020-2021 4th Grade	50%	29%	21%		40%	38%	21%

Class of 2028 SBAC Longitudinal Data

Class of 2028 (4th) SBAC Longitudinal	Benchmark ELA/Literacy	Strategic ELA/Literacy	Intensive ELA/Literacy		Benchmark Math	Strategic Math	Intensive Math

2018-2019 3rd Grade	48%	32%	19%		59%	27%	14%
2019-2020 4th Grade **Covid**	N/A	N/A	N/A		N/A	N/A	N/A

Class of 2027 SBAC Longitudinal Data

Class of 2027 (4th) SBAC Longitudinal	Benchmark ELA/Literacy	Strategic ELA/Literacy	Intensive ELA/Literacy		Benchmark Math	Strategic Math	Intensive Math
2017-2018 3rd Grade	52%	33%	15%		40%	43%	17%
2018-2019 4th Grade	52%	27%	21%		22%	58%	20%

Class of 2026 SBAC Longitudinal Data

Class of 2026 (4th) SBAC Longitudinal	Benchmark ELA/Literacy	Strategic ELA/Literacy	Intensive ELA/Literacy		Benchmark Math	Strategic Math	Intensive Math
2016-2017 3rd Grade	44%	36%	19%		47%	28%	25%
2017-2018 4th Grade	56%	20%	24%		43%	41%	18%

Class of 2025 SBAC Longitudinal Data

Class of 2025 (4th) SBAC Longitudinal	Benchmark ELA/Literacy	Strategic ELA/Literacy	Intensive ELA/Literacy		Benchmark Math	Strategic Math	Intensive Math
2015-2016 3rd Grade	59.1%	31.3%	9.6%		55.4%	27.7%	16.9%
2016-2017 4th Grade	45%	25%	30%		32%	55%	14%

Goal Area 2: Facilities

Strategic Objectives 1-2

District Facility Plan

I have been working with our Maintenance Director, Jason Fry, our district administrative team and CTA to identify Lewistown Public Schools' and Highland Park's needs. These needs will be combined with other district facility needs to develop a comprehensive plan for our district. We have been working extensively on a School Bond to help with Safety/Security and lack of space issues. By moving the entrance of Highland Park and moving 4th grade to Lewis & Clark Elementary, we have a good start in addressing the Safety/Security and lack of space issues. Moving 4th grade to Lewis & Clark will open up four classrooms so that my Title and Special Education teachers will have their own regular sized classrooms and more flexibility if there is an enrollment increase in coming years. This Bond will be ran this November. I have also been working with Jason Fry on other facility needs that can be addressed outside of the Bond using ESSER funding and/or Building Reserve funds. We are replacing fluorescent lighting fixtures with LED, removing most of our carpet areas, replacing it with tile, and adding security cameras.

Goal Area 3: Community/Parental Engagement

Strategic Objectives 1, 2, & 4

Parent/Community Involvement at Highland Park

Parent Meetings

Highland Park held numerous parent meetings this year to help keep parents informed. This 2020-2021 school year we started the year with multiple parent and Town Hall meetings to discuss our Covid Reopening Plan at HP. We also had 4th grade join K-3 with Parent Meet and Greets so that both Garfield and Highland Park Elementary schools would be on the same K-4 schedule to start the year. Teachers scheduled times for each parent and student to come in to meet with the teacher individually prior to the 1st day of school. The 2nd, 3rd, and 4th grade teachers felt this was great way to start the year so we will be continuing these Parent Meet & Greets. We also held separate virtual parent meetings for our Showdown Ski Trip and 4th Grade Science Fair.

3rd and 4th Grade Ski Days

With the help of our PTO, district funds and working with Showdown Ski Area, we were able to take our 3rd and 4th grade students skiing even during a Covid year. We sent only two classes up to Showdown at a time (we usually do an entire grade level of four classes) and they rode separate buses. Each class only has to go once instead of three times, but at least we were still able to make it happen. By the time we had finished all of our ski days, more than half the students were going to the top of the mountain and skiing down. We had at least 10 parent volunteers for each trip and the staff at Showdown made our experience a great one.

Grade Level Music Programs

First, we must say thank you again to Mrs. Grensten for making music so much fun for our kids this challenging year. Mrs. Grensten put on a variety of music programs. Most of our programs were streamed on Facebook Live and/or Google Meet. We continued streaming them live, but we were also able to do our spring concerts live. The programs were energetic and engaging for all involved. The FCPA was packed with families for each grade level's spring program.

Highland Park Talent Show

Mrs. Grensten also coordinated our talent show this year. Even during this Covid year, we offered a chance for the show to go on. We ran our HP Talent Show during their music classes this year, instead of an afternoon for each grade level and invited only that specific classes parents to come in person or watch it through Facebook

Live. This worked well to keep the gathering size down. 4th grade was able to do their talent show at FCPA and have full attendance.

Central Montana Youth Mentor Program
Due to the Covid year, this program did not run.

Missoula Children's Theatre
Due to the Covid year, this program did not run.

Fundraising Efforts
Due to the Covid year, our PTO did not run a fundraiser this year. Our school/district did run a few fundraisers. We ran a fundraiser for our local organization of SAFE (Saving Animals from Euthanasia) by allowing students to wear hats and staff to wear jeans and/or hats and pay a dollar each day. This fundraiser netted hundreds of dollars toward SAFE to help keep animals and rehome them.

I Love to Read Month
Highland Park Elementary Staff and students had a great time during February and "I Love to Read" month. Mrs. Gruener and the staff had several activities planned to get students engaged in the love of reading. This year, each grade level had their own goal to achieve. 2nd and 4th grade met their I Love to Read Month goals. 2nd grade had a sledding party at the Elk's as a reward and 4th grade went to a movie at Judith Theater.

Talking Zoo
Our 3rd grade classes continued their annual Talking Zoo. Instead of doing it at our normal November time, we did it in the spring. Each class used Google Meet for parents to watch their child's presentation, and then afterward we toured outside the school for parents to park and see all the costumes outside. For this project, each 3rd grade student researched an animal and learned five facts. They dress as their animal and then recited their five facts when a visitor would walk up to them in the gym. Everyone had a great time learning about each animal.

Science Fair
Our 4th grade classes continued with their annual Science Fair, an event that happens each spring. The students' projects were outstanding. Due to Covid, we took the written report out of the Science Fair and just did the boards. We hosted the science fair by having only one class in the gym at a time for 40 minutes. We allowed parents to come in and view their child's project, but did not allow classes to come through the gym. Highland Park partnered with the DNRC and two students won a prize for the best project dealing with conservation. These winners received a personalized jacket.

Highland Park Picnic
We were not able to host our Fall HP Picnic, but we were able to host our end of the year picnic. We invited families to meet us at Kiwanis Park on the last day of school. We met families there at 11am for lunch and then let the students play soccer, kickball, basketball and other games. Our student body met their SOAR Ticket goal so each student got a popsicle at this end of the year celebration.

Field Trips
We were able to start doing field trips after Winter Break. We started with our annual 3rd/4th grade ski days in February and March. Then in April, our 2nd graders were able to go to Farm Safety Days at the fairgrounds. We ended the year with allowing our 2nd graders to do their annual Ft. Benton Montana History field trip.

Monthly Communication to Parents

Highland Park Refrigerator Reminder

I send home a newsletter at the beginning of each month that I refer to as our "Refrigerator Reminder." This keeps parents up to date on current events at Highland Park. Below is an example for the month of November.

Highland Park Elementary
1312 7th Ave. North
Lewistown, MT 59457
(406) 535-2555

NOVEMBER
Refrigerator Reminders

- **Early Dismissal** – Wednesday, Nov. 2nd students will be dismissed at 1:30pm. Buses will run their regular routes. Please make pickup accommodations if you DO NOT ride the bus.
- **Parent/Teacher Conferences** – These will be on Wednesday, Nov. 2nd from 4~7 and Thursday, Nov. 3rd from 8am~11am and 12pm~3pm. Please support your child's education by participating in this important conference. We look forward to seeing you!
- **Highland Park Book Fair** – The Book Fair will be going on in the library during Parent /Teacher Conferences. Please stop by the library and check out the great selection.
- **No School** – No school for students on Nov. 3rd & 4th.
- **Missoula Children's Theater** – Auditions will be starting on Monday, Nov. 7th for the play "Aladdin" directed by Missoula Children's Theater. The performance will be on Saturday, Nov. 12th. More information should be coming with this great opportunity.
- **Veteran's Day** – A special THANK YOU from Highland Park to all those who've served.
- **Talking Zoo** – 3rd grade Talking Zoo is Nov. 11th from 8:45~9:45.
- **3RD Grade Music Program Moved** – 3rd Grade's Music program scheduled for Nov. 15th has been moved to April 27 7pm @ FCPA.
- **PTO Meeting** – On Monday, Nov. 21 at 7pm will be our November PTO Meeting. It will be held at Lewis & Clark. Please stop by if available.
- **Thanksgiving Break** – No school on Nov. 23~ Nov. 25.

Highland Park Elementary on Social Media

I continued updating our page for Highland Park Elementary. This page was used as reminders for upcoming events, share photos of students/staff, and updates on students returning from field trips. Currently, we have 696 followers. Follow us on Facebook at https://www.facebook.com/highlandparkschool/ or @highlandparkschool.

Goal Area 4: Technology

Strategic Objectives 1-5

Technology Upgrades

With the help of ESSER funds from Covid-19, we were able to bring Highland Park to a one-to-one student to chromebook ratio. The access for students to have their own Chromebook for the year and for teachers to have access to a classroom set of computers at all times has helped us use personalized learning tools and has made our state/district benchmark testing much more efficient.

Technology in the Classroom

Technology Plan

In conjunction with the Technology staff, mainly Scott Baldwin, we continue with year three of the Technology Plan for Lewistown Public Schools. Our main goal of trying to become a 1-to-1 ratio of students to Chromebooks was fulfilled with help from ESSER funds.

Classroom Parent Engagement Apps.

In the past, we have many teachers using various apps. to increase parent involvement. The two apps. used most were Bloomz and ClassDojo app. These apps are used by teachers to communicate directly with parents on their child's behavior, things happening in the classroom, and able to send parents pictures of what is going on in the classroom. I have heard many great things from parents on how they like being updated on this. Our K-6 elementary team discussed this prior to this 2020-2021 school year and decided to have K-6 use a common parent engagement app. We decided on using only ClassDojo. This helped parents with multiple children in the district and/or year after year only have to monitor and keep up with one app.

Goal Area 5: Highly Qualified Staff

Strategic Objectives 1-2

Evaluation Process

Lewistown Public Schools uses the Montana Educator Performance Appraisal System (EPAS). On the EPAS rotation, I had nine tenured teacher evaluations (they are evaluated once every other year) and three non-tenured evaluations (twice a year until tenured). Ten teachers where not on the evaluation rotation this year, meaning they had to complete three Peer Observations throughout the year.

Professional Development

Social Emotional Learning (SEL)

A big part of our focus this school year was on SEL. We continued using a web-based program called schooltoostv.com. It consists of a daily one-minute video based on an SEL topic. In the past teachers were required to share this video at some point during the day. To help make sure these videos were being shown,

this year I made the videos a part of our daily morning announcements by showing using Google Meet to video broadcast our daily announcements with students and show this video to the whole school. Along with this, I continued a group called SOAR CAFÉ made up of Tier 3 behavior students. We meet daily Monday-Thursday from 8:35-8:50 to discuss SEL and start their day off right.

Standards Based Curriculum – ELA & Math
The 2019-2020 school year marked the first year that Lewistown Public Schools worked with a curriculum coop. We worked with Montana Alliance for Curriculum Enhancement (ACE) to get our teachers to focus on our Common Core Standards more in their curriculum. We reviewed and added to our pacing guides at each grade level for ELA and Math. This is starting the groundwork of moving to a standards based grading concept. The teachers involved on the ELA and/or Math team got great value out of these trainings and I can start to see the shift to standards based curriculum thinking and grading. Due to the Covid year, we did not put any focus on this for the 2020-2021 school year. We will be putting more focus on this for the upcoming year.

Google Classroom
With the complications arriving from Covid and many students who chose distance learning to start the year, many of our teachers wanted a formal training on Google Classroom to help them provide standards based content for both in class and distance learners. We partnered with our curriculum co-op, ACE, and more than half my certified staff took a professional development class on Google Classroom. Other teachers took other courses on Google Classroom offered by different companies.

Goal Area 6: Fiscal Management/Responsibility

Strategic Objectives 1-4

Our district administrative team worked with our business manager, Rebekah Rhoades (Business Manager of the Year), most of the year on balancing our budget for the 2020-2021 school year. The ESSER money released by the federal government helped our district out by finding creative ways to not impact our taxpayers this year and meet our budgetary and facility needs. Due to a difficult Covid year and an upcoming Bond proposal, our district administrative team decided not to run a levy for the elementary or high school district. We hope this will have a positive impact when our Bond goes to be voted on in November.

This goal area is taken care of more at the district level.

LEWIS & CLARK ELEMENTARY SCHOOL

Danny Wirtzberger

LEWIS CLARK
ELEMENTARY

Danny Wirtzberger, Principal

2020-2021 Annual Report

Motto: *"Achieve, Believe, Care!"*

Lewis and Clark Vision Statement:

Lewis and Clark Elementary strives to **achieve** high standards, we **believe** each student is capable of becoming a confident lifelong learner, and we **care** for our students and encourage them to be responsible, contributing, critical thinking members of their community.

Attendance:

Our average daily attendance for the school year showed an increase from the previous year, with students attending 93.71% of the days. The attendance rate equates to an average of 11 students absent a day. Due to the amount of material that is missed through absenteeism we will continue to focus on positive attendance through our attendance policy, attendance at the After School Learning Center to make up school work, and communication with students and parents on the importance of attending school each day they are healthy. Our MTSS training has taught us that rewarding students for positive behavior is most effective. This year we implemented our "10 for 20" SOAR tickets. These tickets are earned by being in school for 20 consecutive days!

Enrollment:

The following information represents our ending enrollment numbers for the given school years. This year we had an increase of 5 students. Next year we look forward to another large 5th grade with 88 students coming from Highland Park's 4th grade. We had a minimal number of students moving in or out during the school year.

	2020-2021	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10
5th Grade	103	91	90	94	105	76	81	98	84	98	96	92
6th Grade	87	94	85	106	79	86	96	81	94	99	91	90
Total	190	185	175	200	184	168	177	179	178	197	187	182
Change(+ or -)	+5	+10	-25	+16	+18	-9	-2	+1	-19	+10	+5	

Response to Intervention (RtI):

Lewis and Clark continued their involvement in the RtI process. All K-6 elementary buildings were accepted into Project REAL through OPI in 2013. In 2016 we signed on for five more years with the Project REAL 2.0 Grant through OPI. This has allowed us to stay current with MTSS and progress with our academic and behavioral goals. In previous years our Lewis & Clark team has attended three OPI RtI face-to-face workshops and six webinar sessions for MTSS (Multi-Tiered System of Support). This year was much different and trainings were virtual. This is our last year participating in the Project REAL 2.0 grant. We still continue to utilize the MTSS process in all decision making. Our MTSS OPI Facilitator was Michelle Trafton.

We have put into place Tier I, II, and III supports for Reading, Math, and Behavior and have scheduled Student Data Meetings twice a month as well as MTSS Leadership meetings bi-monthly. Teachers have a system to use with our Request for Assistance Form and we use our Classroom Problem Solving Team Planning and TIPS Forms to determine need and intervention strategies. We have now made this form more readily available for our teachers by making the form digital. This survey is completed by the classroom teacher and sent on to the MTSS leadership team. In addition, individual teachers met with our MTSS team for consultation and additional student meetings. Programs are built into our Tiers for Reading, Math, and Behavior and decisions are based on data from our SuccessMaker math probes, Dibels Reading CBM, NWEA MAP Assessments in Reading, Language, and Math, Smarter Balanced Results, curricular assessments, formative assessment, Google Forms behavioral data, and Check In Check Out. Due to the systems we have in place, students are able to receive the assistance they need quickly and we have seen significant growth over time with our data in academics and behavior. As an example with behavior, we have seen a decline in our Major office discipline referrals (ODRs) this year as compared with last year as a result of meeting student needs in an efficient manner and implementing CICO and more positive rewards for outstanding behavior as students strive to SOAR (be Safe, Organized, Accepting, and Responsible).

Many thanks to the MTSS Lewis and Clark team consisting of Cindy Gremaux, Brad Breidenbach, Carrie Bartos, Matt Gruener, Jeff Russell, Julie Reesor, Ashley Jenness, Norine McKinney, Gretchen Conrad, Jacque Sherman, and Danny Wirtzberger. A special thanks to Michelle Trafton, our District MTSS Facilitator.

Montana Behavior Initiative (MBI):

We continue to build upon the Montana Behavior Initiative at Lewis and Clark School. Through Project REAL 2.0 and MTSS we have learned about braiding RtI and MBI and our team has combined to work on Tier I, II, and III for academic and behavior assistance.

This year we are sustaining our positive behaviors by continuing to implement an innovative way to recognize students for their accomplishments. SOAR tickets are created for all staff members. Students earn SOAR tickets from staff members for being Safe, Organized, Accepting, and Responsible. Students collect their earned SOAR tickets and take them to the SOAR Store. They can purchase coupons or items. Some of the favorites are lunch with a staff member, fishing at the frog ponds, ice skating, music concerts on Fridays, extra PE time, and sitting with a friend for lunch. The SOAR tickets are then collected in our EAGLES SOAR bucket. When the bucket is full, we have an all school SOAR reward with an ice cream treat, extra recess, or a music concert on Fridays. In addition, we have a SOAR drawing twice a month and students can win different awards, such as captains of our varsity sports teams. This has been a great success and students have really been able to see the rewards of their positive behavior. Due to our efforts with the SOAR ticket system and Check In Check Out we have seen a reduction in our major office discipline referrals (ODRs) this school year. Our Parent Teacher Organization was very helpful with this program in supplying the rewards. They also supported our MAPS and SBAC testing by supplying testing materials for our students.

Lewis & Clark Staff continued work with CICO (Check In, Check Out) this school year. This is an intervention for building relationships with at risk students and providing support for students needing help with behavioral and/or academic, as well as attendance concerns. We experienced success as noted above with a reduction in office discipline referrals as a result of Tier 2 supports with students using the CICO positive behavior supports. Lewis and Clark also experimented with an alternate support for Tier II students called Check and Connect (CaC). Check and Connect is not quite as intense as the Check In Check Out system. With the CaC system, students have more of an advisor at the beginning and the end of the day. This allows us to front load the expectations and review progress at the end of the day.

We also continued the Lewis and Clark Service Council. These students were involved in making announcements to classrooms, greeting and touring School Board members around Lewis and Clark School, setting up school assemblies, helping with teacher appreciation week, working for the good of others, assisting around the school, fundraisers for service projects, and serving as positive role models. To create more consistency within the Service Council we implemented "Service Council Officers." Students wanting an office elected position had to get a signed petition, campaign, and create a speech for the student body. All Lewis and Clark students got a chance to vote for the elected officers. This was a major success for our school and created leadership opportunities for our students.

The After School Learning Center was held every Monday, Tuesday, and Thursday after school with students attending each session to complete work. Students were able to voluntarily attend the center or could be assigned by a teacher or parent. We recognized a need for students to receive assistance with their schoolwork and each week the center served 45-75 students.

Many thanks to the MTSS Lewis and Clark team consisting of Cindy Gremaux, Brad Breidenbach, Carrie Bartos, Matt Gruener, Jeff Russell, Julie Reesor, Ashley Jenness, Norine McKinney, Gretchen Conrad, Jacque Sherman, and Danny Wirtzberger. A special thanks to Michelle Trafton, our District MTSS Facilitator.

Title 1:

As a Schoolwide Title 1 District we devised and continue to update our Schoolwide Title 1 Plan to develop goals and objectives to ensure that all students, particularly those who are low-achieving, demonstrate proficient and advanced levels of achievement on the state's academic achievement standards.

To address those needs we continue to review the progress of our school and students, participate in a comprehensive needs assessment and focus efforts to increase parental involvement. Consistent with the purpose stated above, all parents in a Schoolwide program school are encouraged to participate in parent involvement activities. We have many areas where parents volunteer and get involved in programs in our school. Those programs are outlined below.

Our Schoolwide Title 1 team has included Danny Wirtzberger, Brad Breidenbach, Tracy Conner, Cindy Gremaux and Lynn Lensing.

School Safety:

Throughout the school year we work on school safety in a continual effort to ensure the safety of our students, staff, and school. This year we met quarterly as a Lewis and Clark Safety Team to review safety procedures, create emergency operations for our school, and schedule drills and training. Our Lewis and Clark Safety Team included Danny Wirtzberger, Nancy Hudson, Tracy Conner, Derek Lear, and Ashley Jenness. We then met as a staff to update our Lewis and Clark Emergency Operations Manual. We have conducted drills throughout the year including fire drills, an earthquake drill, a tornado drill and lockdowns.

Student Achievement:

At our end of the year assembly, we recognized 32 sixth grade students with Presidential Awards for Academic Excellence. This award is given to students who have earned a cumulative GPA of 3.5 and above during their fourth, fifth and sixth grade years and are proficient in reading or math on the winter Measure of Academic Progress (MAP) test. Eight sixth grade students were recognized for Presidential Outstanding Achievement. The purpose of this award is to recognize 6th grade students who show outstanding educational growth, improvement, and commitment. This year we also recognized five students for perfect attendance and twelve students for outstanding attendance this school year.

Dibels Oral Reading Fluency (CBM)

Dibels was used to identify intensive, strategic and benchmark students in oral reading fluency. Previously, the district used AIMSWeb and FastBridge to monitor progress. Percentages for every year before 2017-2018 are from AIMS, which is a different test. In 2018-2020 we used FastBridge for progress monitoring.

	Intensive (At Risk)	Strategic (Some Risk)	Benchmark
5th Grade			
2008-2009	12%	18%	70%
2009-2010	11%	16%	73%
2010-2011	18.5%	17.4%	64.1%
2011-2012	18%	16%	67%
2012-2013	10%	15%	75%
2013-2014	9%	16%	75%
2014-2015	8%	16%	76%
2015-2016	11%	19%	70%
2016-2017	11%	21%	68%
2017-2018	23%	19%	58%
2018-2019	21%	11%	67%
2019-2020 (Winter)	15%	16%	68%
2020-2021	25%	11%	64%
6th Grade			
2008-2009	15%	13%	72%
2009-2010	13%	15%	72%
2010-2011	12.4%	12.4%	75.2%
2011-2012	18%	12%	70%
2012-2013	9%	15%	76%
2013-2014	10%	13%	77%
2014-2015	10%	16%	74%
2015-2016	10%	22%	68%
2016-2017	11%	18%	71%
2017-2018	32%	12%	56%
2018-2019	24%	16%	60%
2019-2020 (Winter)	15%	12%	72%
2020-2021	26%	16%	59%

SuccessMaker Math Computation and Concepts & Applications

SuccessMaker is used to identify intensive, strategic and benchmark students in math computation and concepts and applications. The chart below gives you a look at how the school years were in 2012-2017 with AIMSWeb. In 2017-2020 our data was pulled from FastBridge. This year we started using SuccessMaker (SM). SM not only allows our team to see assessment data for our students, it also serves as an intervention program for our students. This intervention is created individually for each student. Lewis & Clark utilizes this intervention three times a week for each student. The last chart gives the reader a look at this year's SuccessMaker data.

	Intensive (At Risk)	Strategic (Some Risk)	Benchmark
5th Grade Math Computation			
2012-2013	10%	15%	75%
2013-2014	9%	15%	76%
2014-2015	10%	15%	75%
2015-2016	3%	16%	81%
2016-2017	9%	20%	72%
5th Grade Math Concepts and Applications			
2012-2013	10%	16%	74%
2013-2014	11%	13%	76%
2014-2015	10%	15%	75%
2015-2016	5%	36%	59%
2016-2017	9%	38%	53%
6th Grade Math Computation			
2012-2013	9%	16%	75%
2013-2014	10%	13%	77%
2014-2015	10%	16%	74%
2015-2016	6%	30%	64%
2016-2017	9%	14%	78%
6th Grade Math Concepts and Applications			
2012-2013	9%	16%	75%
2013-2014	9%	14%	77%
2014-2015	10%	14%	76%
2015-2016	19%	19%	62%
2016-2017	15%	8%	77%
5th Grade Math CAP (Overall Performance)			
2017-2018	5%	10%	85%
2018-2019	22%	4%	74%
2019-2020 (Winter)	21%	12%	66%
6th Grade Math CAP (Overall Performance)			
2017-2018	0%	11%	89%
2018-2019	21%	15%	64%
2019-2020 (Winter)	22%	2%	76%

5th Grade Math:

Current Grade Level Average:	5.54
Gain in 2020-2021:	0.77

6th Grade Math:

Current Grade Level Average:	5.98
Gain in 2020-2021:	0.57

MAP Testing

Measure of Adequate Progress (MAP) testing was continued for all students in both 5th and 6th grade. MAP was given three times this year in Reading, math, and language usage. The data from these tests help monitor progress of our students. It is also used to drive instruction and is used as a predictor of possible achievement on the state tests. The testing also has become an opportunity for students to challenge themselves to make improvements from the fall and winter.

This report shows students' projected performance on the state assessments based on the NWEA alignment/linking studies. It shows aggregated projected proficiency data from fall or winter testing so you can determine how a group of students is projected to perform on a separate state test. Performance categories are defined by the state and are specific to each state (MAP Report Reference). The Montana state test used for this linking study is the Smarter Balanced Test.

2020-2021

5th Grade

Mathematics

Grade Report

Grade 5

Term:	Spring 2020-2021	**Norms Reference Data:**	2020 Norms
District:	Lewistown Public Schools	**Weeks of Instruction:**	32 (Spring 2021)
School:	Lewis & Clark School	**Grouping:**	None
		Small Group Display:	No

Math: Math K-12

Summary	
Total Students With Valid Growth Test Scores	98
Mean RIT	222.1
Standard Deviation	17.7
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	218.7
Students At or Above Norm Grade Level Mean RIT	57

Overall Performance	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80		Mean RIT (+/- Smp Err)	Std Dev
	count	%	count	%	count	%	count	%	count	%		
Math: Math K-12	15	15%	16	16%	16	16%	21	21%	30	31%	220-222-224	17.7

Reading

Grade Report

Grade 5

Term: Spring 2020-2021
District: Lewistown Public Schools
School: Lewis & Clark School

Norms Reference Data: 2020 Norms.
Weeks of Instruction: 32 (Spring 2021)
Grouping: None
Small Group Display: No

Language Arts: Reading

Growth: Reading 2-5 CCSS 2010 V3 / Common Core State Standards English Language Arts/Literacy: 2010

Summary	
Total Students With Valid Growth Test Scores	98
Mean RIT	215.7
Standard Deviation	12.5
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	211
Students At or Above Norm Grade Level Mean RIT	66

	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80		Mean RIT (+/- Smp Err)	Std Dev
Overall Performance	count	%	count	%	count	%	count	%	count	%		
Growth: Reading 2-5 CCSS 2010 V3 / Common Core State Standards English Language Arts/Literacy: 2010	7	7%	20	20%	17	17%	26	27%	28	29%	214-216-217	12.5
Goal Area												
Literary Text: Key Ideas and Details	6	6%	18	18%	21	21%	28	29%	25	26%	215-217-218	15.1
Literary Text: Language, Craft, and Structure	8	8%	17	17%	26	27%	26	27%	21	21%	215-216-217	14.8
Informational Text: Language, Craft, and Structure	13	13%	10	10%	25	26%	22	22%	28	29%	214-216-217	16
Vocabulary: Acquisition and Use	10	10%	19	19%	20	20%	25	26%	24	24%	213-214-216	13.7
Informational Text: Key Ideas and Details	10	10%	10	10%	27	28%	30	31%	21	21%	215-217-218	14.4

6th Grade

Math

Grade Report

Grade 6

Term: Spring 2020-2021
District: Lewistown Public Schools
School: Lewis & Clark School

Norms Reference Data: 2020 Norms.
Weeks of Instruction: 32 (Spring 2021)
Grouping: None
Small Group Display: No

Math: Math K-12

Summary	
Total Students With Valid Growth Test Scores	85
Mean RIT	224
Standard Deviation	15.9
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	222.9
Students At or Above Norm Grade Level Mean RIT	53

	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80		Mean RIT (+/- Smp Err)	Std Dev
Overall Performance	count	%	count	%	count	%	count	%	count	%		
Math: Math K-12	15	18%	11	13%	16	19%	29	34%	14	16%	222-224-226	15.9

Reading

map GROWTH

Grade Report

Grade 6

Term:	Spring 2020-2021	Norms Reference Data:	2020 Norms
District:	Lewistown Public Schools	Weeks of Instruction:	32 (Spring 2021)
School:	Lewis & Clark School	Grouping:	None
		Small Group Display:	No

Language Arts: Reading

Growth: Reading 6+ CCSS 2010 V3 / Common Core State Standards English Language Arts/Literacy: 2010

Summary	
Total Students With Valid Growth Test Scores	86
Mean RIT	219.1
Standard Deviation	11.9
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	215.4
Students At or Above Norm Grade Level Mean RIT	55

	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80		Mean RIT (+/- Smp Err)	Std Dev
Overall Performance	count	%	count	%	count	%	count	%	count	%		
Growth: Reading 6+ CCSS 2010 V3 / Common Core State Standards English Language Arts/Literacy: 2010	6	7%	16	19%	23	27%	27	31%	14	16%	218-219-220	11.9
Goal Area												
Literary Text: Key Ideas and Details	7	8%	21	24%	21	24%	23	27%	14	16%	217-218-220	12.7
Literary Text: Language, Craft, and Structure	4	5%	18	21%	19	22%	23	27%	22	26%	219-220-222	13.4
Informational Text: Language, Craft, and Structure	6	8%	15	17%	21	24%	23	27%	19	22%	218-220-221	15.4
Vocabulary: Acquisition and Use	6	7%	16	19%	21	24%	20	23%	23	27%	219-221-222	14.8
Informational Text: Key Ideas and Details	8	10%	20	23%	22	26%	21	24%	14	16%	216-217-219	14

Smarter Balanced Testing

The Smarter Balanced annual state assessments as required by the Office of Public Instruction measured student progress in Reading and Math. It took each class one week of testing to complete this assessment for all grade levels and classrooms.

Here are the results of the first report of the 2021 Smarter Balanced Tests.

2021 Smarter Balanced 5th Grade ELA/Literacy Results

School	Total			
	Student Count	Average Scale Score	Performance Distribution	Percent Proficient
Lewis & Clark School	100	2529 ± 9	Percent: 19% 19% 31% 31% Count: 19 19 31 31	62%

2021 Smarter Balanced 5th Grade Mathematics Results

Student	Student ID	Total	
		Scale Score	Performance
School		2519 ± 9	Percent: 24% 26% 21% 29% Count: 24 26 21 29

2019 Smarter Balanced 6th Grade ELA/Literacy Results

School	Total			
	Student Count	Average Scale Score	Performance Distribution	Percent Proficient
Lewis & Clark School	86	2543 ± 8	Percent: 10% 36% 40% 14% Count: 9 31 34 12	53%

2019 Smarter Balanced 6th Grade Mathematics Results

Student	Student ID	Total	
		Scale Score	Performance
School		2536 ± 10	Percent: 26% 23% 31% 20% Count: 22 20 27 17

Student Activities:

Band and Choir

Our fifth and sixth grade students had the opportunity to participate in band and choir. Sixth and fifth grade students have band or choir at Lewis and Clark twice a week for 40 minutes. Our one formal concert was well attended and students worked hard demonstrating growth throughout the year. Lewis & Clark welcomed Mrs. Rachael Grensten last year to help guide our music program. In the short time she has been here, we have seen tremendous growth for our students. There have been multiple informal concerts here at Lewis and Clark and she has completely revamped our choir (or general music) program by incorporating musical instruments, such as, ukuleles and keyboards.

Athletics

Students also had the chance to participate in after school athletic events. Little Eagle volleyball, basketball and wrestling were available to interested students. Students were also able to take advantage of community sponsored athletics with soccer, football, jump rope, baseball, and softball. Mr. Lear and the coaches did a great job again this year. We would like to congratulate all of our student athletes for their accomplishment and representing our school in a great way.

After School Learning Center

This year we held the After School Learning Center on Monday, Tuesday, and Thursday from 3:20-4:00. Students could volunteer to attend, be assigned by a teacher, or be assigned by a parent. Students received assistance with their work and were given an after school snack and drink from our Parent Teacher Organization. The center was well attended with 12 to 25 students each session. We saw an improvement in attitude, work ethic, and grades in many of our students. There were also quite a few students who volunteered to attend as they like to get their work finished at school so they would not get behind in their classes. They also like receiving help with their work. In addition, individual teachers also had students working in their classrooms many days after school.

Service Council

We had multiple students involved in Service Council over the four quarters this year. Students wrote a speech on why they wanted to be involved in Service Council and presented that speech to their class. The class then voted on their representative and two students per classroom participated each quarter of school. The service council met every other week with the principal. Some of the activities they were involved with were: making announcements to classrooms, helping with teacher appreciation week, touring School Board members, working on projects to benefit students in need, working for the good of others, assisting around the school, fundraising for service projects, and serving as positive role models.

Fish, Wildlife, and Parks Program

The Fish, Wildlife, and Parks program sponsored a fishing program for all of our 5th grade students. Through our science program the students were involved with fly tying, fish jeopardy, fish dissection, fish art, and fish lure making. With each event we had several parent volunteers involved with helping students. Students also had the great opportunity to go ice fishing with their classmates and FWP personnel. The holes were drilled, poles and bait were provided by FWP. Many parent volunteers are involved in every aspect of the fishing unit with the 5th grade. We are very thankful to the Fish, Wildlife, and Parks for their contribution to our school.

Spelling Bee

Our Lewis & Clark Spelling Bee was held at the Fergus Center for the Performing Arts in January. Participants were the top two spellers in each classroom. Sixteen spellers took part in the bee. Our Lewis & Clark Spelling Bee Champion this year went on to the Fergus County Spelling Bee along with nine other students from our L&C Spelling Bee. The spellers did a fantastic job up on the big stage spelling some very complex words!

Zaner-Bloser Handwriting Contest

The Zaner-Bloser handwriting contest was held in December. Students get to show off their cursive handwriting. One student's writing sample from each grade level was chosen to compete at the state and national level.

Snowshoeing

This year we continued into our sixth year of snowshoeing at Lewis & Clark School. Each class had PE with Mr. Lear where they learned how to put on the shoes, tighten the bindings, remove the shoes, and walk in the shoes. They then went through a Snow Disc Golf Course at the Pine Meadows Golf Course and had to navigate with directions and landmarks to get through the course with their team and disc. Big thanks to Mr. Russell and Mr. Cloud for their leadership in the snowshoe adventures.

I Love to Read Month

The entire month of February was dedicated to "I Love to Read" month through our school libraries and classrooms. The theme this year was, "Explore Your World: Read!" and we had a variety of activities throughout the month to promote the love of reading. Both the 5th and 6th grade students took part in "Reading Buddies" and took busses over to Highland Park School where they read to 2nd, 3rd, and 4th grade students. The students in both schools really enjoyed this and got exposure to all kinds of new books.

Wax Museum

The 5th grade students and teachers put on the annual Wax Museum again this year and had a wonderful turn out of talent. Students created a report, poster, background, and costume as they depicted the deceased person in history and their historical attributes. All stakeholders were encouraged to watch our virtual World Tour. The students took great pride in their work and received overwhelming accolades about the effort they had put into this project! It was a wonderful presentation of their work and talent!

Talent Show

Lewis & Clark Elementary held its 11th Annual Talent Show this year. There were 15 acts and 38 students involved! Students performed in several different types of acts such as singing, dance, jump rope, playing guitar, playing piano, and skits. We had a wonderful display of talent and all of our students, parents, and community in attendance seemed to thoroughly enjoy the Lewis and Clark talent!

Parental Involvement:

The K-8 Parent Teacher Organization (PTO) and their many volunteers continued to provide impressive support at Lewis and Clark this year. PTO provided treats for our Schoolwide SOAR rewards, and helped in our After School Learning Center.

PTO is also very involved in our Teacher Appreciation Week with bringing treats and special gifts for all staff. Our staff truly appreciates the kindness and dedication of PTO volunteers that contribute their time, energy, and care to our students, staff, and schools. We are very fortunate to have PTO involved with our schools; they contribute so much to our continued success.

Parents have also been involved in our school throughout the year with the Parent/Student Orientation (Virtually) and Open House the day before school starts (Virtually), Parent/Teacher Conferences, volunteering during school events such as fish dissection, lure making, fly tying, cow eye dissection, ice fishing, snowshoeing.

We continue to communicate with parents through our Orientation/Open House at the beginning of the school year to introduce/update parents about several programs in our schools including RtI, MBI/Bully Prevention, Title I, Assessment, programs, and K-6 procedures. The continual collaboration between schools has been very positive for parents, students, and staff. Parents are also informed through the Refrigerator Reminder Newsletters that outline the information and events throughout each month and through our website with calendar dates and pictures of events. Very positive feedback has been received about the reminders and requests that information continues to be sent in that fashion as it provides important information that parents are easily able to access. Others schools have begun doing this same format and parents appreciate the consistency. PTO also funded TV monitors for information centers at the entry of each school. This allows schools to view important information, reminders, and photos of events throughout the year. This is also great way for parents and community to see all of the things PTO does to support the schools as PTO information will be presented on this system as well.

LEWISTOWN JUNIOR HIGH SCHOOL

Jeff Friesen

Lewistown Junior High School
Annual Report
2020-21

Jeff Friesen, Principal



This was another interesting year in education! The pandemic provided a number of challenges that forced educators in Lewistown and across the nation to rethink how we do our jobs. Some of these changes will, no doubt, have long-lasting or even permanent impacts on education. This school year students were forced to take far greater ownership of their education than ever before. All students were issued a chromebook and attended school virtually during quarantines, sicknesses and/or school shutdowns. From October 26, 2020 - November 13, 2020 the junior high was entirely shut down due to a COVID-19 surge in the community and all classes were delivered virtually. From November 16, 2020 - January 29, 2021 we went to a 50/50 model and half of the junior high students came to school on "A" days and the other half on "B" days. On January 29, teachers took a day to prepare for a return to 100% capacity. LJHS remained at full capacity (with a handful of student quarantines) for the duration of the school year. The LJHS staff feels this year had a number of successes that make us proud and yet we continue to identify areas in need of improvement. I believe the junior high is staffed with personnel who have strong work ethics and a vision to continually improve. This annual report will provide a summary of the staff, academics, and activities of Lewistown Junior High School during the 2020-21 school year. The information within this report contains some of the data we use to assess our progress and seek improvement.

100 Year Anniversary!

This year was the 100th anniversary of the LJHS building. To celebrate, we had a big day on Friday, April 30th. We invited former LJHS teachers to a BBQ, had a fun day for students and created a Facebook page to share memories from the past. Christy Rogers (former LJHS secretary) and Joanne Ward (former FACS teacher) were both extremely instrumental in organizing, decorating and celebrating the LJHS centennial. It was a great day for all involved. On Friday, May 14th we opened the building for pre-scheduled tours. A former social studies teacher who taught in the 1960s took a tour and noted that he taught in the same classroom as the current 7th grade teacher. The difference being that we now have 170 students in the building and in the 1960s the building had up to 406 students!! As a final act of celebration, we will have a float in the 4th of July parade.

Samsung Solve for Tomorrow Award

Lewistown Junior High science department was (again) the 2020 State winner for the Samsung Solve for Tomorrow Contest. Each year schools from around the state and the nation compete in this contest. Lewistown Junior High became the state award winner with its students' work on "Pyramid of Priorities" about how students could/should allocate their time. The visual was presented as a pyramid printed on a 3D printer that put the most important things at the base (ie - sleep, religion, etc.) and the less critical things at the peak. (ie - video games, etc.) As a prize, the school will receive $15,000 in new technology for students to use throughout the school. LJHS will receive a number of new electronics including Chromebooks, digital cameras, a drone and updated monitors for students.

Yellowstone Trip

Lewistown Junior High School was scheduled to take an Expedition Yellowstone trip this year from May 3rd - May 7th but the trip was cancelled due to the pandemic.

Veteran's Day Assembly – Due to the pandemic, the Veteran's Day Assembly was completely virtual this year. Mr. Seth Walters was the guest speaker. He did an excellent job of narrating a PowerPoint presentation about his duties and responsibilities while overseas. During Advisory, students continued the tradition of mailing postcards thanking the veteran's in our community for their service. LJHS feels honored to have the Veteran's Day Assembly that has become a part of the local tradition. It is our way of honoring those that have given so much to our nation and teaching our students the importance of the sacrifices they have made.

ACTIVITIES

STUDENT ACTIVITIES

At the junior high we stress the importance of school involvement. For this reason we offer a number of clubs and activities to help students get involved beyond the classroom. Clubs and activities have proven to give students a greater sense of belonging to a school. This sense of belonging helps students with better attendance and ultimately, better grades.

Builders Club-The Builders Club is a service club that finds ways to help the school and community. Mrs. Blazicevich was the advisor for Builders Club. They operate the student store to raise money to purchase items to make the school a better place for the students.

Rubix Cube Club- This was a new club started this year. Several students met and decided to meet on a regular basis to talk about all things rubix cube. They met on Monday's after school in Mrs. Spraggins classroom.

GIS Club - This club is a hands on activity that involves Geographic Information Systems Software and Geographic Positioning System Units. The group meets to learn the GIS software as Mrs. Flentie teaches them using a variety of projects.

MathCounts - The MathCounts program continues to have a strong group of students. At the State competition in February, the students participated virtually against all classes of Montana schools. Tyson Dubbs made it to the State competition!

Running Club- The winter running club continued to be a big success under the guidance of Mrs. Flentie. This group of students meets after school on Mondays and Thursdays, between the winter and spring sports' seasons.

Ski Club- The ski club was a great success with Mrs. Poser-Brown being the advisor. By joining ski club for a membership fee of $35, students have the opportunity to join the club on one or all of the eight scheduled trips to Showdown. The membership covers the cost of transportation. Students are still responsible for rental cost and the cost of lift tickets for each day they travel.

Student Council- This year's student council officers were: President- Jack Poore, Vice President-Sydney Wichman, Treasurer- Ava Robinson, and Secretary- Katelynn Ackerman. Ms. Walters was the advisor for student council. Each year the student council puts on dances, organizes spirit days and, of course, organizes Homecoming activities.

Parent Teacher Organization (PTO)- The PTO does so many things to support our school(s). Each year in the past they have helped sponsor the eighth grade dance, provided treats for the after school learning center, and funded the purchase of the student planner books. This year they provided money for student SOAR incentives. We appreciate their support.

Recognition of Talent

Scholastic Awards Ceremony-We like to end the year by recognizing those students who have done well in meeting or exceeding the standards of our school. Students were recognized for their academic successes, attendance, and the honors they received throughout the year. As a capstone, each year two students are selected for the DAR award. These two 8th graders are selected by staff and are exemplary of positive attitudes and a willingness to put forth an extraordinary effort. This year's DAR award winners were Regan Comes and Tyson Dubbs.

Talent Show/Lip Sync Contest - Three acts performed during the talent show and students and teachers got rowdy during a lip sync contest. The talent show was followed by a slideshow put together by the Yearbook class.

Staffing

The junior staff welcomed a couple of new members to the teaching staff. The following made up the staff at the junior high:

Certified Staff

Chad Armstrong..... Health Enhancement/8th Grade Social Studies
Sarah Elliott..... 7th Grade Special Education
Lee Crouse..... STAR Room Teacher
Matt Donaldson..... 7th Grade Math
*Maida Walters..... 8th Grade English
Jocelyn Krogstad..... Family and Consumer Science
Katie Wirtzberger..... Art/Yearbook
Suzie Flentie..... 8th Grade Science
Lora Poser-Brown..... Librarian (0.5 FTE)
Casey Sanders..... 8th Grade Special Education
Teresa Majerus..... Counselor (0.5 FTE)
Jeff Friesen..... Principal
Nicole Wichman..... 7th Grade English
Brett Shelagowski..... 7th Grade Science
Lauren Ortman..... Choral (0.5 FTE)
*Chase Auger..... Band (0.5 FTE)
Katherine Spraggins..... 8th Grade Math
Noah Vallincourt..... 7th Grade Social Studies

Classified Staff

Sara Peterson..... Secretary
Jenifer Blazicevich..... Paraprofessional
Misti Birdwell..... Paraprofessional
Laurie Willems..... Paraprofessional
Angela Peck..... Paraprofessional
Cheryl Savinelli..... Paraprofessional (one-on-one)

Tasha Lahr..... STAR Room Paraprofessional
Cynthia Battrick..... STAR Room Paraprofessional
Steve Kelly ..... Custodial
James Wright..... Custodial
Beth Davis..... Kitchen Staff
Sherri Sebek..... Kitchen Staff
Mandi Kingsford..... Kitchen Staff

*New staff at the junior high.

MTSS

The Junior High continues our commitment to the MTSS (Multi-Tiered Systems of Support) process. This process has helped us identify and show measurable progress of system strengths and weaknesses at LJHS each year. In addition, MTSS is our primary process for putting into place academic and behavioral interventions and supports for Tier I, II & III students. The MTSS team this year included Matt Donaldson, Noah Vallincourt, Sarah Elliott, Nicole Wichman, Chad Armstrong and Teresa Majerus.

District Goal Area 1: Measurable Student Achievement

The most important task in measuring student achievement is to routinely assess a variety of data. Though academic performance is the ultimate measure of success, there are a number of smaller data resources that help contribute to a positive learning environment.

Data from:

1. Daily attendance,
2. Classroom performance,
3. Benchmark and criterion referenced testing, and
4. Student management and school climate.
5. Curriculum and intervention effectiveness.

1. Daily Attendance - LJHS continues to promote daily attendance as one of the key factors to success in every student's education. The pandemic created a tough situation for attendance. In most situations, students wanted to be back in school physically but were not able to due to quarantine, school shutdowns, etc. Despite the barriers, our students persevered and managed to keep learning to the extent that we did not see a major drop in test scores and, in fact, saw a surprising gain for most students from Fall to Spring this year. We did not count students absent for days in which they were quarantined and attended school virtually.

With a new Principal, priorities were focused on dealing with ongoing pandemic issues. However, we continue to strive for measurable progress in hopes of improving student daily attendance. The goals that we will continue to work on are:

a. Provide incentives to reward and encourage good attendance
b. Provide tools to assist parents in getting their child to school
c. Create procedures in dealing with chronic absenteeism

Our goal for the 2021-22 school year will continue to be to use grade level team meetings to proactively identify attendance problems and communicate with parents on a regular basis

regarding absences. Involving parents in the process, and providing them with support, has proven to be the most effective approach in addressing chronic absenteeism.

Our attendance rates were as follows:

	Enrollment	Quarter 1	Quarter 2	Quarter 3	Quarter 4
7th grade	87	93.53%	95.18%	91.95%	91.84%
8th grade	77	94.17%	95.97%	93.47%	91.58%

2. Classroom performance- With each school year teachers face a new class of students with their unique knowledge and learning abilities. This continuous variety is why teachers assess progress on an ongoing basis. At LJHS we stress that homework, projects, quizzes, and tests are all a means of having students practice new knowledge and assess their progress. Grades are a means of measuring progress and motivating students to excel. Making the honor roll is a strong motivator for students. McDonald's continues to sponsor the posting of our Quarterly Honor Roll in the newspaper. At the end of the school year LJHS recognizes students who have maintained a GPA of 3.67 or higher throughout the school year. The following are the number of students who meet the minimum requirement of a 3.67 GPA:

	First Year Recipients	Second Year Recipients
7th Grade	23	--
8th Grade	6	22

Renaissance Program – We continue to utilize the Renaissance Program to recognize students who maintain high academic standards or make significant improvement with early release privileges and rewards from several businesses.

Gold Card achieved a 4.0 GPA or increased GPA by 1.0

Blue Card achieved a GPA between a 3.50 and 3.99 or an increase of .75

Silver Card achieved a GPA between 3.49 and 3.00 or an increase of .50 receive

3. Benchmark and criteria reference testing- NWEA MAP testing continues to be our benchmarking tool for student progress. NWEA provides schools with a number of report options to desegregate the data on individual students and student groups and helps determine their potential on the state SBAC tests. Below is a chart that provides a set of data regarding

projected growth. The NWEA MAP test is assessed up to three times a year to monitor student growth. Our task as educators is to seek the most effective means of helping each student progress with the targeted growth.

