

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room

215 7th Avenue South
Lewistown, Montana 59457

MONDAY, April 11, 2022

REGULAR BOARD MEETING

PAGE 1

Meeting ID

meet.google.com/ccw-gomy-dip

Phone Numbers

[\(US\)+1 605-743-0395](tel:(US)+1605-743-0395)

PIN: 421 669 826#

CALL TO ORDER (6:00 P.M.)

1. Pledge of Allegiance
2. Roll Call
3. Motion to Set Agenda
4. Recognition of Girls Basketball Team and Coaches
5. Recognition of Wrestling Team and Coaches
6. Recognition of Business Professionals of America and Coach
7. Recognition of FCCLA Members and Coach
8. Report—Student Representative
9. Report—LEA
10. Report—Committees of the Board
11. Calendar Items, Concerns, Correspondence, etc.

SUPERINTENDENT'S REPORT

12. Report—Election Information
13. Report—Budget Update
14. Report—Investment
15. Report—Superintendent

PUBLIC PARTICIPATION

16. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

ACTION ITEMS

MINUTES

17. Minutes of the March 14, 2022 Regular Board Meeting

APPROVAL OF CLAIMS

18. Claims

INDIVIDUAL ITEMS

19. Approve Agreement between Lewistown Public Schools and the City of Lewistown 2021-2022
20. Approve Application for Cooperative Sports Football with Winnett and Grass Range

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MONDAY, April 11, 2022

REGULAR BOARD MEETING
CONTINUED PAGE 2

21. Approve New Junior High School Student Activities Account
22. Approve Out-Of-District Student Attendance Agreement Requests for Placement In and Out of Lewistown Public Schools.
23. Approve Issuing Contracts for the Certified and Classified Administrators for the 2022-2023 School Year
24. Approve Issuing Contracts for Certified Staff for the 2022-2023 School Year
25. Approve Issuing Contracts for the Classified Staff for the 2022-2023 School Year
26. Approve Additions to the Substitute List for the 2021-2022 School Year
27. Approve Personnel Report

ADJOURNMENT

*A hard copy of the complete Agenda is available at the LPS Central Office
or, on the Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/266>*

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION –FERGUS HIGH SCHOOL GIRLS BASKETBALL TEAM AND COACHES

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Newell Roche, Head Coach and Steve Foran, Nicole Wichman and Tom Webb Assistant Coaches, along with the girls basketball team members will be introduced and will give their perspective on this past season.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION – WRESTLING TEAM AND COACHES

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Brendon DeCock, Head Coach will introduce team members and coaches and will give their perspective on this past season.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

6

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL BUSINESS PROFESSIONALS OF AMERICA

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

The Board of Trustees would like to recognize Diane Lewis, Business Professionals of America Advisor, and members of the Fergus High School BPA team for their success at the FCCLA State Leadership Conference.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

7

ITEM TITLE: RECOGNITION—FERGUS HIGH SCHOOL FCCLA,

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

The Board of Trustees would like to recognize Megan Vincent, FCCLA Advisor, and members of the Fergus High School FCCLA club for their success at the FCCLA State Leadership Conference.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

8

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Elsie Crouse

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

9

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees Prepared By: LEA Representative

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

10

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2021-2022 School Year.

Building and Grounds Committee met with Sletten Construction, Cushing-Terrell Design, Shane Swandal of Hulteng, Inc. Jason Fry and Thom Peck on March 18th, March 29th & April 4th.

Activities Committee met with Paul Bartos and Thom Peck on March 30th

SUGGESTED ACTION: Informational

☒ Additional Information Attached

NOTES:

STANDING COMMITTEES OF THE BOARD
2021-2022 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Zane Fulbright	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson
Building & Grounds	3	X				X	X	
Insurance Risk Committee	2			X				X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2021-2022 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Zane Fulbright	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson
Activities	3		X		X		X	
Curriculum Committees:								
English Language Arts	1					X		
Math	1				X			
Health Enhancement	1							X
Business Education	1			X				
Health Insurance Program	2						X	X
School Calendar	1	X						
Vocational Advisory Council	1						X	
Gaining	3		X	X				X
Policy Review	3	X			X	X		
Assessment	2			X	X			
Classified Salary/Benefit Review	2	X					X	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

11

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

- Sletten Building Schedule
- ESSER Report Card from 2020-21 School Year
- OPI Letter on Proficiency Based Diploma
- FHS Bond Survey
- 20 Day Plans

SUGGESTED ACTION:

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

12

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—ELECTION INFORMATION

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, will report on the election calendar and procedures for 2022.

Attached are the Terms of Office Listing and the 2022 School Election Calendar.

Board members terms of office that are due to expire in 2022 include: Phil Koterba and Jennifer Thompson.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

SCHOOL ELECTION CALENDAR 2022

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
No earlier than 145 days, or later than 40 days before	Thursday, December 9 through Thursday, March 24	Trustee candidates file for election. A Declaration of Intent and Oath of Candidacy must be filed with district clerk (regardless of who is running the election). NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS THE CANDIDATE MEETS THIS DEADLINE. <i>Candidate should be registered to vote at the time the Oath is filed.</i>	13-10-201 20-3-305
At least 70 days before	Tuesday, February 22	Trustees call for an election. The trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) whether the election will be by mail or poll; 4) the voting locations and boundaries for each location, if there are multiple locations within a district (if changed from a previous school election the new locations must be specifically noted); and 5) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot (not less than 30 days before the election). The resolution must be delivered to the county election administrator within 3 days of passage, but it need NOT be posted. The trustees must also appoint three election judges per precinct. • Bond Elections are subject to additional requirements (see 20-9-422, MCA). • Request for a mail ballot election must be sent from trustees to the election administrator. Exception: Even if no request is received, the election administrator could decide to request a mail ballot election.	13-19-202 13-19-203 20-9-422 20-20-201 20-20-203
At least 67 days before (within 3 days of passage of the election resolution)	Friday, February 25	Last day to file resolutions for school election with county election administrator. To assist with the provisions of late registration, include the name and best contact number for the district's election administrator with the resolution.	20-20-201(2)(a)
At least 60 days before	Friday, March 4	Election administrator sends mail ballot election plan/timetable/sample instructions to the Secretary of State's Office so that it is received by this deadline (e.g., fax, mail, or e-mail to SOS office (not post marked)). One plan must be submitted for each election. As soon as the plan (and any amendments are approved), forward a copy of the mail ballot plan to the county election administrator. Link to instructions: Mail Ballot Plan Timetable and Instructions	13-19-205
4 weeks preceding the close of regular registration	Monday, March 7	Notice of close of regular registration. The county election administrator publishes the notice of close of regular registration for school districts at least 3 times in the 4 weeks preceding the close of regular registration. Contact the county election administrator to coordinate that publication.	13-2-301
Not later than 5pm the day before ballot certification	Thursday, March 31 (by 5 p.m.)	Last day trustee candidates may withdraw from the election. Any candidate that has already filed for election, but wishes to withdraw their name, may do so by sending a statement of withdrawal to the election administrator.	20-3-305(3)(a)
Not later than 5pm the day before ballot certification	Thursday, March 31 (by 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file Declaration of Intent (must be filed with the district clerk, regardless of who is running the election).	20-3-305(2)(b)
No later than the 30th day before	Friday, April 1	Deadline to notify election judges of appointment.	13-4-101

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not less than 30 days before	Friday, April 1	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. <i>Trustees must pass a resolution stating exact levy amounts by this date for the clerk to certify the ballot.</i> This resolution must include the durational limit, if any, on the levy.	20-20-401 15-10-425
Not less than 30 days before	Friday, April 1	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees may cancel the election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed. Send a copy to the county election administrator to aid with the provisions of late registration. <i>**A trustee election held in single-member or trustee nominating district is considered a separate trustee election for declaring the election by acclamation.</i>	20-3-313
30 days before any election	Monday, April 4	Close of regular voter registration. Registration forms postmarked by this date and received within 3 days are accepted for regular registration. Late registration must be completed at the county election office.	13-2-301
Not more than 30 days before	Monday, April 4	Contact your county election administrator for the absentee ballot list.	13-13-212 20-20-312
Not more than 30 days before	Monday, April 4	Performance Testing and Certification of Voting System. The election administrator must publicly test and certify that the system is performing properly.	13-17-212
Day after Close of Regular Registration	Tuesday, April 5	Start of Late Registration. Late voter registration starts and continues through noon on the day before the election. Late registration must be completed at the office of the county election administrator.	13-2-304
Not less than 10 days, or more than 40 days before	Thursday March 24 Through Saturday, April 23	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district, if available, posted in at least three public places in the district AND posted on the district's website for the 10 days prior to the election, if the district has an active website. Notice using any other recognized media may be used to supplement the posting. The notice must include: 1) the date and voting locations for the election; 2) voting location hours; 3) each proposition to be considered by the electorate; 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions; 5) where and how absentee ballots may be obtained; and 6) where and how late registrants may obtain a ballot on election day. • If the polling place has changed from the previous school election, that change must be referred to in the notice. • If more than one proposition will be considered in the same district, each proposition must be set apart and identified, or placed in separate notices.	20-20-204
At least 20 days before	Wednesday, April 13	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. • The ballot (with stubs removed); • Instructions for voting and returning the ballot; • A secrecy envelope, free of marks that would identify the voter; and • A self-addressed, return envelope with affirmation printed on the back.	13-13-214 20-20-401
Not before the 20 th day nor later than the 15 th day	Wednesday, April 13 through Monday, April 18	Mail ballots mailed. If mail ballot election is used, all ballots must be mailed on the same day (the day noted in the district's mail ballot plan), except that if an inactive elector reactivates after the ballots are mailed, the elector should be provided with or mailed a ballot. If the elector reactivates after noon on the day before election day, the elector must come in on election day to receive a ballot.	13-19-207

