



Westfield Washington Schools

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Dr. Paul Kaiser, Superintendent

WWS Programmatic Facility Study RFP Questions and Answers

1. What kind of sustainability goals does the school system have in mind?
The school system is looking for a solution to our growth over the next five to ten years. The solution should include spaces that envisions future district growth and possible expansion beyond these projects.
2. What timeline do you expect the study to be completed by?
We would like to have this study kicked off in July or August 2022 with completion as soon as possible. We understand many stakeholders will need to be communicated with during this process and coordinating calendars can take time. In the perfect world we would hope to have a final study ready to present to our school board in roughly six months, but understand if that is not possible.
3. What is the timeline for hiring a construction manager? Will the CM be involved/engaged during the feasibility study process or does the school intend to wait until identifying future design/construction projects before hiring a CM?
There is no set time lines for hiring any architect or CM beyond the scope of this feasibility study. The scope of this RFP is solely for the feasibility study aspect of these projects and the growth of the district. An architect and CM will be selected after the feasibility study has been completed for the construction phases of the identified projects.
4. On page 2 of 7 indicated that we are to email and then submit three (3) copies of the proposal...and page 4 of 7 noted that proposal must be separate standalone electronic files CD-ROM/USB Thumb Drive, please advise on the format.
Groups should submit proposals via email to tomamichelb@wws.k12.in.us and submit three (3) copies to 1143 E 181st Street, Westfield, IN 46040. A separate digital copy is not needed if all files are contained within the email.
5. Can you please make the pre-bid meeting sign in sheet available to all parties.
See following page.