Grade 8

Growth: Math 6+ CC SS 2010 V2/Common Core State Standards Mathematics: 2010

	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80	
Overall Performance	count	%	count	%	count	%	count	%	count	%
Math: Math K-12	10	13%	4	5%	26	34%	19	25%	17	22%

Summary	
Total Students With Valid Growth Test Scores	76
Mean RIT	233.8
Standard Deviation	16.1
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	230.3
Students At or Above Norm Grade Level Mean RIT	46

Growth:Reading 6+ CC SS 2010 V3/Common Core State Standards English Language Arts/Literacy: 2010

	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80	
Overall Performance	count	%	count	%	count	%	count	%	count	%
Language Arts: Reading	6	8%	15	20%	12	16%	29	39%	13	17%

Summary	
Total Students With Valid Growth Test Scores	75
Mean RIT	225
Standard Deviation	13.8
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	221.7
Students At or Above Norm Grade Level Mean RIT	50

Growth: Language 2-12 CC SS 2010 V2/Common Core Standards English Language Arts/Literacy: 2010

	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80	
Overall Performance	count	%	count	%	count	%	count	%	count	%
Language Arts: Language Usage	6	8%	8	11%	16	21%	20	26%	26	34%

Summary	
Total Students With Valid Growth Test Scores	76
Mean RIT	224.7
Standard Deviation	14.3
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	218.7
Students At or Above Norm Grade Level Mean RIT	55

Grade 7

Growth: Math 6+ CC SS 2010 V2/Common Core State Standards Mathematics: 2010

	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80	
Overall Performance	count	%	count	%	count	%	count	%	count	%
Math: Math K-12	10	12%	14	16%	20	23%	30	35%	12	14%

Summary	
Total Students With Valid Growth Test Scores	86
Mean RIT	229
Standard Deviation	14
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	226.7
Students At or Above Norm Grade Level Mean RIT	53

Growth:Reading 6+ CC SS 2010 V3/Common Core State Standards English Language Arts/Literacy: 2010

	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80	
Overall Performance	count	%	count	%	count	%	count	%	count	%
Language Arts: Reading	7	8%	14	16%	23	26%	23	26%	20	23%

Summary	
Total Students With Valid Growth Test Scores	87
Mean RIT	221.9
Standard Deviation	11.6
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	218.4
Students At or Above Norm Grade Level Mean RIT	59

Growth: Language 2-12 CC SS 2010 V2/Common Core Standards English Language Arts/Literacy: 2010

Overall Performance	Lo %ile < 21		LoAvg %ile 21-40		Avg %ile 41-60		HiAvg %ile 61-80		Hi %ile > 80	
	count	%	count	%	count	%	count	%	count	%
Language Arts: Language Usage	5	6%	12	14%	17	20%	30	35%	22	26%

Summary	
Total Students With Valid Growth Test Scores	86
Mean RIT	222.2
Standard Deviation	11.4
District Grade Level Mean RIT	*
Students At or Above District Grade Level Mean RIT	*
Norm Grade Level Mean RIT	216.5
Students At or Above Norm Grade Level Mean RIT	63

SBAC – Montana Smarter tests were administered in ELA and Math for all LJHS students. In addition, 8th grade students only took the Science test. Tests were not given last year due to the pandemic and this year the test results have not been made available as of the printing of this report.

4. Student Management/School Climate - A positive school climate is based on management of negative behaviors and recognition of positive behaviors. During the 2020-21 school year the MTSS team continued to make an effort to listen to our students through the MyVoice Survey and by active listening sessions with random Student Feedback groups. Areas that students felt needed improvement include:

Short Term goals -

- Facilities - new sinks in girls bathrooms
- Keep dress code in handbook current and associated disciplinary issues consistent
- Provide an ongoing suggestion/solution/feedback collection system
- Student Council host more Spirit days
- Resume recognition/awards ceremonies to celebrate student success

Long Term goals -

- Facilities - improve locker rooms
- Make SOAR rewards more consistent and balanced
- Formulate new clubs in the school
- Rethink what to do with Accelerated Reader

Positive/Negative Behavior Interventions - One of the primary goals of MTSS is to make student success a focus. A review of the MyVoice survey showed our school climate remains strong and continues to improve. There are a number of ways that we interact with and recognize students on a regular basis. For recognition, students were awarded with SOAR certificates and with the Renaissance program. And, each week teachers met by grade level to select 3 students who demonstrated positive/SOAR behaviors. For each of these students, a teacher would send a postcard home recognizing these behaviors. Advisory provides a place each day for students to connect with teachers. We also have provided several electronic outlets on the student website for students to have a "voice" if there is a need for more anonymity. This includes a counselor referral form, a bully reporting form and a form for school improvement ideas. A component of our Health/PE classes is the Power Up/Speak Out program. This is a very proactive approach by our counseling department and the PE department towards developing and maintaining healthy relationships among students.

With that said, there is still a requirement by MTSS to monitor Office Discipline Referrals (ODRs). Here is a breakdown by grade of documented referrals by the office and referrals submitted via our discipline-referral form by teachers.

	Major Office referrals	Minor Office referrals	Total Teacher-document referrals
7th grade	10	12	57
8th grade	3	7	31

5. Academic Interventions/Curriculum - An important piece of effective intervention and curricular decisions is the evaluation of student data. Our intervention system continues to be within the regular scheduled classes with IXL and monitoring MAP test scores to measure student progress.

Additional interventions include:

a. After School Learning Center (ASLC) - ASLC was offered both during lunch and after school Monday thru Thursday. ASLC serves anywhere between 5 to 15 students each session. Students that needed additional help or had 5 or more missing assignments were assigned to ASLC by classroom teachers. Data was reviewed to see which students this program was being effective with and which ones needed additional assistance.

b. Study Hall – Our study hall environment is an opportunity for students to get additional time to complete assignments and to work on organizational skills. A Tier 2

study hall was added in the second semester for 7th graders that were chronically behind with assignments.

e. Advisory – This is a proven strategy where teachers have a daily opportunity to meet with students to monitor student progress.

f. Level specific courses - In the subjects of Math and English, we utilize assessment data to place students in one of four different ability leveled classes (five different levels for 8th grade math). This process ability allows us to address the specific needs of students in a smaller setting.

g. Title Classes- The junior high offers leveled classes in both English and math. These Title classes provide more individualized instruction and smaller class sizes. The goal of Title classes is to address areas of academic gaps.

h. One-on-one instruction – Our teachers work hard to help students beyond the classroom. Teachers frequently spend time with students during their lunches, before school, or after school to help students who are struggling with learning concepts.

Curriculum Offerings-

a. Pandemic impact - to increase student to teacher contact time each week, we temporarily went back to a semester-based schedule from the A/B schedule the prior year. This turned out to be a more consistent approach when we had to go to a 50/50 model with students as well as during the whole school shutdown. The schedule will return to the "normal" A/B schedule after the pandemic crisis has passed.

b. New Course Offerings-

1. Agriscience & Technology Class: A class offered to both 7th & 8th graders to provide an added elective and an opportunity to experience a more hands-on approach to education. 48 students took the class this year.

District Goal Area 2: Facilities

Lewistown Junior High had its 100th birthday and this building has character. Improvements continue to be made to the building to make it more accessible and efficient. On a daily basis, we strive to keep the building in top condition and appearance to create a positive learning environment. Bathroom faucets were updated, the shop area was renovated for the Agriscience and Technology class and cameras have been added around the building for safety and security. Upcoming goals include updated locker rooms, possible library area modifications and a complete update of all lockers. The status of the bond levy in November 2021 will ultimately determine the "big ticket items" of our building for the next few years.

District Goal Area 3: Community and Parental Engagement

Working in and with the community helps create real life learning experiences, builds connections, and promotes a positive image of our school. Another important part of engagement is involving parents in their child's education.

1. Community Involvement- Education cannot be confined to the inside of a building. At LJHS we see the importance of stepping out of the traditional setting and becoming involved in the community.

2. Parental Engagement- Below are ways we strive to include parents and keep them informed:

A. Infinite Campus- Parents are encouraged to utilize Infinite Campus to keep track of their child's progress. Parents are encouraged to sign up for the smart phone app available for Infinite Campus.

B. Google Classroom- All staff maintain Google class sites to provide access to assignments when at home.

C. District Website- The digital backpack on the LJHS page of the district website is a great location to provide easy access to every form and information page that is sent home to parents.

D. Facebook- LJHS continues to provide parents information about current events and changes through our Facebook page.

District Goal Area 4: Technology

The pandemic pushed technology to the forefront of our educational mission this year. This year students were issued chromebooks on a one-to-one basis. This was crucial in delivering education into the homes of students. With few exceptions, students were able to find ways to access the internet and complete assignments while not physically in the junior high building.

The most important aspect of technology is not how many computers you have, but how technology is implemented into instruction and management of our school environment. Below are some of the areas technology is utilized at LJHS:

a. Data collection with Google Forms has allowed us the opportunity to collect and manage data from, and on, student achievement. This data is easily shared and evaluated.

b. Infinite Campus- Utilizing the Missing Assignment option in the gradebook has given students, parents, and staff the ability to monitor assignments more efficiently. This is also a primary means for us to deliver messages to parents.

c. Facebook and Remind - Parent Communication improved with the use of Facebook as a means of getting information out to parents. Facebook use by parents is vital to communicating almost everything and Remind is a texting tool that has been very helpful to students and parents alike in reminding them of upcoming events and updates.

d. Google Classroom - Teachers have all created a site for each of their classes. This was a crucial tool when dealing with an uncertain future during the school year. Google Classroom will continue to be used in the future on a full time basis.

e. Document sharing with Google Drive provides opportunities for students to edit their work and collaborate with a group on work. In conjunction with Google Classroom, also students can also electronically turn in assignments to their teachers.

f. Google Meet is an important part of teacher instruction. Google Meet is an easy to use video conferencing and recording tool used day in and day out by staff to share needed instruction to our students. It allowed teachers to maintain connections with students and allowed teachers to share their video recordings for students unable to attend live lessons.

District Goal Area 5: Highly Qualified Staff

One of the strengths of the junior high is our teaching and support staff. Not only do they all meet the standards of highly qualified, they are dedicated to helping students do their best. A high percentage of the certified staff have obtained a Master's level of education. This year we had one full-time certified teacher and two part-time certified teachers join LJHS.

Below are the staff changes at LJHS:

1. Certified Staff: Chase Auger - Band, Jondie Rianda - Ag & Tech, Maida Walters - English 8/Spanish
2. Retiring Staff: Suzie Flentie, 41 years teaching in the district.

District Goal Area 6: Fiscal Management/Responsibility

At LJHS we strive to base our spending on curricular and student needs. Over the last decade the junior high has seen a number of reductions to meet budget requirements. The staff at Junior High Staff continues to be fiscally responsible. This year we were able to supplement our normal budget with ESSER (Elementary and Secondary School Education Relief) funds from the government. These funds greatly helped us accommodate our distance learning needs and gave us the ability to increase our school counselor to full-time to help with Social-Emotional Learning needs. The bond levy vote during the 2021-22 school year will further determine our financial priorities in the upcoming months and years.

FERGUS HIGH SCHOOL

Tim Majerus

Fergus High School
2020-21 Annual Report
Tim Majerus, Principal
Paul Bartos, Assistant Principal/Athletic Director

Each school year student performance data is utilized to assess our instructional practices and identify successes and areas for improvement. When the COVID pandemic impacted the nation in March of 2020 the staff at Fergus High School had to adjust our instructional methods and means of measuring success.

In addition to addressing the established goals of the Lewistown Public Schools' board, the 2020-21 FHS Annual Report will be a documentation of a school year that took place during a pandemic.

This report includes the following information

- Timeline of Instructional Delivery Format During COVID
- Enrollment
- Academic Performance
- Instruction
- School Climate - Student Council
- Technology
- Parent Engagement
- Successes and what we learned from teaching during a pandemic

Timeline of Instructional Delivery Format

Throughout the summer of 2020 a District COVID team met to establish a four phase Return to School Plan. The group worked closely with the Central Montana Health District to interpret and apply CDC guidelines to assure student and staff safety. The four phases ranged from full closure of a building to full capacity without restrictions depending on Governor mandates and local health risks.

Fergus High School, along with the rest of the district, began school in phase #2 which was full capacity with restrictions in place. These restrictions included the mandate of face coverings, handwashing and sanitizing work areas. Social distancing of six feet or more was encouraged, but not possible in many classrooms.

The district allowed families to petition to participate in full distance learning for the school year. At the beginning of the school year twelve students chose to participate in full remote learning. Five of those students returned to school during the second semester. Twelve additional students choose to enroll in homeschooling.

Fergus High School students were first impacted with quarantines related to outside contact beginning in October. During the week of October 19, FHS had some positive cases within the school that resulted in the quarantine of approximately 25 students and staff. This resulted in the building going to **full remote learning between October 26th and November 13.**

In the time between October 19th and the end of November, 81 students and staff had been placed in quarantine. Even though the number of cases within the school population and Fergus County continuing to have a significant impact, the decision was made to switch to a

blended learning model of phase #1 (A/B Schedule) starting November 16th in which 50% capacity would be maintained to allow for greater distancing.

The student population was divided in half and assigned to either an A group or B group. Enrollment in each was established to create homogenous groups in and out of school. Students participating in an activity or sport were placed in the same group. The blended learning model provided the ability to create social distancing, the one safety practice that was lacking in our initial phase that was resulting in large quarantine numbers.

Students were assigned chromebooks to take home and were required to attend classes virtually on the days they were assigned to remote learning or were placed in a two week quarantine. Group A met on Mondays and Wednesday while Group B met on Tuesdays and Thursdays. Students who were struggling or required more individualized services were required to attend everyday. Group A had 137 students, Group B had 142 students, and 38 students were attending everyday. Fridays were established as Flex days where full remote instruction took place on an abbreviated schedule in the morning and assistance made available in the afternoons.

Throughout the use of the A/B schedule staff met to discuss concerns and solutions. The biggest concerns were the lack of student participation during their remote-learning days and inconsistency of assignment completion. The option of bringing in students everyday, and requiring attendance on Flex Fridays, decreased these problems significantly. Another solution was to hire a Parent Liaison to contact parents when their child was absent or showed a significant decline in grades. The liaison averaged 10 to 15 contacts a day.

Teachers found the A/B schedule better than fully remote instruction, but not an ideal method of teaching. Teachers reported:

- With four different modes of delivery (full distance, half remote, half in-person, and some everyday), keeping accurate attendance and grades was difficult.
- Difficult to engage online students in class discussions when they have distractions at home
- Teachers were falling behind their typical curriculum pacing
- Showed an increase in the number of students failing over full time in-person instruction, but far less than the number of students who were failing during full time online instruction.
- Difficulties in staying connected and consistent ability in contacting students

On January 29 classes weren't held at Fergus High School in preparation for a **return to full capacity on Monday, February 1.** For the remainder of the school year Fergus High School remained at full capacity and only 35 students were placed in quarantine by the Central Montana Health District.

Enrollment

Enrollment at FHS showed an increase with a small senior class of 2020 being replaced with a freshman class of over 100 students. A more stable trend will continue over the next three years as smaller senior classes will be replaced with slightly larger freshman classes. An important factor that needs constant attention is our graduation rate. Fergus High School maintains a rate of 90% of our students graduating in four years. This is compared to the state average of 87%.

Fergus High Enrollment

2016-17		2017-18		2018-19		2019-20		2020-21	
Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
352	344	349	343	337	333	306	304	330	330

Academic Performance

One of the biggest questions of school closures last spring and the inconsistencies of the 2020-21 school year has been learning loss. In October, when Fergus High School went to remote learning we had just started the Fall MAP testing and we were preparing to give the ACT. The ACT was postponed until Spring but we weren't able to collect the Fall MAP data. Without assessment data available, teachers relied more heavily on formative and summative assessments within their instruction. There was also an increase in the feedback with project based learning outcomes. These assessments are an important part of evaluating the effectiveness of instruction, planning future lessons and remediating as necessary. Assessment also helps to create an atmosphere of accountability, which is essential for learning.

As is the case with class enrollments of one hundred students or lower, each student counts as one or slightly more than one percentage point when assessing data. For this reason we rely more on trends than changes seen from one year to the next. The data below shows an increase in the percentage of Tier 1 students from previous years. Whether this is a trend or the dynamics of the freshman class will be seen with the collection of additional data.

With a limited availability of data from OPI's Every Student Succeeds Act (ESSA) reports two pieces of data will be displayed in the report; the Reading scores submitted in our MTSS Replication Data and ACT performances.

Spring Reading Comprehension Scores				
Year	Grade	Tier 1	Tier 2	Tier 3
2021	9	72%	19%	8%
	10	54%	10%	6%
2020	No Spring Data Collected			
2019	9	55%	11%	10%
	10	68%	13%	8%
2018	9	69%	13%	9%
	10	56%	10%	9%
2017	9	63%	11%	10%
	10	67%	11%	11%

Average ACT Scores Taken Their Junior Year										
Graduating	English		Mathamatics		Reading		Science		Composite	
Class of	*Fergus*	*State*	*Fergus*	*State*	*Fergus*	*State*	*Fergus*	*State*	*Fergus*	*State*
2016	18.0	18.5	20.1	20.0	20.3	20.3	20.0	20.2	19.7	19.9
2017	19.3	18.6	20.3	20.0	21.8	20.7	21.2	20.2	20.7	20.0
2018	18.3	18.3	20.5	19.8	20.7	20.3	20.8	19.8	20.2	19.7
2019	16.6	18.3	18.8	19.6	19.3	20.3	18.6	19.6	18.4	19.6
2020	16.6	18.3	18.6	19.6	19.1	20.1	19.2	19.8	18.5	19.6
2021	17.8		19.8		19.7		20.0		19.5	19.9

Instruction

The pandemic forced educators to take a serious look at traditional means of instructional delivery, assessments, and pacing of curriculum guidelines. The biggest hurdle to face was the inconsistency and uncertainty of whether teachers will have all, some, or none of the students present on a daily basis. A teacher commented that "I always knew I went into teaching to be able to work with students. Having to go through either distance learning or the A/B schedule, I realized just how much I missed seeing my students' faces and chatting with them about stuff other than school work." Fortunately, we began the year in full capacity and teachers put an increased emphasis on building positive rapport with students early in the year in the case we had to go to fully remote learning.

Throughout the school year the increased demand on teachers to deliver instruction to students in multiple settings began to take its toll. To maintain integrity of their courses required additional time in planning, teaching, and grading assignments. The amount of time teachers were spending communicating with students individually instead of as a whole class was dramatically increased. In January, we utilized an evening PIR with Bella Bikowsky regarding the social/emotional well being of not only students, but staff as well.

Looking towards next year, one of the main focuses this Spring has been to ensure students are placed in the appropriate class at the beginning of the year. Department level staff spent time during a Spring PIR day evaluating student data and making placement recommendations. This is the first year that this much time and effort has been spent on correct placement.

During the 2020-21 school year Dawson Community College joined together with Providence University to begin offering courses at the educational center. Throughout the year we met with DCC representatives to discuss dual credit options to replace a number of Advanced Placement courses. These discussions are resulting in an increased number of courses that will be offered at the accelerated level and thus providing students with better opportunities to earn college credit at reduced costs. The 2021-22 school year will be the beginning of these offerings. The requirements to graduate with honors has also been revised to meet

This was the third year that FHS offered the HiSET Option Program to seniors who, because of life circumstances, would come up short on credits for graduation. This year three students participated in the program and were able to successfully complete the requirements. In fact, each of their scores on the HiSET exams were higher than previous years'. We've learned the primary factor in students being successful with the HiSET Option Program is in allowing only those who are committed to following the program and completing the extra work it requires.

Another success of the 2020-21 school year was the creation of a Structured Learning Environment for students whose focus and behavior interfere with their learning and the learning of others. Students were assigned to the SLE room for specific classes or, in some cases, the whole day. The goal was to provide academic success and behavioral support. The grades of the students assigned to SLE showed dramatic improvement and office referrals declined sharply, even during classes that they struggled in earlier in the year. The SLE room was staffed by a full-time para and a teacher for portions of the day. The SLE room will continue into the 2021-22 school year.

During the month of June we offered students the opportunity to earn credit in at least one course they failed. Students were required to attend in person Mondays through Thursdays and successfully complete the course using Montana Digital Academy (MTDA). Several students took advantage of this opportunity.

School Climate

The sense of belonging at school is an important factor in a positive learning environment and a desire to attend school on a daily basis. One of our school-wide goals continues to be to provide a positive school climate. Part of achieving this goal is to involve students in the decision making process. Throughout the school year the administration met with student council members to discuss ideas and Advisory teachers held discussions with all students during their Advisory period. In April the student council held an Eagle Pride Workshop to evaluate the information gathered in the My Voice Surveys, topics of discussion with all students during scheduled Advisory periods, and from their meetings with administration. With data from students, staff, and administration the student council members came to the following conclusions regarding the components that help create a positive school environment at FHS, ideas for making improvements, and as student leaders, the legacy they leave for future students.

What Students Like:

- IMPACT team is welcoming to the new freshman class
- Teachers did a good job making sure students were keeping up with work by checking grades and missing assignments. Advisory time has been a positive addition.
- The opportunity for students to recognize their peers through the Kindness Awards and Recognition Assemblies
- Staff is approachable (responding to emails/ giving constructive feedback and getting to know the students. Google Classroom was a good tool for communication, even with fully in-person instruction.
- Teachers were more flexible with projects and timelines
- Use of Google Classroom for assignments, weekly agendas, etc (organized)
- Teachers seemed to increase instruction more towards real world material

Areas of improvement:

- Improve Communication (consistent posting through Google Classroom- agendas, assignments, etc.)
- 50/50 respect between students and staff (acknowledge each other's efforts)
- Education on mental health issues with students
- The need to revive clubs next year to help with student involvement

What came from COVID:

- Google Classroom and Google Meets were helpful even when in full capacity. Would like to see Google Classroom continue. It was a central area that housed assignments, necessary materials to study, and in some cases, a means of handing in assignments.
- A greater appreciation for in-person learning. But the online learning and A/B schedule will be helpful in preparing students for the college environment.
- Flex Fridays were helpful for students who struggled and encouraged students to stay current with their assignment completion.
- A greater diversity in the format of assignments and due dates.

2020-21 FHS Legacy:

- The creation of student-run Recognition Assemblies. Conducted once every quarter to recognize the successes of students in the classroom, school activities, and non-school activities. These assemblies were well received and increased a sense of belonging and school pride.
- Creating a structure of continuing the student council Eagle Pride Workshop
- Promoting continuation of Flex Fridays
- Implementation of Student Council Bylaws

Technology

Fergus High School has been striving to be able to provide each student with a Chromebook to take from class to class and have at home. The pandemic forced us to meet that goal immediately. However, we quickly learned this practice has its drawbacks. Students would often come to class with uncharged Chromebooks or having left their Chromebooks at home. The staff has agreed that the best practice is to have Chromebooks available in each classroom with spare Chromebooks being made available at a central location to be checked out for the evening.

Parental Engagement

With limitations on in-person meetings we had to rely on contacting parents through email or by phone and make that contact much earlier in the process. Contact was encouraged as soon as students started missing assignments rather than waiting until mid-term or the quarter.

Our open house was conducted virtually this year where each teacher submitted a short video explaining their classroom expectations and routines just like they would with an in-person open house. These videos were placed on a website and students and parents were invited to view the videos of their teachers. Parents then completed a form at the end to verify they had completed the open house visitation. We received positive feedback from this format because it allowed parents the opportunity to attend at their convenience. Teachers, on the other hand, missed the opportunity to meet parents face to face. Building some form of rapport with parents is important in communications through the remainder of the year.

Throughout the year, teachers communicated with parents in a variety of ways:

- Sent parents invitations to view Google classroom. Not join the video classroom, but to have access to timelines and instructional materials. This practice increased the transparency of our curriculum.
- Met with parents via Zoom meetings
- Increased emphasis on the parent portal in Infinite Campus
- Increase the frequency of phone calls and emails to parents for both positive and disciplinary actions.
- Continued use of Pay-it-Forward Postcards sent to parents in praise of their child's positive performance or actions.

Successes and what we learned in delivering instruction during COVID

It was said a number of times throughout the year that we must learn from teaching in a pandemic and applying successful strategies to our instruction when we return to a full capacity. Below are comments from an end of the year survey completed by teachers.

- We don't want to ever do this again. We learned how to use Google Classroom and will utilize it to supplement our instruction in the future.
- I didn't realize how much I relied on reading students' faces during instruction on whether students were understanding. Virtual learning takes that component away from teaching.
- We learned that some classes just need to be in person. Converting to an online situation is really hard in a CTE classroom, but is definitely do-able!
- We had to become more effective at communication during the time of fully remote and hybrid models of instruction. Accountability is difficult when you're not seeing students everyday.
- Motivated students showed they can still do well with a more remote structure. The skills that students will need for future jobs are changing very quickly, and our instruction needs to be responsive to this new environment.
- Emphasis on social emotional support for staff and students needs to continue to be improved. Staff will do much better at meeting these big goals when given ample time to do things well.
- We learned we can be more adaptable. It was good that teachers were forced to get on board with Google Classroom. But, this isn't the answer, students need to be in school and learning face to face.
- I think I ultimately became a better teacher because of COVID. It made me think critically about my lessons and delivery. For example, our face-to-face time with students was obviously limited this year, so I really wanted to make sure that the time I did have with students was maximized and spent on lessons that lead to student achievement. I dug up readings from grad school on the most effective instructional strategies, and ditched some lessons and strategies I had been doing in favor of others, that hopefully led to greater student achievement.

Summary

As the graduation ceremony concluded and the school year came to an end, I feel it's fair to call the year a success. From students and parents, to teachers and administrators, we have gained a greater appreciation for, and understanding of, quality education and the importance of building positive rapport through daily face-to-face engagement. Without a group effort from the board, community, students, parents, staff, and administration, we wouldn't have been able to accomplish providing a quality education under such unpredictable circumstances. These are the benefits of living in a small community.

Tim Majerus, Fergus High School Principal

ACTIVITIES

FERGUS HIGH SCHOOL

Paul Bartos

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2020-2021
Year End Report

This past year of "Golden Eagles Activities" was again a very successful and exciting one with many exceptional individual and team performances and accomplishments. As we have mentioned before, we feel our activities are providing the educational experiences needed to develop strong individual citizens through this "other half of education." Again, as in the past years, the many outstanding efforts within the activity program brought our student body together and generally enhanced the overall attitude and educational atmosphere of the school and community.

Special thanks go out to everybody involved, especially Paul Bartos and Wendy Pfau. From pre-season to post-season, we had the support, the guidance, and the organization from our Athletic Director and his office secretary for our schedules, travel time, home events, and divisional and state trips on through our awards nights. Thank you for your time in supporting the students of Fergus High.

Some of the many HIGHLIGHTS for the 2020-2021school year include:

The Academic All State Awards sponsored by the Montana Coaches Association (MCA) reinforce the importance of academics to our student athletes. To qualify for an award, an individual must earn a varsity letter in athletics and maintain a 3.5 grade point average during the respective quarter of participation. For the 2020-2021 school year we had a grand total of of **108** individual **Academic All State Awards**. Listing the awards by each individual sport are as follows: Girls Basketball-6 ; Football- 13; Cross Country-19 ; Wrestling-9 ; Volleyball-11; Boys Basketball– 4 Cheerleading– 5; Track and Field- 21; Tennis- 5; Softball– 9; and Golf – 6.

The Fergus High **Bands** enjoyed an active, busy, and very successful year. The bands participated in the homecoming parade and marched with the junior high band, following up with a "2000's Pop" themed half-time show at the Homecoming football game. The Screamin' Eagle Pep Band was able to perform at 6 total volleyball and football events in the fall.

In lieu of a formal December Concert due to the Covid-19 pandemic, students of the Fergus High Bands recorded a holiday concert video in small ensembles to send out to family and friends for the holidays. While a bit different, it was a unique and rewarding experience.

The Screamin' Eagles Pep Band performed at a total of 8 girls and boys basketball games, and travelled with the teams to the divisional basketball tournaments in Billings, where the band performed at 5 games in 3 days to cheer on the boys as they won the Consolation bracket.

Wrapping up the year, the Fergus High Bands performed 2 concerts in the spring, and participated virtually in District Music Festival. Both bands played the senior selection at Graduation and ended the ceremony with our school song! The concert bands also started a fun new tradition in performing a "recruitment and retention" concert for the 4th, 5th, and 6th grade kids."

The FHS Symphonic **Choir** (18 members) and the FHS Concert Choir (30 members) performed two full concerts and one song at the FHS graduation ceremony. At the beginning of the year, students focused mostly on learning music theory- reading notes and rhythms and using that knowledge to perform their parts. Due to the pandemic, there was no music festival, but 2 freshmen students learned and performed solos for Mrs. Rachael Grensten. These students were adjudicated by Mrs. Grensten just as if they had participated in festival.

The 2020 Fergus High School **Golf** team ended the season with 7 girls and 16 boys. The first practice was Thursday, August 11th and the State tournament ended on Friday, October 2nd. We attended 10 tournaments in all: 1 was JV only, 1 was JV and Varsity combined, and 8 were Varsity only which included the Divisional and State tournaments in Billings and Butte, respectively.

The girls' team placed 5th at the Divisional Tournament in Billings, Montana, with no All-Conference Honors. Four of the five qualified as individuals to play in the state tournament. They placed 10th at State (with 1009) which was held in Butte. All five girls that played in the divisional tournament earned their Letters.

The boys' team placed 5th at the Divisional Tournament in Butte, with one boy earning All-Conference Honors (Jake Henderson 4th). All five boys qualified as individuals to play in the state tournament. None of the boys earned All-State recognition. All five boys lettered.

Coaching was done by Brett Thackeray (ninth year with the team, seventh year as head coach) and Keithon Walter (seventh year as assistant coach).

The 2020-2021 **Speech/Drama/Debate** season was a wonderfully challenging success. The pandemic's impact was felt by the team at the very start of the season. We missed a month of competition while our adaptation for the inability to compete in person was dealt with. During this time, the team recruited several new freshmen. Our team consisted of:

Freshmen: Julia Kunau, Mitchell LePage and Alexandra Naber

Sophomores: Catherine DeGuzman, Aurora Duncan, Jasper Fairchild, and Gracie Howells

Juniors: Tommy Brandon

Seniors: James Aldrich, Sean Kunau, June LePage and Marla Villaruel

Team Captains: June LePage (Speech and Drama) and Sean Kunau (Debate)
Team Lieutenant: Tommy Brandon

Once the season officially kicked off, we were in a virtual environment. This brought with it many new and annoying problems, but the students rallied under the virtual tournament style with great enthusiasm and focus. They found as much silver lining as they could to our circumstances and tried to remain optimistic about the season. The biggest one was the comment that, "...at least we don't have to get up at 3 in the morning to get ready."

Despite the virtual nature of our tournaments, the team still did a fantastic job competing. Our senior debaters in Public Forum June LePage and Sean Kunau spent the entire season vying for the top spots. Also in debate, Gracie Howells continued to put pressure on the upper tiers of Lincoln Douglas debate. And in a stunningly epic turn of events, Julia Kunau, who started as a Pantomime, changed to Lincoln Douglas debate, where she placed 4th at State. Our Speech team did an outstanding job as well. Throughout the season James Aldrich in Extemporaneous Speaking, Thomas Brandon in Dramatic Interp, Catherine DeGuzman in Impromptu, Aurora Duncan in Dramatic Interp, Michel LePage in Impromptu and Original Oratory, Alexandra Naber in Informative Speaking and Marla Villaruel in Impromptu worked ridiculously hard and put pressure on the competition. As a team overall, we finished 5th overall at State, which is an outstanding accomplishment for 11 competitors. Our Drama team, consisted solely of Jasper Fairchild in Pantomime. She remained the undefeated champion once again this year. Her first-place finish in Pantomime was a gargantuan accomplishment in a virtual environment, especially in an event that relies heavily on expressions and body language.

Our team will miss the four year senior team members: James Aldrich, Sean Kunau, June LePage, and Marla Villaruel.

The team is looking forward to a return to the normal in person season next fall and will be led by Thomas Brandon as Team Captain. His Lieutenant will be Catherine DeGuzman. They will assist head coach Lee Stahl in running practices and helping everyone remember how it works to look your competition and judges in the eye. The position of Assistant Coach remains open, but the team hopes to find a likely candidate in the fall.

The new Speech/Drama/Debate season starts on October 1st, 2021. Fergus will resume its hosting of a home meet on December 18th, 2021. We are already excited for this post pandemic season.

The **Student Council** had a very successful year, beginning immediately in the fall with the officer elections and the start of activities for the 2020-21 school year.

The Student Council remained very active in the fall with homecoming activities, including hallway decorating, spirit week dress up days, float decorating, coronation, the pep assembly, parade, fall activity/sporting events, and the formal dance!

Meetings continued through the year as Student Council members worked on many recognitions for staff as well as developing a Fergus Eagle Recognition Assembly for each month as students returned to school full time. Recognition categories included: Students of the Month, Club Recognition, Sports Recognition, Advisory Attendance, Student Voice, Student Awards & Achievements, Staff Recognition, Students/Staff in the News, and the Kindness Drawing.

Winter Spirit Week was a success with the dress up days and send off assemblies for sports teams going to Divisonals and State.

The junior class officers, along with their junior class, junior staff advisors, and prom coordinator put an immense amount of time, planning, and work into their junior/senior prom

through Butter Braid fundraising for the decorations and supplies. They also worked for a full day to decorate the gymnasium for prom as well as preparation for the grand march, coronation, and COVID protocols. The sophomore officers served at the prom and several sophomore officers and students cleaned up the day after prom. The prom consisted of the coronation, grand march, prom dance, and after prom party (put on by the junior parents). The entire week of prom was a success with high attendance and a lot of fun!

This year, the Student Council also put a great amount of time and work into the Fergus High School Student Council Bylaws to create a framework for Student Council processes, procedures, and plans moving forward. The groundwork for the bylaws is set, and next year the Student Council will review, finalize, and vote on the bylaws.

Student Council wrapped up their year with an Eagle Pride Workshop to gather input from students to present to administration. They presented Student Voice survey results from each Advisory class (including categories of Belonging, Heroes, Sense of Accomplishment, Fun & Excitement, Curiosity & Creativity, Spirit of Adventure, Leadership & Responsibility, Confidence to Take Action), COVID year ideas that students enjoyed with ideas to carry forward, Core/Flex-Advisory ideas for next year, Student Council Bylaws, a Senior Parking Proposal, and their 2021 Student Council Legacy. The senior Student Council officers also presented this to the teaching staff at the end of the year PIR to bring awareness to these student ideas for consideration and/or action in the coming year(s).

Student Council students and several other students will be involved in the end-of-year Fergus High School Awards Ceremony, including Blue & Gold Awards and leadership awards for our members who have dedicated their time and efforts this year in Student Council and their thoughtful service to the student body.

The 2020-21 Student Council worked through in-person learning and the A/B schedule this year while continuing to work towards meeting their goals during this COVID year. They found some things that worked very well throughout this time and plan to continue some of these ideas, such as more student involvement in homecoming hallway decorating by including individual locker decorating and themes for each class, acknowledging and spreading kindness through the use of the kindness awards & drawings, recognizing students and staff for all kinds of in-school and out-of-school accomplishments, allowing students to join meetings via Google Meet as needed to increase participation, including each class (freshman-senior) in a variety of ways for student events, and focusing each spring on the improvements that have been made throughout the year as well as areas in need of improvement to carry forward to future years. It was a very successful and innovative year, and we can't say enough about the accomplishments of our Student Council officers and their service to our school, student body, and staff!

What can we say about the 2020 **Football** season? With the Covid-19 all around us, we started the year with 43 players and ended the year with the same number. The season practice started on Friday, August 14th. We began the year with two players in quarantine, not able to practice for 14 days. Our first game against Dawson (which was scheduled for August 28th) was cancelled due to Covid-19. Our opening game then changed to September 4th against Hardin. This game also cancelled due to Covid-19. Activities Director, Paul Bartos, found us a game against the Class B Big Fork team. It was hard fought and we found a way to win 22-14 in overtime. We were able to play our next games against Miles City, Havre, Billings Central, and Laurel, going 1-3. The next game against Sidney was cancelled, however, we were able to make

it up 10 days later on a Tuesday night. We lost to Sidney making our record 2-4. Our record would most likely have been 4-4 had we played Hardin and Glendive. Our Conference had three of the four teams in the semifinals and two in the finals. The season was tumultuous due to Covid-19.

The 2020-2021 Fergus **Girls Basketball** season was the fourth season under Head Coach Nycole LaRowe. Coach LaRowe was assisted by Ashley Jenness and Dani Philips. Managers Maddie Plante and BrookLynn Behl worked extremely hard and were major assets to the program. The Golden Eagles finished 3-13 on the season, dropping multiple games by 10 points or less. The Divisional Tournament panned out to be the team's best defensive performance of the season, holding both teams to 40 points or less. The girls' basketball program was led by seniors Taylin Trafton, Riley Anderson, and Aspen Montgomery. All three seniors were incredible role models and leaders to the younger athletes. Sophomore forward Aniya Ross was selected for All-Conference Honorable Mention honors and ranked third in the conference for average points, rebounds, and fourth in free throw percentage. Juniors Helaina Fowler and Liberty Prowse brought quality experience and effort to the team. Adding them to the roster greatly impacted the effectiveness of our practices and game plans. Sophomores Rylee Armstrong, Elsie Crouse, and Brooke Weinheimer were all major contributors as well. Armstrong ranked sixth in steals and eighth in assists for our conference. Weinheimer ranked tenth in scoring and ninth in steals for our conference. Crouse was our offensive general and did a great job in the point guard position as a sophomore. Eighteen total athletes were a part of the Golden Eagles Girls Basketball Program.

The 2020 Fergus Eagle girls' and boys' **Cross Country** teams were coached by Head Coach Suzie Flentie and Assistant Coach Emmy Kepler. This was the thirteenth year for boys' cross country since it was reinstated as a sport at FHS and we had 19 girls and 14 boys on the team. In our 4th annual Super Divisional meet with all 10 teams from the eastern and central divisions, the boys finished 2nd and the girls finished 5th. The boys placed 6th at State and the girls finished 12th. Ben Archer and Jalen Robinson were in the top 10 at divisionals placing 2nd and 9th overall in 17:36 and 17:59. Brooke Ruckman and Ellie Fulbright were our top female finishers placing 23rd and 24th at divisionals. Ben Archer was our only All-State runner placing in the top 15th at State. He finished 7th overall in 16:51, just 8 seconds short of his best time set earlier in the year. Jalen Robinson was 23rd, Michael de Guzman 46th, Wyatt Elam 48th and Dalton Haugen 53rd. 6th and 7th finishers were Ben Gertge and Cael Nearhoof. For the girls, Brooke Ruckman finished 51st, Alex Naber 61st, June LePage 65th, Ellie Kuhlmann 73rd and Ellie Fulbright 75th. Cora Pavlovick and Eve Miller were our 6th and 7th finishers. Individual team positions changed often and several JV runners earned the opportunity to run in the seven varsity positions at some point during the season.

Four runners completed a four year Cross Country high school career: Michael de Guzman, Ellie Kuhlmann, Sean Kunau, and Aspen Montgomery.

The 2020-21 Fergus **Boys Basketball** season was the sixth season under Head Coach Scott Sparks. Sparks was assisted by Jim Daniels & Matt Plagenz. The Golden Eagles battled through injuries and COVID protocols to finish 12-8 and tied for the #2 seed in the Northeast A.

The regular season was highlighted by a road win at Billings Central, and a 4th place ranking in the state polls at one point. After a tough first round loss to eventual state champion Billings Central at Divisionals, the Eagles battled back knocking off Park, Dawson, and Hardin to bring home the third-place trophy from the Eastern A Super Divisional. The third-place finish earned them a spot at the state tournament in Great Falls. The Eagles opened the state tournament up with a close loss to Polson and were eliminated in a one-point loss to Butte Central. The Golden Eagles were led by seniors Jalen Robinson, Isaiah Marquart, and Colin Gilpatrick. Robinson was an Honorable Mention All-Conference selection. A strong junior class saw extensive time throughout the year lead by 2nd Team All-Conference guard Bryce Graham and Honorable Mention All-Conference post Luke Clinton. Nolan Fry, Lane Melton, Christian Karhi, and Chance Fields also contributed off the bench. Sophomore Royce Robinson battled injuries but was chosen to the All-State and All-Conference 1st Team finishing number two in the state in scoring. Another sophomore, Gage Norslien, played significant minutes the second half of the season. Matt Golik and Avery Crouse were promising sophomores that also saw minutes off the bench. Freshman Fischer Brown played a significant role, especially when the injury bug went through the team mid-season. Chelsea Jensen, Sam Talkington, and Jake Smith were the team managers and Luke Derheim helped with film. A total of 28 athletes participated in the program. The JV team finished 11-4 while the freshman team went undefeated with a 17-0 record winning all their games by double figures.

The **Volleyball** program under the direction of Head Coach Adrienna DeCock saw another increase in turnout this season - 34 girls tried out for the high school Squad; 24 players made it through tryouts for the C-squad, JV, and Varsity. Projected numbers for the program are looking good with Jr. High participation staying steady. The program will be graduating eight seniors. The Golden Eagles also saw a new face in the coaching staff as Sydney Stivers joined the program as the C-squad coach.

As if coaching isn't challenging already, bring on a pandemic. With all of the COVID-19 restrictions this season, all players did a great job of leading by example for their community. One of the COVID restrictions included no tournament play, so it made for a slow start. The varsity was able to find their footing and really come together by mid-season. Unfortunately, the season was called short and the Varsity was unable to advance to the postseason tournaments. Varsity ended with a season record of 4-8 and a conference record of 3-3.

Earning 1st Team All-Conference and All-State honors was senior Kylie Zimmer; Second Team All-Conference honors went to senior Taylin Trafton and sophomore Brooke Weinheimer; Honorable Mention All-Conference honors went to senior Hailey Welsh. Not only is there an expectation for excellence on the court, but also in the classroom, and each player earning a Varsity Letter this season earned Academic All-State honors-maintaining a 3.5 GPA or higher

throughout the season. All eight seniors (7 players and 1 manager) will be greatly missed next season.

Our sub-varsity teams both had great seasons. C-squad, under Coach Sidney Stivers, finished the season 7-7 and JV, under Coach Paige Nash, finished 11-4. There only conference losses being to Billings Central and season losses to Tri-Cities Varsity. We are looking forward to next season to pick up where we left off and continue working towards our goal of returning to the State Class A Volleyball Tournament in November.

The 2020-2021 **Wrestling** team was coached by Brendon DeCock and assisted by Mike Mager. Robert Wallace was a volunteer assistant. We had a team that was diverse in ability and experience, ranging from kids that have never wrestled a match before to Cooper Birdwell, a 4-time State Champion. We were able to fill out all the weight classes, which for us is a rarity. Because of COVID, we were not allowed to have tournaments, which forced us to run duals and mixers. This ended up being a blessing because we were able to host more home duals than ever before. We had a very successful dual season, only losing 3 times, twice to Sidney, and once to Glasgow, who we beat earlier in the season. We finished the season with divisionals and state, where we ended up taking 3rd at both. We had 9 state placers.

We had 6 seniors.

- Keaton Potter - 2nd divisional and 2nd state
- Colton Picco - 4th divisional and 4th state
- Landon Farrar - 2nd divisional and 1st state
- Cael Nearhoof - DNP divisional and DNP state
- Wyatt Mager - 2nd divisional and 5th state
- Cooper Birdwell - 1st divisional and 1st state - undefeated 4X state champ 178-0

We had 3 juniors

- Dylan Morris - 3rd divisional and 3rd state
- Kason Olson - 2nd divisional and 4th state
- Ashton Grover - 8th divisional and DNP state

We had 2 sophomores

- Jett Boyce - 7th divisional and DNP state
- Damen McCord - 3rd divisional and 3rd state

We had 6 freshman

- Christain Wolfe - DNP divisional and DNP state
- Jake Simac - 6th divisional and DNP state
- Koleton Cripps - 8th divisional and DNP state
- Caden Ferdinand - DNP divisional and DNP state
- Wyatt Elam - 3rd divisional and 6th state
- Carson Nelson - DNP divisional and DNP state

Overall we wrestled well all year long and continued to get better each week. We qualified 13 for state and placed 9. We are losing a good group of seniors but we are happy with how our freshman came along. They were a green group of boys but continued to get better and I am excited for next year.

The 2020-21 Fergus High School **Cheer Team**, featuring seven Varsity Cheerleaders and one Mascot, had a shortened season due to COVID-19.

The Cheer Team was coached by Jennifer Pfau (Head Cheer) and Lisa Pierce (Assistant Coach). The team started their season in August and finished in October. They cheered for 3 home football games and performed at the Homecoming Pep Assembly.

All Cheer Team members received a Varsity Letter for their efforts.

The 2021 Fergus **Track and Field** team experienced some great performances. Kylie Zimmer set two new school records throwing the shot 44' 1.5" and the discus 145' 6". The girls took second in the Eastern A Super-Division track meet. Rylee Armstrong had four gold medals winning the 100 hurdles, 300 hurdles, long jump, and the 4 X 100 relay. The only gold she didn't have was a second in the triple jump. Kylie Zimmer set two divisional records when she won both the shot put (43' 3.5") and discus (141' 8") and took 4th in the javelin. June LePage took second in the 100 hurdles and 4th in the 300 hurdles as well as being on the gold medal 4 X 100 relay and 6th place 4 X 400 relay. Aniya Ross was 4th in the shot and tied for 5th in the high jump. Winnie Phansombun took 3rd in the 800 and was on the 6th place 4 X 400 relay. Elsie Crouse took 6th in the 100 and was on the winning 4 X 100 relay. Aspen Montgomery was on the first place 4 X 100 and the 6th place 4 X 400 relay. Koryanne Lisle was on the 6th place 4 X 400 relay.

The boys took 4th in the Eastern A Super-Division meet. Jett Boyce was our only champion winning the 300 hurdles. Isaiah Marquart took 3rd in the triple jump, 4th in the javelin and 5th in the long jump. Kyler Fleming took 2nd in the high jump and 4th in the long jump. Christian Karhi took 3rd in the shot and 6th in the discus. Ashton Grover took 4th in the 400 and Sean Zimmer took 4th in the discus.

At state the girls scored 23 points and the boys 10. Kylie Zimmer was the only state champion in the shot put throwing 43' 8.5". Rylee Armstrong took 3rd in the long jump at 16' 8.75" and 4th in the 100 hurdles with a time of 16.66. June LePage took 6th in the 100 hurdles with a time of 16.87. Our 4 X 100 relay took 5th and that team consisted of June LePage, Elsie Crouse, Aspen Montgomery and Rylee Armstrong. The two placers for the boys at state were Isaiah Marquart who took 3rd in the long jump at 20' 7.75" and Ashton Grover 4th in the 400 at 51.88 seconds.

Coaches this season were Steve Olson (jumps and relays), Vic Feller (throws and pole vault), Gary Cecrle (sprints and hurdles), Suzie Flentie (distance), and Mike Hamling and Orin Johnson (volunteer assistants). This was Coach Flentie's last year coaching. She will be missed, but she has a lot on her plate that will keep her busy (especially with the grandkids). Good luck to her and hope we can have a more successful 2022. Never satisfied!

After a year with no **Tennis** competition caused by the COVID-19 pandemic, the 2020-2021 Fergus High School tennis team returned to the courts on March 14, 2021, under the direction of first-year Coach Matt Gruener. Gruener, a three time All-State player and former State Class A doubles champion (2007), brought five years of experience as an assistant coach for the Fergus Golden Eagles tennis program. He was assisted by first year Assistant Coach Tessa Gatz and volunteer Mark Gruener.

The effect of the pandemic was manifest in a reduced number of experienced players as just six seniors, three juniors and one sophomore came out for the team. However, this lack of experience was offset by an enthusiastic freshman class numbering twelve. Twenty-two players earned varsity letters during the 2021 season. They should be commended for their hard work and dedication. Although just one player, senior Kayla Arndt, qualified for the 2021 Class A State tournament, several other players came within one match of competing in the state tournament and 12 players won at least one match at the divisional tournament.

After playing 13 invitational tournaments, the season culminated when Fergus High School hosted the inaugural Northeast Divisional Tournament on May 18-19, 2021. Once again, a strong spring storm forced the tournament director to change the dates of play. This change resulted in some logistics and administrative challenges, but with the assistance of Wendy Pfau and Diane Lewis, Fergus High School met those challenges and set a standard of excellence for future divisional tournament directors to emulate. Coaches and students alike were pleased with the season and look forward to the upcoming season in 2021-2022.