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not more than 10 days or less than 2 days before	Saturday, April 23 through Sunday, May 1	Absentee/Mail Ballot Counting Notice. Districts must publish in a newspaper of general circulation in the county a notice indicating the method that will be used for counting absentee/mail ballots and the place and time that the absentee/mail ballots will be counted on election day. <i>If the district publishes their notice of election on the 10th day prior to the election, in a newspaper of general circulation in the county, this information may be included in that notice.</i>	13-15-105
Not more than 10 days or less than 2 days before	Saturday, April 23 through Sunday, May 1	Polling Location Accessibility Notice. Districts must publish in a newspaper of general circulation in the county a statement of the location of the polling places and whether each location is accessible or inaccessible. <i>This notice may be combined with the notice above, and with the notice of election if the notice is published on the 10th day prior to the election.</i>	13-3-105 13-3-207
Not more than 10 days or less than 2 days before	Saturday, April 23 through Sunday, May 1	Publication of Information Concerning Voting Systems. Districts shall broadcast on radio or television or publish in a newspaper of general circulation in the county a diagram showing the voting system to be used by voters and a sample ballot (newspaper only), a statement of location of where the voting system to be used is on public display, and instructions on how to vote. <i>This notice may be combined with the notices above, and with the notice of election if the notice is published on the 10th day prior to the election.</i>	13-17-203
Day before (by Noon)	Monday, May 2	Deadline for absentee ballot requests. Voters who wish to vote absentee may request an absentee ballot in writing or in person until noon the day before the election.	13-13-211 13-13-214
Day before	Monday, May 2	Deliver certified copy of the lists of registered electors. Before the day of election, the county election administrator shall deliver a certified copy of the lists of registered electors for each voting location to the district. The district shall deliver them to the election judges prior to the opening of a voting location.	20-20-313
Day before (at noon)	Monday, May 2 (by noon)	Late registration closed. Late registration is closed at noon the day before the election. Electors must late register at the office of the county election administrator by noon and return their certificate of late registration to the election administrator (the school district clerk if the school district is running the election) by 8:00 pm on election day.	13-2-304
Election Day 	Tuesday, May 3	ELECTION DAY. The election administrator must prepare the polling places, printed ballots, ensure election judges are present, and conduct a fair and unbiased election. Notify election judges of the names of write-in candidates	Title 13 20-20-105 20-20-401 20-20-411
No sooner than 3pm on the 6 th day after the election	Monday, May 9	The first date that provisional ballots may be counted. Following the election, unresolved provisional ballots are sealed. These ballots may not be opened until after 3pm on the 6 th day after election. The election judges convene, and a determination is made as to whether the ballots are counted. If there are provisional ballots in a school election, the canvass may not occur until after all provisional ballots are resolved.	13-15-107
Following receipt of the tally sheets from all polls and within 25 days after the election	By Friday, May 27	Trustees canvass the votes, issue certificates of election, and publish results. Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. <i>If the election was called by acclamation the trustees should still canvass results and issues certificates of election at this time.</i>	20-20-415 20-20-416

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Within 5 days after the official canvass	Monday, May 9 through Wednesday, June 1	Deadline for filing a petition for recount. When a question submitted to a vote of the people is decided by a margin not exceeding $\frac{1}{4}$ of 1% of the total votes cast for and against the question, a petition for recount must be filed within 5 days after the official canvass.	13-16-201
Within 5 days of receipt of notice from the election administrator	Monday, May 9 through Monday, June 6	Deadline for convening the School Recount Board. When a tie vote has been certified to the election administrator or conditions have been met for filing a recount petition, the board shall convene at its usual meeting place to perform a recount. The recount must be completed within 5 days of receipt of official canvass or recount petition.	13-16-204 20-20-420
Within 25 days of election	By Friday, May 27	Deadline for trustees to hold organizational meeting to elect chair and appoint clerk.	20-3-321
June 1	Wednesday, June 1	Deadline for trustees to request county election administrator to conduct school elections for next year. The school district clerk/election administrator is designated the election administrator for school elections. However, the trustees of any district may request the county election administrator to become the election administrator for school elections. The request must be made by a resolution of the board of trustees. If the county accepts, then the county must perform all the duties the school clerk would have. The school district must assume all costs of the election.	20-20-417
Within 15 days after receipt of certificate of election	By Friday, June 10	Candidate completes and files Oath of Office with the County Superintendent. <i>*Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting but must be completed within 15 days of issuance.</i> <i>**In the event of a recount, the deadline for a candidate to complete and file the oath is 15 days from receipt of the certificate of election.</i>	20-3-307 20-1-202 1-6-101

[1-1-307](#), MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.

If the deadline, as read in statute, is phrased "not later than..." the deadline does not move to a later date but an earlier one.

Additional References:

Sample forms can be found at this address: [School Finance Election Webpage](#)

Election Manual: [School Election Handbook](#)

MT Secretary of State's Office: [Secretary of State's Election Webpage](#)

NOTE: Candidates for trustee positions in (1) a first-class district located in a county with populations of 15,000 or more, OR (2) a county high school district with an enrollment of 2,000 or more are required to file a C-1-A Statement of Candidate within 5 days of becoming a candidate. For reporting dates and instructions contact the Montana Commissioner of Political Practices at: [Commissioner of Political Practices Webpage](#).

**LEWISTOWN PUBLIC SCHOOLS
ELECTION HISTORY**

ELEMENTARY										
	1997	1998	1999	2000	2001	2002	2003	2004	2005	
AMOUNT	\$268,571.05	\$169,267.06	\$165,301.94	\$27,075.62	NONE	\$29,997.63	\$46,533.25	\$15,336.91	\$31,500.00	\$98,000.00
MILLS	28.25	17.49	14.71	2.05			4.65	1.52		
FOR	560	569	497	510			786	661		
AGAINST	324	291	17	166			287	249		
PASS/FAIL	PASS	PASS	PASS	PASS		PASS	PASS	PASS	PASS	PASS
MAIL/POLL	POLL	POLL	POLL	POLL			POLL	POLL		
TYPE	GF LEVY	GF LEVY	GF LEVY	GF LEVY		TECH	GF LEVY	GF LEVY	TECH	BR LEVY (10YR)

ELEMENTARY										
	2006	2007	2008	2009	SPRING 2010	SEPTL 2010	2011	2012	2013	2014
AMOUNT	\$24,110.65	\$77,903.95	NONE	\$123,863.99	\$111,435.00	\$10,715,000.00	\$211,108.25	NONE	NONE	\$0.00
MILLS	2.09	7.23		10.88	9.48		17.49			0.00
FOR	703	689		478	958	1421	923			991
AGAINST	287	392		521	726	2143	1165			155
PASS/FAIL	PASS	PASS		FAIL	PASS	FAIL	FAIL			PASS
MAIL/POLL	POLL	POLL		POLL	POLL	MAIL	MAIL			POLL
TYPE	GF LEVY	GF LEVY		GF LEVY	GF LEVY	BOND	GF LEVY			BUS BARN LAND

ELEMENTARY										
	2015	2016	2017	2018	2019	2020	2021	2021		
AMOUNT	\$98,000.00	\$79,449.41	\$98,000.00	\$68,606.20	NONE	\$44,638.12	\$51,646.08	NONE	\$20,400,000.00	
MILLS	8.33	6.58	8.17	5.54		3.46	3.82			
FOR	1126	1157	845	966		1295	1576		1484	
AGAINST	1173	1146	542	703		1039	1052		1342	
PASS/FAIL	FAIL	PASS	PASS	PASS		PASS	PASS		PASS	
MAIL/POLL	MAIL	MAIL	POLL	POLL		MAIL	MAIL		MAIL	
TYPE	BR LEVY (10 YR)	GF LEVY	BR LEVY (10 YR)	GF LEVY		GF LEVY	GF LEVY		BOND	

HIGH SCHOOL										
	1997	1998	1999	2000	2001	2002	2003	2004	2005	
AMOUNT	\$32,867.01	\$107,066.90	\$69,582.16	NONE	NONE	\$51,165.05	\$87,613.29	\$55,318.87	\$101.00	\$98,000.00
MILLS	2.62	8.59	5.70				8.09	5.07	9.37	
FOR	696	673	517				758	641	514	
AGAINST	449	490	18				325	272	289	
PASS/FAIL	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
MAIL/POLL	POLL	POLL	POLL	POLL	POLL	POLL	POLL	POLL	POLL	
TYPE	GF LEVY	GF LEVY	GF LEVY	GF LEVY	GF LEVY	TECH	GF LEVY	GF LEVY	GF LEVY	BR LEVY (10YR)

HIGH SCHOOL										
	2006	2007	2008	2009	SPRING 2010	SEPTL 2010	2011	2012	2013	2014
AMOUNT	\$227,354.04	\$28,399.56	NONE	\$34,998.00	NONE	NONE	\$137,765.21	NONE	\$130,492.06	NONE
MILLS	19.93	2.44		2.85			10.58		9.68	
FOR	669	718		531			919		1486	
AGAINST	332	390		483			1201		1337	
PASS/FAIL	PASS	PASS		PASS			FAIL		PASS	
MAIL/POLL	POLL	POLL		POLL			MAIL		MAIL	
TYPE	GF LEVY	GF LEVY		GF LEVY			GF LEVY		GF LEVY	

HIGH SCHOOL										
	2015	2016	2017	2018	2019	2020	2021	2021		
AMOUNT	\$98,000.00	\$98,000.00	NONE	NONE	NONE	\$44,713.54	NONE	\$8,600,000.00		
MILLS	7.71	7.54				3.03				
FOR	1150	875				1589		1447		
AGAINST	1256	593				1168		1509		
PASS/FAIL	FAIL	PASS				PASS		FAIL		
MAIL/POLL	MAIL	POLL				MAIL		POLL		
TYPE	BR LEVY (10 YR)	BR LEVY (10 YR)				GF LEVY		BOND		

