

CALL TO ORDER At 7:03 p.m., the May 23, 2022, meeting of the Susquehanna Township Board of School Directors was called to order by President John F. Dietrich.

SCHOOL BOARD MEMBERS PRESENT Mr. Majid Ali, Mr. Terry Heller, Dr. Michael Cohen, Ms. Julieann Newill, Mr. Scott Campbell, Mr. John F. Dietrich

SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS Miss. Rebecca McCullough, Esq., Mr. Jesse Rawls, Sr.

ABSENT Mr. Keita Kalonji Johnson, Esq

DISTRICT OFFICE PRESENT Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Tamara Willis, Dr. Richard Kaskey, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop, Mr. Vince Champion, Esq., District Solicitor

ABSENT Dr. Tamara Willis

EXECUTIVE SESSION The President announced that executive session was held immediately prior to the meeting for the purpose of real estate, personnel, and student matters.

INTRODUCTIONS/ GUEST PRESENTATIONS None

REPORTS/ ANNOUNCEMENTS
Dauphin County Tax Collection Committee: Mr. Oslwen Anderson attended the quarterly meeting and reported that EITC collection rates are up compared to last year.
Dauphin County Technical School: Mr. Rawls reported that DCST is working on a new admission policy and teacher and paraprofessional contract negotiations. He expressed his appreciation for the vendors who help place graduating students in jobs.
Student Representatives: Paige Mullen and Ava Waters reported on events from the district buildings. Highlights included the Colony Builders at Sara Lindemuth, the Fine Arts Night and Spring Book Fair at Thomas Holtzman Elementary School and the Junior/Senior Prom. They congratulated the Track and Field Team who sent several athletes to Championships at Shippensburg University and the Baseball Team who will be starting District playoffs this week. (attached to BoardDocs)

II. APPROVAL OF AGENDA ITEMS FOR May 23, 2022

MOTION TO APPROVE

2.A. Moved by Dr. Cohen, seconded by Mr. Heller to approve the meeting agenda for May 23, 2022.

Motion passed 8-0, 0 abstentions, 1 absent

2.B. Board Member Comments

Mr. Rawls spoke regarding etiquette when speaking to other members.

Mr. Dietrich discussed the Code of Conduct for Board members which will be on the agenda in June.

III. HEARING OF THE PUBLIC

SPEAKER

Lauryn Holland spoke regarding the district mascot. She hopes the board will consider other options to honor Native Americans other than imagery.

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Mr. Oslwen C. Anderson, Jr., Business Manager presented: STSD 2022-2023 Fiscal Year Proposed Final General Fund Budget (attached to BoardDocs)

7:44 Mr. Campbell left the room

7:47 Mr. Campbell returned

V. MINUTES

MOTION TO APPROVE

5.A. Moved by Dr. Cohen, seconded by Mr. Rawls, to approve Item 5.A.

Motion passed 8-0, 0 abstentions, 1 absent

5.A. Approve the Minutes of the May 9, 2022, Board Meeting.

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F.G. Moved by Dr. Cohen, seconded by Mr. Heller, to approve Items 7.A.B.C.D.E.F.G.

Motion passed 8-0, 0 abstentions, 1 absent

Board Comments: Mr. Dietrich thanked the retirees, Mr. Locust and Mrs. Sykes, for their years of service to the district. The board appreciates their longevity. He also thanked Mrs. Wapinsky for her service in the district.

7.A.1. Approve the retirement of Andrew Locust as Physical Education Teacher at the Susquehanna Township Middle School, effective June 10, 2022. Mr. Locust has been with the District since 1999.

7.A.2. Approve the retirement of Heidi Sykes as English Language Development Teacher at the Sara Lindemuth/Anna Carter Primary School, effective December 5, 2022. Ms. Sykes has been with the district since 2005.

7.B.1. Approve the resignation of Joffre McNeil as Night Custodian at the Sara Lindemuth/Anna Carter Primary School, effective May 9, 2022

7.B.2. Approve the resignation of Jacqueline Wapinsky as Principal at the Thomas W. Holtzman, Jr. Elementary School, effective June 30, 2022.