At the **elementary** level, in grades five and six, programs were run in volleyball, basketball, and wrestling. We have not had a track program for several years. Due to budget restraints volunteer coaches were used and the length of the programs was six to seven weeks. Wrestling combines with the Junior High to help increase participation. Volleyball season was shortened due to COVID 19 VIRUS. It is still hard to recruit coaches for the time period we need them. It is highly recommended, if we are ever able to afford the stipend for the coaches again, to do so. Elementary participant numbers were: Volleyball-40, Girls Basketball-22, Wrestling-7, Boys Basketball-40, Flag Football-0, Football-40 (run by Boys/Girls Club).

I feel the activities programs at Fergus have a lot to offer all the young students attending School District No. One. Activity programs provide valuable lessons on many practical situations such as teamwork, sportsmanship, winning and losing, and hard work. Through participation in activity programs we provide the opportunity for students to learn self-discipline, build self-confidence, and develop skills to handle competitive situations. Students in activities tend to achieve higher grades than those who do not participate in activities, have a lower drop-out rate, and have better school attendance and fewer discipline problems. Students will seek to find educational opportunities available to them as a result of their participation.

Fergus High School provides many activities that support the academic mission of our school. Programs are not a diversion, but rather an extension of a good educational mission. The confidence in almost all Fergus activities programs seems to be strong. The staff is highly professional, motivated, and very enjoyable to work with. We, at School District No. One and Fergus High, look to the future with confidence and excitement!

Respectfully submitted,

Paul Bartos
Vice Principal/Activities Director

ASSESSMENT

Thom Peck

I have always felt that with our quality staff and with the caliber of our students and their families, our State mandated SBAC, CRT and ACT test scores should be higher than the actual results. During 2019-20 School Year for Assessment involved a few major changes. First, all three elementary schools changed their schedule to put Math and Reading at more prime times during the day in an effort to raise test scores. Garfield also incorporated the Sonday System, which uses a multi-sensory approach and we targeted those students who struggle – our Tier 3 or Special Ed students. In addition, Lewis and Clark Elementary added about 15 minutes onto their day for math, reading, and grade level collaboration time. You might think that 15 minutes wouldn't really make a difference but by all indications it made a HUGE difference, despite the school closure and various classrooms being quarantined during the 2020-21 school year. In addition, Highland Park and Lewis & Clark Elementary used a different computer adapted assessment, SuccessMaker, to progress monitor their students. This assessment was selected by teachers as the most relevant for our students and it provides the most useful data. SuccessMaker was implemented 2nd Semester and this was beginning to show significant improvement before the COVID-19 School Closure occurred. However, in 2020-21 those efforts from the previous year helped lead to significant test score increases. Finally, we are incorporating MAP testing all the way down to 2nd Grade beginning next school year and used Dibels Testing K-6.

LPS is a strong advocate of MTSS, Multi-Tiered Systems of Support, which is an organized data driven system of support, strategies, and interventions for both academics and behavior. There are only 16 School Districts in the whole state that have a K-12 MTSS program funded by OPI's Project Real. This funding ended this year but LPS will continue this valuable process to track the progress of our students. In grades 3-10, next year it will include Grade 2, we use MAP (Measured Adequate Progress) testing, to progress monitor students. Typically, we progress monitor students in the Fall, Winter and Spring. Math will continue to be a focus for Highland Park and Lewis and Clark Elementary next year and both Garfield and Highland Park will use data-driven specific interventions, especially for our Tier 2 and Tier 3 students. Garfield especially, has seen great improvement with this approach. As you can see from the Dibels Testing report at Garfield, they started out slow but really showed tremendous improvement by the spring assessments. Both Highland Park and Lewis & Clark showed very good gains in ELA and Lewis and Clark showed tremendous gains in Math. It appears that our changes in schedule and different assessment tools has helped lead us to solid in improvement in our test scores.

At the high school level, we are required to test 10th Grade students in the spring in Science with the Criterion Reference Test, (CRT). OPI decided to move the CRT to the 11th Grade in Spring of 2020 but due to the COVID-19, we were not able to test this spring. Fergus High also tests Sophomores on the Pre-ACT, Juniors on the ASVAB and the ACT. Plus, Fergus High offers nine Advanced Placement classes (AP World History, AP Spanish, AP Studio Art, AP English, AP Calculus, AP Biology, AP Chemistry, AP Physics and AP Government) and two Duel Credit classes, College Writing and College Algebra. In the past, we have partnered with MSU-Northern for our Duel Credit classes but this past year, 2020-21, we partnered with Dawson Community College because it is free

for our students. Further, we added six more Duel Credit classes through DCC and FHS Teachers will provide that instruction. Those additional six classes include: Welding, Spanish, College Algebra, Biology, Chemistry, and Physics. This year's Senior Class showed significant improvement in our ACT Test Scores.

Overall, our test scores are not as high as we would like at any level – please refer to each school's longitudinal data on all of our assessments – but we feel we have made changes in our progress monitoring assessments, fluency assessments, school schedules that have increased time at the elementary level in reading and math, and even bigger emphasis on our MTSS with steps toward a Standards Based Curriculum, Grading and Reporting shift. These changes were stared before the school closures and during the 2021-22 school year will be amped up again. Based on our Spring Assessments, it looks like we are on the right track.

BUSINESS OFFICE

Rebekah Rhoades

BUSINESS OFFICE
2020-2021 ANNUAL REPORT

Rebekah Rhoades
Business Manager/District Clerk

The 2020-2021 school year was another one for the history books. We faced many challenges with the pandemic and all that came with it. We are extremely fortunate to have a knowledgeable and dedicated staff in the Lincoln Building Business Office. We have gained new staff in the past year and this has created an opportunity to reevaluate processes to discover better ways of doing things, but also emphasized the many complexities of School Finance and the challenge in training.

Main Business Office Functions:

- Payroll
- Purchasing & Payables
- Instructional Media Center (IMC)
- Budgeting
- Grants
- General Accounting (District and Student Activities)
- Insurance (Health and Liability)

Highlights of the year included:

- Finding-Free Audit Report
- Adapting to Changes in Staffing and Processes
- Adapting to new Leave requirements under the CARES Act
- Navigating CRF, ESSER I, ESSER II and ESSER III Federal Funding due to the Coronavirus Pandemic

Goals for the Future:

It is always my goal to continue to streamline processes in the District and this will be a continued process. As a department, we will evaluate our procedures as we continue to look for ways to improve our operation. Our ongoing goal is to become more efficient while maintaining our current high level of accuracy.

My primary goals for the upcoming year include:

- **ESSA Coding Compliance:** As part of the new ESSA Federal requirements, schools with more than one physical location are required to report all expenses by school building code. Two years ago we completed a major overhaul to several of our district-wide account codes

and reported under these codes on the Trustee Financial Summary for the first time this August. This is an ongoing project, as the rules for reporting are continually changing.

- **Use of TalentEd to Streamline Payroll Processes:** TalentEd, our new online hiring platform was put in place in 2019-2020. The software is not yet being used to its fullest, but will create efficiencies that will assist better communication and processes for payroll.
- **Secretary Training:** We will continue to hold training sessions for the Secretaries every-other-month on various topics (Visions, Microsoft Office, Infinite Campus, Google, etc). In the past, training has been very limited for the secretaries and these monthly opportunities to learn will create more efficiency and, hopefully, increase job satisfaction. Due to the pandemic we did not complete as many trainings as we intended, but will pick back up with these in the Fall.
- **Student Activities Financial Management:** It is my goal to ensure that training and education take place to be sure that we remain finding-free in both the Junior High and High School Student Activities accounts. We were finding free in both accounts again this year and I hope to have the secretaries attend more training in the future as it becomes available.
- **Use of Accounting Software to Streamline Processes (ongoing):** Our accounting software contains a wealth of information that needs to be used to improve current processes. Exporting data for contracts, years of service, OPI reporting, etc. will continue to replace manual processes used in the past. The Business Office staff has taken several trainings to improve our use of the software. We intended to move to iVisions, a web based version of our software, at the end of the 2020-21 school year but did not have time due to the pandemic. I hope that we will be able to get this in place at the end of the 2021-22 school year. We are currently in the process of moving to being hosted off-site, which is essential for the security of our data.
- **Budget Training (ongoing):** A few years ago, the District chose to move to site-based management. In order to keep in line with this type of management, the Business Office has edited some of the account codes and written easy-to-read reports for the principals and department supervisors in order for them to easily keep track of their budgets. Moving to iVisions mentioned above will help with this process as well. While I will certainly continue to monitor all of the budgets, I think a working knowledge of the budget is a key component in effectively managing a building or department. It is my intent in all Leadership Meetings to convey our budget to the best of my ability and to remain as transparent as possible.
- **Cross-Train Business Office Employees (ongoing):** As with all businesses, we need to make sure our positions are not reliant on any one person. Each Business Office employee is creating a list of duties that will be used to determine a cross-training plan for those duties that cannot be neglected. This is a continual work in progress. We recently added hours to a current employee to assist with payroll functions, which will provide additional cross training in that area.
- **Monitor and implement changes in the Affordable Care Act (ACA) or other Federal Healthcare Program (ongoing)**: The ACA has many rules and reporting requirements that our District is required to follow. I plan to continue to attend various training seminars as offered and implement processes to ensure that the District is meeting all of the always-changing ACA regulations.
- **Address the need for Human Resource Staffing**: The overlap between the Business

Office and Human Resources duties has grown. Eliminating the Curriculum Director and CMEC Director positions, in addition to making the Superintendent Secretary part-time registrar, has increased the workload on the Business Office immensely. We recently added a few hours to a current employee to assist with payroll functions, but it likely will not be enough going forward.

- **Bond:** The Board is planning to run a Bond Election in November 2021 to improve facilities districtwide. As the District Election Administrator, there will be a great deal of responsibility in communicating with the County Election Administrator and working with the Bond Attorney. If the Bond is passed, I will need to be diligent in learning more about bond financing and purchasing.
- **ESSER Funding:** The District has been given ESSER I, ESSER II and ESSER III funds from the Federal Government as a result of the Coronvirus Pandemic. The funds will need to be spent over the next two years, so much time will be spent identifying needs, prioritizing and ensuring that we are spending the funds as set forth in the Law.

Review of Board Objectives

When developing the Strategic Plan, the Board adopted several goals related to Fiscal Management and Responsibility. Following, you will find a list of the current goals along with an explanation of their status.

OBJECTIVE 1

Objective: Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.

Status: All staff members need to be taught to look for ways to streamline our operations. Many improvements have been made in the past few years, including implementing a district-wide printer maintenance contract and implementation of substitute use of the time clock. We have also begun to use our Accounting software to generate the following years' contracts, a process that used to be updated manually. The focus at this point is to continually evaluate the effectiveness of new processes implemented and continually look for other ways to improve. Since we have "decentralized" our purchasing, it is important to take time to educate all staff on purchasing processes to eliminate "hidden" expenses related to purchasing (shipping, personnel, etc.). Educating staff is the area that we in the Business Office need to focus on more than we have in the past due to so many options in online purchasing.

Current objectives in this area include:

- Training for Advisors and Coaches regarding Fundraising/Purchasing
- Use of Accounting Software to Streamline Processes
- Cross-Train Business Office Employees
- Checking in all packages at Central Office, saving time and paperwork

- Limit the amount of credit card use (more expensive to process)

OBJECTIVE 2

Objective: Seek ways to better involve staff in budget development.

Status: Ongoing. In our current budget development model, principals and supervisors are to evaluate their budgets and make changes and accommodations where necessary. With many new principals and directors in the District, it is important to familiarize them with their budgets and reporting within the accounting software.

Yearly, and more often if necessary, I meet with Principals and Supervisors in order to increase their comfort in reading and understanding their budgets and expenditures. Reports were built for easier pulling of data. This is an area of continual improvement.

Current objectives in this area include:

- Continued Budget Training for Principals and Directors
- Continued Budget Report Training for Secretaries
- Educational Sessions to the Administrative Team regarding the different Funds and how they may be used
- Attend Staff Meetings, as requested, to share budget information
- The new Athletic Director has requested to utilize the software for budgeting athletics. We will be meeting over the next year to put this in place.

OBJECTIVE 3

Objective: Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2023).

Status: The 2021 Legislative Session was quite successful when many, including myself, thought it would be a difficult one. Over the past several sessions, there has been increased flexibility given to Districts. As a result, there will be more decisions that will need to be made at the local level affecting property taxes. We will need to continue to be transparent and conscientious when setting the budget each year. As a District we have many organizations lobbying on our behalf, but the Board should continue to consider its involvement in the next legislative session. If Trustees do desire a "strong and influential presence" as the stated objective indicates, it is my recommendation to begin identifying stakeholders, opening communication channels, and establishing relationships in the very near future.

OBJECTIVE 4

Objective: The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.

Status: The District currently cooperates with neighboring districts for technology services and hopes in the future to be able to bring back the Construction Academy. We will continue to aggressively seek out opportunities to share resources whenever possible. Acquiring the Central Montana Education Center Building and implementing Agreements with the University of Providence, Dawson Community College, Job Service and the Central Montana Workforce Coodinator is another way that the School District is providing opportunity in our community. We have also hired a HiSet Examiner and provide those services to the community and Nexus using the Adult Education Fund.

OBJECTIVE 5

Not a function of the Business Office.

The Business Office is increasingly feeling the burden of the complex world of school finance. In addition to that, many Human Resource duties are falling on us. With cuts made in the District, Legislative decisions and Federal mandates, there is increasingly more being put on our plates with the same number of staff. Each year, we strive to improve communication, streamline processes, integrate new technology, and become better than we were the year before, but it is becoming very challenging to do so. In the near future, I believe the Board will need to consider another .5 fte for Central Office/Business Office. We have dependable, hard-working, competent employees and I am thankful for all of the sacrifices they make. I look forward to working through these goals and challenges with them in the coming year. I could not ask for a better team!

Curriculum

Thom Peck

The 2020-21 school year was the third year that Principals and I shared Curriculum duties. COVID did set our time-line back but I feel we learned some things that we will incorporate into the 2021-22 school year that will focus on student learning and will take a Whole Child approach. A big time thanks to the Principals for taking on these extra curriculum duties, especially Mr. Lewis (English Language Arts) and Mr. Ventresca (Math). We will focus on these curriculum areas through professional development opportunities that incorporate Standards Based training with Alliance for Curriculum Enhancement (ACE). This was a huge endeavor and we will continue this process in the 2021-22 school year and most likely, into the 2024-25 school year. I would also like to thank all of the teachers that gave up valuable classroom time to attend the trainings and for embracing this huge paradigm shift.

For the upcoming 2021-22 school year, curriculum will continue to focus on two HUGE areas – English Language Arts and Math plus Health Enhancement and Business Education. Our move to Standards Based Curriculum actually began in the spring of 2019 when we asked teachers to narrow the Montana Standards in their particular content area down to "Priority Standards" or "Power Standards". The main thing I learned was that this process is way more complicated than I anticipated and would require a tremendous amount of hard work and buy-in from our staff. I really feel tht we need to take some things off of our teachers' plate rather than adding to it. Our staff did not disappoint and we feel we can re-gain that momentum before the COVID-19 School Closures. The school closure probably put us back another year and it will be difficult to regain that momentum.

Due to the school closure, a more pressing curriculum dilemma occurred – how do we provide the best virtual online learning strategies and platform that engages learners and doesn't diminish our expectations of quality work from students. We used our own teachers to be the experts as we incorporated Google Classroom Suite that utilized Google Docs, Google Meet, Google Hangout, other video platforms i.e. Screencastomatic, YouTube, and Zoom to video events to students. Our younger students also used a platform call Dojo that helped keep kids connected to their teacher and classmates. This seems to be the best common platform to deliver off-site instruction and is most compatible with Infinite Campus and communicating with parents. We got better at virtual learning but we also realized that nothing is better than in-person instruction and the social-emotional aspect of learning took a heightened level of importance. We will continue with our KinderSteps program next year. There will be 11-12 students in the program and we feel this has been very beneficial to students. Families have spoken very highly of the program. In addition, we will had a Pre-K program for 3-4 year olds target those identified Special Needs students and take some of the stress of Head Start program and area daycare programs. We will also continue with our Self-Contained Life Skills Special Ed program at Garfield and now at Highland Park Elementary and this will transition to Lewis and Clark the following year. This program is designed for our high risk Special Education students, especially those identified as Emotional or Behaviorally Disturbed. We feel the Program meets these students' needs and also, helps the regular education teacher by narrowing the spectrum of needs of their students. This allows for more Differentiated and personalized instruction. We will also continue the EMT National Certification Class offered to Seniors at FHS by Central Montana Medical Center.

This program has provided a hands-on, relevant, Career Readiness class that has benefited students, as well as, CMMC. Finally, we hope to offer more relevant, hands-on, Career Readiness courses offered through our Central Montana Education Center and Dawson Community College. Hopefully, MSU-Great Falls Vocational College will also come on board later. We believe both of these providers can offer not only FHS students but the entire area, job readiness skills, Certification in Skills and even Associate Degrees in many areas. We are working very closely with the Montana Department of Labor and American Jobs for America's Youth (AJAY) to set up job apprenticeships or internships with area employers.

We plan to re-open school in August in Phase 3 (100% capacity with face-to-face instruction) with every effort being made to maintain three feet distancing, masks will be optional and we will only consider distance learning in a case-by-case basis. We will continue our sanitizing protocols and some aspects of the cohort model at all three of our Elementary Schools.

MAINTENANCE

Jason Fry

Facilities & Maintenance Annual Report

Fiscal Year 2020-2021

Fiscal Year 2020-2021 started with extra cleaning/disinfecting protocols due to COVID 19. The Maintenance staff stepped up to the plate handling pandemic protocols. We were able to stay ahead of shortages and secure all of our cleaning/paper supplies throughout the year. The District resumed bond discussions virtually with Cushing Terrell and decided to run the bond in November 2021. Meeting with the head Architect and Mechanical Engineer of the project we were able to cut out certain ticket items to meet the dollar amount the bond needed to be. These ticket items are projects that the district can tackle with the use of ESSER funding and building reserves. With COVID-19 a pause was placed on Facility Solutions Management & Consulting (FSMC) on the core competencies course for Facility Directors. During this pause FSMC was contacted by the Department of Labor and Industry and they wanted to get involved in the process. This course will be used state wide for up and coming directors to gain the core knowledge required for their position. Being a member of FSMC I will be going through the course with other Facility Directors around the state and I will become a certified Facility Director Journeyman for the state of Montana.

Completed Maintenance Projects 2020/2021:

- Added Door for new classroom at HP
- Junior High Shop classroom conversion
- Lincoln LED conversion hallways and main office
- Junior High LED conversion all areas
- Highland Park LED conversion hallways
- New Bell System at Lewis and Clark

We started the new fiscal year with installing an exit door in the old library that was converted into a classroom. This was a requirement from the Lewistown Fire Marshal. After Birdwell Builders completed their work on the Junior High Shop class remodel, district maintenance staff sanded and scraped the glue that held down carpet previously in the room. Once this was completed we painted the walls in the new shop classroom and finished the floor.

Throughout the winter maintenance staff worked on converting light fixtures to LED. The hallways and main office area at the Lincoln were converted first. Next we focused on the hallways at the Junior High. Once the hallways were complete we started to chip away at some classrooms.

In the spring the bell system for Lewis and Clark quit working. After some investigation it was determined that we had a dead short on the indoor bells and the main control unit was ruined.

We purchased a new control unit and new bells for the school. New wiring was pulled and the new bells were installed in the hallways.

In early June the maintenance staff finished installing the new LED fixtures in the Junior High classrooms. The Junior High has been completely converted to LED lighting. We wrapped up the fiscal year by replacing all the hallway and office lighting at Highland Park Elementary to LED fixtures.

Completed Contract Projects 2020/2021

- Parking lot reseal at FHS
- Classroom/Hospitality Floor
- Ionizers
- Trees around Lincoln
- Camera systems at all grade schools

At the start of the fiscal year we had Red Clay Construction reseal the Teachers parking lot and the Gold Card student parking lot. Maintenance staff repainted the parking lines upon completion. Smarts Abbey Carpet removed the carpet from the health classroom in the FHS gymnasium and replaced it with VCT tile. We wanted to make this change because this classroom is utilized as our hospitality room during hosted tournaments. With COVID-19 on the forefront we started to look into our air quality. We decided to use Needle Point Bipolar Ionization units installed inside our HVAC systems through-out the district. This technology introduces positive and negative ions to reduce particulates, odors and pathogens in the air. The Ionizers were purchased through and installed by ATS Inland North West. This is the same company that we contract with to run our building automation system. In the spring we had the dead trees around the Lincoln building cut down through the City of Lewistown's tree program. This saved the district a considerable amount of money to have them removed. At the end of the school year we used Central Lock and Security to install camera systems in all of our elementary buildings. We now have cameras in all of our school buildings.

2021/2022 Goals

- Start LED upgrades in classrooms through-out the district
- Support the district with the proposed bond levee
- Look for more training opportunities for maintenance staff
- Continue to work with FSMC's to become a Facility Director Journeyman

SCHOOL FOOD SERVICE

Amie Friesen

School Food Service
Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457
(406) 535-5261



ANNUAL REPORT 2020-2021

The 2020-2021 School Year for School Food Service was filled with adjustments and late notice changes, but all went well! For the entire year, with the exception of JH/FH school closures and Flex Fridays, we were able to provide traditional school meals to our students. On some virtual days, we had to offer students sack lunches. Working as we do within all six of the district buildings, lots of communication and team work was essential for the success of Food Service. We try very hard to accomplish our goal of feeding children and promoting good nutrition while adapting to each building's diverse and varied needs and timeframe. Coronavirus presented new and interesting challenges on this front. A big "Thanks" to the administration and staff of these buildings along with Maintenance, Transportation, and Central Office for their assistance and cooperation to School Food Service and its role within the district.
Participation was impacted by school closures, Flex Fridays, universal free meals, and other various scheduling issues. In the midst of this, School Food made it our goal to continue focusing on feeding children and maintaining a consistent level of quality and variety in the nutrition we presented to our community. We worked with both Government and local authorities to attain funding and resources during this time.

PARTICIPATION

Please refer to the enclosed statistics within this report for actual numbers. Charts are include for both regular year participation and universal free meal participation.

Meals

- This year it was necessary for School Food to attain funding for meal distribution through the Summer Food Service Program. The SFSP sponsored free meals for all students for the entire year. At the beginning of the school year, all schools were open for full attendance, with varied modifications in scheduling and lunch location. Administration worked hard to comply with all health authorities to honor social distancing mandates. We were able to do this, and continue to serve scratch meals from our kitchen. A variety of service models were introduced including Breakfast After the Bell, and Grab-n-Go breakfasts. Some students were served lunch in their classrooms. From Oct 26 through Nov 13th, LJHS and FHS were fully remote. After this, LJHS and FHS were on an A/B schedule from Nov 16th through Jan 29th. During this time, School Food packed hot meals for the Secondary School students who requested them. Predictably, meal counts dropped dramatically. School closures and altered schedules combined with a fully funded program notably skewed Food Service numbers.
- The traditional lunch count seen for the year increased in comparison to last year by an average of 38 meals per day. This is a substantial number when multiplied throughout a school year. We served a total of 113294 lunches and were very pleased with our lunch numbers. We attribute the lunch participation increase to the funding the District received to sponsor free meals. The District's average daily student enrollment was down by 13 students from the previous year. Despite this, School Food was happy to see such an increase in the lunch participation.
- Breakfast experienced an explosive increase due to Breakfast after the Bell and full meal funding. Our meals increased by an average of 102 students per day. We served a total of 59372 breakfasts. This number is even more remarkable when it is noted that statistics include school closures and A/B schedules. The Breakfast after the Bell format was so successful that the Schools who participated this year due to spacing necessity, are choosing to continue the program next year.

- We believe our program is essential in Lewistown Public Schools as a contributor to the academic success and nutritional well-being of our students. In an effort to recapture breakfast participation, we plan to add several new menu items next year. Studies show that students like cycle menus, as it allows them to look forward to their favorite meals, but we also want to provide variety.
- School Food proposes that there be no increase in student meal prices for the 2020-2021 school year as it is a moot point when considering full Government funding. In deference to current economic hardships, we propose to leave adult meal prices the same.
- The Food Service protocols concerning student allergies and the accommodations that we provide continue to be a daily concern for us. Allergy considerations were extremely difficult to manage District wide with all the varied schedules and locations. Communication with families is essential so student safety. With a growing awareness of food intolerances, last year School Foods provided up to 14 custom made meals for students on any given day.
- We are proud to continue to use locally grown beef in our schools. School Foods is aware of the need for community support within our District. In an effort to give back to the community, and, additionally provide superior products, we purchase locally sourced beef.
- The number of daily earned lunches provided to adults during the regular school year was 5673, amounting to $22,692.00 of support to the district. This number is over twice as much as last year. Schools required more staffing during meals due to the change in lunch room models. Earned breakfast was also provided for teachers assisting special needs student. A total of 6 earned breakfast were provided amounting to $12.00. School Food Service greatly appreciates the staff supervision of students during meal periods at each school.
- There were no earned lunches provided for students this year as all meals were fully funded. In a regular year, we are happy to treat our lunch room helpers to a free meal. The kids show a sense of ownership in the lunch program when they participate on the service level.
- Due to constant changes in regulations requiring larger portions and additional fruits and vegetable, School Foods has been experiencing an increase in funds spent on supplies. Despite this, School Foods ended this year with no need for a transfer from the General Fund to acquire a positive balance. This is something that has not happened for, at least, the past 10 years. The cost of food continues to rise along with insurance for employees. In recognition of this, the Summer Food Service Program offered increased reimbursement rates. The additional assistance was greatly needed! We will continue to creatively work to hopefully reach a positive balance at the end of next school year.

School Closure

- School Food successfully faced all of the challenges presented by school closures resulting from the Coronavirus Pandemic. As stated earlier, schools closed at varying intervals due to close contact issues and contact tracing. It is hard to effectively trace all of the closures, as some of them were decided on with no warning. Additionally, some schools were open with only certain classrooms participating remotely. All of these varied circumstances have made a true student count next to impossible.
- The same meals served in school were offered to students out of school whenever possible. On Flex Fridays, students were offered sack lunches. Parents or children came to our sites to pick up meals. All employees wore masks and gloves. Social distancing was practiced whenever possible.
- We are anticipating the beginnings of a "return to normal" for the coming school year. Upon opening, we will try to be prepared for any unanticipated events, but many situations require last minute planning. School Food has been very flexible in this regard. Next year, production costs and labor may rise considerably. School Foods will continue to do it's best to engage in forward thinking, while providing safety and nutrition to all of our students.

A La Carte

- Statistics show that our a la carte choices have proven successful with a profit of $10465.76 between both secondary schools. Although our profits were substantially less than in the past, we still consider our a la carte program to have been successful in light of school closures and A/B schedules.

- Our a la carte choices at both meals reflect nutritious, healthy products aimed at providing students with good alternatives to our reimbursable line.
- The new federal mandates from the Healthy, Hunger-Free Child Nutrition Act continue to provide us with more and different challenges as far as portions, required foods, nutrition, serving style and budgeting for the increases. The regulations were slightly relaxed mid-year after much public comment but we chose to proceed with caution. The A La Carte program has seen the most changes over the last two years. There are further policies coming for all food entities within the school district including vending, concessions, fundraisers and classroom activities. School Foods will continue to strive to meet all of these requirements as economically as possible.
- In an effort to meet new government requirements, our a la carte menu has gone through several transitions in the last 2 years. We are now required to maintain the same nutritional standards in the a la carte line that are implemented in the main lunch line. We anticipate a drop in profit for subsequent school years due to predicted changes. We are working hard to find snacks within these guidelines that the students will find as appealing as the previous menu items.

CATERING

- The value in dollars from the catering facet of our operation this year was nominal and amounted to $1800.00. Many events chose to forego food items due to the pandemic. It is impossible to say how this change will affect the future of catering for School Food, but we will continue to be ready to offer our services whenever requested.
- This year, School Foods continued to only charge the cost for materials for any catering events paid for out of student activity accounts or other district accounts. In the past catering fees were applied to these entities.
- We served various divisions of the school district at staff meetings, special events, student functions, and fundraisers. We also assisted student activities and classroom teachers by ordering and/or furnishing food and supplies for their events.

EQUIPMENT

- The care, upkeep and replacement of equipment are an ongoing challenge in our daily routine. With the assistance of our maintenance department we are generally able to keep abreast of the minor repairs to equipment that we need to operate and use local professionals as situations arise. During this school year, were able to keep our equipment costs to a minimum by only purchasing replacement parts for our hot carts and other various small ticket items. These purchases were much needed and raised the efficiency level of operations. This year, we replaced many small kitchenware items in all of the schools. In the past, our staff members were working with defective items or simply lacking needed implements.
- Infinite Campus remains as our accounting and application processing program. 2 years ago we upgraded all of the School Food Service POS terminals. This year, 1 of the terminals were replaced under warranty. Considering the replacements, we feel the warranty we purchased for our POS machines to be money well spent.
- Infinite Campus provides the integration of information that our families and staff need to access meal accounts, streamline application processing, and make reporting reimbursement claims easier. The online payment feature, and the automatic messaging system, assists families in keeping their meal accounts current.

EDUCATION

- Regular opportunities for reaching students and parents come in the form of the monthly menus, K-8 newsletters, posters, radio, community television and our district website. Our technology department is always improving the opportunities for families to keep in touch with their students' activities via the electronic media.

- School Food Service will continue to promote the message that nutrition is closely linked to student performance and behavior. The preventive method of teaching and modeling good nutrition habits could be far more effective in improving performance and behavior than dealing with poor results in both areas.
- Through creative promotion and marketing of our program and its benefits, we hope, with the help of our classroom educators, that students can build healthy lifetime habits for good nutrition and physical activity. Food can be fun!

SAFETY

- This year, all Food Service employees completed the continuing education hours required of them by OPI. Employees with a contract of 19 hours or less per week, must complete 4 hours of continuing education. Staff members with a contract of 20 hours or more per week must complete 6 hours of continuing education. In the past these hours were provided by the Fergus County Extension Agency. Denise Seilstad presented one 4 hour course and one 2 hour course for our program, free of charge. These events occurred after shift hours for many of our employees. The commitment our staff showed to the health and safety of our program by participating in these after hour classes should be commended. Unfortunately, Mrs. Seilstad has retired, and the County has left her position vacant. School Food has begun to use SafeSchools to fill these requirements. We are doing this in an effort to defer considerable expense to the District that would be incurred by traveling to conferences or hiring educators.
- This training was tracked and paid on an hourly basis. Each employee was able to choose which courses they would like to take. School Food offered many hours of courses in a variety of subject areas including work place safety, injury prevention, staff relations and communication, terrorism threat assessment, active shooter training, stress management, and pandemic awareness.
- The level of employee participation showed the Safe Schools training to be a success for our employees both financially and educationally.
- As a result of employee training and education, School Food Service, again, received sanitation inspections (as required by the HACCP policy) at our kitchens without any "findings". The comment from our local sanitarian was that school kitchens are the best in town and he was highly complimentary of our efforts.

PERSONNEL

- This year we are left with five open positions to be filled for next year. We are working hard to replace these positions over the summer break. The intent is to have a full staff to begin the 2021-2022 school year. Advertisements for positions are being reviewed to, hopefully, find ways to market School Food as an employer. At the end of this year, a flyer was sent home with all students advertising District employment opportunities. We have an excellent community in our staff and are fortunate to be provided with benefits and fair wages.
- Our loyal and committed staff does an excellent job of training new people. The result is that our operation functions at a top level of efficiency.

Facing challenges with new regulations, pandemics, and whatever is put in front of us, our goal at School Food Service remains the same. We will always do our best to feed the students of Lewistown Public Schools. With the assistance of the Board, staff, and students, we will work to enable our students to be the best that they can be.

Amie Friesen, Director

"We serve education everyday."
We think food because kids can't think without it!

SCHOOL FOOD SERVICE

BREAKFAST PARTICIPATION DATA

2020-2021

SITE: Garfield Elementary

MONTH	STUDENT						ADULT			TOTAL	# DAYS
	PAID	FREE	REDUCED	SNP SUM	SFSP	TOTAL	EARNED	PAID	SUBTOT	ST+AD	
Aug/Sept	136	414	103	653	0	653	0	0	0	653	25
October	0	0	0	0	688	688	0	4	4	692	20
November	0	0	0	0	533	533	0	8	8	541	17
December	0	0	0	0	654	654	0	1	1	655	17
January	0	0	0	0	837	837	0	5	5	842	19
February	0	0	0	0	808	808	0	3	3	811	19
March	0	0	0	0	992	992	0	3	3	995	23
April	0	0	0	0	930	930	0	0	0	930	20
May/June	0	0	0	0	910	910	0	0	0	910	19
TOTALS	**136**	**414**	**103**	**653**	**6352**	**7005**	**0**	**24**	**24**	**7029**	**179**

MONTH	AVE. ENROLL	AV DAILY PART.	% DAILY PART.
Aug/Sept	202	26	13%
October	198	34	17%
November	198	31	16%
December	199	38	19%
January	201	44	22%
February	203	43	21%
March	207	43	21%
April	212	47	22%
May/June	212	48	23%
AVERAGES	**204**	**39**	**19%**

SCHOOL FOOD SERVICE

LUNCH PARTICIPATION DATA

2020-2021

SITE: Garfield Elementary

MONTH	STUDENT						ADULT			TOTAL	# DAYS
	PAID	FREE	REDUCED	SNP SUM	SFSP	TOTAL	EARNED	PAID	SUBTOT	ST+AD	
Aug/Sept	948	899	244	2091	0	2091	141	85	226	2317	25
October	0	0	0	0	1964	1964	108	58	166	2130	20
November	0	0	0	0	1809	1809	130	32	162	1971	17
December	0	0	0	0	2101	2101	110	51	161	2262	17
January	0	0	0	0	2415	2415	150	68	218	2633	19
February	0	0	0	0	2442	2442	150	66	216	2658	19
March	0	0	0	0	3023	3023	193	72	265	3288	23
April	0	0	0	0	2718	2718	156	67	223	2941	20
May/June	0	0	0	0	2481	2481	131	42	173	2654	19
TOTALS	**948**	**899**	**244**	**2091**	**18953**	**21044**	**1269**	**541**	**1810**	**22854**	**179**

MONTH	AVE. ENROLL	AV DAILY PART.	% DAILY PART.
Aug/Sept	202	84	41%
October	198	98	50%
November	198	106	54%
December	199	124	62%
January	201	127	63%
February	203	129	63%
March	207	131	63%
April	212	136	64%
May/June	212	131	62%
AVERAGES	**204**	**118**	**58%**

SPECIAL EDUCATION

Chelsey Rogers

ANNUAL REPORT
SPECIAL EDUCATION SERVICES IN LEWISTOWN
2020-2021

CHELSEY ROGERS, SPECIAL EDUCATION DIRECTOR

The Lewistown Public Schools continues its provision of services to children with disabilities, identified and served in compliance with IDEA, in the least restrictive environment, with age-appropriate peers and in home school settings to the greatest extent possible. The District strives to develop its programs and services to meet individual needs of students, empowering all educators in their support of children with special needs.

The following chart indicates the number of students with disabilities served in Special Education programs, Preschool through Grade 12, reported on the annual October Child Count, across the last nine years. These numbers reflect identified children directly served and case managed by Special Education teachers and/or related service providers. You will notice a slight increase in numbers for the 2020-21 school year.

NUMBER OF STUDENTS RECEIVING SPECIAL EDUCATION SERVICES

Year	Lewistown Elementary	Fergus High School	Total
2011-12	116	52	168
2012-13	115	48	163
2013-14	124	45	169
2014-15	125	46	171
2015-16	132	52	184
2016-17	127	48	175
2017-18	132	49	181
2018-19	133	54	187
2019-20	117	49	166
2020-21	123	46	169

Many issues relative to Special Education and services to students with exceptional needs touch the entire educational arena in the Lewistown Public Schools. Selected topics which interline with the District's 2020-2021 Goals and Strategic Objectives include the following:

Goal Area 1: Measurable Student Achievement

Strategic Objective – Multi-Tiered Systems of Support (MTSS): CMLRCC staff continue to provide support of MTSS teams throughout the Lewistown School District. This is to ensure interventions programs are in place to provide students the ability to achieve academic goals.

Strategic Objective – Intervention Programs: CMLRCC services providers were key supports in areas related to collaborative occupational therapy services, evaluation and intervention planning for students with autism, speech and language services, and service to students with intensive emotional and behavioral needs. Occupational therapists and Speech Pathologists paired with district special education teachers to design collaborative IEP goals and interventions supported both during therapy sessions and throughout the week in classrooms, resulting in a higher level of intervention for students. CMLRCC continue to share their knowledge on Autism and are able to conduct the ADOS 2 screener which demonstrates success. In addition to the ADOS program, staff provide insight on implementing the STAR (Strategies for Teaching based on Autism Research) curriculum. This curriculum is being implement at Garfield and Highland Park, and will continue to be fully integrated in the curriculum the 2021-22 school year.

Strategic Objective – Graduation: Fergus High School collaborated with Vocational Rehabilitation and Blind Services to access Pre-ETS (Pre-Employment Transition Services) funding in support of vocational training for students with disabilities and, early in the fall, found this funding source to be available. Students were signed up to receive these services and funding was consistent throughout the school year. The high school continued its efforts to provide creative and flexible program design to meet individual student needs, and provided students real-life job opportunities and experiences in the Lewistown community. A job readiness curriculum was purchased and implemented with great success in order to prepare and provide students with real-life job opportunities during the school year.

Strategic Objective – Differentiated Instruction: CMLRCC staff continue to collaborate with special and general educators to support the individual needs of students with disabilities. This year brought many challenges and provoked a new mind-set in the way services are delivered. District staff and CMLRCC specialists, worked together to design, deliver, evaluate, and re-design service models for students with very high and unique disability-related needs.

Goal Area 2: Facilities

Strategic Objective – Planning: Space continues to be a critical issue as the district works to address the varying needs of students with disabilities. This includes both classroom space and space in which specialists may serve individuals and small groups.

Goal Area 3: Community/Parent Engagement

Strategic Objective – Parents/Social Media: CMLRCC service providers met with Case Managers and Administration to discuss student progress and student need. The CMLRCC team will continue to share newest information on an annual basis. Staff continue to share knowledge regarding dyslexia and how to stay compliant with SB 140. In addition, the CMLRCC Director will continue to update CMLRCC websites as a tool for staff and the public who want to learn more about the Co-op.

Goal Area 4: Technology

Strategic Objective – Collaborating beyond the Classroom: CMLRCC, for the fifth year, facilitated use of a telepresence robot purchased by Lewistown School District to support the learning of a child with severe disabilities who must receive homebound instruction. The instruction was done in collaboration with Garfield Elementary School and the district's first grade special education program and general education teacher. Next year, the telepresence learning will be done in conjunction with the second grade special education and general education teachers at Highland Park.

Strategic Objective – Staff Development: CMLRCC related service providers use a wide range of teaching tools and support students and staff in assistive technology devices, transferring their skills and knowledge to others in support of children in the district.

Goal Area 5: Highly Qualified Staff

Strategic Objective – Professional Development: In response to district needs, professional development activities were designed to support teaching, paraprofessional, and administrative staff. MANDT training was offered one time virtually and the in-person training was canceled due to Covid-19. Next school year MANDT will be offered twice during the school year to accommodate all personnel. This training provides skills for individuals supporting students with challenging behavioral needs. In addition, all Case Manager were trained in the Special Education process and current legal issues and pre-monitoring training for our audit that will take place during the 2021-22 school year.

Goal Area 6: Fiscal Management/Responsibility

Strategic Objective – Montana Legislature: Chelsey Rogers, Director, continues to fill the role of Region III MCASE representative. During this role I will facilitate monthly meetings, attend MCASE board meetings, and become more active in the legislative sessions focusing on the awareness of special education funding needs.

Strategic Objective – Cooperative Efforts: Lewistown School District continues to work with outlying rural areas to make the best use of limited resources for supporting special education programs and the needs of educators serving those programs.

If I can help with any further information regarding Lewistown's Special Education programs, feel free to call me at the CMLRCC, 535-9012 ext. 1122.

TECHNOLOGY

Scott Baldwin

Technology 2020-2021 Annual Report

- Scott Baldwin, Technology Director
- John Jensen, Regional Technology Coordinator
- Tahan Wichman, Technology Support Specialist
- Zabrea Fiscus, Technology Support Specialist
- Joshua Day, Technology Support Specialist

June 24, 2021

Lewistown School District – Scott Baldwin

This year has been very busy for myself and the technology department. Due to the recent COVID-19 pandemic the Lewistown Technology Department has had to make some drastic changes in how we provide technology to our students. This included preparing Chromebooks for deployment to students during the last minute school closing. Over the last year we have purchased, set up, and distributed over 740 new Chromebooks as well as removing and deprovisioning over 150 outdated ones.

The Tech department with ESSER funding has also been replacing staff and student laptops and desktops to help facilitate distance learning and updating devices for the potential of future distance learning if the need should arise. This includes 50 new laptops and 25 desktop computers. As you can see the Tech department like many other school departments has been very busy this year.

To help with the One to One device count we brought in High Point Networks to perform a WiFi network evaluation this year, this is an over 300 page report that is helping us beef up our wireless infrastructure. With the suggestions made we are adding 20 new Access Points throughout the school district. If all goes as planned we should have them up and running by the beginning of the school year.

Tahan Wichman has decided to move on to new opportunities at the end of his contract. He has been a valued employee and will be missed. We posted his position and had 5 applications for this position. We interviewed 3 potential replacements and have offered the opportunity to Curtis Sibbett who accepted it. I hope to have him background checked and working the first part of July. We had another very promising candidate and with ESSER funding were able to hire Ben Richards as a temporary full time employee to help with the added workload that COVID-19 has created.

META: We have been blessed with being part of META (Montana Educational Technologists Association) with over 170 members state wide. We have been able to use this network of Techs to look for ideas and products needed to switch from traditional brick and mortar classrooms to online education during the school closures. Over the past year John Jenson and I have been co-coordinators for the Central Montana region and with these positions have been able to shape and provide guidance in how the organization works with other schools in implementing technology for students in the state.

Mitel Phone System: The Tech department with help from High Point Networks has updated and installed a new Mitel VOIP (Voice over internet Protocol) phone system. The Tech department is now tasked with the upkeep and maintenance of this system including all phones, specialized phone switches and a dedicated phone server providing the phone messaging system and background operations. This system allows direct dialing to all other extensions throughout the Lewistown school district and has been a much needed addition to the school district.

Website: The District's web site continues to be a source of district-wide information including:

- Academic, Activity, and Lunch Calendars
- General Academic Information And News
- School Board Meeting Agendas
- Detailed Course Syllabi
- A Variety of Resources Dealing With Technology
- Student Created Web Projects
- Administrative Features, Including Online Forms For Requesting The Use Of School Vehicles

Kristen Rutten, our IMC Tech worked with SchoolPointe over the last year to update the website and to add a community page for CMLRCC. School Point continues to help us with keeping our website ADA compliant. The site is still easily navigated by the community and will continue to be a valuable source of information and communication tool.

Infinite Campus: The software continues to be used as the District Student Information System. The system is completely web-based, and the site is secured through the use of an ID and PIN number. Students have individual accounts; parents may request an account that allows them to view information on all of their children from one login. Staff, parent, and student access is available from any internet connected computer. In addition to student records information, parents are able to pay for School Food fees online. With the addition of distance learning to the school environment and the added use of Google Classroom we were asked this year to look at software able to integrate Google Classroom with Infinite Campus. With Kim Wiegerts hard work this feature has been added and is now widely used in the district allowing teachers to post grades directly from Google to Infinite Campus.

ConnectWise Automate: We renewed our contract with ConnectWise again this year. We continue to utilize ConnectWise to update and track devices, and also as a ticketing system for all things technology in local schools and many of the Co-Op schools as well. This suite of software allows the Tech department to access and work with computers remotely saving time and money in travel as well as a ticketing system giving users another avenue to ask for technical assistance.

Email / Google Apps: We are still utilizing Google Apps for Education with what seems to be a great success. Google has become a very important aspect to our distance learning during the Covd-19 school closure. Many of the teachers have used the Google classroom app to continue teaching students through distance learning. G-Mail is being used for communications as well as assignment turn in and the Google Meets app has been used very frequently for real time video conferencing and allowing students and teachers the ability to have face to face interactions. The Google calendars app integrates easily with the District website and allows for easy sharing of information with the public and helping students check on assignment due dates. The Google docs component has been very beneficial in allowing teachers to collect assignments without the need to turn in the traditional paper homework. Students from grades 5-12 have accounts for use with Google apps and we are working on including grades 2-4 in case we are required to use some form of distance learning moving forward. Chromebooks are continuing to be a very important implementation throughout the district for distance learning and are providing cost effective and easy to manage hardware for student access to learning.

Content Filtering: As required by the FCC for participation in E-rate, our District complies with CIPA, the Children's Internet Protection Act. We continue to filter and are implementing a more stringent SSL filter to further the efforts of protecting our students from harmful internet content. We have had to add an offsite filtering system to our content filter software suite. With Chromebooks being assigned on a one on one basis during the school closure we have signed a contract with Securly to provide filtering of content for students using devices outside of our school network. As well as providing content filtering, Securly provides live Self Harm and Bullying monitoring sending email to administrators as well as 24 hour a day live monitoring. For more information please check the following:
https://www.securly.com/?utm_source=google&utm_medium=cpc&utm_campaign=brd&utm_term=securlycom&gclid=Cj0KCQjwirz3BRD_ARIsAImf7LNG80iL7P5PDgswME6aDd5TNCLXLy1jvGZI-B6fUURxJG-Scbm0cUoA

p7NEALw_wcB

Technology Levy: This year was the largest expenditure of funding in association with E-Rate category 2 funding. The school district purchased 15 Cisco 9200L 48 port POE layer 3 switches and 25 Cisco 2802 wireless access points. We have added 2 more APs to Garfield, Highland Park, and Lewis & Clark, also 9 at the Junior High and 8 at Fergus Highschool. The remaining APs were used to replace older APs nearing their end of life cycle. We also contracted with High Point Network to help us with the installation and configuration of the switches and wiring for the new AP installation. We were able to get this all accomplished with no student impact over the Christmas break. This new technology now allows us to have a one Gig backbone in the entire school district and should provide us with the head room to expand the network as needed for years to come.

Staff Training: We continue to take advantage of the wonderful opportunity provided to the technology department offered through Skillsets online. Skillsets have helped us to build our knowledge base and greatly improve what we can contribute to the school system. These classes are all technology oriented and include many that are directly related to the hardware and software used throughout the school district.

Regional Technology Coordinator - John Jensen

We continue to have great success with our Central Montana Technology Coop (CMTC). We continue to standardize and streamline as much as possible to help with workflow and reduce the administration time for our schools, staff and techs.

Covid-19 - As everyone is aware, the Covid-19 gave us some challenges. We are looking forward to being out of distance learning. We continue to move forward to work on technology infrastructure. We anticipate that with the increase in the number of devices, we will have some challenges in this area.

Servers - We have made a concerted effort to remove the old servers that are not supported by either hardware or software vendors. At present we should have only Windows Server 2012 R2 and newer in the CMTC schools. We will be upgrading/installing Windows Server 2019 shortly as the 2012 R2 servers will be out of support on January 10, 2023.

Integration - We have completed the re-organization of our Active Directory hierarchy along with the organization of our Google console organization. This has made it extremely easy to apply policies with our different devices and users. We will work on getting each of the schools to work so our computers will automatically sync with Google with the coming school year.

E-rate - The program has been refunded for another 5 years so we will work with each of the schools to assess their needs. One of the larger projects will be at Winifred over the next 24 mos with the construction of their new school. Harlowton has a cabling project for this summer so looking forward to having that completed.

The real challenge for us is going to be this. Although the e-rate program has been refunded, USAC has not adjusted what you can purchase with these monies. Most of the schools have maxed out what they actually need, so

our challenge will be to insure what is needed for the future.

Summer 2021 - We have made a concerted effort to migrate and upgrade the school firewalls. We have moved most of them to the virtual infrastructure for two reasons. First, it reduces the number of devices that we need to manage and maintain for the schools. Secondly, it saves money. We can take advantage of the new hardware that is existing to support the higher speeds needed by our schools for their internet connections.

We are in the process of upgrading our version of Windows to a different track. Our current version has been causing problems with being able to control the devices and users via group policy. This new version will allow us to better centrally manage our environment.

Filtering for Premise - One thing that we needed to address with COVID-19 forcing the schools to close and putting us into a distance learning situation is filtering. Most of the schools were configured for filtering while the students and devices were at school. So with the students working from home, we needed a web solution that would allow us to filter them off-campus. We actually were in the process of deploying a solution called Securly, so the pandemic just moved up our timeline considerably. We did have some hiccups along the way, but overall the implementation went smoothly.