AS OF FEBRUARY 2022:

# ABSENTEE VOTERS IN ELEMENTARY DISTRICT	3394	63%
# POLL VOTERS IN THE ELEMENTARY DISTRICT	2004	37%
TOTAL # OF VOTERS IN ELEMENTARY DISTRICT	5398	

# ABSENTEE VOTERS IN THE HS DISTRICT	155	58%
# POLL VOTERS IN THE HS DISTRICT	111	42%
# OF VOTERS IN THE HS DISTRICT	266	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2022	Expire 2023	Expire 2024
SCHOOL DISTRICT #1	Phillip R. Koterba Jennifer Thompson	Kris Birdwell Jeff Southworth Doreen Heintz	CJ Bailey Zane Fulbright

School District #1 -- Two (2) 3-Year Terms:

_____ 3-year term (to expire in 2025)

_____ 3-year term (to expire in 2025)

Declaration of Intents Filed for Nomination of School Board Trustee:

Whitney (Miller) Brady

Kevin Hodge

Phillip R. Koterba

RJ Patterson

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

13

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—BUDGET UPDATE

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, would like to update the Board of Trustees regarding some preliminary information regarding the 2022-2023 General Fund Budgets and ESSER Funds. Handouts will be provided at the meeting.

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

14

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent Prepared By: Rebekah Rhoades

SUMMARY:

Interest for March 2022 is as follows:

Elementary	\$1,053.00
<u>High School</u>	<u>\$137.83</u>
TOTAL	\$1,190.83

SUGGESTED ACTION: Informational

☒ Additional Information Attached

NOTES:

Lewistown School District No. One

Interest Apportionment Detail Report

Fiscal Year: 2021-2022

Criteria: From Control#: 247 To: 248

Acct Mask: _____._____._____._____._____

Sort By Acct

☐ Print Internal Accounts Only

Type: HS Interest	Posting Date: 3/31/2022			Amount Distributed: \$137.83		Control#: 247	
Posting Description: Interest Distribution				2/28/2022		Entry#: 365	
Account Number	Final Cash	Days	Percent	Amount	Original Cash	Redirect	Redirect Amount Internal?
201.00.000.0000.101.000	\$363,632.35	28	.1072335	\$14.78	\$363,632.35		\$0.00 Yes
210.00.000.0000.101.000	\$103,250.09	28	.0304480	\$4.20	\$103,250.09		\$0.00 Yes
211.00.000.0000.101.000	\$245,487.18	28	.0723930	\$9.98	\$245,487.18		\$0.00 Yes
213.00.000.0000.101.000	\$1,843.70	28	.0005437	\$0.07	\$1,843.70		\$0.00 Yes
214.00.000.0000.101.000	\$200,152.20	28	.0590240	\$8.14	\$200,152.20		\$0.00 Yes
217.00.000.0000.101.000	\$67,372.48	28	.0198678	\$2.74	\$67,372.48		\$0.00 Yes
218.00.000.0000.101.000	\$25,853.57	28	.0076241	\$1.05	\$25,853.57		\$0.00 Yes
220.00.000.0000.101.000	\$8,590.30	28	.0025332	\$0.35	\$8,590.30		\$0.00 Yes
221.00.000.0000.101.000	\$26,963.94	28	.0079515	\$1.10	\$26,963.94		\$0.00 Yes
224.00.000.0000.101.000	\$180,102.07	28	.0531113	\$7.32	\$180,102.07		\$0.00 Yes
228.00.000.0000.101.000	\$211,793.31	28	.0624569	\$8.61	\$211,793.31		\$0.00 Yes
229.00.000.0000.101.000	\$183,039.94	28	.0539776	\$7.44	\$183,039.94		\$0.00 Yes
260.00.000.0000.101.000	\$76,180.81	28	.0224654	\$3.10	\$76,180.81		\$0.00 Yes
261.00.000.0000.101.000	\$642,121.15	28	.1893586	\$26.10	\$642,121.15		\$0.00 Yes
281.00.000.0000.101.000	\$118,509.44	28	.0349479	\$4.82	\$118,509.44		\$0.00 Yes
282.00.000.0000.101.000	\$936,141.73	28	.2760639	\$38.03	\$936,141.73		\$0.00 Yes
Control# 247 Total:	\$3,391,034.26		1.0000004	\$137.83	\$3,391,034.26		\$0.00

Balance Calculations based on Prior Month Ending Balances as of 2/28/2022

Type: Interest	Posting Date: 3/31/2022			Amount Distributed: \$1,053.00		Control#: 248	
Posting Description: Interest Distribution				2/28/2022		Entry#: 366	
Account Number	Final Cash	Days	Percent	Amount	Original Cash	Redirect	Redirect Amount Internal?
101.00.000.0000.101.000	\$718,848.70	28	.0268344	\$28.26	\$718,848.70		\$0.00 Yes
110.00.000.0000.101.000	\$201,765.74	28	.0075319	\$7.93	\$201,765.74		\$0.00 Yes
111.00.000.0000.101.000	\$415,875.31	28	.0155245	\$16.35	\$415,875.31		\$0.00 Yes
112.00.000.0000.101.000	\$113,010.71	28	.0042187	\$4.44	\$113,010.71		\$0.00 Yes

Lewistown School District No. One

Interest Apportionment Detail Report

Fiscal Year: 2021-2022

Criteria: From Control#: 247 To: 248

Acct Mask: _____._____._____._____._____

Sort By Acct

☐ Print Internal Accounts Only

113.00.000.0000.101.000	\$61,448.23	28	.0022938	\$2.42	\$61,448.23	\$0.00	Yes
114.00.000.0000.101.000	\$289,806.06	28	.0108184	\$11.39	\$289,806.06	\$0.00	Yes
120.00.000.0000.101.000	\$13,899.78	28	.0005189	\$0.55	\$13,899.78	\$0.00	Yes
121.00.000.0000.101.000	\$28,979.77	28	.0010818	\$1.14	\$28,979.77	\$0.00	Yes
124.00.000.0000.101.000	\$97,371.80	28	.0036349	\$3.83	\$97,371.80	\$0.00	Yes
128.00.000.0000.101.000	\$67,648.03	28	.0025253	\$2.66	\$67,648.03	\$0.00	Yes
129.00.000.0000.101.000	\$110,828.53	28	.0041372	\$4.36	\$110,828.53	\$0.00	Yes
150.00.000.0000.101.000	\$174.77	28	.0000065	\$0.01	\$174.77	\$0.00	Yes
160.00.000.0000.101.000	\$23,780,014.12	28	.8877019	\$934.73	\$23,780,014.12	\$0.00	Yes
161.00.000.0000.101.000	\$888,613.84	28	.0331717	\$34.93	\$888,613.84	\$0.00	Yes
Control# 248 Total:	\$26,788,285.39	.9999999		\$1,053.00	\$26,788,285.39	\$0.00	

Balance Calculations based on Prior Month Ending Balances as of 2/28/2022

End of Report

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

15

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—SUPERINTENDENT

Requested By: Superintendent **Prepared By:** Thom Peck

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing Update
- ❖ Family Fair
- ❖ 4 Day School Week Study Committee
- ❖ Books For Bikes
- ❖ School Board Candidates Forum
- ❖ EOCM Tour – March 17
- ❖ META, MCASE and MASS Spring Conference – March 20-22
- ❖ Delegate Assembly participants from LPS – Zay Fiscus, Matt Lewis and Thom Peck
- ❖ Curriculum Update – Math, ELA and JH/HS Health
- ❖ Youth Challenge Assembly – April 6, Ryan Wetzel
- ❖ Livingston Math Curriculum Staff visit – April 7
- ❖ District Music Festival – April 8-9
- ❖ Science Olympiad at Bozeman – April 14-15
- ❖ “Unreserved @ MSU – April 27
- ❖ HP Science Fair – May 5
- ❖ 8th Grade Dance – May 6, Day Law Building
- ❖ State Solo & Ensemble – May 6-7 @ Billings
- ❖ HP 2nd Grade Spring Concert – April 21, 6 pm; 3rd Grade – 7 pm
- ❖ Home Athletic Events:
 - o SB v. Park – Tuesday, April 19
 - o SB v. Dawson – Saturday, May 7

SUGGESTED ACTION: Informational

☐ **Additional Information Attached**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

16

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

SUGGESTED ACTION:

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

17

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent**
☒ **Action - Indiv.**

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the March 14, 2022, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM and via Google Meet
215 Seventh Avenue South
Lewistown, Montana 59457**

MONDAY, March 14, 2022

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL
TRUSTEES PRESENT:
Kris Birdwell, Jennifer Thompson, Zane Fulbright, Doreen Heintz
TRUSTEES ABSENT:
CJ Bailey, Jeff Southworth, Phil Koterba
STAFF PRESENT:
Superintendent Thom Peck, Business Manager/District Clerk Rebekah Rhoades, Tim Majerus
OTHERS PRESENT:
Heidi Weber – KXLO Radio, Elsie Crouse – Student Representative to the Board, Jack O'Connor – OPI, Sletten Construction Representatives, John Carlson, Marvin Benjamin, James Aldrich and other interested parties.
2. PLEDGE OF ALLEGIANCE
3. Motion to Set Agenda – Approved Unanimously (Fulbright/Birdwell)
4. Recognition of FHS Speech and Drama Team and Coach
Lee Stahl, Head Speech and Drama Coach, recognized the team for their season and their accomplishments post-season.
5. Recognition of FHS Girls Basketball Team and Coaches
The girls team was not available to be recognized.
6. Recognition of FHS Boys Basketball Team and Coaches
Scott Sparks, Head Boys Basketball Coach, recognized the team for their season and their accomplishments post-season.
7. Distinguished School Award presented to Fergus High School
Jack O'Connor, Office of Public Instruction, presented Fergus High School the National Distinguished School Award for their high student graduation rate at Fergus High School. Only two schools in the State of Montana can be recipients of the award each year. In addition to the award, Fergus High School received \$20,000.
8. Presentation – Tim Majerus, Virtual Distinguished Schools Conference
Tim Majerus presented information from the National Distinguished Schools Conference in New Orleans that staff attended virtually.
9. Report—Student Representative

Elsie Crouse, Student Representative, updated the Board on activities at Fergus High School.