7.C.1. Approve the transfer of Jennifer Strohm as SEL Teacher at the Sara Lindemuth/Anna Carter Primary School to Guidance Counselor at the Thomas W. Holtzman, Jr. Elementary School, effective May 25, 2022. Ms. Strohm will be replacing Robin Harris.

7.C.2. Approve the transfer of Rebecca Zeigler as Assistant III (STESPA) at the Thomas W. Holtzman, Jr. Elementary School to Autistic Support Teacher (STEA) at the Sara Lindemuth/Anna Carter Primary School at a salary of \$51,249.00 (B, Step 1), effective August 17, 2022. Ms. Zeigler will be replacing Terry Fisher

7.C.3. Approve the transfer of Michaelann Roman as PIMS & Instructional Data Analyst to Tax Collection, Accounts Payable & Business Services Specialist at the Susquehanna Township School District Office Building at a rate of \$24.40 per hour (Tier 2-1), effective June 6, 2022. Ms. Roman will be replacing Kathy Brilliant.

7.D. Approve Jeffrey Schach as Supervisor of Custodial Services at the Susquehanna Township School District at a salary of \$50,250.00 (pro-rated), effective June 13, 2022. Mr. Schach will be replacing Glenn Zimmerman.

7.E.1. Approve Desiree Edmonds as SEL Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$51,249.00 (B, Step 1), effective August 17, 2022. Ms. Edmonds will be replacing Jennifer Strohm.

7.E.2. Approve Savannah Harvey as Learning Support ELA Teacher at the Susquehanna Township High School at a salary of \$51,249.00 (B, Step 1), effective August 17, 2022. Ms. Harvey will be filling a new position.

7.F.1. Approve Nicole Zart as Assistant III/ Emotional Support Paraprofessional at the Susquehanna Township Middle School at a rate of \$14.61 per hour (Tier 1-1), effective June 7, 2022. Ms. Zart will be replacing Gareth Gebhardt.

7.F.2. Approve Angela Flores as Main Office Secretary at the Susquehanna Township High School at a rate of \$19.48 per hour (full pay), effective May 31, 2022. Ms. Flores will be replacing Angela Headen.

7.F.3. Approve Rose Cabrera as Assistant III/PCA at the Susquehanna Township Middle School at a rate of \$14.61 per hour (Tier 1-2), effective May 23, 2022. Ms. Cabrera will be replacing Enighenja Okengo.

7.G.1. Approve Aaron Bobb as Student Worker for the IT Department for Summer 2022.

7.G.2. Approve Maddie Delisio as Student Worker for the IT Department for Summer 2022.

7.G.3. Approve Maddie DeMatt as Student Worker for the IT Department for Summer 2022.

7.G.4. Approve Patrick Thompson as Assistant Girls Soccer Coach at the Susquehanna Township Middle School at a stipend of \$2,300.00 for the 2021-2022 school year.

7.G.5. Approve the payment of 2.5 sick days at \$90.68 a day for a total of \$226.70 for Kathy Brilliant.

7.G.6. Approve Rose Cabrera as ESY Paraprofessional at the Susquehanna Township School District at her current hourly rate for the 2021-2022 school year.

7.G.7. Approve Nicole Zart as ESY Paraprofessional at the Susquehanna Township School District at her current hourly rate for the 2021-2022 school year.

MOTION TO APPROVE

7.H. Moved by Dr. Cohen, seconded by Mr. Heller, to approve Item 7.H.

ROLL CALL VOTE:

Aye:	Mr. Ali, Miss McCullough, Mr. Campbell, Dr. Cohen, Mr. Rawls, Mr. Heller, Ms. Newill, Mr. Dietrich
Nay:	None

Abstain: None
Absent: Mr. Johnson

Motion passed 8-0, 0 abstentions, 1 absent

7.H. Recommend approval of the Teamsters Collective Bargaining Agreement, effective July 1, 2022, through June 30, 2025.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F. Moved by Dr. Cohen, seconded by Mr. Rawls, to approve Items 8.A.B.C.D.E.F.
Motion passed 8-0, 0 abstentions, 1 absent

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$794.47.