We will now be working on using Securly for the filtering of all our devices. Chromebooks were the primary focus though the pandemic. Our current premise filtering solution will be sunsetting in 2023, so we will be working to move our premise filtering to Securly.

Adventures in Technology - Tahan Wichman

We have truly experienced some adventures this year in the Technology Department with a Stay-at-home order from the Governor's Office. This was experienced greatly as we had to prepare teachers and students to do teaching and learning from home.

In Lewistown, we have been working at greatly expanding the number of Chromebooks to bring us closer to 1-on-1. Another major change has been to the phone systems. We replaced several different phone systems with a Mitel phone system that will allow us to communicate with other school buildings without having an external phone line. We have been continuing to expand our wireless network to give better coverage throughout the school district.

In all co-op schools, we standardized all our router configurations and also virtualized them. At Geyser, most of the teachers received new laptops. We also move over to using the virtualized router in Geyser. At Harlowton, we worked on a conference tv system. At Grass Range, we set up some new laptops. For Central Montana Headstart we wired a quad-wide trailer building that is being used in Harlowton. At Hobson, we moved over to using the virtualized router. At Judith Gap, we moved over to the virtualized router. At Stanford, we have been working on print queue issues on the network copiers. We also moved over to using the virtualized router. At Winifred, as they are getting a school upgrade, we had to work at getting the network and phones out to the temporary classrooms. At Moore, we have been continuing to deal with some networking issues.

Thanks for another great year!

Highlights from the Region - Zabrea Fiscus

The last year has been different for all of us. With schools shutting down, and most people going remotely, we became very busy. We never once missed a day and continued to travel. There were challenges for everyone. How to set up a google classroom. How to teach remotely. How to set up kids Chromebooks to be used at home safely. In the beginning it was confusing and hard on everyone, but as time went on it got easier. People are good at adapting to things quickly. Coming into the school year this fall, things went a lot more smoothly.

I spend the majority of my time in the regional schools. Head Start is opening a new location in Harlotown. We have wired the building and are in the process of finishing up that project. There were plenty of new devices purchased this year as everyone strived to have 1-1 devices and laptops for teachers to do remote learning if needed. Most of the work we do is very routine and more like maintenance. Winifred is getting a new school so we will be doing a lot of work for them in the future. Lewistown got a new phone system which was challenging at first, but now is a huge improvement from what we had in place. It is nice to check one thing off of our list of upgrades. Soon we will be upgrading servers and adding more access points for more wifi coverage. With the influx in devices we will need more wifi capabilities.

Starting this next school year I hope things to be somewhat back to normal. We are getting ready to hire 1-2 new people in the technology department which will be a huge help. Looking forward to the future of technology and what new things we will experience in the year to come. I am honored to work for such a great school district and great people.

Highlights from the Region - Joshua Day

The 2020-2021 school year has provided opportunities for career growth for everyone. As blended or distance learning environments became more prevalent, so did the need for more varied technology support. Our usual duties in the schools continued as they always have, but with an increased demand on providing remote support. Many of the schools we provided service to rapidly expanded their inventory of devices and we were able to assist in both the deployment and management of these devices. This was especially true in a number of the rural and co-op schools that previously may have had some devices, but not a device for each student. As the year continued and many schools reopened, we also began to see the areas of our network infrastructure that would need to be updated and expanded. Adding massive amounts of network traffic in some schools had pushed some of the wireless networks to their maximum capacity, others that were utilizing wired connections simply didn't have enough outlets or cable to effectively access the network. Having these issues brought to light has allowed us to plan better infrastructure in future locations, as well as expand and enhance current locations. We have installed cable for access in new buildings in both Harlowton and Deerfield Colony in the last year, and new switches in both Geyser and Harlowton. We have removed a large amount of physical equipment from schools and have replaced that equipment with virtual machines, allowing for more space and better overall performance. Perhaps the largest project in Lewistown this year was the installation of a completely new phone system. The new system replaced all of the phones in the school district and created a more user friendly, secure, and manageable environment. I also finished my CEU steps this year, and plan on continuing to use the skillsets program to further develop skills. I am looking forward to another year of working with the people in both Lewistown and the outlying rural schools.

TITLE I

Thom Peck

Lewistown Public Schools is a Schoolwide Title I District based on our Free/Reduced Lunch Numbers. 42% of all our students are on Free/Reduced, therefore, we qualify for Schoolwide Title I funding. LPS has been Schoolwide since 2010. This is a big deal because it provides additional funding because it is based on our entire enrollment and not just targeted students. The purpose of Title I is to provide funding for children who have poor grades, struggling to meet State Academic Standards, especially in Reading and Math. Title I provides funding for extra help or supplemental services, supplies and professional development opportunities for teachers to better reach these students. Therefore, as a Schoolwide Title I program, LPS is committed to providing an educational program for ALL students and funding is allocated across the whole school or district.

The major aspects of the required components of a schoolwide program that staff must focus on include:

- Schoolwide reform strategies based on scientific research that strengthen the core academic program, increase the amount and quality of learning, time and include strategies to address the needs of low achieving students.
- High quality, on-going professional development based on scientifically-based research for staff.
- Measures to include teachers in the decisions regarding the use of data from various state-wide assessments and other locally determined assessments to improve the achievement of individual students within the overall instructional program.
- Efforts to ensure that students who experience difficulty mastering the proficient or advanced levels of academic achievement are provided with effective assistance.

A required priority of Title I schools is improved parent communications and parent involvement. There are specific forms and meeting requirements, including options parents may use inside or outside the District, to meet the needs of their children. Additional information may also be found in the student handbooks, on our website, and in the hanging school calendars provided by First Bank of Montana and Allied Steel. Every school begins the school year with a parent meeting in conjunction Open Houses or Parent Orientation meetings. Procedures ensuring all students, K-12 and their parents, receive a copy to sign our Title I Compact. The Compact is a mutual agreement between the student, teacher and parent to fulfill their roles in insuring learning.

Recent Changes – To my knowledge, LPS went through a Title I, Title II and Title IX Audit as part of the Every Student Succeeds Act (ESSA) that was enacted in 2015 and again in 2020. ESSA requires much more documentation and reporting requirements rather than Adequate Yearly Progress, (AYP) scores. The penalties for limited AYP have been eliminated but ESSA emphasizes each school/district improvement plans and progress. The audit was very extensive and thorough, involving evaluating 58 different areas in these three Title programs. We had four areas that required corrective action that we needed to provide more parent communication (two different actions), Homeless Student identification, and a specific form that outlines our Test Accessibility Plan. We have made these corrective actions and will be implemented next year.

The Office of Public Instruction continues to use its Continuous School Improvement Plan (CSIP) for school reporting. The CSIP is very thorough and provides information for the Elementary District and the High School District, as well as, information on each school within the District. I have attached the Elementary and High School District CSIP for your review.

Professional Development – This is a big focus for any Title I program and we have stressed Standards Based Curriculum, Grading and Reporting across all areas this year and will continue for next 3 years. In addition, we are now an ALICE Organization Certified that trains staff on crisis situations and intruder strategies. Assessment and Instruction, especially with the drastic changes that COVID-19 created with distance learning/instruction, remain a huge focus for our Professional Development plans. We have had to work very hard with our teachers on best practices for virtual instruction. We learned that a common platform to use for communicating with students and parents is critical. Therefore, we have chosen Google Classroom Suite for the common platform. When it comes to teaching through videos and interacting with students – Screencastomatic will be the common platform. Professional Development is an ongoing process that strives to improve instruction in a constant curve.

Some other efforts that relate to our Title I program are:

- Credit Recovery – Beginning next year, Fergus High School will use Montana Digital Academy instead of Odyssey coursework for our Credit Recovery. This will provide a cost savings about $8000 since Odyssey is free. Plus, we were having very little success with Odyssey and we feel Montana Digital Academy will provide better success.
- For the first year in LPS History, we offered a Summer Program that first targeted those Tier 3 or Tier 2 students that showed some learning loss during the school year. It was a parent decision to enroll their children in the Summer Program which ran from June 7th and ran for four weeks until July 1st, Monday through Wednesday from 8:30 a.m. – 11:30 a.m. and Thursdays were for local educational field trips. We eventually expanded the Summer Program to any student. We had 25 students at Garfield, 35 students at Highland Park and 12 students at Lewis & Clark. We did conduct Pre- and Post-Testing and I hope to have results for the July Board Meeting. The purpose of the Summer Program is to better prepare these students for the Fall of 2021-22 school year.
- We will continue our MTSS efforts and this is a program that staff, students and parents are very familiar with. The program is something that the educational community in Lewistown strongly believes in and has built a high level of trust. Finally, by continuing the MTSS program it is much easier to track students and to measure their progress.
- We will also continue our MAP assessments for now grades 2-10 for reading and grades 2 - Algebra II for math. We found that there is a strong correlation between our MAP scores and SBAC scores. In addition, MAP scores provide a great tool for progress monitoring or if we get a home school or transfer student, MAP gives us a good picture where that student measures up to their grade level. We will also continue Dibels testing in grades K-6 for Reading fluency and SuccessMaker Assessment for Grades 2-6 to progress monitor our students.

- LPS now is the sole "Leasee" of the Central Montana Education Center. Instead of just MSU-Northern occupying the building we now have the University of Providence, Job Service, the Work Force Coordinator, and beginning in the fall of 2021, Dawson Community College will also have space to deliver online courses and regular classes at the Education Center. This will provide more opportunities for Career Readiness Skills, Certification type programs and eventually, Apprenticeship and Internship Opportunities young adults in Central Montana, as well as, FHS Juniors and Seniors. Through Dawson Community College we have also added six more Duel Credit Classes to add to our 9 AP Classes. This coming fall we will also utilize two Grants the we received from OPI – Montana Opportunities Act and a Transformational Learning Grant to increase our School to Work Programs that we hope will lead to Apprenticeship or Internship Programs for our Junior and Senior students.

TRANSPORTATION

Rob Odermann

Annual School Report
Transportation Department 2020-2021

June 2, 2021

During the 2020-2021 school year we traveled **85,876** miles in yellow buses and **39,083** miles in our activity buses. This is a total of **124,959** student transport miles. These numbers are obviously less than an average year because of the reduced activities trips due to the Covid-19 pandemic.

We provided transportation for a total of **129** out-of-town activity trips during 2020-2021. These trips included sports activities, various club activities, and a variety of other field trips from all grade levels.

This past year, the Transportation Department processed a combined **86** vehicle/bus requests. These requests included in-town bus activity trips as well as request for use of school district vehicles for a variety of out-of-town travel requests. They were generated from the LPS Staff Intranet and utilizing this on-line request system has proven effective and minimized errors.

We are on schedule to purchase one new 84 passenger yellow route bus this upcoming school year. We are also on schedule to purchase another MCI activity coach and will be getting rid of Eagle 3 which is 22 years old and has 890,656 miles on it.

The Transportation Department continues to be responsible for the maintenance on thirteen yellow buses and five MCI activity buses, two driver education vehicles, seven maintenance vehicles, the 2 hot lunch vans, one transportation pickup and snowplow, three tech department vehicles and three fleet vehicles. We continued doing contracted maintenance on the Council on Aging buses and ten CMLRCC vehicles.

We hired five new drivers this year and have had four drivers leave the transportation department, two of which retired.

Our head mechanic, Gary Distad, retired this year as well and continues to battle with pancreatic cancer. We hired Brady Fiscus as his replacement and he has proven to be a very valuable hire.

Our group of drivers continues to focus on the mission statement of the transportation department, which is, being **dedicated to the safe transportation of students in a responsible and professional manner.**

The annual MAPT bus convention has been scheduled for June 23-25th where we will continue to receive more training. We already have a combined total of 630 training hours for our department which shows the dedication of our drivers to becoming safer and better bus drivers.

We had a safe and successful year in the Transportation Department and look forward to the 2021-2022 school year whatever that may look like in these uncertain times.

Respectfully,

Rob Odermann,
Transportation Director

ANNUAL SCHOOL REPORT
TRANSPORTATION DEPARTMENT
2020-2021

BUS NUMBER	YEAR	MODEL	STARTING MILEAGE	ENDING MILEAGE	TOTAL	ROUTE ASSIGNMENT
1	2006	International IC RE	88,695	88,714	19	Spare-Traded
1	2021	International IC RE	1,949	5,146	3,197	3
2	2009	International IC RE	149,091	150,159	1,068	Spare
3	2006	International IC RE	190,184	191,347	1,163	Spare-Traded
3	2021	International IC RE	1,796	7,486	5,690	1
4	2015	International Conv	70,198	80,807	10,609	7
5	2017	International IC RE	40,624	52,989	12,365	4
6	2013	International IC RE	110,355	118,595	8,240	Spare
7	2016	International IC RE	30,858	37,729	6,871	5
8	2020	International IC RE	5,221	14,589	9,368	6
9	2014	International IC RE	54,150	59,722	5,572	8
10	2019	International IC RE	18,326	31,943	13,617	2
11	2012	International IC RE	70,682	74,354	3,672	11
12	2009	International IC RE	149,172	150,159	987	Spare
13	2010	International IC RE	79,240	82,678	3,438	Spare
		YELLOW BUS TOTAL			**85,876**	

						PREV. TOTAL ACCUMULATED COACH MILES	OVERALL ACCUMULATED COACH MILES
Eagle 1	2008	MCI J4500	418318	424475	6,157	403,524	424,475
Eagle 2	2014	MCI J4500	166927	183604	16,677	152,130	183,604
Eagle 3	1999	MCI 102DL3	179420	182265	2,845	884,310	887,155
Eagle 4	1996	MCI 102D3	47365	49958	2,593	1,208,653	1,211,246
New Eagle 5	2014	MCI J4500	217200	228011	10,811	213,581	228,011
		ACTIVITY BUS TOTAL			**39,083**	2,862,198	2,901,281
		TOTAL STUDENT TRANSPORT MILES			**124,959**		
		SHOP TRUCK					
	2008	GMC 2500 HD	188204	191986	**3782**		
		HOT LUNCH VAN					
	2001	Isuzu	125654	125808	**154**		
	2011	Isuzu	28754	32253	**3499**		

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	31

ITEM TITLE: APPROVE ELEMENTARY TRUSTEES FINANCIAL SUMMARY FOR THE 2020-2021 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

Each year, Montana school districts are required to report their financial activity to the State of Montana. These financial statements, known as the Trustees' Financial Summary or "TFS", are the official financial statements of the District and will be audited this fall. TFS reports are available on the District website for public review.

The Board of Trustees needs to approve the Elementary Trustees' Financial Summary for the 2020-2021 Fiscal Year.

SUGGESTED ACTION: Approve Elementary Trustees' Financial Summary for the 2020-2021 Fiscal Year

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0258 Lewistown Elem

Due Date:

Board of Trustees transmits to County Supt. not later than August 15th (MCA 20-9-213)
County Supt. transmits to the Office of Public Instruction no later than September 15th. (MCA 20-3-209)

This report is the school district's official submission of annual financial information to the county superintendent and state superintendent under section 20-9-213, MCA.

- *Trustees are responsible for ensuring the accuracy and prompt submission of this report.*
- *Subsequent amendments to this report made by the clerk of the district as a result of the desk audit process are considered officially made on behalf of the trustees.*
- *Amendments initiated by OPI to correct coding or to comply with GAAP as a result of the desk audit process and which are communicated in writing to the clerk will be assumed to be accepted by the trustees unless the district notifies OPI in writing of their objection by December 10.*
- *This report and any amendments initiated by the district through December 10 are binding for use in determining various allocations of state and federal grants and in monitoring maintenance of effort for state and federal programs.*

Certification

Business Manager/Clerk: Rebekah Rhoades **Phone #:** (406) 535-8777

(Signature) (Date)

Chair, Board of Trustees: Jennifer Thompson

(Signature) (Date)

County Superintendent Rhonda Long

(Signature) (Date)

Software

Accounting Package: Tyler Technologies (CSA/Infinite Visions)

For FY21 did the district employ a certified special education director? No

As reported through TEAMS - Terms of Employment, the district does not employ a certified special education director meeting the requirements of having a class III Administrator's certificate with a principal's endorsement or a supervisor's endorsement in special education. Administrative rules provide expenditures coded to program 280, function 24XX and Object 1XX and 2XX in Funds 01, 13, 24, 25, or 26 to be included in the calculation of reversion and disproportionate costs only if the district employs a certified special education director.

Electronic filers are not required to send the cover page to OPI.

Trustees' Financial Summary

FY2020-21

Submit ID:

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Project Reporter Codes

PRC	Title	Program Type	Project Number	CFDA#
102	Garfield Donations	LOCAL	2009	
103	Highland Park Donations	LOCAL	2009	
104	Lewis & Clark Donations	LOCAL	2009	
105	LJHS Donations	LOCAL	2009	
116	Phillips 66 Grant	FEDERAL		
117	Garfield Ski Trips	LOCAL		
118	JHS Reader Board Donations	LOCAL		
128	Chromebook Fees - Online Learning	LOCAL		
129	Flex Forfeitures	LOCAL		
147	Junior High Band Rental	LOCAL		
177	Warehouse Residual Equity	LOCAL		
231	PTO - Billable	LOCAL		
232	Garfield PTO Donations	LOCAL	2013	
233	Highland Park PTO Donations	LOCAL	2013	
234	Lewis & Clark PTO Donations	LOCAL	2013	
235	LJHS PTO Donations	LOCAL	2013	
236	Coats for Kids	LOCAL	2013	
237	Sports Inc Donation	LOCAL		
238	Spika/Community 7-12 School Supply Donation	LOCAL		
287	Aggregate Reim/Indirects	LOCAL	LOCAL	Local
355	Activity Bus Insurance Claims	LOCAL		
365	Indian Ed For All	STATE		
494	Title I - Schoolwide	FEDERAL	2012	Federal
509	Reimbursable from Student Activties	LOCAL		
542	Elementary Book Fair	LOCAL	2009	
566	Moodie Donation	LOCAL	2012	
612	Building Reserve - Voted	STATE		
613	Building Reserve - Non Voted	STATE		
633	District Reimbursements	LOCAL	2008	
765	ESSER 1 - CARES	FEDERAL		
770	CRF - Governor's Coronavirus Relief Fund	FEDERAL		

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

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Project Reporter Codes

PRC	Title	Program Type	Project Number	CFDA#
771	CRF - Governor's Coronavirus Relief Fund - TRANSPORTATION	FEDERAL		
775	ESSER II - ARPA	FEDERAL		
785	ESSER III - ARPA	FEDERAL		
787	ESSER III - ARPA LEARNING LOSS	FEDERAL		
865	Tolerance Grant	LOCAL		

Trustees' Financial Summary

FY2020-21

Submit ID:

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	General Fund (01)	Transportation Fund (10)	Bus Depreciation Fund (11)	School Food Services Fund (12)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	634,025.06	271,218.57	274,635.31	108,201.65
02	Taxes Receivable - Real and Personal (120-149)	59,137.94	11,420.32	4,648.94	
03	Taxes Receivable - Protested (150-159)	489.18	96.33	2.54	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				40,571.75
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	693,652.18	282,735.22	279,286.79	148,773.40
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	59,627.12	11,516.65	4,651.48	22,173.35
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				40,571.75
38	Reserve for Encumbrances (953)				
46	Non-Materialized ANB - Excess Levy				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget	634,025.06	271,218.57	274,635.31	86,028.30
52	TOTAL FUND BALANCE/EQUITY	634,025.06	271,218.57	274,635.31	126,600.05
53	TOTAL LIABILITIES AND FUND BALANCE	693,652.18	282,735.22	279,286.79	148,773.40

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0258 Lewistown Elem

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Tuition Fund (13)	Retirement Fund (14)	Miscellaneous Programs Fund (15)	Adult Education Fund (17)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	26,600.87	216,487.15	425,110.84	
02	Taxes Receivable - Real and Personal (120-149)	4,031.59			
03	Taxes Receivable - Protested (150-159)	12.20			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)			274,008.64	
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	30,644.66	216,487.15	699,119.48	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)			101.76	
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES			101.76	
DEFERRED INFLOWS					
36	Deferred Inflows (680)	4,043.79			
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	26,600.87	216,487.15	699,017.72	
52	TOTAL FUND BALANCE/EQUITY	26,600.87	216,487.15	699,017.72	
53	TOTAL LIABILITIES AND FUND BALANCE	30,644.66	216,487.15	699,119.48	

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Traffic Education Fund (18)	Non-Operating Fund (19)	Lease-Rental Fund (20)	Compensated Absence Fund (21)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)			9,361.03	28,903.53
02	Taxes Receivable - Real and Personal (120-149)				
03	Taxes Receivable - Protested (150-159)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS			9,361.03	28,903.53
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget			9,361.03	28,903.53
52	TOTAL FUND BALANCE/EQUITY			9,361.03	28,903.53
53	TOTAL LIABILITIES AND FUND BALANCE			9,361.03	28,903.53

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Metal Mines Tax Reserve Fund (24)	State Mining Impact Fund (25)	Impact Aid Fund (26)	Litigation Reserve Fund (27)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	97,115.64			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	97,115.64			
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	97,115.64			
52	TOTAL FUND BALANCE/EQUITY	97,115.64			
53	TOTAL LIABILITIES AND FUND BALANCE	97,115.64			

Trustees' Financial Summary

FY2020-21

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14 Fergus County

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Technology Fund (28)	Flexibility Fund (29)	Permanent Endowment Fund (45)	Debt Service Fund (50)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	98,213.51	102,784.24		116.04
02	Taxes Receivable - Real and Personal (120-149)	1,949.87			259.88
03	Taxes Receivable - Protested (150-159)	17.36			48.93
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	100,180.74	102,784.24		424.85
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	1,967.23			308.81
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget	98,213.51	102,784.24		116.04
52	TOTAL FUND BALANCE/EQUITY	98,213.51	102,784.24		116.04
53	TOTAL LIABILITIES AND FUND BALANCE	100,180.74	102,784.24		424.85

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Building Fund (60)	Building Reserve Fund (61)	Day Care Enterprise Fund (70)	Industrial Arts Fund (71)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	2,401.49	835,147.39		
02	Taxes Receivable - Real and Personal (120-149)		4,105.71		
03	Taxes Receivable - Protested (150-159)		27.67		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS	2,401.49	839,280.77		
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)		4,133.38		
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)		7,572.33		
41	Unrestricted Net Assets (940)				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget	2,401.49	827,575.06		
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY	2,401.49	835,147.39		
53	TOTAL LIABILITIES AND FUND BALANCE	2,401.49	839,280.77		

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0258 Lewistown Elem

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Miscellaneous Enterprise Fund (72)	Data Processing Internal Service Fund (73)	Purchasing Internal Service Fund (74)	Central Transportation Internal Service Fund (75)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
38	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary

FY2020-21

Submit ID:

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Instructional Materials Ctr Internal Service Fund (76)	Miscellaneous Internal Service Fund (77)	Self Insurance Fund - Health (78)	Self Insurance Fund - Liability (79)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)			87,765.23	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS			87,765.23	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
41	Unrestricted Net Assets (940)			87,765.23	
48	Fund Balance for Budget				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY			87,765.23	
53	TOTAL LIABILITIES AND FUND BALANCE			87,765.23	

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Private Purpose Trust (spend interest only) (81)	Interlocal Agreement Fund (82)	Student Extracurricular Activities Fund (84)	Private Purpose Trust (spend principal & interest) (85)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)			82,833.62	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS			82,833.62	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
45	Assets Held in Trusts			82,833.62	
52	TOTAL FUND BALANCE/EQUITY			82,833.62	
53	TOTAL LIABILITIES AND FUND BALANCE			82,833.62	

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Payroll Clearing Fund (86)	Claims Clearing Fund (87)	Investment Earnings Clearing Fund (88)	Retirement/COBRA Insurance Fund (89)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	722,083.50	202,712.58		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS	722,083.50	202,712.58		
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)	722,083.50	202,712.58		
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES	722,083.50	202,712.58		
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE	722,083.50	202,712.58		

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Custodial Fund - A (90)	Custodial Fund - B (91)	Custodial Fund - C (92)	Custodial Fund - D (93)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Custodial Fund - E (94)	Cafeteria/Flex Plan Fund (95)		
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 01**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	1,795,855.39	1,823,010.49
1112	District Levy - Personal Property	61,629.20	50,911.67
1114	District Levy - Personal Property/Mobile Homes	16,349.18	14,450.23
1117	District Levy - Distribution of Prior Year Protested/Delinquent Taxes	2,661.80	4,969.19
1190	Penalties and Interest on Taxes	3,106.18	4,294.14
1510	Interest Earnings	12,146.04	4,981.02
3110	Direct State Aid	2,394,977.41	2,457,239.15
3111	Quality Educator	215,914.20	232,079.32
3112	At Risk Student	29,259.58	29,210.37
3113	Indian Education For All	19,171.08	19,654.44
3114	American Indian Achievement Gap	7,128.00	5,500.00
3115	State Special Education Allowable Cost Payment to Districts	412,662.08	448,373.62
3116	Data For Achievement	18,359.19	18,819.39
3120	State - Guaranteed Tax Base Aid	1,522,396.08	1,625,907.84
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		6,511,615.41	6,739,400.87

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 01**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			1XX Personal Services - Salaries	2,261,993.58	2,318,500.67
			2XX Personal Services - Employee Benefits	466,957.43	475,777.95
			3XX Purchased Professional and Technical Services	9,450.90	6,900.00
			4XX Purchased Property Services	18,409.66	15,314.29
			5XX Other Purchased Services	14,150.78	13,277.15
			6XX Supplies and Materials	97,734.68	105,853.21
			7XX Property and Equipment Acquisition	0.00	11,055.80
			8XX Other Expenditures	156.16	156.16
		21XX Support Services - Students			
			1XX Personal Services - Salaries	137,824.40	145,086.22
			2XX Personal Services - Employee Benefits	18,592.96	20,984.25
			3XX Purchased Professional and Technical Services	187.50	187.50
			5XX Other Purchased Services	3,459.23	3,105.86
			6XX Supplies and Materials	994.75	269.80
			8XX Other Expenditures	472.50	464.58
		221X Improvement of Instruction Services			
			1XX Personal Services - Salaries	0.00	196.87
			2XX Personal Services - Employee Benefits	0.00	2.86

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 01**

PRC	Program	Function	Object	2020 Value	2021 Value
			3XX Purchased Professional and Technical Services	892.50	2,598.40
			4XX Purchased Property Services	867.98	0.00
			5XX Other Purchased Services	1,418.29	1,193.50
			6XX Supplies and Materials	671.87	0.00
		222X	**Educational Media Services**		
			1XX Personal Services - Salaries	104,574.24	106,792.44
			2XX Personal Services - Employee Benefits	22,416.66	21,836.59
			5XX Other Purchased Services	13,157.26	13,469.13
			6XX Supplies and Materials	10,916.65	6,958.18
			8XX Other Expenditures	0.00	50.00
		23XX	**Support Services - General Administration**		
			1XX Personal Services - Salaries	87,099.28	89,303.85
			2XX Personal Services - Employee Benefits	21,305.10	22,824.44
			3XX Purchased Professional and Technical Services	19,118.76	17,112.24
			5XX Other Purchased Services	18,999.28	20,105.78
			6XX Supplies and Materials	5,239.50	2,180.35
			8XX Other Expenditures	6,352.40	8,538.90
		24XX	**Support Services - School Administration**		
			1XX Personal Services - Salaries	485,691.60	451,698.52
			2XX Personal Services - Employee Benefits	128,270.58	145,820.93
			4XX Purchased Property Services	0.00	195.00
			5XX Other Purchased Services	10,922.94	4,907.93
			6XX Supplies and Materials	4,427.05	5,387.08
			8XX Other Expenditures	1,864.00	1,755.00
		258X	**Admin. Tech. - Technology Coordinator**		
			1XX Personal Services - Salaries	71,912.33	74,571.29
			2XX Personal Services - Employee Benefits	21,447.34	24,326.09
			3XX Purchased Professional and Technical Services	3,148.60	3,556.00
			5XX Other Purchased Services	1,057.70	1,057.70
			6XX Supplies and Materials	3,236.45	3,211.25
			8XX Other Expenditures	350.00	350.00
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries	123,530.71	111,631.00
			2XX Personal Services - Employee Benefits	32,455.26	35,367.20
			3XX Purchased Professional and Technical Services	14,564.33	16,518.84
			4XX Purchased Property Services	15,789.76	18,099.58
			5XX Other Purchased Services	6,698.62	4,486.35
			6XX Supplies and Materials	12,494.88	13,231.06
			7XX Property and Equipment Acquisition	13,349.70	0.00
			8XX Other Expenditures	1,365.03	1,183.84
		26XX	**Operation and Maintenance of Plant Services**		
			1XX Personal Services - Salaries	293,578.09	301,346.45

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 01**

PRC	Program	Function	Object	2020 Value	2021 Value
			2XX Personal Services - Employee Benefits	104,888.23	116,985.14
			3XX Purchased Professional and Technical Services	3,200.00	8,837.98
			4XX Purchased Property Services	241,166.13	262,921.35
			5XX Other Purchased Services	64,504.57	68,086.06
			6XX Supplies and Materials	68,981.50	44,107.64
			8XX Other Expenditures	569.00	610.30
		4XXX Facilities Acquisition and Construction Services			
			7XX Property and Equipment Acquisition	0.00	6,567.25
	280 Special Education - Local and State				
		1XXX Instruction			
			1XX Personal Services - Salaries	849,315.93	867,820.25
			2XX Personal Services - Employee Benefits	214,803.35	195,456.74
			4XX Purchased Property Services	0.00	61.95
			5XX Other Purchased Services	556.12	2,332.46
			6XX Supplies and Materials	4,943.14	17,922.68
		221X Improvement of Instruction Services			
			5XX Other Purchased Services	2,003.55	0.00
		62XX Resources Transferred to Other School Districts or Cooperatives			
			920 Resources Transferred to Other School Districts or Cooperatives	57,754.93	59,754.92
	365 Indian Education for All				
		1XXX Instruction			
			1XX Personal Services - Salaries	13,920.64	14,366.52
			2XX Personal Services - Employee Benefits	2,543.85	2,720.16
	710 School Sponsored Extracurricular Activities				
		34XX Extracurricular - Activities			
			1XX Personal Services - Salaries	8,182.95	7,748.80
			2XX Personal Services - Employee Benefits	1,429.51	1,457.10
	720 School Sponsored Athletics				
		27XX Student Transportation Services			
			3XX Purchased Professional and Technical Services	0.00	184.00
			4XX Purchased Property Services	467.42	50.95
			5XX Other Purchased Services	0.00	625.85
			6XX Supplies and Materials	1,559.10	4,413.50
			8XX Other Expenditures	4.44	0.00
		35XX Extracurricular - Athletics			
			1XX Personal Services - Salaries	50,016.02	53,442.32
			2XX Personal Services - Employee Benefits	5,754.57	7,586.40
			3XX Purchased Professional and Technical Services	105.88	240.31
			5XX Other Purchased Services	321.12	52.88
	910 Food Services				
		31XX Food Services			
			1XX Personal Services - Salaries	116,017.15	115,273.69

Trustees' Financial Summary

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 01**

PRC	Program	Function	Object	2020 Value	2021 Value
			2XX Personal Services - Employee Benefits	24,978.97	14,070.29
			5XX Other Purchased Services	408.10	408.09
	999 Undistributed				
		62XX Resources Transferred to Other School Districts or Cooperatives			
			920 Resources Transferred to Other School Districts or Cooperatives	87,234.90	116,866.30
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				6,515,200.34	6,639,769.96

Schedule Of Changes Worksheet

Fund Code 01

Beginning Fund Balance						534,394.15	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						6,739,400.87	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						6,639,769.96	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						634,025.06	(5)

Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

10 - Transportation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 10**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	378,964.82	343,119.69
1112	District Levy - Personal Property	13,056.34	9,618.04
1114	District Levy - Personal Property/Mobile Homes	3,525.68	2,824.68
1190	Penalties and Interest on Taxes	713.59	860.34
1510	Interest Earnings	3,951.08	2,235.02
2220	County On-Schedule Transportation Reimbursement	47,296.45	49,399.69
3210	State - On-Schedule Transportation Reimbursement	47,296.46	49,399.70
5200	Sale or Compensation for Loss of Assets	250.00	0.00
771	**CRF - Governor's Coronavirus Relief Fund - TRANSPORTATION**		
7710	CARES - Governor's Coronavirus Relief Fund Transportation	0.00	7,000.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		495,054.42	464,457.16

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 10**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		23XX	**Support Services - General Administration**		
			1XX Personal Services - Salaries	10,403.05	10,506.95
			2XX Personal Services - Employee Benefits	2,046.61	2,189.25
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries	28,809.35	27,372.22
			2XX Personal Services - Employee Benefits	8,128.78	9,137.38
		26XX	**Operation and Maintenance of Plant Services**		
			4XX Purchased Property Services	18,763.76	12,981.18
			5XX Other Purchased Services	3,774.70	3,048.25
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries	212,122.53	183,400.71
			2XX Personal Services - Employee Benefits	38,992.14	34,993.93
			3XX Purchased Professional and Technical Services	3,335.42	5,137.70
			4XX Purchased Property Services	6,202.30	2,505.61
			5XX Other Purchased Services	11,770.12	13,387.21
			6XX Supplies and Materials	47,441.43	55,596.42
			7XX Property and Equipment Acquisition	6,125.00	0.00
			8XX Other Expenditures	29.53	104.33
	280	**Special Education - Local and State**			
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries	40,200.97	33,501.71
			2XX Personal Services - Employee Benefits	15,096.88	14,460.16

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 10**

PRC	Program	Function	Object	2020 Value	2021 Value
771	**CRF - Governor's Coronavirus Relief Fund - TRANSPORTATION**				
	771	**CARES - Governor's Coronavirus Relief Fund Transportation**			
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries	0.00	6,963.76
			2XX Personal Services - Employee Benefits	0.00	36.24
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				453,242.57	415,323.01

Schedule Of Changes Worksheet

Fund Code 10

Beginning Fund Balance						222,084.42	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						464,457.16	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						415,323.01	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						271,218.57	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

11 - Bus Depreciation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 11**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	114,210.27	172,576.26
1112	District Levy - Personal Property	3,521.28	4,724.76
1114	District Levy - Personal Property/Mobile Homes	903.95	1,201.32
1190	Penalties and Interest on Taxes	161.90	321.15
1510	Interest Earnings	8,622.59	3,917.30
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		127,419.99	182,740.79

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 11**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		27XX	**Student Transportation Services**		
			6XX Supplies and Materials	0.00	4,366.60
			7XX Property and Equipment Acquisition	124,668.41	226,552.05
	720	**School Sponsored Athletics**			
		27XX	**Student Transportation Services**		
			7XX Property and Equipment Acquisition	62,259.31	58,219.20
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				186,927.72	289,137.85

Schedule Of Changes Worksheet

Fund Code 11

Beginning Fund Balance						381,032.37	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						182,740.79	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						289,137.85	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						274,635.31	(5)

Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

12 - School Food Services Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 12**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	22.29	57.89
1611	National School Lunch Program	195,166.99	34,659.27
1630	Catering Sales	10,188.23	5,252.25
3220	State - School Nutrition Match	691.53	0.00
4550	Federal School Nutrition Reimbursement	201,231.14	32,480.24
4555	School Nutrition Summer Food Service Program	61,775.10	536,685.12
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		469,075.28	609,134.77

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 12**

PRC	Program	Function	Object	2020 Value	2021 Value
	910 Food Services				
		25XX Support Services - Business			
			1XX Personal Services - Salaries	9,118.07	11,285.45
			2XX Personal Services - Employee Benefits	707.60	522.09
		31XX Food Services			
			1XX Personal Services - Salaries	131,298.28	150,987.29
			2XX Personal Services - Employee Benefits	32,570.32	28,829.92
			3XX Purchased Professional and Technical Services	5,207.08	1,972.08
			4XX Purchased Property Services	2,004.85	877.50
			5XX Other Purchased Services	2,329.57	1,375.15
			6XX Supplies and Materials	269,504.82	324,861.31
			8XX Other Expenditures	2,683.20	2,589.60
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				455,423.79	523,300.39

Schedule Of Changes Worksheet

Fund Code 12

Beginning Fund Balance						47,551.00	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						609,134.77	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						523,300.39	(3)
Increase/Decrease of Reserve for Inventories							
This Year	40,571.75	Less Last Year	47,357.08	(4a)	-6,785.33		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						-6,785.33	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						126,600.05	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

13 - Tuition Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 13**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	125,945.29	130,786.23
1112	District Levy - Personal Property	4,437.05	3,638.04
1114	District Levy - Personal Property/Mobile Homes	1,198.16	1,028.96
1190	Penalties and Interest on Taxes	230.03	293.38
1510	Interest Earnings	274.27	195.16
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		132,084.80	135,941.77

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 13**

PRC	Program	Function	Object	2020 Value	2021 Value
	280 Special Education - Local and State				
		1XXX Instruction			
			1XX Personal Services - Salaries	98,029.04	92,477.79
			2XX Personal Services - Employee Benefits	30,195.92	31,733.67
			5XX Other Purchased Services	1,640.00	660.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				129,864.96	124,871.46

Schedule Of Changes Worksheet

Fund Code 13

Beginning Fund Balance						15,530.56	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						135,941.77	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						124,871.46	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						26,600.87	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

14 - Retirement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 14**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	6,133.80	2,462.74
2240	County Retirement Distribution	872,128.78	849,439.17
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		878,262.58	851,901.91

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 14**

PRC	Program	Function	Object	2020 Value	2021 Value
1XX	**Regular Education Programs - Elementary/Secondary**				
		1XXX	**Instruction**		
			2XX Personal Services - Employee Benefits	367,405.69	405,777.88
		21XX	**Support Services - Students**		
			2XX Personal Services - Employee Benefits	25,434.57	23,683.00
		221X	**Improvement of Instruction Services**		
			2XX Personal Services - Employee Benefits	0.00	31.99
		222X	**Educational Media Services**		
			2XX Personal Services - Employee Benefits	17,198.36	17,800.18
		23XX	**Support Services - General Administration**		
			2XX Personal Services - Employee Benefits	15,879.60	16,457.89
		24XX	**Support Services - School Administration**		
			2XX Personal Services - Employee Benefits	108,361.34	73,611.58
		258X	**Admin. Tech. - Technology Coordinator**		
			2XX Personal Services - Employee Benefits	11,537.59	12,164.13
		25XX	**Support Services - Business**		
			2XX Personal Services - Employee Benefits	23,788.52	21,628.87
		26XX	**Operation and Maintenance of Plant Services**		
			2XX Personal Services - Employee Benefits	46,680.77	48,426.53
		27XX	**Student Transportation Services**		
			2XX Personal Services - Employee Benefits	32,675.49	28,214.64
280	**Special Education - Local and State**				
		1XXX	**Instruction**		
			2XX Personal Services - Employee Benefits	151,697.93	156,311.35
		27XX	**Student Transportation Services**		
			2XX Personal Services - Employee Benefits	5,970.95	5,000.65
365	**Indian Education for All**				
		1XXX	**Instruction**		
			2XX Personal Services - Employee Benefits	2,177.09	2,283.91
710	**School Sponsored Extracurricular Activities**				
		34XX	**Extracurricular - Activities**		
			2XX Personal Services - Employee Benefits	1,341.49	1,230.68

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 14**

PRC	Program	Function	Object	2020 Value	2021 Value
	720	**School Sponsored Athletics**			
		35XX	**Extracurricular - Athletics**		
			2XX Personal Services - Employee Benefits	7,805.14	7,413.61
	910	**Food Services**			
		25XX	**Support Services - Business**		
			2XX Personal Services - Employee Benefits	1,861.79	1,764.97
		31XX	**Food Services**		
			2XX Personal Services - Employee Benefits	36,234.83	38,673.73
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				856,051.15	860,475.59

Schedule Of Changes Worksheet

Fund Code 14

Beginning Fund Balance							225,060.83	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In							851,901.91	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out							860,475.59	(3)
Increase/Decrease of Reserve for Inventories								
	This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances								
	This Year	0.00	Less Last Year	0.00	(4b)	0.00		
							0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)							216,487.15	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:		Fund Code 15
PRC	**Revenue**	**2021 Value**
102	**Garfield Donations**	
1900	Other Revenue from Local Sources	845.06
1920	Contributions/Donations from Private Sources	456.00
103	**Highland Park Donations**	
1900	Other Revenue from Local Sources	670.43
1920	Contributions/Donations from Private Sources	553.25
104	**Lewis & Clark Donations**	
1900	Other Revenue from Local Sources	277.63
1920	Contributions/Donations from Private Sources	840.75
105	**LJHS Donations**	
1900	Other Revenue from Local Sources	224.50
1920	Contributions/Donations from Private Sources	200.00
113		
1920	Contributions/Donations from Private Sources	0.00
117	**Garfield Ski Trips**	
1900	Other Revenue from Local Sources	4,701.00
1920	Contributions/Donations from Private Sources	116.00
118	**JHS Reader Board Donations**	
1920	Contributions/Donations from Private Sources	385.00
128	**Chromebook Fees - Online Learning**	
1900	Other Revenue from Local Sources	2,285.00
129	**Flex Forfeitures**	
1900	Other Revenue from Local Sources	0.00
231	**PTO - Billable**	
1920	Contributions/Donations from Private Sources	4,167.93
232	**Garfield PTO Donations**	
1920	Contributions/Donations from Private Sources	0.00
233	**Highland Park PTO Donations**	
1920	Contributions/Donations from Private Sources	0.00
234	**Lewis & Clark PTO Donations**	
1920	Contributions/Donations from Private Sources	0.00
235	**LJHS PTO Donations**	
1920	Contributions/Donations from Private Sources	0.00
237	**Sports Inc Donation**	
1920	Contributions/Donations from Private Sources	2,000.00
238	**Spika/Community 7-12 School Supply Donation**	
1920	Contributions/Donations from Private Sources	4,680.00
287	**Aggregate Reim/Indirects**	
1920	Contributions/Donations from Private Sources	356.54

1950	Services Provided Other School Districts or Coops	2,325.23
1960	Services Provided Other Local Governmental Units	4,569.44
329		
3290	State - Other State Grants	0.00
355	**Activity Bus Insurance Claims**	
5200	Sale or Compensation for Loss of Assets	1,012.73
494	**Title I - Schoolwide**	
4940	Title I, ESEA, Schoolwide Program	419,522.00
542	**Elementary Book Fair**	
1900	Other Revenue from Local Sources	928.00
566	**Moodie Donation**	
1920	Contributions/Donations from Private Sources	8,500.00
633	**District Reimbursements**	
1320	Tuition from School Districts Within State	8,778.50
1900	Other Revenue from Local Sources	2,179.72
1920	Contributions/Donations from Private Sources	0.00
3290	State - Other State Grants	6,825.00
3357	Medicaid - Montana Administrative Claiming Reimbursement	51,299.41
5200	Sale or Compensation for Loss of Assets	0.00
765	**ESSER 1 - CARES**	
7650	CARES - State School Emergency Relief Fund	256,986.00
770	**CRF - Governor's Coronavirus Relief Fund**	
7700	CARES - Governor's Coronavirus Relief Fund Per-ANB	367,915.00
775	**ESSER II - ARPA**	
7750	CRRSA - State School Emergency Relief Fund	154,511.00
787	**ESSER III - ARPA LEARNING LOSS**	
7850	ARP - State School Emergency Relief Fund	16,708.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		1,324,819.12

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
102	**Garfield Donations**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		1,205.27
			102 Subtotal		1,205.27
103	**Highland Park Donations**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		976.05
			103 Subtotal		976.05

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
104	**Lewis & Clark Donations**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		1,601.46
		222X	**Educational Media Services**		
			6XX Supplies and Materials		400.00
			104 Subtotal		2,001.46
117	**Garfield Ski Trips**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			5XX Other Purchased Services		4,686.00
			117 Subtotal		4,686.00
177	**Warehouse Residual Equity**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		1,508.27
			177 Subtotal		1,508.27
231	**PTO - Billable**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			5XX Other Purchased Services		807.51
			6XX Supplies and Materials		3,235.94
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries		121.61
			2XX Personal Services - Employee Benefits		2.87
			231 Subtotal		4,167.93
232	**Garfield PTO Donations**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		221.57
			232 Subtotal		221.57
233	**Highland Park PTO Donations**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		269.82
			233 Subtotal		269.82
237	**Sports Inc Donation**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		684.33
			237 Subtotal		684.33

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
287	**Aggregate Reim/Indirects**				
	890	**Other Community Services**			
		33XX	**Community Services**		
			4XX Purchased Property Services		1,836.00
			6XX Supplies and Materials		9,893.19
			287 Subtotal		11,729.19
355	**Activity Bus Insurance Claims**				
	720	**School Sponsored Athletics**			
		35XX	**Extracurricular - Athletics**		
			4XX Purchased Property Services		1,156.20
			6XX Supplies and Materials		1,179.93
			355 Subtotal		2,336.13
494	**Title I - Schoolwide**				
	494	**Title I, ESEA, Schoolwide Program**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		301,326.71
			2XX Personal Services - Employee Benefits		108,347.77
			5XX Other Purchased Services		8,677.00
			6XX Supplies and Materials		1,170.52
			494 Subtotal		419,522.00
542	**Elementary Book Fair**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		222X	**Educational Media Services**		
			6XX Supplies and Materials		2,608.15
			542 Subtotal		2,608.15
566	**Moodie Donation**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		8.50
			2XX Personal Services - Employee Benefits		10.33
			5XX Other Purchased Services		427.89
			6XX Supplies and Materials		1,469.04
			8XX Other Expenditures		50.00
			566 Subtotal		1,965.76
633	**District Reimbursements**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		70.23
		21XX	**Support Services - Students**		
			1XX Personal Services - Salaries		18,131.83
			2XX Personal Services - Employee Benefits		8,593.45

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
		221X	**Improvement of Instruction Services**		
			3XX Purchased Professional and Technical Services		8,025.00
		25XX	**Support Services - Business**		
			6XX Supplies and Materials		2,762.02
		27XX	**Student Transportation Services**		
			6XX Supplies and Materials		323.22
	280	**Special Education - Local and State**			
		62XX	**Resources Transferred to Other School Districts or Cooperatives**		
			920 Resources Transferred to Other School Districts or Cooperatives		17,557.00
	910	**Food Services**			
		31XX	**Food Services**		
			1XX Personal Services - Salaries		31.48
			2XX Personal Services - Employee Benefits		6.90
			6XX Supplies and Materials		80.00
			633 Subtotal		55,581.13
765	**ESSER 1 - CARES**				
	765	**CARES - State School Emergency Relief Fund**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		62,242.70
			2XX Personal Services - Employee Benefits		13,923.71
			3XX Purchased Professional and Technical Services		11,335.00
			5XX Other Purchased Services		177.00
			6XX Supplies and Materials		29,300.84
		21XX	**Support Services - Students**		
			1XX Personal Services - Salaries		50.93
			2XX Personal Services - Employee Benefits		6.73
		222X	**Educational Media Services**		
			6XX Supplies and Materials		55,356.91
		23XX	**Support Services - General Administration**		
			1XX Personal Services - Salaries		500.00
			2XX Personal Services - Employee Benefits		85.79
			6XX Supplies and Materials		178.47
		24XX	**Support Services - School Administration**		
			1XX Personal Services - Salaries		267.12
			2XX Personal Services - Employee Benefits		141.10
		258X	**Admin. Tech. - Technology Coordinator**		
			1XX Personal Services - Salaries		500.00
			2XX Personal Services - Employee Benefits		81.90
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries		1,661.76
			2XX Personal Services - Employee Benefits		632.05
			6XX Supplies and Materials		305.00