10. Report—LEA

Luke Brandon, LEA President, was not available to report. Mr. Peck relayed to the Board that new LEA Officers will be elected at their April Meeting.

11. Report—Committees of the Board

Classified Matrix Committee met on February 8th at 4:00 p.m. Continual review is being done by the Committee and recommendations will be made as needed. Associated Employers will be reviewing our positions and providing market data that will be ready for review by next Fall.

Bond Committee met on February 15th and February 23rd at 1:00 p.m. RFPs were reviewed on 2/15/22 and interviews took place on 2/23/22.

Calendar Committee met on February 17th at 3:30 p.m. The original calendar presented to the Board is requesting approval tonight.

12. Calendar Items, Concerns, Correspondence, Etc.

Mr. Peck presented the following to the Board:

- Thank You from the National Association of Agricultural Educators
- OPI Letter – MT Advance Opportunities grant and Transformational Learning
- Swank Enterprises letter withdrawing from GC/CM RFP Process
- Homeless Grant awarded
- 3 Year MTSS Grant awarded
- 20 Day Plans
- Girls Wrestling expenses/revenues were provided – Trustee Fulbright requested more information regarding the structure of the funding and that the sport be officially approved by the School Board. Mr. Peck stated that he will be sure to include this as an action item at the July Board Meeting.
- SB18 information

SUPERINTENDENT'S REPORT

13. Report—Election Information

Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the 2022 School Election Calendar and advised them of the Trustee seats that will be up for election in 2022 – Phil Koterba and Jennifer Thompson.

14. Report—Budget Update

Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the budget outlook for 2022-2023 school year.

15. Report—Investment

Interest for February 2022 was \$831.93 in the High School and \$899.28 in the Elementary for a total of \$1,731.21.

16. Report—Superintendent

Superintendent Peck updated the Board on staffing throughout the District. An update was provided on the Bond progress. Fergus High School has installed a new Intercom System. The District is working with the County, City and local emergency services to obtain a radio system in the basement of the High School. Mr. Peck reported that both virtual and in-person career fairs are being attended in an effort to recruit staff. The Board was updated on various dates/events taking place throughout the District.

PUBLIC PARTICIPATION

17. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

John Carlson requested results on the survey that was sent to the Community in regards to the High School Bond. Mr. Peck summarized the results. He reported that he struggled to submit the survey himself.

Sletten Construction introduced themselves to the Board. Tony Houtz with Cushing Terrell reported that he is working with Sletten to implement a phased plan, starting with the classroom addition at Lewis & Clark. The tentative next phase will be working on the central kitchen and gymnasium at Lewis & Clark. The current plan is to break ground mid-summer.

Marvin Benjamin, substitute for LPS, spoke to the Board regarding the qualifications of subs in the District. He requested that the District review the wages for substitute teacher wages.

Mackenzie Morgan, Prevention Specialist, introduced herself. She commended the District for the actions that they have taken and offered her support to the District.

**ACTION ITEMS
MINUTES**

18. Minutes of the February 14, 2022, Regular Board Meeting
Minutes of the March 2, 2022, Special Board Meeting
- Approved Unanimously (Birdwell/Fulbright)

APPROVAL OF CLAIMS

19. Claims – The claims referenced in the 2021-2022 Bill Schedule and submitted through March 11, 2022, were approved unanimously (Birdwell/Fulbright). The Finance Committee for January – March 2022 is Board Chair Jennifer Thompson, Kris Birdwell, Doreen Heintz and Jeff Southworth. New Finance Committee – Board Chair Phillip Koterba, Zane Fulbright, Doreen Heintz and Phil Koterba.

INDIVIDUAL ITEMS

20. Approve Addition of High Needs Paraprofessional and Certified Mechanic to Classified Salary Matrix for FY23 – Approved Unanimously (Birdwell/Fulbright)
21. Approve Audit Contract for FY22-FY24 – Approved Unanimously (Heintz/Fulbright)
22. Approve Increasing High School Assistant Principal/Athletic Director position to 212 Days – Approved Unanimously (Birdwell/Heintz)
23. Approve Out-Of-District Student Attendance Agreement Request for Placement inside of the Lewistown Public Schools – Approved Unanimously (Fulbright/Birdwell)
24. Approve Multi-District Agreement for Technology Services – Approved Unanimously (Fulbright/Birdwell)
25. Set Elementary District Number One Levy Amount to \$56,896.87 – Approved Unanimously (Birdwell/Fulbright)
26. Set High School District Number One Levy Amount to \$0– Approved Unanimously (Fulbright/Heintz)
27. Approve Adoption of Resolution Estimating Changes in Revenues/Mills from Tuition, Adult Education, Building Reserve, Transportation and Bus Depreciation Levies for School Fiscal Year 2023 – Approved Unanimously (Fulbright/Birdwell)
28. Approve 2022-2023 School Calendar – Approved (Fulbright/Birdwell) For – Fulbright, Birdwell, Thompson; Against - Heintz
29. Approve Certification for Indirect Cost Rates for FY 2022-2023 – Approved Unanimously (Birdwell/Fulbright)

30. Approve Additions to the Substitute List for the 2021-2022 School Year – Approved Unanimously (Heintz/Fulbright)
31. Approve Personnel Report – See Exhibit A – Approved Unanimously (Fulbright/Birdwell)

ADJOURNMENT

The meeting was adjourned at 8:02 p.m (Heintz). The next regular meeting will be held at 6:00 p.m. on Monday, April 11, 2022, at the Lincoln Board Room.

JENNIFER THOMPSON
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

EXHIBIT 'A'

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday March 14, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
BREIDENBACH, Sherry	Co-Head Tennis Coach	Fergus High School	Approve appointment on schedule -- \$4,408.63 (\$35,269 x 0.125)	3/14/2022	Paul Bartos	Head Coach + Assistant Coach Stipend Combined and Split with Shannon Fisk
FISK, Shannon	Co-Head Tennis Coach	Fergus High School	Approve appointment on schedule -- \$4,408.63 (\$35,269 x 0.125)	3/14/2022	Paul Bartos	Head Coach + Assistant Coach Stipend Combined and Split with Sherry Breidenbach
FOX, Sandra	Teacher	Lewis and Clark Elementary School	Accept Letter of Resignation	6/30/2022	Danny Wirtzberger	See Attached Letter
GRUENER, Matt	Tennis Coach	Fergus High School	Accept Letter of Resignation	3/14/2022	Paul Bartos	See Attached Letter
MORGAN, McKenzie	Volunteer Coach	Fergus High School	Approve appointment - Volunteer Softball Coach	3/14/2022	Paul Bartos	
PARIS-KEMPKE, Michelle	Paraprofessional	Lewis and Clark Elementary School	Accept Letter of Resignation	5/31/2022	Danny Wirtzberger	See Attached Letter

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

18

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent**
☐ **Action - Indiv.**

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** LuAnn Schrauth

SUMMARY:

Approve claims paid through April 9, 2021, as approved by the Finance Committee.

Members of the Finance Committee for April-June 2022 include: Board Chair Jennifer Thompson, Zane Fulbright, Doreen Heintz and Phil Koterba.

SUGGESTED ACTION: Approve Claims as Presented

☐ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

19

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE AGREEMENT BETWEEN LEWISTOWN PUBLIC SCHOOLS AND THE CITY OF LEWISTOWN 2021-2022

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the agreement between Lewistown Public Schools and the City of Lewistown for 2021-2022.

SUGGESTED ACTION: Approve Agreement between Lewistown Public Schools and the City of Lewistown for 2021-2022

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

**AGREEMENT BETWEEN THE CITY OF LEWISTOWN AND SCHOOL
DISTRICT NUMBER ONE FOR USE OF RECREATION FACILITIES
AND EQUIPMENT**

WHEREAS THIS AGREEMENT is made and entered into the date of the last signature hereto, by and between the CITY OF LEWISTOWN, hereinafter referred to as the CITY, and SCHOOL DISTRICT NO. ONE of Lewistown, Fergus County, Montana, hereinafter referred to as the SCHOOL, and is meant to define and describe the rights and obligations of the parties with respect to the operation of a recreational program for the **2021-2022** school year.

FACILITIES

The program may include, but shall not be limited to, the following kinds of recreational activities: basketball, volleyball, softball, soccer, floor hockey, badminton, snowshoeing, roller-skating, cross-country skiing and table tennis. Activities to take place at the Lewistown Civic Center or at any of the various outdoor city parks. The CITY hereby agrees that such facilities will be made available for use by the program participants and other school extracurricular activities, subject to scheduling parameters. In addition, activities may take place upon any property owned by the SCHOOL, provided, however, that such property or facilities are available for use and any such use is approved by the school.

