

TRANSPORTATION GUIDE

2022-2023

9650 Rockville Pike
Bethesda, MD 20814

Manager: (301) 798-4497

Assistant Manager: (301)791-5594

Email: rochambus@rochambeau.org

GENERAL INFORMATION

The Transportation Department tries to accommodate every family's request when offering stop locations but doesn't necessarily offer a "door-to-door" service.

Bus stop location choices are dictated primarily by safety concerns for the students when getting on and off the bus, which means factoring street sizes, sidewalks, traffic, number and age of the students, and duration of the route.

The school may change bus route or bus stop at any time and will provide advance notice to families.

Each bus in 2022-2023 will be assigned a bus monitor for all bus and shuttle rides. In addition, COVID-19 protocols will be assessed throughout the school year, and adaptations made in accordance with guidance from the county, state, and federal health mandates.

Audio and Video surveillance, as well as GPS Tracking devices, are used on the buses. Parents will receive instructions and access information before the beginning of the school year.

It is strictly prohibited to use a school bus without prior information to the Transportation Department either by

- Enrolling in the Yearly Transportation Service
- Emailing the Department at rochambus@rochambeau.org

Students must respect all Transportation Rules to be permitted to ride the bus.

IMPORTANT DATES

- **June 29, 2022:** Deadline for application requests for transportation allowing bus ridership as of the first day of school, August 29, 2022.
- **Week of July 11, 2022:** First email for bus lines and stop locations sent to families.
- **Week of August 15, 2022:** Second and final email confirmations sent to families.
- **August 29, 2022:** First day of school.
- **September 30, 2022:** Deadline to submit a written cancellation of Transportation service (to rochambus@rochambeau.org). All transportation fees will be refunded except for a \$200 fee per child.
- **October 1, 2022:** As of this date, transportation fees for cancellation of service will be charged. **(Payment for the month in progress at the time of cancellation of service + an additional two months of transportation fees)**

School Transportation Guide 2022-2023

rochambus@rochambeau.org - (301) 530-8260 x 264

TRANSPORTATION SERVICES

Every school day, we operate **three types of service**:

1. **BUS:** To and from school
2. **INTERCAMPUS SHUTTLE:** Transport students between Maplewood and Forest Road
3. **PARK & BUS:** Transport students to and from the satellite stops.

BUS SERVICE:

- **MORNING:** From the student's designated bus stop to school
- **RETURN:**
 - **AFTERNOON:** Departure from the Maplewood campus at 3:40 pm
 - **EVENING:** Departure from the Maplewood campus at 5:40 pm,
 - The students have a choice of the evening bus service based on their schedule.

Schedules and Route information are available on the parent portal [transportation page](#).

★ **Neither buses nor shuttles wait at their stops.**

★ **We recommend that students and adults are at the bus stop 5 minutes early.**

★ **If the required adult is not at the stop in the afternoon or in the evening when the bus arrives at its bus stop, for safety reasons, the student will stay on the bus and be driven back to the Maplewood campus for pick-up by the family. The family should contact transportation for pick-up time.**

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2022-2023 TRANSPORTATION FEES

Transportation fees are established based on the distance (by car) between the Maplewood campus and the student's address listed in the Application for Transportation for morning pick-up.

The Transportation department assesses the distance and determines the zone applicable for pricing.

<h3 style="margin: 0;">Frais de Transport 2022-23</h3> <h4 style="margin: 0;">Transportation fees for 2022-23</h4>					
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ALLER/RETOUR OU ALLER SIMPLE <i>Round Trip or Morning Only</i>		1er enfant <i>1st child</i>	2ème enfant <i>2nd child</i>	3ème enfant <i>3rd child</i>	4ème enfant <i>4th child</i>
ZONE 1	<u>Résidence</u> < 1 mile de campus transport hub	\$2,150	\$1,715	\$1,375	Free
ZONE 2	1 mile < <u>Résidence</u> < 3 miles	\$2,280	\$1,815	\$1,455	Free
ZONE 3	3 miles < <u>Résidence</u> < 5 miles	\$2,380	\$1,905	\$1,525	Free
ZONE 4	<u>Résidence</u> > 5 miles	\$2,575	\$2,045	\$1,630	Free
ZONE 5	<u>Résidence</u> > 7 miles	\$2,670	\$2,115	\$1,695	Free