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
		26XX	**Operation and Maintenance of Plant Services**		
			1XX Personal Services - Salaries		922.48
			2XX Personal Services - Employee Benefits		180.84
			4XX Purchased Property Services		724.50
			6XX Supplies and Materials		5,800.29
			7XX Property and Equipment Acquisition		7,830.00
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries		2,107.22
			2XX Personal Services - Employee Benefits		869.60
			3XX Purchased Professional and Technical Services		9,963.20
			6XX Supplies and Materials		23,104.28
		31XX	**Food Services**		
			1XX Personal Services - Salaries		2,977.12
			2XX Personal Services - Employee Benefits		526.36
			6XX Supplies and Materials		25,233.10
			765 Subtotal		256,986.00
770	**CRF - Governor's Coronavirus Relief Fund**				
	770	**CARES - Governor's Coronavirus Relief Fund Per-ANB**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		8,347.68
			2XX Personal Services - Employee Benefits		2,835.91
			5XX Other Purchased Services		787.50
			6XX Supplies and Materials		19,148.63
		21XX	**Support Services - Students**		
			1XX Personal Services - Salaries		203.70
			2XX Personal Services - Employee Benefits		24.37
		221X	**Improvement of Instruction Services**		
			1XX Personal Services - Salaries		3,982.52
			2XX Personal Services - Employee Benefits		669.17
			5XX Other Purchased Services		279.00
		222X	**Educational Media Services**		
			6XX Supplies and Materials		185,434.53
			7XX Property and Equipment Acquisition		7,360.00
		23XX	**Support Services - General Administration**		
			5XX Other Purchased Services		85.00
			6XX Supplies and Materials		564.20
		24XX	**Support Services - School Administration**		
			1XX Personal Services - Salaries		183.00
			2XX Personal Services - Employee Benefits		21.86
		258X	**Admin. Tech. - Technology Coordinator**		
			1XX Personal Services - Salaries		557.98

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
			2XX Personal Services - Employee Benefits		212.32
			3XX Purchased Professional and Technical Services		7,030.10
			6XX Supplies and Materials		2,052.40
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries		264.00
			2XX Personal Services - Employee Benefits		59.65
			6XX Supplies and Materials		41.30
		26XX	**Operation and Maintenance of Plant Services**		
			1XX Personal Services - Salaries		3,541.24
			2XX Personal Services - Employee Benefits		1,212.41
			4XX Purchased Property Services		448.00
			6XX Supplies and Materials		31,061.99
			7XX Property and Equipment Acquisition		77,820.00
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries		1,026.00
			2XX Personal Services - Employee Benefits		458.14
			6XX Supplies and Materials		2,198.17
		31XX	**Food Services**		
			1XX Personal Services - Salaries		1,085.08
			2XX Personal Services - Employee Benefits		636.07
			6XX Supplies and Materials		8,283.07
			770 Subtotal		367,914.99
775	**ESSER II - ARPA**				
	775	**CRRSA - State School Emergency Relief Fund - Basic**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		40,097.08
			2XX Personal Services - Employee Benefits		4,152.13
		222X	**Educational Media Services**		
			6XX Supplies and Materials		44,400.00
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries		4,977.11
			2XX Personal Services - Employee Benefits		820.72
			6XX Supplies and Materials		1,424.95
		26XX	**Operation and Maintenance of Plant Services**		
			4XX Purchased Property Services		256.78
			6XX Supplies and Materials		35,451.36
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries		2,342.20
			2XX Personal Services - Employee Benefits		266.53
			6XX Supplies and Materials		4,059.60

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
		31XX	**Food Services**		
			1XX Personal Services - Salaries		5,384.79
			2XX Personal Services - Employee Benefits		443.97
			6XX Supplies and Materials		4,276.50
			775 Subtotal		148,353.72
787	**ESSER III - ARPA LEARNING LOSS**				
	787	**ARP - State School Emergency Relief Fund - Learning Loss**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		10,272.10
			2XX Personal Services - Employee Benefits		1,793.18
			5XX Other Purchased Services		3,060.21
			6XX Supplies and Materials		398.77
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries		425.00
			2XX Personal Services - Employee Benefits		93.09
			787 Subtotal		16,042.35
865	**Tolerance Grant**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			5XX Other Purchased Services		300.00
			865 Subtotal		300.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:					1,299,060.12

Schedule Of Changes Worksheet

Fund Code 15

Beginning Fund Balance						673,258.72	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						1,324,819.12	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						1,299,060.12	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						699,017.72	(5)

Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
102 Garfield Donations	1,301.06	1,205.27	95.79
103 Highland Park Donations	1,223.68	976.05	247.63
104 Lewis & Clark Donations	1,118.38	2,001.46	-883.08

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Project Reporter Summaries

Project Reporter		Revenues	Expenditures	Difference
105	LJHS Donations	424.50	0.00	424.50
117	Garfield Ski Trips	4,817.00	4,686.00	131.00
118	JHS Reader Board Donations	385.00	0.00	385.00
128	Chromebook Fees - Online Learning	2,285.00	0.00	2,285.00
177	Warehouse Residual Equity	0.00	1,508.27	-1,508.27
231	PTO - Billable	4,167.93	4,167.93	0.00
232	Garfield PTO Donations	0.00	221.57	-221.57
233	Highland Park PTO Donations	0.00	269.82	-269.82
237	Sports Inc Donation	2,000.00	684.33	1,315.67
238	Spika/Community 7-12 School Supply Donation	4,680.00	0.00	4,680.00
287	Aggregate Reim/Indirects	7,251.21	11,729.19	-4,477.98
355	Activity Bus Insurance Claims	1,012.73	2,336.13	-1,323.40
494	Title I - Schoolwide	419,522.00	419,522.00	0.00
542	Elementary Book Fair	928.00	2,608.15	-1,680.15
566	Moodie Donation	8,500.00	1,965.76	6,534.24
633	District Reimbursements	69,082.63	55,581.13	13,501.50
765	ESSER 1 - CARES	256,986.00	256,986.00	0.00
770	CRF - Governor's Coronavirus Relief Fund	367,915.00	367,914.99	0.01
775	ESSER II - ARPA	154,511.00	148,353.72	6,157.28
787	ESSER III - ARPA LEARNING LOSS	16,708.00	16,042.35	665.65
865	Tolerance Grant	0.00	300.00	-300.00
Total		1,324,819.12	1,299,060.12	25,759.00

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Schedule of Revenues, Expenditures and Changes in Fund Balance

20 - Lease-Rental Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 20**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	333.13	155.74
1910	Rentals	4,900.00	4,900.00
147	**Junior High Band Rental**		
1910	Rentals	1,560.00	1,350.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		6,793.13	6,405.74

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 20**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			6XX Supplies and Materials	3,695.00	5,800.00
147	**Junior High Band Rental**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			4XX Purchased Property Services	2,055.00	1,098.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				5,750.00	6,898.00

Schedule Of Changes Worksheet

Fund Code 20

Beginning Fund Balance						9,853.29	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						6,405.74	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						6,898.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						9,361.03	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

21 - Compensated Absence Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 21**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	1,244.11	449.78
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		1,244.11	449.78

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 21**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX		**Regular Education Programs - Elementary/Secondary**		
		1XXX	**Instruction**		
			1XX Personal Services - Salaries	1,873.88	10,411.75
			2XX Personal Services - Employee Benefits	0.00	45.89
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries	1,893.90	0.00
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries	3,804.55	0.00
	910		**Food Services**		
		31XX	**Food Services**		
			1XX Personal Services - Salaries	0.00	1,156.72
			2XX Personal Services - Employee Benefits	0.00	62.58
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				7,572.33	11,676.94

Schedule Of Changes Worksheet

Fund Code 21

Beginning Fund Balance						40,130.69	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						449.78	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						11,676.94	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						28,903.53	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

24 - Metal Mines Tax Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 24**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	2,505.99	1,026.41
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		2,505.99	1,026.41

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 24**

PRC	Program	Function	Object	2020 Value	2021 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Fund Code 24

Beginning Fund Balance						96,089.23	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						1,026.41	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						97,115.64	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

28 - Technology Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 28**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	58,762.43	59,304.84
1112	District Levy - Personal Property	2,019.51	1,652.21
1114	District Levy - Personal Property/Mobile Homes	547.44	470.71
1190	Penalties and Interest on Taxes	111.36	140.89
1510	Interest Earnings	1,815.47	763.39
3281	State - Technology Aid	5,425.59	5,460.12
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		68,681.80	67,792.16

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 28**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		222X	**Educational Media Services**		
			3XX Purchased Professional and Technical Services	13,746.19	10,554.05
			5XX Other Purchased Services	4,681.47	2,183.77
			6XX Supplies and Materials	45,571.45	13,408.85
			7XX Property and Equipment Acquisition	5,995.00	0.00
		258X	**Admin. Tech. - Technology Coordinator**		
			3XX Purchased Professional and Technical Services	14,311.63	9,157.66
			4XX Purchased Property Services	8.86	5.62
			5XX Other Purchased Services	1,915.23	863.16
			6XX Supplies and Materials	745.93	724.50
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				86,975.76	36,897.61

Schedule Of Changes Worksheet

Fund Code 28

Beginning Fund Balance						67,318.96	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						67,792.16	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						36,897.61	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						98,213.51	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

29 - Flexibility Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 29**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	2,926.99	1,177.01
1900	Other Revenue from Local Sources	900.83	0.00
1925	Innovative Education Payment	0.00	20.38
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		3,827.82	1,197.39

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 29**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries	0.00	7,875.00
			2XX Personal Services - Employee Benefits	0.00	12.44
		21XX	**Support Services - Students**		
			1XX Personal Services - Salaries	0.00	250.00
			2XX Personal Services - Employee Benefits	0.00	0.40
		24XX	**Support Services - School Administration**		
			1XX Personal Services - Salaries	0.00	1,000.00
			2XX Personal Services - Employee Benefits	0.00	1.56
		26XX	**Operation and Maintenance of Plant Services**		
			1XX Personal Services - Salaries	0.00	1,000.00
			2XX Personal Services - Employee Benefits	0.00	18.97
	910	**Food Services**			
		31XX	**Food Services**		
			1XX Personal Services - Salaries	0.00	1,250.00
			2XX Personal Services - Employee Benefits	0.00	24.20
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	11,432.57

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Schedule Of Changes Worksheet

Fund Code 29

Beginning Fund Balance						113,019.42	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						1,197.39	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						11,432.57	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						102,784.24	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

50 - Debt Service Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 50**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	19.85	19.33
1114	District Levy - Personal Property/Mobile Homes	16.17	4.62
1190	Penalties and Interest on Taxes	17.92	16.61
1510	Interest Earnings	1.01	0.86
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		54.95	41.42

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 50**

PRC	Program	Function	Object	2020 Value	2021 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Fund Code 50

Beginning Fund Balance						74.62	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						41.42	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						116.04	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

60 - Building Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:		Fund Code 60
PRC Revenue	**2020 Value**	**2021 Value**
1510 Interest Earnings	479.49	36.69
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	479.49	36.69

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 60	
PRC	**Program**	**Function**	**Object**	**2020 Value**	**2021 Value**
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			4XX Purchased Property Services	2,830.00	0.00
			8XX Other Expenditures	181.00	0.00
		4XXX	**Facilities Acquisition and Construction Services**		
			7XX Property and Equipment Acquisition	3,780.20	9,243.24
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				6,791.20	9,243.24

Schedule Of Changes Worksheet

Fund Code 60

Beginning Fund Balance						11,608.04	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						36.69	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						9,243.24	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						2,401.49	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

61 - Building Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 61**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	15,974.77	7,772.04
3283	State - School Major Maintenance Aid (SMMA)	59,179.47	60,906.24
612	**Building Reserve - Voted**		
1111	District Levy - Real Property	94,416.01	94,393.85
1112	District Levy - Personal Property	3,231.01	2,631.39
1114	District Levy - Personal Property/Mobile Homes	801.99	739.03
1190	Penalties and Interest on Taxes	167.51	216.98
613	**Building Reserve - Non Voted**		
1111	District Levy - Real Property	37,599.32	38,555.22
1112	District Levy - Personal Property	961.87	1,074.80
1114	District Levy - Personal Property/Mobile Homes	295.04	301.84
1190	Penalties and Interest on Taxes	41.85	88.62
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		212,668.84	206,680.01

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 61**

PRC	Program	Function	Object	2020 Value	2021 Value
612	**Building Reserve - Voted**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			3XX Purchased Professional and Technical Services	55,961.04	0.00
		4XXX	**Facilities Acquisition and Construction Services**		
			7XX Property and Equipment Acquisition	13,343.00	0.00
613	**Building Reserve - Non Voted**				
	190	**School Safety Projects**			
		21XX	**Support Services - Students**		
			3XX Purchased Professional and Technical Services	11,500.00	0.00
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			3XX Purchased Professional and Technical Services	0.00	12,512.63
			7XX Property and Equipment Acquisition	0.00	66,456.88
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				80,804.04	78,969.51

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Schedule Of Changes Worksheet

Fund Code 61

Beginning Fund Balance						713,572.78	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						206,680.01	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						78,969.51	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	7,572.33	Less Last Year	13,708.22	(4b)	-6,135.89		
						-6,135.89	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						835,147.39	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

78 - Self Insurance Fund - Health

Current Revenues, Other Financing Sources and Residual Equity Transfers In:		Fund Code 78
PRC Revenue	**2020 Value**	**2021 Value**
1970 Services Provided Other Funds	174,828.09	120,574.92
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	174,828.09	120,574.92

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 78
PRC	**Program**	**Function**	**Object**	**2020 Value**	**2021 Value**
	920 Enterprise or Internal Service Programs				
		32XX Enterprise Services			
			3XX Purchased Professional and Technical Services	126,556.83	142,575.20
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				126,556.83	142,575.20

Schedule Of Changes Worksheet

Fund Code 78

Beginning Fund Balance						109,765.51	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						120,574.92	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						142,575.20	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						87,765.23	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

84 - Student Extracurricular Activities Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 84**

PRC	Revenue	2020 Value	2021 Value
1XXX	Revenues from Student Activities	35,400.60	27,163.01
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		35,400.60	27,163.01

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 84**

PRC	Program	Function	Object	2020 Value	2021 Value
	7XX Extracurricular Athletics and Activities				
		3XXX Operation of Non-Educational Services			
			XXX Student Extracurricular	31,591.27	26,215.41
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				31,591.27	26,215.41

Schedule Of Changes Worksheet

Fund Code 84

Beginning Fund Balance						81,886.02	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						27,163.01	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						26,215.41	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						82,833.62	(5)

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Detail Expenditure

Fund	Account			Description	2020 Value	2021 Value
XX	210	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	260	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	280	1XXX	112	Certified Teacher Staff Salaries	455,471.44	481,634.44
XX	39X	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	427	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	432	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	451	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	456	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	457	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	458	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	XXX	1XXX	112	Certified Teacher Staff Salaries	2,809,561.16	2,925,400.90
XX	XXX	1XXX	640	Textbooks and Other Printed Materials - No On-line Services	5,809.22	9,676.58
XX	XXX	1XXX	650	Periodicals - Not On-Line Subscriptions	3,050.28	3,446.79
XX	XXX	26XX	41X	Energy Utility Services	153,859.87	165,684.22
XX	XXX	4XXX	710	Land	0.00	0.00
XX	XXX	4XXX	715	Land Improvements	13,343.00	0.00
XX	XXX	4XXX	720	Purchase of Existing Buildings	0.00	0.00
XX	XXX	4XXX	725	Major Construction Services	3,780.20	15,810.49
XX	XXX	4XXX	73X	Major Equipment-New	0.00	0.00
XX	XXX	4XXX	74X	Major Equipment-Replacement	0.00	0.00
XX	XXX	XXXX	355	Technology Contracted Services	0.00	0.00
XX	XXX	XXXX	455	Technology Repairs and Rental	0.00	0.00
XX	XXX	XXXX	535	Technology Communication Services	48,762.10	38,933.99
XX	XXX	XXXX	561	Tuition to Other School Districts Within the State	0.00	0.00
XX	XXX	XXXX	562	Tuition to Other School Districts Outside the State	0.00	0.00
XX	XXX	XXXX	563	Educational Fees to Detention Facilities	1,640.00	660.00
XX	XXX	XXXX	682	Technology Supplies	43,967.59	312,996.71
XX	XXX	XXXX	735	Technology Equipment and Software	0.00	0.00

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Special Education Reversion

Special Education Allowable Cost Payments:

a.	Instructional Block Grant Entitlement	134,381.52
b.	Related Services Block Grant Entitlement	0.00
c.	Total Entitlements Subject to Reversion	134,381.52

Prorated Cooperative Cost Payments:

d.	Related Services Block Grant Entitlement (paid to coop)	44,793.84
e.	Minimum Special Education Expenditures to Avoid Reversion [(c) * (1.33)] + [(d) * (0.33)]	193,509.39
f.	Grand Total Allowable Special Education Expenditures (See attached worksheet)	1,268,220.46
g.	Special Education Reversion Amount If f = 0 then c = reversion ELSE If (e - f) is > 0, then [(e - f) * 0.75] = reversion	0.00

Note to District:

If the amount on Line (g) is greater than zero, revenue source code 3115 State Special Education Allowable Cost Payment to Districts in the General Fund (01) will be reduced automatically. The amount will be used to fund the special education allowable cost entitlement next year. Include the reverted amount on the General Fund (01) balance sheet in Deferred Inflows (680).

Remember:

The Deferred Inflow(680) entry for the reverted amount in the General Fund (01) will need to be removed in the next fiscal year.

Local and state special education resource transfers to the coop must be coded as follows: XXX-280-62XX-920.

Percentage of Special Ed Funding FY2023 Maximum Budget: 100%

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Special Education Reversion

Program	Function	Object	Fund 01	Fund 13	Fund 24	Fund 25	Fund 26
280	1XXX	1XX	867,820.25	92,477.79	0.00	0.00	0.00
280	1XXX	2XX	195,456.74	31,733.67	0.00	0.00	0.00
280	1XXX	3XX	0.00	0.00	0.00	0.00	0.00
280	1XXX	4XX	61.95	0.00	0.00	0.00	0.00
280	1XXX	5XX	2,332.46	660.00	0.00	0.00	0.00
280	1XXX	6XX	17,922.68	0.00	0.00	0.00	0.00
280	1XXX	7XX	0.00	0.00	0.00	0.00	0.00
280	21XX	1XX	0.00	0.00	0.00	0.00	0.00
280	21XX	2XX	0.00	0.00	0.00	0.00	0.00
280	21XX	3XX	0.00	0.00	0.00	0.00	0.00
280	21XX	4XX	0.00	0.00	0.00	0.00	0.00
280	21XX	5XX	0.00	0.00	0.00	0.00	0.00
280	21XX	6XX	0.00	0.00	0.00	0.00	0.00
280	21XX	7XX	0.00	0.00	0.00	0.00	0.00
280	221X	1XX	0.00	0.00	0.00	0.00	0.00
280	221X	2XX	0.00	0.00	0.00	0.00	0.00
280	221X	3XX	0.00	0.00	0.00	0.00	0.00
280	221X	4XX	0.00	0.00	0.00	0.00	0.00
280	221X	5XX	0.00	0.00	0.00	0.00	0.00
280	221X	6XX	0.00	0.00	0.00	0.00	0.00
280	221X	7XX	0.00	0.00	0.00	0.00	0.00
280	222X	1XX	0.00	0.00	0.00	0.00	0.00
280	222X	2XX	0.00	0.00	0.00	0.00	0.00
280	222X	3XX	0.00	0.00	0.00	0.00	0.00
280	222X	4XX	0.00	0.00	0.00	0.00	0.00
280	222X	5XX	0.00	0.00	0.00	0.00	0.00
280	222X	6XX	0.00	0.00	0.00	0.00	0.00
280	222X	7XX	0.00	0.00	0.00	0.00	0.00
280	24XX	1XX	0.00	0.00	0.00	0.00	0.00
280	24XX	2XX	0.00	0.00	0.00	0.00	0.00
280	24XX	3XX	0.00	0.00	0.00	0.00	0.00
280	24XX	4XX	0.00	0.00	0.00	0.00	0.00
280	24XX	5XX	0.00	0.00	0.00	0.00	0.00
280	24XX	6XX	0.00	0.00	0.00	0.00	0.00
280	24XX	7XX	0.00	0.00	0.00	0.00	0.00
280	62XX	920	59,754.92	0.00	0.00	0.00	0.00
Totals			1,143,349.00	124,871.46	0.00	0.00	0.00

1,268,220.46

Be sure costs have been properly allocated between the elementary and high school district, if appropriate. Expenditures in Object 8XX are not allowable. Expenditures in function 24XX and Objects 1XX and 2XX are only allowable if the district employs a certified special education director. ARM 10.16.3136

**Expenditures under 24XX 1XX/2XX are excluded from the total when there is not a certified special education director as reported for FY21 in TEAMS.*

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0258 Lewistown Elem

Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

Governmental	Beginning Balance	Adjust-ments	Additions	Removals	Ending Balance
Land	229,882.14	0.00	0.00	0.00	229,882.14
Land Improvements	495,847.46	0.00	0.00	0.00	495,847.46
Buildings	5,595,580.95	0.00	93,630.49	0.00	5,689,211.44
Machinery and Equipment	2,022,278.88	0.00	380,973.93	247,917.00	2,155,335.81
Totals at Historical Cost	8,343,589.43	0.00	474,604.42	247,917.00	8,570,276.85
Depreciation					
Improvement Accum	315,007.72	0.00	20,550.67	0.00	335,558.39
Building Accum	3,212,161.92	0.00	181,765.96	0.00	3,393,927.88
Machinery and Equipment Accum	1,491,790.81	0.00	154,224.88	247,917.00	1,398,098.69
Total Accumulated Depreciation	5,018,960.45	0.00	356,541.51	247,917.00	5,127,584.96
Governmental Activities, Capital Assets, Net of Accumulated Depreciation	3,324,628.98	0.00	118,062.91	0.00	3,442,691.89

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

*** Has comments.

Trustees' Financial Summary

FY2020-21

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14 Fergus County

0258 Lewistown Elem

Schedule of Changes in Long-Term Liabilities

	(a) Beginning Balance 7/1/2020	(b) New Debt & Other Additions	(c) Principal Payments	(d) Refunding & Other Reduction	(e) Ending Balance (6/30/2021) [a+b-c-d]	(f) Current Portion Due FY2022	(g) Long-Term Portion Due FY2023
Governmental Activities *							
Compensated Absences	252,677.39		0.00	125.74	252,551.65	0.00	252,551.65
Other Post Employment Benefits	3,735,707.61		0.00	0.00	3,735,707.61	0.00	0.00
Other	33,600.00		0.00	10,200.00	23,400.00	0.00	23,400.00
Total Governmental Activity Non-bond Long-Term Liabilities	4,021,985.00		0.00	10,325.74	4,011,659.26	0.00	275,951.65

A prior period adjustment has been made to the Schedule of Changes in Long-Term Liabilities

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

Trustees' Financial Summary

FY2020-21

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0258 Lewistown Elem

Net Pension Liability FY2021

	Beginning Balance	Additions	Reductions	Ending Balance
Governmental				
Net Pension - PERS	1,303,802.64	282,604.14	0.00	1,586,406.78
Net Pension - TRS	5,652,446.28	1,150,729.12	0.00	6,803,175.40

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	32

ITEM TITLE: APPROVE HIGH SCHOOL TRUSTEES' FINANCIAL SUMMARY FOR THE 2020-2021 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

Each year, Montana school districts are required to report their financial activity to the State of Montana. These financial statements, known as the Trustees' Financial Summary or "TFS", are the official financial statements of the District and will be audited this fall. TFS reports are available on the District website for public review.

The Board of Trustees needs to approve the High School Trustees' Financial Summary for the 2020-2021 Fiscal Year.

SUGGESTED ACTION: Approve High School Trustees' Financial Summary for the 2020-2021 Fiscal Year

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0259 Fergus H S

Due Date:

Board of Trustees transmits to County Supt. not later than August 15th (MCA 20-9-213)
County Supt. transmits to the Office of Public Instruction no later than September 15th. (MCA 20-3-209)

This report is the school district's official submission of annual financial information to the county superintendent and state superintendent under section 20-9-213, MCA.

- *Trustees are responsible for ensuring the accuracy and prompt submission of this report.*
- *Subsequent amendments to this report made by the clerk of the district as a result of the desk audit process are considered officially made on behalf of the trustees.*
- *Amendments initiated by OPI to correct coding or to comply with GAAP as a result of the desk audit process and which are communicated in writing to the clerk will be assumed to be accepted by the trustees unless the district notifies OPI in writing of their objection by December 10.*
- *This report and any amendments initiated by the district through December 10 are binding for use in determining various allocations of state and federal grants and in monitoring maintenance of effort for state and federal programs.*

Certification

Business Manager/Clerk: Rebekah Rhoades **Phone #:** (406) 535-8777

(Signature) (Date)

Chair, Board of Trustees: Jennifer Thompson

(Signature) (Date)

County Superintendent Rhonda Long

(Signature) (Date)

Software

Accounting Package: Tyler Technologies (CSA/Infinite Visions)

For FY21 did the district employ a certified special education director? No

As reported through TEAMS - Terms of Employment, the district does not employ a certified special education director meeting the requirements of having a class III Administrator's certificate with a principal's endorsement or a supervisor's endorsement in special education. Administrative rules provide expenditures coded to program 280, function 24XX and Object 1XX and 2XX in Funds 01, 13, 24, 25, or 26 to be included in the calculation of reversion and disproportionate costs only if the district employs a certified special education director.

Electronic filers are not required to send the cover page to OPI.

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0259 Fergus H S

Project Reporter Codes

PRC	Title	Program Type	Project Number	CFDA#
106	Fergus High Donations	LOCAL	2009	
108	FHS Activities Major Donations	LOCAL		
109	FHS Memorial Donations	LOCAL		
110	Lincoln Donations	LOCAL	2009	
128	County Schools Technology Services	LOCAL	128	
129	Flex Forfeitures	LOCAL		
147	High School Band Rental	LOCAL		
201	General Fund	LOCAL	Multi-District Agree	
221	Curriculum	LOCAL	Multi-District Agree	
237	Sports Inc Donation	LOCAL		
238	Spika/Community 7-12 School Supply Donation	LOCAL		
252	Classified Council	LOCAL	2009	
262	Maintenance	LOCAL	Multi-District Agree	
327	Advancing Agriculture Education Program	STATE	2012	NA
356	Activity Bus Insurance	LOCAL		
365	Indian Ed for All	STATE	2009	
390	Career and Technical Ed	STATE	2009	
412	SRSA Grant	FEDERAL		
451	Vo Ed Carl Perkins Basic Grant	FEDERAL	1402598109BG	84.048A
456	IDEA Part B	FEDERAL	2012	84.027
472	Construction Academy	LOCAL		
509	Reimbursable from Student Activties	LOCAL		
542	FHS Library Coffee Shop	LOCAL		
566	Moodie Donation	LOCAL	2013	
612	Building Reserve - Voted	STATE		
613	Building Reserve - Non Voted	STATE		
632	Medicaid Pre-Employment Transition Services	FEDERAL		
633	District Reimbursements	LOCAL	2009	
770	CRF - Governor's Coronavirus Relief Fund	FEDERAL		
771	CRF - Governor's Coronavirus Relief Fund - TRANSPORTATION	FEDERAL		
824	CMEC Building - Monthly Expenses	LOCAL	824	

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0259 Fergus H S

Project Reporter Codes

PRC	Title	Program Type	Project Number	CFDA#
825	CMEC Building - Major Expenses	LOCAL		

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	General Fund (01)	Transportation Fund (10)	Bus Depreciation Fund (11)	School Food Services Fund (12)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	303,290.87	116,051.78	114,834.91	
02	Taxes Receivable - Real and Personal (120-149)	32,659.02	5,301.53	6,501.67	
03	Taxes Receivable - Protested (150-159)	247.11	32.66	20.12	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	336,197.00	121,385.97	121,356.70	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	32,906.13	5,334.19	6,521.79	
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
46	Non-Materialized ANB - Excess Levy				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget	303,290.87	116,051.78	114,834.91	
52	TOTAL FUND BALANCE/EQUITY	303,290.87	116,051.78	114,834.91	
53	TOTAL LIABILITIES AND FUND BALANCE	336,197.00	121,385.97	121,356.70	

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Tuition Fund (13)	Retirement Fund (14)	Miscellaneous Programs Fund (15)	Adult Education Fund (17)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	4,859.34	173,342.94	237,505.03	70,374.57
02	Taxes Receivable - Real and Personal (120-149)	733.58			768.70
03	Taxes Receivable - Protested (150-159)	12.17			21.76
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)			1,553.00	
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	5,605.09	173,342.94	239,058.03	71,165.03
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	745.75			790.46
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	4,859.34	173,342.94	239,058.03	70,374.57
52	TOTAL FUND BALANCE/EQUITY	4,859.34	173,342.94	239,058.03	70,374.57
53	TOTAL LIABILITIES AND FUND BALANCE	5,605.09	173,342.94	239,058.03	71,165.03

Trustees' Financial Summary

FY2020-21

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14 Fergus County

0259 Fergus H S

Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Traffic Education Fund (18)	Non-Operating Fund (19)	Lease-Rental Fund (20)	Compensated Absence Fund (21)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	18,254.83		3,980.74	26,906.85
02	Taxes Receivable - Real and Personal (120-149)				
03	Taxes Receivable - Protested (150-159)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)	6,953.15			
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	25,207.98		3,980.74	26,906.85
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	25,207.98		3,980.74	26,906.85
52	TOTAL FUND BALANCE/EQUITY	25,207.98		3,980.74	26,906.85
53	TOTAL LIABILITIES AND FUND BALANCE	25,207.98		3,980.74	26,906.85

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Metal Mines Tax Reserve Fund (24)	State Mining Impact Fund (25)	Impact Aid Fund (26)	Litigation Reserve Fund (27)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	179,720.77			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	179,720.77			
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	179,720.77			
52	TOTAL FUND BALANCE/EQUITY	179,720.77			
53	TOTAL LIABILITIES AND FUND BALANCE	179,720.77			

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Technology Fund (28)	Flexibility Fund (29)	Permanent Endowment Fund (45)	Debt Service Fund (50)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	209,290.86	163,015.39		
02	Taxes Receivable - Real and Personal (120-149)	1,663.57			
03	Taxes Receivable - Protested (150-159)	14.16			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	210,968.59	163,015.39		
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	1,677.73			
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget	209,290.86	163,015.39		
52	TOTAL FUND BALANCE/EQUITY	209,290.86	163,015.39		
53	TOTAL LIABILITIES AND FUND BALANCE	210,968.59	163,015.39		

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Building Fund (60)	Building Reserve Fund (61)	Day Care Enterprise Fund (70)	Industrial Arts Fund (71)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	76,019.52	668,957.84		
02	Taxes Receivable - Real and Personal (120-149)		3,473.09		
03	Taxes Receivable - Protested (150-159)		25.63		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS	76,019.52	672,456.56		
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)		3,498.72		
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)		3,300.59		
41	Unrestricted Net Assets (940)				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget	76,019.52	665,657.25		
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY	76,019.52	668,957.84		
53	TOTAL LIABILITIES AND FUND BALANCE	76,019.52	672,456.56		

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Miscellaneous Enterprise Fund (72)	Data Processing Internal Service Fund (73)	Purchasing Internal Service Fund (74)	Central Transportation Internal Service Fund (75)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
38	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Instructional Materials Ctr Internal Service Fund (76)	Miscellaneous Internal Service Fund (77)	Self Insurance Fund - Health (78)	Self Insurance Fund - Liability (79)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

Trustees' Financial Summary

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Private Purpose Trust (spend interest only) (81)	Interlocal Agreement Fund (82)	Student Extracurricular Activities Fund (84)	Private Purpose Trust (spend principal & interest) (85)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	118,258.54	1,008,629.51	101,260.64	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)	5.00			
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	118,263.54	1,008,629.51	101,260.64	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
45	Assets Held in Trusts	118,263.54	1,008,629.51	101,260.64	
52	TOTAL FUND BALANCE/EQUITY	118,263.54	1,008,629.51	101,260.64	
53	TOTAL LIABILITIES AND FUND BALANCE	118,263.54	1,008,629.51	101,260.64	

Trustees' Financial Summary

FY2020-21

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Payroll Clearing Fund (86)	Claims Clearing Fund (87)	Investment Earnings Clearing Fund (88)	Retirement/COBRA Insurance Fund (89)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Custodial Fund - A (90)	Custodial Fund - B (91)	Custodial Fund - C (92)	Custodial Fund - D (93)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

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Balance Sheet

	ASSETS, LIABILITIES, AND FUND BALANCE	Custodial Fund - E (94)	Cafeteria/Flex Plan Fund (95)		
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				

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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 01**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	1,003,803.29	1,039,277.58
1112	District Levy - Personal Property	32,909.78	29,107.12
1114	District Levy - Personal Property/Mobile Homes	9,570.87	8,541.76
1117	District Levy - Distribution of Prior Year Protested/Delinquent Taxes	1,352.94	2,540.15
1190	Penalties and Interest on Taxes	1,821.55	2,382.53
1510	Interest Earnings	5,393.17	2,472.92
1900	Other Revenue from Local Sources	25.00	0.00
3110	Direct State Aid	1,272,806.57	1,251,593.07
3111	Quality Educator	97,522.95	101,484.05
3112	At Risk Student	9,908.83	9,880.95
3113	Indian Education For All	7,817.76	7,647.12
3114	American Indian Achievement Gap	2,160.00	1,540.00
3115	State Special Education Allowable Cost Payment to Districts	63,880.99	62,013.30
3116	Data For Achievement	7,486.68	7,322.22
3120	State - Guaranteed Tax Base Aid	745,195.52	743,178.80
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		3,261,655.90	3,268,981.57

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 01**

PRC	Program	Function	Object	2020 Value	2021 Value
1XX	**Regular Education Programs - Elementary/Secondary**				
	1XXX	**Instruction**			
			1XX Personal Services - Salaries	1,064,396.44	822,866.32
			2XX Personal Services - Employee Benefits	210,991.10	170,934.30
			3XX Purchased Professional and Technical Services	8,463.46	7,734.00
			4XX Purchased Property Services	12,431.36	6,612.21
			5XX Other Purchased Services	11,535.37	3,912.25
			6XX Supplies and Materials	43,332.27	33,646.39
			8XX Other Expenditures	196.04	59.04
	21XX	**Support Services - Students**			
			1XX Personal Services - Salaries	80,279.33	70,785.70
			2XX Personal Services - Employee Benefits	8,994.08	9,502.94
			3XX Purchased Professional and Technical Services	2,522.01	3,225.40
			5XX Other Purchased Services	4,746.17	4,788.97
			6XX Supplies and Materials	1,318.33	2,255.19
			8XX Other Expenditures	174.00	102.42
	221X	**Improvement of Instruction Services**			
			1XX Personal Services - Salaries	34.00	0.00
			2XX Personal Services - Employee Benefits	6.56	0.00

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 01**

PRC	Program	Function	Object	2020 Value	2021 Value
			3XX Purchased Professional and Technical Services	382.50	1,113.60
			4XX Purchased Property Services	371.99	0.00
			5XX Other Purchased Services	1,690.07	511.50
			6XX Supplies and Materials	26.40	0.00
		222X	**Educational Media Services**		
			1XX Personal Services - Salaries	67,911.84	67,100.25
			2XX Personal Services - Employee Benefits	14,613.88	15,256.58
			5XX Other Purchased Services	2,378.34	2,478.70
			6XX Supplies and Materials	8,078.59	7,827.11
		23XX	**Support Services - General Administration**		
			1XX Personal Services - Salaries	39,716.63	40,770.68
			2XX Personal Services - Employee Benefits	9,867.15	10,525.21
			3XX Purchased Professional and Technical Services	8,281.15	7,475.17
			5XX Other Purchased Services	8,143.46	8,622.59
			6XX Supplies and Materials	2,439.50	1,035.52
			8XX Other Expenditures	2,727.60	368.10
		24XX	**Support Services - School Administration**		
			1XX Personal Services - Salaries	284,725.47	266,648.56
			2XX Personal Services - Employee Benefits	89,380.47	93,559.02
			4XX Purchased Property Services	343.75	10.65
			5XX Other Purchased Services	2,585.33	2,882.95
			6XX Supplies and Materials	9,697.58	5,901.19
			8XX Other Expenditures	980.00	1,150.00
		258X	**Admin. Tech. - Technology Coordinator**		
			1XX Personal Services - Salaries	0.00	51,450.93
			2XX Personal Services - Employee Benefits	0.00	17,469.61
			3XX Purchased Professional and Technical Services	0.00	2,384.00
			5XX Other Purchased Services	0.00	453.30
			6XX Supplies and Materials	0.00	1,376.25
			8XX Other Expenditures	0.00	150.00
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries	130,029.55	73,898.54
			2XX Personal Services - Employee Benefits	37,066.68	21,903.41
			3XX Purchased Professional and Technical Services	8,668.08	7,354.41
			4XX Purchased Property Services	6,549.77	7,973.80
			5XX Other Purchased Services	3,407.28	1,958.73
			6XX Supplies and Materials	6,895.06	5,835.85
			7XX Property and Equipment Acquisition	5,721.30	0.00
			8XX Other Expenditures	741.56	525.81
		26XX	**Operation and Maintenance of Plant Services**		
			1XX Personal Services - Salaries	171,203.71	177,775.05
			2XX Personal Services - Employee Benefits	62,562.24	67,378.33

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 01**

PRC	Program	Function	Object	2020 Value	2021 Value
			3XX Purchased Professional and Technical Services	900.00	2,484.84
			4XX Purchased Property Services	246,933.82	243,949.10
			5XX Other Purchased Services	29,071.20	28,693.24
			6XX Supplies and Materials	38,509.75	25,394.85
			8XX Other Expenditures	248.00	248.00
	280 Special Education - Local and State				
		1XXX Instruction			
			1XX Personal Services - Salaries	122,497.82	137,248.34
			2XX Personal Services - Employee Benefits	17,941.30	13,867.69
			4XX Purchased Property Services	0.00	100.00
			5XX Other Purchased Services	1,488.76	185.44
			6XX Supplies and Materials	3,419.69	4,280.39
		62XX Resources Transferred to Other School Districts or Cooperatives			
			920 Resources Transferred to Other School Districts or Cooperatives	10,672.57	13,327.32
	365 Indian Education for All				
		1XXX Instruction			
			1XX Personal Services - Salaries	4,777.90	5,194.30
			2XX Personal Services - Employee Benefits	1,177.90	1,348.22
			6XX Supplies and Materials	419.00	427.00
		222X Educational Media Services			
			1XX Personal Services - Salaries	6,577.90	6,643.66
			2XX Personal Services - Employee Benefits	1,322.33	1,392.24
	390 State Career & Technical Education Entitlement - Undistributed				
		1XXX Instruction			
			1XX Personal Services - Salaries	0.00	196,916.84
			2XX Personal Services - Employee Benefits	0.00	44,854.53
			4XX Purchased Property Services	0.00	794.72
			5XX Other Purchased Services	0.00	497.96
			6XX Supplies and Materials	0.00	21,167.35
	710 School Sponsored Extracurricular Activities				
		27XX Student Transportation Services			
			5XX Other Purchased Services	2,533.00	2,533.00
		34XX Extracurricular - Activities			
			1XX Personal Services - Salaries	37,486.24	34,450.89
			2XX Personal Services - Employee Benefits	4,617.80	6,085.47
			5XX Other Purchased Services	54.50	46.00
	720 School Sponsored Athletics				
		27XX Student Transportation Services			
			1XX Personal Services - Salaries	1,092.85	929.20
			2XX Personal Services - Employee Benefits	60.47	38.20
			3XX Purchased Professional and Technical Services	0.00	736.00
			4XX Purchased Property Services	1,961.76	203.80

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 01**

PRC	Program	Function	Object	2020 Value	2021 Value
			5XX Other Purchased Services	0.00	277.02
			6XX Supplies and Materials	21,939.09	17,719.82
			8XX Other Expenditures	17.74	0.00
		35XX Extracurricular - Athletics			
			1XX Personal Services - Salaries	120,603.83	108,379.45
			2XX Personal Services - Employee Benefits	14,004.48	13,248.96
			3XX Purchased Professional and Technical Services	2,706.74	359.25
			4XX Purchased Property Services	5,355.41	5,451.81
			5XX Other Purchased Services	2,003.28	1,059.90
			6XX Supplies and Materials	0.00	340.38
	910 Food Services				
		31XX Food Services			
			1XX Personal Services - Salaries	19,835.73	21,817.06
			2XX Personal Services - Employee Benefits	2,698.66	1,027.31
			5XX Other Purchased Services	174.90	174.90
	999 Undistributed				
		61XX Operating Transfers to Other Funds			
			910 Operating Transfers to Other Funds	103,934.53	198,743.05
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				3,263,646.40	3,270,188.03

Schedule Of Changes Worksheet

Fund Code 01

Beginning Fund Balance						304,497.33	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						3,268,981.57	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						3,270,188.03	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						303,290.87	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

10 - Transportation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 10**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	187,020.88	170,291.42
1112	District Levy - Personal Property	5,983.74	4,789.45
1114	District Levy - Personal Property/Mobile Homes	1,718.70	1,454.27
1190	Penalties and Interest on Taxes	323.42	412.38
1510	Interest Earnings	1,333.73	755.74
2220	County On-Schedule Transportation Reimbursement	19,730.43	20,676.91
3210	State - On-Schedule Transportation Reimbursement	19,730.45	20,676.91
5200	Sale or Compensation for Loss of Assets	750.00	0.00
771	**CRF - Governor's Coronavirus Relief Fund - TRANSPORTATION**		
7710	CARES - Governor's Coronavirus Relief Fund Transportation	0.00	3,000.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		236,591.35	222,057.08

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 10**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		23XX	**Support Services - General Administration**		
			1XX Personal Services - Salaries	5,201.52	5,253.59
			2XX Personal Services - Employee Benefits	1,023.39	1,094.71
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries	14,978.92	13,310.50
			2XX Personal Services - Employee Benefits	3,935.00	4,432.59
		26XX	**Operation and Maintenance of Plant Services**		
			4XX Purchased Property Services	9,479.04	7,000.15
			5XX Other Purchased Services	1,749.64	1,361.70
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries	105,876.69	92,520.15
			2XX Personal Services - Employee Benefits	35,934.99	35,332.62
			3XX Purchased Professional and Technical Services	2,384.46	2,212.14
			4XX Purchased Property Services	2,485.79	939.68
			5XX Other Purchased Services	5,015.45	5,769.77
			6XX Supplies and Materials	20,161.54	26,164.55
			7XX Property and Equipment Acquisition	2,625.00	0.00
			8XX Other Expenditures	12.66	46.54
	280	**Special Education - Local and State**			
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries	8,099.36	6,563.98
			2XX Personal Services - Employee Benefits	2,268.98	1,999.70

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 10**

PRC	Program	Function	Object	2020 Value	2021 Value
771	**CRF - Governor's Coronavirus Relief Fund - TRANSPORTATION**				
	771	**CARES - Governor's Coronavirus Relief Fund Transportation**			
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries	0.00	2,986.60
			2XX Personal Services - Employee Benefits	0.00	13.40
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				221,232.43	207,002.37

Schedule Of Changes Worksheet

Fund Code 10

Beginning Fund Balance						100,997.07	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						222,057.08	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						207,002.37	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						116,051.78	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

11 - Bus Depreciation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 11**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	205,051.32	212,602.05
1112	District Levy - Personal Property	7,273.90	5,937.78
1114	District Levy - Personal Property/Mobile Homes	2,151.68	1,758.06
1190	Penalties and Interest on Taxes	396.33	474.42
1510	Interest Earnings	5,193.57	2,004.51
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		220,066.80	222,776.82

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 11**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		27XX	**Student Transportation Services**		
			6XX Supplies and Materials	0.00	1,871.40
			7XX Property and Equipment Acquisition	55,418.33	97,387.85
	720	**School Sponsored Athletics**			
		27XX	**Student Transportation Services**		
			7XX Property and Equipment Acquisition	244,480.22	232,876.80
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				299,898.55	332,136.05

Schedule Of Changes Worksheet

Fund Code 11

Beginning Fund Balance						224,194.14	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						222,776.82	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						332,136.05	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						114,834.91	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

13 - Tuition Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 13**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	26,065.10	20,102.51
1112	District Levy - Personal Property	948.51	570.40
1114	District Levy - Personal Property/Mobile Homes	286.28	187.36
1190	Penalties and Interest on Taxes	54.23	52.63
1510	Interest Earnings	9.52	18.40
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		27,363.64	20,931.30

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 13**

PRC	Program	Function	Object	2020 Value	2021 Value
	280 Special Education - Local and State				
		1XXX Instruction			
			1XX Personal Services - Salaries	13,486.43	10,930.18
			2XX Personal Services - Employee Benefits	5,464.62	5,310.91
			5XX Other Purchased Services	4,900.00	3,560.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				23,851.05	19,801.09

Schedule Of Changes Worksheet

Fund Code 13

Beginning Fund Balance						3,729.13	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						20,931.30	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						19,801.09	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						4,859.34	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

14 - Retirement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 14**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	3,396.26	1,303.39
2240	County Retirement Distribution	400,001.55	413,880.47
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		403,397.81	415,183.86

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 14**

PRC	Program	Function	Object	2020 Value	2021 Value
1XX	**Regular Education Programs - Elementary/Secondary**				
		1XXX	**Instruction**		
			2XX Personal Services - Employee Benefits	145,693.94	140,271.11
		21XX	**Support Services - Students**		
			2XX Personal Services - Employee Benefits	14,802.13	24,788.40
		221X	**Improvement of Instruction Services**		
			2XX Personal Services - Employee Benefits	2.53	0.00
		222X	**Educational Media Services**		
			2XX Personal Services - Employee Benefits	10,866.13	10,573.25
		23XX	**Support Services - General Administration**		
			2XX Personal Services - Employee Benefits	7,300.37	7,588.66
		24XX	**Support Services - School Administration**		
			2XX Personal Services - Employee Benefits	70,169.67	42,126.59
		258X	**Admin. Tech. - Technology Coordinator**		
			2XX Personal Services - Employee Benefits	0.00	27,063.70
		25XX	**Support Services - Business**		
			2XX Personal Services - Employee Benefits	40,273.91	13,546.96
		26XX	**Operation and Maintenance of Plant Services**		
			2XX Personal Services - Employee Benefits	27,735.26	28,857.51
		27XX	**Student Transportation Services**		
			2XX Personal Services - Employee Benefits	15,837.74	14,307.22
280	**Special Education - Local and State**				
		1XXX	**Instruction**		
			2XX Personal Services - Employee Benefits	23,039.37	25,113.30
		27XX	**Student Transportation Services**		
			2XX Personal Services - Employee Benefits	1,236.88	997.42
365	**Indian Education for All**				
		1XXX	**Instruction**		
			2XX Personal Services - Employee Benefits	766.02	832.41
		222X	**Educational Media Services**		
			2XX Personal Services - Employee Benefits	1,053.42	1,043.16

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 14**

PRC	Program	Function	Object	2020 Value	2021 Value
	391 State Career & Technical Education Entitlement - Agriculture				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	10,776.20	11,415.90
	392 State Career & Technical Education Entitlement - Business				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	8,449.89	8,655.25
	394 State Career & Technical Education Entitlement - Family & Consumer Sciences				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	7,443.81	7,823.00
	395 State Career & Technical Education Entitlement - Technology Ed/Industrial Arts				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	6,317.20	4,856.33
	610 Adult Continuing Education Programs				
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	41.22	0.00
	650 Adult Education High School Equivalency Programs				
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	125.71	634.69
	710 School Sponsored Extracurricular Activities				
		34XX Extracurricular - Activities			
			2XX Personal Services - Employee Benefits	6,022.26	6,064.06
	720 School Sponsored Athletics				
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	176.30	151.77
		35XX Extracurricular - Athletics			
			2XX Personal Services - Employee Benefits	17,559.81	15,477.60
	890 Other Community Services				
		33XX Community Services			
			2XX Personal Services - Employee Benefits	133.60	0.00
	910 Food Services				
		31XX Food Services			
			2XX Personal Services - Employee Benefits	2,453.37	2,772.15
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				418,276.74	394,960.44

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Schedule Of Changes Worksheet

Fund Code 14

Beginning Fund Balance						153,119.52	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						415,183.86	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						394,960.44	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						173,342.94	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:		Fund Code 15
PRC	**Revenue**	**2021 Value**
106	**Fergus High Donations**	
1900	Other Revenue from Local Sources	1,390.69
1920	Contributions/Donations from Private Sources	200.00
5200	Sale or Compensation for Loss of Assets	42.00
108	**FHS Activities Major Donations**	
1920	Contributions/Donations from Private Sources	0.00
109	**FHS Memorial Donations**	
1920	Contributions/Donations from Private Sources	3,945.00
110	**Lincoln Donations**	
1900	Other Revenue from Local Sources	145.38
129	**Flex Forfeitures**	
1900	Other Revenue from Local Sources	0.00
237	**Sports Inc Donation**	
1920	Contributions/Donations from Private Sources	500.00
238	**Spika/Community 7-12 School Supply Donation**	
1920	Contributions/Donations from Private Sources	9,360.00
252	**Classified Council**	
1900	Other Revenue from Local Sources	531.00
327	**Advancing Agriculture Education Program**	
3270	State - Advancing Agriculture Education	9,500.00
356	**Activity Bus Insurance**	
5200	Sale or Compensation for Loss of Assets	4,050.90
390	**Career and Technical Ed**	
3900	State - Career & Technical Education	11,618.00
412	**SRSA Grant**	
4120	Title V, Part B, Subpart 1, Small Rural Schools Achievement (SRSA)	11,641.65
451	**Vo Ed Carl Perkins Basic Grant**	
4510	Carl Perkins (Federal Career & Technical Education) - Basic Grant	23,257.00
456	**IDEA Part B**	
5700	Resources Transferred from Other School Districts or Cooperatives	58,500.00
542	**FHS Library Coffee Shop**	
1900	Other Revenue from Local Sources	3,334.05
566	**Moodie Donation**	
1920	Contributions/Donations from Private Sources	2,000.00
632	**Medicaid Pre-Employment Transition Services**	
4740	Pre-Employment Transition Services (DPHHS)	27,300.00
633	**District Reimbursements**	
1900	Other Revenue from Local Sources	1,600.03
3290	State - Other State Grants	2,925.00