SUPERVISION/OPERATION

Supervision and operation of the program shall include the following individuals and/or groups:

1. Activity Director. The Activity Director shall be an employee of the SCHOOL, and such person shall be responsible for overall program supervision.
2. Recreation Director. The Recreation Director shall be an employee of the CITY, and shall be responsible for supervision of the day-to-day operation of the program. The Recreation Director shall become involved in scheduling, budgeting and direct supervision of the Buildings and Grounds Supervisor.
3. Buildings & Grounds Supervisor. The Buildings & Grounds Supervisor shall be an employee of the SCHOOL and shall be responsible for scheduling and supervision of SCHOOL maintenance equipment.

BUDGET

The SCHOOL will be responsible for paying the sum of \$5,517.24 for the following items:

Rent	\$ 4,204.80
Recreation Director	\$ 535.15
Honorarium for Professional Assistance	\$ 318.57
Equipment	<u>\$ 458.72</u>
Total	\$ 5,517.24

The total amount shall be payable by the SCHOOL to the CITY upon execution of this Agreement. Thereupon, the CITY shall be responsible for administering payment of such funds in accordance with the items indicated above. The foregoing budget may be changed or modified by the parties in writing. In addition, the SCHOOL will provide maintenance equipment and operators as needed by the Recreational Director and approved by the Buildings and grounds Supervisor at a charge of \$30.00 per hour.

TERM

The term of this Agreement shall be for one year, commencing on July 1, 2021 and ending on June 30, 2022.

RELEASE/INDEMNIFICATION

Each party expressly agrees to release, hold harmless and indemnify the other party from any liability, claims, losses, or demands arising out of the acts or omissions of their own employees or agents, provided, however, that such released party or their employees or agents have not contributed to such claims, loss or demand.

Dated this 7th day of February 2022.

ATTEST:

CITY OF LEWISTOWN

NIKKI BRUMMOND, City Clerk

HOLLY PHELPS, City Manager

ATTEST:

SCHOOL DISTRICT NO. ONE

REBEKAH RHOADES, Board Clerk

JENNIFER THOMPSON, Board Chair

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

20

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE FOOTBALL COOPERATIVE APPLICATION WITH WINNETT AND GRASS RANGE SCHOOLS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the application for Cooperative sponsorship for football participation with Winnett and Grass Range Schools.

SUGGESTED ACTION: Approve football cooperative application with Winnett and Grass Range Schools

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

APPLICATION FOR COOPERATIVE SPONSORSHIP

Each participating school must submit a copy to the Montana High School Association, 1 South Dakota Avenue, Helena, MT 59601.

Each school involved in the cooperative agreement must complete this application form before the Executive Director will consider the application. A check for \$250 must accompany each application if the applying school does not currently participate in the activity. A separate application must be submitted for each activity.

1. School: Fergus High School Date of Application: 3/14/22
2. School's Address: 1001 Casino Creek Dr, Lewistown MT
3. Classification: A
4. Enrollment: 327
5. Other schools involved in this application: Winnett, Grass Range
6. Which school will be considered to be the "host" school: Fergus
7. Activity covered by this application: Football
8. Please describe the conditions that have prompted your request to co-sponsor this activity:
Participant numbers at Winnett and Grass Range.
9. This application is for school years: (must be for a full three year period)
20 22 - 20 23 ; 20 23 - 20 24 ; 20 24 - 20 25

Contracts do not need to be renewed until the end of the three years. However verification form will be sent to you each spring to assure the MHSAA that the cooperative agreement is continuing under the contract. The Executive Director, as outlined under PHILOSOPHY Section B of the information accompanying this application, may terminate the cooperative agreement.

10. Please list the number of students in your school that have participated in this activity during each year indicated below. If the school did not sponsor the activity during any of the years listed, please respond "did not sponsor" but please provide your projected number of participants for next year and for two years from now.

Grade Level	12	11	10	9	8	7
Last school year:	8	9	6	12	18	20
Current school year:	10	6	9	9	16	24
Anticipated next year:	6	9	9	10	20	20
Anticipated in two years	9	9	9	10	15	20

11. Total male school enrollment:

Grade Level	12	11	10	9	8	7
Last school year:	49	41	40	57	40	40
Current school year:	37	44	52	43	40	46
Anticipated next year:	45	50	45	41	47	61
Anticipated in two years	50	45	41	47	61	45

12. Total female school enrollment:

Grade Level	12	11	10	9	8	7
Last school year:						
Current school year:						
Anticipated next year:						
Anticipated in two years						

13. Under cooperative sponsorship, what will be the identity of the team? Fergus
14. Where will practices/rehearsals be held? Fergus
15. Where will competition be held? Fergus
16. Indicate the date and place of the school board meeting where filing of this application was approved:
 Date: 4/11/22 Place: Lewiston District Office
17. Please include in the space provided (or attach) an exact copy of the above motion as it appears or will appear in the official school board minutes:

18. Other information that may assist the Executive Director in making a decision on this application:

Approved: _____
 School Board Chairperson Superintendent

For MHSA Office Use Only:

Official Action of the Montana High School Association

This request for Cooperative Sponsorship is approved / denied for the activity for the school years listed on the application.

By: _____ Date: _____
 MHSA Executive Director

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

21

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE JUNIOR HIGH SCHOOL STUDENT ACTIVITY ACCOUNT CHANGES

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

A request is being made by the following Club to set up a student activity account with the Junior High School Activity Funds.

Fisheries

SUGGESTED ACTION: Approve New Junior High School Student Activities Fisheries Account

☐ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

22

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE OUT OF DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN AND OUT OF LEWISTOWN PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the following requests for out-of-district students to attend the Lewistown Public Schools as indicated below.

<u>Student</u>	<u>Grade</u>	<u>District of Residence</u>	<u>District of Choice</u>
CA	1	Grass Range	Lewistown

SUGGESTED ACTION: Approve Out-of-District Student Attendance Agreement Requests for Placement Inside/Outside of Lewistown Public Schools

☐ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

23

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR THE CERTIFIED AND CLASSIFIED ADMINISTRATORS FOR THE 2022-2023 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve issuing contracts for Certified and Classified Administrators for the 2022-2023 school year.

SUGGESTED ACTION: Approve issuing contract for Certified and Classified Administrators for the 2022-2023 school year.

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

RECOMMENDED 2022-2023 SALARIES

CERTIFIED ADMINISTRATORS				
Name	Position	FTE	Days	Salary
BARTOS, PAUL	PRINCIPAL	1.00	212	FHS Asst Principal/AD Matrix, MA Step 3
FRIESEN, JEFFREY	JHS PRINCIPAL	1.00	217	LJHS Principal Salary Matrix, MA Step 7
LEWIS, MATTHEW	PRINCIPAL	1.00	212	Elementary/Asst Principal Salary Matrix, MA Step 15
VENTRESCA, MATTHEW	PRINCIPAL	1.00	212	Elementary/Asst Principal Salary Matrix, MA Step 9
WIRTZBERGER, DANIEL	PRINCIPAL	1.00	212	Elementary/Asst Principal Salary Matrix, MA Step 7

CLASSIFIED ADMINISTRATORS				
BALDWIN, WILLIAM SCOTT	TECHNOLOGY DIRECTOR	1.00	260	2020-2021 Level + Percentage Increase (6%)
FRIESEN, AMIE	SCHOOL FOOD DIRECTOR	1.00	220	2020-2021 Level + Percentage Increase (6%)
FRY, JASON	MAINTENANCE DIRECTOR	1.00	260	2020-2021 Level + Percentage Increase (6%)
ODERMANN, ROBERT	TRANSPORTATION DIRECTOR	1.00	260	2020-2021 Level + Percentage Increase (6%)
RHOADES, REBEKAH	BUSINESS MGR/CLERK	1.00	260	2020-2021 Level + Percentage Increase (6%)

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

24

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR CERTIFIED STAFF FOR THE 2022-2023 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve issuing contracts for Certified Staff for the 2022-2023 school year.

SUGGESTED ACTION: Approve Issuing Contracts for Certified Staff for the 2022-2023 school year.