8.B. Approve the payment of Capital Reserve PSDLAF Checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$37,780.38.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary. totaling \$1,552,154.65.

8.D. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$79,520.17.

8.E. Approve the Food Service Cash Balance of \$879,765.28.

8.F. Approve the General Fund Cash Balance of \$8,452,998.64.

MOTION TO APPROVE

8.G. Moved by Mr. Rawls, seconded by Dr. Cohen, to approve Item 8.G.

ROLL CALL VOTE:

Aye: Dr. Cohen, Mr. Rawls, Mr. Heller, Mr. Ali
Nay: Miss McCullough, Mr. Campbell, Ms. Newill, Mr. Dietrich
Abstain: None
Absent: Mr. Johnson

Motion failed 4-4, 0 abstentions, 1 absent

8.G. Approve the 2022-2023 Fiscal Year Proposed Final General Fund Budget inclusive of a 3.0% real estate tax increase with expenditures totaling \$61,628,820; revenues totaling \$59,752,010 and \$1,876,810 use of fund balance.

MOTION TO RECONSIDER

8.G. Moved by Mr. Ali, seconded by Dr. Cohen, to reconsider Item 8.G.

ROLL CALL VOTE:

Aye:	Dr. Cohen, Mr. Rawls, Mr. Heller, Mr. Ali, Miss McCullough, Mr. Dietrich
Nay:	Mr. Campbell, Ms. Newill
Abstain:	None
Absent:	Mr. Johnson

Motion passed 6-2, 0 abstentions, 1 absent

8.G. Approve the 2022-2023 Fiscal Year Proposed Final General Fund Budget inclusive of a 3.0% real estate tax increase with expenditures totaling \$61,628,820; revenues totaling \$59,752,010 and \$1,876,810 use of fund balance.

**MOTION TO APPROVE
(2nd Time)**

8.G. Moved by Mr. Rawls, seconded by Dr. Cohen, to approve Item 8.G.

ROLL CALL VOTE:

Aye:	Dr. Cohen, Mr. Rawls, Mr. Heller, Ms. Newill, Mr. Ali, Mr. Dietrich
Nay:	Miss McCullough, Mr. Campbell,
Abstain:	None
Absent:	Mr. Johnson

Motion passed 6-2, 0 abstentions, 1 absent

8.G. Approve the 2022-2023 Fiscal Year Proposed Final General Fund Budget inclusive of a 3.0% real estate tax increase with expenditures totaling \$61,628,820; revenues totaling \$59,752,010 and \$1,876,810 use of fund balance.

Board Discussion

Mr. Rawls commented on the impact Cyber Charter schools are having on the budget. They have cost us almost 4 million dollars. He understands that raising taxes is difficult.

Mr. Campbell feels there are things the district is wasting money on and can cut from the budget.

Mr. Ali made a plea to parents who have their students in cyber charter schools to consider the district's cyber and virtual options.

Dr. Cohen feels the district needs to meet its public obligation to publish a budget for public review by the deadline.

Mr. Dietrich asked the business manager if he anticipates any adjustments on the proposed budget before it is final. He asked if we can look at an option that lowers the amount of the tax increase prior to the final budget.

Mr. Ali discussed the importance of not depleting our financial reserves.

Mr. Anderson reminded the members that he has had extensive conversation with the board regarding financial efficiency. We are much more efficient than peer districts. Many discussions have been had with the board on long term financial solvency and where any cuts and adjustments can be made. He feels the proposed budget the administration has presented is the most financially responsible option.

Ms. Newill questioned where new development in the district would bring in additional revenue.

Mr. Anderson explained that there is a lack of developable land in the township.

Mr. Rawls commented that Mr. Anderson has done an excellent job in the Finance Committee Meetings of laying out the 5-year financial plan.

Mr. Champion, Esq., reminded members that school code requires the final budget must be passed by a majority of the entire board.