3357	Medicaid - Montana Administrative Claiming Reimbursement	22,009.28
770	**CRF - Governor's Coronavirus Relief Fund**	
7700	CARES - Governor's Coronavirus Relief Fund Per-ANB	143,148.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		336,997.98

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
106	**Fergus High Donations**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		1,263.87
			106 Subtotal		1,263.87
109	**FHS Memorial Donations**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			6XX Supplies and Materials		4,275.00
			109 Subtotal		4,275.00
110	**Lincoln Donations**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		25XX	**Support Services - Business**		
			6XX Supplies and Materials		175.33
			110 Subtotal		175.33
237	**Sports Inc Donation**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			5XX Other Purchased Services		449.67
			6XX Supplies and Materials		67.50
			237 Subtotal		517.17
238	**Spika/Community 7-12 School Supply Donation**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			6XX Supplies and Materials		1,725.96
			238 Subtotal		1,725.96
356	**Activity Bus Insurance**				
	720	**School Sponsored Athletics**			
		35XX	**Extracurricular - Athletics**		
			4XX Purchased Property Services		4,624.80
			6XX Supplies and Materials		4,719.71
			356 Subtotal		9,344.51
390	**Career and Technical Ed**				
	391	**State Career & Technical Education Entitlement - Agriculture**			
		1XXX	**Instruction**		
			5XX Other Purchased Services		2,160.48
			6XX Supplies and Materials		2,082.60

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
			8XX Other Expenditures		190.00
	394 State Career & Technical Education Entitlement - Family & Consumer Sciences				
		1XXX Instruction			
			6XX Supplies and Materials		1,323.81
	395 State Career & Technical Education Entitlement - Technology Ed/Industrial Arts				
		1XXX Instruction			
			5XX Other Purchased Services		1,302.78
			6XX Supplies and Materials		1,168.24
			8XX Other Expenditures		190.00
			390 Subtotal		8,417.91
412 SRSA Grant					
	412 Title V, Part B, Subpart 1, Small Rural Schools Achievement (SRSA)				
		1XXX Instruction			
			1XX Personal Services - Salaries		7,340.92
			2XX Personal Services - Employee Benefits		3,250.73
			5XX Other Purchased Services		1,050.00
			412 Subtotal		11,641.65
451 Vo Ed Carl Perkins Basic Grant					
	451 Carl Perkins (Federal Career & Technical Education) - Basic Grant				
		1XXX Instruction			
			5XX Other Purchased Services		3,471.15
			6XX Supplies and Materials		19,344.21
			8XX Other Expenditures		441.64
			451 Subtotal		23,257.00
456 IDEA Part B					
	456 IDEA, Part B, Special Education				
		1XXX Instruction			
			1XX Personal Services - Salaries		37,674.41
			2XX Personal Services - Employee Benefits		20,825.59
			456 Subtotal		58,500.00
542 FHS Library Coffee Shop					
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			6XX Supplies and Materials		505.64
			542 Subtotal		505.64
566 Moodie Donation					
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			6XX Supplies and Materials		2,712.15
			566 Subtotal		2,712.15

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
632	**Medicaid Pre-Employment Transition Services**				
	474	**Pre-Employment Transition Services (DPHHS)**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		34,698.00
			2XX Personal Services - Employee Benefits		15,211.40
			632 Subtotal		49,909.40
633	**District Reimbursements**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		285.00
			2XX Personal Services - Employee Benefits		36.82
			6XX Supplies and Materials		30.00
		21XX	**Support Services - Students**		
			1XX Personal Services - Salaries		8,930.60
			2XX Personal Services - Employee Benefits		4,232.52
		221X	**Improvement of Instruction Services**		
			3XX Purchased Professional and Technical Services		4,125.00
		25XX	**Support Services - Business**		
			6XX Supplies and Materials		1,248.00
		27XX	**Student Transportation Services**		
			6XX Supplies and Materials		212.37
			633 Subtotal		19,100.31
770	**CRF - Governor's Coronavirus Relief Fund**				
	770	**CARES - Governor's Coronavirus Relief Fund Per-ANB**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries		3,562.77
			2XX Personal Services - Employee Benefits		2,060.43
			4XX Purchased Property Services		925.65
			6XX Supplies and Materials		19,274.31
		221X	**Improvement of Instruction Services**		
			1XX Personal Services - Salaries		877.50
			2XX Personal Services - Employee Benefits		154.47
		222X	**Educational Media Services**		
			6XX Supplies and Materials		58,801.44
		23XX	**Support Services - General Administration**		
			5XX Other Purchased Services		40.00
			6XX Supplies and Materials		241.79
		24XX	**Support Services - School Administration**		
			1XX Personal Services - Salaries		1,360.20
			2XX Personal Services - Employee Benefits		512.76

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 15**

PRC	Program	Function	Object	2020 Value	2021 Value
		258X	**Admin. Tech. - Technology Coordinator**		
			1XX Personal Services - Salaries		274.82
			2XX Personal Services - Employee Benefits		46.18
			3XX Purchased Professional and Technical Services		3,012.90
			6XX Supplies and Materials		879.60
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries		264.00
			2XX Personal Services - Employee Benefits		57.57
			6XX Supplies and Materials		17.70
		26XX	**Operation and Maintenance of Plant Services**		
			1XX Personal Services - Salaries		2,490.55
			2XX Personal Services - Employee Benefits		1,170.68
			6XX Supplies and Materials		19,592.58
			7XX Property and Equipment Acquisition		22,586.00
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries		505.35
			2XX Personal Services - Employee Benefits		109.65
			6XX Supplies and Materials		977.84
		31XX	**Food Services**		
			6XX Supplies and Materials		3,351.26
			770 Subtotal		143,148.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:					334,493.90

Schedule Of Changes Worksheet

Fund Code 15

Beginning Fund Balance							236,553.95	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In							336,997.98	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out							334,493.90	(3)
Increase/Decrease of Reserve for Inventories								
This Year	0.00	Less Last Year	0.00	(4a)	0.00			
Increase/Decrease of Reserve for Encumbrances								
This Year	0.00	Less Last Year	0.00	(4b)	0.00			
							0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)							239,058.03	(5)

Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
106 Fergus High Donations	1,632.69	1,263.87	368.82
109 FHS Memorial Donations	3,945.00	4,275.00	-330.00
110 Lincoln Donations	145.38	175.33	-29.95

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Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
237 Sports Inc Donation	500.00	517.17	-17.17
238 Spika/Community 7-12 School Supply Donation	9,360.00	1,725.96	7,634.04
252 Classified Council	531.00	0.00	531.00
327 Advancing Agriculture Education Program	9,500.00	0.00	9,500.00
356 Activity Bus Insurance	4,050.90	9,344.51	-5,293.61
390 Career and Technical Ed	11,618.00	8,417.91	3,200.09
412 SRSA Grant	11,641.65	11,641.65	0.00
451 Vo Ed Carl Perkins Basic Grant	23,257.00	23,257.00	0.00
456 IDEA Part B	58,500.00	58,500.00	0.00
542 FHS Library Coffee Shop	3,334.05	505.64	2,828.41
566 Moodie Donation	2,000.00	2,712.15	-712.15
632 Medicaid Pre-Employment Transition Services	27,300.00	49,909.40	-22,609.40
633 District Reimbursements	26,534.31	19,100.31	7,434.00
770 CRF - Governor's Coronavirus Relief Fund	143,148.00	143,148.00	0.00
Total	336,997.98	334,493.90	2,504.08

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Schedule of Revenues, Expenditures and Changes in Fund Balance

17 - Adult Education Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 17**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	18,088.30	20,380.98
1112	District Levy - Personal Property	442.94	567.95
1114	District Levy - Personal Property/Mobile Homes	126.98	160.38
1190	Penalties and Interest on Taxes	32.23	50.11
1510	Interest Earnings	891.61	428.69
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		19,582.06	21,588.11

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 17**

PRC	Program	Function	Object	2020 Value	2021 Value
610	**Adult Continuing Education Programs**				
		1XXX	**Instruction**		
			3XX Purchased Professional and Technical Services	14,737.00	0.00
		23XX	**Support Services - General Administration**		
			3XX Purchased Professional and Technical Services	53.50	0.00
		26XX	**Operation and Maintenance of Plant Services**		
			5XX Other Purchased Services	41.10	0.00
650	**Adult Education High School Equivalency Programs**				
		1XXX	**Instruction**		
			3XX Purchased Professional and Technical Services	100.00	0.00
			5XX Other Purchased Services	401.38	0.00
		23XX	**Support Services - General Administration**		
			1XX Personal Services - Salaries	900.00	3,560.00
			2XX Personal Services - Employee Benefits	4.46	11.95
		26XX	**Operation and Maintenance of Plant Services**		
			4XX Purchased Property Services	0.00	693.90
			5XX Other Purchased Services	0.00	28.92
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				16,237.44	4,294.77

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Schedule Of Changes Worksheet

Fund Code 17

Beginning Fund Balance						53,081.23	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						21,588.11	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						4,294.77	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						70,374.57	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

18 - Traffic Education Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 18**

PRC	Revenue	2020 Value	2021 Value
1311	Driver's Education Fees	22,450.00	18,695.68
1510	Interest Earnings	147.56	143.98
3260	State - Driver's Education Reimbursement	12,671.76	6,953.15
5200	Sale or Compensation for Loss of Assets	0.00	1,458.83
6100	Material Prior Period Revenue Adjustments	0.07	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		35,269.39	27,251.64

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 18**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries	20,125.00	20,231.88
			2XX Personal Services - Employee Benefits	93.58	79.71
			3XX Purchased Professional and Technical Services	276.89	2,131.94
			4XX Purchased Property Services	229.00	1,978.83
			5XX Other Purchased Services	530.50	533.50
			6XX Supplies and Materials	782.16	488.00
		24XX	**Support Services - School Administration**		
			5XX Other Purchased Services	940.47	1,579.39
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				22,977.60	27,023.25

Schedule Of Changes Worksheet

Fund Code 18

Beginning Fund Balance						24,979.59	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						27,251.64	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						27,023.25	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						25,207.98	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

20 - Lease-Rental Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 20**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	139.43	50.72
1910	Rentals	10,551.25	3,750.00
147	**High School Band Rental**		
1910	Rentals	45.00	180.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		10,735.68	3,980.72

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 20**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			1XX Personal Services - Salaries	3,626.04	0.00
			2XX Personal Services - Employee Benefits	573.00	0.00
			3XX Purchased Professional and Technical Services	2,262.71	3,029.28
			4XX Purchased Property Services	625.93	0.00
			6XX Supplies and Materials	4,704.31	1,597.31
147	**High School Band Rental**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			4XX Purchased Property Services	1,157.50	1,538.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				12,949.49	6,164.59

Schedule Of Changes Worksheet

Fund Code 20

Beginning Fund Balance						6,164.61	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						3,980.72	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						6,164.59	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						3,980.74	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

21 - Compensated Absence Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:		Fund Code 21
PRC Revenue	**2020 Value**	**2021 Value**
1510 Interest Earnings	524.63	221.60
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	524.63	221.60

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 21
PRC	**Program**	**Function**	**Object**	**2020 Value**	**2021 Value**
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries	0.00	561.96
			2XX Personal Services - Employee Benefits	0.00	2.48
		24XX	**Support Services - School Administration**		
			1XX Personal Services - Salaries	0.00	351.55
			2XX Personal Services - Employee Benefits	0.00	1.54
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	917.53

Schedule Of Changes Worksheet

Fund Code 21

Beginning Fund Balance						27,602.78	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						221.60	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						917.53	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						26,906.85	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

24 - Metal Mines Tax Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:		Fund Code 24
PRC Revenue	**2020 Value**	**2021 Value**
1510 Interest Earnings	3,388.65	1,431.21
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	3,388.65	1,431.21

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 24
PRC	**Program**	**Function**	**Object**	**2020 Value**	**2021 Value**
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Fund Code 24

Beginning Fund Balance						178,289.56	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						1,431.21	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						179,720.77	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

28 - Technology Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 28**

PRC	Revenue	2020 Value	2021 Value
1111	District Levy - Real Property	51,856.74	52,206.20
1112	District Levy - Personal Property	1,723.87	1,460.38
1114	District Levy - Personal Property/Mobile Homes	504.12	433.39
1190	Penalties and Interest on Taxes	96.23	121.27
1510	Interest Earnings	3,072.07	1,427.05
3281	State - Technology Aid	2,622.11	2,512.44
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		59,875.14	58,160.73

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 28**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		222X	**Educational Media Services**		
			3XX Purchased Professional and Technical Services	6,032.83	4,655.98
			5XX Other Purchased Services	2,755.52	916.91
			6XX Supplies and Materials	24,427.35	5,465.06
			7XX Property and Equipment Acquisition	21,885.00	0.00
		258X	**Admin. Tech. - Technology Coordinator**		
			3XX Purchased Professional and Technical Services	0.00	5,686.63
			4XX Purchased Property Services	0.00	2.41
			5XX Other Purchased Services	0.00	377.44
			6XX Supplies and Materials	0.00	310.50
		25XX	**Support Services - Business**		
			3XX Purchased Professional and Technical Services	7,895.52	0.00
			4XX Purchased Property Services	3.73	0.00
			5XX Other Purchased Services	833.84	0.00
			6XX Supplies and Materials	7,506.21	0.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				71,340.00	17,414.93

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Fund Code 28

Beginning Fund Balance						168,545.06	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						58,160.73	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						17,414.93	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						209,290.86	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

29 - Flexibility Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 29**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	3,284.06	1,358.35
1925	Innovative Education Payment	0.00	8.91
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		3,284.06	1,367.26

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 29**

PRC	Program	Function	Object	2020 Value	2021 Value
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			1XX Personal Services - Salaries	0.00	1,375.00
			2XX Personal Services - Employee Benefits	0.00	2.18
		23XX	**Support Services - General Administration**		
			1XX Personal Services - Salaries	0.00	250.00
			2XX Personal Services - Employee Benefits	0.00	0.39
		24XX	**Support Services - School Administration**		
			1XX Personal Services - Salaries	0.00	500.00
			2XX Personal Services - Employee Benefits	0.00	0.79
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries	0.00	2,000.00
			2XX Personal Services - Employee Benefits	0.00	3.17
		26XX	**Operation and Maintenance of Plant Services**		
			1XX Personal Services - Salaries	0.00	2,000.00
			2XX Personal Services - Employee Benefits	0.00	38.44
		27XX	**Student Transportation Services**		
			1XX Personal Services - Salaries	0.00	2,375.00
			2XX Personal Services - Employee Benefits	0.00	45.61
	910	**Food Services**			
		31XX	**Food Services**		
			1XX Personal Services - Salaries	0.00	2,500.00
			2XX Personal Services - Employee Benefits	0.00	48.38
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	11,138.96

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Schedule Of Changes Worksheet

Fund Code 29

Beginning Fund Balance						172,787.09	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						1,367.26	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						11,138.96	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						163,015.39	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

60 - Building Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 60**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	1,433.33	605.38
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		1,433.33	605.38

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 60**

PRC	Program	Function	Object	2020 Value	2021 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Fund Code 60

Beginning Fund Balance						75,414.14	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						605.38	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						76,019.52	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

61 - Building Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 61**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	0.00	4,866.74
3283	State - School Major Maintenance Aid (SMMA)	31,396.90	30,542.75
612	**Building Reserve - Voted**		
1111	District Levy - Real Property	93,456.77	94,924.45
1112	District Levy - Personal Property	3,106.30	2,656.60
1114	District Levy - Personal Property/Mobile Homes	860.97	781.46
1190	Penalties and Interest on Taxes	166.79	216.76
1510	Interest Earnings	8,555.09	0.00
613	**Building Reserve - Non Voted**		
1111	District Levy - Real Property	18,710.15	18,099.86
1112	District Levy - Personal Property	459.80	506.05
1114	District Levy - Personal Property/Mobile Homes	161.20	149.07
1190	Penalties and Interest on Taxes	21.44	41.36
1510	Interest Earnings	1,752.25	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		158,647.66	152,785.10

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 61**

PRC	Program	Function	Object	2020 Value	2021 Value
612	**Building Reserve - Voted**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			3XX Purchased Professional and Technical Services	24,060.96	0.00
			7XX Property and Equipment Acquisition	10,930.00	0.00
		4XXX	**Facilities Acquisition and Construction Services**		
			7XX Property and Equipment Acquisition	0.00	12,550.00
613	**Building Reserve - Non Voted**				
	190	**School Safety Projects**			
		21XX	**Support Services - Students**		
			1XX Personal Services - Salaries	0.00	20,142.12
			2XX Personal Services - Employee Benefits	0.00	106.65
			3XX Purchased Professional and Technical Services	34,500.00	0.00
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			3XX Purchased Professional and Technical Services	0.00	34,500.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				69,490.96	67,298.77

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Schedule Of Changes Worksheet

Fund Code 61

Beginning Fund Balance						586,216.32	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						152,785.10	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						67,298.77	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	3,300.59	Less Last Year	6,045.40	(4b)	-2,744.81		
						-2,744.81	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						668,957.84	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

81 - Private Purpose Trust (spend interest only)

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 81**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	2,228.25	941.75
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		2,228.25	941.75

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 81**

PRC	Program	Function	Object	2020 Value	2021 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				0.00	0.00

Schedule Of Changes Worksheet

Fund Code 81

Beginning Fund Balance						117,321.79	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						941.75	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						118,263.54	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

82 - Interlocal Agreement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In: **Fund Code 82**

PRC	Revenue	2020 Value	2021 Value
1510	Interest Earnings	12,125.47	5,965.80
128	**County Schools Technology Services**		
5700	Resources Transferred from Other School Districts or Cooperatives	159,512.30	194,948.51
201	**General Fund**		
5300	Operating Transfers from Other Funds	43,723.12	50,743.05
5700	Resources Transferred from Other School Districts or Cooperatives	87,234.90	116,866.30
221	**Curriculum**		
5300	Operating Transfers from Other Funds	0.00	125,000.00
262	**Maintenance**		
1900	Other Revenue from Local Sources	10,063.00	15,920.71
5300	Operating Transfers from Other Funds	60,211.41	23,000.00
825	**CMEC Building - Major Expenses**		
1900	Other Revenue from Local Sources	8,749.40	13,912.06
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		381,619.60	546,356.43

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 82**

PRC	Program	Function	Object	2020 Value	2021 Value
128	**County Schools Technology Services**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		25XX	**Support Services - Business**		
			1XX Personal Services - Salaries	112,866.76	117,147.80
			2XX Personal Services - Employee Benefits	29,707.17	32,743.61
			3XX Purchased Professional and Technical Services	525.00	0.00
			4XX Purchased Property Services	0.00	339.00
			5XX Other Purchased Services	5,887.90	5,481.76
			6XX Supplies and Materials	6,251.08	7,325.83
			7XX Property and Equipment Acquisition	0.00	14,595.00
			8XX Other Expenditures	750.00	750.00
201	**General Fund**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			3XX Purchased Professional and Technical Services	2,250.00	0.00
			6XX Supplies and Materials	1,295.91	12,431.35
		222X	**Educational Media Services**		
			3XX Purchased Professional and Technical Services	1,750.00	962.50
			6XX Supplies and Materials	1,362.26	0.00
		25XX	**Support Services - Business**		
			3XX Purchased Professional and Technical Services	12,700.00	3,706.45

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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: **Fund Code 82**

PRC	Program	Function	Object	2020 Value	2021 Value
		26XX	**Operation and Maintenance of Plant Services**		
			3XX Purchased Professional and Technical Services	0.00	300.00
			5XX Other Purchased Services	181.61	209.36
			7XX Property and Equipment Acquisition	0.00	33,004.66
		4XXX	**Facilities Acquisition and Construction Services**		
			7XX Property and Equipment Acquisition	27,500.00	0.00
221	**Curriculum**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			3XX Purchased Professional and Technical Services	9,000.00	4,500.00
			6XX Supplies and Materials	10,797.62	4,195.77
262	**Maintenance**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		26XX	**Operation and Maintenance of Plant Services**		
			4XX Purchased Property Services	2,208.15	0.00
			6XX Supplies and Materials	48,663.50	32,762.00
			7XX Property and Equipment Acquisition	8,600.00	20,500.00
		27XX	**Student Transportation Services**		
			4XX Purchased Property Services	420.00	0.00
			6XX Supplies and Materials	6,260.00	0.00
472	**Construction Academy**				
	1XX	**Regular Education Programs - Elementary/Secondary**			
		1XXX	**Instruction**		
			4XX Purchased Property Services	3,026.40	4,264.86
			5XX Other Purchased Services	687.00	721.00
			6XX Supplies and Materials	293.47	0.00
824	**CMEC Building - Monthly Expenses**				
	8XX	**Community Services Programs**			
		33XX	**Community Services**		
			4XX Purchased Property Services	1,934.32	5,056.68
			5XX Other Purchased Services	549.36	413.04
825	**CMEC Building - Major Expenses**				
	8XX	**Community Services Programs**			
		33XX	**Community Services**		
			4XX Purchased Property Services	1,363.25	175.83
			6XX Supplies and Materials	32.83	19.35
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				296,863.59	301,605.85

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Schedule Of Changes Worksheet

Fund Code 82

Beginning Fund Balance						763,878.93	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						546,356.43	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						301,605.85	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						1,008,629.51	(5)

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Schedule of Revenues, Expenditures and Changes in Fund Balance

84 - Student Extracurricular Activities Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:		Fund Code 84
PRC Revenue	**2020 Value**	**2021 Value**
1XXX Revenues from Student Activities	265,001.62	158,925.85
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	265,001.62	158,925.85

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 84
PRC	**Program**	**Function**	**Object**	**2020 Value**	**2021 Value**
	7XX Extracurricular Athletics and Activities				
		3XXX Operation of Non-Educational Services			
			XXX Student Extracurricular	268,326.74	190,009.06
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				268,326.74	190,009.06

Schedule Of Changes Worksheet

Fund Code 84

Beginning Fund Balance						132,343.85	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						158,925.85	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						190,009.06	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						101,260.64	(5)

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Detail Expenditure

Fund	Account			Description	2020 Value	2021 Value
XX	210	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	260	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	280	1XXX	112	Certified Teacher Staff Salaries	120,950.19	120,685.21
XX	39X	1XXX	112	Certified Teacher Staff Salaries	200,613.92	196,916.84
XX	427	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	432	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	451	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	456	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	457	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	458	1XXX	112	Certified Teacher Staff Salaries	0.00	0.00
XX	XXX	1XXX	112	Certified Teacher Staff Salaries	1,177,907.86	1,140,720.31
XX	XXX	1XXX	640	Textbooks and Other Printed Materials - No On-line Services	15,323.26	11,977.07
XX	XXX	1XXX	650	Periodicals - Not On-Line Subscriptions	725.98	666.03
XX	XXX	26XX	41X	Energy Utility Services	158,946.24	155,863.43
XX	XXX	4XXX	710	Land	0.00	0.00
XX	XXX	4XXX	715	Land Improvements	0.00	0.00
XX	XXX	4XXX	720	Purchase of Existing Buildings	0.00	0.00
XX	XXX	4XXX	725	Major Construction Services	27,500.00	12,550.00
XX	XXX	4XXX	73X	Major Equipment-New	0.00	0.00
XX	XXX	4XXX	74X	Major Equipment-Replacement	0.00	0.00
XX	XXX	XXXX	355	Technology Contracted Services	0.00	0.00
XX	XXX	XXXX	455	Technology Repairs and Rental	0.00	0.00
XX	XXX	XXXX	535	Technology Communication Services	15,041.64	5,945.56
XX	XXX	XXXX	561	Tuition to Other School Districts Within the State	0.00	0.00
XX	XXX	XXXX	562	Tuition to Other School Districts Outside the State	0.00	0.00
XX	XXX	XXXX	563	Educational Fees to Detention Facilities	4,900.00	3,560.00
XX	XXX	XXXX	682	Technology Supplies	35,162.19	63,795.58
XX	XXX	XXXX	735	Technology Equipment and Software	0.00	0.00

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Special Education Reversion

Special Education Allowable Cost Payments:

a.	Instructional Block Grant Entitlement	48,462.96
b.	Related Services Block Grant Entitlement	0.00
c.	Total Entitlements Subject to Reversion	48,462.96

Prorated Cooperative Cost Payments:

d.	Related Services Block Grant Entitlement (paid to coop)	16,154.32
e.	Minimum Special Education Expenditures to Avoid Reversion [(c) * (1.33)] + [(d) * (0.33)]	69,786.67
f.	Grand Total Allowable Special Education Expenditures (See attached worksheet)	188,810.27
g.	Special Education Reversion Amount If f = 0 then c = reversion ELSE If (e - f) is > 0, then [(e - f) * 0.75] = reversion	0.00

Note to District:

If the amount on Line (g) is greater than zero, revenue source code 3115 State Special Education Allowable Cost Payment to Districts in the General Fund (01) will be reduced automatically. The amount will be used to fund the special education allowable cost entitlement next year. Include the reverted amount on the General Fund (01) balance sheet in Deferred Inflows (680).

Remember:

The Deferred Inflow(680) entry for the reverted amount in the General Fund (01) will need to be removed in the next fiscal year.

Local and state special education resource transfers to the coop must be coded as follows: XXX-280-62XX-920.

Percentage of Special Ed Funding FY2023 Maximum Budget: 100%

Trustees' Financial Summary

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Special Education Reversion

Program	Function	Object	Fund 01	Fund 13	Fund 24	Fund 25	Fund 26
280	1XXX	1XX	137,248.34	10,930.18	0.00	0.00	0.00
280	1XXX	2XX	13,867.69	5,310.91	0.00	0.00	0.00
280	1XXX	3XX	0.00	0.00	0.00	0.00	0.00
280	1XXX	4XX	100.00	0.00	0.00	0.00	0.00
280	1XXX	5XX	185.44	3,560.00	0.00	0.00	0.00
280	1XXX	6XX	4,280.39	0.00	0.00	0.00	0.00
280	1XXX	7XX	0.00	0.00	0.00	0.00	0.00
280	21XX	1XX	0.00	0.00	0.00	0.00	0.00
280	21XX	2XX	0.00	0.00	0.00	0.00	0.00
280	21XX	3XX	0.00	0.00	0.00	0.00	0.00
280	21XX	4XX	0.00	0.00	0.00	0.00	0.00
280	21XX	5XX	0.00	0.00	0.00	0.00	0.00
280	21XX	6XX	0.00	0.00	0.00	0.00	0.00
280	21XX	7XX	0.00	0.00	0.00	0.00	0.00
280	221X	1XX	0.00	0.00	0.00	0.00	0.00
280	221X	2XX	0.00	0.00	0.00	0.00	0.00
280	221X	3XX	0.00	0.00	0.00	0.00	0.00
280	221X	4XX	0.00	0.00	0.00	0.00	0.00
280	221X	5XX	0.00	0.00	0.00	0.00	0.00
280	221X	6XX	0.00	0.00	0.00	0.00	0.00
280	221X	7XX	0.00	0.00	0.00	0.00	0.00
280	222X	1XX	0.00	0.00	0.00	0.00	0.00
280	222X	2XX	0.00	0.00	0.00	0.00	0.00
280	222X	3XX	0.00	0.00	0.00	0.00	0.00
280	222X	4XX	0.00	0.00	0.00	0.00	0.00
280	222X	5XX	0.00	0.00	0.00	0.00	0.00
280	222X	6XX	0.00	0.00	0.00	0.00	0.00
280	222X	7XX	0.00	0.00	0.00	0.00	0.00
280	24XX	1XX	0.00	0.00	0.00	0.00	0.00
280	24XX	2XX	0.00	0.00	0.00	0.00	0.00
280	24XX	3XX	0.00	0.00	0.00	0.00	0.00
280	24XX	4XX	0.00	0.00	0.00	0.00	0.00
280	24XX	5XX	0.00	0.00	0.00	0.00	0.00
280	24XX	6XX	0.00	0.00	0.00	0.00	0.00
280	24XX	7XX	0.00	0.00	0.00	0.00	0.00
280	62XX	920	13,327.32	0.00	0.00	0.00	0.00
Totals			169,009.18	19,801.09	0.00	0.00	0.00

188,810.27

Be sure costs have been properly allocated between the elementary and high school district, if appropriate. Expenditures in Object 8XX are not allowable. Expenditures in function 24XX and Objects 1XX and 2XX are only allowable if the district employs a certified special education director.
ARM 10.16.3136

**Expenditures under 24XX 1XX/2XX are excluded from the total when there is not a certified special education director as reported for FY21 in TEAMS.*

Trustees' Financial Summary

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Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

Governmental	Beginning Balance	Adjust-ments	Additions	Removals	Ending Balance
Land	360,648.45	0.00	0.00	0.00	360,648.45
Land Improvements	967,172.86	0.00	0.00	0.00	967,172.86
Buildings	10,934,658.58	0.00	62,636.00	6,700.00	10,990,594.58
Machinery and Equipment	2,445,486.57	0.00	399,864.31	11,186.00	2,834,164.88
Construction in Progress	27,500.00	0.00	0.00	27,500.00	0.00
Totals at Historical Cost	14,735,466.46	0.00	462,500.31	45,386.00	15,152,580.77
Depreciation					
Improvement Accum	735,949.46	0.00	19,296.27	0.00	755,245.73
Building Accum	5,046,208.91	0.00	348,273.59	6,700.00	5,387,782.50
Machinery and Equipment Accum	1,448,143.31	0.00	181,193.11	11,186.00	1,618,150.42
Total Accumulated Depreciation	7,230,301.68	0.00	548,762.97	17,886.00	7,761,178.65
Governmental Activities, Capital Assets, Net of Accumulated Depreciation	7,505,164.78	0.00	-86,262.66	27,500.00	7,391,402.12

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

*** Has comments.

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0259 Fergus H S

Schedule of Changes in Long-Term Liabilities

	(a) Beginning Balance 7/1/2020	(b) New Debt & Other Additions	(c) Principal Payments	(d) Refunding & Other Reduction	(e) Ending Balance (6/30/2021) [a+b-c-d]	(f) Current Portion Due FY2022	(g) Long-Term Portion Due FY2023
Governmental Activities *							
Compensated Absences	201,601.34		0.00	3,542.88	198,058.46	0.00	198,058.46
Other Post Employment Benefits	1,839,975.39		0.00	0.00	1,839,975.39	0.00	0.00
Other	11,200.00		0.00	0.00	11,700.00	0.00	11,700.00
Total Governmental Activity Non-bond Long-Term Liabilities	2,052,776.73		0.00	3,542.88	2,049,733.85	0.00	209,758.46

A prior period adjustment has been made to the Schedule of Changes in Long-Term Liabilities

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

Trustees' Financial Summary

FY2020-21

Submit ID:

14 Fergus County

0259 Fergus H S

Net Pension Liability FY2021

	Beginning Balance	Additions	Reductions	Ending Balance
Governmental				
Net Pension - PERS	765,725.36	165,973.86	0.00	931,699.22
Net Pension - TRS	2,659,974.72	255,671.88	0.00	2,915,646.60

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	33

ITEM TITLE: APPROVE ELEMENTARY BUDGET FOR THE 2021-2022 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the Elementary Budget for the 2021-2022 School Year.

SUGGESTED ACTION: Approve Elementary Budget for the 2021-2022 School Year

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown Public Schools
2021-2022
BUDGET



Rebekah Rhoades, Business Manager

2017, 2019 and 2021 Legislative Sessions

2017 Legislation

- HB390
  - Tech Payment was eliminated for FY18 & FY19
  - Reinstated in FY20 at a slightly reduced amount
- HB647
  - Loss of NRD Payment and GF Block Grants, but increased GTB
- SB307
  - Allows for Permissive Bldg Reserve Levy
  - NRD Payment will fund State Subsidy
  - Requires noticing all Permissive Levies in March
- SB261
  - Reduced At Risk, Special Ed, Data for Achievement, Combined Block Grants for FY18 and FY19
- SB2 (Special Session)
  - Reduced Transportation Reimbursement and Block Grants

2019 Legislation

- HB159
  - Set inflationary adjustments at 0.91% in FY2020 and 1.83% in FY2021.
  - NRD Payment designated for use as State Subsidy in Permissive Bldg Reserve
- HB2
  - Appropriates funds designated in HB159
- SB92
  - Expands permissible expenditures Bldg Reserve funds to include school and student safety and security.
  - Allows trustees to seek voter approval of a levy for school and student safety and security.

2021 Legislation

SB72 – ANB for Homeschool Students in Extra-Curricular Activities (EA)

- District can include homeschool students participating in EA in the October and February enrollment counts
  - EA duration of 6 weeks – 18 weeks: **1/16 enrollment**
  - EA duration longer than 18 weeks: **1/8 enrollment**

HB192 – Permissive Building Reserve FY23

- Increases the state major maintenance aid (SMMA) amount
- Increases multiplier ($100 to $110 per ANB) used to calculate state major maintenance aid
- Removes requirement to prioritize Facility Condition Inventory issues

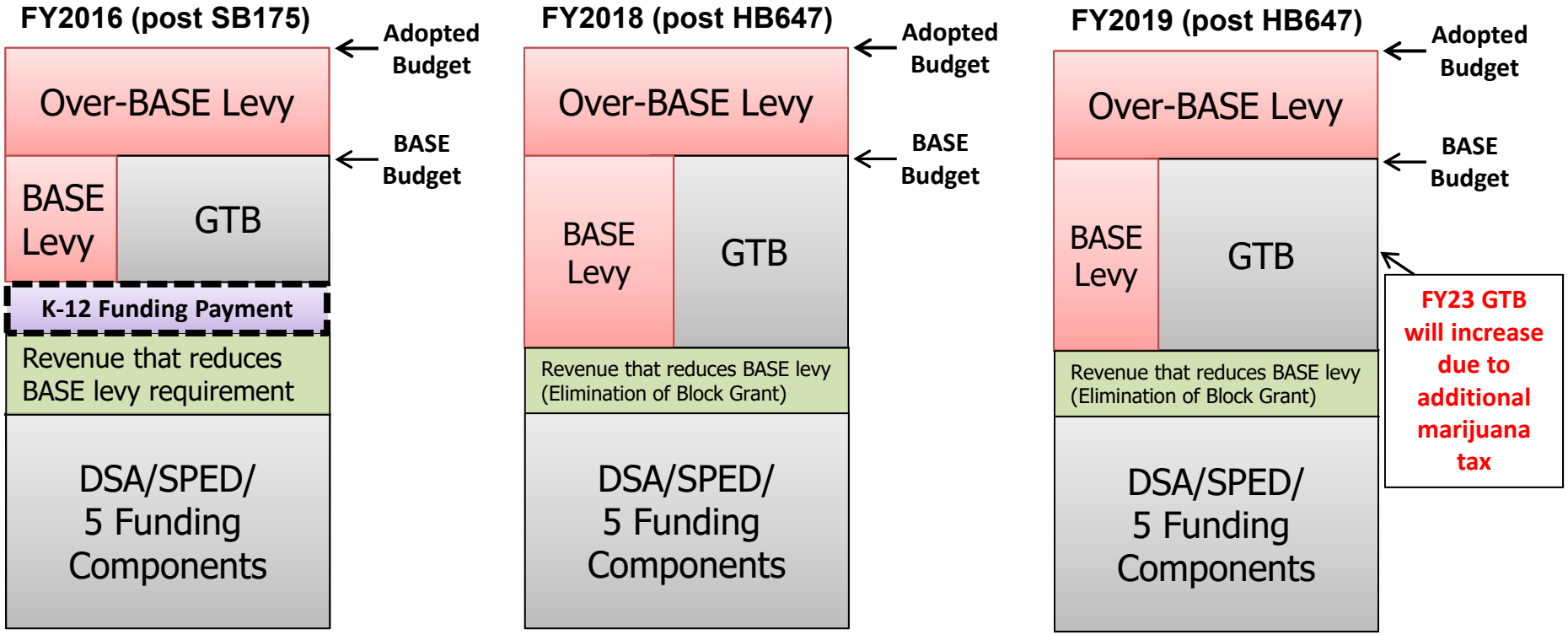
HB663 - Marijuana tax to increase GTB and lower property taxes

- A portion of marijuana taxes in the state special revenue account (16-12-111, MCA) is transferred to the state general fund each year
- Multiplier in GTB formula is increased from 232% in FY2022 (current law) to 250% in FY2022 and each succeeding fiscal year

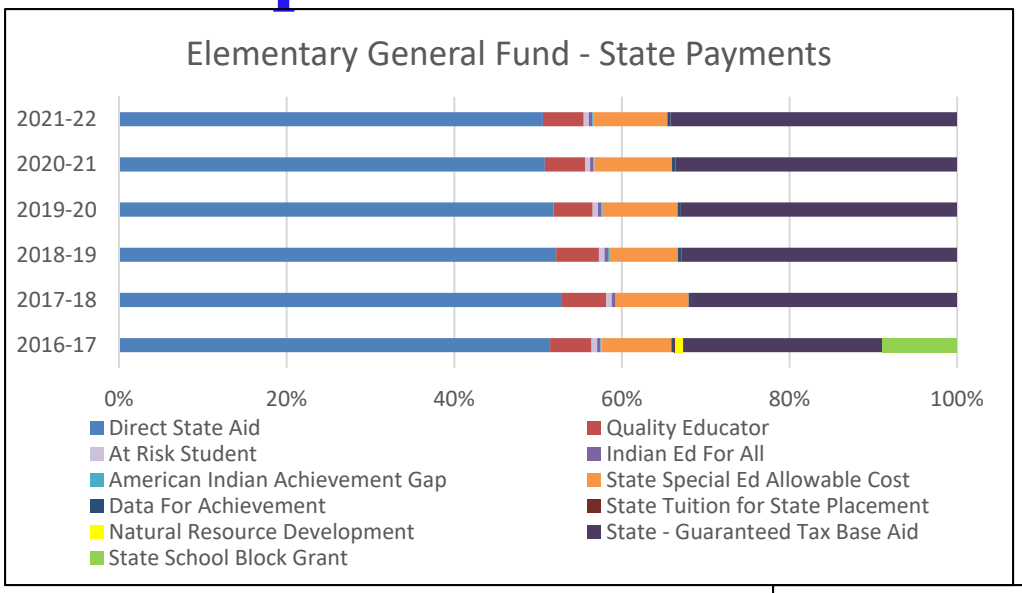
HB630 – Appropriated ESSER II - Overarching principle: *"to prevent, prepare for and respond to coronavirus"*

HB632 – Appropriated ESSER III - Overarching principle: *"to prevent, prepare for and respond to coronavirus"*

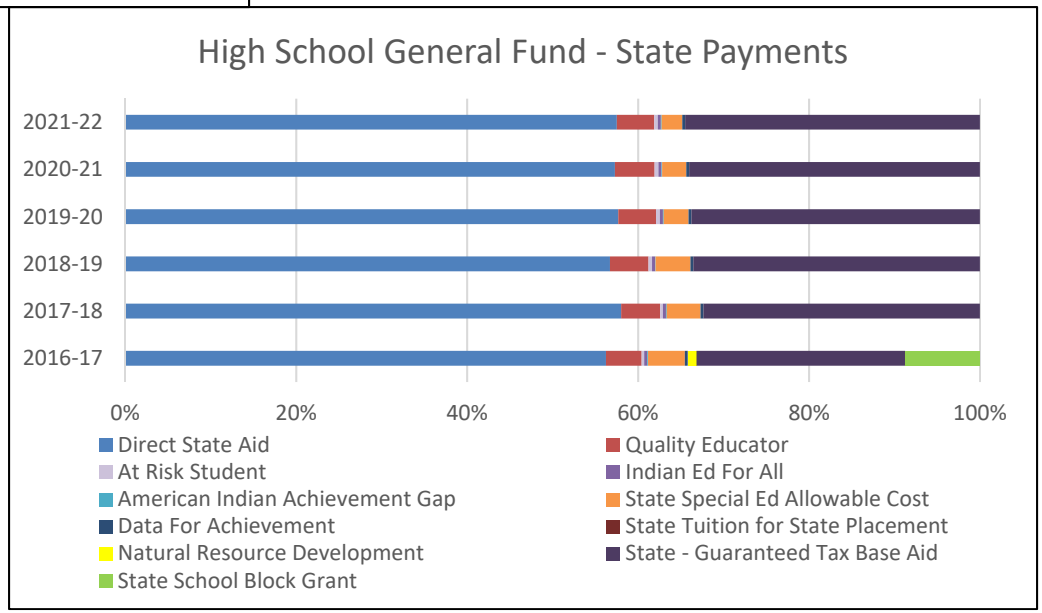
Components of the General Fund Budget



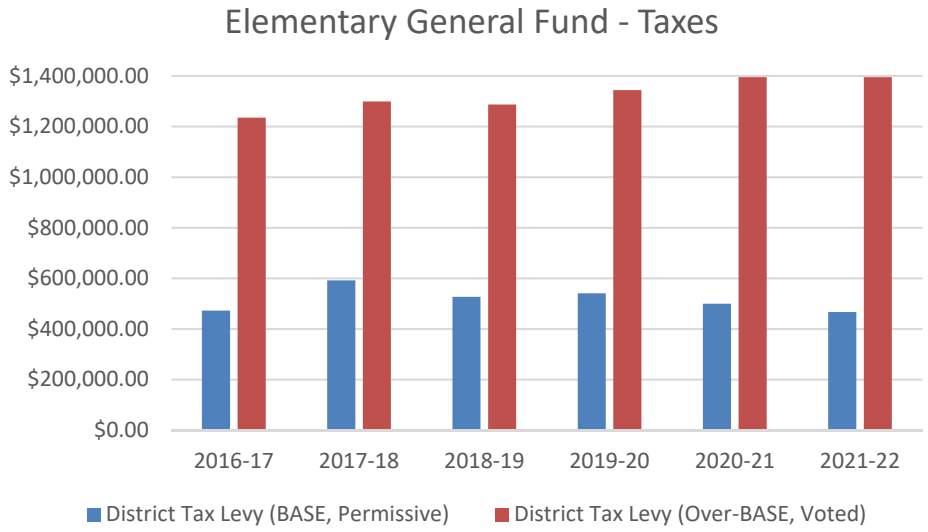
Components of the General Fund Budget



2017 Legislature:
NRD and State School Block Grant eliminated



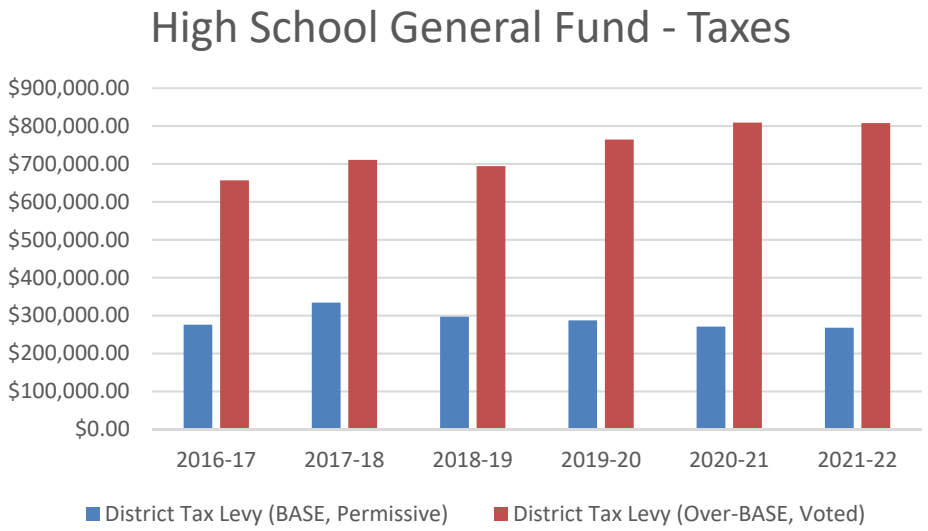
Components of the General Fund Budget



FY18 BASE Levy up due to eliminating block grants and trending back down due to increasing GTB

Elementary Levies Passed in Last 5 Years:
May 2020
May 2019
May 2017

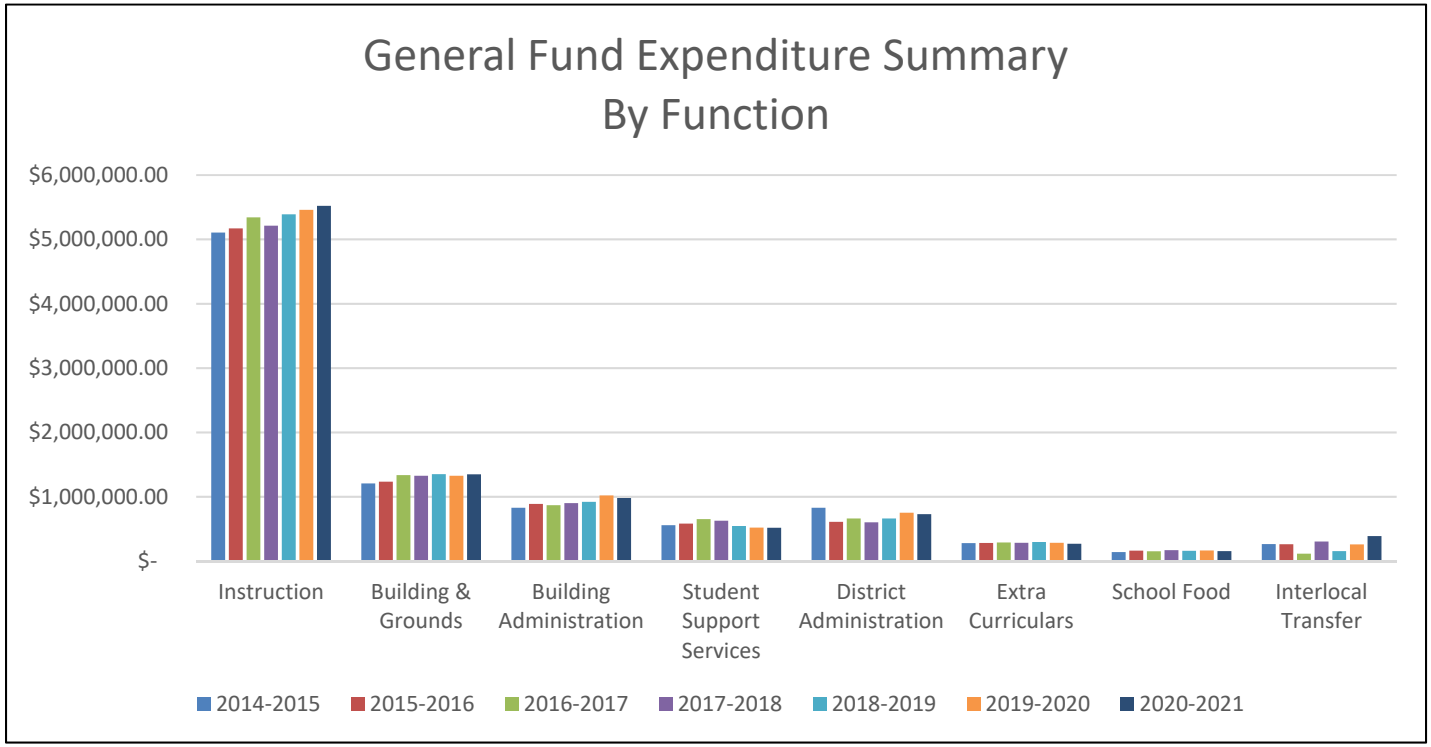
FHS Levies Passed in Last 5 Years:
May 2020



Where the General Fund is Spent

Salaries	68.02%
Benefits	15.88%
Professional/Technical	0.90%
Purchased Property Services	5.67%
Other Purchased Services	1.94%
Supplies	3.34%
Capital	0.18%
Dues/Fees	0.16%
Operating Transfers	3.92%