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

2022-2023 CERTIFIED STAFF CONTRACTS

EMPLOYEE NAME	LOCATION	STEP	LANE	FTE	CONTRACTED DAYS	TENURE
ARMSTRONG, CHAD	40 LEWIS & CLARK SCHOOL	YEAR 12	MA	1.0000	187	Yes
AUGER, CHASE	60 FERGUS HIGH SCHOOL	YEAR 1	BA	1.0000	187	No
BARTOS, CARRIE	40 LEWIS & CLARK SCHOOL	YEAR 8	BA+10	1.0000	187 + up to 5 (Summer SPED Days)	No
BATEMAN, AMANDA	20 GARFIELD SCHOOL	YEAR 12	MA	1.0000	187	Yes
BAWDEN, CASSIDY	30 HIGHLAND PARK SCHOOL	YEAR 1	BA	1.0000	187	No
BIRDWELL, DANIELLE	20 GARFIELD SCHOOL	YEAR 1	BA	1.0000	187	No
BOLING, AUDREY	20 GARFIELD SCHOOL	YEAR 12	BA+10	1.0000	187	Yes
BRANDON, LUKE	60 FERGUS HIGH SCHOOL	YEAR 12	BA+30	1.0000	187	Yes
BRAULICK, DOUGLAS	60 FERGUS HIGH SCHOOL	YEAR 12	BA+20	1.0000	187	Yes
BREIDENBACH, BRADLEY	40 LEWIS & CLARK SCHOOL	YEAR 12	BA+30	1.0000	187 + up to 5 (Summer SPED Days)	Yes
BREIDENBACH, SHERRY	60 FERGUS HIGH SCHOOL	YEAR 12	BA+30	1.0000	187	Yes
BUEHLER, DYLAN	50 JUNIOR HIGH SCHOOL	YEAR 4	MA+10	1.0000	187	Yes
CIRRINCIONE, MEGGAN	60 FERGUS HIGH SCHOOL	YEAR 7	MA+30	1.0000	187	Yes
CLOUD, CHARLES	40 LEWIS & CLARK SCHOOL	YEAR 8	MA	1.0000	187	No
CLOUD, SARAH	30 HIGHLAND PARK SCHOOL	YEAR 12	MA+30	1.0000	187	Yes
COMER, KELLY	20 GARFIELD SCHOOL	YEAR 1	BA	1.0000	187	No
COMES, JULIE	30 HIGHLAND PARK SCHOOL	YEAR 12	MA+30	1.0000	187	Yes
CRAWFORD, GINA	30 HIGHLAND PARK SCHOOL	YEAR 12	BA+20	1.0000	187	Yes
CROUSE, LEE	60 FERGUS HIGH SCHOOL	YEAR 7	BA	1.0000	187 + up to 10 (Summer Counselor Days)	No
DECOCK, ADRIENNA	60 FERGUS HIGH SCHOOL	YEAR 5	MA+20	1.0000	187	Yes
DECOCK, BRENDON	60 FERGUS HIGH SCHOOL	YEAR 9	MA+10	1.0000	187	Yes
DOHRMANN, MARNE	20 GARFIELD SCHOOL	YEAR 7	MA	1.0000	187	No
DONALDSON, MATTHEW	50 JUNIOR HIGH SCHOOL	YEAR 7	MA+30	1.0000	187	Yes
FELLER, VICTOR	60 FERGUS HIGH SCHOOL	YEAR 12	MA+30	1.0000	187	Yes
FISK, SHANNON	60 FERGUS HIGH SCHOOL	YEAR 8	MA+30	1.0000	187 + up to 5 (Summer SPED Days)	No
GILSKEY, LAURA	30 HIGHLAND PARK SCHOOL	YEAR 12	BA+30	1.0000	187	Yes
GOBBLE, CASSI	60 FERGUS HIGH SCHOOL	YEAR 1	BA	1.0000	187 + up to 5 (Summer SPED Days)	Yes
GREMAUX, CINDY	40 LEWIS & CLARK SCHOOL	YEAR 12	BA+30	1.0000	187	Yes
GRENSTEN, RACHAEL	40 LEWIS & CLARK SCHOOL	YEAR 6	MA+20	0.6000	187	Yes
GRUENER, BRENDA	30 HIGHLAND PARK SCHOOL	YEAR 12	MA	1.0000	187	Yes
GRUENER, MATTHEW	40 LEWIS & CLARK SCHOOL	YEAR 3	BA+30	1.0000	187	Yes
HANKINS, ASHLEY	30 HIGHLAND PARK SCHOOL	YEAR 5	BA	1.0000	187	No
HENDERSON, JODI	30 HIGHLAND PARK SCHOOL	YEAR 3	BA+10	1.0000	187 + up to 5 (Summer SPED Days)	Yes
HENDERSON, MARIA	20 GARFIELD SCHOOL	YEAR 1	BA	1.0000	187	No
HENDERSON, TROY	60 FERGUS HIGH SCHOOL	YEAR 12	MA+20	1.0000	187	Yes
HICKS, MEGAN	20 GARFIELD SCHOOL	YEAR 2	BA+20	1.0000	187	Yes
HUDSON, TROY	60 FERGUS HIGH SCHOOL	YEAR 12	BA+30	1.0000	187	Yes
IRISH, JEAN	20 GARFIELD SCHOOL	YEAR 8	BA+10	1.0000	187	Yes
IRWIN, KATHLEEN	30 HIGHLAND PARK SCHOOL	YEAR 12	BA+30	1.0000	187	Yes
JENNESS, ASHLEY	30 HIGHLAND PARK SCHOOL	YEAR 10	MA+10	1.0000	187	Yes
JENNI, AMANDA	40 LEWIS & CLARK SCHOOL	YEAR 9	BA	1.0000	187	Yes
JENSEN, JENNIFER	30 HIGHLAND PARK SCHOOL	YEAR 12	BA+20	1.0000	187	Yes
JOHNSON, ORIN	50 JUNIOR HIGH SCHOOL	YEAR 5	BA+20	1.0000	187	Yes
KIRSCH, ELIZABETH	30 HIGHLAND PARK SCHOOL	YEAR 12	MA+20	1.0000	187	Yes
KROGSTAD, JOCELYN	50 JUNIOR HIGH SCHOOL	YEAR 9	BA	1.0000	187	Yes - 4th Contract FY23
LEAR, DEREK	40 LEWIS & CLARK SCHOOL	YEAR 5	MA	1.0000	187	Yes
LEWIS, DIANE	60 FERGUS HIGH SCHOOL	YEAR 12	BA+20	1.0000	187	Yes
LONG, JARED	60 FERGUS HIGH SCHOOL	YEAR 11	MA+20	1.0000	187 + up to 40 (Summer FFA Days)	Yes
LONG, LESLIE	60 FERGUS HIGH SCHOOL	YEAR 12	MA	1.0000	187 + up to 5 (Summer SPED Days)	Yes
LOUIS, EMILY	20 GARFIELD SCHOOL	YEAR 1	BA	1.0000	187	Yes
MANGOLD, MIKE	60 FERGUS HIGH SCHOOL	YEAR 12	MA+30	1.0000	187	Yes
MARKS, AMBER	20 GARFIELD SCHOOL	YEAR 1	MA+10	1.0000	187 + up to 5 (Summer SPED Days)	Yes - 4th Contract FY23
MCKINNEY, SARA	30 HIGHLAND PARK SCHOOL	YEAR 10	BA+10	1.0000	187	Yes
METCALFE, BRIDGET	30 HIGHLAND PARK SCHOOL	YEAR 5	BA	1.0000	187	Yes - 4th Contract FY23
MILLER, JESSICA	60 FERGUS HIGH SCHOOL	YEAR 6	MA+30	1.0000	187	Yes
NEFZGER, TIMOTHY	60 FERGUS HIGH SCHOOL	YEAR 12	MA+30	1.0000	187	Yes
NELSON, SHERI	20 GARFIELD SCHOOL	YEAR 7	BA	1.0000	187	No
OLSON, STEVE	60 FERGUS HIGH SCHOOL	YEAR 12	MA	1.0000	187	Yes
PATTEN, TACE	20 GARFIELD SCHOOL	YEAR 3	BA	1.0000	187	Yes
POSER-BROWN, LORA	50 JUNIOR HIGH SCHOOL	YEAR 4	MA	1.0000	187	Yes - 4th Contract FY23
REESOR, JULIE	40 LEWIS & CLARK SCHOOL	YEAR 4	BA+10	1.0000	187	No
RHOADES, JACOB	50 JUNIOR HIGH SCHOOL	YEAR 7	BA+30	1.0000	187	No

RIANDA, JONDIE	60 FERGUS HIGH SCHOOL	YEAR 1	MA	1.0000	187	Yes - 4th Contract FY23
ROBERTS, PAMELA	20 GARFIELD SCHOOL	YEAR 7	BA	1.0000	187 + up to 5 (Summer SPED Days)	Yes
RUSSELL, JEFFREY	40 LEWIS & CLARK SCHOOL	YEAR 12	BA	1.0000	187	Yes
SCHWEDE, JILL	30 HIGHLAND PARK SCHOOL	YEAR 7	MA	1.0000	187 + up to 5 (Summer SPED Days)	Yes
SHELAGOWSKI, BRETT	50 JUNIOR HIGH SCHOOL	YEAR 12	BA+30	1.0000	187	Yes
SHELAGOWSKI, LISA	30 HIGHLAND PARK SCHOOL	YEAR 12	MA	1.0000	187 + up to 5 (Summer SPED Days)	Yes
SMITH, MELANIE	60 FERGUS HIGH SCHOOL	YEAR 12	MA+30	1.0000	187	Yes
SPARKS, BRIDGET	20 GARFIELD SCHOOL	YEAR 12	MA	1.0000	187	Yes
SPRAGGINS, KATHERINE	50 JUNIOR HIGH SCHOOL	YEAR 12	MA	1.0000	187	Yes
STEVENSON, MARA	40 LEWIS & CLARK SCHOOL	YEAR 7	BA+30	1.0000	187	No
STROUF, LEAH	20 GARFIELD SCHOOL	YEAR 4	BA+30	1.0000	187 + up to 5 (Summer SPED Days)	Yes
SWIMLEY, RACHAEL	20 GARFIELD SCHOOL	YEAR 1	BA	1.0000	187	No
TRAFTON, MICHELLE	60 FERGUS HIGH SCHOOL	YEAR 12	MA+30	1.0000	187	Yes
VAUGHN, KERRY	30 HIGHLAND PARK SCHOOL	YEAR 8	MA+30	1.0000	187	Yes
VAUGHN, TERESA	60 FERGUS HIGH SCHOOL	YEAR 9	MA	1.0000	187 + up to 10 (Summer Counselor Days)	Yes - 4th Contract FY23
VINCENT, MEGAN	60 FERGUS HIGH SCHOOL	YEAR 7	BA	1.0000	187	No
WAGNER, SYDNEY	60 FERGUS HIGH SCHOOL	YEAR 2	MA+20	1.0000	187	Yes
WEBB, KARIN	50 JUNIOR HIGH SCHOOL	YEAR 1	MA	1.0000	187 + up to 5 (Summer SPED Days)	No
WEBB, THOMAS	60 FERGUS HIGH SCHOOL	YEAR 1	BA	1.0000	187	No
WEICHEL, POLLY	30 HIGHLAND PARK SCHOOL	YEAR 12	BA+20	1.0000	187	Yes
WEINHEIMER, LEEANNE	30 HIGHLAND PARK SCHOOL	YEAR 12	MA+30	1.0000	187	Yes
WICHMAN, NICOLE	50 JUNIOR HIGH SCHOOL	YEAR 9	BA+20	1.0000	187	Yes - 4th Contract FY23
WILSON, SHALON	20 GARFIELD SCHOOL	YEAR 1	BA	1.0000	187	No
WIRTZBERGER, KATELIN	50 JUNIOR HIGH SCHOOL	YEAR 1	MA	1.0000	187	Yes
WRIGHT, LAUREN	50 JUNIOR HIGH SCHOOL	YEAR 6	BA	1.0000	187	Yes
ZEILER, BROOKE	50 JUNIOR HIGH SCHOOL	YEAR 7	MA	1.0000	187	No
ZIEGLOWSKY, STEVEN	50 JUNIOR HIGH SCHOOL	YEAR 7	MA+10	1.0000	187	No

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

25

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ISSUING CONTRACTS FOR THE CLASSIFIED STAFF FOR THE 2022-2023 SCHOOL YEAR.

