

## PAY SCHEDULE – MONTHLY 2022-2023

MONTH	Pay Date	* Pay Period
JULY	20	05/29/22 - 07/02/22
AUGUST	19	07/03/22 – 07/30/22
SEPTEMBER	20	07/31/22 – 08/27/22
OCTOBER	20	08/28/22 – 09/24/22
NOVEMBER	18	09/25/22 – 10/29/22
DECEMBER	15	10/30/22 – 11/26/22
JANUARY	19	11/27/22 – 12/31/22
FEBRUARY	17	01/01/23 – 01/28/23
MARCH	20	01/29/23 – 02/18/23
APRIL	20	02/19/23 – 03/25/23
MAY	19	03/26/23 – 04/29/23
JUNE	20	04/30/23 – 05/27/23

### Important Information to Know

**\* Pay period represents extra duty/dock calculation period.  
Dock plans may vary.**

- Scheduled pay dates are on the 20<sup>th</sup> of each month. If the pay date falls on Saturday or Sunday, payday will be the Friday before.
  - \*\* These dates are subject to change due to holidays, district closures, etc. \*\*
- All payroll changes are due to Payroll no later than the 10<sup>th</sup> of each month.
- Information submitted after the 10<sup>th</sup> of the month will not be processed for payment until the following payroll.
  - Timesheets should be submitted every Monday.
  - Pay Periods for Employee Work Calendars
    - 226+ days - July – June
    - 207-215 days - Aug. – July
    - 197 & below - Sept. – Aug.
- To view your pay check go to [www.misd.gs](http://www.misd.gs) > Staff > Skyward Employee Access