Where the General Fund is Spent



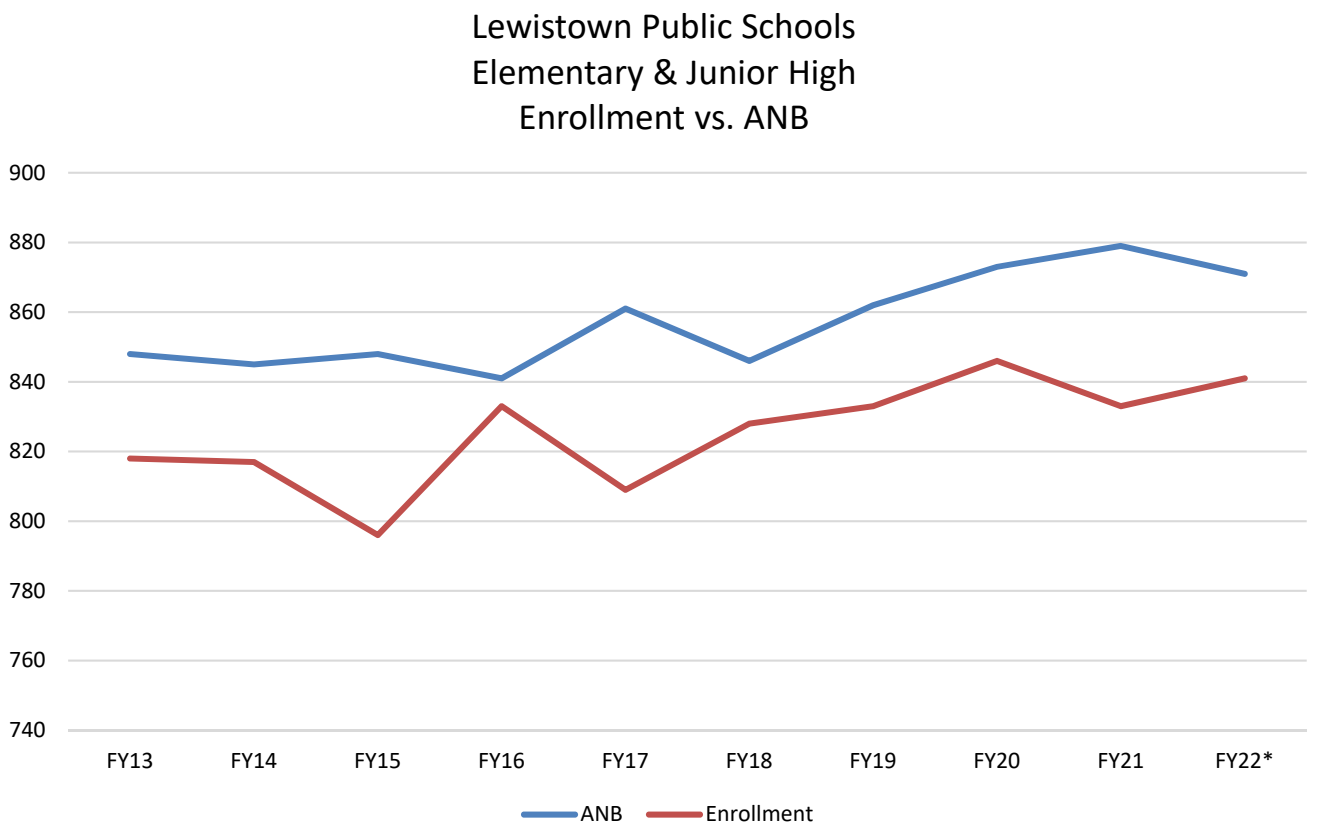
Instruction	56%
Building and Grounds	14%
Building Administration	10%
District Administration	7%
Student Support Services	5%
Interlocal Transfer	4%
Extra Curriculars	3%
School Food	2%
Land/Construction	0%

FY2022 Budget

ANB vs Enrollment

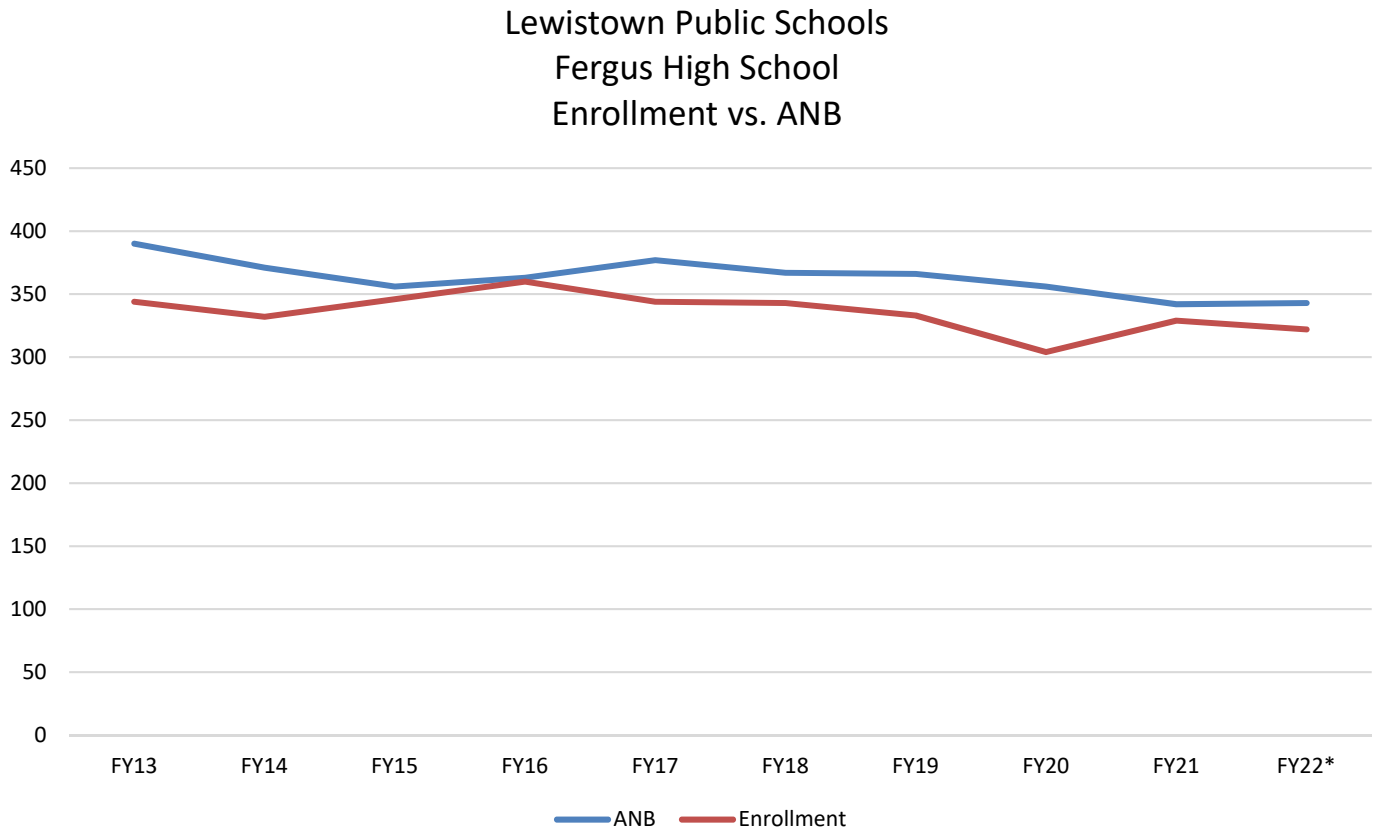
- Enrollment
  - Actual count of students
  - Reported to OPI 2x per year – 1st Monday in October and February
- ANB (Average Number Belonging)
  - Used by OPI to Calculate Budget
  - ANB Calculation
    - Total of 2 count days / 2
    - Multiply * (180 days + 7 PIR Days)
    - Divide by 180
  - Current Year or 3-Year Average
    - In recent years, HS has used 3 Year Average and Elementary has used Current Year

ANB vs Enrollment



*Enrollment for FY22 is projected, official enrollment not available until Count Days completed.

ANB vs Enrollment



*Enrollment for FY22 is projected, official enrollment not available until Count Days completed.

Projecting FY20 Enrollment

2019-2020

Enrollment:	ANB:
K-6 = 661	K-6 = 684
7-8 = 187	7-8 = 195
9-12 = 304	9-12 = 342

2020-2021

Enrollment:	ANB:
K-6 = 666 (665)	K-6 = 684 (686)
7-8 = 167 (172)	7-8 = 187 (188)
9-12 = 329 (340)	9-12 = 343 (354)

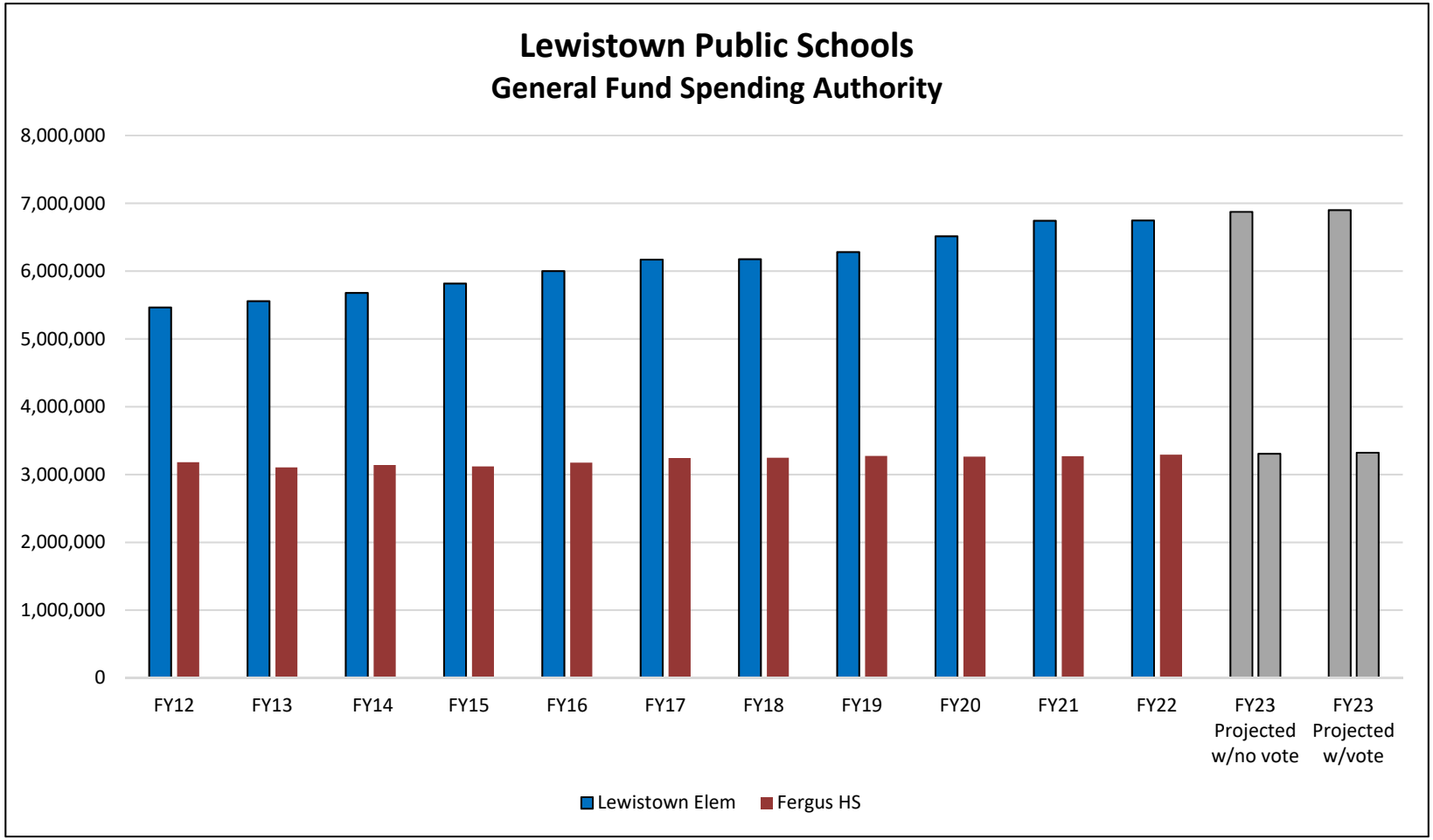
Numbers in Green were FY21 projections

Projections are based on enrollment as of August 1, 2021

2021-2022 Projected

Enrollment:	ANB:
K-6 = 686	K-6 = 692
7-8 = 179	7-8 = 183
9-12 = 332	9-12 = 335

Junior High and High School Student Per ANB Entitlement = Approx. $7,300
Elementary Student Per ANB Entitlement = Approx. $5,700



Difference Between FY22 and ***PROJECTED*** FY23 Budgets

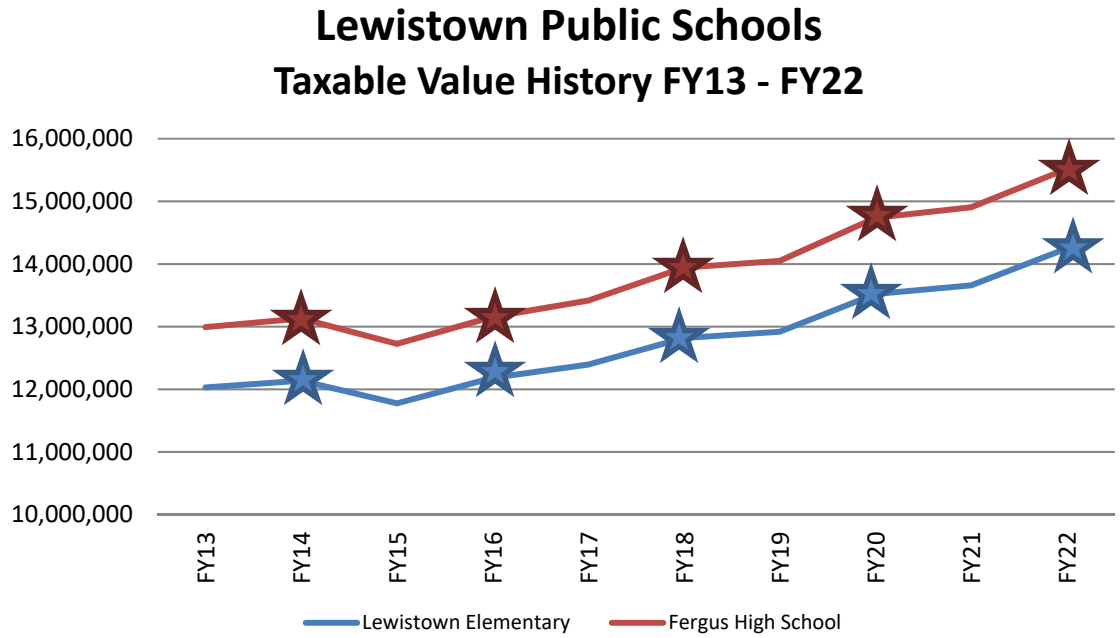
Elementary = $127,433 (no vote) and $153,137 (w/vote)

High School = $13,490 (no vote) and $29,375 (w/vote)

2021-2022 Taxable Value

Elementary = $14,248,842
Up $589,251 from FY21
1 mill = $14,249

High School = $15,517,954
Up $612,923 from FY21
1 mill = $15,518



★ Indicates tax re-valuation year

Mill Calculation

- Taxable Value of the district is the assigned value of the property within the district's boundaries
- A mill = One-Thousandth (.001) of a dollar
- The value of a mill .001 X the taxable value of the district
- A district with a taxable value of $1,000,000 will raise $1,000 for every mill levied

FY2021 Budget
Elementary

Elementary Budget Comparison

2020-2021

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	6,743,983.89	534,394.15	10%	7.92%	0.00	4,848,930.17	1,895,053.72	138.73
10 Transportation	575,000.00	115,000.00	20%	20.00%	107,084.42	112,973.09	354,942.49	25.98
11 Bus Depreciation	569,032.37	0.00	N/A	0.00%	381,032.37	8,000.00	180,000.00	13.18
13 Tuition	151,122.66		N/A		15,530.56	0.00	135,592.10	9.93
14 Retirement	900,000.00	180,000.00	20%	20.00%	45,060.83	854,939.17		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	134,276.71	0.00	N/A	0.00%	67,318.96	5,460.12	61,497.63	4.50
29 Flexibility	113,019.42	0.00	N/A	0.00%	113,019.42	0.00	0.00	0.00
61 Building Reserve	900,164.55	0.00	N/A	0.00%	699,864.56	62,424.35	137,875.64	10.09
Total of All Funds	10,086,599.60	829,394.15			1,428,911.12	5,892,726.90	2,764,961.58	202.41

2021-2022

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	6,746,787.80	634,025.06	10%	9.40%	0.00	4,884,913.02	1,861,874.78	130.69
10 Transportation	575,000.00	115,000.00	20%	20.00%	156,218.57	107,808.33	310,973.10	21.82
11 Bus Depreciation	526,635.31	0.00	N/A	0.00%	274,635.31	2,000.00	250,000.00	17.55
13 Tuition	220,000.00		N/A		26,600.87	0.00	193,399.13	13.57
14 Retirement	925,000.00	185,000.00	20%	20.00%	31,487.15	893,512.85		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	163,775.58	0.00	N/A	0.00%	98,213.51	4,064.44	61,497.63	4.32
29 Flexibility	110,246.62	0.00	N/A	0.00%	102,784.24	7,462.38	0.00	0.00
61 Building Reserve	1,031,975.06	0.00	N/A	0.00%	827,575.06	67,103.65	137,296.35	9.64
Total of All Funds	10,299,420.37	934,025.06			1,517,514.71	5,966,864.67	2,815,040.99	197.59

Elementary Budget Summary

- GENERAL FUND: Board chose not to run a levy election in May 2021. Transferred year-end funds in the amount of $116,866.30 to the Interlocal Fund (282). Reserves increased from 7.92% to 9.4% in preparation for the Bond Election.

- TRANSPORTATION: Due to the use of Coronavirus Funds, we were able to reappropriate approx. $50,000 more, reducing the levy.

- BUS DEPRECIATION: We replaced a Yellow Bus, Yellow Bus-Special Ed and Activities Bus in FY21 (purchased a year early). We will be replacing 1 Yellow Bus in FY22 and will continue to save toward an Activity Bus to purchase in FY25. Increased the levy in order to "balance" the mills.

- TUITION FUND: Levied expenses for 1-on-1 students and self-contained classrooms to allow the District more breathing room in the Elementary General Fund and safeguard against any unexpected Special Education costs. Levied an additional $50,000 to pay for a STAR teacher, previously paid for by the CMLRCC.

- RETIREMENT FUND: Increased by $25,000 due to retirements in 2021.

- TECHNOLOGY FUND: No change. The State Technology payment will once again be eliminated in FY23.

- FLEX FUND: We were awarded new State Advanced Opportunity Aid funding in the amount of $6,962.38. Below is a description of the Montana Advanced Opportunity Act:
    - expands personalized career & technical education opportunities for middle and high school students;
    - reduces out-of-pocket costs for students and families in support of a students post secondary success;
    - empowers students to actively engage in forming post secondary success that aligns with their individual interests, passions, strengths, needs and culture; and
    - authorizes elected school boards to use advanced opportunity aid to invest in Montana students by supporting individualized pathways for career and post secondary.

- BUILDING RESERVE: Levy was passed by voters in May 2016 for a period of 10 years. The NRD Payment was reinstated in May 2020 to go toward the non-voted portion of this levy. LPS is taking full advantage of this match from the State. May only be used toward major maintenance in the District's Facility Plan or for Safety (includes SRO, Counselors, etc). Per ANB calculation will increase from $100 to $110 in FY23.

FY2022 Budget
High School

High School Budget Comparison

2020-2021

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,270,188.03	304,497.33	10%	9.31%	0.00	2,190,077.68	1,080,110.35	72.48
10 Transportation	275,000.00	55,000.00	20%	20.00%	45,997.07	52,846.22	176,156.71	11.82
11 Bus Depreciation	449,194.14	0.00	N/A	0.00%	224,194.14	4,500.00	220,500.00	14.79
13 Tuition	24,439.89		N/A		3,729.13	0.00	20,710.76	1.39
14 Retirement	475,000.00	95,000.00	20%	20.00%	58,119.52	416,880.48		
17 Adult Education	55,000.00	19,250.00	35%	35.00%	33,831.23	0.00	21,168.77	1.42
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	225,222.55	0.00	N/A	0.00%	168,545.06	2,512.44	54,165.05	3.63
29 Flexibility	172,787.09	0.00	N/A	0.00%	172,787.09	0.00	0.00	0.00
61 Building Reserve	728,770.92	0.00	N/A	0.00%	580,170.92	31,304.04	117,295.96	7.86
Total of All Funds	5,675,602.62	473,747.33			1,287,374.16	2,698,120.86	1,690,107.60	113.39

2021-2022

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,293,146.00	303,290.87	10%	9.21%	0.00	2,217,211.70	1,075,934.30	69.32
10 Transportation	300,000.00	60,000.00	20%	20.00%	56,051.78	46,888.15	197,060.07	12.70
11 Bus Depreciation	352,334.91	0.00	N/A	0.00%	114,834.91	1,000.00	236,500.00	15.24
13 Tuition	51,334.86		N/A		4,859.34	0.00	46,475.52	2.99
14 Retirement	475,000.00	95,000.00	20%	20.00%	78,342.94	396,657.06		
17 Adult Education	45,743.57	16,010.25	35%	35.00%	54,364.32	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	265,843.55	0.00	N/A	0.00%	209,290.86	2,387.64	54,165.05	3.49
29 Flexibility	183,812.20	0.00	N/A	0.00%	163,015.39	20,796.81	0.00	0.00
61 Building Reserve	814,857.25	0.00	N/A	0.00%	665,657.25	32,167.00	117,033.00	7.55
Total of All Funds	5,782,072.34	474,301.12			1,346,416.79	2,717,108.36	1,727,167.94	111.29

High School Budget Summary

- GENERAL FUND: Board chose not to run a levy election in May 2021. Transferred year-end funds in the amount of $200,133.70 to the Interlocal Fund (282). Reserves remained stable slightly decreasing from 9.31% to 9.21%.

- TRANSPORTATION: Increased by $25,000 in response to less fund balance being reappropriated in FY21.

- BUS DEPRECIATION: We replaced a Yellow Bus, Yellow Bus-Special Ed and Activities Bus in FY21 (purchased a year early). We will be replacing 1 Yellow Bus in FY22 and will continue to save toward an Activity Bus to purchase in FY25. Increased the levy in order to "balance" the mills.

- TUITION FUND: Levied expenses for 1-on-1 students and self-contained classrooms to allow the District more breathing room in the High School General Fund and safeguard against any unexpected Special Education costs. Students in correctional facilities resulted in approx. $12,623.90 additional need.

- RETIREMENT FUND: No increase to this year's budget.

- ADULT ED: TheWorkforce Coordinator position ended abruptly in July 2020. As a result, those dollars were not spent and will be used for the next 2 years to pay wages for Paula Perry-Walker to Administer HiSet Testing (up to 320 hours/year).

- TECHNOLOGY FUND: No change. The State Technology payment will once again be eliminated in FY23.

- FLEX FUND: We were awarded new State Advanced Opportunity Aid funding in the amount of $20,296.81. Below is a description of the Montana Advanced Opportunity Act:
    - expands personalized career & technical education opportunities for middle and high school students;
    - reduces out-of-pocket costs for students and families in support of a students post secondary success;
    - empowers students to actively engage in forming post secondary success that aligns with their individual interests, passions, strengths, needs and culture; and
    - authorizes elected school boards to use advanced opportunity aid to invest in Montana students by supporting individualized pathways for career and post secondary.

- BUILDING RESERVE: Levy was passed by voters in May 2016 for a period of 10 years. The NRD Payment was reinstated in May 2020 to go toward the non-voted portion of this levy. LPS is taking full advantage of this match from the State. May only be used toward major maintenance in the District's Facility Plan or for Safety (includes SRO, Counselors, etc). Per ANB calculation will increase from $100 to $110 in FY23.

FY2022 Budget Recommendation & Summary

Elementary Budget Recommendation

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	6,746,787.80	634,025.06	10%	9.40%	0.00	4,884,913.02	1,861,874.78	130.69
10 Transportation	575,000.00	115,000.00	20%	20.00%	156,218.57	107,808.33	310,973.10	21.82
11 Bus Depreciation	526,635.31	0.00	N/A	0.00%	274,635.31	2,000.00	250,000.00	17.55
13 Tuition	220,000.00		N/A		26,600.87	0.00	193,399.13	13.57
14 Retirement	925,000.00	185,000.00	20%	20.00%	31,487.15	893,512.85		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	163,775.58	0.00	N/A	0.00%	98,213.51	4,064.44	61,497.63	4.32
29 Flexibility	110,246.62	0.00	N/A	0.00%	102,784.24	7,462.38	0.00	0.00
61 Building Reserve	1,031,975.06	0.00	N/A	0.00%	827,575.06	67,103.65	137,296.35	9.64
Total of All Funds	10,299,420.37	934,025.06			1,517,514.71	5,966,864.67	2,815,040.99	197.59

SB307 Notice – March 2021

TOTAL - ALL FUNDS USING PRIOR YEAR TAXABLE VALUE:

	LEWISTOWN ELEMENTARY SCHOOL DISTRICT								
	2020-21 Actual Levies		2021-22 Projections						
Fund	$	Mills	$	Mills	Change $	Change Mills	Est. Annual Tax Impact $100K home	Est. Annual Tax Impact $200K home
General - BASE	$ 499,717	36.58	$ 487,179	35.67	$ (12,538)	(0.91)	$ (1.23)	$ (2.46)
General - OverBASE	$ 1,395,336	102.15	$ 1,395,336	102.15	$ -	-	$ -	$ -
Transportation	$ 354,942	25.98	$ 387,794	28.39	$ 32,852	2.41	$ 3.25	$ 6.50
Bus Depreciation	$ 180,000	13.18	$ 160,700	11.76	$ (19,300)	(1.42)	$ (1.92)	$ (3.84)
Tuition	$ 135,592	9.93	$ 178,000	13.03	$ 42,408	3.10	$ 4.19	$ 8.38
Adult Ed	$ -	0.00	$ -	-	$ -	-	$ -	$ -
Technology	$ 61,498	4.50	$ 61,498	4.50	$ -	-	$ -	$ -
Flexibility	$ -	0.00	$ -	-	$ -	-	$ -	$ -
Debt Service	$ -	0.00	$ -	-	$ -	-	$ -	$ -
Building Reserve Non-Voted	$ 39,875	2.92	$ 37,068	2.71	$ (2,807)	(0.21)	$ (0.28)	$ (0.56)
Building Reserve Voted	$ 98,000	7.17	$ 98,000	7.17	$ -	(0.00)	$ (0.01)	$ (0.02)
Grand Total	**$ 2,764,961**	**202.41**	**$ 2,805,575**	**205.38**	**$ 40,614**	**2.97**	**$ 4.00**	**$ 8.00**

High School Budget Recommendation

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,293,146.00	303,290.87	10%	9.21%	0.00	2,217,211.70	1,075,934.30	69.32
10 Transportation	300,000.00	60,000.00	20%	20.00%	56,051.78	46,888.15	197,060.07	12.70
11 Bus Depreciation	352,334.91	0.00	N/A	0.00%	114,834.91	1,000.00	236,500.00	15.24
13 Tuition	51,334.86		N/A		4,859.34	0.00	46,475.52	2.99
14 Retirement	475,000.00	95,000.00	20%	20.00%	78,342.94	396,657.06		
17 Adult Education	45,743.57	16,010.25	35%	35.00%	54,364.32	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	265,843.55	0.00	N/A	0.00%	209,290.86	2,387.64	54,165.05	3.49
29 Flexibility	183,812.20	0.00	N/A	0.00%	163,015.39	20,796.81	0.00	0.00
61 Building Reserve	814,857.25	0.00	N/A	0.00%	665,657.25	32,167.00	117,033.00	7.55
Total of All Funds	5,782,072.34	474,301.12			1,346,416.79	2,717,108.36	1,727,167.94	111.29

SB307 Notice – March 2020

TOTAL - ALL FUNDS USING PRIOR YEAR TAXABLE VALUE:

	FERGUS HIGH SCHOOL DISTRICT								
	2020-21 Actual Levies			2021-22 Projections					
Fund	$	Mills	$	Mills	Change $	Change Mills	Est. Annual Tax Impact $100K home	Est. Annual Tax Impact $200K home
General - BASE	$ 271,065	18.20	$ 280,832	18.84	$ 9,767	0.64	$ 0.86	$ 1.72
General - OverBASE	$ 809,046	54.28	$ 809,046	54.28	$ -	-	$ -	$ -
Transportation	$ 176,217	11.82	$ 197,066	13.22	$ 20,849	1.40	$ 1.89	$ 3.78
Bus Depreciation	$ 220,500	14.79	$ 129,300	8.67	$ (91,200)	(6.12)	$ (8.26)	$ (16.52)
Tuition	$ 20,711	1.39	$ 50,000	3.35	$ 29,289	1.96	$ 2.65	$ 5.30
Adult Ed	$ 21,169	1.42	$ 5,000	0.34	$ (16,169)	(1.08)	$ (1.46)	$ (2.92)
Technology	$ 54,165	3.63	$ 54,165	3.63	$ -	-	$ -	$ -
Flexibility	$ -	0.00	$ -	-	$ -	-	$ -	$ -
Debt Service	$ -	0.00	$ -	-	$ -	-	$ -	$ -
Building Reserve Non-Voted	$ 19,296	1.29	$ 18,868	1.27	$ (428)	(0.02)	$ (0.02)	$ (0.04)
Building Reserve Voted	$ 98,000	6.57	$ 98,000	6.57	$ -	-	$ -	$ -
Grand Total	**$ 1,690,168**	**113.39**	**$ 1,642,276**	**110.17**	**$ (47,891)**	**(3.22)**	**$ (4.34)**	**$ (8.68)**

OPTIONS:

Decrease Mills Levied

- Levy less in Bus Depreciation.
- Will provide additional tax relief, but may cause a sharper increase in future years.

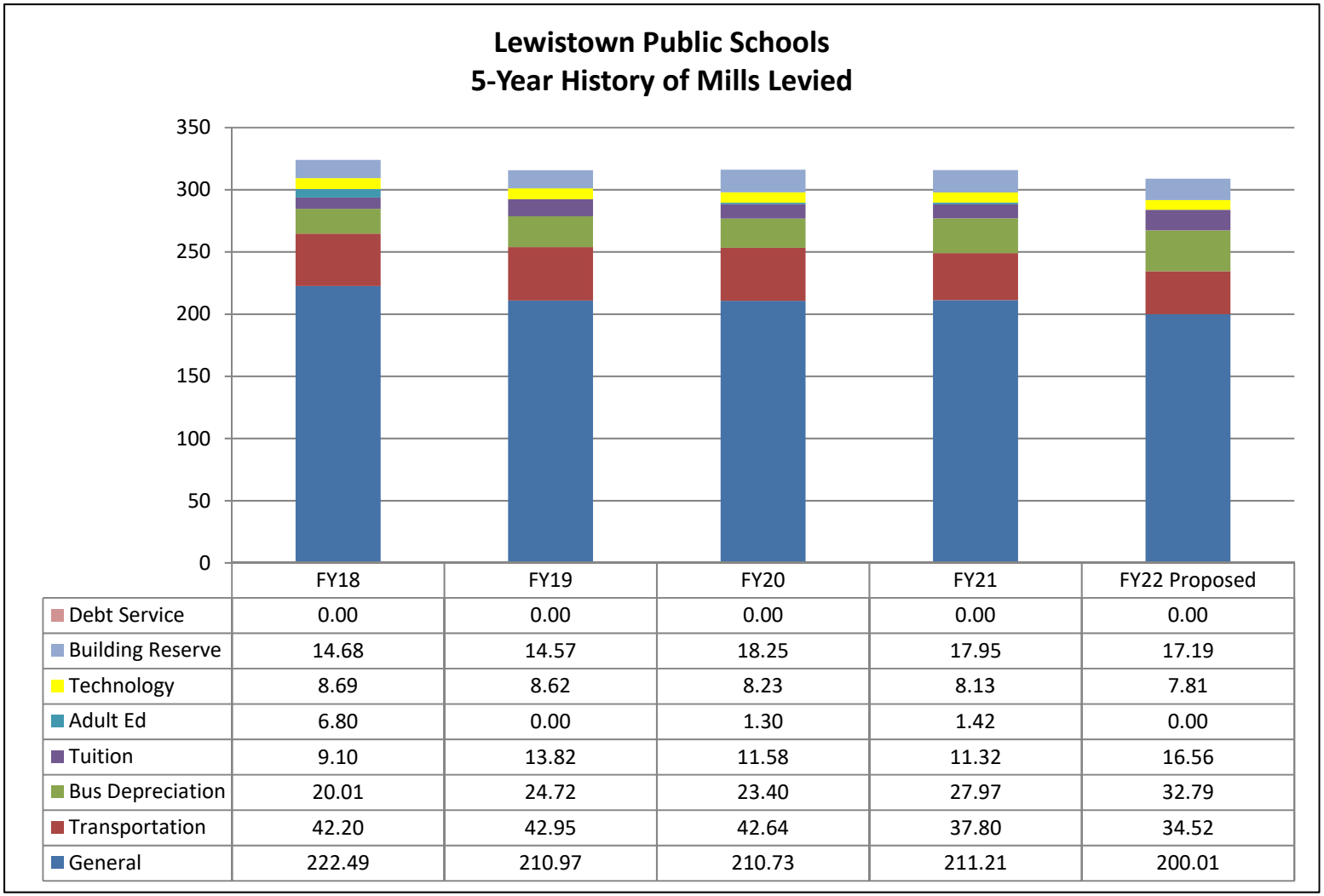
Increase Mills Levied

- Levy more in permissive funds (Transportation, Bus Depreciation, Tuition).
- Allows us to reappropriate in following years.

Approve As Presented

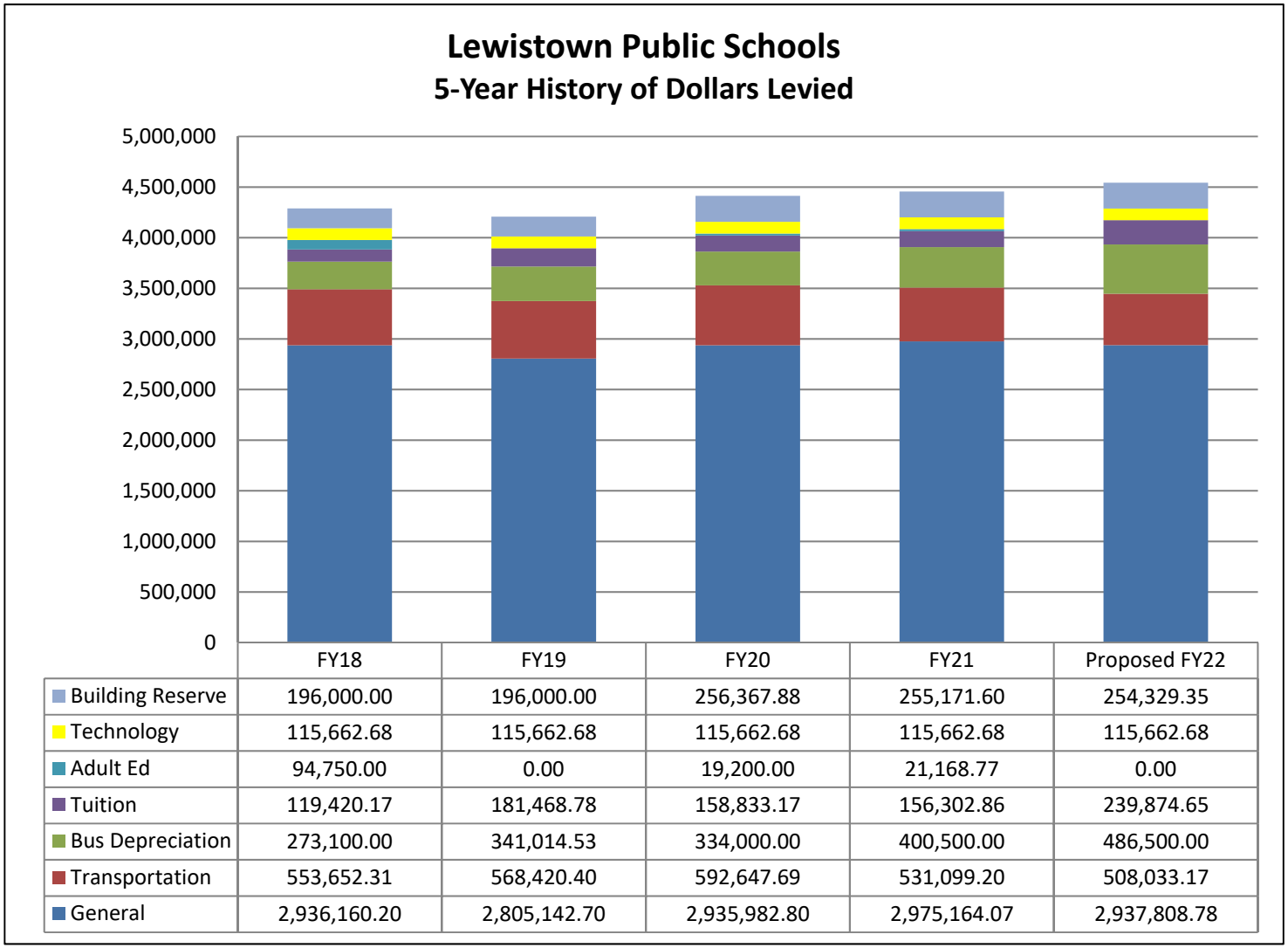
- Provides both some tax "relief" and allows us to use reappropriation in future years to keep the mills balanced

Mills Levied District-Wide



	FY18	FY19	FY20	FY21	FY22 Proposed
Debt Service	0.00	0.00	0.00	0.00	0.00
Building Reserve	14.68	14.57	18.25	17.95	17.19
Technology	8.69	8.62	8.23	8.13	7.81
Adult Ed	6.80	0.00	1.30	1.42	0.00
Tuition	9.10	13.82	11.58	11.32	16.56
Bus Depreciation	20.01	24.72	23.40	27.97	32.79
Transportation	42.20	42.95	42.64	37.80	34.52
General	222.49	210.97	210.73	211.21	200.01

Dollars Levied District-Wide



	FY18	FY19	FY20	FY21	Proposed FY22
Building Reserve	196,000.00	196,000.00	256,367.88	255,171.60	254,329.35
Technology	115,662.68	115,662.68	115,662.68	115,662.68	115,662.68
Adult Ed	94,750.00	0.00	19,200.00	21,168.77	0.00
Tuition	119,420.17	181,468.78	158,833.17	156,302.86	239,874.65
Bus Depreciation	273,100.00	341,014.53	334,000.00	400,500.00	486,500.00
Transportation	553,652.31	568,420.40	592,647.69	531,099.20	508,033.17
General	2,936,160.20	2,805,142.70	2,935,982.80	2,975,164.07	2,937,808.78

District-Wide Summary

OVERALL DISTRICT-WIDE DECREASE OF 6.92mills

ELEMENTARY: -$6.51 ($100,000 house) and -$13.01 ($200,000 house) decrease per year
HIGH SCHOOL: -$2.84 ($100,000 house) and -$5.67 ($200,000 house) decrease per year

Due to tax reappraisals, these amounts are ESTIMATES and cannot be fully relied upon

- General Fund = -11.20 mills
- Transportation = -3.28 mills
- Bus Depreciation = +4.82 mills
- Tuition = +5.24 mills
- Adult Ed = -1.42 mills
- Technology = -.32 mills
- Building Reserve = -.76 mills

Any balances remaining in the non-voted levy funds will be reappropriated in the following Fiscal Year

Looking Ahead

- What is not used this year in permissive funds will be carried over to next year
- Building Reserve Permissive State Subsidy
- Long Term Facilities Planning (Bond Possibility)
- Enrollment Changes

COVID FUNDS

- Governor's Coronavirus Relief Funds (CRF)
  - $367,915 (elem) and $143,148 (hs)
  - Must be spent by 12/31/2020 (LPS spent 100%)
- ESSER I
  - $192,028 (elem) and $64,958 (hs)
  - Must be spent by 9/30/2022 (LPS spent 100%)
- ESSER II
  - $819,925 (elem) and $259,392 (hs)
  - Must be spent by 9/30/2023
- ESSERIII
  - $1,786,510 (elem) and $562,647 (hs)
  - Must be spent by 9/30/2024

Must be used *"to prevent, prepare for and respond to coronavirus."*

Questions...

Budget Report
FY 2022

14 Fergus **Submit ID:**

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Due Dates:

Board of Trustees adopts Final Budget no later than August 25th before: computation of GF levy requirement by Cty Supt. & the fixing of district tax levies. (MCA 20-9-131)
Board of Trustees transmits to County Supt. within 3 days after final approval. (MCA 20-9-131)
County Supt. transmits to County Commissioners by the later of the 1st Tuesday in September or within 30 calendar days after receipt of certified taxable values. (MCA 20-9-142)
County Supt. transmits to Office of Public Instruction on or before September 15th. (MCA 20-9-134)

District ANB And Taxable Valuation

	ANB		Taxable Valuation
	EL	HS	
District:	* 871	N/A	14,248,842

* indicates that the 3 year average ANB was used to calculate the budget limitations

The final budget is approved as set forth in this document.