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve issuing contracts for Classified Staff for the 2022-2023 school year.

SUGGESTED ACTION: Approve Issuing Contracts for the Classified Staff for the 2022-2023 school year.

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

CLASSIFIED CONTRACTS

2022-2023 SCHOOL YEAR

Last Name	First Name	Description	Hours Per Day	Position Days
WOJTOWICK	JOHN	ACCOMPANIST	3.00	186
PFAU	WENDY	ACTIVITIES SECRETARY	8.00	215
ROGERS	CHRISTINE	ADMINISTRATIVE SECRETARY	8.00	260
O'DELL	FLEETA	BUS AIDE	1.00	186
BENTLEY	EVELYN	BUS DRIVER	4.00	186
HOGG	TERRY	BUS DRIVER	4.00	186
NOEL	CINDY	BUS DRIVER	8.00	260
PERRINE	MICHAEL	BUS DRIVER	4.00	186
SRAMEK	STACEY	BUS DRIVER	8.00	186
STANSBERRY	CHRISTOPHER	BUS DRIVER	4.50	186
WHITE	ALBERT	BUS DRIVER	4.50	186
FISCUS	BRADY	CERTIFIED MECHANIC	8.00	260
CLARK	BRADLEY	CUSTODIAN	8.00	260
FIGUEROA	RAYMOND	CUSTODIAN	8.00	260
FLESCH	DENNIS	CUSTODIAN	8.00	260
HAMMON	TRAVIS	CUSTODIAN	8.00	260
ROGERS	JACK	CUSTODIAN	8.00	260
SCHUCHARD	SHAWN	CUSTODIAN	8.00	260
WRIGHT	JAMES	CUSTODIAN	8.00	260
WOOD	FRED	DELIVERY VAN DRIVER	6.00	186
RAMEY	THOMAS	FHS HEAD CUSTODIAN	8.00	260
BIGLEN	SHELLY	FIRST BAKER	7.00	186
RAMMELT	TANNA	FIRST COOK	8.00	186
BENTLEY	EVELYN	FOOD SERVER	2.50	186
JENKINS	BARBARA	FOOD SERVER	5.00	186
LELEK	JONETTE	FOOD SERVER	3.50	186
ROBERTSON	FAITH	FOOD SERVER	3.75	186
SHERRODD-BRANT	JULIE	FOOD SERVER	4.25	186
BRADSHAW	CYNTHIA	FOOD SERVER/CASHIER	3.00	186
DAVIS	BETH	FOOD SERVER/CASHIER	3.75	186
KINGSFORD	MANDI	FOOD SERVER/CASHIER	2.50	186
FISK	DALE	GROUNDKEEPER/MAINT	8.00	260
KELLY	STEVEN	HEAD CUSTODIAN	8.00	260
HOLBECK	KATHRYN	HIGH NEEDS PARA PROFESSIONAL	7.50	186
KARHI	NICOLE	HIGH NEEDS PARA PROFESSIONAL	7.50	186
LEWIS	ISABELLA	HIGH NEEDS PARA PROFESSIONAL	7.50	186
OLSON	TARA	HIGH NEEDS PARA PROFESSIONAL	7.50	186
RUTTEN	KRISTIN	IMC TECHNICIAN	8.00	215
ANGEL	CHRISTINE	KITCHEN AIDE	3.00	186
BLAZICEVICH	MISHAELA	KITCHEN AIDE	8.00	186
DAVIS	BETH	KITCHEN AIDE	2.50	186
HENSLEY	DANIEL	MAINTENANCE	8.00	260
KONERT	DANIEL	MAINTENANCE	8.00	260
WATSON	JADE	MECHANIC	8.00	260
O'DELL	FLEETA	OFFICE/SUB CALL IN	3.75	186

Last Name	First Name	Description	Hours Per Day	Position Days
AGOSTINELLI	ROBERT	PARAPROFESSIONAL	7.50	186
BIRDWELL	MISTI	PARAPROFESSIONAL	7.50	186
BOWEN	CONNIE	PARAPROFESSIONAL	7.50	186
BURNHAM	JENNIFER	PARAPROFESSIONAL	7.50	186
CHARBONNEAU	LISA	PARAPROFESSIONAL	7.50	186
CONRAD	GRETCHEN	PARAPROFESSIONAL	7.50	186
DERHEIM SMITHSON	HELEN	PARAPROFESSIONAL	7.50	186
JOHNSON	JENNIFER	PARAPROFESSIONAL	7.50	186
KARHI	ALYSANN	PARAPROFESSIONAL	7.50	186
KONERT	SHAWNA	PARAPROFESSIONAL	7.50	186
LOWER	HOLLY	PARAPROFESSIONAL	7.50	186
MAXWELL	SHANNON	PARAPROFESSIONAL	7.50	186
MCLENDON	DARCY	PARAPROFESSIONAL	7.50	186
MCRAE	SANDY	PARAPROFESSIONAL	7.50	186
MOLINE	SHELBY	PARAPROFESSIONAL	7.50	186
MOWDY	NATASHA	PARAPROFESSIONAL	7.50	186
O'NEAL	JASON	PARAPROFESSIONAL	7.50	186
PRINDLE	LYNNE	PARAPROFESSIONAL	7.50	186
RHYNER	MISTI	PARAPROFESSIONAL	8.00	186
SAUNDERS	BENJAMIN	PARAPROFESSIONAL	7.50	186
SAVINELLI	CHERYL	PARAPROFESSIONAL	7.50	186
VANDERBEEK	CHIARA	PARAPROFESSIONAL	7.50	186
ALEXANDER	POLLY	PAYROLL SPECIALIST	8.00	260
O'DELL	FLEETA	PLAYGROUND AIDE	2.50	186
HERSEL	ROBERTA	PRINCIPAL'S SECRETARY	8.00	215
SCHRAUTH	LUANN	PURCHASING/ACCOUNTS PAYABLE	8.00	260
GOBBLE	CHRISTINE	RECEIVING/AP CLERK	6.00	260
WIEGERT	KIM	RECORDS/TECH SUPPORT	7.00	215
DAY	JOSHUA	REGIONAL TECH COORDINATOR	8.00	260
ROBINSON	LISA	SCHOOL NURSE	7.00	215
BRISTOL	JENNIFER	SCHOOL SECRETARY	8.00	215
PETERSON	SARA	SCHOOL SECRETARY	8.00	215
SCHOENFELDER	LANNA	SCHOOL SECRETARY	8.00	215
SEE	FAITH	SCHOOL SECRETARY	8.00	215
WILLIAMS	DEBRA	SECOND BAKER	2.50	186
THAYNE	MELINDA	SECOND COOK	7.00	186
D'HOOG	JOAN	SP ED BUS AIDE	7.50	186
MILLER	JEANETTE	SP ED BUS AIDE	2.00	186
MILLER	JEANETTE	SWEEPER	6.00	186
FISCUS	ZABREA	TECH SUPPORT SPECIALIST	8.00	260
JENSEN	JOHN	TECH SUPPORT SPECIALIST	8.00	260
RICHARDS	BENJAMIN	TECH SUPPORT SPECIALIST	8.00	260
SIBBETT	CURTIS	TECH SUPPORT SPECIALIST	8.00	260

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

26

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2021-2022 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Christy Rogers

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2021-2022 School Year as listed below:

Substitute Teachers

Jenna Knerr

Rachael Neuman

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2021-2022 School Year

☐ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

04/11/2022

Agenda Item No.