DISCUSSION

8.H. Discuss the 2022-2023 fiscal year broker agreement with AJG Risk Management Service, Inc. inclusive of both insurance carrier premiums, as well as brokerage commission costs as discussed in Exhibit B of the attachment.

Note: This request relates to the annual acquisition and placement of STSD business services insurances inclusive of but not limited to general liability, property, automobile, errors & omission, etc.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.D.E. Moved by Dr. Cohen, seconded by Mr. Heller to approve Items 9.A.B.C.D.E.
Motion passed 7-1(Campbell), 0 abstentions, 1 absent

9.A. Approve the 2022-2023 Capital Area Intermediate Unit Special Education Services Agreement as attached.

This contract is for all students placed within CAIU classrooms as well as other services provided to the district such as related services, behavior support, psychologist, autism support and visual support.

9.B. Approve the Addendum to the Regular School Year Agreement with The Vista School to provide Extended School Year (ESY) services for student 2021-22/032 for the 2021-2022 school year, as discussed in executive session.

9.C. Approve the Addendum to the Regular School Year Agreement with The Vista School to provide Extended School Year (ESY) services for student 2021-22/033 for the 2021-2022 school year, as discussed in executive session.

9.D. Authorize the Administration and Architect, EI & Associates to publicly advertise for bids regarding the construction of a New Roscoe Warner Field Concession Stand to be financed via the district’s Capital Projects Fund.

Note: STSD has prepared a procurement timeline regarding the construction of a New Roscoe Warner Field Concession Stand. The project will be publicly advertised in May/June 2022 in accordance with PA Public School Code requirements. Bids will be received in July 2022. Recommendations for awards will be presented to the Board of School Directors in August 2022. Construction is planned to begin in September 2022 and conclude by April/May of 2023.

9.E. Approve the 2022-2023 fiscal year Central Susquehanna Intermediate Unit (CSIU) Financial Information System (FIS) business services agreement for the following school district support services functions:

STSD 22-23 FY FIS		
Application Count	Software Application	Annual Cost
1	Fund Accounting	\$9,670.72
2	Inventory (Assets)	\$2,857.36
3	Payroll	\$12,678.47
4	Personnel	\$6,674.72
5	E-Portal	\$0.00
6	Family Census	\$4,560.00
7	Interim Tax Billing	\$0.00
8	Tax Billing - Standard	\$10,237.27

9	Tax Collection	\$12,113.90
	Gross Total	\$58,792.44
	Free Tax Billing Application Discount Due To Purchasing In Excess of 6 Application Modules.	\$10,237.27
	Net Total Annual CSIU Application Cost	\$48,555.17

DISCUSSION

9.F. Discuss the agreement with Seesaw to provide a platform that supports virtual and in-person learning for students in grades K-5 for the 2022-2023 school year.

9.G. Discuss the Agreement with Zearn to provide an interactive math learning platform for the 2022-2023 school year.

Note: Teachers have access to all materials available K-8 and digital activities can be selected for students from any grade level for any math concept. Math fluency activities are also provided digitally, and students’ progress can be tracked via teacher reporting.

9.H. Discuss the MOU with the United Way of the Capital Region (UWCR). UWCR will provide an education liaison to assist pre-school parents in accessing social services and pre-school programming. The UWCR will provide this service, free of charge to the district, in its efforts to improve student outcomes during and beyond kindergarten.

X. POLICY

None

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Mr. Heller, seconded by Ms. Newill, to approve Item 11.A. Motion passed 6-2 (Campbell, Rawls), 0 abstentions, 1 absent

11.A. The Board panel for student #2021-22/034 recommends the Adjudication and Disposition as discussed in executive session be adopted by the full Board of Directors of the Susquehanna Township School District.

XII. NEW BUSINESS

Mr. Deitrich anticipates having something on the agenda in coming months regarding the mascot.

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Rawls, seconded by Mr. Campbell, to adjourn the meeting.
Motion passed: 8-0, 0 abstentions, 1 absent

Meeting adjourned at 8:27 p.m.



Julieann Newill
Board Secretary