RETOUR UNIQUEMENT <i>Return Only</i>		1er enfant <i>1st child</i>	2ème enfant <i>2nd child</i>	3ème enfant <i>3rd child</i>	4ème enfant <i>4th child</i>
ZONE 1	<u>Résidence</u> < 1 mile de campus transport hub	\$1,505	\$1,200	\$960	Free
ZONE 2	1 mile < <u>Résidence</u> < 3 miles	\$1,590	\$1,260	\$1,015	Free
ZONE 3	3 miles < <u>Résidence</u> < 5 miles	\$1,665	\$1,335	\$1,065	Free
ZONE 4	<u>Résidence</u> > 5 miles	\$1,805	\$1,445	\$1,150	Free
ZONE 5	<u>Résidence</u> > 7 miles	\$1,870	\$1,490	\$1,195	Free

PARK & BUS AND INTERCAMPUS SHUTTLE	\$1,205
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Updated February 10, 2022

ÉLÉMENTAIRE UNIQUEMENT - Frais de Transport 2022-23
ELEMENTARY ONLY - Transportation fees for 2022-23

ALLER/RETOUR OU ALLER SIMPLE <i>Round Trip or Morning Only</i>		1er enfant <i>1st child</i>	2ème enfant <i>2nd child</i>	3ème enfant <i>3rd child</i>	4ème enfant <i>4th child</i>
ZONE 1	Résidence < 1 mile de campus transport hub	\$1,290	\$1,030	\$825	Free
ZONE 2	1 mile < Résidence < 3 miles	\$1,370	\$1,090	\$875	Free
ZONE 3	3 miles < Résidence < 5 miles	\$1,430	\$1,145	\$915	Free
ZONE 4	Résidence > 5 miles	\$1,545	\$1,225	\$980	Free
ZONE 5	Résidence > 7 miles	\$1,600	\$1,270	\$1,015	Free



RETOUR UNIQUEMENT <i>Return Only</i>		1er enfant <i>1st child</i>	2ème enfant <i>2nd child</i>	3ème enfant <i>3rd child</i>	4ème enfant <i>4th child</i>
ZONE 1	Résidence < 1 mile de campus transport hub	\$905	\$720	\$575	Free
ZONE 2	1 mile < Résidence < 3 miles	\$955	\$755	\$610	Free
ZONE 3	3 miles < Résidence < 5 miles	\$1,000	\$800	\$640	Free
ZONE 4	Résidence > 5 miles	\$1,085	\$865	\$690	Free
ZONE 5	Résidence > 7 miles	\$1,120	\$895	\$715	Free
PARK & BUS AND INTERCAMPUS SHUTTLE			\$600		

Updated February 18, 2022

EMERGENCY COMMUNICATION

Family Emergency

If a family member has a last-minute emergency preventing them from being at the stop when the bus arrives, they must call Transportation to make proper arrangements at **(301) 798-4497** or **(301) 791-5594** or the child will be brought back to the Maplewood campus.

1. Parents who desire to pick up their children before or at the end of the school day should contact the secretary at their respective campuses
2. Any changes regarding the transportation of a student should be done on the Transportation Change form **before 12:00 PM**.

If a family needs to change their child's bus arrangements at the last minute, they must call Transportation: **Manager (301) 798-4497, Assistant Manager (301) 791 5594**

School Emergency: 2-hour delay, School closed, Early dismissal

- For weather-related issues, the school usually follows **Montgomery County Public Schools' decisions**
- Families are contacted via **email and/or text**
- The school posts information on its website www.rochambeau.org

Bus time changes follow exactly the school schedule

- If Clubs Rochambeau are canceled, the evening 5:40 pm departure is canceled, and all the students take the afternoon buses departing at 3:40 pm from Maplewood.

Families may receive the **Montgomery County Public Schools alerts by enrolling directly on their website on the «Montgomery County Public Schools Support and Resources for Parents » page:*

[http:// www.montgomeryschoolsmd.org/parents/support/](http://www.montgomeryschoolsmd.org/parents/support/)

[http:// www.montgomeryschoolsmd.org/emergency/alertmcps.aspx](http://www.montgomeryschoolsmd.org/emergency/alertmcps.aspx)

Early dismissal

If the school closes early, announcements are made by 11:00 am

Schools may close 2.5 hours early, and all operations affecting the dismissal of students, including Transportation, will be activated 2.5 hours earlier than your regular drop-off time.