27

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Christy Rogers

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Thompson						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday April 11, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
ALDERINK, Andi	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	5/28/2022	Danny Wirtzberger	See Attached Letter
BATTRICK, Cynthia	Paraprofessional	Lewistown Jr. High School	Approve appointment on schedule --HIGH NEEDS PARA EDUCATOR, Step 4 for up to 7.5 hours per day for up to 186 days	7/1/2022	Jeff Friesen	Previously COOP Paraprofessional
BLACKADAR, Lesley	School Food Server	Fergus High School	Accept letter of resignation	5/28/2022	Amie Friesen	See Attached Letter
BLAZICEVICH, Jenifer	Teacher	Lewistown Jr. High School	Approve appointment on schedule --BA Step 0, 1.0 FTE for 187 days	7/1/2022	Jeff Friesen	Replacing Sarah Elliott
BROWN, Claudia	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	5/28/2022	Danny Wirtzberger	See Attached Letter
DeCock, Brendon	Head Wrestling Coach	Fergus High School	Approve appointment on schedule -- (0.145 X \$35,269.00) WINTER 2022	11/15/2022	Paul Bartos	
FLETCHALL, Merikay	Volunteer	Highland Park Elementary School	RSVP - America Reads	4/12/2022	Matthew Ventresca	
FREEMYER, Virginia	Elementary Teacher	Highland Park Elementary School	Accept letter of resignation	5/28/2022	Matthew Ventresca	See attached letter
GREMAUX, Alison	Elementary Teacher	Lewis and Clark Elementary School	Approve appointment on schedule --BA Step 3, 1.0 FTE for 187 days	7/1/2022	Danny Wirtzberger	Replacing Sandy Fox

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday April 11, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
HODGE, Pat	Volunteer	Highland Park Elementary School	RSVP - America Reads	4/12/2022	Matthew Ventresca	
LAHR, Tasha	Paraprofessional	Lewistown Jr. High School	Approve appointment on schedule --HIGH NEEDS PARA EDUCATOR, Step 7 for up to 7.5 hours per day for up to 186 days	7/1/2022	Jeff Friesen	Previously COOP Paraprofessional
LEWIS, Diane	Business Professionals of America-Advisor	Fergus High School	Approve out of state travel for students and chaperone, Amy LePage to attend the National Convention at Dallas, TX	5/4/2022 thru 5/8/2022	Tim Majerus	See Attached Letter
MCKINNEY, Norine	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	5/28/2022	Danny Wirtzberger	See Attached Letter
MCLENDON, Shirley	Volunteer	Highland Park Elementary School	RSVP - America Reads	4/12/2022	Matthew Ventresca	
NEUMAN, Rachael	High Needs Paraprofessional	Lewistown Jr. High School	Accept letter of resignation	3/14/2022	Jeff Friesen	Verbal Resignation
NICHOLS, Tracy	Food Server	Lewis and Clark Elementary School	Approve appointment on schedule --Step 0 for up to 3.5 hours per day for up to 186 days	8/29/2022	Amie Friesen	Replacing Nancy Knutson
ODERMANN, Rob	Transportation Director	Transportation	Out-of-state Travel to Nashville, TN to pick up cruiser bus	4/18/22 thru 4/20/22	Rebekah Rhoades	
OVERLAND, Kathy	Volunteer	Highland Park Elementary School	RSVP - America Reads	4/12/2022	Matthew Ventresca	
ROCHE, Newell	Head Girls Basketball Coach	Fergus High School	Approve appointment on schedule -- (0.150 X \$35,269.00) WINTER 2022	11/15/2022	Paul Bartos	
RUMMANS, Dave	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	5/28/2022	Danny Wirtzberger	See Attached Letter

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday April 11, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
SCHWEDE, Jill	Teacher	Lewistown Jr. High School	Internal Transfer	7/1/2022	Jeff Friesen	Replacing Previous COOP Teacher
SEBEK, Sherri	School Food Server	Lewistown Jr. High School	Accept letter of resignation	5/28/2022	Amie Friesen	See Attached Letter
SPARKS, Scott	Head Boys Basketball Coach	Fergus High School	Approve appointment on schedule -- (0.150 X \$35,269.00) WINTER 2022	11/15/2022	Paul Bartos	
STAHL, Lee	Head Speech and Drama Coach	Fergus High School	Approve appointment on schedule -- (0.110 X \$35,269.00) WINTER 2022	11/15/2022	Paul Bartos	
STANDLEY, Emily	Teacher	Lewistown Jr. High School	Approve appointment on schedule --MA Step 0, 1.0 FTE for 187 days	7/1/2022	Jeff Friesen	Replacing Maida Walters

Fwd: Letter of Resignation

2 messages

Danny Wirtzberger <danny.wirtzberger@lewistown.k12.mt.us>

Wed, Mar 30, 2022 at 11:17 AM

To: Rebekah Rhoades <rrhoades@lewistown.k12.mt.us>, Christy Rogers <crogers@lewistown.k12.mt.us>, Thom Peck <thom.peck@lewistown.k12.mt.us>, Polly Alexander <polly.alexander@lewistown.k12.mt.us>

----- Forwarded message -----

From: **Andi Alderink** <andi.alderink@lewistown.k12.mt.us>

Date: Wed, Mar 30, 2022 at 8:45 AM

Subject: Letter of Resignation

To: Danny Wirtzberger <danny.wirtzberger@lewistown.k12.mt.us>

Mr. Wirtzberger, it is very hard for me to do this, but as of May 27, 2022 I will be resigning my position as a paraprofessional. It has been a wonderful welcoming environment. Thank you for your support and being able to work with such a wonderful staff.

Sincerely
Andi Alderink
March 30, 2022

--

Danny Wirtzberger

Lewistown Public Schools

Principal

Lewis & Clark Elementary



March 31, 2022

Amie,

I will be resigning
my position as serving breakfast
two days a week at Fergus
High School at the end of the
school year. I would like to
be put on the substitute list
or whatever position that you
would need me to work in.

Thank you

<

Lesley Blackadar

March 1, 2022

Dear Lewistown Public Schools Administration,

I would like to submit my letter of retirement and resignation from my position as a Resource Para Professional at Lewis and Clark Elementary. My last day will be Friday, May 27, 2022.,closing 10 years at Lewis and Clark. I love to learn and have continually learned during my time there. I worked under two principals and numerous teachers, each of whom helped me be the Para that I was. I enjoyed the students I worked with and the co-workers I worked along side Thank you for the opportunity to work for a top notch organization. I have nothing but good to say about Lewistown Public Schools and the people I have had the pleasure of working with.

Claudia A. Brown

March 29, 2022

Danny Wirtzberger, Principal
Lewis and Clark Elementary
212 Crystal Drive
Lewistown, MT 59457

Dear Danny,

This letter is to inform you that I will be retiring from the Lewistown School District effective May 27, 2022. I have thoroughly enjoyed my time working at Lewis and Clark Elementary as a SPED Paraprofessional and as a parent volunteer. After 19+ years with the District, I have decided that it is time to pursue other interests and spend more time with family.

Thank you for the opportunity to work with an amazing group of teachers and students over the years.

Sincerely,

Norine McKinney

cc: Thom Peck, Superintendent

March 28, 2022

Mr. Wirtzberger,

I am writing to let you know that I will be leaving Lewis & Clark Elementary. Although I have truly loved working with the staff and students for the last nine years, financial reasons are sending me in a new direction.

Thanks for being such a great boss!

Dave Rumans

**Sherri Sebek
1110 5th Avenue North
Lewistown, MT 59457
(406)350-2084**

April 2, 2022

Dear Lewistown Public Schools:

I am writing to notify you that after 29 years I am retiring. My last day at Lewistown Public Schools will be May 27th, 2022.

I am deeply grateful for the opportunity to have spent all of these years with the lunch program. It was a pleasure to be part of the school system.

I would be happy to be on the substitute list next year for the lunch program.

Thank you for the opportunity to work with the Lewistown School District.

Sherri Sebek

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

PUPIL INSTRUCTION	First Semester				89 days	Second Semester				90 days
	FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
	First Week	Aug 25	to	Aug 27	3	First Week	Jan 18	to	Jan 21	4
	Second Week	Aug 30	to	Sept 3	5	Second Week	Jan 24	to	Jan 28	5
	Third Week	Sept 7	to	Sept 10	4	Third Week	Jan 31	to	Feb 4	5
	Fourth Week	Sept 13	to	Sept 17	5	Fourth Week	Feb 7	to	Feb 11	5
	Fifth Week	Sept 20	to	Sept 24	5	Fifth Week	Feb 14	to	Feb 18	5
	Sixth Week	Sept 27	to	Oct 1	5	Sixth Week	Feb 21	to	Feb 24	4
	Seventh Week	Oct 4	to	Oct 8	5	Seventh Week	Feb 28	to	March 4	5
	Eighth Week	Oct 11	to	Oct 15	5	Eighth Week	March 7	to	March 11	5
	Ninth Week	Oct 18	to	Oct 20	3	Ninth Week	March 14	to	March 17	4
	Tenth Week	Oct 25	to	Oct 29	5					42
					45					
	SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
	First Week	Nov 1	to	Nov 3	3	First Week	March 21	to	March 25	5
	Second Week	Nov 8	to	Nov 12	5	Second Week	March 28	to	April 1	5
	Third Week	Nov 15	to	Nov 19	5	Third Week	April 4	to	April 8	5
	Fourth Week	Nov 22	to	Nov 24	3	Fourth Week	April 11	to	April 15	5
	Fifth Week	Nov 29	to	Dec 3	5	Fifth Week	April 19	to	April 22	4
	Sixth Week	Dec 6	to	Dec 10	5	Sixth Week	April 25	to	April 29	5
	Seventh Week	Dec 13	to	Dec 17	5	Seventh Week	May 2	to	May 6	5
	Eighth Week	Dec 20	to	Dec 22	3	Eighth Week	May 10	to	May 13	4
	Ninth Week	Jan 3	to	Jan 7	5	Ninth Week	May 16	to	May 20	5
	Tenth Week	Jan 10	to	Jan 14	5	Tenth Week	May 23	to	May 27	5
					44					48
										Total Days 179

PUPIL INSTRUCTION-RELATED DAYS (PIR)	August 16	New Staff Orientation	
	August 23-24	All Staff Orientation/PIR	2.0
	October 21-22	Staff Development Days <i>Teachers Convention</i>	2.0
	November 1-4	Parent-Teacher Conferences <i>Schedules vary by school</i> <i>No school November 4th</i>	1.5
	March 21-25	Parent-Teacher Conferences <i>Schedules vary by school</i> <i>Full school days for students</i>	.5
	May 9	PIR Day	1.0
		Floating PIR Day	1.0
			8.0

HOLIDAYS & VACATIONS	Dates Inclusive	September 6	Labor Day
		November 5	Vacation Day
		November 25-26	Thanksgiving Vacation
		Dec 23-Jan 2	Winter Break
		January 17	Vacation Day
		February 25	Vacation Day
		March 18	Vacation Day
		April 18	Easter Vacation
		May 30	Memorial Day
		July 4	Vacation Day (12-mo employees)

