

**REQUEST FOR QUALIFICATIONS  
CONSULTING STRUCTURAL ENGINEERING  
SERVICES FOR  
LONGVIEW PUBLIC SCHOOLS  
BUILDING PERFORMANCE  
ASSESSMENTS & DESIGN  
SERVICES**

**Issued by:  
LONGVIEW PUBLIC SCHOOLS  
2715 Lilac Street  
Longview, WA 98632-3526**

**June 15, 2022**



**REQUEST FOR QUALIFICATIONS  
CONSULTING STRUCTURAL ENGINEERING  
SERVICES FOR  
LONGVIEW PUBLIC SCHOOLS  
BUILDING PERFORMANCE ASSESSMENTS &  
DESIGN SERVICES**

**STATEMENT OF QUALIFICATIONS DUE DATE: JULY 6, 2022**

<b>PROJECT SCOPE OF WORK</b>
------------------------------

The 2021-2023 Washington State Capital Budget provided funding to Longview Public Schools to collect and input required building information - for each of the District's OSPI-recognized instructional buildings identified in Exhibit A - for OSPI's Information and Condition of Schools (ICOS) Pre-Disaster Mitigation Module database.

The preliminary summary building data incorporated in the OSPI ICOS database will support OSPI's future assessments of school buildings statewide. This initial work involves a generalized seismic performance assessment conducted by a structural engineer licensed to practice in the State of Washington. The Assessment and ICOS Data Input will be completed by the firm on or before September 30, 2022

The District may require additional structural engineering services due to the recent passage of the District's Capital Project Levy or in support of other future capital projects.

**Statement of Qualifications - Review and Intention to Award Process**

The District intends to enter into a negotiation for a professional services consulting agreement with the firm offering the best qualifications and experience as judged by the Longview Public Schools Selection Committee. The School District anticipates issuing an Intent to Award notification for the work in mid-July 2022.

**Professional Services Required**

The following professional design firm (from a structural engineer licensed in the State of Washington) services may be required:

1. Conduct structural review and assessment to satisfy the data input requirements of the State of Washington's OSPI Information and Condition of Schools (ICOS) Pre-Disaster Mitigation Module database
2. Development of design and construction project schedules with District, concise contract documents including drawings, plans, and specifications, general and special terms and conditions for construction, and specialty professional services - including testing agency requirements. District will provide general contractor agreement, invitation to bid, general conditions and other information to be included in the bid documents by the licensed professional of record.

3. Overall coordination and administration of District projects from design through construction closeout and submission of record documentation.
4. Other related services as required by the District or other code/regulatory agencies.

## QUALIFICATION SUBMITTAL REQUIREMENTS

Professional firms and individuals interested in providing services as described above to Longview Public Schools are requested to provide the following:

1. Submit an electronic document via e-mail indicating previous structural engineering experience. The Statement of Qualification document is requested to be limited to no more than twelve (12), single sided, 8 1/2 x 11-inch sheets. Statement of Qualifications shall be submitted no later than 3:00 pm PDT on July 6, 2022. Documents received after the designated date and time may not be considered. Documents should be submitted via email only to:

**Rick Parrish, Director of Communications and Operations, Longview Public Schools**  
c/o [kirk.pawlowski@esd112.org](mailto:kirk.pawlowski@esd112.org)

2. All individuals and firms, including minority and women-owned firms, who are lawfully engaged in the practice of engineering under Chapter 18 of the RCW are encouraged to apply.
3. The district reserves the right to reject any qualifications not in compliance with all prescribed public procedures and requirements, reserves all rights afforded to the District pursuant to Chapter 39.80 RCW, including the District's right to determine and assess qualifications, negotiate terms for services, determine pricing, or terminate the process for any reason and at any time, and to waive informalities in this qualification's response process.

The Statement of Qualifications must include:

1. A letter of introduction. Letter (maximum two single-side pages).
2. A simple diagram or narrative describing the key personnel in your firm who will be assigned to work with the District. Please include resume or similar information.
3. Examples of three previous renovation projects which involved your firm's structural engineering services. Please include client references including current contact information for the three projects. No limitation on years since completion.

Submittal evaluation by the District's Selection Committee will be based the following four criteria:

1. Proposed approach on how you plan to efficiently coordinate work with the District.
2. Experience of the proposed lead Project Manager(s) with public or institutional or civic renovation projects.
3. Demonstrated experience working with public-sector K12 school district and/or other educational institutions in Washington/Oregon.
4. Professional References.

Please direct your questions regarding the RFQ to the District's advisor Kirk Pawlowski, AIA, ESD 112 Construction Services Group, [kirk.pawlowski@esd112.org](mailto:kirk.pawlowski@esd112.org).

Exhibit A

Longview Public Schools Request for Qualifications

Consulting Structural Engineering Services for Building Performance Assessments and Design Services

	Building	Yr. Built	~GSF
1	Broadway Learning Center	1940s	33,385
2	Cascade Middle School	1963	92,451
	Large Gym	1963	16,844
	Small Gym	1963	6,677
3	Columbia Heights Elementary	1959	4,300
	Building A	1959	6,335
	Building C Gym	1959	7,431
	Building D Annex	1967	6,356
	Building E	1959	4,711
	Building F	1959	7,043
4	Columbia Valley Gardens Elementary	1981	42,895
	Covered Play Struture	2000	2,400
5	Discovery High School	1963	10,212
6	Kessler Elementary	1976	36,003
	Auditorium	1937	17,290
	Gym	1976	8,144
7	Mark Morris High School	1957	142,020
	AA -classroom wing	1957	9,752
	Bldg. E Boiler Ceramics	1957	4,003
	Bldg. 4 Shop	1957	12,944
	Pool Bldg.	1957	15,891
8	Mint Valley Elementary A	1969	7,683
	Bldg. B	1969	7,046
	Bldg. C	1969	7,046
	Bldg. D	1969	6,427
	Bldg. E	1969	7,046
	Bldg. F gym	1969	7,692
9	Mt Solo Middle School	2003	81,210
10	Northlake Elementary	1954	32,363
11	Olympic Elementary	1950	27,618
	Annex Bldg.	1958	6,583
	Multipurpose	1958	8,323
12	R A Long High School	1927	103,568
	Gym	1927	35,367
	Annex Bldg.	1963	9,592
	Science	1935	15,316
	Shop	1942	10,422
	Stadium	1963	33,688
14	Robert Gray Elementary	1997	49,730
15	St. Helens Elementary	1997	45,274
Approximate Total Instructional GSF			989,081