Certification

District Clerk: Rebekah Rhoades

(Signature) (Date)

Chairperson, School Trustees: Jennifer Thompson

(Signature) (Date)

County Superintendent: Rhonda Long

(Signature) (Date)

Chairperson, County Commissioners:

(Print)

(Signature) (Date)

Name of Contact:

(Print)

(Signature) (Phone)

Budget Report
FY 2022

14 Fergus

Submit ID:

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Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	6,746,787.80	634,025.06	10%	9.40%	0.00	4,884,913.02	1,861,874.78	130.69
10 Transportation	575,000.00	115,000.00	20%	20.00%	156,218.57	107,808.33	310,973.10	21.82
11 Bus Depreciation	526,635.31	0.00	N/A	0.00%	274,635.31	2,000.00	250,000.00	17.55
13 Tuition	220,000.00		N/A		26,600.87	0.00	193,399.13	13.57
14 Retirement	925,000.00	185,000.00	20%	20.00%	31,487.15	893,512.85		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	163,775.58	0.00	N/A	0.00%	98,213.51	4,064.44	61,497.63	4.32
29 Flexibility	110,246.62	0.00	N/A	0.00%	102,784.24	7,462.38	0.00	0.00
61 Building Reserve	1,031,975.06	0.00	N/A	0.00%	827,575.06	67,103.65	137,296.35	9.64
Total of All Funds	10,299,420.37	934,025.06			1,517,514.71	5,966,864.67	2,815,040.99	197.59

50 Debt Service Tax Jurisdiction								
	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00

Budget Report
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General Fund Limits And Reserves Worksheet

PART I. Certified Budget Data

ANB By Budget Unit:

E1	LEWISTOWN K-6	684 *
M1	LEWISTOWN 7-8	187 *

* indicates that the 3 year average ANB was used to calculate the budget limitations

A.	Direct State Aid	(I-A)	2,468,226.86
B.	Mandatory Non-isolated Levy	(I-B)	0.00
C.	Quality Educator	(I-C)	237,806.41
D.	At Risk Student	(I-D)	29,756.01
E.	Indian Education For All	(I-E)	19,771.70
F.	American Indian Achievement Gap	(I-F)	5,575.00
G.	Data For Achievement	(I-G)	18,926.83
H.	State Special Education Allowable Cost Payment to Districts	(I-H)	431,664.47
I.	State Special Education Related-Services Payment To Coop	(I-I)	44,692.55
J.	District GTB Subsidy Per Elementary Base Mill	(I-J)	50,922.00
K.	District GTB Subsidy Per High School Base Mill	(I-K)	N/A

PART II. General Fund Budget Limits

Prior Year Budget Data:

A.	ANB	(II-A)	879
B.	BASE Budget Limit	(II-B)	5,348,647.56
C.	Maximum Budget Limit	(II-C)	6,743,983.90
D.	Over-BASE Levy As Submitted on Budget	(II-D)	1,395,336.33
E.	Adopted Budget	(II-E)	6,743,983.89

Current Year Budget Data:

F.	% Special Education in Maximum Budget	(II-F)	100%
G.	BASE Budget (Minimum Budget Amount Required)	(II-G)	5,351,451.47
H.	Maximum Budget Limit	(II-H)	6,741,617.74
I.	Highest Budget Without a Vote	(II-I)	6,746,787.80
J.	Highest Budget	(II-J)	6,761,544.03
K.	Highest Voted Amount	(II-K)	14,756.23
L.	Amount Approved on Ballot by Voters	(II-L)	0.00
M.	Adopted Budget	(II-M)	6,746,787.80

PART III. General Fund Balance For Budget As Of June 30

A.	Operating Reserve (961)	(III-A)		634,025.06
B.	TIF Operating Reserve (962)	(III-B)		0.00
C.	Excess Reserves	(III-C)		0.00
1.	Reserve For Protested/Delinquent Taxes (963)	(III-C1)	0.00	
2.	Reserve For Tax Audit Receipts (964)	(III-C2)	0.00	
D.	Unreserved Fund Balance Reappropriated (970)	(III-D)		0.00
1.	Prior Year Excess Reserves Funding Over-BASE (970a)	(III-D1)	0.00	
2.	Remaining Fund Balance Available (970b)	(III-D2)	0.00	
3.	TIF Fund Balance Reappropriated (970c)	(III-D3)	0.00	
E.	TOTAL GENERAL FUND BALANCE FOR BUDGET (TFS48)	(III-E)		634,025.06

PART V. General Fund Worksheet

General Fund Budget:

A.	Adopted General Fund Budget	(V-A)		6,746,787.80
1.	BASE Budget Limit	(V-A1)	5,351,451.47	
2.	Over-BASE Budget	(V-A2)	1,395,336.33	

Funding The BASE Budget:

B.	Direct State Aid	(V-B)		2,468,226.86
1.	Direct State Aid Paid By State	(V-B1)	2,468,226.86	
2.	Direct State Aid Paid By Non-Isolated District	(V-B2)	0.00	
C.	Quality Educator	(V-C)		237,806.41
D.	At Risk Student	(V-D)		29,756.01
E.	Indian Education For All	(V-E)		19,771.70
F.	American Indian Achievement Gap	(V-F)		5,575.00
G.	Data For Achievement	(V-G)		18,926.83
H.	Special Education Allowable Cost Payment	(V-H)		431,664.47
I.	Remaining Fund Balance Available	(V-I)		0.00
J.	Non-Levy Revenue and Funding Sources	(V-J)		4,981.02
1.	Actual Non-Levy Revenue	(V-J1)	4,981.02	
2.	Anticipated Non-Levy Revenue	(V-J2)	0.00	
3.	TIF Applied To BASE Budget	(V-J3)	0.00	
4.	Excess Levy BASE	(V-J4)	0.00	
K.	Other Non-Levy Revenue and Funding Sources	(V-K)		0.00
L.	BASE Levy Requirements	(V-L)		2,134,743.17
1.	State - Guaranteed Tax Base Aid	(V-L1)	1,668,204.72	
2.*	District Property Tax Levy To Fund BASE (BASE Levy)	(V-L2)	466,538.45	
M.	**Subtotal of BASE Budget Revenue	(V-M)		5,351,451.47

Funding The Over-BASE Budget:

N.	Fund Balance & Non-Levy Revenue Available To Fund Over-BASE	(V-N)		0.00
O.	Over-BASE Only Revenues and Funding Sources	(V-O)		0.00
1.	Prior Year Excess Reserves Reappropriated (Over-BASE Only)	(V-O1)	0.00	
2.	Tuition	(V-O2)	0.00	

3.	Flexible Non-Voted Levy Authority Transferred from Other Funds	(V-O3)	0.00	
4.	Oil & Gas Revenues	(V-O4)	0.00	
5.	TIF Applied To Over-BASE Budget	(V-O5)	0.00	
6.	Excess Levy Over-BASE	(V-O6)	0.00	
P.	District Property Tax Levy To Fund Over-BASE Budget (Over-BASE Levy)(GF)	(V-P)		1,395,336.33
Q.	Subtotal of Over-BASE Revenue and Funding Sources	(V-Q)		1,395,336.33

Mill Levies:

R.	District Non-Isolated Mills	(V-R)		0.00
S.	BASE Mills - Elementary	(V-S)		32.76
T.	BASE Mills - High School	(V-T)		0.00
U.	Over-BASE Mills	(V-U)		97.93
1.	District Property Tax Levy Mills	(V-U1)	97.93	
2.	Flexible Non-Voted Levy Authority	(V-U2)	0.00	
V.	Total General Fund Mills	(V-V)		130.69

* Should be approximately equal to (Taxable Value X .001) X BASE Mills
** BASE Budget Revenue cannot exceed BASE Budget Limit. Excess BASE Budget Revenue is reported on line V-O and is applied to the Over-BASE Budget

Budget Report
FY 2022

14 Fergus

0258 Lewistown Elem

Submit ID:

01 General Fund

Adopted Budget	0001	6,746,787.80

Budget Uses

Expenditure Budget	0002	6,746,787.80
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00

Estimated Funding Sources

Unreserved Fund Balance Reappropriated	0970	0.00
Direct State Aid	3110	2,468,226.86
Quality Educator	3111	237,806.41
At Risk Student	3112	29,756.01
Indian Education For All	3113	19,771.70
American Indian Achievement Gap	3114	5,575.00
State Special Education Allowable Cost Payment to Districts	3115	431,664.47
Data For Achievement	3116	18,926.83
State - Guaranteed Tax Base Aid	3120	1,668,204.72

Actual Non-levy Revenue and Funding Sources

Tax Title and Property Sales	1130	0.00
Interest Earnings	1510	4,981.02
Revenue from Community Services Activities	1800	0.00
Other Revenue from Local Sources	1900	0.00
Rentals	1910	0.00
Dormitory Charges	1915	0.00
Contributions/Donations from Private Sources	1920	0.00
Textbook Sales and Rentals	1940	0.00
Fees - Users/Resale of Supplies	1945	0.00
Services Provided Other School Districts or Coops	1950	0.00
Services Provided Other Local Governmental Units	1960	0.00
Summer School Fees	1981	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00

Anticipated Non-levy Revenue and Funding Sources - BASE

Oil & Gas Revenues - BASE Budget	0171	0.00
TIF Applied To BASE Budget	0174	0.00
BASE Excess Levy Amount	0177	0.00
Coal Gross Proceeds	1123	0.00
School Block Grant State Lands	3448	0.00
School Block Grant Coal Mitigation	3449	0.00
Federal Revenue in Lieu of Taxes	4800	0.00

Anticipated Non-levy Revenue and Funding Sources - Over-BASE

Oil & Gas Revenues - Over-BASE Budget	0172	0.00
TIF Applied To Over-BASE Budget	0175	0.00
Over-BASE Excess Levy Amount	0178	0.00

Individual Tuition	1310	0.00
Tuition from School Districts Within State	1320	0.00
Tuition from School Districts Outside State	1330	0.00
State - Tuition for State Placement	3117	0.00

Other Non-levy Revenue

District Levy - Distribution of Prior Year Protested/Delinquent Taxes	1117	0.00
District Levy - Dept. or Revenue Tax Audit Receipts	1118	0.00
Penalties and Interest on Taxes	1190	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00

Levies

Mandatory Non-isolated Levy	1110(a)	0.00		
BASE Levy	1110(b)	466,538.45		
Over-BASE Levy	1110(c)	1,395,336.33		
District Tax Levy			1110	1,861,874.78
Total Estimated Revenues to Fund Adopted Budget			0004	6,746,787.80
Estimated Revenues Exceeding Adopted Budget			0004a	0.00

Budget Report
FY 2022

14 Fergus

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10 Transportation Fund

Adopted Budget	0001	575,000.00

Budget Uses

Expenditure Budget	0002	575,000.00
Add To Fund Balance	0003	0.00

Transportation Schedule Data

On-Schedule	0005	96,643.94
Contingency	0006	9,664.39
Over-Schedule	0011	468,691.67
Fund Balance for Budget	TFS48	271,218.57
Operating Reserve	0961	115,000.00
Unreserved Fund Balance Reappropriated	0970	156,218.57

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Individual Transportation Fees	1410	0.00
Transportation Fees from Other School Districts Within State	1420	0.00
Transportation Fees from Other School Districts Outside State	1430	0.00
Other Transportation Fees	1440	0.00
Interest Earnings	1510	1,500.00
Other Revenue from Local Sources	1900	0.00
State - Tuition for State Placement	3117	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
CARES - Governor's Coronavirus Relief Fund Transportation	7710	0.00

Reimbursements

County On-Schedule Transportation Reimbursement	2220	53,154.16
State - On-Schedule Transportation Reimbursement	3210	53,154.17
District Tax Levy	1110	310,973.10
District Mills	999	21.82
Total Estimated Revenues to Fund Adopted Budget	0004	575,000.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

Submit ID:

0258 Lewistown Elem

11 Bus Depreciation Fund

Adopted Budget	0001	526,635.31

Budget Uses

Expenditure Budget	0002	526,635.31
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	274,635.31
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	274,635.31
TIF Fund Balance Reappropriated	0973	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	2,000.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
Use Estimated Non-levy Revenue to Lower Levies? (Yes or No)		Yes
District Tax Levy	1110	250,000.00
District Mills	999	17.55
Total Estimated Revenues to Fund Adopted Budget	0004	526,635.31

Budget Report
FY 2022

14 Fergus

0258 Lewistown Elem

Submit ID:

Asset Information

Asset ID	Year Of Purchase	Original Cost	Depreciated Thru Last Year	20% Limit	Amount Depreciated
2018 MCI J4500 #8974	2021	58,219.20	0.00	11,643.84	11,643.84
2021 IC #6977	2021	105,278.17	0.00	21,055.63	18,688.23
2021 S (SPECIAL ED) #6975	2021	110,318.92	0.00	22,063.78	0.00
2014 MCI MOTOR COACH #6743	2020	59,215.20	11,843.04	11,843.04	11,843.04
2020 IC #1473	2020	98,870.81	0.00	19,774.16	19,774.16
2019 IC #5773	2019	97,770.77	0.00	19,554.15	19,554.15
2014 MC J45 #6602	2018	90,000.00	18,000.00	18,000.00	18,000.00
2017 IC #4154	2017	96,956.82	0.00	19,391.36	19,391.36
2016 INTL #0568	2015	81,084.22	15,451.78	16,216.84	16,216.84
2015 CES #3528	2014	56,861.27	11,372.25	11,372.25	11,372.25
2013 BLUEBIRD IC #6001	2013	77,553.07	31,021.22	15,510.61	15,510.61
2014 BLUEBIRD IC #1987	2013	80,000.78	16,776.99	16,000.16	16,000.16
2008 MCI J4500 #4870	2012	52,700.00	42,160.00	10,540.00	10,540.00
2012 INTL #1925	2012	88,775.09	35,510.04	17,755.02	17,755.02
2010 INTL #6953	2010	86,699.28	34,679.72	17,339.86	17,339.86
2009 INTL #8040	2008	71,951.98	69,909.72	14,390.40	14,390.40
2009 INTL #8205	2008	69,900.38	49,199.40	13,980.08	13,980.08
MOTOROLA MCS 2000	2004	2,721.00	4,081.50	N/A	NA
Total					252,000.00

Budget Report
FY 2022

14 Fergus

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13 Tuition Fund

Adopted Budget	0001	220,000.00

Budget Uses

Expenditure Budget	0002	220,000.00
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	26,600.87
Unreserved Fund Balance Reappropriated	0970	26,600.87

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
Direct State Aid	3110	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	193,399.13
District Mills	999	13.57
Total Estimated Revenues to Fund Adopted Budget	0004	220,000.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

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14 Retirement Fund

Adopted Budget	0001	925,000.00

Budget Uses

Expenditure Budget	0002	925,000.00
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	216,487.15
Operating Reserve	0961	185,000.00
Unreserved Fund Balance Reappropriated	0970	31,487.15

Estimated Funding Sources

Interest Earnings	1510	1,500.00
Other Revenue from Local Sources	1900	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
County Retirement Distribution	2240	892,012.85
Total Estimated Revenues to Fund Adopted Budget	0004	925,000.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

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17 Adult Education Fund

Adopted Budget	0001	0.00

Budget Uses

Expenditure Budget	0002	0.00
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	0.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Fees for Adult Education	1340	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	0.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
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19 Non-Operating Fund

Adopted Budget	0001	0.00

Budget Uses

Expenditure Budget	0002	0.00
Add To Fund Balance	0003	0.00

Transportation Schedule Data

On-Schedule	0005	0.00
Contingency	0006	0.00
Over-Schedule	0011	0.00
Fund Balance for Budget	TFS48	0.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00

Reimbursements

County On-Schedule Transportation Reimbursement	2220	0.00
State - On-Schedule Transportation Reimbursement	3210	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	0.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
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28 Technology Fund

Adopted Budget	0001	163,775.58

Budget Uses

Expenditure Budget	0002	163,775.58
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	98,213.51
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	98,213.51
TIF Fund Balance Reappropriated	0973	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
State - Technology Aid	3281	4,064.44
District Tax Levy	1110	61,497.63
District Mills	999	4.32
Total Estimated Revenues to Fund Adopted Budget	0004	163,775.58
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

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29 Flexibility Fund

Adopted Budget	0001	110,246.62

Budget Uses

Expenditure Budget	0002	110,246.62
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	102,784.24
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	102,784.24

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	500.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
State - Transformational Learning Aid	3760	0.00
State - Advanced Opportunity Aid	3770	6,962.38
Transfers for Transformational Learning	5304	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	110,246.62
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

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50 Debt Service Fund

Adopted Budget	0001	0.00

Budget Uses

Expenditure Budget	0002	0.00
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	0.00
Fund Balance In Sinking Fund	0960	0.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	0.00
TIF Fund Balance Reappropriated	0973	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	0.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
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Submit ID:

0258 Lewistown Elem

61 Building Reserve Fund

Adopted Budget		0001	1,031,975.06
Budget Uses			
Expenditure Budget		0002	1,031,975.06
Add To Fund Balance		0003	0.00
TIF Fund Balance for Budget		TFS47	0.00
Fund Balance for Budget		TFS48	827,575.06
Operating Reserve		0961	0.00
Unreserved Fund Balance Reappropriated		0970	827,575.06
TIF Fund Balance Reappropriated		0973	0.00
Estimated Funding Sources			
Coal Gross Proceeds		1123	0.00
BR Permissive Revenues - Coal Gross Proceeds		1125	0.00
Tax Title and Property Sales		1130	0.00
BR Permissive Revenues - Tax Title and Property Sales		1131	0.00
Interest Earnings		1510	3,500.00
BR Permissive Revenues - Interest Earnings		1511	0.00
Other Revenue from Local Sources		1900	0.00
BR Permissive Revenues - Other Revenue from Local Sources		1901	0.00
State - School Major Maintenance Aid (SMMA)		3283	63,603.65
State - Payment in Lieu of Taxes - FWP		3302	0.00
BR Permissive Revenues - State Payment in Lieu of Taxes-FWP		3303	0.00
Montana Oil and Gas Tax		3460	0.00
BR Permissive Revenues - Montana Oil and Gas Tax		3461	0.00
Other Revenue		9100	0.00
BR Permissive Revenues - Other Revenue		9101	0.00
Residual Equity Transfers In		9710	0.00
Use Estimated Non-levy Revenue to Lower Levies? (Yes or No)			No
Building Reserve Voted Levy	1110(a)	98,000.00	
Building Reserve Permissive Levy	1110(b)	39,296.35	
District Tax Levy		1110	137,296.35
District Mills		999	9.64
Building Reserve Voted Mills		0134	6.88
Building Reserve Permissive Mills		0135	2.76
Total Estimated Revenues to Fund Adopted Budget		0004	1,031,975.06

Voted Reserve Authorities

Election Date	Total Authorized	Years Authorized	Levy Type	Levied Thru Last Year	Maximum Levy	Levy Amount
05/03/2016	980,000.00	10	612	490,000.00	98,000.00	98,000.00
Total						98,000.00

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	34

ITEM TITLE: APPROVE HIGH SCHOOL BUDGET FOR THE 2021-2022 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the High School Budget for the 2021-2022 School Year.

SUGGESTED ACTION: Approve High School Budget for the 2021-2022 School Year

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

Due Dates:

Board of Trustees adopts Final Budget no later than August 25th before: computation of GF levy requirement by Cty Supt. & the fixing of district tax levies. (MCA 20-9-131)
Board of Trustees transmits to County Supt. within 3 days after final approval. (MCA 20-9-131)
County Supt. transmits to County Commissioners by the later of the 1st Tuesday in September or within 30 calendar days after receipt of certified taxable values. (MCA 20-9-142)
County Supt. transmits to Office of Public Instruction on or before September 15th. (MCA 20-9-134)

District ANB And Taxable Valuation

	ANB		Taxable Valuation
	EL	HS	
District:	N/A	343	15,517,954

* indicates that the 3 year average ANB was used to calculate the budget limitations

The final budget is approved as set forth in this document.

Certification

District Clerk: Rebekah Rhoades

(Signature) (Date)

Chairperson, School Trustees: Jennifer Thompson

(Signature) (Date)

County Superintendent: Rhonda Long

(Signature) (Date)

Chairperson, County Commissioners:

(Print)

(Signature) (Date)

Name of Contact:

(Print)

(Signature) (Phone)

Budget Report
FY 2022

14 Fergus

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0259 Fergus H S

Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,293,146.00	303,290.87	10%	9.21%	0.00	2,217,211.70	1,075,934.30	69.32
10 Transportation	300,000.00	60,000.00	20%	20.00%	56,051.78	46,888.15	197,060.07	12.70
11 Bus Depreciation	352,334.91	0.00	N/A	0.00%	114,834.91	1,000.00	236,500.00	15.24
13 Tuition	51,334.86		N/A		4,859.34	0.00	46,475.52	2.99
14 Retirement	475,000.00	95,000.00	20%	20.00%	78,342.94	396,657.06		
17 Adult Education	45,743.57	16,010.25	35%	35.00%	54,364.32	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	265,843.55	0.00	N/A	0.00%	209,290.86	2,387.64	54,165.05	3.49
29 Flexibility	183,812.20	0.00	N/A	0.00%	163,015.39	20,796.81	0.00	0.00
61 Building Reserve	814,857.25	0.00	N/A	0.00%	665,657.25	32,167.00	117,033.00	7.55
Total of All Funds	5,782,072.34	474,301.12			1,346,416.79	2,717,108.36	1,727,167.94	111.29

50 Debt Service Tax Jurisdiction								
	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00

Budget Report
FY 2022

14 Fergus **Submit ID:**

0259 Fergus H S

General Fund Limits And Reserves Worksheet

PART I. Certified Budget Data

ANB By Budget Unit: H1 FERGUS HS 9-12 343

* indicates that the 3 year average ANB was used to calculate the budget limitations

A.	Direct State Aid	(I-A)	1,273,813.89
B.	Mandatory Non-isolated Levy	(I-B)	0.00
C.	Quality Educator	(I-C)	96,882.09
D.	At Risk Student	(I-D)	9,195.51
E.	Indian Education For All	(I-E)	7,786.10
F.	American Indian Achievement Gap	(I-F)	2,007.00
G.	Data For Achievement	(I-G)	7,453.39
H.	State Special Education Allowable Cost Payment to Districts	(I-H)	53,662.35
I.	State Special Education Related-Services Payment To Coop	(I-I)	17,887.45
J.	District GTB Subsidy Per Elementary Base Mill	(I-J)	N/A
K.	District GTB Subsidy Per High School Base Mill	(I-K)	44,235.00

PART II. General Fund Budget Limits

Prior Year Budget Data:

A.	ANB	(II-A)	342
B.	BASE Budget Limit	(II-B)	2,461,142.29
C.	Maximum Budget Limit	(II-C)	3,068,039.76
D.	Over-BASE Levy As Submitted on Budget	(II-D)	809,045.74
E.	Adopted Budget	(II-E)	3,270,188.03

Current Year Budget Data:

F.	% Special Education in Maximum Budget	(II-F)	100%
G.	BASE Budget (Minimum Budget Amount Required)	(II-G)	2,485,362.76
H.	Maximum Budget Limit	(II-H)	3,098,231.74
I.	Highest Budget Without a Vote	(II-I)	3,293,146.00
J.	Highest Budget	(II-J)	3,293,146.00
K.	Highest Voted Amount	(II-K)	0.00
L.	Amount Approved on Ballot by Voters	(II-L)	0.00
M.	Adopted Budget	(II-M)	3,293,146.00

PART III. General Fund Balance For Budget As Of June 30

A.	Operating Reserve (961)	(III-A)		303,290.87
B.	TIF Operating Reserve (962)	(III-B)		0.00
C.	Excess Reserves	(III-C)		0.00
1.	Reserve For Protested/Delinquent Taxes (963)	(III-C1)	0.00	
2.	Reserve For Tax Audit Receipts (964)	(III-C2)	0.00	
D.	Unreserved Fund Balance Reappropriated (970)	(III-D)		0.00
1.	Prior Year Excess Reserves Funding Over-BASE (970a)	(III-D1)	0.00	
2.	Remaining Fund Balance Available (970b)	(III-D2)	0.00	
3.	TIF Fund Balance Reappropriated (970c)	(III-D3)	0.00	
E.	TOTAL GENERAL FUND BALANCE FOR BUDGET (TFS48)	(III-E)		303,290.87

PART V. General Fund Worksheet

General Fund Budget:

A.	Adopted General Fund Budget	(V-A)		3,293,146.00
1.	BASE Budget Limit	(V-A1)	2,485,362.76	
2.	Over-BASE Budget	(V-A2)	807,783.24	

Funding The BASE Budget:

B.	Direct State Aid	(V-B)		1,273,813.89
1.	Direct State Aid Paid By State	(V-B1)	1,273,813.89	
2.	Direct State Aid Paid By Non-Isolated District	(V-B2)	0.00	
C.	Quality Educator	(V-C)		96,882.09
D.	At Risk Student	(V-D)		9,195.51
E.	Indian Education For All	(V-E)		7,786.10
F.	American Indian Achievement Gap	(V-F)		2,007.00
G.	Data For Achievement	(V-G)		7,453.39
H.	Special Education Allowable Cost Payment	(V-H)		53,662.35
I.	Remaining Fund Balance Available	(V-I)		0.00
J.	Non-Levy Revenue and Funding Sources	(V-J)		2,472.92
1.	Actual Non-Levy Revenue	(V-J1)	2,472.92	
2.	Anticipated Non-Levy Revenue	(V-J2)	0.00	
3.	TIF Applied To BASE Budget	(V-J3)	0.00	
4.	Excess Levy BASE	(V-J4)	0.00	
K.	Other Non-Levy Revenue and Funding Sources	(V-K)		0.00
L.	BASE Levy Requirements	(V-L)		1,032,089.51
1.	State - Guaranteed Tax Base Aid	(V-L1)	763,938.45	
2.*	District Property Tax Levy To Fund BASE (BASE Levy)	(V-L2)	268,151.06	
M.	**Subtotal of BASE Budget Revenue	(V-M)		2,485,362.76

Funding The Over-BASE Budget:

N.	Fund Balance & Non-Levy Revenue Available To Fund Over-BASE	(V-N)		0.00
O.	Over-BASE Only Revenues and Funding Sources	(V-O)		0.00
1.	Prior Year Excess Reserves Reappropriated (Over-BASE Only)	(V-O1)	0.00	
2.	Tuition	(V-O2)	0.00	

3.	Flexible Non-Voted Levy Authority Transferred from Other Funds	(V-O3)	0.00	
4.	Oil & Gas Revenues	(V-O4)	0.00	
5.	TIF Applied To Over-BASE Budget	(V-O5)	0.00	
6.	Excess Levy Over-BASE	(V-O6)	0.00	
P.	District Property Tax Levy To Fund Over-BASE Budget (Over-BASE Levy)(GF)	(V-P)		807,783.24
Q.	Subtotal of Over-BASE Revenue and Funding Sources	(V-Q)		807,783.24

Mill Levies:

R.	District Non-Isolated Mills	(V-R)		0.00
S.	BASE Mills - Elementary	(V-S)		0.00
T.	BASE Mills - High School	(V-T)		17.27
U.	Over-BASE Mills	(V-U)		52.05
1.	District Property Tax Levy Mills	(V-U1)	52.05	
2.	Flexible Non-Voted Levy Authority	(V-U2)	0.00	
V.	Total General Fund Mills	(V-V)		69.32

* Should be approximately equal to (Taxable Value X .001) X BASE Mills
** BASE Budget Revenue cannot exceed BASE Budget Limit. Excess BASE Budget Revenue is reported on line V-O and is applied to the Over-BASE Budget

Budget Report
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14 Fergus

0259 Fergus H S

Submit ID:

01 General Fund

Adopted Budget	0001	3,293,146.00

Budget Uses

Expenditure Budget	0002	3,293,146.00
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00

Estimated Funding Sources

Unreserved Fund Balance Reappropriated	0970	0.00
Direct State Aid	3110	1,273,813.89
Quality Educator	3111	96,882.09
At Risk Student	3112	9,195.51
Indian Education For All	3113	7,786.10
American Indian Achievement Gap	3114	2,007.00
State Special Education Allowable Cost Payment to Districts	3115	53,662.35
Data For Achievement	3116	7,453.39
State - Guaranteed Tax Base Aid	3120	763,938.45

Actual Non-levy Revenue and Funding Sources

Tax Title and Property Sales	1130	0.00
Interest Earnings	1510	2,472.92
Revenue from Community Services Activities	1800	0.00
Other Revenue from Local Sources	1900	0.00
Rentals	1910	0.00
Dormitory Charges	1915	0.00
Contributions/Donations from Private Sources	1920	0.00
Textbook Sales and Rentals	1940	0.00
Fees - Users/Resale of Supplies	1945	0.00
Services Provided Other School Districts or Coops	1950	0.00
Services Provided Other Local Governmental Units	1960	0.00
Summer School Fees	1981	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00

Anticipated Non-levy Revenue and Funding Sources - BASE

Oil & Gas Revenues - BASE Budget	0171	0.00
TIF Applied To BASE Budget	0174	0.00
BASE Excess Levy Amount	0177	0.00
Coal Gross Proceeds	1123	0.00
School Block Grant State Lands	3448	0.00
School Block Grant Coal Mitigation	3449	0.00
Federal Revenue in Lieu of Taxes	4800	0.00

Anticipated Non-levy Revenue and Funding Sources - Over-BASE

Oil & Gas Revenues - Over-BASE Budget	0172	0.00
TIF Applied To Over-BASE Budget	0175	0.00
Over-BASE Excess Levy Amount	0178	0.00

Individual Tuition	1310	0.00
Tuition from School Districts Within State	1320	0.00
Tuition from School Districts Outside State	1330	0.00
State - Tuition for State Placement	3117	0.00

Other Non-levy Revenue

District Levy - Distribution of Prior Year Protested/Delinquent Taxes	1117	0.00
District Levy - Dept. or Revenue Tax Audit Receipts	1118	0.00
Penalties and Interest on Taxes	1190	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00

Levies

Mandatory Non-isolated Levy	1110(a)	0.00		
BASE Levy	1110(b)	268,151.06		
Over-BASE Levy	1110(c)	807,783.24		
District Tax Levy			1110	1,075,934.30
Total Estimated Revenues to Fund Adopted Budget			0004	3,293,146.00
Estimated Revenues Exceeding Adopted Budget			0004a	0.00

Budget Report
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0259 Fergus H S

Submit ID:

10 Transportation Fund

Adopted Budget	0001	300,000.00

Budget Uses

Expenditure Budget	0002	300,000.00
Add To Fund Balance	0003	0.00

Transportation Schedule Data

On-Schedule	0005	42,398.32
Contingency	0006	4,239.83
Over-Schedule	0011	253,361.85
Fund Balance for Budget	TFS48	116,051.78
Operating Reserve	0961	60,000.00
Unreserved Fund Balance Reappropriated	0970	56,051.78

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Individual Transportation Fees	1410	0.00
Transportation Fees from Other School Districts Within State	1420	0.00
Transportation Fees from Other School Districts Outside State	1430	0.00
Other Transportation Fees	1440	0.00
Interest Earnings	1510	250.00
Other Revenue from Local Sources	1900	0.00
State - Tuition for State Placement	3117	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
CARES - Governor's Coronavirus Relief Fund Transportation	7710	0.00

Reimbursements

County On-Schedule Transportation Reimbursement	2220	23,319.07
State - On-Schedule Transportation Reimbursement	3210	23,319.08
District Tax Levy	1110	197,060.07
District Mills	999	12.70
Total Estimated Revenues to Fund Adopted Budget	0004	300,000.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

11 Bus Depreciation Fund

Adopted Budget	0001	352,334.91

Budget Uses

Expenditure Budget	0002	352,334.91
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	114,834.91
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	114,834.91
TIF Fund Balance Reappropriated	0973	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	1,000.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
Use Estimated Non-levy Revenue to Lower Levies? (Yes or No)		Yes
District Tax Levy	1110	236,500.00
District Mills	999	15.24
Total Estimated Revenues to Fund Adopted Budget	0004	352,334.91

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

Asset Information

Asset ID	Year Of Purchase	Original Cost	Depreciated Thru Last Year	20% Limit	Amount Depreciated
2018 MCI J4500 #8974	2021	232,876.80	0.00	46,575.36	18,512.72
2021 IC #6977	2021	45,119.22	0.00	9,023.84	0.00
2021 S (SPECIAL ED) #6975	2021	47,279.54	0.00	9,455.91	0.00
2014 MCI MOTOR COACH #6743	2020	232,303.80	19,559.10	46,460.76	46,460.76
2020 IC #1473	2020	44,446.44	0.00	8,889.29	0.00
2019 IC #5773	2019	48,155.75	0.00	9,631.15	0.00
2014 MC J45 #6602	2018	270,000.00	131,825.10	54,000.00	54,000.00
2017 INTL #4154	2017	47,754.85	9,550.97	9,550.97	9,550.97
2016 INTL #0568	2015	39,937.00	7,987.40	7,987.40	7,987.40
2015 CES #3528	2014	28,006.30	5,601.26	5,601.26	5,601.26
2013 BLUEBIRD IC #6001	2013	38,197.78	22,918.68	7,639.56	7,639.56
2014 BLUEBIRD IC #1987	2013	39,403.37	23,642.01	7,880.67	7,880.67
2008 MCI J4500 #4870	2012	257,300.00	205,840.00	51,460.00	51,460.00
2012 INTL #1925	2012	43,725.05	28,325.37	8,745.01	8,745.01
2010 INTL #6953	2010	44,604.02	35,683.20	8,920.80	8,920.80
2009 INTL #8040	2008	35,439.02	28,351.20	7,087.80	7,087.80
2009 INTL #8205	2008	34,428.62	47,989.88	6,885.72	3,653.05
1999 MCI #1249	2005	176,064.00	175,851.20	35,212.80	0.00
2005 INTL #7833	2005	25,505.70	38,258.55	N/A	NA
1996 MCI 7835	2004	131,019.00	196,528.50	N/A	NA
MOTOROLA MCS 2000	2004	2,653.50	3,980.25	N/A	NA
MOTOROLA MSC2000	2004	2,721.50	4,082.25	N/A	NA
Total					237,500.00

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

13 Tuition Fund

Adopted Budget	0001	51,334.86

Budget Uses

Expenditure Budget	0002	51,334.86
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	4,859.34
Unreserved Fund Balance Reappropriated	0970	4,859.34

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
Direct State Aid	3110	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	46,475.52
District Mills	999	2.99
Total Estimated Revenues to Fund Adopted Budget	0004	51,334.86
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

14 Retirement Fund

Adopted Budget	0001	475,000.00

Budget Uses

Expenditure Budget	0002	475,000.00
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	173,342.94
Operating Reserve	0961	95,000.00
Unreserved Fund Balance Reappropriated	0970	78,342.94

Estimated Funding Sources

Interest Earnings	1510	500.00
Other Revenue from Local Sources	1900	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
County Retirement Distribution	2240	396,157.06
Total Estimated Revenues to Fund Adopted Budget	0004	475,000.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

17 Adult Education Fund

Adopted Budget	0001	45,743.57

Budget Uses

Expenditure Budget	0002	45,743.57
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	70,374.57
Operating Reserve	0961	16,010.25
Unreserved Fund Balance Reappropriated	0970	54,364.32

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Fees for Adult Education	1340	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	45,743.57
Estimated Revenues Exceeding Adopted Budget	0004a	8,620.75

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

19 Non-Operating Fund

Adopted Budget	0001	0.00

Budget Uses

Expenditure Budget	0002	0.00
Add To Fund Balance	0003	0.00

Transportation Schedule Data

On-Schedule	0005	0.00
Contingency	0006	0.00
Over-Schedule	0011	0.00
Fund Balance for Budget	TFS48	0.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00

Reimbursements

County On-Schedule Transportation Reimbursement	2220	0.00
State - On-Schedule Transportation Reimbursement	3210	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	0.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

Submit ID:

0259 Fergus H S

28 Technology Fund

Adopted Budget	0001	265,843.55

Budget Uses

Expenditure Budget	0002	265,843.55
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	209,290.86
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	209,290.86
TIF Fund Balance Reappropriated	0973	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	500.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
State - Technology Aid	3281	1,887.64
District Tax Levy	1110	54,165.05
District Mills	999	3.49
Total Estimated Revenues to Fund Adopted Budget	0004	265,843.55
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

29 Flexibility Fund

Adopted Budget	0001	183,812.20

Budget Uses

Expenditure Budget	0002	183,812.20
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	163,015.39
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	163,015.39

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	500.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
State - Transformational Learning Aid	3760	0.00
State - Advanced Opportunity Aid	3770	20,296.81
Transfers for Transformational Learning	5304	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	183,812.20
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

50 Debt Service Fund

Adopted Budget	0001	0.00

Budget Uses

Expenditure Budget	0002	0.00
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	0.00
Fund Balance In Sinking Fund	0960	0.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	0.00
TIF Fund Balance Reappropriated	0973	0.00

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State - Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	0.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00

Budget Report
FY 2022

14 Fergus

0259 Fergus H S

Submit ID:

61 Building Reserve Fund

Adopted Budget		0001	814,857.25

Budget Uses

Expenditure Budget		0002	814,857.25
Add To Fund Balance		0003	0.00
TIF Fund Balance for Budget		TFS47	0.00
Fund Balance for Budget		TFS48	665,657.25
Operating Reserve		0961	0.00
Unreserved Fund Balance Reappropriated		0970	665,657.25
TIF Fund Balance Reappropriated		0973	0.00

Estimated Funding Sources

Coal Gross Proceeds		1123	0.00
BR Permissive Revenues - Coal Gross Proceeds		1125	0.00
Tax Title and Property Sales		1130	0.00
BR Permissive Revenues - Tax Title and Property Sales		1131	0.00
Interest Earnings		1510	2,000.00
BR Permissive Revenues - Interest Earnings		1511	0.00
Other Revenue from Local Sources		1900	0.00
BR Permissive Revenues - Other Revenue from Local Sources		1901	0.00
State - School Major Maintenance Aid (SMMA)		3283	30,167.00
State - Payment in Lieu of Taxes - FWP		3302	0.00
BR Permissive Revenues - State Payment in Lieu of Taxes-FWP		3303	0.00
Montana Oil and Gas Tax		3460	0.00
BR Permissive Revenues - Montana Oil and Gas Tax		3461	0.00
Other Revenue		9100	0.00
BR Permissive Revenues - Other Revenue		9101	0.00
Residual Equity Transfers In		9710	0.00
Use Estimated Non-levy Revenue to Lower Levies? (Yes or No)			No
Building Reserve Voted Levy	1110(a)	98,000.00	
Building Reserve Permissive Levy	1110(b)	19,033.00	
District Tax Levy		1110	117,033.00
District Mills		999	7.55
Building Reserve Voted Mills		0134	6.32
Building Reserve Permissive Mills		0135	1.23
Total Estimated Revenues to Fund Adopted Budget		0004	814,857.25

Voted Reserve Authorities

Election Date	Total Authorized	Years Authorized	Levy Type	Levied Thru Last Year	Maximum Levy	Levy Amount
05/03/2016	980,000.00	10	612	490,000.00	98,000.00	98,000.00
Total						98,000.00

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	35

ITEM TITLE: APPROVE IDEA PART B FEDERAL FLOW-THROUGH APPLICATION TO CMLRCC FOR SPECIAL EDUCATION EXPENSES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

As in previous years, Lewistown Public Schools will apply for Federal Special Education Funds from Central Montana Learning Resource Center Cooperative (CMLRCC). These funds will be used to pay partial salaries and health insurance for Special Education Teachers and Assistants.

The Board of Trustees needs to consider and approve the School District's application for these needed funds.

In past years, this request has been for $58,500. The Coop Board voted to reduce this amount incrementally for the next 3 fiscal years down to $0.

SUGGESTED ACTION: Approve Flow-Through Application to CMLRCC

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

215 7th Avenue South
Lewistown, MT 59457

Director (406) 535-7454
Staff (406) 535-9012

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE
APPLICATION FOR
FLOW THROUGH FUNDS

2021-2022 SCHOOL YEAR

SECTION I

School Superintendent Thom Peck Telephone 535-8777

School District Name Fergus High School Number 0259

Address 215 7th Ave South

Lewistown, MT 59457

County Fergus

SECTION II

I, the undersigned authorized official of Fergus High School

School District Number 0259 located in Fergus

County submit this application to the Central Montana Learning Resource Center Cooperative for IDEA Part B Flow-Through Funds. I also agree to provide Central Montana Learning Resource Center Cooperative with an end of the year evaluation on expenditures of all funds and data regarding student outcomes as a result of this funding.

_____ _____

Superintendent or Authorized District Official School Board Chairperson

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SECTION III (Central Montana Learning Resource Center Cooperative Use Only)

Project Number _____

Budget Code _____

Amount _____ Date _____

SERVING SPECIAL STUDENTS IN
FERGUS, WHEATLAND, GOLDEN VALLEY, PETROLEUM, MUSSELSHELL AND
JUDITH BASIN COUNTIES

SECTION IV

Please give a brief description of how you intend to use this money and a brief description of how you will evaluate or document the expenditure of funds to improve student achievement.

Funds Requested	**Funds Are Used For**	**Documentation/ Student Outcomes** (What data will be collected to document gains in student achievement?)
Salaries ___$27,352.00___ ___$12,648.00___ Benefits _____ Contracted Services _____ _____ Travel Supplies _____ Equipment _____ Other _____ TOTAL Part B FUNDS APPLIED FOR _____$40,000_____	Salary and benefits for para-professionals to provide instructional support to students in intervention programs such as Read Naturally, Rewards, corrective Reading and Language.	Outcomes will be based on curriculum-based measures, such as AIMSWeb, and on instructional materials progress monitoring data.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	36

☐ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent** ☒ **Action - Indiv.**

ITEM TITLE: APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUEST FOR PLACEMENT INSIDE OF LEWISTOWN PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the attached request for out-of-district student attendance.

SUGGESTED ACTION: Approve Out-of-District Student Attendance Agreement Request for Placement Inside of Lewistown Public Schools

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☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

OUT OF DISTRICT STUDENTS 2021-2022

Student	Grade	District of Residence	District of Choice
A	10	Moore	Fergus High School
J	10	Grass Range	Fergus High School
K	10	Grass Range	Fergus High School
L	10	Grass Range	Fergus High School
O	10	Grass Range	Fergus High School
AB	11	Roy	Fergus High School
AE	12	Moore	Fergus High School
AF	11	Moore	Fergus High School
AG	12	Winifred	Fergus High School
AH	11	Winifred	Fergus High School
AW	11	Moore	Fergus High School
AX	10	Grass Range	Fergus High School
BA	9	Grass Range	Fergus High School
BD	10	Moore	Fergus High School
B	8	King Colony	Lewistown Elementary
C	4	Roy	Lewistown Elementary
D	4	King Colony	Lewistown Elementary
E	8	King Colony	Lewistown Elementary
F	2	King Colony	Lewistown Elementary
G	5	King Colony	Lewistown Elementary
H	4	King Colony	Lewistown Elementary
I	7	King Colony	Lewistown Elementary
M	5	Grass Range	Lewistown Elementary
N	7	Grass Range	Lewistown Elementary
P	2	Grass Range	Lewistown Elementary
Q	2	Grass Range	Lewistown Elementary
BG	1	Denton	Lewistown Elementary
R	3	King Colony	Lewistown Elementary
S	5	King Colony	Lewistown Elementary
T	8	King Colony	Lewistown Elementary
U	3	King Colony	Lewistown Elementary
V	8	King Colony	Lewistown Elementary
W	6	King Colony	Lewistown Elementary
X	4	King Colony	Lewistown Elementary
Y	3	King Colony	Lewistown Elementary
Z	1	Grass Range	Lewistown Elementary
AA	7	King Colony	Lewistown Elementary
AC	6	Moore	Lewistown Elementary
AD	8	Moore	Lewistown Elementary
AI	4	Winifred	Lewistown Elementary
AJ	4	Winifred	Lewistown Elementary
AK	8	King Colony	Lewistown Elementary
AL	8	King Colony	Lewistown Elementary
BH	K	Moore	Lewistown Elementary
AM	4	Roy	Lewistown Elementary

Student	Grade	District of Residence	District of Choice
AN	4	King Colony	Lewistown Elementary
AO	8	King Colony	Lewistown Elementary
AP	2	King Colony	Lewistown Elementary
AQ	2	Winifred	Lewistown Elementary
BH	6	Denton	Lewistown Elementary
BF	4	Denton	Lewistown Elementary
AR	7	Denton	Lewistown Elementary
AS	5	Denton	Lewistown Elementary
AT	1	Denton	Lewistown Elementary
AU	3	King Colony	Lewistown Elementary
AV	6	King Colony	Lewistown Elementary
AY	7	Grass Range	Lewistown Elementary
AZ	6	Grass Range	Lewistown Elementary
BB	8	Roy	Lewistown Elementary
BC	2	Roy	Lewistown Elementary
BE	6	King Colony	Lewistown Elementary

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	37

ITEM TITLE: APPROVE SUBSTITUTE LIST FOR THE 2021-2022 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Christy Rogers

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SUMMARY:

The Board of Trustees needs to approve the substitute list for the 2021-2022 School Year as per attached list.

SUGGESTED ACTION: Approve the Substitute List for the 2021-22 School Year

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☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

Lewistown Public Schools

2021-2022 SUBSTITUTE LIST

SUBSTITUTE TEACHER/AIDE		SUBSTITUTE AIDE ONLY	SUBSTITUTE MAINTENANCE
BENJAMIN, Marvin	PAINTER, Tim	DENTON, Jennifer	COBBAN, Berton
BROOKS, Jessica	PHILLIPS, Jaymie		KILBY, Mike
COMES, Madison	POPPENGA, Carol		LAFEVER, Jim
DENTON, Jennifer	RICKL, Jackie	**SUBSTITUTE PAYROLL**	LELEK, Wayne
DURBIN, Karen	SALLEE, Stacie	ATCHISON, Bobbie	MANNING, Zachary
FULBRIGHT, Janelle	SIMPSON, Katie		MIKESON, Sandra
GERTGE, Jenny	SLEATER, Edwin		PAINTER, Tim
GIEDD, Patricia	SOUTHARD, Carmen	**SUBSTITUTE ACCOMPANIST**	
GILL, David	THACKAREY, Brett	MCKENNA (RYGG), Meryl	
GOLIK, Kay	TIMPANO, Jane	MYERS, Beverly	
GOODAN, Summer	VANDERBEEK, Eric		**SUBSTITUTE TRANSPORTATION**
GRAHAM, Anna	VANDERVEN, Vicki		BALDWIN, Scott
GRIFFITH, JoAnn	YARGER, Mandy	**SUBSTITUTE SECRETARY**	BOYLES, Joe
HAMLING, Mary Jo	ZAUCHE, James "Jake"	DENTON, Jennifer	KEENEY, Nathan
HAMLING, Mike		HEITZMAN, Mariah	
HART, Kelly		KOLAR, Darla	
HEITZMAN, Mariah		MYERS, Beverly	
HOYER, Marie		GOLIK, Kay	**SUBSTITUTE DELIVERY DRIVER**
HUGHES, Verna			PERKINS, Scott
JOHNSON, Bridgett			LAFEVER, Jim
KEPLER, Mary			
LOWER, Holly		**SUBSTITUTE FOOD**	
LUCAS, Valerie		BENTON, Stacey	
MANNING, Letha		BLACKADAR, Lesley	
MANNING, Zach		COOK, Mary	
MARSDEN, Bruce		CROWDER, Carol	
MIKESON, Sandy		LAFEVER, Rosie	
MORIARTY, Marcy		TESAREK, Evelyn	
MYERS, Beverly		JENKINS, Barbara	
O'DELL, Matthew		KNUTSON, Nancy	
OTTO, Annie		WILLIAMS, Kevin	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date	**Agenda Item No.**
08/09/2021	38

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ **Additional Information Attached**

NOTES:

Board Action	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

Monday August 9, 2021

EMPLOYEE NAME	*POSITION*	*LOCATION*	*RECOMMENDED ACTION*	*EFFECTIVE DATE*	*RECOMMENDED BY*	*COMMENTS*
ANGEL, Christine	Dishwasher/Kitchen Aide	Central Kitchen	Approve appointment on schedule --KITCHEN AIDE Step 0 for up to 3 hours per day for up to 186 days	9/1/2021	Amie Friesen	Replacing Teela James
BAWDEN, Cassidy	Volleyball Assistant Coach	Jr. High School	Approve appointment on schedule $1,763.45	8/25/2021	Jeff Friesen	
BLAZEVICH, Jenifer	STAR Lead Para	Jr. High School	Approve appointment on schedule--LEAD STAR ROOM PARA - Step 11+ for up to 8 hours per day for up to 187 days	8/23/2021	Thom Peck/Jeff Friesen	Replacing Lee Crouse
ELLIOTT, Sarah	Teacher	Jr. High School	Accept Letter of Resignation	8/5/2021	Jeff Friesen	Per Text Message
FISK, Shannon	STAR Supervising Teacher	Jr. High School	Approve appointment at $22.50 per hour as needed for acting as the supervising teacher for the Lead Para in the STAR classroom at the JHS	August 25, 2021 - May 27, 2022	Thom Peck	Jenifer Blazevich will be the Lead STAR Para that Shannon will oversee
GRUENER, Matthew	Driver Education Instructor	Fergus High School	Approve appointment at $25.00 per hour as needed for behind- the-wheel driving instruction	August 30, 2021 - May 27, 2022	Thom Peck	Bret will be teaching in the classroom and assisting in the behind-the-wheel driving instruction
HENDERSON, Maria	Volleyball 1st Assistant Coach	Jr. High School	Approve appointment on schedule $2,010.33	8/25/2021	Jeff Friesen	Was Assistant Coach
LEWIS, Isabella	Special Ed Aide	Garfield Elementary School	Approve appointment on schedule--PARA EDUCATOR - Step 0 for up to 7.5 hours per day for up to 186 days	8/23/2021	Matt Lewis	Replacing McKayla Henson
RECOMMENDATIONS FOR EXTRA-DUTY CONTRACTS	Bus Drivers	Lewistown Public Schools	Approve appointment as recommended on attachment	8/23/2021	Rob Odermann	See attached list

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

Monday August 9, 2021

EMPLOYEE NAME	*POSITION*	*LOCATION*	*RECOMMENDED ACTION*	*EFFECTIVE DATE*	*RECOMMENDED BY*	*COMMENTS*
VALLINCOURT, Jessica	Teacher	Fergus High School	Accept Letter of Resignation	8/2/2021	Tim Majerus	Per Email
VALLINCOURT, Noah	Teacher	Jr. High School and Fergus High School	Accept Letter of Resignation	8/2/2021	Jeff Friesen	Per Email
ZEILER, Brooke	Paraprofessional	Highland Park Elementary Schhol	Approve appointment on schedule --PARA EDUCATOR - Step 0 for up to 7.5 hours per day for up to 186 days	8/23/2021	Matthew Ventresca	Replacing Darla Kolar

LEWISTOWN PUBLIC SCHOOLS

EXTRA DUTY CONTRACTS

2021-2022 SCHOOL YEAR

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Baldwin	Scott	Activity Bus Driver	$11.96 per hour
Boyles	Joe	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Fiscus	Brady	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Fletcher	Cheryl	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Hogg	Terry	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Keeney	Nathan	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Manning	Zach	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
McGowan	Tina	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Mikeson	Sandy	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Noel	Cindy	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Odermann	Robert	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Perrine	Michael	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Rector	Kirby	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Sramek	Stacey	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Watson	Jade	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
White	Albert	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour
Wood	Fred	Activity Bus Driver/In-Town Driving/Fueling	$11.96 per hour

---------- Forwarded message ---------
From: **McKayla Henson** <mckayla.henson@lewistown.k12.mt.us>
Date: Fri, Jul 16, 2021 at 11:39 AM
Subject: New Position
To: Matt Lewis <mlewis@lewistown.k12.mt.us>

Hi Matt,
I just wanted to let you know that I have formally accepted a position with the Montana Justice Foundation in Helena so I will not be returning to Garfield for this school year. I'm sorry this doesn't leave you a lot of time to find a new hire. I will be telling Leah and Nicole later today. Thanks for being a great boss & filling out the majority of my time sheet for a year!

McKayla Henson

--
Matthew Lewis,Principal
Garfield Elementary School
Lewistown, Montana
(406) 535-2366

mlewis@lewistown.k12.mt.us

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards**: Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.

2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.

3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.

4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.

5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.

6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

LEWISTOWN PUBLIC SCHOOLS 2021-2022 SCHOOL CALENDAR

PUPIL INSTRUCTION

First Semester — **89 days**

FIRST QUARTER				DAYS
First Week	Aug 25	to	Aug 27	3
Second Week	Aug 30	to	Sept 3	5
Third Week	Sept 7	to	Sept 10	4
Fourth Week	Sept 13	to	Sept 17	5
Fifth Week	Sept 20	to	Sept 24	5
Sixth Week	Sept 27	to	Oct 1	5
Seventh Week	Oct 4	to	Oct 8	5
Eighth Week	Oct 11	to	Oct 15	5
Ninth Week	Oct 18	to	Oct 20	3
Tenth Week	Oct 25	to	Oct 29	5
				45

SECOND QUARTER				DAYS
First Week	Nov 1	to	Nov 3	3
Second Week	Nov 8	to	Nov 12	5
Third Week	Nov 15	to	Nov 19	5
Fourth Week	Nov 22	to	Nov 24	3
Fifth Week	Nov 29	to	Dec 3	5
Sixth Week	Dec 6	to	Dec 10	5
Seventh Week	Dec 13	to	Dec 17	5
Eighth Week	Dec 20	to	Dec 22	3
Ninth Week	Jan 3	to	Jan 7	5
Tenth Week	Jan 10	to	Jan 14	5
				44

Second Semester — **90 days**

THIRD QUARTER				DAYS
First Week	Jan 18	to	Jan 21	4
Second Week	Jan 24	to	Jan 28	5
Third Week	Jan 31	to	Feb 4	5
Fourth Week	Feb 7	to	Feb 11	5
Fifth Week	Feb 14	to	Feb 18	5
Sixth Week	Feb 21	to	Feb 24	4
Seventh Week	Feb 28	to	March 4	5
Eighth Week	March 7	to	March 11	5
Ninth Week	March 14	to	March 17	4
				42

FOURTH QUARTER				DAYS
First Week	March 21	to	March 25	5
Second Week	March 28	to	April 1	5
Third Week	April 4	to	April 8	5
Fourth Week	April 11	to	April 15	5
Fifth Week	April 19	to	April 22	4
Sixth Week	April 25	to	April 29	5
Seventh Week	May 2	to	May 6	5
Eighth Week	May 10	to	May 13	4
Ninth Week	May 16	to	May 20	5
Tenth Week	May 23	to	May 27	5
				48

Total Days 179

PUPIL INSTRUCTION-RELATED DAYS (PIR)

August 16	New Staff Orientation	
August 23-24	All Staff Orientation/PIR	2.0
October 21-22	Staff Development Days *Teachers Convention*	2.0
November 1-4	Parent-Teacher Conferences *Schedules vary by school* *No school November 4th*	1.5
March 21-25	Parent-Teacher Conferences *Schedules vary by school* *Full school days for students*	.5
May 9	PIR Day	1.0
	Floating PIR Day	1.0
		8.0

HOLIDAYS & VACATIONS *Dates Inclusive*

September 6	Labor Day
November 5	Vacation Day
November 25-26	Thanksgiving Vacation
Dec 23-Jan 2	Winter Break
January 17	Vacation Day
February 25	Vacation Day
March 18	Vacation Day
April 18	Easter Vacation
May 30	Memorial Day
July 4	Vacation Day (12-mo employees)