Transportation Emergency

If a bus is delayed due to traffic or a mechanical problem:

- Transportation alerts the bus families via email and/or text with information we have at that time. A follow-up message will be sent once the issue has been resolved and the service has been restored.
- Families may call Transportation for information: **(301) 791-5594**

Student Medical Emergency

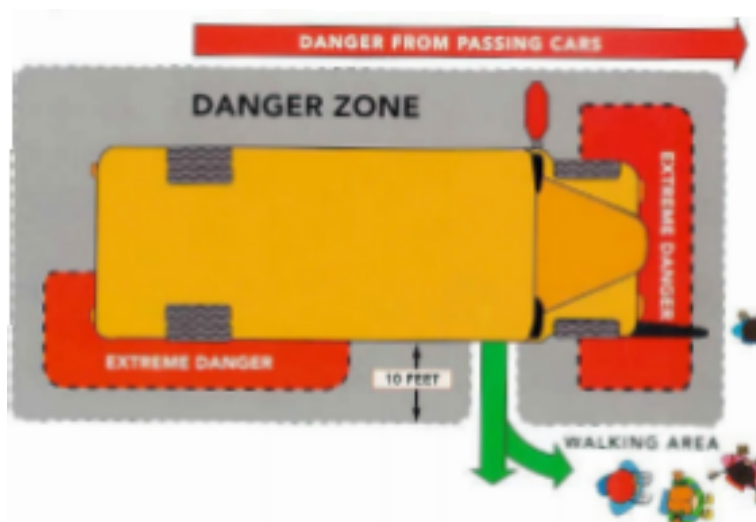
If a student's medical condition requires special attention while traveling on the bus, families

must inform the school nurse who will then communicate to the Transportation Department the appropriate action plan. If a medical emergency arises while the student is on board, students will receive emergency care, and families will be notified promptly.

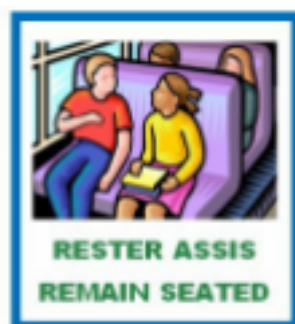
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ADVICE TO FAMILIES WITH YOUNG CHILDREN

The danger zone is defined as those areas 10 feet in front of, behind, and on both sides of the school bus. They are deemed dangerous because they are hidden from the drivers' direct view.



If an adult has a last-minute emergency preventing them from being at the stop when the bus arrives, they must call Transportation to make proper arrangements at **(301) 791-5594** or the child will be brought back to the Forest Road campus.



- ❖ Choose clothing with buttons, zippers, velcro, etc. over clothing with ribbons or ties as they may be caught in doors or seats.
- ❖ Choose hoods over hats.
- ❖ Choose shoes with velcro versus laced shoes.
- ❖ Avoid backpacks with wheels as they are very heavy, even empty.
- ❖ Place lunch boxes inside the backpacks or attach them to the backpacks as children need their 2 hands to get on and off the bus!

"DON'T LOSE YOUR RIDING PRIVILEGE!"

FOLLOW THESE RULES

1. Observe same conduct as in the classroom.
2. Be courteous, use no profane language.
3. Do not eat or drink on the bus.
4. Keep the bus clean.
5. Cooperate with the driver.
6. Do not smoke.
7. Do not be destructive.
8. Stay in your seat.
9. Keep head, hands and feet inside the bus.
10. Bus driver is authorized to assign seats.

TRANSPORTATION DEPARTMENT RULES & REGULATION

The Following Safety rules & regulations are to ensure the safety of your child. *Any violations of the rules may result in the suspension of bus service privileges. There are video cameras on the bus. All your actions and sound will be recorded.*

Guidelines for bus stops

- Be at the bus stop 5 minutes before the bus is scheduled to arrive.
- Wait for the Red lights and stop arm to be on before you walk toward the bus.
- Before crossing the street, wait for a signal from the bus driver, and be sure that all cars are stopped.
- Before boarding the bus, students must keep a safe distance from one another. No pushing one another.
- If an object rolls under the bus, DO NOT go under the bus to pick it up. Inform the monitor or the driver of the problem.

Getting on and off the bus

1. Stand on the sidewalk. Do not run between the buses
2. Do not push or engage in horseplay.
3. Find a seat immediately. Put your bag under the seat.
4. Do not get off the bus without permission from the bus driver
5. Remember to take your bookbag and lunch box when you leave the bus. Do not throw your trash on the floor.

On the bus

1. Remain in your seat. Do not change seats when the bus is moving.
2. Behave on the bus just like you do in the classroom.
3. Speak quietly. Yelling is not allowed, and using foul language is strictly forbidden.
4. No writing on the seats or tearing the seat covers.
5. Do not eat or drink on the bus.
6. Students must listen to the driver's instructions at all times and must not distract the driver when he/she is driving

For safety reasons, students must respect the rules and regulations of the Rochambeau Transportation Department.

- ★ Bus drivers and supervisors will prepare a written note to families if the rules are not respected. A warning will be sent to the families explaining what rules were not respected, and a copy will be sent to the campus Principal.